

REDWOOD COUNTY, MINNESOTA

August 4, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners’ Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Bob Van Hee, Jim Salfer, Dave Forkrud and Denny Groebner. Also present were Administrator Vicki Knobloch;; Environmental Director Scott Wold; Auditor/Treasurer Jean Price; Highway Engineer Al Forsberg; Planning and Zoning Supervisor Nick Brozek; Veteran Service Officer Dustin Hunter; Technology Coordinator Paul Parsons; Child Advocacy Coordinator Sarah Reynolds; Economic Development Coordinator Briana Mumme; Soil and Water Conservation Representative Kristi Zajac; WOLD Architect John McNamara and Contegritty Planner Larry Filippi; Landowners Rick Kramer and Larry Kramer; Bolten and Menk Engineer Shaun Luker and BWSR Engineer Tom Wenzel; MnDOT AICP Senior Planner Megan DeSchepper and MnDOT Planning Director Lindsey Bruer via conference call.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Van Hee, the Board voted unanimously to approve the August 4th revised agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
 - July 21st Board minutes.
 - Payment of bills as follows:

General Fund	\$ 130,601.89
Building Fund	\$ 13,991.30
Ditch Fund	\$ 765.94
Solid Waste Fund	\$ 53.00
Road and Bridge Fund	\$ 1,600.90
Insurance Fund	\$ 455.48

- Bills exceeding \$2,000: MN State Auditor \$28,122.50; Smith & Johnson \$3,000.00; Central Square Technologies \$8,000.00; Renville County \$14,743.57; Yellow Medicine County \$2,389.77; Fleet Services Division \$6,316.57; Geo-Comm Corporation \$5,230.00; Larson’s Home Furnishings \$4,224.13; Trent Baker Construction \$29,546.70; Contegritty Group \$13,991.30

The Board recessed and entered into Ditch Authority at 8:32 a.m.

The Board reconvened into Regular Session at 9:58 a.m.

ENVIRONMENTAL

- On motion by Salfer, second by Forkrud, in a roll-call vote with Salfer, Forkrud, Van Hee, Groebner and Walling all voting aye, the Board adopted the following resolution:

Redwood County Grant Acceptance Resolution

WHEREAS, the State of the Minnesota Department of Public Safety, Division of Emergency Communication Networks distributes grant funding to assist the members of the state's seven Emergency Communications and Emergency Services Boards in efforts to improve and expand their emergency communications capabilities and,

WHEREAS, as an entity eligible to receive this grant funding, the Redwood County Board has applied for, and received notification of award for, the following Grant Program funded emergency communications project(s):

Project Description	Estimated Receivable Amount	Performance Period
A-DECN-NGGIS-2019-SWECB-7	\$24,326.03	March 31, 2022

WHEREAS, the Redwood County Board acknowledges that this award does not require a local cost share.

NOW THEREFORE BE IT RESOLVED, by the Redwood County Board, that the acceptance of NGGIS Grant Program funding and the execution of agreements for the emergency communications related projects listed above is hereby authorized.

BE IT FURTHER RESOLVED that the Redwood County Board and any sub recipients of NGGIS Grant Program funding agree to abide by the terms and conditions of the executed grant agreement.

BE IT FURTHER RESOLVED that the Redwood Board hereby designates Lyon County as the fiscal agent to manage these grant funds and authorizes their designated representative(s) to sign any document(s) required to accept and disburse these funds on behalf of the Redwood County Board.

PLANNING AND ZONING

- An application for Rezoning #2-20R filed by Tim Wertish of Redwood Auto Sales, LLC to rezone a 5 acre tract from "A" Agriculture District to B-1 Highway Service Business District on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: Tract beginning NW corner of the SW ¼ of the NE ¼ of Twp.112, Section 12, Range 36, Redwood Falls Township. On motion by Van Hee, second by Groebner, the Board voted unanimously to approve Rezoning #2-20R application as set forth by the Planning Commission.

- An application for a Conditional Use Permit #6-20 to operate a dog training and boarding kennel filed by Tyler Domeier on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: Tract in E ½ of NE ¼ at the SE corner of the NE ¼ and part of the E ½ of the NE ¼ SW of the township road; Twp. 113N; Section 24; Range 36 West, Delhi Township. On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve CUP #6-20 with (13) conditions as set forth by the Planning Commission.

ROAD AND BRIDGE

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to pay bills in the amount of \$199,217.15.
- Bills exceeding \$2,000.00: Bolton & Menk \$36,048.00; Braun Intertec \$5,450.00; City of Morgan \$3,131.02; Contech Construction Products \$35,101.54; Duinick Inc. \$30,608.30; Farmward Cooperative \$3,616.89; Alan Forsberg \$2,566.80; MN Paving & Materials \$13,847.02; MN Dept. of Transportation \$3,074.92; North Central International \$3,443.03; Oertel Architects \$3,120.00; OK Tire Store \$5,964.00; Red Rock Quarry \$16,590.64; Schmidt Construction \$12,645.41; Titan Machinery \$2,545.00; WSN \$4,082.93; Ziegler \$4,422.09.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Walling, Van Hee and Salfer all voting aye, the Board adopted the following resolution:

**REDWOOD COUNTY
RESOLUTION IN SUPPORT OF
CSAH 2 GUARD RAIL PROJECT**

WHEREAS, an additional approximately 800 feet of cable guard rail north and west of the existing cable guard rail on CSAH 2 as shown on the attached aerial photo would improve the safety of the traveling public; and

WHEREAS, from 2013 to the present there have been about 22 run off the road crashes with two serious injuries on this section of roadway; and

WHEREAS, the Lower Sioux Tribe is applying for a grant to install the additional guardrail;

NOW THEREFORE, Redwood County strongly supports this grant application.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to award the 2020-21 Propane to Meadowland Cooperative at \$1.08/gallon.

All Bids Received

Company	Amount
Farmward Cooperative	\$1.09/gallon
Meadowland Cooperative	\$1.08/gallon

- On motion by Van Hee, second by Salfer, the Board voted unanimously to purchase a tow type tail gate paver from Ruffridge Johnson Equipment Company in the amount of \$54,420.00 with a permanent transfer of funds from the Building Fund.
- On motion by Salfer, second by Walling, the Board voted unanimously to approve the State of Minnesota Local Bridge Replacement Program Grant Agreement for SP #064-610-031.
- On motion by Salfer, second by Walling, in a roll call vote with Salfer, Walling, Forkrud, Van Hee and Groebner all voting aye, the Board adopted the following resolution:

RESOLUTION
For Grant Agreement to State Transportation Fund
(Local Bridge Replacement Program)
Grant Terms and Conditions
SP 064-610-031
August 4, 2020

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 64J55; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$49,148.20 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174-50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to purchase a 9001 Lorenz tractor mounted snow blower from Kibble Equipment not to exceed \$13,000.00 with a permanent transfer of funds from the Building Fund.

MnDOT

- DeSchepper and Bruer presented a list of the highway improvement projects to be completed through year 2030 in the District 8 area, which includes Redwood County.

WOLD ARCHITECTS

- McNamara and Fillipi discussed the Courthouse Security Project timeline and the need to let bids for either a Fall or Spring construction.

- On motion by Forkrud, second by Salfer, the Board voted unanimously to let bids on the Courthouse Security Project.

CHILD ADVOCACY CENTER

- On motion by Groebner, second by Forkrud, the Board voted unanimously to set a rental fee for the space in the existing courthouse for the Child Advocacy Center at \$10.80 per square foot for purposes of applying as a non-profit status.

AUDITOR/TREASURER

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the State of Minnesota Election Recount Agreements for the Primary and General Election.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the 2020 Voting Equipment Grant Agreement.

VETERAN SERVICES

- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Walling, Salfer and Forkrud all voting aye, the Board adopted the following resolution:

RESOLUTION OF REDWOOD COUNTY

BE IT RESOLVED by Redwood County that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county

veterans service office, as specified in Minnesota Laws 2019, Chapter 10 Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by Redwood County that Dustin Hunter the County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

TECHNOLOGY

- On motion by Forkrud, second by Groebner, the Board voted unanimously to purchase (10) Dell desktop Personal Computers for the yearly rotation in the amount of \$8,228.90.
- Board consensus of Board to allow full search function on Beacon Technology.
- Board consensus to authorize Parsons to proceed with Arvig Fiber Project in preparation for the Court Security Project and Government Services Building Project.

ADMINISTRATION

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Change Orders from Sabre in the amount of \$16,689.00 for the Communication Tower Project.
- On motion by Walling second by Forkrud, the Board voted unanimously to approve the Counties Providing Technology Joint Powers Agreement.
- The Southwest Health and Human Services CARES Act Funding Request was tabled to the August 18, 2020 meeting.
- On motion by Van Hee, second by Salfer, in a roll-call vote with Van Hee, Salfer, Groebner, Walling and Forkrud all voting aye, the Board adopted the following resolution:

A RESOLUTION TO ACCEPT THE ALLOCATION OF THE CORONAVIRUS RELIEF FUND DISTRIBUTION AND TO FOLLOW THE GUIDANCE FOR SPECIFIED USES

WHEREAS, the Coronavirus Disease (COVID-19) is a respiratory disease that was declared a global pandemic by the World Health Organization on March 11, 2020;

WHEREAS, the Federal CARES Act was signed into law on March 27, 2020, and was in part available to qualifying local, state, and federal agencies to cover expenses related to unbudgeted expenditures incurred between March 1, 2020 and December 30, 2020, due to the public health emergency caused by the Coronavirus Disease 2019 (COVID-19);

WHEREAS, Governor Tim Walz on June 26, 2020 formally allocated funding for counties, cities, and townships in the State of Minnesota, and that the fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency;

WHEREAS, Redwood County applied for, was awarded \$1,972,047, and formally accepted CARES Act funding on June 26, 2020, to directly apply to a broad range of necessary expenditures incurred as a result of COVID-19;

WHEREAS, Redwood County has incurred expenditures responding to the COVID-19 pandemic and the Redwood County Commissioners will utilize a portion of the COVID-19 funds to be spent in accordance with the terms of said guidance and provisions of the CARES Act for allowable COVID-19 related expenses to include everything retroactively to March 1, 2020;

WHEREAS, the CARES Act provides that payments from the Fund may only be used to cover costs that—

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus disease 2019 (COVID-19);
2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State government; and
3. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

- On motion by Salfer, second by Groebner, in a roll-call vote with Van Hee, Salfer, Groebner, Walling and Forkrud all voting aye, the Board adopted the following resolution:

A RESOLUTION TO EXPEND CARES ACT FUNDING AVAILABLE TO OFFSET EXPENSES INCURRED BECAUSE OF THE GOVERNOR'S EMERGENCY ORDER

WHEREAS, Redwood County, in response to the Coronavirus Disease 2019 pandemic (COVID-19) is in need of technology to aid employees to work safely during the pandemic, and;

WHEREAS, staff has identified a necessary purchase of 10 laptops and docking stations, and;
WHEREAS, the authority under the CARES Act allows this expenditure as follows:

1. These computers are specifically related to allowing employees to work safely from home in a pandemic, and;
2. These laptops were not already budgeted for purchase prior to the pandemic, and;
3. The Treasury guidance is clear that infrastructure/"assets" purchased related to COVID and during the permissible timelines can still be used ("retained") post-COVID.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing this technology purchase in an amount of \$17,833.23 and certifies that the funds appropriated from the CARES Act fund will be used only for the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period.

NOW, THEREFORE, BE IT RESOLVED, the County certifies that the funds appropriated from the CARES Act fund will be used only for the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period.

Personnel

- On motion by Groebner, second by Van Hee, the Board voted unanimously to hire Andrew Messner as full-time Deputy Sheriff on the LELS Salary Schedule at Deputy Sheriff Grade/Step 1 at \$22.11/hour effective August 10, 2020.

CLOSED SESSION

- The Board entered into Closed Session at 12:24 p.m. in the Commissioner's Room in the Government Center for the purpose of a real estate consideration, Parcel #88-200-1160. Present for the discussion were Commissioners Walling, Forkrud, Groebner, Salfer and Van Hee, Administrator Knobloch and Economic Development Coordinator Mumme.
- Closed Session ended at 12:29 p.m.

RECONVENE

- The Board reconvened into regular session at 12:29 p.m.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to purchase Parcel #88-200-1160 in the amount of \$95,000.00 and directed staff to complete all closing documents and fees.

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 12:47 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator