

AGENDA

REDWOOD COUNTY BOARD OF COMMISSIONERS

Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!

TUESDAY DECEMBER 17, 2019

COMMISSIONERS' ROOM, GOVERNMENT CENTER

REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Open Forum**
- Review and approve December 17th Meeting Agenda
- Identification of Conflict of Interest
- Review and approve Consent Agenda:
 - November 19th amended minutes
 - December 3rd minutes
 - Abstract of Bills

8:30 a.m.

- **EMPLOYEE RECOGNITION**
 - Julie Zimmermann – Auditor/Treasurer's Office – 15 Years of Service
 - Greg Boettger – Highway Department – 10 Years of Service

8:30 a.m.

- **TECHNOLOGY**
 - Paul Parsons
 - 1) Memorandum of Understand Concerning Allocation and Usage of Homeland Security Cyber Security Grant Funds
 - 2) Management Control Agreement Between Redwood County and the Office of MN-IT Services (pending County Attorney approval)
 - 3) Service Agreement for Security Monitoring Program between MN-IT and Redwood County

8:45 a.m.

- **ENVIRONMENTAL**
 - Scott Wold
 - 1) Plum Creek Park Deed Restriction

9:00 a.m.

- **AUDITOR-TREASURER**
 - Jean Price
 - 1) Review and approve Consent Agenda
 - Cash Balance Report
 - Investment Summary
 - Budget Report: General Fund; Building Fund; Ditch Fund; Ditch Bond Interest; Solid Waste, Health Fund, Debt Service Fund, Insurance Fund
 - November 2019 Disbursements
 - 2) Request to Pay Claims on December 31, 2019
 - 3) Resolution Authorizing the Redwood County Auditor-Treasurer to Make Electronic Funds Transfer in 2020
 - 4) Resolution Authorizing the Redwood County Auditor-Treasurer to Pay Certain Claims
 - 5) Resolution to Establish Fund Balance Policy

9:15 a.m.

- **ASSESSOR**
Kathy Hillmer
1) Quarterly Update

9:30 a.m.

- **BREAK**

9:45 a.m.

- **SHERIFF**
Randy Hanson
1) November Jail Population
2) City of Wabasso Law Enforcement Contract
3) Child Support Cooperative Agreement

10:00 a.m.

- **COUNTY ATTORNEY**
Jenna Peterson
1) Redwood County Legal Services Contract with Estebo, Frank & Munshower, LTD.

10:05 a.m.

- **ADMINISTRATOR**
1) Set 2020 Board Meeting dates
2) Elected Officials Out of State Travel Policy
3) Resolution to use Website Advertisement for Transportation Bids
4) Resolution Setting Elected Officials Salaries
5) Resolution Designating Redwood Gazette as the Official Newspaper
6) 2020 Liquor License Renewals: Staples Enterprise - Expressway in Sanborn
Tracy County Club (pending paperwork)
7) Supporting Hands Nurse Family Partnership Joint Powers Agreement (pending County Attorney approval)
8) 2020 County Fee Schedule
9) Resolution to Appoint County Coroner
10) 2020 Reimbursement Policy for Redwood County
11) 2020 Solid Waste Hauler Licenses
12) 2019-2021 State-County Civil Rights Assurance Agreement

Personnel

- 1) *Request for Wellness Prize*
- 2) *Safe Assure Contract Renewal*
- 3) *MMA Health Management Service Contract (pending County Attorney approval)*

11:00 a.m.

- **ROAD AND BRIDGE**
Al Forsberg
1) Authorization to Pay Bills

Agenda

Board of Commissioners

December 17, 2019

- 2) Approve Final Payment for SAP 064-608-025 to M & K Bridge Construction
- 3) Approve Final Payment for CMP 19-PM to Traffic Marking Service
- 4) Resolution to Authorize County Engineer to Acquire Right of Way for CSAH 101 Bridge Project

Other Items – No Scheduled Time:

Commissioner Items:

- 1) 2020 Committee Appointment Discussion/Review

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the “Golden Rule” during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.