

## AGENDA

### REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!*

TUESDAY, JANUARY 5, 2023

COMMISSIONER'S ROOM

REDWOOD FALLS, MINNESOTA

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**Please Note:** This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

#### 8:30 a.m.

- **OATH OF OFFICE:** Administered by Judge Patrick Rohland  
**COMMISSIONER JIM SALFER**  
**COMMISSIONER DENNIS GROEBNER**  
**AUDITOR-TREASURER JEAN PRICE**  
**RECORDER JOYCE ANDERSON**
  
- **STATUTORY MEETING – (M.S. §375.07)** “The Board shall meet at the County Seat for the transaction of business on the first Tuesday after the first Monday in January.”
  
- **AUDITOR-TREASURER**– to call the statutory meeting to order  
Pledge of Allegiance
  
- **AUDITOR-TREASURER** – to request nominations for the 2023 Chairperson of the Board
  
- **NEWLY ELECTED CHAIR** – to request nominations for the 2023 Vice-Chair of the Board

#### 8:40 a.m.

- Open Forum\*\*
- Review and approve January 5<sup>th</sup> meeting agenda
- Identification of Conflict of Interest
- Review and approve Consent Agenda:
  - bills
  - December 27, 2022 Minutes

#### 8:45 a.m.

- **SHERIFF**  
Jason Jacobson
  - 1) Request for County Credit Card for Katelyn Torgerson

#### 8:50 a.m.

- **AUDITOR-TREASURER**  
Jean Price
  - 1) Resolution adopting Depository Designation

#### 8:55 a.m.

- **BOARD CHAIR**
  - 1) Authorize the Board Chair to act on behalf of Redwood County in case of emergencies
  - 2) Officially adopt Roberts Rules of Order as the County Board meeting procedural guide

**9:00 a.m.**

➤ **ROAD AND BRIDGE**

Anthony Sellner

- 1) Authorization to Pay Bills
- 2) Authorization for Highway Engineer to Pay Miscellaneous Permit Fees in 2023
- 3) Resolution to Use Website Advertisement for Transportation Project Bids
- 4) Out State Travel Request
- 5) Purchase (2) Plow Pups
- 6) Township Sign Maintenance and Replacement

**9:30 a.m.**

➤ **BREAK**

**9:45 a.m.**

➤ **ECONOMIC DEVELOPMENT**

Briana Mumme

- 1) Southwest Minnesota Housing Partnership Contract for CDBG Broadband Grant Administration Services (pending County Attorney approval)

**9:50 a.m.**

➤ **TECHNOLOGY**

Paul Parsons

- 1) Morris Electronics Contract Renewal (pending County Attorney approval)

**9:55 a.m.**

➤ **VETERAN SERVICE OFFICER**

Roger Zollner

- 1) Award Copier Lease

**10:00 a.m.**

➤ **COUNTY ATTORNEY**

Jenna Peterson

- 1) Contract for Prosecution Services with the City of Morgan
- 2) Contract for Prosecution Services with the City of Sanborn
- 3) Contract for Prosecution Services with the City of Clements

**10:10 a.m.**

➤ **ADMINISTRATOR**

- 1) Award Newspaper Bid
- 2) Resolution Designating the Official Newspaper for Redwood County in 2023
- 3) Service Contract with Awardee of Newspaper Publication
- 4) 2023 Redwood County Fee Schedule
- 5) 2023 Redwood County Reimbursement Policy
- 6) University of Minnesota Use Agreement
- 7) Renville County Retention Payment Request

*Personnel*

- 1) Authorization to Hire
- 2) LELS Non-Licensed Memorandum of Understanding
- 3) Authorization to Promote
- 4) Authorization to Promote

**10:15 a.m.**

➤ **BOARD CHAIR**

- 1) Proposed Roster of the County Board - 2023 Committee Appointments

**Other Items – No Scheduled Time:**

Commissioner's Items:  
Commissioners' Reports

**ADJOURN**

**\*\*OPEN FORUM\*\***

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.