

REDWOOD COUNTY, MINNESOTA

OCTOBER 15, 2019

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Lon Walling, Dennis Groebner and County Administrator Vicki Knobloch. Also present were County Attorney Jenna Peterson; Auditor/Treasurer Jean Price; Human Resource Coordinator Peter Brown; Highway Engineer Anthony Sellner; Environmental Director Scott Wold; GIS Specialist Scott Larsen; Technology Coordinator Paul Parsons; Economic Development Coordinator Briana Mumme; Assessor Kathy Hillmer; Moore Engineering Rich Slagle; Jeff Whitmore; WOLD Architect John McNamara; Redwood Falls City Attorney Amy Busse; Redwood Falls City Administrator Keith Muetzel and Steve Prokosch.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Steve Prokosch was present for Open Forum representing New Avon Township. They are in need of snowplow services and inquired about purchasing a snow plow from Redwood County.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the October 15th revised agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Consent Agenda.
- October 1<sup>st</sup> minutes.
  - Payment of bills as follows:

General Fund	\$ 16,782.48
Ditch Maintenance Fund	\$ 5,545.37
Insurance Fund	\$ 441.53
Solid Waste Fund	\$ 264.46
Soil and Water Fund	\$ 2,319.17

- Bills exceeding \$2,000: ACE of SW MN \$7,447.00; Estebo, Frank & Munshower \$3,170.50; Henle Printing \$4,316.20; Counties Providing Technology \$3,670.00; CW Technology \$3,600.00; Real Vision Software \$3,000.00; Carris Health \$3,976.90; Mend Correctional \$3,885.84; Tersteeg's Holiday Market \$7,100.52; Bike Shop \$2,049.00; Wenck Associates \$2,126.40; Regents of University of MN \$19,647.34; WOLD Architects \$14,871.58; A & T Septic \$2,900.00; Country Enterprises

\$3,030.44; Keck Tree Service \$2,500.00; Ranger Pump \$8,350.00; John Thompson \$6,247.50; TNT Construction \$17,493.85; Eugene Nelson \$27,926.60.

### **EMPLOYEE RECOGNITION**

- The Board recognized Brad Zimmer, Assessor's Office, for 5 years of service to Redwood County.

### **ROAD AND BRIDGE**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Belview/Delhi Maintenance Contract with Zimmermann Maintenance through December 31, 2020 pending County Attorney approval.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the purchase of 2020 Autodesk Civil 3D and Bluebeam Revu in the amount of \$20,586.06 from DLT Solutions.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve to contract with the consulting firm, Bolton and Menk, for bridge inspections in Redwood County not to exceed \$28,160.00 pending County Attorney approval.
- On motion by Walling, second by Groebner, the Board voted unanimously to not proceed with the sprinkler system at the new highway shop and pay the \$350.00 restocking fee for unused supplies.
- Sellner updated the Board on road and bridge projects.
- On motion by Walling, second by Forkrud, the Board voted unanimously to declare a 2002 International 2574 Truck with Plow as excess equipment and authorized to sell.

### **AUDITOR/TREASURER**

- On motion by Groebner, second by Van Hee, the Board voted to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Health Fund, Ditch Maintenance and Solid Waste Fund.
  - September, 2019 Disbursements in the amount of \$2,560,329.53.
  - Bills exceeding \$2,000: Redwood Electric Cooperative \$2,990.34; Redwood Falls Public Utilities \$9,408.46; 2,110.78; Preferred One \$15,589.76, \$10,801.84; \$13,633.60; \$6,862.59; \$21,886.74; \$9,261.82; \$18,836.87; \$16,061.71; \$32,769.44 Further \$6,858.56; \$6,858.56 Wells Fargo \$1,000,000.00; BCBS of Minnesota \$2,260.00; MN Dept. of Revenue \$32,358.15; Northern Natural Gas Company \$2,379.34; Redwood County License Center \$2,566.37; Estebo, Frank & Munshower \$3,170.50; Baune Plumbing & Heating \$13,000.00; MN Commission of Finance \$5,284.50; SWHHS \$4,667.52; MN Assn of County Health Plan \$4,166.67; Healthpartners \$3,018.40; Sun Life Financial \$2,256.46; MR Paving and Excavating \$432,022.69; Road Groom Mfg. \$22,092.00; City of Morgan \$164,400.31; M & K Bridge \$202,005.72; \$2,527.00; \$115,327.45; R & G Construction \$231,805.18; Knife River Corp. \$17,220.05; Central Salt \$13,479.44; Salonek Construction \$44,524.00; Towmaster \$31,592.50.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to authorize mandatory direct deposit of reimbursement checks to employees and Redwood County committee members that will be paid on the first commissioner batch of each month.

**ASSESSOR**

- Hillmer presented information on the law changes for Homestead properties in 2019.

**ENVIRONMENTAL**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the 2020-2021 Board of Soil and Water Natural Resource Block Grant Agreement in the amount of \$113,548.00 pending County Attorney approval.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the application for an NG911 GIS Grant Fund in the amount of \$24,326.03 pending County Attorney approval.

**COUNTY ATTORNEY**

- On motion by Van Hee, second by Walling, the Board voted unanimously to approve the Real Estate Contract with Kerkhoff Real Estate for the sale of 108 acre parcel farmland pending County Attorney approval.

**ADMINISTRATOR**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the 2020 Snowmobile Grant for the Minnesota Valley Snow Riders in the amount of \$95,252.07 pending County Attorney approval.
- Knobloch reviewed the 2020 legislative priorities to discuss at the AMC Fall District Meeting.
- Knobloch presented the September Jail Population.
- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the Construction Management Contract Amendment with Contegrity.
- Chair Salfer appointed Anthony Sellner as an AMC Voting Delegate to replace Keith Berndt.

*Personnel*

- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the BCBS Minnesota Senior Gold/Medicare Blue Prescription Renewal.
- On motion by Walling, second by Forkrud, the Board voted unanimously to approve the Employment Agreement with Alan Forsberg as Interim Department Head for the Redwood County Highway Department.

**WOLD ARCHITECTS**

- McNamara presented preliminary plans options for a two story Justice Center.
- On motion by Walling, second by Van Hee, the Board voted unanimously to direct WOLD to proceed with the vacation procedure of the street east of the current courthouse square pending the outcome of the City Council meeting on October 15, 2019, if the request to vacate the street north of the Courthouse Square is denied.

**TECHNOLOGY**

- On motion by Walling, second by Groebner, the Board voted unanimously to proceed with the technology update proposal in preparation for the new Justice Center not to exceed \$15,000.00.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to declare technology equipment as excess property and authorize disposal.

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Sofos Anti-Virus Contract Renewal in the amount of \$6,360.00 pending County Attorney approval.
- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the Matrix Communications Contract Renewal in the amount of \$13,183.00 pending County Attorney approval.

### **ECONOMIC DEVELOPMENT**

- On motion by Walling, second by Groebner, the Board voted unanimously to award Blight Funding to the City of Revere for Parcel ID #89-200-0380 in the amount of \$1,937.50 to be paid from the Tax Forfeited Reserves pending the purchase of the property by the City of Revere.
- On motion by Walling, second by Van Hee, the Board voted unanimously to award Blight Funding to the City of Revere for Parcel ID #89-200-0100 in the amount of \$2,882.50 to be paid from the Tax Forfeited Reserves pending the purchase of the property by the City of Revere.

### **CLOSED SESSION**

- The Board entered into Closed Session at 11:15 a.m. for the purpose of a real estate consideration, Parcel #88-200-1160. Present were Commissioners Salfer, Groebner, Walling, Van Hee and Forkrud, County Administrator Knobloch, County Attorney Peterson and Economic Development Coordinator Mumme.
- No action taken.

### **RECONVENED**

- The Board entered into Regular Session at 11:26 a.m.

### **COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Groebner: Area II/RCRCA, Redwood-Renville Regional Solid Waste Authority, Judicial Ditch #15, Dead Coon Lake

Van Hee: Restorative Justice, Southwest Regional Development Commission

Salfer: Southwest Health and Human Services Conference; Personnel Sub-Committee

Walling: Judicial Ditch #15, Lucan City Council Meeting, Redwood-Renville Regional Solid Waste Authority, Area II/RCRCA, Dead Coon Lake

Forkrud: Personnel Sub-Committee

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 12:13 p.m.

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Jim Salfer, Chair  
Board of Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator