

REDWOOD COUNTY, MINNESOTA

APRIL 21, 2020

JOINT DITCH AUTHORITY

- The Board of Commissioners entered into Joint Ditch Authority at 8:30 a.m. with Yellow Medicine County.

CONVENED

The Board of County Commissioners met in regular session at 8:36 a.m. in the MN West Meeting Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob VanHee, Dave Forkrud, Jim Salfer, Dennis Groebner, Lon Walling and County Administrator Vicki Knobloch. Also present were County Attorney Jenna Peterson; Auditor/Treasurer Jean Price; Highway Engineer Al Forsberg; Planning and Zoning Supervisor Nick Brozek; Environmental Director Scott Wold; Economic Development Coordinator Briana Mumme; Human Resource Coordinator Peter Brown; Technology Coordinator Paul Parsons; WOLD Architect John McNamara and Contegrity Group Associate Larry Filippi

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the April 21st agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the consent agenda.
 - April 7, 2020 minutes.
 - Payment of bills as follows:

General Fund	\$ 149,841.18
Ditch Fund	\$ 30,156.86
Building Fund	\$ 33,769.85
Solid Waste Fund	\$ 35.00
Soil & Water Fund	\$ 1,635.00
Health Fund	\$ 55,202.75

- Bills exceeding \$2,000.00: ACE of SW MN \$7848.50; Smith & Johnson \$3,000.00; Counties Providing Technology \$3,779.00; Morris Electronics \$5,223.36; G & R Controls \$10,145.06; Heartland Paper Company \$2,142.82; Renville County \$49, 217.66; MEND Correctional \$3,963.55; Redwood County Highway Dept. \$2,938.41; Tersteeg’s Holiday Market \$6,225.77;

Trent Baker Construction \$17,000.00; Houston Engineering \$25,000.17; WOLD Architects \$33,723.85; Mark Behrends \$5,447.30; Bolton & Menk \$6,127.00; Yellow Medicine County \$5,079.89; Wenck Associates \$11,072.50; SWHHS \$55,202.75

EMPLOYEE RECOGNITION

- The Board recognized Naomi Baune, Sheriff’s Office, for 5 years of service to Redwood County.

ENVIRONMENTAL

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to set the camper cabin rates at Plum Creek Park at \$70.00/night during the camping season.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to award the furniture for the Plum Creek camper cabins to American Bedding Manufacturers in the amount of \$11,483.15 to be funded through a park grant.

Company	Bid
American Bedding Manufacturers	\$11,483.15
Furniture Concepts	\$18,257.80

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Farmland Lease Agreement with Dennis Hemish to rent 8.1 acres at 225.00/acre for the 2020 growing season.

PLANNING AND ZONING

- An application for Permit #1-20R to rezone parcels 55-019-2020 and 55-019-2030 from Agriculture District to Industry District for a car impound and towing business; filed by Steven and James Tisue on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: COM SE COR SE ¼, NW ¼, TH W 434.71’, N 870.75’, E 324.69’, SELY 233.82’, NELY 102.57’, S 653.14’ to POB 8.39A, of Section 19, Twp. 113N, Range 35W, Honner Township. On motion by Groebner, second by Van Hee, the Board voted unanimously to approve CUP #1-20R.
- An application for an Extractional Interim Conditional Use Permit #4-20 filed by Alan Panitzke for a gravel pit to mine 18 acres on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NW ¼ of NW ¼ of Section 21, Twp. 114, Range R37W, Swedes Forest Township. On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve CUP #4-20 with (14) conditions as set forth by the Planning Commission.

AUDITOR/TREASURER

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, General Fund, Road and Bridge Fund; Building Fund, Ditch Maintenance, Solid Waste, Ditch Bond Interest and Health Fund, Debt Service Fund, Insurance Fund and Soil and Water Conservation District Fund.

- March Disbursements in the amount of \$1,735,515.79.
- Bills exceeding \$2,000.00: Further \$4,999.92, \$6,991.27; \$6,991.27; Preferred One \$9,272.95, \$6,157.86; \$6,258.07, \$23,761.18; \$24,373.29; \$20,705.70; \$20,042.03; \$26,346.56; \$7,014.02; \$6,939.27; Great Plains Natural Gas \$3,255.73; Redwood Falls Utilities \$7,760.96; BCBS of MN \$2,395.00; Wells Fargo Advisors \$245,000.00; \$245,000.00; \$245,000.00; MN Dept. of Revenue \$61,425.21; Redwood County License Center \$2,047.75; Ag Solutions Group \$21,181.00; MN Commission of Finance \$4,961.87; Sun Life Financial \$2,212.65; Delta Dental \$6,303.29; Redwood County A/T \$7,031.00; Brookville Twp. \$27,887.86; Charlestown Twp. \$24,119.97; Delhi Twp. \$29,979.23; Gales Twp. \$19,482.39; Granite Rock Twp. \$28,787.74; Honner Twp. \$6,291.37; Johnsonville Twp. \$23,684.44; Kintire Twp. \$24,034.77; Lamberton Twp. \$20,880.26; Morgan Twp. \$29,361.76; New Avon Twp. \$25,804.31; North Hero Twp. \$23,852.47; Paxton Twp. \$48,535.28; Redwood Falls Twp. \$19,040.77; Sheridan Twp. \$23,296.80; Sherman Twp. \$31,148.30; Springdale Twp. \$25,264.93; Sundown Twp. \$23,802.92; Swedes Forest Twp. \$13,247.04; Three Lakes Twp. \$24,504.90; Underwood Twp. \$26,437.73; Vail Twp. \$25,932.30; Vesta Twp. \$26,086.06; Waterbury Twp. \$23,809.71; Westline Twp. \$23,503.52; Willow Lake Twp. \$26,721.17; Clark Equipment \$5,808.60; R & G Construction \$14,338.91; Duinink Inc. \$7,145.80; OMG Midwest \$2,365.63.

ECONOMIC DEVELOPMENT

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Loan Guidelines and Application for the COVID-19 Emergency Business Loan Program.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to allocate up to \$200,000 in funds from the revolving loan program to the COVID-19 Emergency Business Loan Program.

WOLD ARCHITECTS

- McNamara and Filippe updated the Board on the status of the on the Courthouse Security Project planning and Government Services Building project.
- Board consensus to continue with progress on both projects.

ROAD AND BRIDGE

- On motion by Salfer, second by Van Hee, in a roll-call vote with Walling, Groebner, Salfer, Van Hee and Forkrud all voting aye, the Board adopted the following resolution:

County State Aid Highway Funds Advance Resolution

WHEREAS, the County of Redwood is planning to implement County State Aid Street Project(s) in 2020 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date April 13, 2020		\$ 2,501,359.78
Less estimated disbursements:		
Project # SAP 064-701-026	\$ 207,000.00	CSAH 101 Dekalb St.
Project # SAP 064-606-035	\$ 3,052,359.78	CSAH 6 Pave Rehab
Project # SAP 064-601-015	\$ 76,000.00	CSAH 1 Pave Bridge Appr.
Project # SP 064-610-031	\$ 66,000.00	CSAH 10 Bridge Fed Proj
Bond Principle (if any)	\$ _____	
Project Finals (overruns-if any)	\$ _____	
Other _____	\$ _____	
Total Estimated Disbursements		\$ 3,401,359.78
Advance Amount (amount in excess of acct balance)		\$ 900,000.00

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Redwood in an amount up to \$ 900,000 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

- Board consensus to file a claim in the Navistar Maxxforce Engine settlement.

PERSONNEL

- On motion by Salfer, second by Groebner, the Board voted unanimously to hire Joel Bryant as full-time Assistant County Attorney on the non-union salary schedule at Grade 18, Step 1 effective April 27, 2020.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to promote Jamie Larsen from full-time Highway Maintenance Specialist to full-time Highway Maintenance Superintendent on the non-union salary schedule at Grade 14, Step 1 effective April 22, 2020.
- Commissioner Salfer stepped out of the Board meeting.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the AFSCME Healthcare Savings Plan Agreement.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to acknowledge the resignation/retirement of Becky Kuelbs-Pautzke from part-time Technical Clerk/Receptionist

for the University of Minnesota Extension Office effective April 30, 2020. The Board has directed a hiring freeze on a case by case basis until further notice.

- Commissioner Salfer rejoined the Board meeting.

ADMINISTRATOR

- The Board discussed the property tax penalty relief with Price and Knobloch. No action was taken at this time.
- The Board reviewed the March 2020 Jail population and Sentence to Serve Quarterly report.
- On motion by Salfer, second by Groebner, the Board voted unanimously to rescind the award to Goblisch Construction for the north sidewalk replacement at the Law Enforcement Center based upon the failure of Goblisch Construction completing the project. The Board authorized staff to re-start the bidding process for the completion of the sidewalk project.
- The Board reviewed the SW MN Private Industry Council Joint Powers Agreement that was presented. Directed County Attorney to review prior to approval for Joint Powers Agreement being drafted by SW MN Private Industry Council.
- On motion by VanHee, second by Groebner, in a roll-call vote with Forkrud, Groebner, Walling, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

**RESOLUTION REAPPOINTING ANTHONY SELLNER AS
REDWOOD COUNTY ENGINEER FOR A FOUR-YEAR TERM EFFECTIVE
MAY 1, 2020 THROUGH APRIL 30, 2024**

WHEREAS, Anthony Sellner was first appointed as the Redwood County Engineer effective September 17, 2019 for a one year term ending April 30, 2020 and by reappointment of the County Commissioners, will serve a four year term expiring April 30, 2024; and

WHEREAS, the County Administrator has determined that performance objectives have been met and, therefore, recommends reappointment.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Redwood, Minnesota, that, in accordance with Minn. Stat. 163.07 that Anthony Sellner be and hereby is appointed to a four-year term beginning May 1, 2020 and continuing through April 30, 2024.

BE IT FURTHER RESOLVED, that a copy of this resolution be included with the personnel file held by the County Administrator's Office.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to authorize payment to the City of Walnut Grove in the amount of \$16,177.00 for the County's share of the cost of demolition of the grain elevator in Walnut Grove.
- On motion by Forkrud, second by Walling, the Board voted unanimously to end the rotating schedule placing staff on paid administrative leave and directed all staff to report to their job duties effective April 22, 2020.

COMMISSIONERS ITEMS

- Board consensus to readdress new Board Room Technology in the 2021 budget planning.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to send letter to State Representatives to support a bonding bill to maintain infrastructure and put our economy back on track per recommendation from the Minnesota Rural Counties.
- Board consensus to not proceed with the spring newsletter to Redwood County residents.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Groebner: Minnesota Valley Rail Authority

Salfer: Southwest Health and Human Services

VanHee: FEMA, NACO

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 12:36 p.m.

Attest: _____
Vicki Knobloch
County Administrator

Lon Walling, Chair
Board of County Commissioners