

REDWOOD COUNTY, MINNESOTA

MARCH 16, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the MN West Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Jim Salfer, Dave Forkrud and Bob VanHee; County Administrator Vicki Knobloch-Kletscher, County Attorney Jenna Peterson; Human Resource Coordinator Peter Brown; Crime Victim Coordinator Denise Kerkhoff; Auditor-Treasurer Jean Price; Sheriff Randy Hanson; Technology Coordinator Paul Parsons; Economic Development Coordinator Briana Mumme; Assessor John Thompson; Assistant County Engineer Jeff Bommersbach; Highway Maintenance Supervisor Jamie Larsen and Commissioner Groebner via Zoom Meeting

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the March 16th agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. None was identified.

CONSENT AGENDA

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the consent agenda.
 - March 2nd minutes.
 - Payment of bills as follows:

General Fund	\$ 45,811.28
Ditch Fund	\$ 21,612.03
Building Fund	\$ 9,986.20
Insurance Fund	\$ 6.91

- **Bills exceeding \$2,000:** Counties Providing Technology \$3,892.00; Real Vision Software \$4,500.00; Designer Care Company \$2,144.67; Redwood County Highway Department \$2,518.66; Tersteeg’s Holiday Market \$6,680.35; Onsolve LLC \$6,950.00; WOLD Architects \$9,221.20; L & S Construction \$11,424.00; Northland Erosion Control \$7,504.13.

AUDITOR/TREASURER

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following: Cash Balance Report, Investment Summary, Budget Reports and February Disbursements in the amount of \$1,233,297.45.

- Bills exceeding \$2,000.00: Preferred One \$2,203.64, \$2,920.63, \$8,168.74, \$3,517.70, \$26,378.49, \$14,486.56, \$4,597.18; Great Plains Natural Gas \$2,818.84; Paycom \$2,357.68; Further \$7,514.60, \$7,514.60, \$5,104.09; Redwood Falls Public Utilities \$7,704.04, \$2,032.04; BSBS \$2,218.50; MN Dept. of Revenue \$28,966.94; Baier Construction \$4,609.33, \$4,216.55; MN Commission of Finance \$4,723.00; MCIT \$4,154.00; Redwood Soil & Water \$20,000.00; MN Valley Snow-Riders \$23,466.23; Delta Dental \$3,951.54; Hanover Insurance Company \$10,195.00; Kibble Equipment \$179,506.99; Brookville Twp. \$25,685.28; Charlestown Twp. \$22,214.52; Delhi Twp. \$27,625.26; Gales Twp. \$17,938.44; Granite Rock Twp. \$27,039.87; Honnor Twp. \$5,800.27; Johnsonville Twp. \$21,805.02; Kintire Twp. \$22,138.07; Lamberton Twp. \$19,234.88; Morgan Twp. \$27,044.90; New Avon Twp. \$23,761.33; North Hero Twp. \$21,962.68; Paxton Twp. \$44,738.48; Redwood Falls Twp. \$17,536.38; Sheridan Twp. \$21,454.49; Sherman Twp. \$28,713.44; Springdale Twp. \$23,267.91; Sundown Twp. \$21,919.01, Swedes Forest Twp. \$12,202.72; Three Lakes Twp. \$22,567.19; Underwood Twp. \$24,345.20; Vail Twp. \$24,410.33; Vesta Twp. \$24,022.70; Waterbury Twp. \$21,927.35; Westline Twp. \$21,642.25; Willow Lake Twp. \$24,610.03.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the temporary transfer of \$50,924.30 from the Revenue Fund to the Ditch Fund and allow the Auditor-Treasurer and Administrator to make additional temporary transfers until FEMA funds are received. All temporary transfers will be returned to the Revenue Fund once the Ditch Fund has enough cash flow.
- The Board acknowledged the Confession of Judgment for Parcel #88-438-0460, Gary and Pamela Iverson in the amount of \$5,479.47
- The Board acknowledged the Confession judgment default on Parcel #68-025-4020 by C.N. Reed Ockwig and the tax forfeiture process will begin.
- Price presented the potential tax forfeited properties in Redwood County. On motion by Van Hee, second by Wakefield, the Board authorized the Auditor-Treasurer, per MN Statute 281.23, Subd. 8, to recover the costs incurred for posting, publishing, mail and serving the notice from the owner of the parcel that is the subject for the Notice of Expiration of Redemption.

CRIME VICTIM SERVICES

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the National Crime Victim Community Grant Agreement in the amount of \$4,516.58.

ROAD AND BRIDGE

- On motion by Van Hee, second by Forkrud, in a roll-call vote with Salfer, Groebner, Van Hee, Forkrud and Wakefield all voting aye, the Board adopted the following resolution:

Resolution
Prioritized Bridge Replacement List
March 16, 2021

The following Resolution was offered by Commissioner Van Hee and moved for adoption at a Regular Meeting held on March 16, 2021 at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS, Redwood County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Redwood County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Redwood County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Bridge No.	Route	Township	Total Cost	State Aid	Town Bridge	Local	LBRP	Const. Year	LPI	Suff. Rate
L1299	CR 246	Brookville	\$435,000			\$55,000	\$380,000	ASAP	54.0	63.0
93246	CR 52	Springdale	\$200,000			\$50,000	\$150,000	ASAP	52.0	67.8
89872	CR 57	Westline	\$225,000			\$56,250	\$168,750	TBD	56.0	65.9
89893	CR 68	Brookville	\$200,000			\$50,000	\$150,000	ASAP	47.0	49.9
92175	CR 68	Brookville	\$435,500			\$57,015	\$378,485	2021	56.0	43.1
93245	CR 71	Springdale	\$200,000			\$50,000	\$150,000	TBD	55.0	67.9
89903	CR 75	Springdale	\$235,000			\$50,000	\$185,000	ASAP	46.0	53.2
4329	CSAH 1	Three Lakes	\$225,000	\$84,375		\$56,250	\$84,375	TBD	58.0	71.0
89830	CSAH 10	Johnsonville	\$1,050,000	\$500,000		\$50,000	\$500,000	TBD	59.0	60.9
89844	CSAH 16	New Avon	\$550,000	\$250,000		\$50,000	\$250,000	TBD	79.0	87.0
90749	CSAH 16	Three Lakes	\$250,000	\$93,750		\$62,500	\$93,750	ASAP	31.0	40.7
92859	CSAH 45	North Hero	\$250,000	\$100,000		\$50,000	\$100,000	TBD	67.8	80.8
94129	CSAH 7	North Hero	\$250,000	\$100,000		\$50,000	\$100,000	TBD	54.5	63.5
89812	CSAH 7	Sheridan	\$350,000	\$150,000		\$50,000	\$150,000	ASAP	54.0	70.0
92245	CSAH 7	Waterbury	\$250,000	\$93,750		\$62,500	\$93,750	21/22	36.0	41.0

89826	CSAH 8	Underwood	\$350,000	\$150,000		\$50,000	\$150,000	ASAP	61.0	68.7
89825	CSAH 8	Gales	\$350,000	\$150,000		\$50,000	\$150,000	ASAP	55.0	59.5
L9378	210th St.	Johnsonville	\$190,000		\$170,000	\$20,000		2021	44.0	48.9
L8769	230th St.	Granite R.	\$300,000		\$280,000	\$20,000		2021	30.0	37.0
L8554	Impala Ave.	Waterbury	\$400,000		\$380,000	\$20,000		2021	54.0	68.0
L9688	300th St.	Sherman	\$200,000		\$180,000	\$20,000		2021	28.0	41.0
L0780	Magnolia Ave.	Sundown	\$400,000		\$380,000	\$20,000		2021	47.0	63.7
L9887	305th St.	Sherman	\$400,000		\$380,000	\$20,000		2021	46.0	54.0
L6863	190th St.	Brookville	\$370,000		\$350,000	\$20,000		2022	29.0	57.0
L6878	150th St.	Springdale	\$150,000		\$130,000	\$20,000		2023	40.0	38.0
L6880	140th St.	Springdale	\$200,000		\$180,000	\$20,000		2023	35.0	35.0
L6892	Aspen Ave.	Springdale	\$150,000		\$130,000	\$20,000		2023	43.0	38.0
L6909	Crown Ave.	Springdale	\$150,000		\$130,000	\$20,000		2023	41.0	34.0
L9522	270th St.	Three Lakes	\$190,000		\$170,000	\$20,000		2023	42.0	49.8

L6850	Acorn Ave.	Westline	\$150,000		\$130,000	\$20,000		2024	44.0	48.9
L8797	200th St.	Waterbury	\$350,000		\$330,000	\$20,000		2024	46.0	64.0
L8558	Grandview	Waterbury	\$350,000		\$330,000	\$20,000		2024	46.0	66.0
L6900	Balsa Ave.	Underwood	\$190,000		\$170,000	\$20,000		2025	56.0	65.9
L6927	Garden Ave.	Sheridan	\$190,000		\$170,000	\$20,000		2025	58.0	64.0
L6933	Harvest Ave.	Kintire	\$220,000		\$200,000	\$20,000		2025	51.0	53.2
L6945	Impala Ave.	Delhi	\$220,000		\$200,000	\$20,000		2025	52.0	58.5
L9451	310th St.	Paxton	\$190,000		\$170,000	\$20,000		2025	56.0	65.9
L9301	270th St.	Three Lakes	\$190,000		\$170,000	\$20,000		2025	58.0	64.0
L1954	Laser Ave.	Redwood	\$200,000		\$180,000	\$20,000		2026	56.0	65.9
L8563	Bunker Ave.	Westline	\$190,000		\$170,000	\$20,000		2026	58.0	65.9
L8770	230th St.	Granite R.	\$190,000		\$170,000	\$20,000		2026	56.0	65.9
L8764	Duncan Ave.	Granite R.	\$190,000		\$170,000	\$20,000		2026	56.0	65.9
L8767	Fairview Ave.	Granite R.	\$270,000		\$250,000	\$20,000		2026	55.0	68.0
L9684	Knox Ave.	Charlestown	\$170,000		\$150,000	\$20,000		TBD	67.0	83.8
L6816	110th St.	Springdale	\$220,000		\$200,000	\$20,000		TBD	74.0	63.2
L8763	Eagle Ave.	Granite R.	\$190,000		\$170,000	\$20,000		TBD	56.0	65.9
L9347	300th St.	Paxton	\$370,000		\$350,000	\$20,000		TBD	65.0	76.9

FURTHERMORE, Redwood County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Redwood County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

TECHNOLOGY

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve to change Redwood County website hosting provider to WP Engine Growth Plan with up to 10 sites at \$1,635.00 year one and \$1,665.00 per year thereafter.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Technology Department initiating a Law Enforcement Agency Contract with all Redwood County Law Enforcement Agencies.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve a Service Contract with Summit Companies for a fire alarm system upgrade for the Highway Shop in the amount of \$2,470.00 pending County Attorney approval.
- Parsons updated the Board on quotes for media updates in the Board Room and the MN West Room. Directed Parsons to obtain more precise quote from Loffler IT Solutions Group.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to purchase two data switches for the Government Services Building Data Center at \$11,143.00 from the Government Services Building Project Budget and seven replacement switches at \$17,407.40 to replace outdated switches in the Law Enforcement Center, Public Health, Courthouse and Government Center from the Technology Budget all from Choice IT Global.

ASSESSOR

- Thompson reviewed changes in 2021 Valuations for properties in Redwood County.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Assessment Agreement between the following Cities and Townships and Redwood County: City of Delhi, Delhi Township, Gales Township, Granite Rock Township, Honner Township, Johnsonville Township, Kintire Township, Lamberton Township, City of Morgan, New Avon Township, City of Revere, City of Sanborn, City of Seaforth, Sheridan Township, Sherman Township, Springdale Township, Underwood Township, Vail Township, City of Wabasso, City of Wanda, Waterbury Township, Westline Township and Willow Lake Township.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Retainer Agreement between Redwood County and Taft, Stettinus and Hollister.

ECONOMIC DEVELOPMENT

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the amended allocation of remaining Administrative County Relief Fund in the amount of \$5,876.67.
- On motion by Van Hee, second by Groebner, in a roll-call vote with Salfer, Wakefield, Forkrud, Van Hee and Groebner all voting aye, the Board adopted the following resolution:

RESOLUTION TO APPROVE LOAN FOR WESTLAKE PROPERTIES - MINNESOTA A, LLC.

WHEREAS, the Redwood County Economic Development Authority (EDA) received a request to provide a loan of \$150,000 to Westlake Properties - Minnesota A, LLC. for the redevelopment of Elm Street Homes, Mobile Home Park, PID 88-131-4180, 88-131-4250, 88-131-4290, and;

WHEREAS, in response to the loan request a recommendation has been formed from the EDA Committee to approve the loan request in the amount of \$150,000 for the purpose of purchasing ten mobile homes, moving costs, trailer setting and infrastructure upgrades, and;

WHEREAS, the EDA Committee supports the recommendation for the following reasons:

- Local businesses have requested to increase the availability of affordable housing
- Providing funding creates an opportunity to ensure the housing units are safe and suitable for habitation.
- Increases the tax base for the county and city through additional units and enhanced property values for the park and surrounding properties.
- The project eliminates slum and blight and is expected to provide general public health, safety and welfare improvements.
- The County Comprehensive Plan establishes the goal to supply safe, affordable housing to adequately meet the needs of county residents.
- Developer's inability to attain traditional MHP financing. The subsidy is necessary for the project to proceed.
- Project is located in Redwood County.
- Providing funding creates an opportunity to ensure the new housing units are safe and suitable for habitation.
- Westlake Properties LLC. is current on all property taxes as of the date of this resolution.

WHEREAS, the funds to support the loan request will be accessed from the reserved and designated fund balance account, and;

WHEREAS, the required legal documents will be developed by David Drown and Associates, in partnership with the City of Redwood Falls and agree to equally share the costs incurred for said documents, and;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing the acceptance of the loan for Westlake Properties - Minnesota A, LLC. not to exceed \$150,000.00 designate funds from reserved and designated fund balance account, and authorizes the hire of David Drown and Associates to develop required legal documents.

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the transfer of \$150,000.00 from the committed fund balance account #2869 to fund the Westlake Properties loan.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to hire a Lead for Minnesota Fellow through the Lead for Minnesota program for a term of 2 years, effective August 2021.
- On motion by Forkrud second by Wakefield, the Board voted unanimously to carryover remaining unspent funds from the 2020 EDA budget into the 2021 EDA budget for broadband activity.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to allocate up to \$15,000.00 of the 2020 EDA carryover funds towards funding the hiring of a Lead for Minnesota Fellow.
- On motion by Forkrud, second by Wakefield, with Forkrud, Wakefield, Salfer and Van Hee all voting aye and Groebner absent for the vote, the Board approved the contract with Redwood Valley Technical Solutions for the creation of a standalone EDA website in the amount of \$4,953.00.

ADMINISTRATION

- On motion by Van Hee, second by Salfer, in a roll-call vote with Forkrud, Salfer, Wakefield and Van Hee voting aye, and Groebner absent for the vote, the Board adopted the following resolution:

**RESOLUTION RECOMMENDING THE APPOINTMENT OF
PETER D. PETERSEN
TO THE
LINCOLN PIPESTONE RURAL WATER SYSTEM
BOARD OF COMMISSIONERS
BACKGROUND INFORMATION**

WHEREAS, Glen Grant resigned as a Commissioner on the Lincoln Pipestone Rural Water System ("LPRWS") Board of Commissioners effective as of December 15, 2020; and

WHEREAS, Peter D. Petersen has agreed to replace Glen Grant on the LPR WS Board of Commissioners; and

WHEREAS, on February 22, 2021 the LPRWS Board of Commissioners unanimously adopted a Motion which recommends that Peter D. Petersen be appointed to the LPR WS Board of Commissioners to complete Glen Grant's term which is scheduled to expire on December 31, 2022; and

WHEREAS, the County Board of Commissioners believes that Peter D. Petersen is qualified to act as a Commissioner on the LPR WS Board of Commissioners and is worthy of appointment.

RESOLUTION

NOW BE IT RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Peter D. Petersen be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. to complete the remaining portion of Glen Grant's term which is scheduled to expire on December 31, 2022.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to set June 15, 2021 at 1:00 p.m. for a work session for the 5 Year Road and Bridge Plan for Redwood County.
- The Board reviewed the February 2021 Jail Population.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Solid Waste Assessment Abatement Policy.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve Change Order #6 in the amount of \$1,487.00 for the Government Services Building Construction Project.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the budget adjustment to correct a salary object code.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Development Agreement with the City of Redwood Falls for the new Court Security Building Project.

Personnel:

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to rescind the motion to hire Shou Vang as full-time Custody Officer.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to rescind the motion to hire Dominic Castellano as full-time Deputy Sheriff.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to hire four additional Sheriff Deputies to provide 24 hour coverage and assistance to the cities in Redwood County.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to acknowledge the resignation of Kerstin Karels from part-time Dispatcher in the Sheriff's Office effective 3-22-21.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to deny the reclassification request for the License Center Technician position.

Commissioner Groebner left the meeting at 11:10 a.m.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Wakefield: RCRCA/Area II, Prime West Presentation, Annual Township Meetings,
Chief Elected Officials Board

Forkrud: Personnel Subcommittee, Annual Township Meetings

Salfer: Personnel Subcommittee, Redwood/Renville Regional Solid Waste Authority,
Economic Development Authority, Annual Township Meetings

VanHee: Restorative Justice, Economic Development Authority, Technology
Committee, Prime West, Southwest Regional Development Commission,
AMC

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:31 a.m.

Attest:

Vicki Knobloch-Kletscher
County Administrator

Jim Salfer, Chair
Board of County Commissioners