

REDWOOD COUNTY, MINNESOTA

AUGUST 21, 2018

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners’ Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Lon Walling, Dennis Groebner and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; Human Resource Coordinator Peter Brown; Highway Engineer Keith Berndt; Technology Coordinator Paul Parsons; Sheriff Randy Hansen; Lincoln Pipestone Rural Water General Manager Jason Overby; Lincoln Pipestone Rural Water Board Member Mitch Kling; Environmental Director Scott Wold; United Community Action Transportation Director Cathleen Amick; University of Minnesota Extension Kia Harries and Trisha Sheehan; Jeff Braegelmann; Mark and Jan Kelly.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the August 21<sup>st</sup> agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the consent agenda.
  - August 7<sup>th</sup> minutes.
  - Payment of bills as follows:

General Fund	\$ 15,397.26
Ditch Maintenance Fund	\$ 7,358.62
Solid Waste Fund	\$ 46.99
Insurance Fund	\$ 374.00

- Bills exceeding \$2,000: Solie Law Office \$7,625.70; Computer Professionals \$4,798.43; Integrated Protection Systems \$3,690; Kohls-Weelborg \$2,207.79; Hubbard County \$2,695; Redwood County Hwy. Department \$3,917.50; Tersteeg’s \$6,275.08; Baier Construction \$9,817.51;
- Per Diems for Walling for Springdale Watershed Meeting and Groebner for Runnings intersection meeting.

**EMPLOYEE RECOGNITION**

- The Board recognized Rick Wakefield, Sheriff’s Department, for 30 years of service, Jenifer Manthei, Attorney’s Office, for 10 years of service and Paul Parsons, Administration Office, 5 years of service.

**ROAD AND BRIDGE**

- On motion by Van Hee, second by Walling, the Board voted unanimously to approve permanent easement payments to Grace and Daniel Coudron, David and Rhonda Kirsch and Helen and Lloyd Welu in the amount of \$500 each as a part of project SAP 064-599-109.
- A motion was made by Van Hee to award cleaning the diesel soot in the new highway building to Service Master in the amount of \$19,404.22. Chair Salfer called for a second three times and motion died for a lack of a second.
- On motion by Forkrud, second by Groebner, in a 4-1 vote with Walling voting nay, to direct Berndt to obtain a second bid to clean the diesel soot in the highway building and table the award to the September 4, 2018 board meeting.

**LINCOLN-PIPESTONE RURAL WATER**

- Overby and Kling presented an overview of the Lincoln-Pipestone Rural Water 2017 Audit and a recap of the activities in 2017.

**UNITED COMMUNITY TRANSIT**

- Amick presented an overview of the 2017 transit program along with request for the support of a future fare structure in 2019.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the United Community Action Partnership Community Transit Fare Rates and Collection Procedures.

**RECESS**

- The Board recessed at 9:45 a.m. and entered into Ditch Authority.

**RECONVENED**

- The Board reconvened into regular session at 10:45 a.m.

**AUDITOR/TREASURER**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Building Fund, Ditch Maintenance, Insurance Fund and Solid Waste.
  - July, 2018 Disbursements in the amount of \$1,198,893.07.
- Price reviewed the 2017 Audit.

**EXTENSION**

- Harries and Sheehan presented information regarding implementing a new STEM Coordinator position within the Extension office in 2019 which would be partially funded by a grant. Consideration will be made during the 2019 budget preparation.

**SHERIFF**

- Reviewed July 2018 Jail Population and the Sentence to Serve quarterly report.
- On motion by Forkrud, second by Van Hee, in a 4-1 vote with Salfer voting nay, to increase the compensation rate for court bailiffs from \$75.00 to \$130.00 per day effective September 1, 2018.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Brown-Lyon-Redwood-Renville Emergency Response Unit Joint Powers Agreement.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Brown-Lyon-Redwood-Renville Drug Task Force Joint Powers Agreement.

**ADMINISTRATOR**

- A motion was made by Walling to not join the Primewest County based purchasing health plan, seconded by Groebner, in a 3-2 vote, with Forkrud and Van Hee voting nay, the County will not join Primewest.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to extend the 3 year farm lease agreements with Kyle Hentges and Thomas Morley for one additional year if the Lessees are willing to extend the agreements.
- On motion by Walling, second by Forkrud, the Board voted unanimously to accept the Recorder’s annual compliance report.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Van Hee, Salfer and Walling all voting aye, the Board adopted the following resolution:

**BE IT RESOLVED** by Redwood County that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Enhancement Grant Program.** This grant must be used to provide outreach to the county’s veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minn. Stat. §197.608 and Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This Grant should not be used to supplant or replace other funding.

**BE IT FURTHER RESOLVED** by Redwood County that Dustin Hunter, the Veteran’s Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the County Veteran Service Office Enhancement Grant application in the amount of \$10,000.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to award the Law Enforcement Sidewalk replacement project to Goblish Construction in the amount of \$18,500.

Other Bids

Company	Amount
Goblish Construction	\$18,500.00
Sussner Construction	32,940.00

***Personnel***

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Agreement with Drug Court Testing Contractors, Amber Tissue and Steve Gramstad with an increased wage from \$23.00/hour to \$26.50/hour effective July 1, 2018 through December 31, 2019 with contract not to exceed \$8,832.00.
- On motion by Walling, second by Forkrud, the Board voted unanimously to hire Jessica Tressler as Part-time Custody Officer for the Sheriff’s Department effective August 22, 2018 at Grade 1, Step 1 of the 2018 LELS non-licensed salary schedule at \$18.35/hour.

**RECESS**

- The Board recessed at 12:15 p.m. for lunch.

**RECONVENED**

- The Board reconvened at 1:00 p.m. for a work session.

**COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Van Hee: Fair Board

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 2:15 p.m.

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator

\_\_\_\_\_  
Jim Salfer, Chair  
Board of County Commissioners