

REDWOOD COUNTY, MINNESOTA

November 3, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer and Dave Forkrud. Lon Walling was absent. Also present were Administrator Vicki Knobloch; County Engineer Al Forsberg; Planning and Zoning Supervisor Nick Brozek; Crime Victim Services Coordinator Denise Kerkhoff; Economic Development Coordinator Briana Mumme; Personnel Coordinator Peter Brown; Sheriff Randy Hanson; County Assessor John Thompson and Landowner Eric Linsmeier.

Vice Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agenda.

Vice Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Consent Agenda.
 - October 20, 2020 Board minutes
 - Payment of bills as follows:

General Fund	\$ 244,424.68
Building Fund	\$ 183,707.51
Ditch Maintenance Fund	\$ 86,311.25
Solid Waste Fund	\$ 62.65
Road and Bridge Fund	\$ 191.99
Insurance Fund	\$ 1,421.81

- Bills totaling over \$2,000: CDW Government \$5,017.32; SWHHS \$42,369.68; Total Glass \$9,391.84; DS Solutions \$4,802.10; Counties Providing Technology \$3,779.00; Integrated Protection Systems \$3,545.86; Renville County \$25,810.83; Fleet Services Division \$6,518.70; Galls \$2,778.39; Motorola Solutions \$3,113.25; Wisp Services \$3,839.99; Motorola Solutions \$5,856.00; Minnesota Department of Correction \$93,553.39; Regents of the University of Minnesota \$11,300.00; Chappell Central \$11,618.50; City of Redwood Falls \$64,209.57; Contegrity Group \$33,260.19; Meier Electric \$4,750.00; Sussner Construction \$36,969.25; VCI Environmental \$32,900.00; Arborchem Products \$2,136.09; C & K Construction \$5,150.00; Litzau Farm Drainage \$69,891.61; Redwood County Auditor/Treasurer \$7,500.00.

ROAD & BRIDGE

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$139,965.81.
- Bills totaling over \$2,000: AAA Striping Service \$2,084.88; Bolton & Menk \$11,957.50; Braun Intertec Corp. \$4,950.00; Duininck Inc. \$37,137.86; Farmers Coop Oil of Echo \$12,908.15; MR Paving \$21,594.60; Schmidt Construction \$9,717.30; Schultz Construction \$10,200.00; Widseth, Smith, Nolting \$9,403.00.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to award the sole bid for equipment rental with operator in Belview/Delhi area to Zimmermann Maintenance.
- On motion by Van Hee, second by Groebner, in a roll-call vote with Van Hee, Groebner, Salfer and Forkrud all voting aye, the Board adopted the following resolution:

RESOLUTION 2020-13**A RESOLUTION TO EXPEND CARES ACT FUNDING AVAILABLE FOR HIGHWAY DEPARTMENT EQUIPMENT**

WHEREAS, Redwood County, in response to the Coronavirus Disease 2019 pandemic (COVID-19) is in need of portable radios for the County Sheriff's Office to enable employees to work safely during the pandemic, and;

WHEREAS, County Engineer has identified a necessary purchase of portable radios, and accessories and;

WHEREAS, the authority under the CARES Act allows this expenditure as follows:

1. The purchase of portable radios allows employees to utilize individual portable radios and would not require sharing with fellow employees. This allows a reduction of potential transmission of COVID-19 between employees; and
2. The total cost was not budgeted for purchase prior to the pandemic, and;
3. The U.S. Treasury guidance has identified infrastructure/"assets" purchased related to COVID and during the permissible timelines can still be used ("retained") post-COVID;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing the purchase of portable radios and accessories, under **state contract #20927-MN DOT 119587** in an amount not to exceed **\$75,000.00** and certifies that the funds appropriated from the CARES Act fund will be used only for the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period.

SHERIFF

- Hanson presented an update on the Code Red Alert System.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Medical Examiner Contract Agreement with River Valley Forensic Services.
- Hanson presented the October Jail Report and the Quarterly Sentence to Serve Report.

PLANNING AND ZONING

- On motion by Forkrud, second by Van Hee, in a roll-call vote with Forkrud, Van Hee, Salfer and Groebner all voting aye, the Board adopted the following resolution:

**RESOLUTION OF THE REDWOOD COUNTY BOARD OF COMMISSIONERS
FOR APPROVAL OF THE LINSMEIER ADDITION**

WHEREAS, a final plat of the Linsmeier Addition has been received from Daniel L. Bueltel, surveyor, Minnesota license number 43844; and

WHEREAS, Paxton Township Board of Supervisors minutes show that the Linsmeier Addition was approved by the Paxton Township Board on August 31, 2020, and the Board Chairman and Township Clerk authorized to sign the official final plat; and

WHEREAS, the Paxton Township Subdivision Ordinance, Subd. 2.4.A.(2), requires that all approved final plats be reviewed and approved by the Redwood County Board of Commissioners; and

WHEREAS, the Redwood County Board of Commissioners has determined that the final plat of the Linsmeier Addition will promote the health, safety, and general welfare of the people of Redwood County.

NOW, THEREFORE, BE IT RESOLVED that the Redwood County Board of Commissioners hereby approves the final plat of the Linsmeier Addition and authorizes the Board Chair to sign, and County Administrator to attest, same.

RESOLVED FURTHER that the Redwood County Board of Commissioners accepts all streets, roads, easements and public purposes indicated on the final plat of the Linsmeier Addition.

- Brozek updated the Board on the upcoming Septic and Well Homeowners Workshop scheduled for December 8, 2020.

ECONOMIC DEVELOPMENT

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Media Contact revisions with Flying Buttress Media.
- On motion by Forkrud, second by Groebner, in a roll call vote with Forkrud, Groebner, Van Hee and Salfer all voting aye, the Board adopted the following resolution:

RESOLUTION 2020-12

A RESOLUTION TO EXPEND CARES ACT CORONAVIRUS RELIEF FUNDING AVAILABLE TO RECIPIENTS OF THE REDWOOD COUNTY COVID SMALL BUSINESS RELIEF 2nd GRANT CYCLE PROGRAM

WHEREAS, Redwood County, in response to the Coronavirus Disease 2019 pandemic (COVID-19) had established the Redwood County COVID Small Business Relief Grant program, as listed in Resolution 2020-03 to provide business relief;

WHEREAS, the CARES Act Fund Committee had identified the purpose of the Redwood County COVID Small Business Relief Grant program is to provide a grant opportunity for businesses experiencing financial hardships due to the COVID-19 health pandemic, adhering to the federal rules and regulations associated with the CARES Act Funding. The primary goal of the program is to facilitate business survival and enhance to the greatest extent possible retention of jobs throughout Redwood County, and;

WHEREAS, the Redwood County EDA in support of the Redwood County CARES Act Fund Committee has identified eligible recipients of the program per the Redwood County COVID Small Business Relief Grant program guidelines, as outlined in the attached,

NOW, THEREFORE, BE IT RESOLVED, the Redwood County Board of Commissioners is authorizing disbursement of funds up to \$256,692 and certifies that the funds appropriated from the CARES Act fund will be used only for the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period. Distribution of the funds to outlined recipients is subject to additional verification of eligibility and completion of a grant agreement.

- On motion by Groebner, second by Forkrud, with Van Hee abstaining due to a conflict of interest, the Board voted to approve the Small Business Grant award to Emily Berg Music in the amount of \$1,716.00.
- On motion by Groebner, second by Forkrud, in a roll call vote with Forkrud, Groebner, Van Hee and Salfer all voting aye, the Board voted to adopt the following resolution:

RESOLUTION 2020-14

A RESOLUTION TO EXPEND CARES ACT CORONAVIRUS RELIEF FUNDING AVAILABLE TO OFFSET EXPENSES INCURRED BY THE GOVERNOR'S EMERGENCY ORDER FOR REDWOOD SOIL AND WATER CONSERVATION DISTRICT

WHEREAS, Redwood County, in response to the Coronavirus Disease 2019 pandemic (COVID-19) is in need of technology to aid Redwood County department Soil and Water Conservation District employees to work safely during the pandemic, and,

WHEREAS, staff have identified a necessary purchase of video recording equipment and corresponding accessories to allow landowners to access educational materials produced by Soil and Water employees via online platforms, and;

WHEREAS, the authority under the CARES Act allows this expenditure as follows:

1. The equipment is specifically related to ensure employee safety by providing education and not have face-to-face contact with clients;
2. Equipment was not already budgeted for purchase prior to the pandemic, and;

3. The U.S. Treasury guidance is clear that infrastructure/"assets" purchase related to COVID and during the permissible timelines can still be used ("retained") post-COVID.

NOW, THEREFORE, BE IT RESOLVED, the Redwood County Board of Commissioners is authorizing up to \$4,350 and certifies that the funds appropriated from the CARES Act fund will be used only for the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period.

- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Salfer and Forkrud all voting aye, the Board adopted the following resolution:

RESOLUTION 2020-15

A RESOLUTION TO EXPEND CARES ACT FUNDING AVAILABLE FOR REDWOOD-RENVILLE REGIONAL SOLID WASTE SCALE TICKETING EQUIPMENT

WHEREAS, Redwood-Renville Regional Solid Waste Authority (RRRSWA), a Joint Powers Agreement between Redwood County and Renville County, in response to the Coronavirus Disease 2019 pandemic (COVID-19) is in need of an automated scale ticketing system to enable employees to work safely during the pandemic, and;

WHEREAS, the RRRSWA Director has identified a necessary purchase of an automated scale ticketing system, and;

WHEREAS, the authority under the CARES Act allows this expenditure as follows:

1. The purchase of an automated scale ticketing system allows employees to reduce contact with garbage haulers. This allows a reduction of potential transmission of COVID-19 between employees and haulers; and;
2. The total cost was not budgeted for purchase prior to the pandemic, and;
3. The U.S. Treasury guidance has identified infrastructure/"assets" purchased related to COVID and during the permissible timelines can still be used ("retained") post-COVID;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing the purchase of an automated scale ticketing system, at an amount not to exceed \$25,000.00; Redwood County will expend \$12,500.00 and Renville County will expend \$12,500.00; and certifies that the funds appropriated from the CARES Act fund will be used only for the allowable uses as indicated in the Coronavirus Relief Fund Guidance for necessary expenditures, unbudgeted, unaccounted for expenses and incurred during the covered period.

CRIME VICTIM SERVICES

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Crime Victim Services Memorandum of Understanding.

ASSESSOR

- On motion by Groebner, second by Forkrud, the Board voted unanimously to set assessing fees at a rate of \$12.00 per parcel to begin in 2022.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Retainer Agreement with Taft, Steffinius & Hollister pending County Attorney. The Board directed Thompson to negotiate with property owner prior to engaging legal counsel.

ADMINISTRATOR

- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Salfer and Forkrud all voting aye, the Board voted to adopt the following resolution:

RESOLUTION RECOMMENDING THE APPOINTMENT OF
 LES ANDERSON, GLEN FRIEDRICH, AND MARLOW NICKEL
 TO THE
 RED ROCK RURAL WATER SYSTEM
 BOARD OF COMMISSIONERS

BACKGROUND INFORMATION

WHEREAS, Les Anderson’s 4-year term as a Commissioner on the Red Rock Rural Water System (“RRRWS”) Board of Commissioners is scheduled to expire at midnight on December 31, 2020; and

WHEREAS, Glen Friedrich’s 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2020; and

WHEREAS, Marlow Nickel’s 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2020; and

WHEREAS, on September 10, 2020 the RRRWS Board unanimously adopted a Motion which recommends that Les Anderson, Glen Friedrich, and Marlow Nickel each be re-appointed to another 4-year term on the RRRWS Board of Commissioners; and

WHEREAS, the County Board of Commissioners believe that Les Anderson, Glen Friedrich, and Marlow Nickel are all qualified to act as Commissioners on the RRRWS Board of Commissioners and are all worthy of re-appointment.

RESOLUTION

NOW BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Les Anderson, Glen Friedrich, and Marlow Nickel all be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2021 and shall expire at midnight on December 31, 2024.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to acknowledge the change orders #1-4 for the Government Services Building construction in the amount of \$4,012.38.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to authorize Administration to execute the terms of the purchase agreements with Robert LeSage and Dean Swigert along with all other necessary actions to complete the transaction and the transfer of properties to the State of Minnesota for the Veterans Cemetery project.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the publication of the Fall Redwood County Connection Newsletter.

Personnel

- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Roxanna Gutierrez as Part-time Custody Officer for the Sheriff's Department effective November 9, 2020 and set salary on the 2020 LELS Scale at Custody Officer Grade/Step 1 at \$19.19/hour pending background check approval.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the 2021 Dental rates with Delta Dental.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the renewal of the BCBSMN Sr. Gold Medicare supplemental insurance plans for Redwood County retirees.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to set \$125/monthly VEBA account contribution amount.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to set 2021 health insurance premiums for COBRA recipients.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Assistant County Attorney, Joel Bryant, effective October 23, 2020.
- On motion by Forkrud, second by Van Hee, in a 3-1 vote with Groebner voting nay, the Board approved to set the rate for seasonal/temporary snowplow drivers at Grade 10/Step 1 at \$19.15/hour.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner: Friends of Gilfillan, MN Valley Regional Rail Authority

Salfer: Nurse Family Partnership, Western Mental Health, Southwest Health and Human Services

Forkrud: Southwest Health and Human Services

ADJOURN

- There being no further business, Vice Chair Salfer declared the meeting adjourned at 11:12 a.m.

Jim Salfer, ViceChair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator