

REDWOOD COUNTY, MINNESOTA

September 1, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Jim Salfer, Lon Walling, Dennis Groebner, Bob Van Hee and Dave Forkrud. Also present were Administrator Vicki Knobloch; Highway Engineer Al Forsberg; Child Advocacy Coordinator Sarah Reynolds; Human Resource Coordinator Peter Brown; Representatives from Small Business Development Center Liz Struve and Christine Fischer and Baker Tilly Representative Doug Green.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the September 1st agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the consent agenda.
 - August 18th minutes.
 - Payment of bills as follows:

| | |
|-----------------------------|--------------|
| General Fund | \$ 99,313.90 |
| Ditch Maintenance Fund | \$ 43,910.73 |
| Building Fund | \$ 15,701.30 |
| Road and Bridge Fund | \$ 5.53 |
| Insurance Fund | \$ 692.58 |
| Soil and Water Conservation | \$ 2,672.55 |
| Solid Waste Fund | \$ 173.30 |

- **Bills exceeding \$2,000:** Dell Marketing \$17,833.23; Election Systems and Software \$4,376.36; American Communications \$2,250.00; Counties Providing Technology \$3,779.00; Carris Health \$6,388.89; Renville County \$22,199.45; Diversified Adjustment \$5,674.24; Wenck Associates \$5,932.00; Regents of the University of MN \$2,609.72; Bolton and Menk \$2,117.50; Contegrity Group \$11,848.50; Maas Construction \$6,933.29; Northland Erosion \$24,536.60; John Thompson \$6,012.50; TNT Construction \$4,083.52; Estebo, Frank, Munshower \$2,446.00.

CHILD ADVOCACY CENTER

- Reynolds updated the Board that the Child Advocacy Center has received non-profit status with the State of Minnesota.

- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the termination of the County operated Child Advocacy Center program effective October 1, 2020 to enable the Child Advocacy Center to act as a non-profit program under the name, Child's Place.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to send notice to the Office of Justice to terminate the 2020 Crime Victim Services Grant effective October 1, 2020.
- On motion by Groebner, second by Salfer, the Board voted unanimously to draft a lease agreement with Child's Place with an "in kind" for the initial term of the lease.

ROAD AND BRIDGE

- On motion by Van Hee second by Groebner, the Board voted unanimously to approve the road and bridge bills in the amount of \$154,929.45.
- Bills exceeding \$2,000: Bolton and Menk \$18,106.00; Diamond Mowers \$3,105.88; Duininck, Inc. \$7,277.56; Farmward Cooperative \$11,829.14; L & S Construction \$14,921.34; M & K Bridge Construction \$20,836.00; Minnesota Prairie \$28,862.65; North Central International \$3,003.71; Schmidt Construction \$4,287.50; Staples Oil \$23,075.70; Titan Machinery \$6,547.50;
- On motion by Groebner, second by Forkrud, the Board voted unanimously to authorize to let bids for the Belview/Delhi Area maintenance contract.

PERSONNEL

- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Henry Borgstrom as full-time Deputy Sheriff on the Licensed Officers LELS Salary Schedule at Deputy Sheriff Grade/Step 1 at \$22.11 per hour effective September 14, 2020 contingent to passing his background checks.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to hire John Thompson as full-time County Assessor on the non-union salary schedule at Grade 16/Step 1 at \$30.39 per hour with five years' experience for benefit accrual, effective September 21, 2020.

SMALL BUSINESS DEVELOPMENT CENTER

- Struve and Fischer requested funding for the Southwest Small Business Development Center.

BAKER TILLY

- Green presented information on bond financing options for the Court Security Project.

ADMINISTRATION

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve Recorder's Annual Compliance Report.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the permanent transfer of \$747,265.29 from the Human Services Fund to the General Fund and allocate the funds to be designated for the Court Security Project.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to change a board meeting from September 22nd to September 24th at 9:00 a.m.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to authorize the Board Chair and Administrator to sign the contracts for the Government Services Building Project.
- The Board reviewed the proposed 2021 preliminary levy and budget.
- Discussed the License Center Drive Up Window construction project. Directed Knobloch to discuss with Contegrity for options.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services; Personnel Committee

Walling: Budget Committee

Groebner: Historical Society; Friends of Gilfillan; MN Regional Railroad Authority; Paxton Township Meeting

Forkrud: Southwest Health and Human Services; A.C.E.; Personnel Committee; Budget Committee

Van Hee: Extension Committee; Southwest Regional Development Commission

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 11:53 a.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator