

REDWOOD COUNTY, MINNESOTA

January 21, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Jim Salfer, Lon Walling, Dennis Groebner and Bob Van Hee. Also present were Administrator Vicki Knobloch; County Attorney Jenna Peterson; County Auditor-Treasurer Jean Price; Environmental Director Scott Wold; Sheriff Randy Hanson; Planning and Zoning Supervisor Nick Brozek; Economic Development Coordinator Briana Mumme; County Engineer Al Forsberg; Technology Coordinator Paul Parsons; Ditch Inspector Brent Lang; Child Advocacy Coordinator Sarah Reynolds; Ditch Viewer Mark Behrends; City of Redwood Falls Administrator Keith Muetzel; Judge Patrick Rohland; Law Clerk Jodi Haen; WOLD Architect John McNamara; Contegriety Group Pete and Larry Phillip; SWHHS Marie Meyers; Lisa Dallenbach; Derek & Larissa Guetter; Merle Clark Phillips; Rhonda Tubbs; Roger Baumann; Dennis Miller; Terry Dallenbach; Nathan Rohlik; Bre Feleka; Charles Rohlik; Scott Reinhart; Dylan Appel; Phil Johannek; Dave Messer; Paul Sobocinski; Mary Bratsch; John Woodford; Rick Kramer; Jim Guggisberg; Ramona Reinhart; Steve Eskeldson; Jon Hagen; Paul Alexander; Kevin Bock; Charles Nelson; Linus Madsen; Thomas Schilling; Tanya Cook; Josh and Micah Gronli; Wilca Swede; Bill Lightfoot; Paul Schablin; Holden Baumann; Gary Robinson and Gene Fenske.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

Open Forum was held regarding the Refugee Resettlement vote from the 1-7-20 board meeting. Open Forum ended at 9:13 a.m.

On motion by Groebner, second by Salfer, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. Salfer identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the consent agenda.
 - January 7th minutes
 - Payment of bills as follows:

| | |
|------------------------|--------------|
| Revenue Fund | \$ 17,034.50 |
| Building Fund | \$ 300.00 |
| Ditch Maintenance Fund | \$ 4,932.82 |
| Solid Waste Fund | \$ 647.13 |
| Insurance Fund | \$ 1,249.00 |
| Debt Service Fund | \$ 738.87 |

- On motion by Groebner, second by Van Hee, and excluding the bill from Salfer Foods in the amount of \$50.00, the Board voted unanimously to approve the bills as presented.
- On motion by Groebner, second by Van Hee, with Salfer abstaining due to a Conflict of Interest, the Board voted to approve the bill from Salfer Foods in the amount of \$50.00.
- **Bills exceeding \$2,000:** ACE of SW MN \$7,848.50; Estebo, Frank Munshower \$3,170.50; Kramer Attorney at Law \$14,480.00; MN Counties Intergovernmental \$125,743.00; Safe Assure \$8,116.51; Counties Providing Technology \$3,670.00; MN Counties Computer Cooperative \$8,550.00; MN County Attorneys Assn.; \$3,477.00; G & R Controls \$7,354.25; Brown-Lyon-Redwood Drug Task Force \$55,987.13; Renville County \$37,310.98; Mend Correctional \$3,963.55; MN Sheriff's Assn. \$6,400.00; Tersteegs Holiday Market \$7,847.12; Reliance Telephone \$2,000.00; Lamberton Public Library \$7,115.18; Morgan Public Library \$6,894.96; Redwood Falls Public Library \$20,333.25; Wabasso Public Library \$18,693.11; Area II MN River Basin \$11,439.20; Houston Engineering \$2,400.50; Redwood-Cottonwood Rivers \$24,825.00; Rural MN Energy Board \$2,500.00; MASWCD \$3,511.71; MN Counties Intergovernmental \$3,957.00; Southwest Initiative \$5,302.00; Kerkhoff Brothers \$5,085.62; TNT Construction \$2,022.52; Tony's Construction \$3,047.10.

EMPLOYEE RECOGNITION

- The Board recognized Jim Salfer, Commissioner, for 5 years of service to Redwood County.

MARKETING COMMITTEE

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve an Agreement with Vantage Point Marketing Consultants for (4) 3 minute videos not to exceed \$1,400.00.

PERPETUAL EASEMENTS

- Behrends and Wold discussed adopting a standard rate for reduction of benefits on lands with perpetual easements after a redetermination of benefits. The Board directed Wold to consult with the Ditch Committee and Behrends and bring forth a recommended standard rate to the February 4th board meeting.

REDWOOD COUNTY DITCH AUTHORITY

- At 9:56 a.m., the Board entered into County Ditch Authority. Present for the meeting were Commissioners Walling, Salfer, Groebner, Forkrud and Van Hee, Administrator Knobloch, A/T Price, Environmental Director Wold and County Attorney Peterson.
- Price called for nominations for the Office of Chair of the Board for 2020. Salfer nominated Walling. After calling for additional nominations, Groebner seconded, and a unanimous vote was cast for Walling as the Chair for Ditch Authority in 2020.
- Chair Walling then called for nominations for the 2020 Vice-Chair of the Board for 2020. Van Hee nominated Groebner. After calling for additional nominations, Salfer seconded, and a unanimous vote was cast for Groebner as the Vice Chair for Ditch Authority in 2020.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Walling, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

REDWOOD COUNTY DRAINAGE AUTHORITY

WHEREAS, Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction. **NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Drainage Authority authorizes a transfer of \$819,752.84 as of 12/31/19 from Lat C CD 12; Lat D CD 12; CD 34; CD 37; CD 39; CD 45; Lat A CD 49; CD 80; CD89A; CD 95; CD 101; CD 105; CD 106; CD 110; JD 9 R & L; JD 12 Br 2; Lat F JD 33; Lat G JD 33; Lat J JD 33; Lat 13 2B JD 36; Lat 2F JD 36; Lat K JD 36; to the following drainage accounts:

| | | |
|-------------------------------|---------------------------|---------------------------|
| CD 12 (\$11,028.31) | CD 60 (\$54,489.62) | JD 20 M,L&R (\$1,202.62) |
| CD 12A (\$79.60) | CD 64 (\$94,967.31) | JD 24 R&B (\$4,674.47) |
| CD 12 LAT A BR 5 (\$6,985.75) | CD 64-37 (\$3,073.47) | JD 29 B&R (\$4,253.60) |
| CD 20 (\$10,351.46) | CD 64-42 (\$2,010.83) | JD 30 R&B (\$16,765.74) |
| CD 21 (\$15,418.17) | CD 65 (\$231.60) | JD 31 R&L (\$28,261.66) |
| CD 22 (\$11,560.28) | CD 66 (\$196.54) | JD 31 Lat D (\$11,537.68) |
| CD 23 (\$266.08) | CD 68 (\$11,359.50) | JD 31 Lat F (\$8,048.79) |
| CD 24 (\$191,298.63) | CD 68 Lat A (\$1,605.68) | JD 32 Lat B (\$2,947.47) |
| CD 25 (\$1,186.81) | CD 69 (\$4,944.14) | JD 33 R & YM (\$1,549.40) |
| CD 26 (\$17,706.61) | CD 70 (\$7,744.28) | JD 34 L&R (\$4,242.19) |
| CD 28 (\$396.28) | CD 73 (\$146.44) | JD 36 R&B (\$72,532.97) |
| CD 33 (\$3,437.23) | CD 74 (\$7,920.98) | JD 36 Lat C (\$11,828.24) |
| CD 35A (\$3,210.53) | CD 81 (\$1,404.58) | JD 36 Lat E (\$739.10) |
| CD 38 (\$5,896.80) | CD 90 (\$2,874.38) | JD 36 Lat Y (\$8,918.44) |
| CD 42 (\$7,681.94) | CD 90 Lat A (\$18,682.81) | JD 91 R&YM (\$14,012.01) |
| CD 43 (\$908.75) | CD 93 (\$5,347.80) | |
| CD 47 (\$7,262.24) | CD 96 (\$2.24) | |
| CD 48 (\$7,960.23) | CD 100 (\$60.41) | |
| CD 49 (\$16,568.92) | CD 102 (\$12,526.15) | |
| CD 50 (\$1,033.88) | CD 109 (\$35,467.70) | |
| CD 52 (\$5,898.53) | JD 5 B&R (\$2,227.47) | |
| CD 52 Lat 87 (\$9,043.40) | JD 14 R&L (\$717.19) | |
| CD 54 (\$17,335.25) | JD 15 L&R (\$5,283.28) | |
| CD 55 (\$376.09) | JD 16 NA& WL (\$2,062.29) | |

- There being no further business, Chair Walling declared the Ditch Authority meeting adjourned at 10:01 a.m.

RECONVENED

- The Board reconvened into regular session at 10:01 a.m.

CHILD ADVOCACY CENTER

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the membership with the National Children's Alliance in the amount of \$300.00 yearly.

AUDITOR-TREASURER

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports: General Fund, Building Fund, Ditch Maintenance Fund, Ditch Bond Interest Fund, Human

Services Fund, Health Fund, Debt Service Fund, Insurance Fund and Solid Waste Funds; and December Disbursements in the amount of \$8,863,721.78.

- Bills exceeding \$2,000: MN Commission of Finance \$12,632.60; Preferred One \$16,370.23, 10,779.64, \$14,879.91, \$21,916.79, \$7,992.68, \$50,131.93, \$4,637.64, \$9,551.78, \$8,228.54, \$18,963.53; Redwood Falls Public Utilities \$2,076.41, \$7,586.91; BCBS of Minnesota \$2,395.00; Wells Fargo \$245,000.00, \$245,000.00; \$755,000.00; Further \$6,654.01, \$6,653.77; US Dept. of Revenue \$19,861.93; Stitchin It up Quilt Shop \$2,900.00; RRRSWA \$269,609.50; City of Belview \$47,914.89; City of Clements \$32,953.04; City of Delhi \$18,639.34; City of Lamberton \$235,360.96; City of Lucan \$66,076.91; City of Milroy \$83,920.54; City of Morgan \$185,014.23; City of Redwood Falls \$1,289,399.53; City of Revere \$25,690.36; City of Sanborn \$47,115.37; City of Seaforth \$13,377.78; City of Vesta \$72,406.97; City of Wabasso \$246,892.16; City of Walnut Grove \$133,297.05; Lincoln-Pipestone Rural Water \$4,034.21; Red Rock Rural Water \$4,693.21; SD #2190 \$10,066.29; SD #2754 \$188,018.93; SD #2884 \$71,538.36; SD #2897 \$351,051.49; SD #2898 \$59,995.44; SD #2904 \$23,782.13; SD #635 \$73,141.47; SD #640 \$275,526.68; SD 85 \$45,219.33; SWHHS \$1,044,453.44, \$91,947.55; SW Regional Development Commission \$24,165.46; Brookville Twp. \$32,171.66; Charlestown Twp. \$27,983.01; Delhi Twp. \$30,886.25; Gales Twp. \$18,756.71; Granite Rock Twp. \$27,014.22; Honner Twp. \$3,464.80; Johnsonville Twp. \$46,660.48; Kintire Twp. \$29,565.63; Lamberton Twp. \$35,340.61; Morgan Twp. \$43,927.44; New Avon Twp. \$26,747.53; North Hero Twp. \$28,265.73; Paxton Twp. \$41,196.86; Redwood Falls Twp. \$36,992.84; Sheridan Twp. \$31,646.53; Sherman Twp. \$30,200.90; Springdale Twp. \$29,328.89; Sundown Twp. \$29,979.18; Swede's Forest Twp. \$17,303.90; Three Lakes Twp. \$25,616.88; Underwood Twp. \$25,827.50; Vail Twp. \$24,929.54; Vesta Twp. \$32,477.29; Waterbury Twp. \$25,021.54; Westline Twp. \$24,848.94; Willow Lake Twp. \$27,820.12; MN Comm. of Finance \$4,573.00; Martin Law Firm \$2,912.98; Association of MN Counties \$2,250.00; At Scene \$2,880.00; Baycom \$2,881.00; City of Wabasso \$2,184.42; Renville County \$52,230.78; Law Enforcement Technology Group \$33,835.35; MN Counties Computer Coop \$14,750.00; Prairie Lakes Youth Programs \$4,063.00; Redwood County Hwy. Department \$4,904.94, \$2,416.09; Redwood Soil and Water \$178,526.00; Robert Syverson \$4,021.25; Millie West \$14,340.00; Houton Engineering \$117,784.01; Kerkhoff Brothers \$2,602.50; L & S Construction \$2,608.20; Regents of the University of MN \$18,444.99; Henry Amberg \$7,225.75; Fleet Services Division \$6,168.76; Steven Lecy \$3,242.63; Robert Palmer \$6,782.84; Brian Rasmussen \$12,852.64; Heartland Paper \$2,942.17; Redwood County A/T \$429,524.35; Sun Life Financial \$2,252.02; Trace Ace Home Center \$4,007.35; M & K Bridge \$27,150.10; Bolton & Menk \$10,130.00; City of Morgan \$73,605.25; R & G Construction \$7,522.91; Yellow Medicine County Hwy. Dept. \$234,876.65; M & K Bridge Construction \$8,326.75, \$3,218.00; Marthaler Auto \$33,563.31; MR Paving \$36,341.99; Landwehr Construction \$22,112.40; R & G Construction \$4,008.72, \$7,410.00; Zimmermann Maintenance \$11,877.75; Bolton & Menk \$13,310.00; City of Redwood Falls \$9,122.44; DLT Solutions \$4,214.00; Farmward Cooperative \$13,637.87; Meadowland Farmers Coop \$11,621.56; MN Dept. of Transportation \$15,228.55; Moore Engineering \$3,307.90; North Central International \$2,970.50; Weltsch Equipment \$4,069.82; Wendorff Welding \$2,420.00.

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve budget adjustments for 2020.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Van Hee, Forkrud, Groebner, Salfer and Walling all voting aye, the Board adopted the following resolution:

**RESOLUTION APPROVING REDWOOD COUNTY'S APPLICATION FOR FUNDING
FROM THE VOTING EQUIPMENT GRANT**

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and

WHEREAS, it's essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

WHEREAS, Minnesota's Legislature authorized an additional \$2 million for the Voting Equipment Grant Account to assist counties, cities, towns, and school districts with the purchase of voting equipment; and

WHEREAS, to receive funding from the Voting Equipment Grant Account, counties must submit an application to the Minnesota Secretary of State before January 31, 2020; now, therefore,

BE IT RESOLVED, Redwood County approves its application for funding from the Voting Equipment Grant and hereby authorizes the Auditor/Treasurer to submit and execute the grant application on behalf of Redwood County; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the Voting Equipment Grant will be used only to purchase assistive voting technology, an electronic roster system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

TECHNOLOGY

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Memorandum of Understanding Concerning Allocation and Usage of Homeland Security Cyber Security Grant Funds.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Management Control Agreement between Redwood County and the Office of MN-IT Services.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the Service Agreement for Security Monitoring Program between Redwood County and the Office of MN-IT Services.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the 2020 Network Support Contract with Morris Electronics in the amount of \$13,560.00/yearly.

SHERIFF

- The Board voted reviewed the December Jail Report and Quarterly Sentence to Serve Report.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the purchase of a 2020 Chevy Traverse from Marthaler Chevrolet in the amount of \$20,606.00 plus applicable fees and the trade in of a 2014 Chevy Traverse valued at \$6,500.00.

ROAD AND BRIDGE

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the purchase of a snow blower attachment for an existing tracked skid loader under State Contract #149595, T-631(5) in the amount of \$5,808.60.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Cooperative Agreement between the City of Redwood Falls and Redwood County for the Reconstruction of CSAH 101/DeKalb Street Project.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Cooperative Agreement between Redwood County and Renville County for Redwood CSAH 101 and Renville CSAH 1 shared Bridge over the Minnesota River.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the final payment to R & G Construction for SAP 064-601-012, Bridge Replacement #92189.

PLANNING AND ZONING

- Brozek presented the 2019 Zoning Report.
- Brozek presented recommendations for revisions to the Redwood County Code of Ordinances. On motion by Salfer, second by Groebner, the Board voted unanimously to set a public hearing for February 4, 2020 at 9:00 a.m. in the Government Center Board Room.
- Brozek presented data on the Solar power production tax in Redwood County.

COUNTY ATTORNEY

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the Neofunds Postage Machine Account Agreement.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to waive the Conflict of Interest in regards to Rinke Noonan's representation of a client in Redwood County contingent that the topic is solely dealing with the property valuation in deciding the tax assessment. The Board did not waive the conflict of interest if there is any objection to a drainage levy placed upon the property.

ADMINISTRATION

- The Board tabled the Nurse Family Partnership Joint Powers Agreement to the February 4, 2020 board meeting.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the amended LeSage Purchase Agreement.

Personnel

- On motion by Salfer, second by Forkrud, the Board voted unanimously to authorize one additional full-time Assistant County Attorney due to increased caseloads in the Attorneys Office.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to hire Christopher Burchfield as the full-time GIS Specialist effective January 22, 2020 at Grade 11/Step 2 of the AFSCME Union Scale Salary Schedule at \$21.26/hour and reimburse IRS allowable moving expenses up to \$1,000.00

WOLD ARCHITECTS AND CGI CONSTRUCTION

- WOLD and CGI Construction provided an update on the proposed Courthouse Security Project.

CLOSED SESSION

- On motion by Salfer, second by Van Hee, the Board voted unanimously to enter into closed session at 12:15 p.m. for the purpose of real estate considerations for Parcel #88-036-3085, #63-007-4040 and #88-036-3085. Present for the discussion were Commissioners Walling, Salfer, Van Hee, Forkrud and Groebner, Administrator Knobloch and County Attorney Peterson.
- No action taken. Closed session ended at 12:36 p.m.

COMMITTEE ITEMS

- Chair Walling appointed Forkrud to the Prime West Committee as an Alternate.
- Chair Walling appointed Greg Hansen to the Plum Creek Park Committee.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services, Personnel Committee, Economic Development

Walling: Redwood-Renville Regional Solid Waste Authority

Groebner: Minnesota Rail Authority

Van Hee: Southwest Regional Development Commission; City of Redwood Falls Meeting; Economic Development

Forkrud – Southwest Health and Human Services

ADJOURN

Chair Walling adjourned the meeting at 1:28 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator

