

REDWOOD COUNTY, MINNESOTA

MARCH 17, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Jim Salfer and Dave Forkrud and Bob VanHee; County Administrator Vicki Knobloch, Human Resource Coordinator Peter Brown; Planning and Zoning Supervisor Nick Brozek; Sheriff Randy Hanson; Emergency Management Director Jim Sandgren; Technology Coordinator Paul Parsons; SWHHS Director Marie Meyers; Child Advocacy Coordinator Sarah Reynolds; Assessor Kathy Hillmer; County Engineer Al Forsberg; USS Solar Reps Michelle Simms and David Watts; Roger Baumann and Tammy Houle. Absent from the meeting was Commissioner Groebner.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

Open forum was held. Roger Baumann and Tammy Houle discussed the annual budget, Courthouse Project and requested rescinding the motion for the refugee resettlement.

On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the revised March 17th agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. None was identified.

CONSENT AGENDA

- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the consent agenda.
 - March 3rd minutes.
 - Per Diem for Commissioner Van Hee to attend Dekalb Street project meeting on 1-29-20.
 - Payment of bills as follows:

General Fund	\$ 19,096.77
Ditch Fund	\$ 949.43
Building Fund	\$ 290.00

- Bills exceeding \$2,000: Counties Providing Technology \$3,779.00; KnowB4 \$6,770.74; Mend Correctional \$3,963.55; Redwood County Hwy. Department \$2,685.93; Tersteeg's Holiday Market \$7,675.10; G & R Electric \$10,100.00; Houston Engineering \$34,297.65; Mathiowetz Construction \$182,157.99; WOLD Architects \$7,198.20; Ag Solutions \$2,710.00.

AUDITOR/TREASURER

- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the following: Cash Balance Report, Investment Summary, Budget Report, General Fund, Ditch

Maintenance, Ditch Bond Interest Fund, Building Fund, Solid Waste Fund and February Disbursements in the amount of \$499,574.23.

- Bills exceeding \$2,000.00: Great Plains Natural Gas \$3,499.97; Redwood Falls Public Utilities \$7,742.70; Preferred One Insurance Company \$44,377.75; \$7,234.00; 3,218.65; 7,944.01; 24,621.97; \$6,425.67; \$8,229.42; \$7,989.30; Paycom \$2,324.66; Further \$7,036.27; \$7,036.27; Wells Fargo \$250,000.00; BCBS of Minnesota \$2,395.00; MN Dept. of Revenue \$15,445.82; Redwood County License Center \$2,550.95; MN Dept. of Finance \$5,070.63; Malwarebytes \$4,204.20; MN Valley Snow Riders \$23,813.02; Sun Life Financial \$2,204.58; Farmward Cooperative \$10,300.00; Zimmermann Maintenance \$5,219.17; Redwood Falls Public Utilities \$2,187.49.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the 2020 budget adjustments.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the 2019 Reserves and Designations and authorize Knobloch and Price authorization to make adjustments as necessary before the annual audit.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to acknowledge the default of the confession of judgments on Parcel #86-756-1460 by Susan L. Luna and Parcel #90-297-0040 by Brett Anderson and the tax forfeiture process will begin.

SHERIFF

- The Board reviewed the February 2020 Jail Population.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to declare 11 Remington 870 model 12 gauge shot guns as excess property and authorize the Sheriff's Office to sell the property.

EMERGENCY MANAGEMENT/PUBLIC HEALTH

- Sandgren presented the Redwood County Mitigation Plan.
- On motion by Van Hee, second by Salfer, in a roll-call vote with Van Hee, Salfer, Walling and Forkrud all voting aye, the following resolution was adopted:

RESOLUTION FOR THE ADOPTION OF THE REDWOOD COUNTY ALL-HAZARD MITIGATION PLAN

WHEREAS, Redwood County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act established a framework for the development of a County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Redwood County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Redwood County Plan includes mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS; the Redwood County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Redwood County will maintain public participation and coordination; and

WHEREAS; the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS; the Redwood County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS; this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IS RESOLVED that Redwood County supports the hazard mitigation planning effort and wishes to adopt the Redwood County All-Hazard Mitigation Plan.

- Meyers presented up to date information surrounding the COVID-19 situation along with recommended precautions recommended at this time. Business will continue as usual with no closings or limiting of services at this time. Consensus was to limit meetings to 10 or less along with social distancing of 6' which includes the portion of Open Forum at scheduled Board Meetings.
- By consensus, the Board authorized employee utilization of sick leave to be additionally used for the purpose of caring for children or grandchildren who are not attending school and have no daycare arrangements, due to the COVID-19 pandemic, until further notice

CHILD ADVOCACY CENTER

- The Child Advocacy Interagency Agreement for the Multi-Disciplinary Team was tabled to the April 7, 2020 board meeting.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve out of state travel for Sarah Reynolds to travel to the NCA Leadership Conference in Washington DC in 2020.

ASSESSOR

- Hillmer presented quarterly report in the Assessor's Office.

PLANNING AND ZONING

- An application for the construction of a community solar garden, Conditional Use Permit #1-20, filed by USS Steamboat Solar, on the follow described real property, situated in the County of Redwood, State of Minnesota, to wit: NW ¼ of Section 36; Twp. 111; Range 34, Morgan Township. On motion by Forkrud, second by Salfer, the Board voted unanimously to approve CUP #1-20 with (11) Conditions as set forth by the Planning Commission and pending approval by the County Engineer.
- Brozek notified the Commissioners on an upcoming septic and well maintenance workshop that was being planned. Event has been postponed at this time per the Minnesota Department of Health guidelines in reference to the COVID-19 situation.

ROAD AND BRIDGE

- On motion by Forkrud, second by Van Hee, in a 3-1 vote with Forkrud, Van Hee and Walling voting aye and Salfer voting nay, the Board voted to rescind the motion to purchase two tandem snow plow trucks from Fox Brothers International as they cannot provide documentation for their proposal under the Minnesota Department of Administration State Procurement.
- On motion by Forkrud, second by Van Hee, in a 3-1 vote with Forkrud, Van Hee and Walling voting aye and Salfer voting nay, the Board voted to purchase two tandem snow plow trucks from Harrison Truck Centers through the Minnesota State Contract #124643 and #167118 at a total cost of \$489,412.00.
- On motion by Walling, second by Salfer, the Board voted unanimously to approve the revised Cooperative Agreement between the City of Vesta and Redwood County for the reconstruction of South Street TH 19 to CSAH 10.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the final payment for SAP 064-605-032, CSAH 5 to Duininck, Inc. in the amount of \$7,145.80.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the final payment for SAP 064-715-006, CSAH 115 to OMG Midwest, Inc. in the amount of \$2,365.63.

COUNTY ATTORNEY

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Legal Services Agreement between Redwood County and Smith & Johnson Law Firm at a rate of \$3,000/month through December 31, 2020.

ADMINISTRATION

- The Easement Agreement for the 115.09 acre parcel #63-007-4040 was recorded on the warranty deed that was signed on March 3, 2020.
- The Easement Agreement for the Former Highway Shop, parcel #88-036-3085, was recorded on the warranty deed that will be signed upon closing.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the Walking Trail Easement Agreement to the City of Redwood Falls.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the gambling license to Southwest Minnesota Friends of the NRA.
- The Board directed Knobloch to draft an agreement between Lyon County and Redwood County for the use of a 30 yard roll off container at no cost.

Personnel:

- On motion by Forkrud, second by Salfer, in a 3-0 vote with Van Hee being absent for the vote, the Board voted unanimously to adopt the Political Candidate Policy pending Redwood County's Labor Attorney review and approval.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Health care Savings Plan Non-union Memorandum of Understanding.
- The Board acknowledged the resignation of Amanda Heinrichs-Milburn from full-time Assistant County Attorney effective March 10, 2020.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Addendum for FSSolution Agreement for drug testing for the Highway Department.

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to hire Kelsie Kingstrom as full-time Assistant County Attorney at the non-union salary schedule, Grade 18/Step 3 effective March 23, 2020.

COMMISSIONERS ITEMS

- Parsons presented information on the media room upgrades that were obtained and presented in 2019. Directed Parsons to obtain an updated proposal and email to Commissioners.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Walling: Emergency Management – COVID-19; Township Meetings

Forkrud: Annual Township Meetings, Redwood-Renville Regional Solid Waste Authority

Salfer: Emergency Management – COVID-19; Economic Development

VanHee: Technology Committee; Southwest Regional Development Commission

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 12:16 p.m.

Attest: _____
Vicki Knobloch
County Administrator

Lon Walling, Chair
Board of County Commissioners