

REDWOOD COUNTY, MINNESOTA

October 1, 2019

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Bob Van Hee, Jim Salfer, and Dave Forkrud. Also present were Administrator Vicki Knobloch; County Attorney Jenna Peterson; Highway Engineer Anthony Sellner; Assistant County Engineer Jeff Bommersbach; Human Resource Coordinator Peter Brown; Environmental Director Scott Wold; Planning and Zoning Supervisor Nick Brozek; Auditor/Treasurer Jean Price; WOLD Architect John McNamara; Economic Development Coordinator Briana Mumme; Assistant County Attorney Grey Jensen; Doug Kerkhoff and Valerie Stephens.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Walling, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. Groebner identified a conflict in the Road and Bridge bills.

**CONSENT AGENDA**

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the Consent Agenda.
  - September 17, 2019 Board minutes
  - Per Diem for Commissioner Salfer to attend real estate closing for the Human Services Building.
  - Payment of bills as follows:

General Fund	\$ 24,554.85
Ditch Fund	\$ 1,789.75
Road & Bridge Fund	\$ 2,049.08
Insurance Fund	\$ 412.88
Soil and Water Fund	\$ 3,175.83
Forfeited Tax Sale Fund	\$ 60.00

- **Bills exceeding \$2,000:** Counties Providing Technology \$3,670.00; SHI International \$2,500.00; \$2,540.00; Renville County \$30,300.94; Fleet Services Division \$5,830.60; Reliance Telephone \$2,000.00; A & T Septic \$10,200.00; Redwood County A/T \$12,905.00.

**CLOSED SESSION**

- The Board entered into closed session at 8:33 a.m. for the purpose of a real estate consideration, Parcel #88-200-1160. Present were Commissioners Forkrud, Salfer, Van Hee, Walling and Groebner, County Administrator Knobloch and Economic Development Coordinator Mumme.

- No action taken.

## **RECONVENE**

- The Board reconvened into regular session at 8:48 a.m.

## **ECONOMIC DEVELOPMENT**

- On motion by Van Hee, second by Walling, the Board voted unanimously to approve the Business Development Grant Agreements for Bar RL Performance Horses, Brake Away Trailers and Auto Care, Chapter 2, Hilltop Harvest Strawberry Farm, Lightfoot Heating and Cooling, My Kupcake Factory, Red Rock Chiropractor Center, Stephens Funeral Service; Stichin' It Up Quilt Shop, Tender Loving Childcare and Z's Bees & Apple Trees. It shall be noted that two County employees were awarded a grant but all guidelines and processes were followed completely.
- On motion by Forkrud, second by Van Hee, in a 4-1 vote with Groebner voting nay, the Board voted to approve the Tax Forfeited/Blight Removal Policy.
- On motion by Walling, second by Forkrud, the Board voted unanimously to direct Mumme to send the Tax Forfeited/Blight Removal Policy to the City of Revere for consideration of tax forfeited/blight removal funds to be awarded per the approved policy.

## **KERKHOFF AUCTION AND REAL ESTATE**

- Kerkhoff presented options for the sale of the 108 acre parcel of farmland, Parcel ID #63-007-4040.
- On motion by Walling, second by Groebner, the Board voted unanimously to approve the 108 acre farmland be surveyed by Bueltel & Moseng in the amount of \$1,200.00.
- On motion by Walling, second by Forkrud, to exercise the Out Clause in the Farmland Lease Agreement if the land sells at auction. The motion failed by a vote of 0-5.

## **ROAD AND BRIDGE**

- On motion by Forkrud, second by Groebner, and excluding the bill from Turbes Ag Sales and Service in the amount of \$97.00, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$193,108.10.
- On motion by Walling, second by Van Hee, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$97.00.
- Bills exceeding \$2,000.00: Arvig Communication \$3,145.52; Bolton & Menk \$49,901.00; D & L Vogel Farms \$3,616.30; Duininck Inc. \$25,953.78; Flint Hills \$2,037.65; M & K Bridge Construction \$6,672.50; Meadowland Farmers Coop \$19,754.31; Minnesota Paving & Materials \$15,055.28; North Central International \$8,869.87; Redwood County A/T \$30,076.47; Salonek Concrete \$4,160.00, Sander Excavating \$2,307.50; Ziegler \$3,226.19.
- On motion by Walling, second by Forkrud, the Board voted unanimously to purchase an additional 200 tons of road salt from Central Salt at \$90.26/ton for a total of \$18,052.00.
- Sellner provided an update on current Road and Bridge projects in Redwood County.

## **COUNTY ATTORNEY**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the 2020 Crime Victim Services Grant Agreement in the amount of \$140,000.00.

- Peterson introduced the new Assistant County Attorney, Grey Jensen, to the Board of Commissioners.

**WOLD ARCHITECTS**

- McNamara held continued discussions with the Board on the Courthouse Security Project. Further work will continue and WOLD will bring updates to the October 15, 2019 meeting.

**ADMINISTRATOR**

- On motion by Groebner, second by Forkrud, in a roll-call vote with Forkrud, Salfer, Groebner, Walling and Van Hee all voting aye, the Board voted to adopted the following resolution:

**RESOLUTION RECOMMENDING THE APPOINTMENT OF**

**MICHAEL CURLEY AND JAY TAKLE**

**TO THE**

**RED ROCK RURAL WATER SYSTEM**

**BOARD OF COMMISSIONERS**

**BACKGROUND INFORMATION**

**WHEREAS**, Michael Curley’s 4- year term as a Commissioner on the Red Rock Rural Water System (“RRRWS”) Board of Commissioners is scheduled to expire at midnight on December 31, 2019; and

**WHEREAS**, Jake Takle’s 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2019; and

**WHEREAS**, the County Board of Commissioners believes that Michael Curley and Jay Takle are qualified to act as Commissioners on the RRRWS Board of Commissioners and are both worthy of re-appointment.

**NOW BE IT NOW RESOLVED**, that the Redwood County Board of Commissioners hereby recommends that Michael Curley and Jay Takle be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2020 and shall expire at midnight on December 31, 2023.

*Personnel Action Items:*

- On motion by Forkrud, second by Groebner, the Board voted unanimously to hire Emma Volz as full-time Deputy Administrator for the Soil and Water Conservation District effective 10-2-2019 on the 2019 non-union scale, Grade 10, Step 3 at \$19.74/hour due to experience.

- On motion by Van Hee, second by Walling, the Board voted unanimously to hire Curt Scharfencamp as full-time Highway Maintenance Specialist effective 10-7-19 on the 2019 non-union scale, Grade 10, Step 1 at \$18.68/hour.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to hire Ida Gatfield as the Forensic Interviewer in the Child Advocacy Center at Grade 10, Step 1 of the AFSCME Salary Schedule at \$18.68/hour effective October 7, 2019.
- On motion by Forkrud, second by Walling, the Board voted unanimously to set the 2020 Health Insurance rates.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set the 2020 Dental Insurance premiums with new carrier, Delta Dental.
- On motion by Walling, second by Forkrud, the Board voted unanimously to set the 2020 VEBA contribution amounts at \$125.00 monthly.
- On motion by Walling, second by Groebner, the Board voted unanimously to offer a group hospital insurance benefit for 2020 with CIGNA.

**COMMISSIONER REPORTS**

- The Commissioners reported on meetings they attended:

Groebner: Historical Society, Friends of Gilfillan, MN Valley Regional Rail Authority; Building Committee; Rural MN Energy Board; Redwood/Renville Regional Solid Waste Authority

Walling: Counties Providing Technology, Redwood/Renville Regional Solid Waste Authority; Lyon County Recycling Meeting; Building Committee; JD 15 meeting with Lyon County; Dead Coon Lake

Forkrud: Southwest Health and Human Services, A.C.E. (Advocate, Connect, Educate), Regional Radio Board

Salfer: Nurse Family Partnership; Western Mental Health, Southwest Health and Human Services

Van Hee: Southern Prairie Community Care; Southwest Regional Development Commissioner

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 12:28 p.m.

\_\_\_\_\_  
 Jim Salfer, Chair  
 Board of County Commissioners

Attest: \_\_\_\_\_  
 Vicki Knobloch  
 County Administrator