

REDWOOD COUNTY, MINNESOTA

JUNE 16, 2020

The Board of County Commissioners met in work session at 2:00 p.m. in the MN West Learning Center in the Government Center, Redwood Falls, Minnesota. Discussed financing options for the Court Security Project. No action taken.

The Board of County Commissioners met in regular session at 4:00 p.m. in the MN West Learning Center in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Jim Salfer, Lon Walling, Dave Forkrud, Dennis Groebner, and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; Environmental Director Scott Wold; Assessor Kathy Hillmer; Highway Engineer Al Forsberg; Economic Development Coordinator Briana Mumme; Child Advocacy Coordinator Sarah Reynolds; Southern Minnesota Sugar Beet Cooperative Representative Todd Geselius and Area Beet Producer Mike Peterson.

Chair Walling called the meeting to order at 4:00 p.m. asking for the Pledge of Allegiance to the Flag.

On motion by Salfer, second by Groebner, the Board voted unanimously to approve the June 16<sup>th</sup> agenda.

Todd Geselius and Mike Peterson were present for Open Forum. They addressed their concerns over the potential removal of overweight permits on CSAH 6.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the following:
  - June 2<sup>nd</sup> minutes.
  - Per Diem for Lon Walling for attendance at a hog compost site.
  - Payment of bills as follows:

General Fund	\$ 76,242.05
Ditch Maintenance Fund	\$ 92,224.50
Building Fund	\$ 61,568.41
Soil and Water Fund	\$ 9,895.75

- Bills exceeding \$2,000: Renville County \$8,113.64; Fleet Services Division \$6,687.90; Kiesler Police Supply \$3,566.00; MEND Correctional \$3,963.55; Northern Safety \$4,178.04; Redwood County Hwy. Department \$2,369.35; Sabre Industries \$9,286.00; Tersteeg's Holiday Market \$4,681.86; Prairie Lakes Youth Programs

\$3,946.28; Wendorff Welding \$2,280.00; Houston Engineering \$5,974.30; WOLD Architects \$61,568.41; Jones Haugh Smith \$9,400.00; L & S Construction \$24,487.03; Northland Erosion Control \$11,888.30; Schmidt Construction \$35,854.90; John Thompson \$2,962.50; Brian Rasmussen \$7,593.75

**RECESS**

- The Board recessed at 4:17 p.m.

**REDWOOD COUNTY DITCH AUTHORITY**

- At 4:17 p.m., the Board entered into Redwood County Ditch Authority. Present for the discussion were Commissioners Walling, Forkrud, Groebner, Salfer and Van Hee; Administrator Knobloch and Environmental Director Scott Wold.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to accept the petition for Judicial Ditch #33, Lateral F for the partial abandonment and reroute submitted by Southern Minnesota Beet Sugar Cooperative,
- On motion by Van Hee, second by Salfer, the Board voted unanimously to appoint Bolten and Menk as Engineer to review and report on the petition.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set the preliminary hearing date for Judicial Ditch #33, Lateral F for July 21, 2020 at 8:30 a.m.
- There being no further business, Chair Walling declared the drainage authority meeting adjourned at 4:30 p.m.

**RECONVENED**

- The Board reconvened into regular session at 4:30 p.m.

**ENVIRONMENTAL**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to award the Road Improvement Project for Plum Creek Park to Maas Construction in the amount of \$5,925.00 to be funded from the Greater Minnesota Regional Parks and Trails Grant.

Bids Received:

Bidder	Amount
Maas Construction	\$5,925.00
L & S Construction	\$6,500.00

- On motion by Groebner, second by Forkrud, the Board voted unanimously to adopt the Unmanned Aircraft System (Drone) Policy.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Agreement for Professional and Technical Services with Lamberton Construction.

**ROAD & BRIDGE**

- On motion by Groebner, second by Forkrud, in a roll-call vote with Walling, Salfer, Forkrud, Groebner and Van Hee all voting aye, the Board adopted the following resolution:

## RESOLUTION

WHEREAS, Redwood County has determined that the following deficient bridges on the CSAH, County Road and Township systems are a high priority and require replacement or rehabilitation within the next five (5) years

BRIDGE NO	ROAD NO	EST PROJ COST		FED FUNDS	CSAH FUNDS	TWP BR FUNDS	PR TAX FUNDS	BOND FUNDS	SUFF RATING
L6900	Underwood 159								65.9
L6927	Sheridan 186								64.9
L9451	Paxton 52								65.9
L9688	Sherman 57								41.0
89872	CR 57								65.9
L8764	Granite Rock 171								65.9
L8763	Granite Rock 39								65.9
L8770	Granite Rock 17								65.9
L9378	Johnsonville 106								48.9
92245	CSAH 7								41.0
93245	CR 71								67.9
93246	CR 52								67.8
89893	CR 68								49.9
L9887	Sherman 48								54.0

WHEREAS, local roads play an essential role in the overall state transportation network and local bridges are the critical component of the local road systems, and

WHEREAS, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the Townships to proceed with the replacement or rehabilitation of the high priority deficient bridge described above, and

WHEREAS, Redwood County intends to proceed with the replacement or rehabilitation of this bridge as soon as possible when State Transportation Bond Funds are available,

BE IT RESOLVED, that Redwood County commits that it will proceed with the design and contract documents for this bridge immediately after being notified that Funds are available in order to permit construction to take place within one year of notification.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the annual equipment rental rates charged to other governmental entities.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the Agreement between the Minnesota Prairie Line and Redwood County for Replacement of Railroad/Highway Grade Crossing Surface on CSAH 6 pending County Attorney approval.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to purchase a bituminous mill and power broom out of the Road and Bridge Miscellaneous Equipment Fund in the amount of \$20,312.17 and a diamond rotary mower out of the Capital Improvement Building Fund in the amount of \$13,706.21 from Bobcat for the skid steer.
- Overweight Permitting for CSAH 6 from TH 19 to the Minnesota River was tabled to the July 7, 2020 Agenda.

#### **CHILD ADVOCACY CENTER**

- Reynolds presented an overview of the Child Advocacy Program.
- Discussion on Child Advocacy Accreditation and establishing a Child Advocacy Joint Powers was tabled to the July 7, 2020 meeting.

#### **ECONOMIC DEVELOPMENT**

- The Board acknowledged that Redwood County COVID-19 Emergency Business Loan recipient, Uptown Auto Care, has declined the loan.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to issue Redwood County COVID-19 Emergency Business Loans in the amount of \$5,000.00 to G3 Quad Freestyle Inc., Past and Present Treasures and Wagner Cafe.
- The Board elected to not extend the Redwood County COVID-19 Emergency Business Loan program deadline from June 30, 2020 to July 31, 2020 at this time.

#### **AUDITOR/TREASURER**

- On motion by Van Hee, second by Forkrud, the Board voted to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Ditch Maintenance; Building Fund, Road and Bridge Fund, Human Services Fund, Ditch Bond Interest, Debt Service Fund, Health Fund, Soil and Water Fund, Insurance Fund and Solid Waste Fund.
  - May 2020 Disbursements in the amount of \$3,185,202.02.
  - Bills exceeding \$2,000.00: Further \$7,497.52, \$7,557.52; Great Plains Natural Gas \$2,107.67; Preferred One \$3,997.71, \$6,595.81, \$25,513.16, \$11,659.59, \$32,374.35, \$5,807.16, \$23,311.24, BCBS \$2,395.00; Wells Fargo \$245,000.00; MN Commission of Finance \$455,000.00, \$3,304.50; MN Dept. of Revenue \$52,347.16; Corelogic Tax Service \$5,446.00; MN Valley Snowriders \$23,813.02; Delta Dental \$3,718.80; Sun Life Financial \$2,235.17; Lincoln-Pipestone Rural Water \$3,981.62; Red Rock Rural Water \$9,671.63; School District #2190 \$6,000.00; SD #2754 \$226,000.00; SD #2884 \$128,000.00; SD #2897 \$777,000.00; SD #2904 \$25,000.00; SD 635 \$122,000.00; SD

#640 \$305,000.00; SD #85 \$40,000.00; SW Regional Development Commission \$31,806.16; Bremer Bank \$2,673.00; Red Dell \$2811.00; AAA Striping \$354,401.45; M & K Bridge \$92,235.17.

- On motion by Van Hee, second by Groebner, in a roll-call vote with Walling, Salfer, Forkrud, Groebner and Van Hee all voting aye, the Board adopted the following resolution:

**RESOLUTION AUTHORIZING A COUNTY ABSENTEE BALLOT BOARD  
2020 PRIMARY AND GENERAL ELECTIONS**

WHEREAS, Redwood County is required by MS 203B.121, Subd. 1 and MS 203B.23, Subd. 1 to establish a County Absentee Ballot Board for both regular and UOCAVA absentees for the 2020 Primary and General Elections; and

WHEREAS, this authorization will bring uniformity in the processing of accepting or rejecting returned regular and UOCAVA absentee ballots to Redwood County Elections that would consist of a sufficient number of trained deputy county auditors; and

WHEREAS, the County Absentee Ballot Board must begin this process 46 days prior to each election;

THEREFORE, BE IT RESOLVED THAT, the Redwood County Board of Commissioners hereby authorize Redwood County Auditor/Treasurer to implement a County Absentee Ballot Board that would consist of a sufficient number of trained deputy county auditors for the 2020 Primary and General Elections.

**ASSESSOR**

- Hillmer presented a quarterly update from the Assessor's Department.

**ADMINISTRATOR**

- The Board reviewed the Lincoln-Pipestone Rural Water Audit Report.
- The Board reviewed the May 2020 Jail Report.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the 2020 State of Minnesota Annual County Boat and Water Safety Grant Agreement.

*Personnel*

- On motion by Forkrud, second by Groebner, the Board voted unanimously to discontinue the use of sick leave for the purpose of caring for children or grandchildren who are not attending school and have no daycare arrangements, due to the COVID-19 pandemic.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to acknowledge the resignation/retirement of Rick Wakefield from the Redwood County Sheriff's Department effective July 31, 2020.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the authorization to post for the position of part-time Custody Officer upon the receipt of written resignation.

**RECESS**

- The Board recessed at 5:59 p.m. to conduct the Board of Equalization meeting.

**RECONVENED**

- The Board reconvened at 7:00 p.m.

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 7:01 p.m.

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator

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Lon Walling, Chair  
Board of County Commissioners