

REDWOOD COUNTY, MINNESOTA

July 7, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the MN West Learning Center in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Bob Van Hee, Jim Salfer, Dennis Groebner and Dave Forkrud; Administrator Vicki Knobloch; Planning and Zoning Supervisor Nick Brozek; Highway Engineer Al Forsberg; License Center Supervisor Lisa Guggisberg; Economic Development Coordinator Briana Mumme; Child Advocacy Coordinator Sarah Reynolds; Contegrity Representative Larry Filippi; WOLD Architect John McNamara and Southern Minnesota Beet Sugar Coop Plant Manager Todd Geselius.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the July 7<sup>th</sup> agenda.

Chair Walling asked the Board members to identify any areas for which they had a conflict of interest. There were none.

**CONSENT AGENDA**

- On motion by Forkrud, second by Groebner, the Board voted to approve the Consent Agenda.
  - June 16, 2020 Board Minutes
  - June 16, 2020 Board of Equalization Minutes
  - Payment of bills as follows:

General Fund	\$ 166,976.57
Ditch Fund	\$ 65,120.53
Insurance Fund	\$ 1,205.11
R & B Fund	\$ 51.83
Building Fund	\$ 90,707.73
Solid Waste Fund	\$ 16,828.15
Soil and Water Fund	\$ 17,065.52
Debt Service Fund	\$ 37,542.50

- Bills exceeding \$2,000: Adamant Digital Forensics \$2,494.80; Indeed \$2,500.00; Government Forms and Supplies \$4,642.06; CPT \$3,779.00; Dell Marketing \$4,586.76; Renville County \$58,156.73; Yellow Medicine County \$2,342.90; Northern Safety Technology \$27,305.46; Redwood County Historical Society \$20,000.00; American Bedding \$11,483.15; Redwood Electric Cooperative \$2,500.00; Chapter Two \$2,750.00; Contegrity Group \$22,275.00; WOLD Architects \$67,224.55; Ryan Holmberg \$7,984.80; Kerkhoff Brothers \$15,081.75; Litzau Farm Drainage \$9,793.90; Maas Construction \$6,294.70; Northwind Technical Services \$19,752.20; US Bank \$16,707.50; \$37,542.50; Estebo, Frank and Munshower \$4,645.50.

**LICENSE CENTER**

- Guggisberg updated the Board on License Center activities.

**CHILD ADVOCACY CENTER**

- Reynolds discussed future funding for the Child Advocacy Center.

- Chair Walling directed the formation of a Child Advocacy Center Work Group and establish a committee to make a recommendation on what direction the Child Advocacy Center should proceed.
- Chair Walling appointed Knobloch, Reynolds, Jim Salfer and Dave Forkrud to the Child Advocacy Center Work Group.

#### **ADMINISTRATION**

- On motion by Salfer, second by Forkrud, the Board voted unanimously to decline a funding request from A Caring Place to build a new residential facility in Minneota, Minnesota.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to amend the Safely Re-Open Policy by lifting the restrictions in Article X.
- Chair Walling authorized the formation of a Cares Act Funding Committee. Appointed Jacob Jenniges, County Administrator, Economic Development Coordinator, Commissioners Salfer and Groebner with Van Hee as an alternate.
- Discussed the 2021 budget and set parameters for the planning process. Chair Walling directed Personnel Sub-Committee to meet and review all staffing levels for budgeting.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to authorize the permanent transfer of funds in the amount of \$13,706.21 from the Building Fund to the Road and Bridge Fund for the purchase of a rotary mower.

#### *Personnel*

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to hire Courtney Damman as part-time Custodian I, AFSCME Salary Schedule, Grade 6, Step 1 at \$14.08 per hour effective July 13, 2020.
- Upon recommendation of the Soil and Water Conservation District Board, and on motion Van Hee, second by Salfer, the Board voted unanimously to hire Jeanne Prescott as Full-time Office Manager for the Soil and Water Conservation District, non-union Salary Schedule, Grade 10, Step 1 at \$19.15 per hour effective July 13, 2020.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Kelly Birkemeyer, part-time Custody Officer, effective June 22, 2020.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to acknowledge the resignation/retirement of Assessor, Kathy Hillmer, effective July 31, 2020.
- Chair Walling directed Personnel Sub-Committee to meet and consider options for replacement of the Assessor.

#### **CONTEGRITY GROUP**

- Knobloch presented the Affidavit of Publication for the request of proposals for the Government Services Building Project.
- Larry Filippi and John McNamara presented the list of bids for the project.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to award the Government Services Building Project bids to all low bidders in all categories for a contractor total of \$1,231,117.00. All Bidders were as follows:

**REDWOOD COUNTY GOVERNMENT SERVICE CENTER - BID TAB**  
**JUNE 30, 2020 at 2:00 pm**

	Bid Sec	Add	BASE BID
<b>CATEGORY 1 - GENERAL CONSTRUCTION</b>			
Sussner Construction, Inc.	X	1,2	\$186,000.00
Innovative Builders of Alexandria, Inc.	X	1,2	\$289,000.00
Bladholm Construction, Inc.	X	1,2	\$293,595.00
Ebert Inc. dba Ebert Construction	X	1,2	\$328,800.00
Robert W. Carlstrom Co., Inc.	X	1,2	\$383,000.00
Everstrong Construction	X	1,2	\$389,000.00
Tri-State General Contracting, Inc.	X	1,2	\$534,964.00
<b>CATEGORY 2 - CASEWORK</b>			
Northern Woodwork, Inc.	X	1,2	\$23,870.00
Miran Creek Furniture, Inc.	X	1,2	\$28,439.00
Woodside Industries, Inc.	X	1,2	\$29,979.58
Tri-State General Contracting, Inc.	X	1,2	\$30,973.00
Hansen & Company Woodworks	X	1,2	\$32,420.39
Ron's Cabinets, Inc.	X	1,2	\$32,865.00
TMI Systems Corporation	X	1,2	\$32,988.00
<b>CATEGORY 3 - GYPSUM BOARD</b>			
Northwest Drywall, Inc.	X	1,2	\$49,950.00
RTL Construction, Inc.	X	1,2	\$72,869.00
<b>CATEGORY 4 - TILE</b>			
Floors By Beckers, LLC	X	1,2	\$19,000.00
Grazzini Brothers & Company	X	1,2	\$19,365.00
<b>CATEGORY 5 - ACOUSTICAL TREATMENTS</b>			
St. Cloud Acoustics, Inc.	X	1,2	\$5,870.00
<b>CATEGORY 6 - FLOORING</b>			
Arnquist Carpets Plus	CC	1,2	\$49,996.00
Floors By Beckers, LLC	X	1,2	\$52,000.00
CFS Interiors and Flooring, LLC	X	1,2	\$55,323.00
Grazzini Brothers & Company	X	1,2	\$58,490.00
<b>CATEGORY 7 - PAINTING</b>			
Colorful Concepts Painting and Custom Finishing, Inc.	X	1,2	\$20,100.00
Gunion Painting, LLC	X	1,2	\$21,390.00
Steinbrecher Painting Company	X	1,2	\$21,500.00
Masterpiece Painting, LLC	X	1,2	\$27,425.00
Henkemeyer Coatings, Inc.	X	1,2	\$30,900.00
Full Spectrum Finishing, Inc.	X	1,2	\$32,850.00
Fransen Decorating, Inc.	X	1,2	\$42,065.00
Miesen's Color Center Co, Inc.	CC	1,2	\$48,750.00
<b>CATEGORY 8 - FIRE PROTECTION</b>			
Summit Fire Protection	X	1,2	\$37,300.00

**REDWOOD COUNTY GOVERNMENT SERVICE CENTER - BID TAB**  
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<b>CATEGORY 9 - MECHANICAL/PLUMBING</b>			
Plumbing & Heating of Willmar, Inc.	X	1,2	\$99,990.00
Javens Mechanical Contracting Company	X	1,2	\$119,000.00
PHLAG Mechanical Inc. dba Feder Mechanical, Inc.	X	1,2	\$120,150.00
Falcon Mechanical, Inc.	X	1,2	\$133,000.00
Masters Plumbing Heating & Cooling	X	1,2	\$135,000.00
GAG Sheet Metal, Inc.	X	1,2	\$156,800.00
RJ Mechanical, Inc.	X	1,2	\$180,000.00
<b>CATEGORY 10 - HVAC</b>			
Chappell Central, Inc.	X	1,2	\$427,000.00
Foster Mechanical, Inc.	X	1,2	\$464,700.00
Falcon Mechanical, Inc.	X	1,2	\$490,000.00
Roadside Developers, Inc. dba Bisbee Plumbing & Heating	X	1,2	\$550,900.00
McDowall Company	X	1,2	\$557,400.00
Javens Mechanical Contracting Company	X	1,2	\$558,940.00
GAG Sheet Metal, Inc.	X	1,2	\$587,000.00
PHLAG Mechanical Inc. dba Feder Mechanical, Inc.	X	1,2	\$601,875.00
<b>CATEGORY 11 - TESTING/ADJUSTING &amp; BALANCING</b>			
Marcus Global Inc. dba SMB of Minnesota	X	1,2	\$13,700.00
<b>CATEGORY 12 - ELECTRICAL</b>			
Meier Electric, Inc. of Marshall	X	1,2	\$259,470.00
Paul's Electric, Inc.	X	1,2	\$291,908.00
Laketown Electric Corp.	X	1,2	\$296,000.00
Community Electric, Inc.	X	1,2	\$324,680.00
Heartland Electric, Inc.	X	1,2	\$327,012.26
Willmar Electric Service Corp.	X	1,2	\$344,000.00
Design Electric, Inc.	X	1,2	\$372,437.00
L & S Electric, Inc.	X	1,2	\$379,983.00
E <sup>2</sup> Electrical Services	X	1,2	\$425,000.00
<b>CATEGORY 13 - STANDARD DOORS/FRAMES/HARDWARE - Material Only</b>			
Laforce Inc.	X	1	\$35,187.00
Kendell Doors & Hardware, Inc.	X	1,2	\$35,321.00
Mid Central Door	X	1,2	\$35,478.00
Builders Supply Company	X	1,2	\$44,250.00
<b>CATEGORY 14 - SPECIALTIES - Material Only</b>			
Builders Supply Company	X	1,2	\$3,550.00
Construction Supply, Inc.	X	1,2	\$4,006.00
<b>COMBINED BIDS</b>			
Cullen's Carpet One dba Alex Carpet One Cat 4 & 6	X	1,2	\$73,000.00
Meisinger Construction Company, Inc. - Cat 1 & 2	X	1,2	\$350,900.00
McDowall Company - Cat 10 & 11	X	1,2	\$566,600.00
Falcon Mechanical, Inc. - Cat 9 & 10	X	1,2	\$610,000.00
Peterson Sheet Metal, Inc. - Cat 9 & 10	X	1,2	\$629,000.00
Javens Mechanical Contracting Company - Cat 9 & 10	X	1,2	\$675,000.00
PHLAG Mechanical Inc. dba Feder Mechanical, Inc. - Cat 9 & 10	X	1,2	\$700,365.00
Roadside Developers, Inc. dba Bisbee Plumbing & Heating - Cat 9 & 10	X	1,2	\$707,800.00

## ROAD AND BRIDGE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve Road and Bridge bills in the amount of \$218,841.23.

Bills exceeding \$2,000.00: Avenu Holdings \$6,042.80; Bolton & Menk \$10,440.00; Country Enterprises \$2,444.68; Lyon County Highway Department \$4,087.37; Duinick Inc. \$50,440.72;

Farmward Cooperative \$6,123.14; Flint Hills \$1,776.20; Hancock Concrete \$11,881.40; L & S Construction \$3,925.09; Meadowland Farmers Coop \$3,416.38; Minnesota Paving and Materials \$33,897.16; Moore Engineering \$4,160.00; Newman Signs \$6,168.84; North Central International \$3,030.68; Red Rock Quarry \$22,222.90; Redwood Tire Service \$2,431.50; SW Dust Treatment \$6,216.00; Sawvells Seed \$2,137.50; Staples Oil \$11,058.50; Titan Machinery \$3,500.00; WSN & Associates \$3,293.00; Ziegler \$9,768.51.

- On motion by Salfer, second by Groebner, the Board voted unanimously to authorize advertisement for a construction contract for the replacement of three culverts on CSAH 17.
- On motion by Forkrud, second by Van Hee, in a 4-1 vote with Walling voting nay, the Board approved to establish a fee schedule for overweight truck permitting.

#### **REDWOOD COUNTY DITCH AUTHORITY**

- At 10:51 a.m., the Board entered into County Ditch Authority for County Ditch #47. Present for the discussion were Commissioners Forkrud, Walling, Groebner, Van Hee and Salfer, Administrator Knobloch and Planning and Zoning Supervisor Nick Brozek.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to accept the petition for the partial abandonment of County Ditch #47.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to set a public hearing date of August 4, 2020 at 8:30 a.m. for County Ditch #47 partial abandonment.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to accept the petition for impounding, re-routing and diverting drainage system waters and set the public hearing for August 4, 2020 at 8:30 a.m.
- There being no further business, Chair Walling declared the ditch authority meeting adjourned at 10:57 a.m.

#### **RECONVENED**

- The Board reconvened into regular session at 10:57 a.m.

#### **COMMISSIONERS ITEMS**

- On motion by Salfer, second by Van Hee, in a roll-call vote with Salfer, Van Hee, Forkrud, Groebner and Walling all voting aye, the Board adopted the following resolution:

Whereas, Redwood County, host county to Western Mental Health Center, Inc. hereby approves and supports the need for a chemical dependency treatment program. Redwood County has only a few providers with limited staffing capacity and program services that currently offer chemical dependency services in our area. We have found an increased need for additional providers to be able to help support additional programming specifically those with co-occurring disorders of chemical dependency and mental health.

NOW, THEREFORE IT BE RESOLVED BY REDWOOD COUNTY:

1. Support for Western Mental Health Center, Inc. to become a licensed Rule 245 G Chemical Dependency Provider.
2. That this resolution shall take effect immediately.

**COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services

Walling: Chief Elected Officers Board; Area II

Van Hee: Southern Prairie Community Care

Groebner: Friends of Gilfillan; Redwood Soil & Water Conservation District

Forkrud: Southwest Health and Human Services, A.C.E

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 11:41 a.m.

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Lon Walling, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator