

REDWOOD COUNTY, MINNESOTA

June 4, 2019

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Bob Van Hee, Jim Salfer, Dennis Groebner and Dave Forkrud; Administrator Vicki Knobloch; Environmental Director Scott Wold; County Attorney Jenna Peterson; Engineer Keith Berndt; Planning and Zoning Supervisor Nick Brozek and Human Resource Coordinator Peter Brown; County Assessor Kathy Hillmer; Tyler Maertens; Brian Maertens; Cullen Kobuyashr; Rich Slagle and Amy Dering.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the June 4th meeting agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the following:
 - May 21, 2019 Board Minutes
 - Payment of bills as follows:

General Fund	\$ 29,919.17
Ditch Maintenance Fund	\$ 2,162.39

- Bills exceeding \$2,000: Elan Corporate Payment Systems \$11,040.89; Adamant Digital Forensics \$2,700.00; Redwood Gazette \$3,071.54; American Solutions \$2,668.02; \$2,296.41; Counties Providing Technology \$3,670.00; Bolten & Menk \$2,701.00; \$2,650.00; Renville County \$9,329.89; Swede's Portable Buildings \$6,795.00; Country Enterprises \$2,007.30 and Lyon County \$35,971.54.
- Out of State Travel Request for Scott Larsen to attend the Iowa Technology and Geospatial Conference in Des Moines, IA.

PLANNING AND ZONING

- An application for an Extractational Conditional Use Permit #4-19, filed by Jeff Schmidt for an expansion of an existing gravel pit on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NE ¼ of Section 28, Twp. 113 & 114, Range 35W, Delhi Township. On motion by Groebner, second by Van Hee, the Board

voted unanimously to approve CUP #4-19 with (14) fourteen conditions as set forth by the Planning Commission.

- An application for cleaning a private drainage ditch, Conditional Use Permit #6-19, filed by Northwestern Farm Management & Patricia Garrison on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SW ¼ of Section 8, Twp. 110N, Range 39W, Gales Township. On motion by Walling, second by Groebner, the Board voted unanimously to approve CUP #6-19 with (7) seven conditions as set forth by the Planning Commission.
- An application to construct and operate a community solar garden, Conditional Use Permit #5-19, filed by United States Solar/USS B & B Solar LLC Community Solar Garden and Bobby and Beverly Hoffbeck on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NE ¼ NE ¼ of Section 23, Twp. 11N, Range 35W, Three Lakes Township. On motion by Groebner, second by Forkrud, the Board voted unanimously to approve CUP #5-19 with (11) eleven conditions as set forth by the Planning Commission.
- An application for an Animal Confinement Feedlot, Conditional Use Permit #7-19, filed by Tyler Maertens, for the expansion of an existing swine feedlot on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NE ¼ of Section 34, Twp. 112N, Range 34, Sheridan Township. On motion by Forkrud, second by Walling, the Board voted unanimously to approve CUP #7-19 with (20) twenty conditions as set forth by the Planning Commission.

ENVIRONMENTAL

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Amendment #4 to the Soil and Water Conservation District Cooperative Agreement with Redwood County which would extend the date that the finances will be transferred from the district to Redwood County to July 1, 2019 pending County Attorney approval.

ROAD AND BRIDGE

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve payment of Road and Bridge bills in the amount of \$100,911.59.
 - Bills over \$2,000.00: Bolton and Menk \$22,416.00; Duininck \$14,849.36; Evergreen Land Services \$3,328.40; Farmward Cooperative \$15,224.41; Gordy Serbus & Sons \$2,120.14; JS Electric \$2,341.29; Meadowland Farmers Coop \$4,742.50; Midstates Equipment \$2,108.50; North Central International \$3,405.39; Runnings Farm and Fleet \$2,819.41; Widseth, Smith and Nolting \$7,740.00.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to award Asphalt Surface Technologies the seal coating contract for a portion of CSAH 16 in the amount of \$126,543.07.

Other Bids Received:

Company	Amount
Asphalt Surface Technologies	\$126,543.07
Allied Blacktop Company	\$138,161.90

- On motion by Groebner, second by Walling, the Board voted unanimously to approve the engineering services contract with Widseth, Smith and Nolting for hydraulic study and design of a bridge on 280th Avenue in Three Lakes Township.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set the Letting Date of July 10, 2019 at 10:00 a.m. for SAP 064-604-054, CSAH 4 Bridge Replacement.

COUNTY ATTORNEY

- On motion by Forkrud, second by Walling, the Board voted unanimously to approve the Contract for Prosecution Services between the City of Seaforth and Redwood County.

ASSESSOR

- Hillmer presented 2019 County wide agriculture land sales figures to the Board of Commissioners.
- Hillmer reviewed 2019 Board of Equalization meeting information to be held on June 18, 2019 with the Board of Commissioners.

ADMINISTRATION

- On motion by Walling, second by Forkrud, the Board voted unanimously to adopt the 2019 Procurement Policy.
- On motion by Walling, second by Van Hee, the Board voted unanimously to declare miscellaneous property as excess and dispose by sale.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the revised Bolten and Menk Survey proposal.

Personnel

- On motion by Van Hee, second by Walling, the Board voted unanimously to hire Susan Minkel as full-time Legal Secretary at Grade 8, Step 3 of the AFSCME Salary Schedule at \$16.92/hour effective June 5, 2019.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to hire Beau Knutson as Part-time Custody Officer on the 2019 LELS Scale Custody Officer, Grade/Step 1 at \$18.72/hour effective June 5, 2019.
- On motion by Walling, second by Forkrud, the Board voted unanimously to acknowledge the retirement of Brad Busack from full-time Custodian effective July 31, 2019.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to promote Jeff Bommersbach from Senior Engineering Technician to Assistant County Engineer at Grade 18, Step 3 effective June 17, 2019.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Salfer: Planning and Zoning; Southwest Health and Human Services; Carris Health Groundbreaking

Walling: Planning and Zoning; Carris Health Groundbreaking

Forkrud: Emergency Communication Board; Explore Southwest Minnesota;
Planning & Zoning; Plum Creek Wind Farm

Van Hee: Primewest; Redwood County Fair Board; Carris Health Groundbreaking

Groebner: Historical Society, Plum Creek Wind Farm; Service Enterprises; Carris
Health Groundbreaking; Planning and Zoning; Friends of Gilfillan

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:12 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator