

REDWOOD COUNTY, MINNESOTA

JULY 21, 2020

The Board of County Commissioners met in regular session at 8:41 a.m. in the MN West Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Dennis Groebner, Lon Walling, Jim Salfer, and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; Highway Engineer Al Forsberg; Environmental Director Scott Wold, Planning and Zoning Supervisor Nick Brozek, Ditch Technician Matthew Mumme; Child Advocacy Coordinator Sarah Reynolds; Technology Coordinator Paul Parsons; Soil and Water Technician Kurt Mathiowetz; Economic Development Coordinator Briana Mumme; Southern MN Beet Sugar Representatives Todd Geselius and Paul Wallner and Property Owners Lloyd and Loretta Panitzke and Brian Panitzke and Shaun Luker via Zoom conference call and WENK Engineer Tony Ross.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the July 21<sup>st</sup> revised agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- o On motion by Salfer, second by Groebner, the Board voted unanimously to approve the consent agenda, July 7<sup>th</sup> minutes.
  - o Payment of bills as follows:

General Fund	\$ 83,765.57
Building Fund	\$ 1,524.56
Ditch Fund	\$ 40,872.36
Insurance Fund	\$ 140.62

- o Bills exceeding \$2,000: ACE of SW MN \$7,848.50; Seachange Print Innovations \$8,029.59; Counties Providing Technology \$3,779.00; MEND Correctional \$3,973.55; Tersteeg’s Holiday Market \$6,402.64; Regents of the University of MN \$20,092.36; Houston Engineering \$6,687.60; Lightfoot Heating and Cooling \$2,900.00; TNT Construction \$21,650.29; John Thompson \$6,975.00.

**ENVIRONMENTAL**

- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Walling, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

**Resolution**  
**Waive Amendment Requirement for the Redwood County**  
**Comprehensive Local Water Management Plan**

**WHEREAS**, Minnesota Statutes 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan; and

**WHEREAS**, Redwood County currently has a state approved Comprehensive Local Water Management Plan that covers the period of January 1, 2016 through December 31, 2020; and

**WHEREAS**, Redwood County is required by the Board of Water & Soil Resources Board to complete amendment of the Goals, Objectives, and Action items of the Comprehensive Local Water Management Plan by January 1, 2021; and

**WHEREAS**, Redwood County is participating in and intends to utilize the Minnesota Pollution Control Agency's ten year approach to monitoring, assessing, and developing Watershed Restoration and Protection Strategies (WRAPS), and One Watershed One Plan (1W1P), which are scheduled to be completed by December 31, 2023 for the Cottonwood River and Redwood River Watersheds and have already been completed on the Yellow Medicine River Watershed; and

**WHEREAS**, Redwood County supports the development of a Comprehensive Watershed Management Plan and intends to work on developing the plan pending its selection as a recipient of a planning grant.

**NOW, THEREFORE, BE IT RESOLVED**, that the Redwood County Board of Commissioners requests from the Minnesota Board of Water and Soil Resources an extension to the required amendment of the Comprehensive Local Water Management Plan until December 31, 2024 in order to transition to Comprehensive Watershed Planning in accordance with Minnesota Statutes 103B.801;

**BE IT FURTHER RESOLVED** that Redwood County continue to utilize its Local Water Management Plan until the completion of a Comprehensive Watershed Management Plan on or before December 31, 2024.

- Wold and Parsons reviewed steps taken by the Technology Committee on the changes made to Beacon. The Board directed the Technology Committee to meet and present a formal recommendation to the Board on the options that could be available to the public.

**ECONOMIC DEVELOPMENT**

- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve an extension to the 2019 Business Development Grants from August 31, 2020 to December 31, 2020 to Tender Loving Childcare and Hilltop Harvest.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve a revolving loan to Geri Theis in the amount of \$25,000.00.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the CARES Act Coronavirus Relief Fund Application for Cities and Townships.

**CHILD ADVOCACY CENTER**

- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Child Advocacy Center to start the non-profit application process and to pay the filing fees in the amount of \$770.00 from the Revenue Fund.

**AUDITOR/TREASURER**

- On motion by Salfer, second by Forkrud, the Board voted to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Road and Bridge Fund, Human Services Fund, Building Fund, Ditch Fund, Ditch Bond Interest Fund, Health Fund, Insurance Fund, Soil and Water Conservation District Fund, Debt Service Fund and Solid Waste Fund.
  - June 2020 Disbursements in the amount of \$9,197,525.44.
- Bills exceeding \$2,000: Preferred One \$3,255.40, \$8,369.65, \$2,030.52, \$25,542.85, 33,788.86, \$15,042.03, \$63,569.10, \$7,267.73, \$8,011.65; MN Commission of Finance \$458,877.24, \$3,605.00; Redwood Falls Public Utilities \$7,237.42; Further \$7,657.52, \$7,657.52; Wells Fargo Advisors \$245,019.06; MN Department of Revenue \$32,249.07, \$2,096.00; Shawn Dixon \$5,000.00; Knott's Corner \$5,000.00; R & J Carpentry \$5,000.00; Uptown Auto \$5,000.00; RRRSWA \$332,912.25; City of Belview \$84,190.73; City of Clements \$32,568.85; City of Delhi \$24,442.49; City of Lamberton \$483,648.11; City of Lucan \$71,977.28; City of Milroy \$97,303.29; City of Morgan \$225,207.88; City of Redwood Falls \$1,549,854.33; City of Revere \$34,110.55; City of Sanborn \$71,681.42; City of Seaforth \$27,322.44; City of Vesta \$89,691.07; City of Wabasso \$295,217.36; City of Walnut Grove \$153,332.36; City of Wanda \$25,232.63; SD #2190 \$7,510.20; SD #2754 \$231,018.03; SD #2884 \$132,091.12; SD #2897 \$782,720.70; SD #2898 \$98,767.41; SD #2094 \$26,095.85; SD #625 \$124,530.53; SD #640 \$309,189.12; SD #85 \$41,665.91; SWHHS \$1,527,307.88; Brookville Twp. \$45,382.47; Charlestown Twp. \$34,057.91; Delhi Twp. \$41,672.56; Gales Twp. \$29,416.26; Granite Rock Twp. \$39,813.47; Honner Twp. \$5,520.30; Johnsonville Twp. \$52,496.82; Kintire Twp. \$42,287.83; Lamberton Twp. \$44,588.44; Morgan Twp. \$63,579.27; New Avon Twp. \$46,618.09; North Hero Twp. \$42,325.72; Paxton Twp. \$48,262.96; Redwood Falls Twp. \$61,899.52; Sheridan Twp. \$44,797.76; Sherman Twp. \$39,014.05; Springdale Twp. 46,539.29; Sundown Twp. \$42,126.44; Swede's Forest Twp. \$30,049.34; Three Lakes Twp. \$37,152.99; Underwood Twp. \$51,483.22; Vail Twp. \$37,009.27; Vesta Twp. \$50,784.76; Waterbury Twp. \$41,650.17; Westline Twp. \$33,179.13; Willow Lakes Twp. \$32,533.09; Bridge Street Cuisine \$5,000.00; Maas Dairy Farm \$5,000.00; Midwest Identity Scan \$5,000.00; Tony Rahe Powerwashing \$5,000.00; Delta Dental \$3,661.85; G3 Quad Freestyle \$5,000.00; Past & Present Treasures \$5,000.00; Wagner Café \$5,000.00; MN Valley Snow-riders \$4,762.60; Sun Life Financial \$2,205.02; Willow Lake Twp. \$2,258.87; Zimmermann Maintenance \$2,145.00; City of Morgan \$175,955.03; M & K Bridge Construction \$16,211.25.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the request to add Jeanne Prescott as a credit card holder in the Soil and Water Department.
- On motion by Forkrud, second by Saler, in a roll-call vote with Walling, Salfer, Forkrud, Van Hee and Groebner all voting aye, the Board voted to adopt the following resolution:

**RESOLUTION APPROVING REDWOOD COUNTY'S APPLICATION FOR FUNDING  
FROM THE FEDERAL CARES ACT GRANT SPECIFICALLY FOR ELECTIONS**

**WHEREAS**, the COVID-19 Pandemic requires additional efforts to make the election process safe, sanitary and effective; and

**WHEREAS**, the Office of the Minnesota Secretary of State is currently soliciting grant applications from counties for grants pursuant to Laws 2020, Chapter 77, section 4 and the federal CARES Act; and

**WHEREAS**, grants will be provided to each county pursuant to a formula set forth in Section H of the grant application provided by the Office of the Secretary of State; and

**WHEREAS**, the funds provided by the Office of the Secretary of State are provided for the purpose of the uses set forth in the federal CARES Act and as further restricted by Laws 2020, chapter 77, section 4, subdivision 4; and

**WHEREAS**, those purposes are primarily for the protection of persons involved with the election process including voters, as well as certain other purchases set forth in law; and

**WHEREAS**, the funds will be distributed pursuant to the OSS identified default allocation as determined by the Secretary and provided in Section G of the grant application; and

**WHEREAS**, the grant application is to be completed by the staff of the auditor and other staff responsible for the administration of elections in this county; and

**WHEREAS**, the grant application must be completed, certified by a county official, typically the chief county election official, returned to the Office of the Secretary of State and a grant agreement executed prior to the receipt of the funds to which the county is entitled pursuant to Section H of the grant application; and

**WHEREAS**, Laws 2020, Chapter 77, section 4 requires a 20% match for the grant, with a 25% match for electronic roster purchases; and

**WHEREAS**, the grant agreement will reflect the grant application for each county; and

**WHEREAS**, additional assistance may be forthcoming later in this election cycle from state and federal funds, particularly those funds appropriated for these purposes by the Legislature; and

**WHEREAS**, there are continuing needs throughout the election cycle for both COVID-19 and election security efforts and concomitant costs; and

**WHEREAS**, time is of the essence;

**THEREFORE, BE IT RESOLVED** that the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board hereby appropriates the required match amount as indicated in the application for the purposes set forth in the grant application

**BE IT FURTHER RESOLVED** that the chief elections officer of the County and staff are directed to submit this approved grant application at the earliest opportunity; and

**BE IT FURTHER RESOLVED**, that when the grant agreement is provided to the chief elections officer of the county, that person is delegated the authority to execute that agreement and return it to the Office of the Secretary of State without further approval by this Board; and

**BE IT FINALLY RESOLVED**, that the chief elections officer of the county is hereby authorized to apply for any additional funds made available by the state for the defrayment of costs of efforts to combat COVID-19 in the election process and for the enhancement of election security, and to execute any grant agreements required to access those funds from this date until the general election on November 3, 2020.

- Commissioner Van Hee exited the meeting.

### ROAD AND BRIDGE

- On motion by Groebner, second by Salfer, in a 4-0 as Van Hee was absent for the vote, to award SP 064-610-031, CSAH 10 bridge project to Riley Brothers Construction in the amount of \$294,331.65.

#### Other Bid Amounts

Company	Bid Amount
Riley Brothers Construction	\$294,331.65
R & G Construction	\$318,206.80
Midwest Contracting, LLC	\$318,567.00
Mathiowetz Construction Company	\$360,770.80
Meyer Contracting Inc.	\$480,179.20

- On motion by Salfer, second by Groebner, in a 4-0 as Van Hee was absent for the vote, to authorize the County Board Chair and County Administrator to sign the contract for SP 064-610-031, CSAH 10 Bridge Project.
- On motion by Salfer, second by Groebner, the Board voted unanimously to award the salt shed construction to A & B Construction in the amount of \$188,005.00.

#### Other Bid Amounts

Company	Bid Amount
A & B Construction	\$188,005.00
Greystone Construction Company	\$227,900.00
Sussner Construction, Inc.	\$284,000.00

- Forsberg recommended a change order to the roof design of the salt shed bid in the amount of \$21,000.00. On motion by Van Hee, second by Salfer, in a 2-3 vote with Forkrud, Groebner and Walling voting nay, the motion failed to approve a change order for the Salt Shed construction not to exceed \$21,000.00.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the County Board Chair and County Administrator to sign the contract for the Salt Shed Construction Project.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to award the Winter Season Salt Bid to Johnson Feed in the amount of \$83.00 per ton.

#### Other Bid Amounts

Company	Bid Amount
Johnson Feed	\$83.00/ton
Central Salt	\$89.52/ton
Jakel Trucking	\$86.62/ton
BlackStrap, Inc.	\$84.95/ton
Nebraska Salt & Grain Company	\$107.90/ton
Compass Minerals	\$87.55/ton
State Contract	\$83.50/ton

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to purchase a 155 HP John Deere Tractor and loader from Kibble Equipment off of the State Contract #173094 in the amount of \$169,006.99.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to purchase a mower from Weltsch Equipment in the amount of \$41,553.08 off State Contract #215024-003.
- On consensus, the Board directed Engineer Forsberg to bring bids back for the purchase of a tail gate paver and shouldering machine.

#### **ADMINISTRATOR**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to adopt the Data Practices Policy.
- On motion by Salfer, second by Van Hee, in a 4-1 vote with Walling voting nay, the Board approved the Plum Creek Library System fund request in the amount of \$3,250.00 for operating expense in 2021.
- The Counties Providing Technology Joint Powers Agreement was tabled to the August 4, 2020 board meeting.
- The Board reviewed the June 2020 Jail Population.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to award the Asbestos Mitigation in the Government Services Building to VCI Environmental in the amount of \$28,750.00.

#### **Other Bids Received**

Company	Bid Amount
VCI Environmental	\$28,750.00
MAAC	\$48,000.00
Advanced Health Safety and Security	\$31,900.00
Ecco Midwest	\$36,000.00

- The Board tabled the Southwest Health and Human Services CARES Act funding request to the August 4, 2020 board meeting.

#### *Personnel*

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to hire a Deputy 1 to replace the Deputy II/Investigator that is moving to the Drug Task Force. In the event the Deputy II/Investigator resigns as Drug Task Force Deputy, he will resume his previous position as Deputy II/Investigator and the least senior Deputy position will be cut from the budget.

#### **RECESS**

- The Board recessed at 11:21 a.m.

**CLOSED SESSION**

- The Board entered into Closed Session at 11:27 a.m. in the Commissioner’s Room in the Government Center for the purpose of a real estate consideration, Parcel #88-200-1160. Present for the discussion were Commissioners Walling, Forkrud, Van Hee, Groebner and Salfer, Administrator Knobloch and Economic Development Coordinator Mumme.
- No action taken.
- Closed Session ended at 11:45 a.m.

**RECONVENE**

- The Board reconvened into regular session at 11:45 a.m.

**COMMISSIONER REPORTS**

- The Commissioners reported on meetings they attended:

Salfer: Nurse Family Partnership, CARES Committee, Child Advocacy Center, Economic Development Committee, Southwest Health and Human Services

Walling: Redwood-Renville Regional Solid Waste Authority, Audit Exit

Forkrud: Southwest Health and Human Services, Safety Committee, Restorative Justice

Groebner: Redwood-Renville Regional Solid Waste Authority, CARES Committee, MN Regional Rail Authority

Van Hee: Economic Development Committee

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 12:09 p.m.

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator

\_\_\_\_\_  
Lon Walling, Chair  
Board of County Commissioners