

REDWOOD COUNTY, MINNESOTA

January 2, 2018

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Jim Salfer, Lon Walling, Bob Van Hee, Dennis Groebner and Dave Forkrud. Also present were Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; County Attorney Jenna Peterson; Highway Engineer Keith Berndt; Veteran Service Officer Marty Caraway; Environmental Director Scott Wold; Ditch Viewer Jim Weidemann;

Auditor-Treasurer Price called the Organizational Meeting to order asking for the Pledge of Allegiance to the Flag.

Price then called for nominations for the Office of Chair of the Board for 2018. Groebner nominated Salfer. After calling for additional nominations three times, Forkrud seconded, and an unanimous vote was cast for Salfer as the Board Chair for 2018.

Chair Salfer then called for nominations for the 2018 Vice-Chair of the County Board. Walling nominated Groebner. After calling for additional nominations three times, Forkrud seconded and an unanimous vote was cast for as the Board Vice-Chair for 2018.

On motion by Walling, second by Groebner, the Board voted unanimously to approve the January 2nd meeting agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. None were identified.

**CONSENT AGENDA**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
  - December 26th minutes
  - Payment of bills as follows:

Revenue Fund	\$ 39,137.36
Ditch Fund	\$ 750.00

**BOARD CHAIR**

- On motion by Walling, second by Groebner, the Board voted unanimously to authorize the Board Chair to act on behalf of Redwood County in case of emergencies.
- On motion by Walling, second by Van Hee, the Board voted unanimously to adopt Roberts Rules of Order as the County Board meeting procedural guide.

**ROAD AND BRIDGE**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve payment of bills in the amount of \$2,182.83.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to authorize the County Engineer to sign and pay permit fees as they apply to Redwood County Projects.

**VETERAN SERVICE**

- On motion by Forkrud, second by Van Hee, in a 4-1 vote, with Salfer voting nay, the Board voted to approve no more than 22 days for Caraway to attend NACVSO meetings in 2018.
- The Board directed Caraway to notify Administrator of any days he will be absent from the office.

**ADMINISTRATOR**

- On motion by Walling, second by Groebner, and in a roll-call vote with Vanhee, Groebner Forkrud, Walling and Salfer all voting aye, the Board adopted the following Resolution:

MN Statute 118A.02 subd. 1 (a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

**DESIGNATION OF DEPOSITORIES**

(for Deposit Accounts)

**DEPOSITOR:** County of Redwood  
403 South Mill Street  
Redwood Falls, MN 56283

**FINANCIAL INSTITUTIONS:** Bremer Bank, NA  
Bremer Wealth Management  
Hometown Bank  
Integrity Bank Plus  
Minnwest Bank M.V.  
U.S. Bank  
Wanda State Bank  
MAGIC Fund  
Wells Fargo Advisors  
Multi-Bank Securities  
State Bank of Taunton

I, the undersigned Administrator of the County named above, hereby certify that the County of Redwood is organized and existing under and by virtue of the laws of the state of Minnesota as a corporation for profit, with its principal address at 403 South Mill Street, Redwood Falls, MN 56283.

Account Holder: County of Redwood is the complete and correct name of the Account Holder.

**I FURTHER CERTIFY** that at a meeting of the Board of Commissioners of the County of Redwood, duly and regularly called and held on January 2, 2018, at which a quorum was present and voting, the following resolutions were adopted:

**RESOLVED**, that the Financial Institutions named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of the County, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any one (1) of the following named officers or employees of the County (“Agents”), whose actual signatures are shown below:

Jean Price  
Authorized Signer Printed Name

Vicki Knobloch  
Authorized Signer Printed Name

And that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agent’s signing the same.

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the County’s accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent’s personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by Redwood County for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the County may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

**I FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the

books of Redwood County; that they are in full force and effect and have not been modified in any manner whatsoever.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the liquor license to Expressway of Sanborn.
- On motion by Forkrud, second by Walling, in a roll-call vote with Walling, Forkrud, Salfer, Van Hee and Groebner all voting aye, the Board adopted the following resolution:

**RESOLUTION  
ELECTED MINIMUM SALARY**

**WHEREAS**, at the January 2, 2018 meeting prior to the first date on which applicants can file for offices of Attorney, Auditor-Treasurer, Recorder and Sheriff, the Board of Commissioners shall set by resolution the minimum salary to be paid those officers for the term next following.

**NOW, THEREFORE, BE IT RESOLVED**, that the minimum salary for the Redwood County Attorney shall not be less than \$89,157; and

**BE IT FURTHER RESOLVED**, that the minimum salary for the Redwood County Auditor-Treasurer shall not be less than \$70,762; and

**BE IT FURTHER RESOLVED**, that the minimum salary for the Redwood County Recorder shall not be less than \$60,677; and

**BE IT FURTHER RESOLVED**, and that the minimum salary for the Redwood County Sheriff shall not be less than \$89,157.

**CERTIFICATION**

STATE OF MINNESOTA            )  
  (  
COUNTY OF REDWOOD            )

I, Vicki Knobloch, Administrator of said County of Redwood, do hereby certify that I have compared the foregoing copy with the original resolution adopted by the County Board on the 2<sup>nd</sup> day of January, 2018, and now remaining on file and of record in my office and that the same is a correct transcript and of the whole of such original.

**CONVENED**

- The Board convened at 10:00 a.m. to enter into Ditch Authority.

**DITCH AUTHORITY**

- Board Chair Salfer called for nominations for the 2018 Chair of the Ditch Authority. Groebner nominated Walling. After calling for additional nominations three times, Forkrud seconded, and an unanimous vote was cast for the Chair for 2018 Ditch Authority.
- Chair Walling then called for nominations for the 2018 Vice-Chair of Ditch Authority. Salfer nominated Groebner. After calling for additional nominations three times, Van Hee seconded, and an unanimous vote was cast for the Vice-Chair for 2018 Ditch Authority.

- Chair Walling convened into the Public Hearing at 10:03 a.m. to consider the petition of Douglas Dahms to outlet into Lateral 2D of Judicial Ditch 36. Present at the public hearing were: Commissioners Walling, Salfer, Forkrud, Van Hee and Groebner. Jean Price, Auditor-Treasurer and Scott Wold, Environmental Director, were also present. Ditch Viewer Jim Weidemann and land owners Douglas Dahms, James Timm, Brian Timm, Merle and Betty Domine.
- Jean Price indicated in accordance with Statute requirements that the notices of the public hearing were published for three consecutive weeks in the Redwood Gazette (official paper), Wabasso Standard, the Standard-Gazette & Messenger and Lamberton News, posted on the county website, on the bulletin board and the front doors of the Government Center. All landowners were provided a mailed notification of the public hearing as well.
- M.S. 103E.401 requires the benefited property be assigned benefits and to pay an outlet fee. Jim Weidemann, appointed viewer, indicated he determined the benefits of the NE ¼ NE ¼ of Section 10 to be \$164.00 which would be added to parcel 75-010-1020 in Willow Lake Township and future assessments would be paid based on this benefit. Weidemann also made the determination that a one-time outlet fee of \$790.00 be billed to the landowner.
- A billing will be sent to Douglas Dahms for county incurred costs to process this petition request. This amount will include publication costs, costs associated with mailing landowner letters, per diem costs, auditor costs, viewer costs and the outlet fee. These amounts must be paid prior to commencement of tiling.
- The Ditch authority then accepted public testimony. All questions posed were answered to the satisfaction of the landowners present. Chairman Walling called for further comments three times. Chair Walling closed the hearing to public comment.
- On motion by Salfer, seconded by Van Hee, the Board voted unanimously to approve the petition of Douglas Dahms to outlet into Lateral 2D of JD 36.
- On motion by Groebner, seconded by Forkrud, the Board voted unanimously to approve a petition to delay constructing a lateral to connect Lateral X of JD36 for Mark and Jan Kelly for a final 90 day extension.
- Meeting was declared adjourned at 10:16 a.m.

### **RECONVENED**

- The Board reconvened into regular session at 10:16 a.m.

### **BOARD CHAIR**

- The Board reviewed and Chair Salfer made necessary appointments and changes to the Committee Appointments for 2018.

### **COMMISSIONER REPORTS**

- The Commissioners reported on meetings they attended:

Walling: Local Road Improvement Plan – Vesta/Meadowlands  
Forkrud: Safety Committee

**ADJOURN**

There being no further business, Chair Salfer declared the meeting adjourned at 11:02 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator