

REDWOOD COUNTY, MINNESOTA

JUNE 19, 2018

Present for all or portions of the meeting were Commissioners Bob Van Hee, Jim Salfer, Lon Walling, Dave Forkrud, Dennis Groebner, and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; Environmental Director Scott Wold; Assessors Kathy Hillmer and Brad Zimmer; Planning and Zoning Supervisor Nick Brozek; Sheriff Randy Hanson; Highway Engineer Keith Berndt; Representative Paul Torkelson; WOLD Architects John McNamara and Amanda Sando; Steve Ohlemann and Cindy Scherer

The Board of County Commissioners met in regular session at 3:00 p.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Chair Salfer called the meeting to order at 3:00 p.m. asking for the Pledge of Allegiance to the Flag.

Steve Ohlemann and Cindy Scherer were present for Open Forum with noise concerns of a corn dryer near their residence.

On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the June 19th revised agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the following:
  - June 5<sup>th</sup> minutes.
  - Per Diems
  - Out of state travel request for Denise Kerkhoff and Joseph Sannow to attend NDAA Multi-Disciplinary Domestic Violence training in Long Beach, CA from October 29-November 2, 2018.
  - Payment of bills as follows:

General Fund	\$ 36,230.33
Ditch Maintenance Fund	\$ 5,911.89
Insurance Fund	\$ 58.60

- Bills exceeding \$2,000: CPU \$4,174; Renville Cty. \$32,612.68; Mend Correctional \$2,592.33; Rdwd. Cty. Hwy. \$3,659.45; Tersteegs \$6,977.15; Ramsey Cty. \$2,800; M. McGee \$2,000; Wildlife Forever \$8,760; WOLD \$19,345.38; Kerkhoff Bros. \$4,617.10; Northland Erosion \$2,349.92; Schmidt Const. \$44,595.54; Truenorth Steel \$5,654

**WOLD ARCHITECTS**

- McNamara presented preliminary plans for the Courthouse Security Project.

**ROADMAP TO MARKETING**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to adopt the Social Media Policy for Redwood County employees.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the official Redwood County logo.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the website disclaimer to be listed on the County website.

**ENVIRONMENTAL**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the purchase of the Square brand credit card reader at Plum Creek Park.

**ROAD & BRIDGE**

- On motion by Van Hee, second by Walling, the Board voted unanimously to award SAP #064-599-109 and 064-599-110 to R & G Construction in the amount of \$282,930.

## Other Bids Received:

<b>Company</b>	<b>Amount</b>
Central Specialties, Inc.	\$445,115.00
Landwehr Construction, Inc.	\$302,578.00
Riley Brothers, Construction, Inc.	\$317,000.00
Midwest Contracting, LLC	\$290,780.00
R & G Construction Company	\$282,930.00

- On motion by Forkrud, second by Walling, the Board voted unanimously to approve estimate from Brighter Homes for placement of carpet and tile in the new Highway Department building in the amount of \$24,441.73.
- Berndt presented a list of highway projects planned for the 2018 construction season.

**REPRESENTATIVE PAUL TORKELSON**

- Torkelson discussed legislation that was enacted during the 2018 legislative session.

**COUNTY DITCH AUTHORITY**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to enter into Ditch Authority at 4:56 p.m.
- On motion by Groebner, second by Salfer, in a roll-call vote with Walling, Salfer, Forkrud, Van Hee and Groebner all voting aye to accept the Findings and Order for County Ditch #28 filed by Lori Agar.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to set the final public hearing date of August 7, 2018 at 8:30 a.m. for Lateral X of Judicial Ditch 36 for Mark and Jan Kelly.

- On motion by Groebner, second by Forkrud, the Board voted unanimously in a roll-call vote with Walling, Salfer, Forkrud, Van Hee and Groebner all voting aye to accept the Findings and Order for Lateral X of Judicial Ditch 36.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to set the Public Hearing date of July 17, 2018 at 2:00 p.m. for the Redetermination of County Ditch #24.
- There was no other business and the meeting was declared adjourned by Commissioner Walling at 4:59 p.m.

**RECONVENE**

- The Board reconvened into regular session at 5:00 p.m.

**AUDITOR/TREASURER**

- On motion by Walling, second by Forkrud, the Board voted to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Ditch Maintenance and Building Fund, Human Services Fund, Ditch Bond Interest and Solid Waste.
  - May Disbursements in the amount of \$2,583,251.75.
    - Bills exceeding \$2,000: Rdwd Falls Utilities \$7,193.90, \$7,193.90, \$7,116.10, Further \$2,170, \$6,172.08, \$6,172.08, \$3,684.15, MN Comm. of Finance \$490,000, MN Dept. Revenue \$54,453.69, Preferred One \$21,760.61, \$7,354.20, \$9,455.21, \$8,945.05, \$4,077.25, \$16,149.90, \$2,251.13, \$3,621.71, Corelogic Tax Serv. \$3,542.50, Dept. of Vehicle Serv. \$2,238.88, MN Comm. of Finance \$5,230, Healthpartners \$8,910.87, RRRSWA \$33,864, LPRW \$2,666.76, RRRWS \$7,930.07, SD #2190 \$6,000, SD #2754 \$170,000, SD #2884 \$114,000, SD #2897 \$738,000, SD #2898 \$66,000, SD #2904 \$22,000, SD # 635 \$72,000, SD #640 \$296,000, SD #85 \$35,000, SWRDC \$29,616.15, M & K Bridge Constr. \$102,840.49, \$55,949.71, R.C. Aud./Treas. \$16,196.73, River Ridge Constr. \$94,895.50, MN Comm. Of Transportation \$9,000 & Zimmermann Maint. \$4,518.75.

**ADMINISTRATOR**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Nyhart Service Agreement for actuarial services.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the quote from CS Painting and Yard Care Services to paint the Government Center in the amount of \$8,615.

Other Bids received:

<b>Company</b>	<b>Amount</b>
CS Painting and Yard Care Services	\$ 8,615.00
Steve and Sons, LLC	\$11,694.00

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the Counties Providing Technology Joint Powers Agreement.
- Chair Salfer appointed Walling to the Counties Providing Technology Joint Powers Committee and Forkrud as the alternate.

- Knobloch presented the May Jail population.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the transfer of the 2009 Chevy pickup from the Sheriff’s Department to the Maintenance Department and authorized Maintenance to sell 1997 Chevy Pickup at auction.
- The Board acknowledged the resignation of Craig Rixmann from Full-time Custodian effective June 22, 2018.

**ASSESSOR**

- Hillmer presented discussed information on the True County Assessing and Classification for Properties.

**RECESS**

- The Board recessed at 6:00 p.m. to enter into the Board of Equalization meeting.

**RECONVENE**

- The Board reconvened into regular session at 7:03 p.m.

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 7:15 p.m.

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator

\_\_\_\_\_  
Jim Salfer, Chair  
Board of County Commissioners