

REDWOOD COUNTY, MINNESOTA

AUGUST 18, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Lon Walling, Dennis Groebner and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; Human Resource Coordinator Peter Brown; Highway Engineer Al Forsberg; Sheriff Randy Hansen; Economic Development Coordinator Briana Mumme; Environmental Director Scott Wold; Ditch Inspector Brent Lang; Maintenance Loren Gewerth; License Center Technician Amy Serbus; LINC Representatives Claire Meyers and Brent Mack.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

The Board recessed and entered into Joint Ditch Authority with Yellow Medicine County at 8:33 a.m. and adjourned at 8:34 a.m.

The Board reconvened into Regular Session at 8:35 a.m.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the August 18th revised agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the consent agenda.
 - August 4th minutes.
 - Payment of bills as follows:

General Fund	\$ 135,372.43
Ditch Maintenance Fund	\$ 176,788.70
Soil and Water Fund	\$ 2,203.00
Building Fund	\$ 43,407.80

- Bills exceeding \$2,000: Mend Correctional \$3,963.55; Sabre Industries \$83,575.00; Tersteegs \$7,104.33; Reliance Telephone \$2,000.00; G & R Electric \$17,693.86; Redwood Falls Nursery \$6,681.92; Berkley Fire & Marine \$4,187.00; WOLD Architects \$39,220.80; Farmers Coop Oil of Echo \$4,285.60; Gordy Serbus & Sons \$10,560.35; Kerkhoff Brothers \$3,323.00; Litzau Farm Drainage \$112,838.65; Schmidt Construction \$30,872.50; TNT Construction \$5,739.97.

EMPLOYEE RECOGNITION

- The Board recognized Deb Kottschade, Sheriff's Department, for 25 years of service, Jean Brezina, Assessor's Office, for 15 years of service and Amy Serbus, License Center, for 5 years of service.

SHERIFF

- Hanson presented the Jail Population and Sentence to Service Quarterly Report.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the purchase of a squad car camera system in the amount \$5,070.00 from Watch Guard.

AUDITOR/TREASURER

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - Cash Balance
 - Investment Summary
 - Budget Reports: General Fund, Road & Bridge Fund, Human Services Fund, Building Fund, Ditch Fund, Ditch Bond Interest Fund, Insurance Fund, Soil and Water Fund, Solid Waste Fund, Health Fund and Debt Service Fund.
 - July 2020 Disbursements in the amount of \$1,417,272.47.
- Bills exceeding \$2,000.00: Redwood Falls Public Utilities \$8,368.78; Further \$7,192.94, \$7,192.94; Preferred One \$25,759.53, \$13,636.55, \$5,307.21, \$2,155.50, \$15,024.82, \$7,467.65, \$7,822.16, \$13,017.10, ; MN Dept. of Revenue \$46,847.30; Heiderscheidt Digging \$8,445.00; MN Commission of Finance \$6,134.50; RRRSWA \$34,845.00; SWHHS \$55,202.75; Delta Dental \$3,522.69; Fleet Services \$6,603.85; SWHHS \$41,361.00; City of Redwood Falls \$2,638.45; SD #2754 \$2,343.12; SD 2884 \$6,052.70; SD 2897 \$38,065.96; SD 2898 \$3,581.73; SD 640 \$24,189.20; Charlestown Twp. \$7,066.41; Delhi Twp. \$7,149.07; Honner Twp. \$3,591.54; Johnsonville Twp. \$2,267.08; Lamberton Twp. \$3,495.74; North Hero Twp. \$3,207.67; Sherman Twp. \$2,846.25; Vesta Twp. \$7,112.93; Sun Life Financial \$2,164.14; Geri Theis \$25,000.00; Duinck Inc. \$369,138.89; Farm-Rite Equipment \$13,706.21, \$20,005.78; Meadowland Farmers Coop \$5,558.08; MR Paving & \$127,454.07; Landwehr Construction \$132,515.89, \$2,878.82; MCIT \$2,115.89; Zimmermann Maintenance \$2,137.50; City of Morgan \$230,156.69;
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve 2019 Audit as presented by Auditor/Treasurer Price.

ECONOMIC DEVELOPMENT

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to defer the LINC fund allocation in the amount of \$11,300.00, originally designated for 2020-2021 program year, to fund the 2021-2022 program year.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to endorse the Minnesota Rural Broadband Coalition Statewide Speed Test Initiative.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to acknowledge that Z's Bee's and Apple Trees declined the 2019 Business Development Grant award in the amount of \$500.00.

- On motion by Salfer, second by Groebner, the Board voted unanimously to allocate unused 2019 business development grant funds in the amount of \$1,088.00 and apply the funds to the 2020 business development grant program.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the following 2020 Business Development Grant Program recipients.

Business Name	Grant Amount
Northland Lumber and Supply	\$2,500.00
Northstar Systembuilt	\$2,800.00
Scenic City	\$2,800.00
Uptown Auto Care	\$2,800.00
Angela Parker-Schmidt	\$2,800.00
Rustic Acres – Holmberg Orchard	\$2,546.00
Wagner Café	\$2,800.00
Stitchin’ it Up	\$ 454.00
Red Rock Chiropractic	\$1,500.00
Tony’s Tax Service	\$1,088.00

- On motion by Groebner, second by Salfer, in a roll-call vote with Salfer, Groebner, Van Hee, Forkrud and Walling all voting aye, the Board voted to adopt the following resolution:

RESOLUTION 2020-03

A RESOLUTION TO EXPEND CARES ACT CORONAVIRUS RELIEF FUNDING AVAILABLE BY ESTABLISHING A BUSINESS SUBSIDY GRANT PROGRAM

WHEREAS, Redwood County, in response to the Coronavirus Disease 2019 pandemic (COVID-19) has established a program to provide business relief hereby identified as the, Redwood County COVID Small Business Relief Grant Program, and;

WHEREAS, the CARES Act Fund Committee has identified the purpose of the Redwood County COVID Small Business Relief Grant program is to provide a one-time grant opportunity for businesses experiencing financial hardships due to the COVID-19 health pandemic, adhering to federal rules and regulations associated with the CARES Act Funding. The primary goal of the program is to facilitate business survival and enhance to the greatest extent possible retention of jobs throughout Redwood County, and;

WHEREAS, the Redwood County EDA is the designated organization administering the program assist affected businesses and non-profit organizations to mitigate the impact of COVID-19 and;

WHEREAS, the Redwood County EDA is authorized to expend program administration costs utilizing the CRF fund, to include: website design, supplies, postage and all expenses associated with its implementation,

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing up to \$1,500,000 and certifies that the funds appropriated from the CARES Act fund will be used only for

the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period.

- On motion by Groebner, second by Salfer, the Board voted unanimously to approve obtaining private counsel, Frank Munshower, to review the small business grant guidelines and application for the CARES Act funds.
- On motion by Groebner, second by Salfer, the Board voted unanimously to set a special meeting for September 22, 2020 at 9:00 a.m.
- On motion by Salfer, second by Groebner, the Board voted unanimously to accept the proposal in the amount of \$2,106.00 with Redwood Valley Technical Solutions to support the administration of the COVID Small Business Relief Grant Program to be funded through the CARES fund.

ROAD AND BRIDGE

- On motion by Salfer, second by Forkrud, the Board voted unanimously to award the construction contract for CSAH 17 to Mathiowetz Construction Company in the amount of \$215,138.05.

Other Bids Received

Company	Bid Amount
Mathiowetz Construction	\$215,138.05
Midwest Contracting, LLC	\$233,478.50
R & G Construction Company	\$249,638.55
Landwehr Construction, Inc.	\$269,938.00

- On motion by Forkrud, second by Salfer, the Board voted unanimously to authorize Board Chair and County Administrator to sign the Construction Contract with Mathiowetz Construction for CSAH 17.
- Board consensus to direct Forsberg to use outside counsel to review all pending construction contracts.

The Board recessed and entered into Joint Ditch Authority with Yellow Medicine County for a Public Hearing at 10:02 a.m. and adjourned at 11:30 a.m.

REDWOOD COUNTY DITCH AUTHORITY

- The Board entered into Redwood County Ditch Authority at 11:34 a.m.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set the Public Hearing for 2021 Ditch Levies for September 15, 2020 at 8:30 a.m.
- Redwood County Ditch Authority adjourned at 11:41 a.m.

The Board reconvened into Regular Session at 11:41 a.m.

MAINTENANCE

- On motion by Forkrud, second by Van Hee, in a roll-call vote with Forkrud, Van Hee, Walling, Salfer and Groebner all voting aye, the Board adopted the following resolution:

RESOLUTION 2020-04

A RESOLUTION TO EXPEND CARES ACT FUNDING AVAILABLE TO OFFSET EXPENSES INCURRED BECAUSE OF THE GOVERNOR’S EMERGENCY ORDER

WHEREAS, Redwood County, in response to the Coronavirus Disease 2019 pandemic (COVID-19) is in need of an air purification system to enable employees to work safely during the pandemic, and;

WHEREAS, Maintenance Director has identified a necessary purchase of Ion Air Purification filters, and;

WHEREAS, the authority under the CARES Act allows this expenditure as follows:

1. These filters are specifically related to mitigating the Corona Virus that may circulate in the air ventilation systems and will protect and allow employees to work safely during the pandemic, and;
2. This air purification system was not already budgeted for purchase prior to the pandemic, and;
3. The Treasury guidance is clear that infrastructure/"assets" purchased related to COVID and during the permissible timelines can still be used ("retained") post-COVID.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing this air purification filtration purchase in an amount not to exceed \$39,245 and certifies that the funds appropriated from the CARES Act fund will be used only for the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period.

ADMINISTRATOR

- On motion by Salfer, second by Groebner, in a roll-call vote with Walling, Salfer, Groebner, Forkrud and Van Hee all voting aye, the Board voted to adopt the following resolution:

NOW BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Paul A. Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. to complete the remaining portion of Mike Curley's term which is scheduled to expire on December 31, 2023.

- No action taken on the Southwest Health and Human Service Fund Allocation request.

Personnel

- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Austin Watkins as full-time Deputy Sheriff on the Licensed Officers LELS Salary Schedule at Deputy Sheriff Grade/Step 1 at \$22.11/hour effective August 19, 2020.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to acknowledge the resignation of Courtney Damman from the Maintenance Department effective August 11, 2020.
- On motion by Groebner, second by Salfer, the Board voted unanimously to acknowledge the resignation of Robert Hillesheim from full-time Deputy Sheriff effective August 24, 2020.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Van Hee: Restorative Justice; Technology Committee; Fair Board; UCAP –Western Community Action

Walling: Judicial Ditch #91 Landowners Meeting; CAPX/Wind Project/Transmission Line Capacity

Salfer: CARES Committee; Canvassing Board

Groebner: Area II; CARES Committee; Soil and Water Conservation District; Canvassing Board; Morgan Fire Department Meeting

Forkrud: Planning Commission-City of Redwood Falls

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 12:15 p.m.

Attest: _____
Vicki Knobloch
County Administrator

Lon Walling, Chair
Board of County Commissioners