

REDWOOD COUNTY, MINNESOTA

January 7, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Jim Salfer, Lon Walling, Bob Van Hee, Dennis Groebner and Dave Forkrud. Also present were Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; Highway Engineer Al Forsberg; Planning and Zoning Supervisor Nick Brozek, Environmental Director Scott Wold; Human Resource Coordinator Peter Brown; Technology Coordinator Paul Parsons; Child Advocacy Coordinator Sarah Reynolds; Veteran Service Officer Dustin Hunter; SWHHS Public Health Nurse Marie Meyers and Redwood Falls City Administrator Keith Muetzel

Auditor-Treasurer Price called the Organizational Meeting to order asking for the Pledge of Allegiance to the Flag.

Price then called for nominations for the Office of Chair of the Board for 2020. Groebner nominated Walling. After calling for additional nominations three times, Forkrud seconded, and a unanimous vote was cast for Walling as the Board Chair for 2020.

Chair Walling then called for nominations for the 2020 Vice-Chair of the County Board. Forkrud nominated Salfer. After calling for additional nominations three times, Van Hee seconded and a unanimous vote was cast for Salfer as the Board Vice-Chair for 2020.

On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the January 7th revised meeting agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. None were identified.

CONSENT AGENDA

- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the following:
 - December 17th minutes
 - Payment of bills as follows:

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| General Fund | \$ 21,155.77 |
| Ditch Fund | \$ 129.22 |
| Solid Waste Fund | \$ 35.00 |
| Insurance Fund | \$ 260.82 |
| Road and Bridge Fund | \$ 2,071.62 |

- Bills exceeding \$2,000.00: Association of MN Counties \$12,071.00; MN Counties Computer Cooperative \$3,037.28; Southwest MN Workforce \$3,440.00; US Bank \$148,007.50, \$486,992.50.

BOARD CHAIR

- On motion by Salfer, second by Groebner, the Board voted unanimously to authorize the Board Chair to act on behalf of Redwood County in case of emergencies.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to adopt Roberts Rules of Order as the County Board meeting procedural guide.

ENVIRONMENTAL

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the amended NG 911 Funding Application in the amount of \$24,326.03 for NG 911 to pay for a consultant to update existing GIS data to meet validation requirements as well as convert the data into the Minnesota NG911 GIS Standards versus in-house staff.

PLANNING AND ZONING

- An application for a welding business, Conditional Use Permit #16-19 filed by Justin Wulf on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NW ¼ of Section 27, Twp. 110 North, Range 39W, Gales Twp.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve CUP # 16-19 with (12) conditions as set forth by the Planning Commission.

CHILD ADVOCACY CENTER

- On motion by Forkrud, second by Van Hee, in a roll-call vote with Walling, Salfer, Groebner, Forkrud and Van Hee all voting aye, the Board adopted the following Resolution:

RESOLUTION ACCEPTING DONATION FROM THE FISCHER FAMILY

WHEREAS, THE FISCHER FAMILY, wishes to donate \$400 to The Redwood County Child Advocacy Center; and

WHEREAS, the Child Advocacy Center will utilize the donation of the bags for the purpose of developing and furnishing the play room and family space; and

WHEREAS, the Board of Commissioners appreciates the generosity of The Fischer Family in supporting the Redwood County Child Advocacy Center;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$400 to the Redwood County Child Advocacy Center, on behalf of the County.

TECHNOLOGY

- The Board tabled the Memorandum of Understanding Concerning Allocation and Usage of Homeland Security Grant Funds, the Management Control Agreement between Redwood County and the Office of MN-IT Services and the Service Agreement for Security Monitoring Program between MN-IT and Redwood County to the January 21, 2020 board meeting.

ADMINISTRATOR

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve a permanent transfer as of 12/31/19 of \$117,510.17 from the General Fund to the Road and Bridge Fund for the 2019 interest earned.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the correction to the original adopted 2020 budget to reflect the revenue of bond sales for the proposed Courthouse Security Project in the amount of \$10,000,000.

- On motion by Forkrud, second by Groebner, in a roll-call vote with Walling, Salfer, Groebner, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:
 MN Statute 118A.02 subd. 1 (a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

DESIGNATION OF DEPOSITORIES

(for Deposit Accounts)

DEPOSITOR: County of Redwood
 403 South Mill Street
 Redwood Falls, MN 56283

FINANCIAL INSTITUTIONS: Bremer Bank, NA
 Bremer Wealth Management
 Hometown Bank
 Integrity Bank Plus
 Minnwest Bank M.V.
 U.S. Bank
 Wanda State Bank
 MAGIC Fund
 Wells Fargo Advisors
 Multi-Bank Securities
 State Bank of Taunton

I, the undersigned Administrator of the County named above, hereby certify that the County of Redwood is organized and existing under and by virtue of the laws of the state of Minnesota as a corporation for profit, with its principal address at 403 South Mill Street, Redwood Falls, MN 56283.

Account Holder: County of Redwood is the complete and correct name of the Account Holder.

I FURTHER CERTIFY that at a meeting of the Board of Commissioners of the County of Redwood, duly and regularly called and held on January 7, 2020, at which a quorum was present and voting, the following resolutions were adopted:

RESOLVED, that the Financial Institutions named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of the County, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any one (1) of the following named officers or employees of the County (“Agents”), whose actual signatures are shown below:

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|--------------------------------|--------------------------------|
| <u>Jean Price</u> | <u>Vicki Knobloch</u> |
| Authorized Signer Printed Name | Authorized Signer Printed Name |

| | |
|----------------------|----------------------|
| _____ | _____ |
| Authorized Signature | Authorized Signature |

And that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agent’s signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the County’s accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent’s personal account, and the Financial Institution shall not be required or be under any

obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by Redwood County for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the County may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of Redwood County; that they are in full force and effect and have not been modified in any manner whatsoever.

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Purchase Agreement with Robert LeSage for the purchase of land contingent upon the funding for the construction of a State Veteran's Cemetery.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Product Lease Agreement and Equipment Maintenance Agreement for the Courthouse Postage Machine.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to authorize the County Administrator to grant consent, until withdrawn, to initial refugee resettlement in Redwood County as per the terms of the executive order.

Personnel

- The Authorization to hire a GIS Specialist was removed from the agenda due to the candidate declining position.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Josh Sell from full-time Ditch Technician effective January 8, 2020.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to acknowledge the resignation/retirement of Ed Engels from full-time Highway Maintenance Specialist effective January 10, 2020.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to acknowledge the resignation of Shannon Ness from full-time Assistant County Attorney effective January 15, 2020.
- Brown presented information in reference to the payroll software program, Paycom, which is currently being utilized.

ROAD AND BRIDGE

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve payment of bills in the amount of \$8,411.87.
- Bills exceeding \$2,000.00: TNT Construction-Kerkhoff Inc. \$6,842.75
- On motion by Salfer, second by Groebner, the Board voted unanimously to authorize the County Engineer to sign and pay permit fees as they apply to Redwood County Projects.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Cooperative Agreement with the City of Redwood Falls for the Reconstruction of CSAH 101, DeKalb Street from the TH 19/71 to County Ditch 52.
- Redwood Falls City Administer, Keith Muetzel, then entered the Board Room and requested that the Board rescind the motion to approve the Cooperative Agreement with the City of Redwood Falls and table to the 1-21-20 board meeting.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to rescind the motion to approve the Cooperative Agreement with the City of Redwood Falls and directed County Engineer Forsberg to work with City Officials on the details in the Cooperative Agreement.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the final payment for SAP 064-599-114 in the amount of \$1,576.73 to R & G Construction.
- Forsberg discussed the options of purchasing two snowplow trucks. The Board directed Forsberg to attain bids from Harrison Truck Centers-Western Star in Marshall and Fox Brothers International in Sanborn.

BOARD CHAIR

- The Board reviewed and Chair Walling made necessary appointments and changes to the Committee Appointments for 2020.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Van Hee – Southern Prairie Community Care; Meeting with City of Redwood Falls

Forkrud – SWHHS; A.C.E.; Counties Providing Technology; Planning and Zoning

Walling – Ditch Meeting in City of Redwood Falls

Salfer – Town Hall Meeting with Senator Dahms & Rep. Torkelson; SWHHS; Tobacco 21

Groebner – Redwood-Renville Regional Solid Waste Authority; MN Rail Authority;
Meeting with City of Redwood Falls; Area II/RCRCA

ADJOURN

There being no further business, Chair Walling declared the meeting adjourned at 11:30 a.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator