

REDWOOD COUNTY, MINNESOTA

MARCH 3, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling; Bob VanHee; Jim Salfer; Dennis Groebner and Dave Forkrud; Administrator Vicki Knobloch; Human Resource Coordinator Peter Brown; Highway Engineer Al Forsberg; Technology Coordinator Paul Parsons; Environmental Director Scott Wold; Planning and Zoning Supervisor Nick Brozek; County Attorney Jenna Peterson; Sheriff Randy Hanson; Maintenance Supervisor Loren Gewerth; Economic Development Coordinator Briana Mumme; DNR Regional Director Scott Roemhildt; DNR Regional Program Coordinator Ben Schaefer; DNR Regional Planner Catherine Fouchi; WOLD Architect John McNamara; Roger Baumann; David Danielson; Paul Wallert; Tiffany Knott and Mary Bratsch.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

Open Forum was held. Roger Baumann acknowledged and thanked Commissioner Salfer for attending a meeting in Wabasso on February 29, 2020.

Tiffany Knott requested clarification on various procedures for scheduled board meetings.

Dave Danielson wanted to clarify that information on Tuberculosis statistics given at February 18, 2020 meeting were overstated by individuals in attendance. There has been 9 reported cases in Lyon County in the last 15 years.

Chair Walling asked the Board members to identify any areas for which they had a conflict of interest. There were none.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the revised agenda.

**CONSENT AGENDA**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the following:
  - February 18, 2020 Board minutes.
  - Payment of bills as follows:

General Fund	\$ 18,210.94
Ditch Fund	\$ 1,223.57
Road and Bridge Fund	\$ 285.15
Insurance Fund	\$ 825.26
Soil and Water Fund	\$ 407.18
Solid Waste Fund	\$ 23.00

- Bills exceeding \$2,000.00: MN State Auditor \$7,543.00; Passe & Whitmore \$7,695.50; Seachange Print Innovations \$6,715.28; Nobles County \$8,047.50; Renville County \$49,969.12; Fleet Services Division \$5,821.44; SW MN Regional Public Safety Board \$4,000.00; Plum Creek Library \$3,250.00; Redwood County Ag Society \$36,000.00; Mathiowetz Construction \$306,786.82;

### PLANNING AND ZONING

- An application for the construction of a new piling slab, access roads, scale and scale house, Conditional Use Permit #3-20, filed by Southern Minnesota Beet Sugar Cooperative, on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SW ¼ of NW ¼ of SW ¼ and W ½ of SW ¼ of SW ¼ of Section 31; Twp. 113N, Range 36W and E ½ of the SE ¼ of the SE ¼ and the SE ¼ of SE 1/4 of Section 36, Twp. 113N, Range 37W, Delhi Township. On motion by Forkrud, second by Salfer, the Board voted unanimously to approve CUP #3-20 with (13) conditions as set forth by the Planning Commission. A 14<sup>th</sup> condition was added stating that construction shall not begin until permit holder has petitioned Redwood County Ditch Authority to re-route the County tile lines around the project site and such petition has been approved by the Ditch Authority and cost of the re-route project will be paid for entirely by the permit holder.

### ENVIRONMENTAL

- On motion by Salfer, second by Groebner, the Board voted unanimously to award the purchase of trees and shrubs for Plum Creek Park to Redwood Falls Nursery in the amount of \$7,186.85 funded by grant dollars.

#### Bids Received

Company	Bid Amount
Redwood Falls Nursery	\$7,186.85
Greenwood Nursery	\$6,645.30

### ROAD AND BRIDGE

- On motion by Salfer second by Van Hee, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$106,403.47
- Bills exceeding \$2,000.00: Bolton and Menk \$15,000.00; Cottonwood County \$13,965.57; Farmward Cooperative \$40,727.40; JS Electric \$2,467.37; Klabunde Electric \$3,174.85; Little Falls Machine \$3,602.78; Newman Signs \$2,503.00; Oertel Architects \$2,340.00; Ziegler Inc. \$3,916.91.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to authorize to advertise for 2020 Construction projects with individual letting dates to be determined by the County Engineer.

### ECONOMIC DEVELOPMENT

- On motion by Salfer, second by Van Hee, the Board voted unanimously to allocate \$22,700 of excess 2019 EDA budget funds for the Broadband Initiative.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the Redwood County Business Development Grant Program for 2020.

**MINNESOTA DEPARTMENT OF NATURAL RESOURCES**

- Minnesota DNR staff presented information on the DNR's land asset management process and the activities the DNR is involved in Redwood County.

**TECHNOLOGY**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the KnowB4 Training for 3 years in the amount of \$6,770.74.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Barracuda Email Filter with the virtual server in the amount of \$4,998.36 yearly.

**SHERIFF**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to award the construction of a Communications Tower at the Sheriff's Office to Sabre Industries in the amount of \$239,842.00, based upon the scoring evaluation provided by consultant, Alpha Wireless.

## Bids Received:

Company	Bid Amount
Sabre Industries	\$239,842.00
All State Tower	\$261,500.00
Vinco Inc.	\$217,300.00

**MAINTENANCE**

- Gewerth addressed an issue with an area of the floor heaving in the Government Center Building. The Board directed Gewerth to repair the area, with the understanding that this may not be a permanent fix to the issue.

**ADMINISTRATOR**

- The Easement Agreement for the 115.09 Acre Parcel for road and test well access was tabled to the March 17, 2020 Board Meeting.
- The Easement Agreement for the former Highway Shop for the driveway was tabled to the March 17, 2020 Board Meeting.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the 2020 budget correction to include the Primewest expense of \$1,665,015 to the General Fund.

*Personnel Action Items:*

- On motion by Salfer, second by Groebner, the Board voted unanimously to hire Matthew Mumme as full-time Ditch and Ag Technician effective March 9, 2020 at Grade 10, Step 5 of the AFSCME Salary Schedule at \$21.39 per hour.
- On motion by, second by, the Board voted unanimously to reinstate the Highway Maintenance Superintendent Position.

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve to compensate the Building Maintenance Supervisor overtime pay at straight time for snow removal done during weekends and holidays.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to rescind the motion to add a three year retention incentive for the Assistant County Attorney position.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to set the Assistant County Attorney position Grade from 16 to 18.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Walling: Computer Professional Technology JD #10 Yellow Medicine and Lyon Counties; Vesta City Council Meeting; Walnut Grove Fire Dept.

Salfer: Highway Shop Sale; Personnel Sub-Committee; Southwest Health and Human Services; Constituent Meeting-Wabasso

Forkrud: Personnel Sub-committee; A.C.E.; Southwest Health and Human Services

Groebner: Redwood County Historical Society; MN Valley Rail Authority

Van Hee: Law Library; Fair Board; AMC Legislative Conference; MRC

**RECESS**

- Chair Walling recessed the meeting at 11:55 a.m.

**RECONVENED**

- Chair Walling reconvened into a work session at 1:00 p.m.
- Present for the work session were: Commissioners Walling, Salfer, Van Hee, Forkrud and Groebner, County Administrator Knobloch, County Engineer Al Forsberg; Keith Muetzel; Amy Busse; Tom Quackenbush; John Buckley; Matt Smith; John McNamara and Mary Bratsch.

**COURT SECURITY PROJECT**

- Discussion held on right of way encroachment procedure with the City of Redwood Falls for installation of a proposed tunnel in the Court Security Project.

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 1:40 p.m.

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Lon Walling, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator