

REDWOOD COUNTY, MINNESOTA

December 15, 2020

The Board of County Commissioners met in regular session at 8:30 a.m. in the MN West Learning Center in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Jim Salfer, Bob Van Hee and Dave Forkrud. Also present were Administrator Vicki Knobloch; HR Coordinator Peter Brown; County Engineer Anthony Sellner; Sheriff Randy Hanson; County Attorney Jenna Peterson; Environmental Director Scott Wold; Auditor/Treasurer Jean Price; Restorative Justice Coordinator Eric Johnson; Economic Development Coordinator Briana Mumme; Area II Executive Director Kerry Netzke and Commissioner-Elect Rick Wakefield.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - December 1st Board minutes.
 - Payment of bills as follows:

General Fund	\$ 347,566.55
Ditch Maintenance Fund	\$ 65,887.80
Insurance Fund	\$ 7.94
Soil and Water	\$ 500.00

- Bills over \$2,000: Henle Printing \$4,643.17; Forum Communication Printing \$3,463.90; Election Systems & Software \$10,613.66; Seachange Print Innovations \$20,020.00; G & R Controls \$3,994.54; Mend Correctional \$\$3,963.55; Redi Transport \$3,200.00; Tersteeg’s Holiday Market \$6,423.49; Mathiowetz Construction \$6,143.50; Schneider Geospatial \$12,300.00; Matiowetz Construction \$262,645.00; L & S Construction \$6,672.45; Northland Erosion Control \$8,185.20; Schmidt Construction \$12,214.00; TNT Construction \$35,846.50.

SHERIFF

- Reviewed the November jail population.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Law Enforcement Contract with the City of Wabasso effective January 1, 2021 through December 31, 2021 for 15 hours per week at a rate of \$45.00/hour.

ROAD AND BRIDGE

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Road and Bridge bills in the amount of \$32,929.37.
- Bills exceeding \$2,000: Braun Intertec Corp. \$4,995.00; Duininck Inc. \$3,145.01; Farm-Rite Equipment \$3,209.16; Meadowland Farmers Coop \$3,645.28; Widseth, Smith & Nolting \$5,814.43.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Final Payment for CMP 20-PM to AAA Striping Service in the amount of \$3,953.39.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Walling, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

WHEREAS, Redwood County Board would like continuity in the Project Engineer position for the complex County State Aid Highway (CSAH) 101 Bridge Reconstruction project over the Minnesota River.

BE IT RESOLVED, that Redwood County extend the Agreement with Mr. Alan Forsberg to provide Project Engineer services for the CSAH 101 Bridge Reconstruction Project through the completion of construction and final closeout of the project contract.

AUDITOR/TREASURER

- On motion by Groebner, second by Salfer, the Board voted to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, General Fund, Health Fund, Ditch Maintenance, Solid Waste Fund, Building Fund, Ditch Bond Interest Fund, Debt Service Fund and Insurance Fund.
 - November, 2020 Disbursements in the amount of \$11,084,511.65.
- Bills exceeding \$2,000: MN Commission of Finance \$202,860.68, \$5,279.00; Preferred One \$26,200.28, \$6,397.78, \$35,828.85, \$24,954.12, \$49,447.13, \$6,119.30, \$54,182.89, \$13,966.07, \$11,482.41; Redwood Falls Public Utilities \$7,745.24; Bremer Bank \$10,000,000.00; Further \$6,977.11, \$6,977.11; MN Dept. of Revenue \$64,041.52; Estebo Trust Account \$536,692.20; SD #2754 \$66,163.07; SD #2884 \$65,641.85; SD #2897 \$416,284.12; SD #2898 \$48,366.87; SD #2904 \$5,092.85; SD #635 \$45,553.19; SD #640 \$85,008.67; SD #85 \$10,786.73; American Legion Post 286 \$10,000.00; Friends of Gilfillan \$8,880.00; Hygge Solutions \$5,423.00; Jon Jaeger Trucking \$10,000.00; Las Lomas \$10,000.00; Sangeeta Enterprises \$10,000.00; SWHHS \$46,459.28; Tender Loving Childcare \$2,700.00; We CARE Project \$8,557.00; Wilk's Plumbing \$12,986.05; Barb's Hair Studio \$2,741.00; Dallenbach Construction \$10,000.00; Daub Construction \$10,000.00; Hair Company Salon \$10,000.00; Hillestad Funeral Service \$5,000.00; J & J Salvage \$10,000.00; Rio Ranch Supply \$10,000.00; Shoen Livestock \$9,610.00; TMB Sports Club \$10,000.00; Bruiser's Place \$10,000.00; Amy Burg \$8,363.00; Country Enterprises \$10,000.00; Ehrlichman Trucking \$9,825.00; Fortunado \$6,859.00; Hoyts Oil and Convenience \$10,000.00; In-Line Chiropractic \$10,000.00; Krause Transportation \$10,000.00; Lamberton Heating and Plumbing \$10,000.00; Lamberton News \$10,000.00; Larsen's Little Lambs \$2,819.00; Lightfoot Heating and Cooling \$9,996.00; Lights of Home \$10,000.00; MM Koenig Publishing \$7,613.00; Mark's Body & Glass \$10,000.00;

Midwest Identity Scan \$10,000.00; Our Savior's Lutheran Church \$10,000.00; R & J Carpentry \$10,000.00; Redwood Area Chamber \$10,000.00; Redwood Building Center \$10,000.00; Redwood Falls Golf Club \$10,000.00; Barbara Straumann \$3,406.00; Trends by Shawna \$3,700.00; Vestwood Education \$10,000.00; Woodjohn Properties \$10,000.00; Alpha Wireless \$71,093.63; Backroads Bar & Grill \$10,000.00; Barber Enterprises \$10,000.00; Baune's Catering \$10,000.00; Belview Bar & Grill \$10,000.00; Broken Spoke Saloon \$10,000.00; CDW Government \$4,379.50; Central Pointe \$10,000.00; Chad's Frameworks \$10,000.00; City of Wabasso \$5,375.00; Deblieck Trucking \$9,000.00; Diane's Countryside Curl \$7,576.00; Doubler Construction \$10,000.00; HIS Barbershop \$10,000.00; Kaufenberg Enterprises \$10,000.00; Meriah Kaufenberg \$4,982.00; Kerkhoff Trucking \$10,000.00; Kosen Feedlot \$9,889.00; Lamberton Lanes \$10,000.00; Lamberton Laundromat \$10,000.00; Lightfoot Outdoors Guide Service \$9,324.00; Malecek Livestock \$10,000.00; Mind, Body & Spirit Wellness \$10,000.00; Morgan's Deli \$10,000.00; Nellie's \$9,810.00; Past & Present \$8,040.00; Plum Creek Embroidery \$2,818.00; Prairie Support Services \$10,000.00; Redwood County Historical Society \$9,051.00; Redwood County 4H \$6,301.00; Retro 71 \$8,336.00; Riverside Art \$2,077.00; Sawvell Seed \$10,000.00; Grace Vivian \$10,000.00; Wilder Pageant \$10,000.00; Scott Wold \$2,839.06; American Legion Post 309 \$10,000.00; BG's Gold Dust \$7,878.00; Birch Coulee BBQ \$10,000.00; Brighter Homes \$10,000.00; Celebrate Redwood Falls \$10,000.00; Choice Behavioral \$10,000.00; Delta Dental \$3,453.83; Destinations by Dee \$10,000.00; Filtration Systems \$2,105.40; Grace Lutheran Church \$8,500.00; Hanna Family Logistics \$9,195.00; Heiling Bins \$10,000.00; Heiling Construction \$10,000.00; Hilltop Harvest \$2,250.00; JD Welding & Repair \$10,000.00; Jenniges Gas & Diesel \$10,000.00; Larry's Auto Center \$6,595.00; Laura Ingalls Wilder Museum \$9,961.00; LJ's on Main \$8,453.00; LJG Backhoe \$8,428.00; M & M Builders \$10,000.00; Maasch Metal & Fabrication \$10,000.00; Angela Parker-Schmidt \$10,195.50; Ray Barth Construction \$10,000.00; Redwood County Ag Society \$10,000.00; Redwood Falls Cemetery Association \$5,600.00; Rita's Classicuts \$3,324.00; Robin's Corner Salon \$4,687.00; Rohlik Auto \$10,000.00; RRRSWA \$47,971.00; RT Vision \$6,500.00; S & S Rental \$10,000.00; Sewn Edge \$9,000.00; Shooters Sporting Clays \$10,000.00; SWHHS \$80,182.46; Studio Eleven \$9,935.00; Sun Life Financial \$2,126.63; Tad Flooring \$10,000.00; The Music Mart \$2,676.00; Vesta Bar \$9,552.00; Vick Construction \$2,014.96; Wabasso Electric Motor \$10,000.00; Wade's Repair \$5,409.00; Wendorff Welding \$10,000.00; Duinink \$1,071,923.66; Mathiowetz Construction \$37,595.58; R & G Construction \$73,337.03; Riley Brothers Construction \$29,086.29; Ruffridge-Johnson Equipment \$56,920.00; Truck Center Companies \$130,714.36; Duinink Inc. \$316,814.01; R & G Construction \$2,042.50.

- On motion by Salfer, second by Van Hee, the Board voted unanimously Auditor/Treasurer to pay approved claims through December 31, 2020.
- On motion by Groebner, second by Salfer, in a roll-call vote with Groebner, Salfer, Walling, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

**Resolution Authorizing the Redwood County Auditor-Treasurer
To Make Electronic Funds Transfer in 2021**

WHEREAS, Minnesota Statute 471.38 Subd. 3. allows a local government to make an electronic funds transfer for the following:

- (1) for a claim for a payment from an imprest payroll bank account or investment of excess money;
- (2) for a payment of tax or aid anticipation certificates;
- (3) for a payment of contributions to pension or retirement fund;
- (4) for vendor payments; and
- (5) for payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, Minnesota Statute 471.38 Subd. 3a. authorizes electronic funds transfer to only those local governments that have enacted policy controls.

NOW, THEREFORE, BE IT RESOLVED, That the Redwood County Auditor/Treasurer is authorized to make electronic funds transfer per Minnesota Statute 471.38 Subd. 3.

BE IT FURTHER RESOLVED, that the authority to make electronic funds transfer is further extended to include the Auditor/Treasurer office staff under the supervision of the Auditor/Treasurer and payroll office staff under the supervision of the Administrator as necessary to initiate and complete electronic funds transfers to pay expenditures of and for Redwood County.

BE IT FURTHER RESOLVED, That as part of the policy control procedures, a list of all claims paid which includes electronic funds transfer be presented to the Board at its next regularly scheduled meeting.

- On motion by Salfer, second by Van Hee, in a roll-call vote with Groebner, Salfer, Walling, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

Resolution Authorizing the Redwood County Auditor-Treasurer To Pay Certain Claims

WHEREAS, Minnesota Statute 375.16 allows the County Board to authorize the County Auditor/Treasurer to pay incidental expenses of the county upon the presentation of a properly itemized and verified bill; and

WHEREAS, Minnesota Statute 375.18 allows delegation by the County Board for paying certain claims to a county administrative official;

NOW, THEREFORE, BE IT RESOLVED, that the County Auditor/Treasurer is authorized to pay incidental expenses per Minnesota Statute 375.16 (such as postage, express, freight, telephone, water, light, and other utility charges);

BE IT FURTHER RESOLVED, that the County Board delegates and authorizes that the County Auditor/Treasurer may pay the following types of claims made against the County;

- Payroll activity, including insurance (medical, dental, etc.), all other withholdings, and other taxable expenses
- Insurance costs of retirees
- Insurance claims/costs – medical, pharmacy, administrative services, etc.
- Insurance premiums and deductibles – workers’ comp, property casualty, liability, auto, etc.
- Court-ordered payments, including restitution
- Payments with statutory requirements (such as coroner and sexual assault)
- Expenses related to the jail canteen
- Subpoena/service fees
- Leased vehicle costs
- Monthly support and maintenance (CPT, SWHHS, copier leases, etc.)
- Credit cards and/or other charge cards or accounts with supporting detail for transaction(s) -- to company/business only; not reimbursements to employees for use of a personal card or account
- Expenses that would receive a discount if paid before claims submitted at the next regularly scheduled meeting would be issued by the County and reasonably expected to be received by the vendor
- Expenses that would incur a penalty if not paid before claims submitted at the next regularly scheduled meeting would be issued by the County and reasonably expected to be received by the vendor
- Miscellaneous taxes, including property tax and special assessment distributions
- State aid distributions (such as market value credit)
- Refunding overpayments, including tax
- Loans for septic system installations
- Payments to Recorder for document/lien recordings or releases
- Debt payments or other claims with fixed payment schedules (such as clean water partnership loans and capital leases)
- Expenses related to elections
- Payments on board approved contracts or agreements (such as highway projects), including final payments after board approval
- Registrations and dues approved by the department manager
- Reimbursement to employees for travel related expenses (hotel, mileage, parking, overnight meals, etc.) approved by the department manager
- Costs authorized by the County Board but not submitted that meeting as part of Commissioner warrants (such as ditch expenses, Commissioner mileage, and professional and technical services)
- Appropriations authorized by the County Board via the budget
- Pass-through state monies
- To reissue any Commissioner warrant, due to a lost check
- Post office box rental and/or safety deposit box rental
- Transactions authorized by other boards or those boards that have delegated authority for claim payment to the County Auditor/Treasurer (including, but not limited to, Southwest Health and Human Services);

BE IT FURTHER RESOLVED, that on considering the sum charged excessive or for any claims with other possible questions or issues, as determined by the County Auditor/Treasurer, those bills will not be issued but will be presented to the board for action at its next regularly scheduled meeting;

BE IT FURTHER RESOLVED, that the County Auditor/Treasurer will not be held personally liable for payment for any claim falling into the above authorized types the County Board later disagrees with, disapproves of, or questions;

BE IT FURTHER RESOLVED, the above delegation and authority conferred shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to the County Auditor/Treasurer; and

BE IT FURTHER RESOLVED, that as part of internal accounting and administrative control procedures and for informational purposes, a list of all such claims paid be presented to the County Board on a monthly basis.

- On motion by Van Hee, second by Salfer, in a roll-call vote with Walling, Groebner, Salfer, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

RESOLUTION TO ESTABLISH FUND BALANCE POLICY

WHEREAS, the Governmental Accounting Standards Board (GASB) issued GASB #54 Fund Balance Reporting; and

WHEREAS, the statement substantially changes how fund balances are categorized; and

WHEREAS, to provide a financial environment for Redwood County's operations which allows the County to provide quality services to its residents in a fiscally responsible manner designed to keep services and taxes as consistent as possible over time, a policy will serve as the framework upon which consistent operations may be built and sustained;

BE IT THEREFORE RESOLVED, that pursuant to GASB #54, Redwood County is committing fund balance for the following purposes stated below for the year ending 2020, and the dollars used to commit will be used from current fund balance:

- Encumbrances for contracts entered into at year end
- RCEDA Revolving Loan - 2008
- Septic System Revolving Loan - 2017
- Retiree Health Insurance
- Sheriff Canteen
- United Community Action Area Transit
- LINC Redwood County

BE IT FURTHER RESOLVED, the County Administrator and the County Auditor/Treasurer are hereby authorized and directed to adjust the amounts for each of the committed stated purposes above in regards to the transactions made during the 2020 year and amounts budgeted for the 2021 year; and

BE IT FURTHER RESOLVED, the County Administrator and the County Auditor/Treasurer are hereby authorized and directed to adjust and determine assigned balance amounts.

- On motion by Salfer, second by Groebner, the Board approved the permanent transfer of the Ditch Bond Interest Fund to the General Fund and to designate the funds as loans for water quality programs per MN Statute 475.61, Subd. 4.

ECONOMIC DEVELOPMENT

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agreement with BRYMA Designs to photograph Plum Creek Park in the amount of \$1,075.00.

RESTORATIVE JUSTICE

- Johnson presented an overview of the Restorative Justice Department.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to authorize Restorative Justice Department to carryover any remaining 2020 budget dollars to the 2021 budget year.

ENVIRONMENTAL

- Wold and Netzke presented information regarding establishing a special taxing district for water management projects.
- Board consensus to begin the process of seeking input on potential special taxing district in Springdale 19 Township
- Board directed Wold to prepare notifications for any meetings to include all parcels which are at least 30% inside the targeted watershed.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the 2021 Aquatic Invasive Species Prevention Plan for Redwood County.

ADMINISTRATOR

- On motion by Forkrud, second by Groebner, the Board voted unanimously to set a Public Hearing for January 5, 2021 at 10:00 a.m. for a Drone Policy.
- On motion by Salfer, second by Van Hee, the Board approved the 2021 Tobacco License Renewals for Backroads Bar and Grill and Dacotah Ridge Golf Club.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve 2021 Liquor License renewals for Dacotah Ridge Golf Club, Staples Enterprises and the Tracy Country Club.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the 2021 County Fee Schedule.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve 2021 Solid Waste Hauler License renewals to Waste Management of MN, Southwest Sanitation, West Central Sanitation, Renville-Sibley Sanitation, Riverview Sanitation, R & E Sanitation, Clobes Sanitation and CMF Tree Service.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve change orders for the Government Services Building renovation project as presented.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to award the low bid for Category 22 – Elevators (Rebid) to Schindler Elevator conditional upon the completion of contractor qualifications along with review and finalization of the contract terms and conditions with the County Attorney.

Bids Received:

Company	Bid Amount
Schindler Elevator Corporation	\$290,000.00
All City Elevator	\$364,034.00
Minnesota Elevator	\$425,450.00
Otis Elevator	\$450,290.00
Kone Inc.	\$505,000.00

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the 2021 Budget amendments as listed:

*** Redwood County ***
 BUDGETARY APPROVAL REPORT
 1 - GENERAL

	BUDGETED AMOUNTS
REVENUE	
PROPERTY TAXES	\$ 7,941,323
OTHER TAXES	9,500
SPECIAL ASSESSMENTS	18,765
LICENSES & PERMITS	55,700
PAYMENT IN LIEU OF TAXES	284,378
DISPARITY REDUCTION CREDIT	26,930
POLICE AID	95,000
COUNTY PROGRAM AID	889,908
E-911	89,000
MARKET VALUE CREDIT	238,663
CASINO CREDIT	90,000
IGR - REIM FOR SERVICES - PUB SFTY	137,500
STATE GRANTS & CONTRIBUTIONS	12,000
MN DEPT OF PUBLIC SAFETY	17,499
MN BOARD OF WATER AND SOIL RES	46,074
MN DEPT OF NATURAL RESOURCES	95,000
MN DEPT OF VETERANS AFFAIRS	7,500
MN DEPT OF PEACE OFFICERS BOARD	3,300
MN DEPT OF CORRECTIONS	60,000
DEPARTMENT OF JUSTICE	52,501
DEPARTMENT OF HOMELAND SECURITY	600
EMERGENCY MANAGEMENT PERFORMANCE	20,000
CHARGES FOR SERVICES	691,799
EARNINGS ON INVESTMENTS	103,412
MISCELLANEOUS REVENUE	136,764
RENTAL INCOME	177,492
INSURANCE DIVIDENDS	65,000
TOTAL REVENUE	\$ 11,365,608
EXPENDITURE	
GENERAL GOVERNMENT	
COMMISSIONERS	\$ 244,991
LAW LIBRARY	6,000
COUNTY ADMINISTRATION	500,447
AUDITOR-TREASURER	419,917
ASSESSOR	547,209
LICENSE CENTER	184,286
	BUDGETED AMOUNTS
ADMINISTRATOR	393,646
ELECTIONS	61,000
COMPUTER	466,531
ATTORNEY	808,220
RECORDER	312,315
COURTHOUSE MAINTENANCE	487,165
BUILDINGS AND PLANT	8,415,750
VETERAN SERVICE OFFICER	180,595
Total GENERAL GOVERNMENT	\$ 13,028,072

PUBLIC SAFETY		
SHERIFF	\$	3,746,610
E-911 SYSTEM		102,000
CORONER		23,000
OTHER PUBLIC SAFETY		13,600
PROBATION AND PAROLE		276,762
RESTORATIVE JUSTICE		89,173
SENTENCE TO SERVE		78,490
EMERGENCY MANAGEMENT		111,988
Total PUBLIC SAFETY	\$	4,441,623
CULTURE & RECREATION		
MUSEUM	\$	3,000
OTHER CULTURE & RECREATION		57,500
PARKS		114,754
MINNESOTA TRAILS		95,000
Total CULTURE & RECREATION	\$	270,254
CONSERVATION		
AGRICULTURAL INSPECTION	\$	332,046
EXTENSION		145,106
OTHER CONSERVATION		38,765
SOIL AND WATER CONSERVATION DISTRICT		626,420
WATER QUALITY LOAN PROGRAM		12,000
Total CONSERVATION	\$	1,154,337
ECONOMIC DEVELOPMENT		
OTHER ECONOMIC DEVELOPMENT	\$	139,913
Total ECONOMIC DEVELOPMENT	\$	139,913
INTERGOVERNMENTAL		
COMMUNITY HEALTH	\$	228,841
LIBRARY		109,323
		BUDGETED
		AMOUNTS
Total INTERGOVERNMENTAL	\$	338,164
DEBT SERVICE - PRINCIPAL		
WATER QUALITY LOAN PROGRAM	\$	14,014
Total DEBT SERVICE - PRINCIPAL	\$	14,014
DEBT SERVICE - INTEREST		
WATER QUALITY LOAN PROGRAM	\$	1,200
Total DEBT SERVICE - INTEREST	\$	1,200
TOTAL EXPENDITURE	\$	19,387,577
EXCESS OF REVENUES OVER	\$	(8,021,969)
(UNDER) EXPENDITURES		
OTHER SOURCES(USES)		
PROCEEDS FRM SALE OF BONDS	\$	10,000,000
SPECIAL ITEMS		(1,665,015)
TOTAL OTHER SOURCES(USES)	\$	8,334,985
PLANNED CHANGES TO FUND BALANCE	\$	313,016
		BUDGETED
		AMOUNTS
REVENUE		
PROPERTY TAXES	\$	1,832,210
OTHER TAXES		1,130,000
MAINTENANCE REGULAR		1,928,427
CONSTRUCTION REGULAR		3,554,000
MAINTENANCE MUNICIPAL		180,000
CONSTRUCTION MUNICIPAL		352,000
TOWN BRIDGE		560,000
DISPARITY REDUCTION CREDIT		6,435
MARKET VALUE CREDIT		57,030
TOWN ROAD		548,673
IGR - REIM FOR SERVICES - HIGHWAY		841,834
MN DEPT OF TRANSPORTATION		400,000
CHARGES FOR SERVICES		6,000
EARNINGS ON INVESTMENTS		40,000
MISCELLANEOUS REVENUE		50,000
RENTAL INCOME		50
TOTAL REVENUE	\$	11,486,659

EXPENDITURE	
HIGHWAY ADMINISTRATION	
ROAD & BRIDGE ADMINISTRATION	\$ 610,345
Total HIGHWAY ADMINISTRATION	\$ 610,345
HIGHWAY MAINTENANCE	
HIGHWAY MAINTENANCE	\$ 3,050,164
Total HIGHWAY MAINTENANCE	\$ 3,050,164
HIGHWAY CONSTRUCTION	
HIGHWAY CONSTRUCTION & ENGINEERING	\$ 8,214,187
Total HIGHWAY CONSTRUCTION	\$ 8,214,187
HIGHWAY EQUIPMENT AND MAINT SHOPS	
EQUIPMENT MAINTENANCE & SHOP	\$ 1,005,783
Total HIGHWAY EQUIPMENT AND MAINT SHOPS	\$ 1,005,783
INTERGOVERNMENTAL	
HIGHWAY MAINTENANCE	\$ 548,673
Total INTERGOVERNMENTAL	\$ 548,673

	BUDGETED AMOUNTS
TOTAL EXPENDITURE	\$ 13,429,152
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (1,942,493)
OTHER SOURCES(USES)	
PROCEEDS FRM SALE OF CAPITAL ASSETS	\$ 51,000
TOTAL OTHER SOURCES(USES)	\$ 51,000
PLANNED CHANGES TO FUND BALANCE	\$ (1,891,493)

	BUDGETED AMOUNTS
REVENUE	
PROPERTY TAXES	\$ 2,706,669
DISPARITY REDUCTION CREDIT	9,223
OUT OF HOME PLACEMENT AID	45,375
MARKET VALUE CREDIT	81,740
TOTAL REVENUE	\$ 2,843,007
EXPENDITURE	
INTERGOVERNMENTAL	
**** HUMAN SERVICES ****	\$ 2,843,007
Total INTERGOVERNMENTAL	\$ 2,843,007
TOTAL EXPENDITURE	\$ 2,843,007
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$
PLANNED CHANGES TO FUND BALANCE	\$

	BUDGETED AMOUNTS
REVENUE	
SPECIAL ASSESSMENTS	\$ 760,561
TOTAL REVENUE	\$ 760,561
EXPENDITURE	
CONSERVATION	
DITCH MAINTENANCE	\$ 949,390
Total CONSERVATION	\$ 949,390
TOTAL EXPENDITURE	\$ 949,390
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (188,829)
PLANNED CHANGES TO FUND BALANCE	\$ (188,829)

	<u>BUDGETED AMOUNTS</u>
REVENUE	
SPECIAL ASSESSMENTS	\$ 624,567
IGR - REIM FOR SERVICES--SANITATION	162,464
MN DEPT OF POLLUTION CONTROL	67,700
TOTAL REVENUE	<u>\$ 854,731</u>
EXPENDITURE	
SOLID WASTE	
SOLID WASTE	\$ 1,750
Total SOLID WASTE	\$ 1,750
HAZARDOUS WASTE	
HAZARDOUS WASTE	\$ 1,200
Total HAZARDOUS WASTE	\$ 1,200
INTERGOVERNMENTAL	
RRRSWA JOINT POWERS	\$ 692,267
Total INTERGOVERNMENTAL	\$ 692,267
DEBT SERVICE - PRINCIPAL	
RRRSWA JOINT POWERS	\$ 130,000
Total DEBT SERVICE - PRINCIPAL	\$ 130,000
DEBT SERVICE - INTEREST	
RRRSWA JOINT POWERS	\$ 31,953
Total DEBT SERVICE - INTEREST	\$ 31,953
DEBT SERVICE - ADMIN (FISCAL) CHGS	
RRRSWA JOINT POWERS	\$ 511
Total DEBT SERVICE - ADMIN (FISCAL) CHGS	\$ 511
TOTAL EXPENDITURE	<u>\$ 857,681</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (2,950)</u>
PLANNED CHANGES TO FUND BALANCE	<u>\$ (2,950)</u>

	<u>BUDGETED AMOUNTS</u>
REVENUE	
PROPERTY TAXES	\$ 670,706
DISPARITY REDUCTION CREDIT	2,269
MARKET VALUE CREDIT	20,105
IGR - REIM FOR SERVICES - GEN GVT	4,706
TOTAL REVENUE	<u>\$ 697,786</u>
EXPENDITURE	
DEBT SERVICE - PRINCIPAL	
DEBT SERVICE	\$ 450,000
Total DEBT SERVICE - PRINCIPAL	\$ 450,000
DEBT SERVICE - INTEREST	
DEBT SERVICE	\$ 194,462
Total DEBT SERVICE - INTEREST	\$ 194,462
DEBT SERVICE - ADMIN (FISCAL) CHGS	
DEBT SERVICE	\$ 1,182
Total DEBT SERVICE - ADMIN (FISCAL) CHGS	\$ 1,182
TOTAL EXPENDITURE	<u>\$ 645,644</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 52,142</u>
PLANNED CHANGES TO FUND BALANCE	<u>\$ 52,142</u>

Personnel

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Safe Assure Renewal Agreement in the amount of \$8,278.84.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to hire Dylan Pfeilsticker as full-time Deputy Sheriff on the LELS Salary Schedule at Deputy Sheriff Grade/Step 1 at \$22.77/hour effective January 1, 2021.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to hire Tom Borgen as full-time Assistant County Attorney on the Non-Union Salary Schedule at Grade 18/Step 6 at \$41.92/hour, due to experience, effective 1-4-21.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to promote Julie Zimmermann from full-time Financial Accountant to full-time Deputy Auditor-Treasurer. The rate of pay will be on the AFSCME Scale at Grade 13, Step 6 at \$28.53/hour effective January 11, 2021.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Austin Watkins from full-time Deputy Sheriff effective December 7, 2020.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Amended COVID-19 Telecommuting Policy.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Walling, Groebner, Salfer, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County elected officials.

THEREFORE, BE IT RESOLVED, that the salary of the Redwood County Commissioners be set for 2021 as listed below per Minnesota Statute 375.055:

County Commissioners \$ 26,915.00

BE IT FURTHER RESOLVED, that the 2021 salary for the Redwood County Recorder shall be set as listed below per Minnesota Statute 386.015, Subd. 2:

County Recorder \$ 91,196.96

BE IT FURTHER RESOLVED, that the 2021 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer \$ 106,392.96

BE IT FURTHER RESOLVED, that the 2021 salary for the Redwood County Attorney shall be set as listed below per Minnesota Statute 388.18, Subd. 1:

County Attorney \$ 101,676.96

BE IT FURTHER RESOLVED, that the 2021 for the Redwood County Sheriff shall be set as listed below per Minnesota Statute 387.20, Subd. 2:

County Sheriff \$ 119,996.00

BE IT FURTHER RESOLVED, that a maximum per diem (per day) rate of \$75.00 shall be granted to Redwood County Commissioners for service on any board, committee or commission that has been approved by the full board; for special meetings of the County Board; for attendance at conferences and education/training sessions; and for performance of services as an individual Commissioner relating to the execution of the duties of the Office of County Commissioner. At the discretion of each Commissioner, a lesser per diem amount may be charged.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Forkrud: Personnel Committee

Walling: Redwood/Renville Regional Solid Waste Authority, Water Retention Project, Ditch Projects

Van Hee: Restorative Justice, Southwest Regional Development Commission, Primewest, AMC Fall District Meeting

Salfer: Western Mental Health, SWHHS, Personnel

Groebner: Redwood/Renville Regional Solid Waste Authority, Water Retention Project, DNR

ADJOURN

There being no further business, Chair Walling declared the meeting adjourned at 11:53 a.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator