

REDWOOD COUNTY, MINNESOTA

MARCH 6, 2018

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling; Bob VanHee; Jim Salfer; Dennis Groebner and Dave Forkrud; Administrator Vicki Knobloch; Human Resource Coordinator Peter Brown; Highway Engineer Keith Berndt; Technology Coordinator Paul Parsons; Environmental Director Scott Wold; County Attorney Jenna Peterson and Sheriff Randy Hanson.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Salfer asked the Board members to identify any areas for which they had a conflict of interest. There were none.

On motion by Walling, second by Groebner, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the following:
  - February 20, 2018 Board minutes.
  - Payment of bills as follows:

General Fund	\$ 86,139.05
Ditch Fund	\$ 47,522.04
Road and Bridge Fund	\$ 2,777.87
Insurance Fund	\$ 281.87

- Out of State Travel Request for Jason Jacobson for Cellebrite Certified Mobile Examiners training in Eau Clair, WI in the amount of \$4,610.00.

**REDWOOD COUNTY DITCH AUTHORITY**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to enter into Redwood County Ditch Authority at 8:35 a.m. Present were Commissioners Walling, Salfer, Forkrud, Groebner and Van Hee, Administrator Knobloch, County Attorney Jenna Peterson and Environmental Director Scott Wold.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to set the hearing date of April 3, 2018 at 8:45 a.m. for an Outlet Petition for Lateral 2B, JD 36 filed by Adam Guetter.
- There being no further business, Chair Walling declared the Ditch Authority meeting adjourned at 8:36 a.m.

**RECONVENE**

- The Board entered into regular session at 8:36 a.m.

### **TECHNOLOGY**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Redwood County Security and Acceptable Technology Use Policy.

### **ROAD AND BRIDGE**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$126,381.68.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the final payment to Central Specialties for 2017 Overlays, SAP 64-608-027, 64-617-30 and 64-625-012 in the amount of \$70,818.93.
- On motion by Groebner, second by Walling, the Board voted unanimously to authorize the letting date of April 19, 2018 at 10:30 a.m. for SAP 64-616-015 for CSAH 16 Mill and Overlay.
- On motion by Walling, second by Forkrud to approve the purchase of two snowplows from Harrison Truck Center. After further discussion, Walling and Forkrud withdrew their motion and instructed Berndt to obtain an additional quote from Fox Brothers International and tabled the purchase until quotes are obtained.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Cooperative Construction Agreement with MnDOT for Trunk Hwy. 19.
- On motion by Van Hee, second by Groebner, in a roll-call vote with Van Hee, Groebner, Walling, Forkrud and Salfer all voting aye, the Board adopted the following resolution:

IT IS RESOLVED that Redwood County enter into MnDOT Agreement No. 1027144 with the State of Minnesota, Department of Transportation for the following purpose:

To provide for payment by the County to the State of the County's share of the costs of the signals construction, utilities, storm sewer, and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 19 at the intersection with County State Aid Highway No. 101 and Dekalb Street and at the intersection with County State Aid Highway No. 101 and Eastwood Estates within the corporate City limits of Redwood Falls under State Project No. 064-701-021 and No. 6404-94 (T.H. 19=004).

IT IS FURTHER RESOLVED that the County Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

- On motion by Van Hee, second by Walling, the Board voted unanimously to approve the contract with Braun Intertec in the amount of \$5,832.
- The Board elected to take no action in the 2018 Corridors of Commerce program in support of a two lane bypass of Redwood Falls on State Hwy. 71.
- On motion by Forkrud, second by Walling, the Board voted unanimously to authorize the County Engineer to proceed with a project to mill and overlay CSAH 27 (1 mile) in conjunction with Yellow Medicine CSAH 2 project.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to authorize the letting date of April 10, 2018 at 10:30 a.m. for Bituminous Road Repair Material.

**MINNESOTA DEPARTMENT OF TRANSPORTATION**

- Bruer was not able to attend due to the weather. Berndt will reschedule.

**ENVIRONMENTAL**

- On motion by Walling, second by Groebner, the Board voted unanimously to approve a Drainage Agreement with Fagen Farms with an amendment to change the fee to \$5,000.
- On motion by Van Hee, second by Groebner, in a roll-call vote with Van Hee, Groebner, Walling, Salfer and Forkrud all voting aye, the Board adopted the following resolution:

**A RESOLUTION IN SUPPORT OF BONDING MONEY FOR PARKS AND TRAILS.**

WHEREAS, parks and trails are an essential part of Redwood County and

WHEREAS, parks and trails play a vital role in building healthy communities and in attracting much-needed younger workers and families and retaining retirees; and

WHEREAS, recreational opportunities draw in tourists from around the state, region and nation and recreational spending is a major contributor to state and local economies; and

WHEREAS, according to a George Mason University study, local and regional parks in Minnesota generated an estimated \$2.8 billion in direct, indirect and induced economic activity in Minnesota; and

WHEREAS, parks and trails recreation grants under Minnesota Stat. 85.019 could help Redwood County by improving outdoor recreational access for our citizens; and

WHEREAS, many important projects in greater Minnesota do not qualify for funding under the Legacy Amendment and must look instead to the 85.019 programs for funding;

WHEREAS, the Greater Minnesota Parks and Trails worked diligently to persuade the Department of Natural Resources to include a request for bonding funding for these grant programs in its initial agency capital investment request which the Governor did not include in his final recommendation; and

WHEREAS, the Greater Minnesota Parks and Trails worked diligently to persuade the Department of Natural Resources to make a request for a grant from the Legislative Citizens Commission for Minnesota Resources that was included in the LCCMR's recommendation to the legislature;

NOW, THEREFORE, BE IT RESOLVED that County of Redwood supports an appropriation of \$2.5 million each in general obligation bonds in 2018 for the Outdoor Recreation and Local Trails Connections grant programs and urges adoption of this proposal by the House (HF 1270 – Rep. Posten) and Senate (SF 689 Sen. Ruud); and

BE IT FURTHER RESOLVED that the County of Redwood supports the adoption by the Legislature of the LCCMR's recommendation that \$ 2 million of the Environmental and Natural Resources Trust fund be dedicated to these programs; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the following: Senator Gary Dahms, Senator Bill Weber, Representative Paul Torkelson, Representative Rod Hamilton, Representative Chris Swedzinski, Speaker of the House Rep. Kurt Daudt, Senate Majority Leader Sen. Paul Gazelka, House Capital Investment Chair Rep. Dean Urdahl, Senate Capital Investment Chair Sen. David Senjem, House Environment Finance Chair Daniel Fabian, Senate Environment Finance Chair Bill Ingebritsen, and Governor Mark Dayton.

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the 2018 Plum Creek Park Campground Rental Agreement.

#### **COUNTY ATTORNEY**

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the Westlaw Library Renewal Contract in the amount of \$562.50/monthly with a 3% increase every year for 60 months.

#### **ADMINISTRATOR**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Municipal Solid Waste Disposal Contract with Waste Management in the amount of \$193.30/monthly for 36 months.
- On motion by Walling, second by Groebner, in a roll-call vote with Walling, Groebner, Forkrud, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

### **Resolution Authorizing the Redwood County Auditor-Treasurer To Make Electronic Funds Transfer in 2018**

**WHEREAS**, Minnesota Statute 471.38 Subd. 3. allows a local government to make an electronic funds transfer for the following:

(1) for a claim for a payment from an imprest payroll bank account or investment of excess money;

(2) for a payment of tax or aid anticipation certificates;

(3) for a payment of contributions to pension or retirement fund;

(4) for vendor payments; and

(5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

**WHEREAS**, Minnesota Statute 471.38 Subd. 3a. authorizes electronic funds transfer to only those local governments that have enacted policy controls.

**NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Auditor/Treasurer is authorized to make electronic funds transfer per Minnesota Statute 471.38 Subd. 3.

**BE IT FURTHER RESOLVED**, that the authority to make electronic funds transfer is further extended to include the Auditor/Treasurer office staff under the supervision of the Auditor/Treasurer and payroll office staff under the supervision of the Administrator as necessary to initiate and complete electronic funds transfers to pay expenditures of and for Redwood County.

**BE IT FURTHER RESOLVED**, That as part of the policy control procedures, a list of all claims paid which includes electronic funds transfer be presented to the Board at its next regularly scheduled meeting.

*Personnel Action Items:*

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the Non-Union Memorandum of Understanding for participation in the Healthcare Savings Plan.
- On motion by Forkrud, second by Walling, the Board voted unanimously to approve the revisions to the Redwood County Personnel Policy Manual.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the Employee Relations Agreement for Services for Background investigation services.
- On motion by Walling, second by Van Hee, the Board voted unanimously to acknowledge the resignation of Katie Salden from full-time Child Advocacy Coordinator effective March 30, 2018.

**COMMISSIONERS ITEMS**

- The Board discussed the upcoming annual township meetings they will be attending.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Walling: Extension and Bridge Span Meeting

VanHee: AMC Legislative Conference, Minnesota Valley Rail Authority

Salfer: Extension and Bridge Span Meeting, Planning and Zoning, State Health Advisory Board, Redwood Historical Society

Forkrud: Extension Committee, Child Advocacy Board, A.C.E., Planning and Zoning, Extension and Bridge Span Meeting

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 11:14 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator