

REDWOOD COUNTY, MINNESOTA

MAY 19, 2020

The Board of County Commissioners met in regular session at 8:31 a.m. in the MN West Learning Center in the Government Center, Redwood Falls, Minnesota. Members of the public were able to monitor by telephone or other electronic means.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Dennis Groebner, Lon Walling and Jim Salfer. Also present were Administrator Vicki Knobloch, Sheriff Randy Hanson; Highway Engineer Al Forsberg; Auditor/Treasurer Jean Price; Economic Coordinator Briana Mumme; Technology Coordinator Paul Parsons; County Attorney Jenna Peterson and Environmental Director Scott Wold.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Salfer, the Board voted unanimously to approve the May 19th agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- o On motion by Salfer, second by Van Hee, the Board voted to approve the Consent Agenda.
- o May 5th minutes.
- o Payment of bills as follows:

General Fund	\$132,643.26
Ditch Maintenance Fund	\$ 61,496.86

- o Bills totaling over \$2,000.00: American Solutions for Business \$2,900.71, \$2,617.99; Election Systems & Software \$4,986.50; Counties Providing Technology \$3,779.00; Dell Marketing \$4,297.60, \$2,095.97, \$3,946.30; Renville County \$18,580.09; Yellow Medicine County \$2,136.85; Fleet Services \$6,603.85; Mend Correctional Care \$3,963.55; MN Dept. of Transportation \$3,497.27; Redwood County Hwy. Department \$2,546.45; Tersteeg’s Holiday Market \$5,387.73; Houston Engineering \$6,079.66; MN Pollution Control \$47,289.75; Bolton & Menk \$3,047.00; L & S Construction \$19,874.08; M & K Bridge Construction \$32,400.00; Maas Construction \$2,093.59.

EMPLOYEE RECOGNITION

- The Board recognized Rob Hillesheim, Sheriff’s Department, and Vicki Knobloch, Administration, for 15 years of service, Julie Senst, Sheriff’s Department for 30 years of service and Dennis Groebner, County Commissioner, for 5 years of service to Redwood County.

AUDITOR/TREASURER

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, Revenue Fund, Human Services, Building Fund, Ditch Maintenance, Ditch Bond Interest and Solid Waste.
 - April Disbursements in the amount of \$517,438.64.
- Bills totaling over \$2,000.00: Redwood Falls Public Utilities \$7,081.02; Wells Fargo Advisors \$245,000.00; Further \$6,991.27; \$6,005.43, \$6,991.27; Preferred One \$6,506.04, \$25,332.94, \$6,837.18, \$14,608.30, \$4,628.66, \$6,048.99; \$11,495.29; BCBS of MN \$2,395.00; MN Dept. of Revenue \$22,381.01; MN Dept. of Transportation \$5,000.00; MN Commission of Finance \$4,645.50; Delta Dental \$3,490.42; Sun Life Financial \$2,266.63; Bolton & Menk \$14,895.00; Duininck Inc. \$8,920.50; Zimmermann Maintenance \$7,716.23, \$6,367.49; R & G Construction \$53,441.68; Farmers Union Marketing \$2,946.00;
- The Board acknowledged the Confession of Judgment for Parcel #86-756-1460 for Susan Luna in the amount of \$8,574.76.

SHERIFF

- Hanson updated the Board on the Redwood County Jail Population for April, 2020.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the State of Minnesota, Department of Natural Resources Amendment #2 to Lease Agreement pending County Attorney approval.

TECHNOLOGY

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the NoWaitInside Business Associate Agreement at a cost of \$29.00 monthly and \$.05 per message pending County Attorney approval.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the purchase of (15) Office 365 licenses at \$127/license.

ROAD AND BRIDGE

- On motion by Groebner, second by Salfer, the Board voted unanimously to award SAP 064-601-015 and SAP 064-701-026, CSAH 1 and 101 Overlay projects, to Duininck, Inc. in the amount of \$277,584.20.

Other Bids Received:

Company	Bid Amount
Duininck, Inc.	\$277,584.20
M.R. Paving & Excavating	\$280,850.68
Central Specialties, Inc.	\$303,422.28

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Local Bridge Replacement Program Grant Agreement between the Minnesota Department of Transportation and Redwood County for funding in the amount of \$195,108.00 for SAP 064-598-023, County Road 57 bridge replacement.

- On motion by Salfer, second by Groebner, in a roll-call vote with Salfer, Groebner, Van Hee, Forkrud and Walling all voting aye, the Board adopted the following resolution:

**RESOLUTION FOR AGREEMENT TO
STATE TRANSPORTATION FUND GRANT
Exhibit E for Grant Agreement to State Transportation Fund
(Local Road Improvement Program)
Grant Terms and Conditions
SAP 064-598-023**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$195,108.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50 and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- Forsberg presented a summary of the annual financial need to sustain Redwood County’s road and bridge system.
- Forsberg presented the 2019 annual Road and Bridge Report for review by the Board of Commissioners.

ECONOMIC DEVELOPMENT

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve \$5,000 Emergency Loan applications to Uptown Auto Care, Knott’s Corner, R & J Carpentry, Maas Dairy Farm and Mind, Body, Spirit Wellness Center.

ENVIRONMENTAL

- On motion by Salfer, second by Van Hee, the Board voted unanimously to award the bid for Plum Creek Park Accessibility Trail to Lamberton Construction in the amount of \$52,000.00.

Other Bids Received:

Company	Bid Amount
Lamberton Construction	\$52,000.00
Ground Zero Services	\$71,496.00

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the annual Lake Laura Dam Report.

ADMINISTRATOR

- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Minnesota Snow Riders Grant Application with the State of Minnesota.
- On motion by Van Hee, second by Groebner, in a roll-call vote with Salfer, Walling, Forkrud, Groebner and Van Hee all voting aye, the Board adopted the following resolution:

**RESOLUTION FOR MN VALLEY SNOW RIDERS-REDWOOD GRANT
REDWOOD COUNTY BOARD OF COMMISSIONERS**

BE IT RESOLVED that Redwood County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for Maintenance of snowmobile trails managed by MN Valley Snow Riders-Redwood.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Redwood County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Chair of the Redwood County Commissioners is authorized to sign such an agreement with the Minnesota Department of Natural Resources.

BE IT FURTHER RESOLVED that the County Auditor-Treasurer is authorized to serve as the fiscal agent for the above mentioned project.

- On motion by Walling, second by Forkrud, in a 4-1 vote with Salfer voting nay, the Board voted to approve the Southwest Minnesota Workforce Joint Powers Agreement.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Safely Return to Work Policy.
- The Board discussed the 2021 Preliminary Budget and directed Departments to budget for a 0% increase; also prepare budget scenarios to include various debt service scenarios for the proposed Courthouse Security Project.

Personnel

- On motion by Van Hee, second by Groebner, the Board voted unanimously to acknowledge the resignation/retirement of Lorraine Henning from Part-time Custodian for the Maintenance Department effective May 15, 2020.
- On motion by Salfer, second by Groebner, the Board voted unanimously to post for the position of Part-time Custodian for the Maintenance Department.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to post for the position of Deputy Sheriff upon the receipt of an anticipated resignation in the Sheriff's Department.

COMMISSIONERS ITEMS

- The Resolution and Letter of Support for a federal Build Grant Application was removed from the Agenda as Session was closed with no legislation for a bonding bill at this time.

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 10:49 a.m.

Attest:

Vicki Knobloch
County Administrator

Lon Walling, Chair
Board of County Commissioners