

REDWOOD COUNTY, MINNESOTA

FEBRUARY 6, 2018

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Lon Walling, Bob Van Hee, Jim Salfer and Dennis Groebner; County Administrator Vicki Knobloch, Land Use & Zoning Supervisor Nick Brozek, Environmental Director Scott Wold, GIS Specialist Scott Larsen; Highway Engineer Keith Berndt, County Attorney Jenna Peterson; Economic Development Coordinator Briana Mumme; Human Resource Coordinator Peter Brown; Child Advocacy Coordinator Katie Salden, Child Advocacy Interviewer Stacy Garies; Geronimo Energy Representative Jordan Burmeister; Auditor/Treasurer Jean Price; Ditch Inspectors Kevin Vickerman; John Schueller and Luke Olson; Denny Hemish; Bill Lightfoot; Robert Boerboom

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Salfer asked the Board Members to identify any areas for which they had a conflict of interest. There were none.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the agenda.

CONSENT AGENDA

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the following:
 - January 16th, 2018 Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 258,080.53
Ditch Maintenance Fund	\$ 130,779.07
Solid Waste Fund	\$ 1,000.00
Road and Bridge Fund	\$ 289.60
Insurance Fund	\$ 340.00

INTRODUCTION

- Wold introduced GIS Specialist, Scott Larsen, to the Board of Commissioners.

CHILD ADVOCACY CENTER

- On motion by Walling, second by Forkrud, the Board voted unanimously to apply for a grant to address children and youth experiencing domestic and sexual assault and engage men and boys as allies solicitation through the US Department of Justice.

GERONIMO ENERGY

- Burmeister presented a proposed development plan for the Plum Creek Wind Farm in Cottonwood, Murray and Redwood Counties.

PLANNING AND ZONING

- Brozek presented the summary of the 2017 Zoning activities.
- The Board accepted the resignation of Dave Mattison from the Planning Commission.
- Chair Salfer appointed Jeffrey Huseby to the Planning Commissioner for District 5.

COUNTY ATTORNEY

- County Attorney Peterson reviewed the summary of 2017 activities in the Attorney's Office.
- On motion by Van Hee, second by Walling, the Board voted unanimously to approve the County Law Library Program Contract for 2018 with the Tier 2 membership.

RECESS

- The Board recessed at 9:45 a.m.

RECONVENE

- The Board reconvened at 10:00 a.m.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to enter into Ditch Authority.

REDWOOD COUNTY DITCH AUTHORITY

- Chair Walling reconvened into the Public Hearing at 10:00 a.m. for the Redetermination of Benefits for CD #41, 93 and 42 which was announced as a continuation of a hearing from January 16, 2018 per MN Statute 13D.04. Present were Commissioners Walling, Van Hee, Groebner, Salfer and Forkrud, County Administrator Knobloch, County Attorney Jenna Peterson, Environmental Director Scott Wold, and Auditor/Treasurer Jean Price. Ditch Viewers John Schueller, Kevin Vickerman, Luke Olson and Landowners were also present. Robert Boerboom and Bill Lightfoot were present for a portion of each hearing.

COUNTY DITCH #41

- Walling asked for input from the Viewers to give the board an update on any changes to the Viewer's Report for CD #41.
- Schueller commented that they had made changes on the viewer's report which is now dated February 6, 2018. The changes were made to parcel numbers 660112020 & 660113020 in Section 11 of Springdale Township and parcel 660023020 in Section 2 of Springdale Township as all three were identified as being tiled outside of the CD #41 system. These parcels will only be assessed D acre values. The amended net benefits have been changed to \$2,018,965.47.
- The Ditch Authority then accepted public testimony. Bob Boerboom was present and commented that he was satisfied with the changes made on his property on the amended viewer's report. Chairman Walling called for comments three times. Chair Walling closed the hearing to public comment.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the amended February 6, 2018 Viewer's Report as presented with amendments to the Benefits and Damages Statement for CD #41 and to recess the hearing to February 20, 2018 for consideration of the Findings and Order Approving the Redetermination of

Benefits, Acquiring Grass Buffer, Confirming Damages, and Directing Payment. The Public Hearing for CD #41 was closed at 10:15 a.m.

COUNTY DITCH #93

- Walling asked for input from the Viewers to give the board an update on any changes to the Viewer's Report for CD #93.
- Schueller commented that their recommendation for a 25% reduction on perpetual easements based on the engineer, Bolton & Menk had not changed and therefore the viewer's report remained the same as presented at the January 16, 2018 hearing for CD #93 and the net benefits remained at \$2,329,235.35.
- The Ditch Authority then accepted public testimony. Bill Lightfoot was present and commented that there was no tile in the 12 acres and he does not have the option of tiling. Upon further discussion, Schueller stated that further review would not be warranted and that Lightfoot has been given every break in benefits as there is possible. Chairman Walling called for comments three times. Chair Walling closed the hearing to public comment.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Viewer's Report as presented for CD #93 and to recess the hearing to February 20, 2018 for consideration of the Findings and Order Approving the Redetermination of Benefits, Acquiring Grass Buffer, Confirming Damages, and Directing Payment.
- The Public Hearing for CD #93 was closed at 10:30 a.m.

COUNTY DITCH #42

- Walling asked for input from the Viewers to give the board an update on any changes to the Viewer's Report for CD #42.
- Schueller commented that they had made changes to the viewer's report which is now dated January 24, 2018. Those changes were made to parcel numbers 940193091, 940193070, 940193092, 610192040, and 610192020 in Section 19 of North Hero Township and parcel 610293020 in Section 29 of North Hero Township as all drain into natural creeks. These parcels will only be assessed D acre values. The amended net benefits have been changed to \$1,806,742.14.
- The Ditch Authority then accepted public testimony. No landowners were present. Chairman Walling called for comments three times. Chair Walling closed the hearing to public comment.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the amended January 24, 2018 Viewer's Report as presented with amendments to the Benefits and Damages Statement for CD #42 and to recess the hearing to February 20, 2018 for consideration of the Findings and Order Approving the Redetermination of Benefits, Acquiring Grass Buffer, Confirming Damages, and Directing Payment.
- The Public Hearing for CD #42 was closed at 10:48 a.m.

COUNTY DITCH AUTHORITY

- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Walling, Van Hee and Salfer all voting aye, the Board adopted the following resolution:

REDWOOD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Various Joint County Drainage system's accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage systems' accounts under its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners authorizes a transfer of \$204,435.02 as of 12/31/17 from Lat J JD 33 & Lat 13 2B JD 36 to the following drainage accounts:

CD 12 (\$38,555.59)	CD 100 (\$998.35)
CD 20 (\$1,142.78)	CD 102 (\$3,939.01)
CD 21 (\$4,392.60)	CD 109 (\$5,680.62)
CD 22 (\$5,899.34)	JD 5 B & R (\$3,790.08)
CD 24 (\$8,319.18)	JD 14 R & L (\$337.27)
CD 25 (\$584.07)	JD 17 R & B (\$857.69)
CD 38 (\$1,033.92)	JD 18 B & R (\$2,926.47)
CD 40 & 40A (\$4,732.83)	JD 25 R & B (\$395.59)
CD 41 (\$5,211.84)	JD 30 R & B (\$3,564.29)
CD 42 (\$12,201.20)	JD 32 YM & R (\$3,724.69)
CD 47 (\$2,489.78)	JD 36 R & B (\$25,291.46)
CD 52 (\$3,122.03)	JD 36 R & C (\$48.55)
CD 54 (\$3,536.06)	JD 36 LAT C (\$176.21)
CD 55 (\$2,948.45)	JD 91 R & YM (\$9,512.48)
CD 60 (\$5,876.37)	
CD 64 (\$11,899.52)	
CD 66 (\$226.98)	
CD 68 (\$6,560.14)	
CD 70 (\$2,771.40)	
CD 72 (\$902.07)	
CD 73 (\$2,021.04)	
CD 81 (\$14,433.05)	
CD 85 (\$56.47)	
CD 93 (\$4,275.55)	

- On motion by Van Hee, second by Salfer, in a roll-call vote with Salfer, Forkrud, Walling, Van Hee and Groebner all voting aye to accept the Findings and Order Approving the Redetermination of Benefits for County Ditch #23.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Salfer, Forkrud, Walling, Van Hee and Groebner all voting aye to accept the Findings and Order Approving the Redetermination of Benefits, Acquiring Grass Buffer, Confirming Damages, and Directing Payment for County Ditch #68, LAT A.
- On motion by Salfer, second by Groebner, , in a roll-call vote with Salfer, Forkrud, Walling, Van Hee and Groebner all voting aye to accept the Findings and Order Approving the Redetermination of Benefits, Acquiring Grass Buffer, Confirming Damages, and Directing Payment for County Ditch #68.

- On motion by Salfer, second by Groebner, in a roll-call vote with Salfer, Forkrud, Walling, Van Hee and Groebner all voting aye to accept the Findings and Order Approving the Redetermination of Benefits for County Ditch #70.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to accept the Petition to Outlet into Lateral 2B, JD 36 for Adam Guetter.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to appoint Ditch Viewer, Jim Weidemann to view Lateral 2B, JD 36.
- Redetermination Discussion on CD #109 and #64-42, 64-31, 64-47, 64-27, 64-37, 64-42 EXT, 64-42, LAT A, 64, LAT A, 64, LAT 21, 64, LAT A, BR 33, 64, IMP 1, BR 34 with Ditch Viewers Schueller, Olson and Vickerman. Set a meeting date of February 13th at 10:00 a.m. with Walling, Groebner, Price, Wold and Ditch Viewers.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the transfer of a 2012 F-150 truck from the Ditch to the Planning and Zoning in the amount of \$13,280.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the purchase of a 2018 Ford F-150 for the Ditch Inspector from Kohls-Weelborg in the amount of \$28,285 plus taxes and fees.

Other bids received:

Bidder	Amount
Kohls-Weelborg	\$28,285.00
Midway (Roseville) State Contract T-642(5)	\$28,689.00

- There being no further business, Chair Walling declared the Drainage Authority meeting adjourned at 11:08 a.m.

ENVIRONMENTAL

- On motion by Groebner, second by Forkrud, the Board voted unanimously to direct Wold to draft an agreement with Fagen Farms to pattern tile outlets to the east and the south of Plum Creek Park.
- Wold presented an overview of ditch activities in 2017.

ADMINISTRATOR

- On motion by Walling, second by Groebner, in a roll-call vote with Walling, Groebner, Van Hee, Forkrud and Salfer all voting aye, the Board adopted the following resolution:

A RESOLUTION ACCEPTING THE DONATION OF \$30 FROM TERSTEEG'S

WHEREAS, TERSTEEG'S, wishes to donate \$30 to Redwood County Restorative Justice Department and;

WHEREAS, the Restorative Justice Department will utilize the donation of \$30 for the purpose of purchasing food for Circle; and

WHEREAS, the Board of Commissioners appreciates the generosity of Tersteeg's in supporting the Redwood County Restorative Justice Department;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$30 from Tersteeg's to the Redwood County Restorative Justice Department, on behalf of the County.

- On motion by Forkrud, second by Walling, the Board voted unanimously to approve the Office of the State Auditor Audit Engagement Letter.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Walling, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

RESOLUTION SUPPORTING THE MAINTENANCE OF LOCAL LICENSE BUREAUS

WHEREAS, the State of Minnesota established a deputy registrar network to provide our citizens with motor vehicle titling and registration services, including driver license transactions; and,

WHEREAS, deputy registrars are required to operate as agents on behalf of the State of Minnesota without compensation from the State for the services they offer; and,

WHEREAS, in 1949, the State of Minnesota established in statute a user-based filing fee on motor vehicle and driver license transactions to be retained by the deputy registrar to defray all their costs to provide this localized service to our citizens for the State; and,

WHEREAS, the State of Minnesota now receives over \$1 billion annually in state fees and taxes collected through the deputy registrar network; and,

WHEREAS, the State of Minnesota has now shifted substantial clerical and auditing responsibilities onto the deputy registrar network due to the State's conversion to their new MNLARS (Minnesota Licensing and Registration System) program; and,

WHEREAS, the new MNLARS regimen is now documented to have multiple shortcomings which have severely strained normal deputy registrar operations with longer processing times that greatly limit their typical volume of daily business; and,

WHEREAS, other MNLARS shortcomings have frequently forced deputies to conduct "no-filing) fee" services for customers which acerbates the deputy business model; and,

WHEREAS, deputy registrar offices are now forced to invest in additional staff, office equipment, and more space to meet customer demand due to the MNLARS conversion; and,

WHEREAS, the filing fee revenue no longer covers the operational costs to maintain deputy registrar offices such that many local government-based deputies are seeking local property tax subsidies and private operators are applying for lines of credit to stave off complete closure,

NOW, THEREFORE, BE IT RESOLVED that the County of Redwood, Minnesota Board of Commissioners calls upon the State Legislature and our Governor to enact legislation in 2018 to provide deputy registrars with proper compensation by reallocating from existing state fee structures or other appropriate filing fee adjustments to ensure their valued service and continued presence remains in our local community to serve our citizens and the State.

- The Board directed Knobloch to contact WOLD Architects and arrange a meeting with the building committee to discuss options for courthouse security options.

Personnel

- On motion by Walling, second by Forkrud, in a 4-1 vote, with Salfer voting nay, the Board approved to hire Denise Kerkhoff as Full-time Crime Victim Advocate in the Attorney's Office effective February 21, 2018 at Grade 10, Step 3 of the AFSCME Salary Schedule at \$19.35/hour, due to experience.

ROAD AND BRIDGE

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve bills totaling \$68,139.92.
- On motion by Forkrud, second by Walling, in a roll-call vote with Forkrud, Walling, Groebner, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

IT IS RESOLVED that Redwood County enter into MnDOT Agreement No. 1030486 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway (C.S.A.H.) No. 3 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 4 from 1,092 feet south of C.S.A.H. No. 29 to 2,719 feet north of County State Aid Highway No. 29 under State Project No. 0802-45 (T.H. 4 = 070).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

- On motion by Walling, second by Forkrud, the Board approved the Agreement with the State of Minnesota for payment to Redwood County for road life consumed on CSAH 3 that will be used as a temporary truck highway detour.
- On motion by Groebner, second by Forkrud, the Board approved the final payment for SAP #64-599-107 to Midwest Contracting in the amount of \$11,645.28.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the installation of LED flashers at CSAH 7/Trunk Hwy. 19 Intersection

CLOSED SESSION

- On motion by Groebner, second by Walling, the Board voted unanimously to enter into Closed Session at 12:03 p.m. for the purpose of real estate considerations pursuant to Minnesota Statute 13D.05, Subd. 3. Present were Commissioners Walling, Van Hee, Groebner, Salfer and Forkrud, County Administrator Knobloch, County Attorney Jenna Peterson; Highway Engineer Keith Berndt and Economic Development Coordinator Briana Mumme. Closed session ended at 12:46 p.m.

- Parcel #62-021-3020, Parcel #88-200-1200, Parcel #88-005-1070
- Directed Mumme to contact Mattison Appraisal Service to conduct appraisal on PIC #88-200-1200, contingent upon willingness of owners to consider selling.
- On motion by Van Hee, second by Walling the Board met in closed session at 12:48 p.m. for the purpose of Employee Discipline pursuant to MN Statute 13D.05, Subd. 2(b). Present were Commissioners Walling, Van Hee, Groebner, Salfer and Forkrud, County Attorney Jenna Peterson, County Administrator Knobloch and Human Resource Coordinator Peter Brown. Closed session ended at 1:11 p.m.
- On motion by Forkrud, second by Groebner, the Board voted unanimously that Veteran Service Officer, Martin Caraway, will be placed on unpaid suspension for 10 days to be served consecutively within the next 30 days and immediate revocation of the County issued credit card.

RECONVENED

- The Board reconvened into regular session at 1:11 p.m.

COMMISSIONERS ITEMS

- Chair Salfer appointed Caroline Netzke to the Redwood County Extension Committee, District 2.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 1:25 p.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator