

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved
cost-efficient services to all!*

TUESDAY May 2, 2023

COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve May 2 meeting agenda
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - April 18 minutes
 - Bills

8:30 a.m.

- **ROAD AND BRIDGE**
Anthony Sellner
 - 1) Authorization to Pay Bills
 - 2) Resolution for County Road Safety Plan Implementation

8:45 a.m.

- **ENVIRONMENTAL**
Nick Brozek
 - 1) Farm Lease Agreement-Hemish
 - 2) Set Plum Creek Park Retail Fees
 - 3) 2023 County Aerial Imagery Update

8:55 a.m.

- **REDWOOD COUNTY DITCH AUTHORITY**
 - 1) JD#91 Improvement EAW

9:20 a.m.

- **ECONOMIC DEVELOPMENT**
Briana Mumme
 - 1) Section 3 Plan for CBDG-CV program

9:25 a.m.

- **ADIMINISTRATION**
 - 1) Acknowledge Confession of Judgement PID 88-131-4260
 - 2) Acknowledge Confession of Judgement PID 86-365-0095
 - 3) Sentence To Service Joint Powers Agreement
 - 4) 2023 Solid Waste Hauler License
 - 5) Pheasants Forever Gambling Permit Application
 - 6) TMB Liquor License (paperwork pending)

*Agenda
Board of Commissioners
May 2, 2023*

Personnel Action Items:

- 1) Authorization to Hire*
- 2) Resignation*

Commissioner Items:

- 1) MN Dept of Administration-State Historic Preservation letter-FYI

Commissioners' Reports

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

ADJOURN

WORKSESSION

**To be held at the Redwood County Highway Department
1820 East Bridge Street
Redwood Falls, MN**

11:00 a.m.

- **ANNUAL 5 YEAR ROAD AND BRIDGE PLAN DISCUSSION**

OFFICIAL NOTICES/ UPCOMING MEETINGS

- May 2nd – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room
11:00 a.m. – 5-Year Road and Bridge Plan Update Workshop- Redwood County Highway
Shop – 1820 East Bridge Street, Redwood Falls
- May 16th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room
- June 6th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room
11:00 a.m. – Public Hearing for the 5-Year Road and Bridge Plan Update – Redwood
County Highway Shop – 1820 East Bridge Street, Redwood Falls
- June 20th – 3:00 p.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room
6:00 p.m. – Board of Equalization Meeting - Redwood County Government Center,
Board Room

REDWOOD COUNTY, MINNESOTA

APRIL 18, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Jim Salfer, Dave Forkrud, and Bob Van Hee, County Administrator Vicki Kletscher, County Attorney Jenna Peterson, Human Resource Director Peter Brown, Auditor-Treasurer Jean Price, Sheriff Jason Jacobson, Building Maintenance Supervisor Loren Gewerth, IT Coordinator Paul Parsons, Environmental Director Nick Brozek, Sandi Wertish, and Amy Gewerth.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the April 18th agenda.

Chair Salfer asked the Board members to identify any areas in which they had a Conflict of Interest. Commissioner Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Wakefield, second by Van Hee, excluding the bills from Rick Wakefield in the amount of \$195.00 and Lori Wakefield in the amount of \$260.00 each, the Board voted unanimously to approve the consent agenda.
- On motion by Van Hee, second by Forkrud, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Rick Wakefield in the amount of \$195.00 and Lori Wakefield in the amount of \$260.00.
 - March 21st minutes.
 - Payment of bills as follows:

General Fund	\$ 93,634.59
Ditch Fund	\$ 7,286.82
Solid Waste Fund	\$ 128.89
Soil and Water Fund	\$ 14,400.00
Insurance Fund	\$ 600.00

- Bills exceeding \$2,000: BCBS of MN 57,670.04, 2,421, 2,786.26, 15,689.06, 3,049.18; WEX Leap 7,578.61, 2,347.71, 7,578.61; Preferred One 13,808.89; Great Plains Nat Gas 2,951.84, 6,403.42, 2,604.93, 3,291.94; MeadowLand 16,708.75, 6,964.71, 18,623.13, 3,262.50; Brock White Co 22,509; Duinink 231,929.65; MetLife 4,124.36; MN Commis of Finance 3,154.50; RedCo License 2,177.25, 3,126.93; Redwood Falls PUC 3,362.02, 5,020.94, 5,474.50; MN Dept of Rev 49,780.75

EMPLOYEE RECOGNITION

- The Board recognized Amy Gewerth, Recording Technician, Sandi Wertish, Assessment Technician, and Amber Rohlik, Senior Technical Clerk for 10 years of service to Redwood County.
- The Board recognized List Bitker-Taber, Senior Technical Clerk, for 20 years of service to Redwood County.

MAINTENANCE

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Summit Inspection Service Agreement for the Government Service Building.

TECHNOLOGY

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the purchase of Microsoft Office 365 for Government Community Cloud from Morris Electronics for \$28,236 per year.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the CISA Grant Network Penetration Test (pending County Attorney approval).

AUDITOR/TREASURER

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Cash Balance Report, Investment Summary, Budget Reports, Conservation District Fund, and March Disbursements in the amount of \$548,843.17.
- Bills exceeding \$2,000.00: BCBS of MN 57,670.04, 2,421, 2,786.26, 15,689.06, 3,049.18; WEX Leap 7,578.61, 2,347.71, 7,578.61; Preferred One 13,808.89; Great Plains Nat Gas 2,951.84, 6,403.42, 2,604.93, 3,291.94; MeadowLand 16,708.75, 6,964.71, 18,623.13, 3,262.50; Brock White Co 22,509; Duinink 231,929.65; MetLife 4,124.36; MN Commis of Finance 3,154.50; RedCo License 2,177.25, 3,126.93; Redwood Falls PUC 3,362.02, 5,020.94, 5,474.50; MN Dept of Rev 49,780.75.

REDWOOD COUNTY DITCH AUTHORITY

- At 8:55 a.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Wakefield, Salfer, Forkrud, Van Hee, Administrator Kletscher, and Director Brozek. Brozek presented the JD15 minutes from the combined Redwood/Lyon County Boards of Commissioners on February 7, 2023 at the Lyon County Government Center of Commissioners Room. Each county board agreed to approve its own minutes rather than meeting again jointly for that purpose. On a motion by Forkrud, second by Salfer, the Board voted unanimously to approve the JD15 minutes.
- There being no further business to discuss, Chair Wakefield declared the Ditch Authority meeting adjourned at 9:01 a.m.

RECONVENED

- The Board reconvened into regular session at 9:01 a.m.

SHERIFF

- The Board reviewed the March Jail Population and Sentence to Service Quarterly Report.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to acknowledge the receipt of USPCA AKC Reunite K9 Grant in the amount of \$7500 and authorized to proceed with reestablishing the K9 program.

ADMINISTRATION

- On motion by Wakefield, second by Van Hee, in a roll call vote with Wakefield, Salfer, Van Hee, and Forkrud all voting aye the Board adopted the following Snowmobile Trails Grant Application Resolution:

**RESOLUTION FOR MN VALLEY SNOW RIDERS-REDWOOD GRANT
REDWOOD COUNTY BOARD OF COMMISSIONERS**

BE IT RESOLVED that Redwood County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for the Maintenance of snowmobile trails managed by MN Valley Snow Riders-Redwood.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Redwood County may enter into an agreement with the State of Minnesota for the above-referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Chair of the Redwood County Commissioners is authorized to sign such an agreement with the Minnesota Department of Natural Resources.

BE IT FURTHER RESOLVED that the County Auditor-Treasurer is authorized to serve as the fiscal agent for the above-mentioned project.

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Redwood County Connection newsletter.

Personnel

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to hire Aaron Clancy as full-time Patrol Sergeant Deputy I LELS Salary schedule at Step 7, \$32.50/hour, due to experience, and paid a monthly Patrol Sergeant stipend of \$275 effective May 15th, 2023.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Wakefield: Explore Southwest Minnesota and JD15 Meeting with Lyon County

Forkrud: Redwood/Renville Regional Solid Waste Authority

Salfer: Redwood/Renville Regional Solid Waste Authority, Economic Development check in meeting, State Community Health Service Advisory Board, and Road and Bridge 5 year Township Bridge Plan Meeting

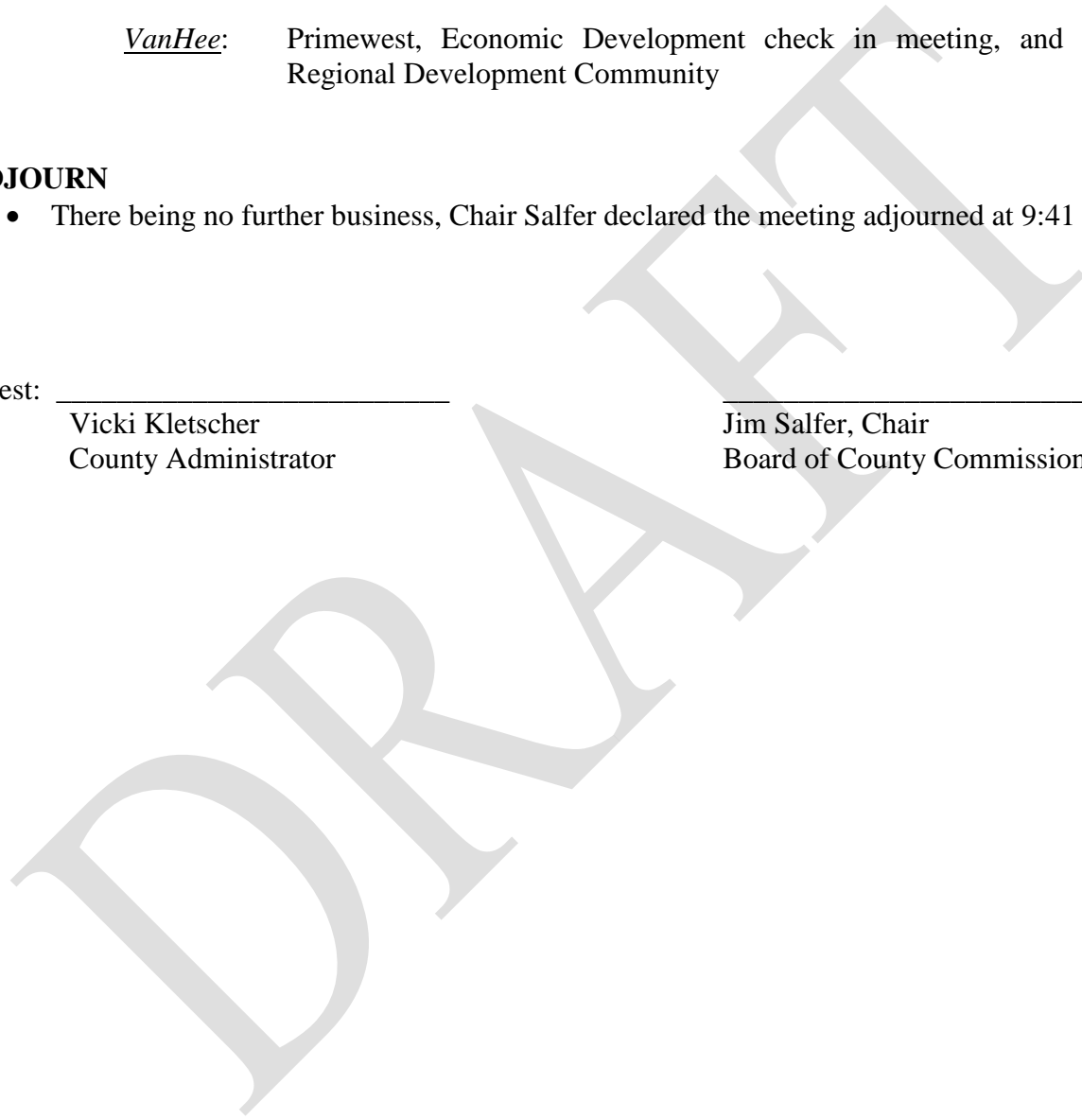
VanHee: Primewest, Economic Development check in meeting, and Southwest Regional Development Community

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 9:41 a.m.

Attest: _____
 Vicki Kletscher
 County Administrator

 Jim Salfer, Chair
 Board of County Commissioners



RACHELW
4/27/23 9:29AM

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	DEPT			LAW LIBRARY			
38	93610 THOMSON REUTERS - WEST PUBLISHING		678.02	2023 MAR - WEST INFO CHARGES 03/01/2023 03/31/2023	848092837	MISCELLANEOUS	N
	93610 THOMSON REUTERS - WEST PUBLISHING		678.02	1 Transactions			
23	DEPT Total:		678.02	LAW LIBRARY	1 Vendors	1 Transactions	
31	DEPT			COUNTY ADMINISTRATION			
6	11832 CHERRYROAD MEDIA		7,630.35	LEGALS - DELIQUENT TAX 03/09/2023 03/23/2023	28351	PRINTING & PUBLISHING	N
	11832 CHERRYROAD MEDIA		7,630.35	1 Transactions			
8	13055 COLUMN SOFTWARE PBC		113.69	04/04 BOARD MINUTES 04/04/2023 04/04/2023	6C6C1177-0038	PRINTING & PUBLISHING	N
	13055 COLUMN SOFTWARE PBC		113.69	1 Transactions			
18	21500 ELECTRIC MOTOR CO		154.95	BATTERY - '12 IMPALA 04/17/2023 04/17/2023	135482	COUNTY VEHICLE EXPENSE	N
	21500 ELECTRIC MOTOR CO		154.95	1 Transactions			
22	43191 JONES LAW OFFICE		160.00	2023 MAR - MC 03/01/2023 03/24/2023	1991468	COURT APPOINTED ATTORNEYS	Y
	43191 JONES LAW OFFICE		160.00	1 Transactions			
32	74883 QUARNSTROM & DOERING PA		391.50	2023 MAR - DTL 03/13/2023 03/28/2023	JV-22-59	COURT APPOINTED ATTORNEYS	Y
	74883 QUARNSTROM & DOERING PA		391.50	1 Transactions			
31	DEPT Total:		8,450.49	COUNTY ADMINISTRATION	5 Vendors	5 Transactions	
42	DEPT			ASSESSOR			
	64868 ONE OFFICE SOLUTION						

*** **Redwood County** ***



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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
55	01-042-000-0000-6401		152.55	LABELS, PENCIL LEAD REFILL 04/26/2023 04/26/2023	503239-00	OFFICE SUPPLIES & EQUIPMENT MAI N	
	64868 ONE OFFICE SOLUTION		152.55		1 Transactions		
42	DEPT Total:		152.55	ASSESSOR	1 Vendors	1 Transactions	
43	DEPT 64868 ONE OFFICE SOLUTION			LICENSE CENTER			
28	01-043-000-0000-6401		69.46	PENS, POST ITS, PAPER CLIPS 03/22/2023 03/29/2023	RWLIC	OFFICE SUPPLIES & EQUIPMENT MAI N	
	64868 ONE OFFICE SOLUTION		69.46		1 Transactions		
	75132 RACF-LINC REDWOOD COUNTY						
36	01-043-000-0000-6401		150.00	2023 TUITION - AS 04/21/2023 04/21/2023	202223-2	OFFICE SUPPLIES & EQUIPMENT MAI N	
	75132 RACF-LINC REDWOOD COUNTY		150.00		1 Transactions		
43	DEPT Total:		219.46	LICENSE CENTER	2 Vendors	2 Transactions	
64	DEPT 16090 DELL MARKETING LP			COMPUTER			
14	01-064-000-0000-6264		244.43	EXTENDED WARRANTY 04/19/2023 04/19/2023	2008178492337	PROGRAMMING EXPENSES	Y
	16090 DELL MARKETING LP		244.43		1 Transactions		
64	DEPT Total:		244.43	COMPUTER	1 Vendors	1 Transactions	
101	DEPT 63675 NORTHSTAR			RECORDER			
27	01-101-000-0000-6401		351.40	VITAL STATS SECURITY PAPER 04/06/2023 04/06/2023	50885661	OFFICE SUPPLIES & EQUIPMENT MAI N	
	63675 NORTHSTAR		351.40		1 Transactions		
101	DEPT Total:		351.40	RECORDER	1 Vendors	1 Transactions	
118	DEPT 13037 COLE PAPERS INC			COURTHOUSE MAINTENANCE			
7	01-118-000-0000-6410		714.50	CLEANER, TP, PT	10286250	FLOOR & CLEANING SUPPLIES	N

*** Redwood County ***



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13037	COLE PAPERS INC		714.50	04/21/2023 04/21/2023 1 Transactions			
20730	ECOWATER SYSTEMS						
16	01-118-000-0000-6259		23.90	SOFTENER SALT - PH 04/20/2023 04/20/2023 1 Transactions	106785	UTILITIES - HS & PHS	N
20730	ECOWATER SYSTEMS		23.90				
27425	G & R CONTROLS						
19	01-118-000-0000-6301		774.48	PUMP PARTS - LEC 04/20/2023 04/20/2023	136028	EQUIPMENT & BUILDING MAINTENAN	N
20	01-118-000-0000-6301		7,354.25	2023 2ND QTR MAINT AGREEMENT 04/01/2023 06/30/2023 2 Transactions	S10294	EQUIPMENT & BUILDING MAINTENAN	N
27425	G & R CONTROLS		8,128.73				
69647	PARKER-SCHMIDT/ANGELA R						
29	01-118-000-0000-6301		140.00	LETTERING - JC & GC 04/18/2023 04/18/2023 1 Transactions	3077	EQUIPMENT & BUILDING MAINTENAN	Y
69647	PARKER-SCHMIDT/ANGELA R		140.00				
118	DEPT Total:		9,007.13	COURTHOUSE MAINTENANCE	4 Vendors	5 Transactions	
129	DEPT			VETERAN SERVICE OFFICER			
10058	CANON FINANCIAL SERVICES INC						
2	01-129-000-0000-6401		72.03	2023 APR - COPIER LEASE 04/01/2023 04/30/2023 1 Transactions	30330933	OFFICE SUPPLIES & EQUIPMENT MAI	N
10058	CANON FINANCIAL SERVICES INC		72.03				
129	DEPT Total:		72.03	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT			SHERIFF			
10413	CENTRACARE HEALTH SYSTEM						
4	01-201-000-0000-6355		168.87	PRISONER MEDICAL - JAB 03/07/2023 03/07/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
5	01-201-000-0000-6355		513.06	PRISONER MEDICAL - JAB 08/02/2022 08/02/2022 2 Transactions	STMT	BOARDING PRISONER MEDICAL EXPI	6
10413	CENTRACARE HEALTH SYSTEM		681.93				

*** Redwood County ***



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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10	13360 COUNTY OF COTTONWOOD 01-201-000-0000-6354		4,500.00	INMATE BOARDING 02/20/2023 04/09/2023	STMT	BOARDING PRISONERS	N
11	01-201-000-0000-6355		43.35	INMATE MEDICAL 02/20/2023 04/09/2023	STMT	BOARDING PRISONER MEDICAL EXP	N
	13360 COUNTY OF COTTONWOOD		4,543.35	2 Transactions			
12	13800 COUNTY OF RENVILLE 01-201-000-0000-6354		19,812.71	2023 MAR - INMATE BOARDING 03/01/2023 03/31/2023	10651	BOARDING PRISONERS	N
13	01-201-000-0000-6355		2,515.15	2023 MAR - INMATE MEDICAL 03/01/2023 03/31/2023	10651	BOARDING PRISONER MEDICAL EXP	N
	13800 COUNTY OF RENVILLE		22,327.86	2 Transactions			
15	15458 DESIGNER CARE CO LTD 01-201-000-0000-6302		1,324.22	DISPOSABLE GLOVES 04/10/2023 04/10/2023	40404	POLICE EQUIPMENT MAINTENANCE	N
	15458 DESIGNER CARE CO LTD		1,324.22	1 Transactions			
17	20730 ECOWATER SYSTEMS 01-201-000-0000-6301		720.00	WATER SYSTEM UPGRADE 04/21/2023 04/21/2023	106656	EQUIPMENT & BUILDING MAINTENAN	N
	20730 ECOWATER SYSTEMS		720.00	1 Transactions			
23	55924 MCKESSON MEDICAL-SURGICAL 01-201-000-0000-6355		101.02	2023 APR - MEDICAL SUPPLIES 04/11/2023 04/13/2023	55346129	BOARDING PRISONER MEDICAL EXP	N
	55924 MCKESSON MEDICAL-SURGICAL		101.02	1 Transactions			
30	71900 PLUNKETTS PEST CONTROL INC 01-201-000-0000-6301		56.71	PEST CONTROL - LEC 04/05/2023 04/05/2023	7972339	EQUIPMENT & BUILDING MAINTENAN	N
31	01-201-000-0000-6342		69.44	PEST CONTROL - IMPOUND 04/05/2023 04/05/2023	7972392	IMPOUND BUILDING EXPENSES	N
	71900 PLUNKETTS PEST CONTROL INC		126.15	2 Transactions			
35	74900 QUILL CORPORATION 01-201-000-0000-6401		93.93	CORRECTION TAPE, BATTS 03/31/2023 03/31/2023	31705980	OFFICE SUPPLIES & EQUIPMENT MAI	N

*** **Redwood County** ***



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1 GENERAL

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
34		01-201-000-0000-6406			24.99	LABELER	03/31/2023 03/31/2023	31705980		DISPATCH EXPENSES	N
33		01-201-000-0000-6401			236.55	ENV, CARBINERS, BATT	04/10/2023 04/10/2023	894555		OFFICE SUPPLIES & EQUIPMENT MAI	N
74900	QUILL CORPORATION				355.47		3 Transactions				
40	87777	TNT ROADSIDE OF REDWOOD FALLS			400.00	TOW 4 VEHICLES TO KERKHOFF	04/13/2023 04/13/2023	000292		INVESTIGATION EXPENSES	N
39		01-201-000-0000-6404			180.00	TOW VEHICLE #23102588	04/21/2023 04/21/2023	000299		INVESTIGATION EXPENSES	N
41		01-201-000-0000-6343			180.00	TOW SQUAD #11110	04/16/2023 04/16/2023	000637		PATROL CAR LEASE	N
87777	TNT ROADSIDE OF REDWOOD FALLS				760.00		3 Transactions				
201	DEPT Total:				30,940.00	SHERIFF		9 Vendors		17 Transactions	
202	DEPT					E-911 SYSTEM					
24	58807	MOTOROLA SOLUTIONS INC			3,348.75	VESTA CPE SUSTAINMENT	04/21/2023 04/21/2023	1187097699		VESTA 911 EXPENSES	N
25		01-202-000-2756-6406			3,348.75	VESTA CPE SUSTAINMENT MATCH	04/21/2023 04/21/2023	1187097699		DISPATCH EXPENSES	N
26		01-202-000-2756-6406			73,672.50	VESTA CPE SUSTAINMENT	04/21/2023 04/21/2023	1187097699		DISPATCH EXPENSES	N
58807	MOTOROLA SOLUTIONS INC				80,370.00		3 Transactions				
42	88693	TRITECH SOFTWARE SYSTEMS			937.13	2023 LETG SOFTWARE ADD ON	07/01/2023 06/30/2024	379288		DISPATCH EXPENSES	N
88693	TRITECH SOFTWARE SYSTEMS				937.13		1 Transactions				
202	DEPT Total:				81,307.13	E-911 SYSTEM		2 Vendors		4 Transactions	
255	DEPT					RESTORATIVE JUSTICE					
43	55640	MARCO TECHNOLOGIES LLC - MN			106.25	04/21 HPI LEASE	04/01/2023 06/30/2023	11131496		RESTORATIVE JUSTICE EXPENSES	N

*** **Redwood County** ***



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1 GENERAL

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099 On Behalf of Name
55640	MARCO TECHNOLOGIES LLC - MN				106.25						
							1 Transactions				
255	DEPT Total:				106.25	RESTORATIVE JUSTICE		1 Vendors		1 Transactions	
601	DEPT					AGRICULTURAL INSPECTION					
13187	COORDINATED BUSINESS SYSTEMS LTD										
9		01-601-000-0000-6401			84.91	03/24-04/23 COPIER LEASE		296558		OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	
						03/24/2023	04/23/2023				
	13187	COORDINATED BUSINESS SYSTEMS LTD			84.91		1 Transactions				
601	DEPT Total:				84.91	AGRICULTURAL INSPECTION		1 Vendors		1 Transactions	
620	DEPT					SOIL AND WATER CONSERVATION DISTRICT					
30480	GREAT AMERICAN FINANCIAL SERVICES										
21		01-620-000-0000-6401			133.57	03/16-04/15 COPIER LEASE		33858410		OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	
						03/16/2023	04/15/2023				
	30480	GREAT AMERICAN FINANCIAL SERVICES			133.57		1 Transactions				
620	DEPT Total:				133.57	SOIL AND WATER CONSERVATION DISTRICT		1 Vendors		1 Transactions	
704	DEPT					OTHER ECONOMIC DEVELOPMENT					
7570	BOLTON & MENK INC										
1		01-704-000-2721-6802			4,900.00	ENVIRO ASSESS - BROADBAND		0309996		CORONAVIRUS BROADBAND CDBG CONTRIBUTION	
						03/29/2023	03/29/2023				
	7570	BOLTON & MENK INC			4,900.00		1 Transactions				
83326	SOUTHWEST MINNESOTA HOUSING PARTI										
37		01-704-000-2721-6802			275.00	PROFESSIONAL SERVICES		03312023		CORONAVIRUS BROADBAND CDBG CONTRIBUTION	
						04/19/2023	04/19/2023				
	83326	SOUTHWEST MINNESOTA HOUSING PARTI			275.00		1 Transactions				
704	DEPT Total:				5,175.00	OTHER ECONOMIC DEVELOPMENT		2 Vendors		2 Transactions	
1	Fund Total:				136,922.37	GENERAL				43 Transactions	

*** Redwood County ***



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	DEPT			BUILDINGS AND PLANT			
44	1949 ALPHA WIRELESS COMMUNICATIONS CO		67.50	CAMERA REPAIRS - JC 04/23/2023 04/23/2023	20156	ADDITION: JUSTICE CENTER	N
	1949 ALPHA WIRELESS COMMUNICATIONS CO		67.50		1 Transactions		
45	9033 BUILDING MATERIAL SUPPLY INC		1,358.50	NYSTROM ACCESS PANEL 04/10/2023 04/10/2023	56770	ADDITION: JUSTICE CENTER	N
	9033 BUILDING MATERIAL SUPPLY INC		1,358.50		1 Transactions		
46	80514 SCHINDLER ELEVATOR CORPORATION		14,662.50	PAY APP FINAL 04/10/2023 04/10/2023	STMT	ADDITION: JUSTICE CENTER	N
	80514 SCHINDLER ELEVATOR CORPORATION		14,662.50		1 Transactions		
119	DEPT Total:		16,088.50	BUILDINGS AND PLANT	3 Vendors	3 Transactions	
10	Fund Total:		16,088.50	BUILDING FUND		3 Transactions	

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
13187	COORDINATED BUSINESS SYSTEMS LTD						
47	15-611-000-0000-6401		84.91	03/24-04/23 COPIER LEASE 03/24/2023 04/23/2023	296558	OFFICE SUPPLIES & EQUIPMENT MAI N	
	13187	COORDINATED BUSINESS SYSTEMS LTD	84.91	1 Transactions			
55704	MATHIOWETZ CONSTRUCTION CO						
48	15-611-000-0000-6899		1,339.21	JD 36 DITCH REPAIR 04/19/2023 04/19/2023	3832	MISCELLANEOUS	N
	55704	MATHIOWETZ CONSTRUCTION CO	1,339.21	1 Transactions			
58125	MOLDESTAD/WILLIAM H						
49	15-611-000-0000-6899		2,818.83	CD 30 DITCH VIEWING 03/01/2022 02/28/2023	STMT	MISCELLANEOUS	Y
	58125	MOLDESTAD/WILLIAM H	2,818.83	1 Transactions			
83339	STANTEC CONSULTING SERVICES INC						
50	15-611-000-0000-6896		724.02	JD 33 FEMA '19 04/14/2023 04/14/2023	2063763	FEMA EXPENDITURES	N
51	15-611-000-0000-6896		4,001.98	JD 36 FEMA '19 04/14/2023 04/14/2023	2063763	FEMA EXPENDITURES	N
	83339	STANTEC CONSULTING SERVICES INC	4,726.00	2 Transactions			
88135	TOTAL GLASS INC						
52	15-611-000-0000-6564		1,010.95	WINDSHIED REPLACE - '18 FORD 04/24/2023 04/24/2023	21135	COUNTY VEHICLE EXPENSE	N
	88135	TOTAL GLASS INC	1,010.95	1 Transactions			
611	DEPT Total:		9,979.90	DITCH MAINTENANCE	5 Vendors	6 Transactions	
15	Fund Total:		9,979.90	DITCH		6 Transactions	

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4/27/23 9:29AM

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

73 INSURANCE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
10059	CAPITAL ONE BANK (USA), N.A.						
3	73-801-000-0000-6178		49.76	WELLNESS - ST PAT COOKIES 03/16/2023 03/16/2023	635813	EMPLOYEE WELLNESS	N
	10059 CAPITAL ONE BANK (USA), N.A.		49.76	1 Transactions			
801	DEPT Total:		49.76	NON-DEPARTMENTAL	1 Vendors	1 Transactions	
73	Fund Total:		49.76	INSURANCE		1 Transactions	

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 85 SOIL & WATER CONSERVA

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT			SOIL AND WATER CONSERVATION DIST			
23503	ESTEBO FRANK MUNSHOWER LTD						
53	85-620-975-0000-6802		768.00	EASEMENT FEES - LARSEN 04/24/2023 04/24/2023	41107	BWSR RIM-EASEMENTS EXPENSES	Y
	23503 ESTEBO FRANK MUNSHOWER LTD		768.00	1 Transactions			
30504	GREAT RIVER GREENING						
54	85-620-995-0000-6802		18,122.90	PROFESSIONAL SERVICES 02/01/2023 03/31/2023	9-3969	LCCMR GRANT EXPENSES	N
	30504 GREAT RIVER GREENING		18,122.90	1 Transactions			
620	DEPT Total:		18,890.90	SOIL AND WATER CONSERVATION DIST	2 Vendors	2 Transactions	
85	Fund Total:		18,890.90	SOIL & WATER CONSERVATION		2 Transactions	
	Final Total:		181,931.43	43 Vendors	55 Transactions		

*** Redwood County ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	136,922.37	GENERAL
10	16,088.50	BUILDING FUND
15	9,979.90	DITCH
73	49.76	INSURANCE
85	18,890.90	SOIL & WATER CONSERVATION
All Funds	181,931.43	Total

Approved by,

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4/26/23 4:17PM

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			LAW LIBRARY			
33	01-023-000-0000-6401		185.26	MAGAZINE RACK 03/30/2023 03/30/2023	8918669	OFFICE SUPPLIES & EQUIPMENT MAI N	
	21275 ELAN CORPORATE PAYMENT SYSTEMS		185.26		1 Transactions		
23	DEPT Total:		185.26	LAW LIBRARY	1 Vendors	1 Transactions	
31	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COUNTY ADMINISTRATION			
43	01-031-000-0000-6817		498.50	EMPLOYEE RECOGNITION PLAQUES 04/17/2023 04/17/2023	110711	INCIDENTALS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		498.50		1 Transactions		
31	DEPT Total:		498.50	COUNTY ADMINISTRATION	1 Vendors	1 Transactions	
41	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			AUDITOR-TREASURER			
25	01-041-000-0000-6401		395.99	STANDING DESK FRAME 03/23/2023 03/23/2023	3258641 2425	OFFICE SUPPLIES & EQUIPMENT MAI N	
32	01-041-000-0000-6401		989.98	STANDING DESK FRAMES 03/28/2023 03/28/2023	8498617 2425	OFFICE SUPPLIES & EQUIPMENT MAI N	
36	01-041-000-0000-6401		271.74	TALL OFFICE CHAIRS 03/28/2023 03/28/2023	9877839 2425	OFFICE SUPPLIES & EQUIPMENT MAI N	
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,657.71		3 Transactions		
41	DEPT Total:		1,657.71	AUDITOR-TREASURER	1 Vendors	3 Transactions	
42	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ASSESSOR			
56	01-042-000-0000-6242		475.00	REG @ TRAINING - AK 03/29/2023 03/29/2023	200211202929	DUES & REGISTRATION FEES	N
57	01-042-000-0000-6242		475.00	REG @ TRAINING - AK 03/29/2023 03/29/2023	2002112082829	DUES & REGISTRATION FEES	N
63	01-042-000-0000-6242		475.00	REG @ TRAINING - SE 04/14/2023 04/14/2023	200240452643	DUES & REGISTRATION FEES	N
62	01-042-000-0000-6242		475.00	REG @ TRAINING - SE 04/14/2023 04/14/2023	200240534223	DUES & REGISTRATION FEES	N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
55	01-042-000-0000-6242		225.00	REG @ BASIC AG - BZ 06/12/2023 06/13/2023	208176595	DUES & REGISTRATION FEES	N
60	01-042-000-0000-6242		470.00	REG @ ASSESS LAW - AK 06/26/2023 06/29/2023	208208256	DUES & REGISTRATION FEES	N
61	01-042-000-0000-6242		400.00	REG @ MASS APPR BASICS - AK 09/14/2023 09/15/2023	208208473	DUES & REGISTRATION FEES	N
64	01-042-000-0000-6242		470.00	REG @ ASSESS LAWS - SE 06/26/2023 06/29/2023	208321795	DUES & REGISTRATION FEES	N
65	01-042-000-0000-6242		400.00	REG @ MASS APPR BASICS - SE 09/14/2023 09/15/2023	208322921	DUES & REGISTRATION FEES	N
58	01-042-000-0000-6242		52.50	MAAO MEMBERSHIP - AK 03/29/2023 12/31/2023	6510	DUES & REGISTRATION FEES	N
59	01-042-000-0000-6242		52.50	MAAO MEMBERSHIP - SE 03/29/2023 12/31/2023	6511	DUES & REGISTRATION FEES	N
27	01-042-000-0000-6401		491.51	TONER 03/20/2023 03/20/2023	8685859 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
31	01-042-000-0000-6401		411.45	TONER 03/20/2023 03/20/2023	8685859 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		4,872.96			13 Transactions	
42	DEPT Total:		4,872.96	ASSESSOR		1 Vendors	13 Transactions
43	DEPT			LICENSE CENTER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
44	01-043-000-0000-6401		118.79	LASER PRINTER 04/13/2023 04/13/2023	0455438 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		118.79			1 Transactions	
43	DEPT Total:		118.79	LICENSE CENTER		1 Vendors	1 Transactions
61	DEPT			ADMINISTRATOR			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
38	01-061-000-0000-6401		19.99	PHOTO PAPER 04/11/2023 04/11/2023	3003464 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
28	01-061-000-0000-6401		32.45	BATTS 03/20/2023 03/20/2023	7981060 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		52.44			2 Transactions	

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
61	DEPT Total:		52.44	ADMINISTRATOR	1 Vendors	2 Transactions	
64	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COMPUTER			
26	01-064-000-0000-6401		160.96	TELECOM SOFTWARE - ZOOM 03/24/2023 03/23/2024	194518646	OFFICE SUPPLIES & EQUIPMENT MAI	N
30	01-064-000-0000-6401		24.31	WIRELESS KEYBOARD & MOUSE 03/20/2023 03/20/2023	2370611 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
29	01-064-000-0000-6401		23.88	ADOBE ACROBAT 03/24/2023 03/24/2023	2412205356	OFFICE SUPPLIES & EQUIPMENT MAI	N
35	01-064-000-0000-6401		171.58	HARD DISK 03/31/2023 03/31/2023	4013042 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
41	01-064-000-0000-6401		499.00	PRIME MEMBERSHIP 04/15/2023 04/15/2023	6378252430593	OFFICE SUPPLIES & EQUIPMENT MAI	N
34	01-064-000-0000-6401		79.92	BATTS 03/31/2023 03/31/2023	7494646 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		959.65		6 Transactions		
64	DEPT Total:		959.65	COMPUTER	1 Vendors	6 Transactions	
91	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ATTORNEY			
14	01-091-000-0000-6401		55.34	TAPE, DVDR 04/04/2023 04/04/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
15	01-091-000-2769-6334		35.25	TAXI @ CVS TR 04/10/2023 04/10/2023		TRAVEL & TRAINING	N
16	01-091-000-2769-6334		15.65	MEAL @ CVS TR 04/10/2023 04/10/2023		TRAVEL & TRAINING	N
17	01-091-000-2769-6334		53.75	TAXI @ CVS TR 04/13/2023 04/13/2023		TRAVEL & TRAINING	N
18	01-091-000-2769-6334		507.16	LODGING @ CVS TR - DK 04/10/2023 04/12/2023	3328298941	TRAVEL & TRAINING	N
19	01-091-000-2769-6334		507.16	LODGING @CVS TR - JH 04/10/2023 04/12/2023	3328735296	TRAVEL & TRAINING	N
20	01-091-000-2769-6334		507.16	LODGING @ CVS TR - SN 04/10/2023 04/13/2023	3333873858	TRAVEL & TRAINING	N
42	01-091-000-0000-6401		209.49	TONER 04/14/2023 04/14/2023	8597862 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N



1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,890.96		8 Transactions		
91	DEPT Total:		1,890.96	ATTORNEY	1 Vendors	8 Transactions	
118	DEPT			COURTHOUSE MAINTENANCE			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
2	01-118-000-0000-6301		839.00	MATS 04/04/2023 04/04/2023	103215	EQUIPMENT & BUILDING MAINTENAN	N
1	01-118-000-0000-6301		1,088.79	MATS 04/04/2023 04/04/2023	1080	EQUIPMENT & BUILDING MAINTENAN	N
3	01-118-000-0000-6301		74.79-	SALES TAX REFUND 04/04/2023 04/04/2023	1080	EQUIPMENT & BUILDING MAINTENAN	N
6	01-118-000-0000-6301		49.98	FLOOR CLEANER 04/05/2023 04/05/2023	3476250 2425	EQUIPMENT & BUILDING MAINTENAN	N
5	01-118-000-0000-6301		198.00	DOOR CONTROLS 04/19/2023 04/19/2023	4221031 2425	EQUIPMENT & BUILDING MAINTENAN	N
4	01-118-000-0000-6301		1,846.00	PNEUMATIC CYLINDERS 04/13/2023 04/13/2023	SO174863	EQUIPMENT & BUILDING MAINTENAN	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		3,946.98		6 Transactions		
118	DEPT Total:		3,946.98	COURTHOUSE MAINTENANCE	1 Vendors	6 Transactions	
201	DEPT			SHERIFF			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
82	01-201-000-0000-6356		90.13	PRISONER HOLIDAY MEAL 04/09/2023 04/09/2023		BOARDING PRISONER MEAL EXPENS	N
71	01-201-000-0000-6401		30.57	MEETING SUPPLIES 04/18/2023 04/18/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
75	01-201-000-0000-6401		9.65	POSTAGE 03/23/2023 03/23/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
79	01-201-000-0000-6401		13.75	POSTAGE 03/30/2023 03/30/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
81	01-201-000-0000-6401		12.35	POSTAGE 04/10/2023 04/10/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
47	01-201-000-0000-6242		25.00	REG @ BCA TR - IK 03/27/2023 03/27/2023	009327	DUES & REGISTRATION FEES	N
46	01-201-000-0000-6242		25.00	REG @ BCA TR - TA 03/24/2023 03/24/2023	080428	DUES & REGISTRATION FEES	N

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Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

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77	01-201-000-0000-6242		50.00	USPCA MEMBERSHIP 03/28/2023 03/28/2023	14626	DUES & REGISTRATION FEES	N
50	01-201-000-0000-6407		171.00	JAIL PROPERTY BAGS 04/04/2023 04/04/2023	2232244 2425	JAIL EXPENSES	N
66	01-201-000-0000-6407		350.00	FINGERPRINT MACHINE KIT 03/27/2023 03/27/2023	23-609	JAIL EXPENSES	N
86	01-201-000-0000-6242		300.00	REG @ SHERIFF CON - JJ 04/19/2023 04/19/2023	283950	DUES & REGISTRATION FEES	N
54	01-201-000-0000-6302		9.99	BADGE COVERS 04/19/2023 04/19/2023	3039434 2425	POLICE EQUIPMENT MAINTENANCE	N
48	01-201-000-0000-6242		277.02	LODGING @ BCA TR - HB 04/12/2023 04/13/2023	410604	DUES & REGISTRATION FEES	N
83	01-201-000-0000-6334		618.36	LODGING @ SOTA TR - AE 04/15/2023 04/18/2023	75637	LODGING & EXPENSE	N
84	01-201-000-0000-6334		618.36	LODGING @ SOTA TR - TA 04/15/2023 04/18/2023	75713	LODGING & EXPENSE	N
85	01-201-000-0000-6334		423.49	LODGING @ SOTA TR - MZ 04/16/2023 04/18/2023	76869	LODGING & EXPENSE	N
45	01-201-000-0000-6406		38.64	GEL KEYBOARD - DISPATCH 03/20/2023 03/20/2023	8690653 2425	DISPATCH EXPENSES	N
53	01-201-000-0000-6242		590.00	REG @ FTO TRAINING 04/19/2023 04/19/2023	9629	DUES & REGISTRATION FEES	N
49	01-201-000-0000-6302		212.40	POCKET MOUNTS, TASER BATTERY 03/28/2023 03/28/2023	INUS147957	POLICE EQUIPMENT MAINTENANCE	N
78	01-201-000-0000-6242		450.00	LICENSE RENEWALS 03/28/2023 03/28/2023	MLBPO2000121390	DUES & REGISTRATION FEES	N
76	01-201-000-0000-6302		155.00	ERU BOOTS - TA 03/21/2023 03/21/2023	STMT	POLICE EQUIPMENT MAINTENANCE	N
51	01-201-000-0000-6302		28.81	SHIPPING COST 04/04/2023 04/04/2023	W104377	POLICE EQUIPMENT MAINTENANCE	N
52	01-201-000-0000-6302		161.00	GLOVES, TAPE, EVIDENCE TUBES 04/04/2023 04/04/2023	W104377	POLICE EQUIPMENT MAINTENANCE	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		4,660.52	23 Transactions			
201	DEPT Total:		4,660.52	SHERIFF	1 Vendors	23 Transactions	
202	DEPT			E-911 SYSTEM			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
80	01-202-000-2756-6406		379.00	OFFICE CHAIR - DISPATCH	9935438	DISPATCH EXPENSES	N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21275	ELAN CORPORATE PAYMENT SYSTEMS		379.00	03/27/2023 03/27/2023	2425 1 Transactions		
202	DEPT Total:		379.00	E-911 SYSTEM	1 Vendors	1 Transactions	
249	DEPT			OTHER PUBLIC SAFETY			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
67	01-249-000-2815-6802		63.75	CANTEEN 03/28/2023 03/28/2023		CANTEEN EXPENSES	N
69	01-249-000-2815-6802		25.00	CANTEEN 04/05/2023 04/05/2023		CANTEEN EXPENSES	N
70	01-249-000-2815-6802		90.00	CANTEEN 04/11/2023 04/11/2023		CANTEEN EXPENSES	N
73	01-249-000-2815-6802		70.00	CANTEEN 04/18/2023 04/18/2023		CANTEEN EXPENSES	N
68	01-249-000-2815-6802		227.00	CANTEEN 03/28/2023 03/28/2023	1703354	CANTEEN EXPENSES	N
72	01-249-000-2815-6802		218.88	TOOTHPASTE, HAIR BRUSHES 04/18/2023 04/18/2023	SO0191162	CANTEEN EXPENSES	N
74	01-249-000-2815-6802		170.62	PANTS 04/18/2023 04/18/2023	SO0191162	CANTEEN EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		865.25		7 Transactions		
249	DEPT Total:		865.25	OTHER PUBLIC SAFETY	1 Vendors	7 Transactions	
520	DEPT			PARKS			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
23	01-520-000-0000-6301		379.95	LINE STRIPER 03/31/2023 03/31/2023	1389826 2425	EQUIPMENT & BUILDING MAINTENAN	N
22	01-520-000-0000-6301		89.98	FENCE POST ANCHOR 03/31/2023 03/31/2023	2013800 2425	EQUIPMENT & BUILDING MAINTENAN	N
24	01-520-000-0000-6301		149.90	MARKING PAINT 04/18/2023 04/18/2023	3389839 2425	EQUIPMENT & BUILDING MAINTENAN	N
88	01-520-000-0000-6301		269.61	LOCKING DOOR KNOB, DRILL BITS 04/12/2023 04/12/2023	42123650	EQUIPMENT & BUILDING MAINTENAN	N
87	01-520-000-0000-6301		109.48	PAINT 04/12/2023 04/12/2023	D49286	EQUIPMENT & BUILDING MAINTENAN	N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21275	ELAN CORPORATE PAYMENT SYSTEMS		998.92		5 Transactions		
520	DEPT Total:		998.92	PARKS	1 Vendors	5 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
21	01-601-000-0000-6242		17.17	04/23-05/22 TELECOM SOFTWARE	198913945	DUES & REGISTRATION FEES	N
				04/23/2023 05/22/2023			
21275	ELAN CORPORATE PAYMENT SYSTEMS		17.17		1 Transactions		
601	DEPT Total:		17.17	AGRICULTURAL INSPECTION	1 Vendors	1 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
89	01-620-000-0000-6401		58.05	POSTAGE		OFFICE SUPPLIES & EQUIP MNTCE	N
				03/27/2023 03/27/2023			
90	01-620-000-0000-6401		38.95	POSTAGE		OFFICE SUPPLIES & EQUIP MNTCE	N
				04/03/2023 04/03/2023			
91	01-620-000-0000-6401		68.35	POSTAGE		OFFICE SUPPLIES & EQUIP MNTCE	N
				04/10/2023 04/10/2023			
92	01-620-000-0000-6401		17.14	POSTAGE		OFFICE SUPPLIES & EQUIP MNTCE	N
				04/11/2023 04/11/2023			
40	01-620-000-0000-6401		8.86	MINI DISPLAY PORT	2803462	OFFICE SUPPLIES & EQUIP MNTCE	N
				04/06/2023 04/06/2023	2425		
21275	ELAN CORPORATE PAYMENT SYSTEMS		191.35		5 Transactions		
620	DEPT Total:		191.35	SOIL AND WATER CONSERVATION DIST	1 Vendors	5 Transactions	
1	Fund Total:		21,295.46	GENERAL		83 Transactions	

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

3 ROAD AND BRIDGE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			ROAD & BRIDGE ADMINISTRATION			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
12	03-301-000-0000-6334		128.39	LODGING @ TR - RK 04/18/2023 04/18/2023	617611	LODGING & EXPENSE	N
13	03-301-000-0000-6334		128.39	LODGING @ TR - JR 04/18/2023 04/18/2023	617612	LODGING & EXPENSE	N
8	03-301-000-0000-6334		100.00	LODGING DEPOSIT - AS 06/21/2023 06/23/2023	657993	LODGING & EXPENSE	N
7	03-301-000-0000-6332		225.00	REG @ 2023 MCEA CON - AS 04/04/2023 04/04/2023	STMT	STAFF DEVELOPMENT	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		581.78	4 Transactions			
301	DEPT Total:		581.78	ROAD & BRIDGE ADMINISTRATION	1 Vendors	4 Transactions	
310	DEPT			HIGHWAY MAINTENANCE			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
10	03-310-000-0000-6507		1,176.92	NOISE CANCELLING EAR BUDS 04/12/2023 04/12/2023	D1WBZQP-A	MISCELLANEOUS EXPENSES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,176.92	1 Transactions			
310	DEPT Total:		1,176.92	HIGHWAY MAINTENANCE	1 Vendors	1 Transactions	
320	DEPT			HIGHWAY CONSTRUCTION & ENGINEER			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
9	03-320-000-0000-6291		12.95	REMOTE ACCESS VPN 04/06/2023 05/06/2023	2023040698933719	PROFESSIONAL & TECHNICAL SERVI	N
11	03-320-000-0000-6291		100.00	DNR PERMIT 04/18/2023 04/18/2023	BURWAT-282466	PROFESSIONAL & TECHNICAL SERVI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		112.95	2 Transactions			
320	DEPT Total:		112.95	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	2 Transactions	
3	Fund Total:		1,871.65	ROAD AND BRIDGE		7 Transactions	

RACHELW
4/26/23 4:17PM

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

73 INSURANCE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
39	73-801-000-0000-6178		32.37	MUNCH BETTER 04/11/2023 04/11/2023	3003464 2425	EMPLOYEE WELLNESS	N
37	73-801-000-0000-6178		23.29	MUNCH BETTER 04/11/2023 04/11/2023	6199450 2425	EMPLOYEE WELLNESS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		55.66	2 Transactions			
801	DEPT Total:		55.66	NON-DEPARTMENTAL	1 Vendors	2 Transactions	
73	Fund Total:		55.66	INSURANCE		2 Transactions	
	Final Total:		23,222.77	19 Vendors	92 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	21,295.46	GENERAL
3	1,871.65	ROAD AND BRIDGE
73	55.66	INSURANCE
All Funds	23,222.77	Total

Approved by,

.....

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REQUEST FOR BOARD ACTION

Requested Board Date:	5/2/2023	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, PE
Approve resolution for County Road Safety Plan implementation		estimated time needed:	5 mins
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Redwood County Road Safety Plan (CRSP) Resolution for implementation as funding becomes available.

Background Information:

The Redwood County Highway Department will apply for HSIP program funds to deliver cost effective, high impact CRSP projects that are responsive to community needs and within our program budget.

The plan is intended to be flexible, recognizing road and bridge priorities may shift due to rapid changes in highway and bridge conditions, public input, goals, priorities and budget constraints.

Future CRSP projects must be programmed in the five year plan and have funding available prior to implementation.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	5/2/2023	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, County Engineer
Approve April Bills		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve RCHD April bills and meal reimbursements

Background Information:

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

*** Redwood County ***



IFX
4/26/23 6:24PM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rot	Acct	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
							Paid On Bnf #	On Behalf of Name	
16485	DEUTZJESSE					1 Transactions			
20730	ECOWATER SYSTEMS								
19		03-301-000-0000-6401			Bottled Water	1 Transactions		OFFICE SUPPLIES	N
20730	ECOWATER SYSTEMS								
21500	ELECTRIC MOTOR CO								
20		03-330-000-0000-6502			LP Fill	1 Transactions		SHOP MATERIALS & SUPPLIES	N
21500	ELECTRIC MOTOR CO								
22283	ETTERMAN ENTERPRISES INC								
21		03-330-000-0000-6502			Repair Parts	1 Transactions		SHOP MATERIALS & SUPPLIES	N
22283	ETTERMAN ENTERPRISES INC								
24589	FARMWARD COOPERATIVE								
23		03-330-000-0000-6305			Softner Salt	1 Transactions		BLDG - REPAIRS & MAINTENANCE	N
24589	FARMWARD COOPERATIVE								
24594	FASTENAL COMPANY								
24		03-330-000-0000-6502			Batteries	1 Transactions		SHOP MATERIALS & SUPPLIES	N
24594	FASTENAL COMPANY								
26133	FLUID-AIRE DYNAMICS								
22		03-330-000-0000-6502			Compressor	1 Transactions		SHOP MATERIALS & SUPPLIES	N
26133	FLUID-AIRE DYNAMICS								
81090	GORDY SERBUS & SONS GRAVEL LLC								
25		03-310-000-0000-6501			Gravel Maint	1 Transactions		ROAD MAINTENANCE SUPPLIES & M	N
81090	GORDY SERBUS & SONS GRAVEL LLC								
37640	INNOVATIVE SOLUTIONS LLC								
26		03-301-000-0000-6401			Office Supplies	1 Transactions		OFFICE SUPPLIES	N
37640	INNOVATIVE SOLUTIONS LLC								
41331	JENNIGES/JEROME								
27		03-310-000-0000-6507			Boot Reimbursement	1 Transactions		MISCELLANEOUS EXPENSES	N
41331	JENNIGES/JEROME								
43095	JOHN DEERE FINANCIAL								
28		03-330-000-0000-6503			Repair Parts			EQUIPMENT REPAIR PARTS & SUPP	N

***** Redwood County *****

IFX
4/26/23 6:24PM
3 ROAD AND BRIDGE

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Invoice # 1099
Account/Formula Description On Behalf of Name

Warrant Description

Amount

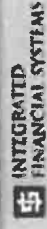
Rpt
Accr

Vendor Name
No. Account/Formula

43095 JOHN DEERE FINANCIAL

Vendor No.	Vendor Name	Account/Formula	Warrant Description	Amount	Rpt	Accr	Service Dates	Transaction	Account/Formula Description	On Behalf of Name
29	50050 L & S CONSTRUCTION CORP	03-310-000-0000-6501	Add Binder to Gravel	4,386.65				1	ROAD MAINTENANCE SUPPLIES & MA	N
	50050 L & S CONSTRUCTION CORP			4,386.65				1		
30	53227 LOFFLER COMPANIES INC	03-301-000-0000-6310	Copier Contract	149.26				1	OFFICE EQUIPMENT REPAIR & MAIP	N
	53227 LOFFLER COMPANIES INC			149.26				1		
31	55610 M-R SIGN CO	03-310-000-0000-6501	Signs	4,746.24				1	ROAD MAINTENANCE SUPPLIES & MA	N
	55610 M-R SIGN CO			4,746.24				1		
33	56300 MEADOWLAND FARMERS COOP	03-330-000-0000-6251	LP GAS	1,088.16					UTILITIES	N
32	56300 MEADOWLAND FARMERS COOP	03-330-000-0000-6503	Forklift Cylinder	30.53				2	EQUIPMENT REPAIR PARTS & SUPP	N
	56300 MEADOWLAND FARMERS COOP			1,088.69				2		
34	56865 MIDSTATES EQUIPMENT & SUPPLY	03-330-000-0000-6503	Repair Parts	55.77				1	EQUIPMENT REPAIR PARTS & SUPP	N
	56865 MIDSTATES EQUIPMENT & SUPPLY			55.77				1		
35	57397 MN DEPT OF TRANSPORTATION	03-320-000-0000-6291	SAP 064-599-121 Material Testi	444.75				1	PROFESSIONAL & TECHNICAL SERV	N
	57397 MN DEPT OF TRANSPORTATION			444.75				1		
36	63540 NORTH CENTRAL INTERNATIONAL INC	03-330-000-0000-6503	Repair Parts	1,386.95				1	EQUIPMENT REPAIR PARTS & SUPP	N
	63540 NORTH CENTRAL INTERNATIONAL INC			1,386.95				1		
38	63622 NORTHERN SAFETY TECHNOLOGY INC	03-330-000-0000-6306	Repair Labor	2,299.75					MAINTENANCE - EQUIPMENT	N
37	63622 NORTHERN SAFETY TECHNOLOGY INC	03-330-000-0000-6503	Repair Parts	2,494.11				2	EQUIPMENT REPAIR PARTS & SUPP	N
	63622 NORTHERN SAFETY TECHNOLOGY INC			4,793.86				2		
39	63625 NORTHERN STATES SUPPLY INC	03-310-000-0000-6501	Sign Maint	25.68				1	ROAD MAINTENANCE SUPPLIES & MA	N
	63625 NORTHERN STATES SUPPLY INC			25.68				1		

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

IFX 4/26/23 6:24PM
3 ROAD AND BRIDGE

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bnf #	Account/Formula Description	1099
43	64505	OLSEN CHAIN & CABLE INC 03-330-000-0000-6502			491.11	Shop Supplies	1 Transactions			SHOP MATERIALS & SUPPLIES	N
	64505	OLSEN CHAIN & CABLE INC			491.11						
41	64521	OLSON CHEVROLET 03-330-000-0000-6306			529.40	Repair Labor				MAINTENANCE - EQUIPMENT	N
40		03-330-000-0000-6503			1,091.61	Repair Parts				EQUIPMENT REPAIR PARTS & SUPP	N
42		03-330-000-0000-6503			35.22	Filters				EQUIPMENT REPAIR PARTS & SUPP	N
	64521	OLSON CHEVROLET			1,656.23		3 Transactions				
44	71350	PIZZA RANCH 03-301-000-0000-6332			306.00	Safety Training	1 Transactions			STAFF DEVELOPMENT	N
	71350	PIZZA RANCH			306.00						
45	76038	RED ROCK QUARRY INC 03-310-000-0000-6501			16,595.47	Road Maint	1 Transactions			ROAD MAINTENANCE SUPPLIES & M	N
	76038	RED ROCK QUARRY INC			16,595.47						
46	76758	REDWOOD TIRE SERVICE INC 03-330-000-0000-6306			292.95	Labor				MAINTENANCE - EQUIPMENT	N
47		03-330-000-0000-6503			3,579.96	Tires				EQUIPMENT REPAIR PARTS & SUPP	N
	76758	REDWOOD TIRE SERVICE INC			3,872.91		2 Transactions				
48	78815	RSS GROUP INTERNATIONAL INC 03-330-000-0000-6502			503.10	Shop Supplies	1 Transactions			SHOP MATERIALS & SUPPLIES	N
	78815	RSS GROUP INTERNATIONAL INC			503.10						
50	79500	RUNNINGS FARM & FLEET 03-330-000-0000-6502			403.53	Shop Supplies				SHOP MATERIALS & SUPPLIES	N
49		03-330-000-0000-6503			92.17	Repair Parts				EQUIPMENT REPAIR PARTS & SUPP	N
	79500	RUNNINGS FARM & FLEET			495.70		2 Transactions				
52	80075	SAFETY-KLEEN SYSTEMS INC 03-330-000-0000-6502			125.44	Shop Supplies	1 Transactions			SHOP MATERIALS & SUPPLIES	N
	80075	SAFETY-KLEEN SYSTEMS INC			125.44						
53	80084	SALFER WELDING & MANUFACTURING 03-330-000-0000-6306			65.00	Labor	1 Transactions			MAINTENANCE - EQUIPMENT	Y
	80084	SALFER WELDING & MANUFACTURING			65.00						

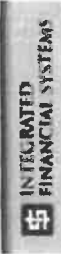


***** Redwood County *****

IFX 4/26/23 6:24PM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
81914	SIGN SOLUTIONS USA	03-310-000-0000-6501			445.55	Telespar	1 Transactions		ROAD MAINTENANCE SUPPLIES & M	N
81914	SIGN SOLUTIONS USA				445.55					
82465	SMI & HYDRAULICS	03-330-000-0000-6306			475.00	Labor			MAINTENANCE - EQUIPMENT	N
82465	SMI & HYDRAULICS	03-330-000-0000-6503			321.97	Repair Parts	2 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
82465	SMI & HYDRAULICS				796.97					
83965	SUMMIT FIRE PROTECTION	03-330-000-0000-6305			74.00	Monitoring	1 Transactions		BLDG - REPAIRS & MAINTENANCE	N
83965	SUMMIT FIRE PROTECTION				74.00					
86020	TBEI INC	03-330-000-0000-6503			523.08	Repair Parts	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
86020	TBEI INC				523.08					
86350	TERSTEEGS HOLIDAY MARKET	03-301-000-0000-6332			82.99	Cookies for Township Meeting	1 Transactions		STAFF DEVELOPMENT	N
86350	TERSTEEGS HOLIDAY MARKET				82.99					
88743	TRUCK CENTER COMPANIES	03-330-000-0000-6503			78.00	Anti-Freeze			EQUIPMENT REPAIR PARTS & SUPP	Y
88743	TRUCK CENTER COMPANIES	03-330-000-0000-6503			281.16	Repair Parts			EQUIPMENT REPAIR PARTS & SUPP	Y
88743	TRUCK CENTER COMPANIES	03-330-000-0000-6503			802.02	Batteries	3 Transactions		EQUIPMENT REPAIR PARTS & SUPP	Y
88743	TRUCK CENTER COMPANIES				1,161.18					
89002	TURBES AG SALES & SERVICE LLC	03-330-000-0000-6306			151.50	Labor			MAINTENANCE - EQUIPMENT	Y
89002	TURBES AG SALES & SERVICE LLC	03-330-000-0000-6503			8.50	Repair Parts	2 Transactions		EQUIPMENT REPAIR PARTS & SUPP	Y
89002	TURBES AG SALES & SERVICE LLC				160.00					
90428	UNIQUE PAVING MATERIALS	03-310-000-0000-6501			3,914.00	Patching	1 Transactions		ROAD MAINTENANCE SUPPLIES & M	N
90428	UNIQUE PAVING MATERIALS				3,914.00					
91159	VAULT HEALTH	03-310-000-0000-6507			59.38	Drug Testing	1 Transactions		MISCELLANEOUS EXPENSES	N
91159	VAULT HEALTH				59.38					



*** Redwood County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

IFX 4/26/23 6:24PM
3 ROAD AND BRIDGE

Vendor No.	Vendor Name	Account/Formula	Accf	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bnf #	Account/Formula Description	On Behalf of Name
66	92281	WALMART COMMUNITY			12.98	Coffe for Safety Training	2 Transactions			STAFF DEVELOPMENT	N
67	92281	WALMART COMMUNITY			15.85	Office Supplies	2 Transactions			OFFICE SUPPLIES	N
					28.83						
68	99200	Z DOORMEN			100.00	Building Maint	1 Transactions			BLDG - REPAIRS & MAINTENANCE	Y
					100.00						
69	99290	ZIEGLER INC			2,563.99	Labor	2 Transactions			MAINTENANCE - EQUIPMENT	N
70	99290	ZIEGLER INC			5,819.30	Repair Parts	2 Transactions			EQUIPMENT REPAIR PARTS & SUPP	N
					8,383.29						
3 Fund Total:					95,247.54	ROAD AND BRIDGE	48 Vendors	48 Vendors	70 Transactions	70 Transactions	
Final Total:					95,247.54		48 Vendors	48 Vendors	70 Transactions	70 Transactions	

IFX
4/26/23

6:24PM

*** Redwood County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	Fund	AMOUNT	Name
	3	95,247.54	ROAD AND BRIDGE
All Funds		95,247.54	Total

Approved by:

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ROAD & BRIDGE

**ABSTRACT OF SALARIES AND MEALS PAYABLE ALLOWED BY THE
BOARD OF REDWOOD COUNTY COMMISSIONERS**

AT THE COUNTY BOARD MEETING OF May 2 , 2023.

FUND 03-301

SALARIES (PER DIEMS) PAYABLE

Y=184-0

N=184-3

-----COMMISSIONER-----	----NO.----	--PERA Y/N--	-----AMOUNT-----
Dave Forkrud	120		
Bob VanHee	119		
Dennis Groebner	118		
Jim Salfer	117		
Rick Wakefield	1205		
TOTAL			\$ _____

MEALS PAYABLE (182-3)

-----EMPLOYEE-----	----NO.----	-----AMOUNT-----
Lucas Dellwo	2201	13.75
Jamie Larsen	1596	13.75
Jerry Jenniges	1579	13.75
Roger Polkow	1557	13.75
Jacqueling Reck	2230	29.74
Robin Kokesch	512	28.11
TOTAL		\$112.85

**APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF REDWOOD
COUNTY COMMISSIONERS ON THIS 2 DAY OF
 May , 2023.**

Chair, Redwood County Board of Commissioners

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Frank Klesch
 Event (Attach Registration Info): MLHMA Conference
 Location of Event: St. Cloud, MN
 Date(s) of Event: 4/19 to 4/21/2023

Circle Type:

Personal Reimbursement or County Credit Card

- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$		12.96			
Dinner \$	15.15				
Total Spent/Day:	15.15	12.96			

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration **DID NOT** include meal costs being submitted by employee:

Employee Signature: Frank Klesch

Green Mill
100 4th Ave S
St. Cloud, MN 56301
320-259-6455
Store # 018

APPLEBEE'S
NEIGHBORHOOD GRILL & BAR
4190 W. Division Street
St. Cloud, MN 56301
320-251-8686

Check 25-1
Juan S.
Guests 0

Table 11
4/19/2023
12:32 PM

GARLIC CHEESE BREAD	11.99
CHICKEN CAESAR SALAD	13.99
Subtotal	25.98
Tax	2.24
TOTAL	28.22
BALANCE DUE	28.22

Pay w/ Cash & Save!
3% Cash Discount Available.
Enjoy \$5 off your next food purchase!
Visit HightopHospitalitySurvey.smg.com.
Take the survey in the next 3 days, and
bring this back with the validation.
Validation Code: _____
Rewards Members: Enter your phone number
(_____) - _____ - _____
Not a member? To join, ask your server!

Already a loyalty member?

Scan QR code below to add points:

NM7F-UNJ1-9WH9-35DE

CONSTANCE S TB#43
DATE: 04-21-23 TIME: 02:44 PM GUESTS: 2
Check #:8217-1900599

1 WATER	0.00
1 3 CHZ CHX PEN	15.29
1 GRI CHX BRST	11.99
***** GUEST # 1 SUB-TOTAL:	29.63

Check TOTAL: 27.28
TAX: 2.35

Total Due: 29.63

Gratuity Examples
15 % Tip = \$4.44
18 % Tip = \$5.33
20 % Tip = \$5.93

DUPLICATE # 1

49th Annual Conference Minnesota County Highway Accountants Association

April 19-21, 2023
Best Western Plus - Kelly Inn
St. Cloud, Minnesota



Wednesday, April 19, 2023

- Noon** Conference Registration Opens
- 1:00 p.m.** Welcome
(Recognition of new accountants)
- 1:30** General Communication
Scott Nelson,
Leadership Communications
Coach/Trainer
- 3:00** Break
- 3:15** District Round Table Meetings
- 4:15** Business Meeting
- 5:00** Dinner
- 7:00-9:00** Escape Boxes

Thursday, April 20, 2023

- 7:00 a.m.** Breakfast
- 8:00** Welcome
Sarah Utsch, Stearns County Financial Director
- 8:15** State Aid Accountant Refresher,
Website Training, & Q&A
Cindy Degener, Mohamed, Farah, John Fox,
Robin Sterzinger, Mike Kilanowski, and
Andrea LaGow, MN/Dot State Aid
- 9:45** Break
- 10:00** Funding Exchanges, Solicitations, &
DCP Process
Elisa Bottos, State Aid Delivery Engineer and
Rachel Broughton., Federal Aid Agreement &
Special Programs Engineer

- 11:00** County Engineers Update
JinYeene Neumann, Carlton County Engineer
- 11:30 a.m.** Lunch
- 12:30 p.m.** How to Prepare for an Audit &
GASB 87 Leases
Doug Host, CPA, Principal and Danny Loch,
CPA, Manager, CliftonLarsonAllen (CLA)
- 1:45** Cyber Security/Fraud
Heather Laron-Blakestad,
Communications Manager,
Minnesota Counties Intergovernmental Trust (MCIT)
- 2:45** Break
- 3:00** Budget/Levy Discussion
Stephanie Buss,
Stevens County Auditor/Treasurer and
Heather Olson,
Wadena County Auditor/Treasurer
- 4:00** Adjourn
- 6:00** Annual Banquet

Friday, April 21, 2023

- 7:00 a.m.** Breakfast
- 8:00** It Takes 4 To Tango...these People Are
Not Difficult, They Are Just Different
Candy Whirley, MM, CSP SBG Services, LLC
- 10:30** Break
- 10:45** MCHAA Business Meeting
- 11:45** Adjourn

Sponsored by:

Minnesota County Highway Accountants Association

Location and Accommodations

The conference will be held at the Best Western Plus Kelly Inn, 100 Fourth Avenue South, St. Cloud, Minnesota, 320-253-0606. A block of rooms are available for the conference. You will be linked to the Best Western Kelly Inn once you finish the registration process.

Preferred Lodging will be held until **March 18, 2023**.

Conference Registration

The conference registration fee this year includes various food options.

Conference Registration + Two Night Meal Package: \$280.00

Conference Registration + Two Night Meal Package+ Additional Banquet Dinner: \$324.00

Conference Registration + Commuters Meal Package: \$185.00

Conference Registration + Commuters Meal Package + Banquet Dinner: \$229.00

Conference Registration + Commuters Meal Package + Two Banquet Dinners: \$273.00

Additional Banquet Dinner: \$44.00

Registrations should be received by **Monday, April 3, 2023**.

A refund of the registration fee, minus a \$50 cancellation fee, will be made if written cancellation is received by **Monday, April 10, 2023**.

Disability accommodations will be provided upon request.

Continuing Education Units

Unfortunately we can not offer CEU's this year.

For Program Information

Sheila Schroeder at 507-725-3925

Sheila.Schroeder@co.houston.mn.us

For Registration Information

<https://www.visitstcloud.com/2023-mchaa-annual-conference/>

Planning Committee

Sarah Belden, Mower County

Carrie Hager, Wabasha County

Jessica Brennan, Dodge County

Brandon Leisinger, Olmstead County

Colleen Werlein, Winona County

Julie Huneke, Goodhue County

Lisa Peterson, Freeborn County

Michele Maland, Rice County

Carrie Holmen, Steele County

Pam Schroeder, Fillmore County

Minnesota County Highway Accountants Association Officers

Erica Ellefson, Washington County, President

Sheila Schroeder, Houston County, Vice President

Lyle Mathison, Clearwater County, Secretary

Kristi Keeler, Sherburne County Treasurer

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Jacqueline Reck
 Event (Attach Registration Info): MCHFA Conference
 Location of Event: St. Cloud, MN
 Date(s) of Event: 4-19-23, 4-20-23, 4-21-23

Circle Type: Personal Reimbursement or County Credit Card

- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date: 4-19-23	Date: 4-21-23	Date:	Date:	Date:
Breakfast \$					
Lunch \$		16.67			
Dinner \$	13.07				
Total Spent/Day:	13.07	16.67			

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration **DID NOT** include meal costs being submitted by employee:

Employee Signature: Jacqueline Reck

Green Mill
100 4th Ave S
St. Cloud, MN 56301
320-259-6455
Store # 018

APPLEBEE'S
NEIGHBORHOOD GRILL & BAR
4190 W. Division Street
St. Cloud, MN 56301
320-251-8686

Check 25-1
Juan S.
Guests 0

CONSTANCE S TB#43
DATE: 04-21-23 TIME: 02:44 PM GUESTS: 2
Check #: 8217-1900599

GARLIC-CHEESE-BREAD 11.99
CHICKEN CAESAR SALAD 13.99

1 WATER 0.00
3 CHZ-CHX-PEN 15.29
1 GRL CHX BRST 11.99
***** GUEST # 1 SUB-TOTAL: 29.63

Subtotal 25.98
Tax 2.24
TOTAL 28.22

Check TOTAL: 27.28
TAX: 2.35

BALANCE DUE 28.22

Total Due: 29.63

Pay w/ Cash & Save!
3% Cash Discount Available.
Enjoy \$5 off your next food purchase!
Visit HightopHospitalitySurvey.smg.com.
Take the survey in the next 3 days, and
bring this back with the validation.
Validation Code: _____
Rewards Members: Enter your phone number
(_____) - _____
Not a member? To join, ask your server!

Gratuity Examples
15 % Tip = \$4.44
18 % Tip = \$5.33
20 % Tip = \$5.93

DUPLICATE # 1

Already a loyalty member?

Scan QR code below to add points:

NM7F--UNJ1-9WH9-35DE

49th Annual Conference Minnesota County Highway Accountants Association

April 19-21, 2023
Best Western Plus - Kelly Inn
St. Cloud, Minnesota



MCHAA

Minnesota County
Highway Accountants
Association

Wednesday, April 19, 2023

- Noon** Conference Registration Opens
- 1:00 p.m.** Welcome
(Recognition of new accountants)
- 1:30** General Communication
Scott Nelson,
Leadership Communications
Coach/Trainer
- 3:00** Break
- 3:15** District Round Table Meetings
- 4:15** Business Meeting
- 5:00** Dinner
- 7:00-9:00** Escape Boxes

Thursday, April 20, 2023

- 7:00 a.m.** Breakfast
- 8:00** Welcome
Sarah Utsch, Stearns County Financial Director
- 8:15** State Aid Accountant Refresher,
Website Training, & Q&A
Cindy Degener, Mohamed , Farah, John Fox,
Robin Sterzinger, Mike Kilanowski, and
Andrea LaGow, MN/Dot State Aid
- 9:45** Break
- 10:00** Funding Exchanges, Solicitations, &
DCP Process
Elisa Bottos, State Aid Delivery Engineer and
Rachel Broughton., Federal Aid Agreement &
Special Programs Engineer

- 11:00** County Engineers Update
JinYeene Neumann, Carlton County Engineer
- 11:30 a.m.** Lunch
- 12:30 p.m.** How to Prepare for an Audit &
GASB 87 Leases
Doug Host, CPA, Principal and Danny Loch,
CPA, Manager, CliftonLarsonAllen (CLA)
- 1:45** Cyber Security/Fraud
Heather Laron-Blakestad,
Communications Manager,
Minnesota Counties Intergovernmental Trust (MCIT)
- 2:45** Break
- 3:00** Budget/Levy Discussion
Stephanie Buss,
Stevens County Auditor/Treasurer and
Heather Olson,
Wadena County Auditor/Treasurer
- 4:00** Adjourn
- 6:00** Annual Banquet

Friday, April 21, 2023

- 7:00 a.m.** Breakfast
- 8:00** It Takes 4 To Tango...these People Are
Not Difficult, They Are Just Different
Candy Whirley, MM, CSP SBG Services, LLC
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Location and Accommodations

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Conference Registration + Two Night Meal Package+ Additional Banquet Dinner: \$924.00
Conference Registration + Commuters Meal Package: \$185.00
Conference Registration + Commuters Meal Package + Banquet Dinner: \$229.00
Conference Registration + Commuters Meal Package + Two Banquet Dinners: \$273.00
Additional Banquet Dinner: \$44.00

Registrations should be received by **Monday, April 3, 2023**.

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Sheila.Schroeder@co.houston.mn.us

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Minnesota County Highway Accountants Association Officers

Erica Ellefson, Washington County, President
Sheila Schroeder, Houston County, Vice President
Lyle Mathison, Clearwater County, Secretary
Kristi Keeler, Sherburne County Treasurer

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Lucas Deltoro
 Event (Attach Registration Info): Plow Truck Meeting
 Location of Event: Crystal
 Date(s) of Event: 4-13-23

Circle Type: Personal Reimbursement or County Credit Card

- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$	13.75				
Dinner \$					
Total Spent/Day:	13.75				

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration **DID NOT** include meal costs being submitted by employee:

Employee Signature: *Lucas Deltoro*



Pizza Ranch #5325 507-354-7772
1927 S. BROADWAY
New Ulm, MN 56073
Tell us how we are doing by visiting
www.pizzaranchfeedback.com
We will weekly select 2 winners to
receive a \$100 gift card. See site for
details.

Order# 4853541
DineIn
Server: BRENNAN C
Date: 4/13/23, 11:54 AM

Adult Buffet	\$12.75 ✓
Total Item Count:	1
Subtotal:	\$12.75
Total Tax:	\$1.00 ✓
Total:	\$13.75

Visit ranchrewards.com or call

10345

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Jerry Jennings
 Event (Attach Registration Info): Flow Trucks meeting
 Location of Event: ~~Flow Trucks meeting~~ Crystal
 Date(s) of Event: 4-13-23

Circle Type: Personal Reimbursement or County Credit Card

- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date: <u>4-13-23</u>	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$	<u>\$13.75</u>				
Dinner \$..				
Total Spent/Day:	<u>\$13.75</u>				

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration DID NOT include meal costs being submitted by employee:

Employee Signature: Jerry Jennings



Pizza Ranch #5325 507-354-7772
1927 S. BROADWAY
New Ulm, MN 56073

Tell us how we are doing by visiting
www.pizzaranchfeedback.com
We will weekly select 2 winners to
receive a \$100 gift card. See site for
details.

Order# 4853740
DineIn
Server: BRENNAN C
Date: 4/13/23, 11:56 AM

Adult Buffet	\$12.75 ✓
Total Item Count:	1
Subtotal:	\$12.75
Total Tax:	\$1.00 ✓
Total:	\$13.75 ✓

visit ranchrewards.com or call

V2203

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Jamie Larken
 Event (Attach Registration Info): Plum Truck Meeting
 Location of Event: Crystal
 Date(s) of Event: 4/13/2022

Circle Type: Personal Reimbursement or County Credit Card

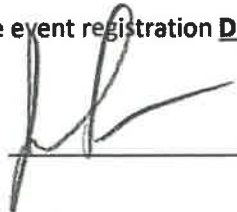
- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$	13.75				
Dinner \$					
Total Spent/Day:	13.75				

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration **DID NOT** include meal costs being submitted by employee:

Employee Signature: 



Pizza Ranch #5325 507-354-7772
1927 S. BROADWAY
New Ulm, MN 56073

Tell us how we are doing by visiting
www.pizzaranchfeedback.com
We will weekly select 2 winners to
receive a \$100 gift card. See site for
details.

Order# 4853681
DineIn
Server: BRENNAN C
Date: 4/13/23, 11:55 AM

Adult Buffet \$12.75 ✓

Total Item Count: 1

Subtotal: \$12.75
Total Tax: \$1.00 ✓

Total: \$13.75

Loyalty Summary
Card #: **791002
Jamie Larsen
Loyalty

Points Earned 13
Points Balance 60

visit ranchrewards.com or call

V1936

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Roger Polkow
 Event (Attach Registration Info): Flow Trucks Meeting
 Location of Event: Crysteel
 Date(s) of Event: 4/13/2023

Circle Type: Personal Reimbursement or County Credit Card

- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$	13.75				
Dinner \$					
Total Spent/Day:	13.75				

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration **DID NOT** include meal costs being submitted by employee:

Employee Signature: 



Pizza Ranch #5325 507-354-7772
1927 S. BROADWAY
New Ulm, MN 56073

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We will weekly select 2 winners to
receive a \$100 gift card. See site for
details.

Order# 4853627

DineIn

Server: BRENNAN C

Date: 4/13/23, 11:55 AM

Adult Buffet	\$12.75 ✓
Total Item Count:	1
Subtotal:	\$12.75
Total Tax:	\$1.00 ✓
Total:	\$13.75

Visit ranchrewards.com or call
855-321-3401 for more details.



REQUEST FOR BOARD ACTION

Requested Board Date:	May 2, 2023	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Nick B.		
Land lease - Dennis Hemish	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Renew land lease of farm land to Dennis Hemish.

Execute lease agreement for 2023.

Background Information:

Redwood County leases 8.4 tillable acres, that is part of the Plum Creek Park property, to Dennis Hemish. The rental rate is proposed to be \$250 per acre, for a total of \$2,025.00. This is the same rate as 2022.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

LEASE AGREEMENT

This Agreement entered into this ____ day of _____, 2023, by and between Redwood County, a political subdivision of the State of Minnesota, (“Lessor”), and Dennis Hemish, an individual, (“Lessee”), witnesseth as follows:

I. Term.

The term of this Lease shall be for one year commencing on April 15, 2023 and ending on the date the Lessee has fully removed the growing crop on the premises in the fall of 2023 or on December 31, 2023, whichever occurs first, unless sooner terminated as herein provided.

II. Demise and Description of Premises

The Lessor, in consideration of the rents, promises, and covenants contained herein, Leases to Lessee the following described property situated in the County of Redwood, and State of Minnesota:

See Exhibit “A” attached hereto.

III. Rent

Lessee agrees to pay Lessor rent for the property in the sum of \$250.00 per acre for an agreed amount of \$ 2,025.00 per year, to be paid on or before April 20th of each rental year.

Lessor agrees that the Lessee, upon paying the rent and complying with the terms and conditions of this Lease, shall quietly and peaceably have, hold and enjoy the premises for the term of this Lease.

IV. Payment of Costs and Expenses

Costs and expenses of any kind whatsoever in connection with the use, operation, and maintenance of the premises, and all activities conducted thereon shall be the sole responsibility of Lessee and the Lessor shall have no responsibility of any kind for any of said costs and/or expenses thereof.

V. Use of Premises

Subject to the other terms and provisions contained herein, the Lessee shall be permitted to use the premises for any agricultural purposes only.

Hunting and trapping is prohibited upon the premises.

Lessee shall immediately notify Lessor of any washouts, cave-ins, slides, building damage,

or other dangerous conditions on the premises or landfill portion of the property.

Furthermore, during the term of this Lease, the Lessee shall comply with all applicable laws affecting the premises, the breach of which might result in any penalty on the Lessor or the forfeiture of the Lessor's title to the premises. The Lessee shall not commit or allow to be committed any waste or nuisance on the premises. Lessee shall be solely responsible for any violation of any applicable laws affecting the premise and for any waste or nuisance on the premises.

Lessee does hereby agree with Lessor to destroy all noxious weeds growing on the premises, declared by Minnesota or federal statute to be nuisances, within the time as prescribed by law, and shall keep all roadways and other parts of land, not in crop, mowed and free from growing weeds, Lessor or his agent shall have the right to enter upon said premises at any time.

Lessee shall be solely responsible for all care and upkeep of the leased premises.

Lessee shall, at the expiration of the term of this Lease, quietly yield and surrender the leased premises to the Lessor in as good a condition as when taken and further covenants to return the premises to the Lessor without fall tillage or application of pesticides, herbicides or fertilizer.

VI. Right to Sublease.

The Lessee shall not assign this Agreement nor sublet the leased premises to any other party without the prior written consent of the Lessor.

VII. Notices.

All communications, demands, notices, or objections permitted or required to be given or served under this Lease Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person to the other party or its authorized agent or deposited in the United States Mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, or if telegraphed, by prepaid telegram, and addressed to the other party to this Lease, to the address set forth next to such party's signature at the end of this Lease Agreement, or if to a person not a party to this Lease, to the address designated by a party to this Lease in the foregoing manner. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner.

Commencing on the tenth (10th) day after the giving of such notice, such newly designated address shall be such party's address for the purposes of all communications, demands, notices, or objections permitted or required to be given or served under this Lease.

VIII. Mechanics' Liens.

The Lessee hereby covenants and agrees that the Lessee will not permit or allow any

mechanics' or materialmen's liens to be placed on the Lessor's interest in the premises during the term hereof.

IX. Indemnification of Lessor.

The Lessor shall not be liable, and the Lessee shall indemnify, save, hold harmless, and defend the Lessor, for any claim, loss, injury, death, or damage arising from or in any way related to the Lessee's use of the premises to persons or property which may at any time be suffered or sustained by the Lessee or by any person whosoever may at any time be using or occupying or visiting the premises, or be in, on, or about the premises, whether such loss, injury, death, or damage shall be caused by or in any way result from or arise out of any act, omission, negligence, or intentional misconduct of the Lessee or of any occupant, subtenant, visitor, or user of any portion of the premises or shall result from or be caused by any other matter or thing whether of the same kind as or of a different kind than the manner or things above set forth, and the Lessee shall indemnify the Lessor against all claims, liability, loss or damage whatsoever on account of any such loss, injury, death, or damage.

Lessee shall obtain liability insurance to cover this indemnity agreement with a minimum policy limit of \$300,000 naming Lessor as an additional insured. Lessee shall mail a certificate of said insurance evidencing to Lessor at Redwood County on the date of this Lease.

X. Attorney's Fees.

If any action at law or in equity shall be brought to recover any rent under this Lease, on account of any breach of the Lease, or to enforce or interpret any of the covenants, terms, or conditions of this Lease, or for the recovery of the possession of the premises, the prevailing party shall be entitled to recover from the other party as part of the prevailing party's cost, reasonable attorney's fees, the amount of which shall be fixed by the Court and shall be made a part of any judgment or decree.

XI. Termination of Lease.

The Lease shall terminate at the end of the Term described in Section I herein unless otherwise extended for one year as provided in Section XIX or in the event of default by Lessee described in Section XII. This Lease will not renew automatically after the end of the term. Lessee shall not remain in possession of the premises after the expiration of this Lease.

Both Lessor and Lessee have the option of terminating this Lease prior to the end of the Term described herein. This Lease is terminable upon either party giving 60 days written notice to the other party. Termination of the Lease by either party as described in this paragraph shall be deemed "default" and subject to the provisions of Paragraph XII herein.

XII. Default.

In the event of any default of this Lease by the Lessee, the Lessor, in addition to the other

rights or remedies it may have, shall have the immediate right of reentry and may remove all persons and property otherwise from the premises; such property may be removed and stored in a public warehouse or elsewhere at the cost of and for the account of the Lessee. Should the Lessor elect to reenter as herein provided, or should it take possession pursuant to legal proceedings or pursuant to any notice provided by law, the Lessor may either terminate this Lease or it may from time to time, without terminating this Lease, relet the premises or any part thereof for such term or terms (which may be for a term extending beyond the term of this Lease) and at such rental or rentals and on such other terms and conditions as the Lessor in the sole discretion of Lessor may deem advisable, with the right to make alterations and repairs to the premises. On such reletting (a) the Lessee shall be immediately liable to pay the Lessor, in addition to any indebtedness, other than the rent due hereunder, the expenses of such reletting and of such alterations and repairs incurred by the Lessor and the amount, if any, by which the rent reserved in this Lease for the period of such reletting, up to but not beyond the term of this Lease, exceed the amount agreed to be paid as rent for the premises for such period on such reletting, or (b) at the option of the Lessor, rents received by such Lessor from such reletting shall be applied first to the payment of any indebtedness other than rent due hereunder from the Lessee to the Lessor; second, to the payment of any expenses of such reletting and of such alterations and repairs; third, to the payment of rent due and unpaid hereunder; and the residue, if any, shall be held by the Lessor and applied in payment of future rent as it may become due and payable hereunder. If the Lessee has been credited with any rent to be received by such reletting under option (a) hereof and if such rent shall not be promptly paid to the Lessor by the new tenant or if such rentals received from such reletting under option (b) hereof during any month is less than that to be paid under that month by the Lessee hereunder, the Lessee shall pay any such deficiency to the Lessor.

No such reentry or taking possession of the premises by the Lessor shall be construed as an election on the part of the Lessor to terminate this Lease unless a written notice of such intention is given to the Lessee or unless a determination thereof is determined by a Court of competent jurisdiction. Notwithstanding such reletting without termination, the Lessor may at any time thereafter elect to terminate this Lease for such previous breach. Should the Lessor at any time terminate this Lease for any breach, in addition to any other remedy it may have, the Lessor may recover from the Lessee all damages incurred by reason of such breach, including the cost of recovering the premises and including the worth at the time of such termination of the excess, if any, of the amount of rent and charges equivalent to rent reserved in this Lease for the remainder of the stated term over the then reasonable rental value of the premises for the remainder of the stated term, all of which amounts shall be immediately due and payable from the Lessee to the Lessor.

XIII. Lessor's Right to Perform

In addition to any other provision contained herein, in the event that the Lessee shall be in default hereunder by failing or neglecting to do or perform any act or thing herein provided by it to be done or performed, and such failure shall continue for a period of thirty (30) days after written notice from the Lessor thereof, the Lessor may at the Lessor's option do or perform, or cause to done or performed, such act or thing, and the Lessor shall not be liable, or be held liable

or in any way responsible for any loss, inconvenience, annoyance, or damage resulting to the Lessee on account thereof. The Lessee shall pay to the Lessor on demand the entire expense thereof, including compensation to the agents and employees of the Lessor.

The Lessor shall be permitted to enter the premises while exercising any right given to it by the terms of this section. Any act or thing done by the Lessor pursuant to the provisions of this section shall not be or be construed to be a waiver of any such default by Lessee, or as a waiver of any covenant, term, or condition herein contained for the performance thereof, or of any other right or remedy of the Lessor, hereunder or otherwise.

XIV. Surrender of Lease; Effect on Subleases.

The voluntary or other surrender of this Lease by the Lessee, or a mutual cancellation thereof, shall not work a merger and shall at the option of the Lessor terminate any or all existing subleases or subtenancies or may at the option of the Lessor operate as an assignment to it of any or all such subleases or subtenancies. The terms of this section shall be included in all such subleases.

XV. Ownership of Improvements on Termination of Lease

On the termination of this Lease for any cause, the Lessor shall become the absolute owner of any buildings or improvements of any nature or kind on the premises, regardless of who placed such buildings or improvements thereon, and the Lessee shall not thereafter have any interest whatsoever therein.

XVI. Time Is Of the Essence.

Time is of the essence of this Lease, and of each and every covenant, term, condition, and provision hereof.

XVII. No Partnership, Joint Venture or Fiduciary Relationship Created Hereby.

Nothing contained in this Lease shall be interpreted as creating a partnership, joint venture or relationship of principal and agent between the Lessor and the Lessee. It is understood and agreed that the sole relationship created hereby is one of landlord and tenant. All laws and statutes of the County of Redwood and the State of Minnesota relative to landlord and tenant relationship shall be applicable to the parties herein.

XVIII. Minnesota Law

This Lease shall be construed and enforced in accordance with the laws of the State of Minnesota.

XIX. Extension

The Lease Term contained in Section I may be extended, upon agreement of the Lessor and Lessee, for an additional one year period, provided the Lessee has satisfactorily complied with the terms and conditions of this Lease. Such extension shall be under the same terms and conditions stated in this Lease. Notice of intent to extend shall be given by Lessee at least sixty days, but not more than ninety days before the expiration of the Lease.

XX. Cumulative Rights

Except as otherwise expressly stated herein, no right or remedy herein conferred on or reserved to the Lessee or the Lessor is intended to be exclusive of any other right or remedy hereof provided by law, but each shall be cumulative, and in addition to, every other right or remedy given herein or not hereafter existing at law, in equity, or by statute.

XXI. Severable Provisions.

Each provision, section, sentence, clause, phrase, and word of this Lease is intended to be severable. If any provision, section, sentence, clause, phrase, and word hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the legality or validity of the remainder of this Lease.

XXII. Entire Agreement.

This Lease together with Exhibit A contains the entire understanding of the parties hereto with respect to the transactions contemplated hereby and supersedes all prior agreements and understandings between the parties with respect to such subject matter. No representations, warranties, undertakings, or promises, whether oral, implied, written, or otherwise, have been made by either party hereto to the other unless expressly stated in this Lease or unless mutually agreed to in a writing between the parties hereto after the date hereof, and neither party has relied on any verbal representations, agreements, or understandings not expressly set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Lease the day and year first above written.


LESSOR:

Redwood County
c/o Vicki Knobloch, County Administrator
PO Box 130
Redwood Falls, MN 56283

By: _____
Jim Salfer
Board Chair

By: _____
Vicki Knobloch
County Administrator

LESSEE



Dennis Hemish
16345 Bunker Avenue
Walnut Grove, MN 56180

Approved as to Form:

Jenna M. Peterson
Redwood County Attorney

Exhibit "A"

Legal Description

Rental of approximately 8.4 tillable acres in All that part of the Northeast Quarter of Section Thirty-five (35), Township One Hundred Nine (109) North, Range Thirty-nine (39) West, Redwood County, Minnesota, being more particularly described as follows: Commencing at the northwest corner of the Southwest Quarter of said Northeast Quarter; thence South 00 degrees 07 minutes 42 seconds East, bearing based on Redwood County Coordinate System, along the west line of the Southwest Quarter of said Northeast Quarter, a distance of 643.50 feet; thence North 89 degrees 47 minutes 18 seconds East a distance of 620.00 feet, thence North 00 degrees 15 minutes 42 seconds West a distance of 417.06 feet, to the point of beginning; thence continuing North 00 degrees 15 minutes 42 seconds West a distance of 230.00 feet, to a point on the north line of the Southwest Quarter of said Northeast Quarter; thence North 89 degrees 27 minutes 30 seconds East, along said north line, a distance of 693.18 feet, to the southwest corner of the Northeast Quarter of said Northeast Quarter; thence continuing North 89 degrees 27 minutes 30 seconds East, along the south line of the Northeast Quarter of said Northeast Quarter, a distance of 125.00 feet; thence North 00 degrees 16 minutes 48 seconds West, parallel to the west line of the Northeast Quarter of said Northeast Quarter, a distance of 1029.62 feet, to a point on a line which is 294 feet south and parallel with the north line of the Northeast Quarter of said Northeast Quarter; thence North 89 degrees 30 minutes 53 seconds East, parallel to said north line, a distance of 200.00 feet; thence South 00 degrees 16 minutes 48 seconds East, parallel to the west line of the Northeast Quarter of said Northeast Quarter, a distance of 1259.42 feet; thence South 89 degrees 27 minutes 30 seconds West, parallel to the north line of the Southwest Quarter of said Northeast Quarter, a distance of 1018.26 feet, to the point of beginning.



REQUEST FOR BOARD ACTION

Requested Board Date: May 2, 2023	Originating Department: Environmental
Preferred 2nd Date:	
Discussion Item:	Presenter: Nick B.
Coffee sales at Plum Creek Park	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Set prices for sale of coffee beans at the Plum Creek Park Office:

\$12 for a 1/2 pound bag
 \$14 for a 'variety pack' (2oz variety packs of 4 different coffee blends)

Background Information:

Crystal Knakmuhs, owner of Half-Pint Coffee Company of Walnut Grove, reached out to Adam Kletscher about selling her products at the park. She sells roasted coffee beans, that she roasts herself. She is in the process of getting her roasting space licensed with the MN Dept. of Ag. Licensing is supposed to be complete by early May. She proposes to sell the products to the Park at \$2 under the retail price (above), so the park will make \$2 on each sale. Knakmuhs will monitor the inventory and restock as needed.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date: May 2, 2023	Originating Department: Environmental
Preferred 2nd Date:	
Discussion Item:	Presenter: Nick B.
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Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

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Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	May 2, 2023	Originating Department:	Environmental
Preferred 2nd Date:	May 16, 2023		
Discussion Item:	Presenter: Nick B.		
County Aerial Imagery Update	estimated time needed:		5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve upgrading the 2023 Pictometry flyover imagery to 3-inch ortho mosaic at a cost of \$24,240.00, to be paid out of the buffer fund.

Background Information:

The upgrade will provide more detailed imagery than the imagery that were are currently contracted for. The current contract is for 3-inch imagery in the municipalities and 6-inch in the rural areas. The 3-inch imagery will assist county staff in conducting their work, including locating tile outlets, determining ditch buffer compliance, property valuation and other tasks, as well as providing a better product to the public via the imagery we make available on the internet.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty text box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	May 2, 2023	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Nick B.		
JD-91 Improvement EAW	estimated time needed:	10-15 minutes	
Board Action:	<input type="checkbox"/> Yes, action required	<input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

The joint drainage authority previously approved a petition for improvement on JD91, which primarily consists of new and larger pumps. The ditch was constructed so that it must be pumped under CSAH 46 into Timm's Lake, which is a DNR-owned WMA. The DNR required that we complete an Environmental Assessment Worksheet (EAW), which we hired Bolton and Menk to complete.

Background Information:

The budget for the EAW was \$22,000, which is roughly where costs were at upon the first submission. Typically, few or no comments are received on an EAW. However, the DNR made 87 comments on this EAW. Bolton and Menk responded to the comments. The DNR then made 30 additional comments. Bolton and Menk is working on responding to the 30 new comments with Env. Office assistance. Costs are currently at \$49,500. The DNR is now asking us to prepare a new hydro-cad water model, which is a large task. Bolton and Menk does not think a new model is necessary and we intend to meet with DNR to resolve this.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date: 5/2/2023	Originating Dept.: EDA
Preferred 2nd Date:	
Discussion Item:	Presenter: Briana Mumme
Adoption of Redwood County Section 3 Plan	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Adoption of the Section 3 Plan for Redwood County, as required by the Community Development Block Grant - Coronavirus (CDBG-CV) program.

Background Information:

Redwood County is a recipient of the CDBG-CV grant for the deployment of a fiber network within the city of Sanborn and Charlestown Township. The grant funds are from the Federal HUD program, administered by the State DEED office. As such the adoption of the Section 3 plan by the County is required. The Plan is to ensure when employing or contracting for HUD projects (to include our project), preference will be given to low- and very-low income persons or businesses. These provisions are included in the contract executed with Nuvera, who is completing the construction of the network.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Section 3 Plan for Redwood County

Redwood County in conjunction with Department of Employment and Economic Development Business and Community Development Division has the following plan to direct employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Section 3 is a HUD requirement that is intended to ensure that when employment or contracting opportunities are available on HUD funded projects, preference is given to low- and very low-income persons or businesses. Being a Section 3 Business is not required however, preference is given to those businesses.

Redwood County will attempt to recruit low-income residents through at least one of the following: local advertising media, notification at local county board meeting, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the Redwood County in which the Section 3 covered program or project is located, or participate in the one of the HUD program or other program which promotes the training or employment of Section 3 residents, or will participate in a HUD program or other program which promotes the award of contracts to businesses which meet the definition of Section 3.

Redwood County will require all contractors/subcontractors to complete and submit the Section 3 and Women or Minority Owned Business Form. While being a Section 3 business is not required for the program, Redwood County will give preference to qualified, competitive Section 3 businesses.

County Board of Commissioners, Chair

Date



REQUEST FOR BOARD ACTION

Requested Board Date:	5-2-2023	Originating Dept.:	AT
Preferred 2nd Date:			
Discussion Item:		Presenter:	Jean Price
Confession of Judgment Acknowledgement		estimated time needed:	5 minutes
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Acknowledge Confession of Judgment for parcel 88-131-4260.

Background Information:

Parcel #88-131-4260 - Eagle's Healing Nest (Delinquent 2019-2022) City of RWF - Confessed \$47,391.46 - made initial payment of 10% or \$4,739.20 and \$130 confession fee. The confession will have the remaining 90% spread out over 9 years at an interest rate of 10% with the 2nd payment coming due December 2024. Payments can be made anytime during the year. The amount collected in a confession are collected just like a delinquent payment. Current taxes must be paid each year before they become delinquent. Per MN Statute 279.37, subd. 3-5 - the legal right to confess judgment does not require the approval of the County Auditor or County Board, just notification that one has been accepted into the County Auditor's Office.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	5-16-2023	Originating Dept.:	AT
Preferred 2nd Date:			
Discussion Item:		Presenter:	Jean Price
Confession of Judgment Acknowledgement		estimated time needed:	5 minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Acknowledge Confession of Judgment for parcel 86-365-0095.

Background Information:

Parcel #86-365-0095 - Laura Klaas (Delinquent 2019-2022) City of Morgan - Confessed \$5,116.70 - made initial payment of 10% or \$511.67 and \$130 confession fee & additional forfeiture costs of \$243.77
 The confession will have the remaining 90% spread out over 9 years at an interest rate of 7% with the 2nd payment coming due December 2024. Payments can be made anytime during the year. The amount collected in a confession are collected just like a delinquent payment. Current taxes must be paid each year before they become delinquent.
 Per MN Statute 279.37, subd. 3-5 - the legal right to confess judgment does not require the approval of the County Auditor or County Board, just notification that one has been accepted into the County Auditor's Office.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	May 2, 2023	Originating Dept.:	Admin
Preferred 2nd Date:			
Discussion Item:	Presenter: Vicki K		
STS JPA FY 2024-2025	estimated time needed:	5 min	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve the Sentencing to Service program Joint Powers Agreement beginning July 1, 2023 through June 30, 2025 with the MN Dept of Corrections

Background Information:

Renewal of the STS Joint Powers Agreement. Redwood County's cost of the STS program is \$88,728 with reimbursement from the state of \$19,175 for a total county cost of \$69,553 annually.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

STATE OF MINNESOTA

ENCUMBRANCE WORKSHEET

State Accounting Information:

SWIFT Contract No. _____

Agency Contract Identification No.: _____

Agency: Corrections	Fiscal Year: 2024-2025	Vendor Number: 0000197342-001
Total Amount of Contract: \$38349.48	Amount of Contract First FY: \$19174.74	
Category Code:	Category Code:	Category Code:
Account Code:	Account Code:	Account Code:
Amount: \$19174.74	Amount: \$19174.74	Amount:
Accounting Distribution FY24:	Accounting Distribution FY25:	
Fund: 1000	Fund: 1000	
AppropID: P7836210	AppropID: P7836210	
Fin DeptID: P7836201	Fin DeptID: P7836201	
Agency Cost Code:	Agency Cost Code:	
Project:	Project:	
Activity:	Activity:	
Statewide Cost Code:	Statewide Cost Code:	
Amount: \$19174.74	Amount: \$19174.74	

Contract Start Date: July 1, 2023

Expiration Date: June 30, 2025

Contractor Name and Address: Redwood County, PO Box 130, Redwood Falls, MN, 56283

Social Security No. or Federal Employer I.D. No.: _____

Minnesota Tax I.D. No. (if applicable): _____

This Page Contains Private Data

Do Not Circulate

DO NOT REPRODUCE OR DISTRIBUTE EXTERNALLY WITHOUT EXPRESS

WRITTEN PERMISSION OF THE CONTRACTOR.



State of Minnesota

Joint Powers Agreement

SWIFT Contract Number: _____

This Agreement is between the State of Minnesota, acting through its Commissioner of Corrections (“State”) and Redwood County, PO Box 130, Redwood Falls, MN, 56283 (“Governmental Unit”).

Recitals

Under Minnesota Statute § 471.59, subdivision 10, the State is empowered to engage such assistance as deemed necessary. The State needs a community work service program called “Sentencing to Service” (STS) and provides support and training for counties who wish to operate similar programs.

Agreement

1. Term of Agreement

- 1.1. Effective Date: July 1st, 2023 or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
- 1.2. Expiration Date: June 30th, 2025 or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

2.1. GOVERNMENTAL UNIT DUTIES: Governmental Unit shall:

- 2.1.1. Identify non-dangerous individuals who are sentenced or authorized by the court to do community work service in lieu of a jail sentence, a fine, as a sole sanction, or eligible pursuant to other provisions in state law.
- 2.1.2. Employ 1 crew leader(s) who will supervise up to 10 offenders each approximately 40 hours per week, including the hour’s crew leaders spend for daily preparation and communication.
- 2.1.3. Supervise crew leader(s) who shall be responsible for coordination of crew activities and supervision of individuals.
- 2.1.4. Ensure that crew leader(s) have current certification in first aid and Cardio Pulmonary Resuscitation (CPR).
- 2.1.5. Require crew leader(s) to attend a minimum of 40 hours of job-related training annually – 24 hours of this training are mandatory “Advanced Crew Leader Training,” consisting of eight hours of chain saw training, plus 16 hours of program related topics all to be provided by the State. The Government Unit must reimburse the State for training fees for other training provided by the State and ensure that crew leaders do not use power equipment until trained by the State.
- 2.1.6. Require new crew leader(s) to attend any skill building training program provided by the State.
- 2.1.7. Ensure that the crew leader provides safety training for each crewmember relevant to the work performed in the STS program. Report all accidents or incidents involving crew leaders and individuals during crew work time to the State STS Supervisor.

- 2.1.8. Immediately report to the State's Authorized Representative all allegations of misconduct and disciplinary actions regarding crew leaders. Allow the State's Authorized Representative access to all STS crew leader employment and disciplinary records upon request.
- 2.1.9. Conduct activities to make the public aware of the program and the benefits to the citizens of the state.
- 2.1.10. Notify state agencies that STS services are available to them and ensure that projects performed under this agreement are divided proportionate to funding participation between the State and Governmental Unit.
- 2.1.11. Obtain any necessary permits, licenses or easements before beginning work on any project.
- 2.1.12. Certify in writing to the appropriate bargaining agent, that the work performed by individuals will not result in the displacement of currently employed workers or workers on seasonal layoff or layoff from substantially equivalent position including displacement such as reduction in hours of non-overtime work, wages or other employment benefits.
- 2.1.13. Submit program activity reports to the States Authorized representative within five working days after the end of each quarter on forms provided by the State.
- 2.1.14. Assume responsibility for proper disposal of any hazardous materials used in or on any project.

3. Payment

- 3.1. Consideration for all services performed by Governmental Unit pursuant to this agreement shall be paid by the STATE as follows: Compensation in an amount not to exceed \$19174.74 for FY24 and an amount not to exceed \$19174.74 for FY25 based on the following method of payment: Payments shall be made by the State promptly after Governmental Unit's presentation of *quarterly* invoices for services performed and acceptance of such services by the STATE'S Authorized Representative or DOC Supervisor Liaison to Purchaser.
- 3.2. The total obligation of the State under this Agreement will not exceed \$38349.48.

4. Authorized Representatives

- 4.1. The State's Authorized Representative is Dan Traun, 1450 Energy Park Drive, STE 200, St. Paul, MN 55108, Phone: 651-361-7120, email dan.traun@state.mn.us or his/her successor or delegate.
- 4.2. DOC Supervisor Liaison is Sarah Eischens, New Ulm District, 1 South State Street, PO Box 248, New Ulm, MN, 56073
- 4.3. The Governmental Unit's Authorized Representative is Vicki Knobloch Kletscher, Redwood County, PO Box 130, Redwood Falls, MN, 56283, Phone: 507-637-4016, email Vicki_K@co.redwood.mn.us, or his/her successor.

5. Assignment, Amendments, Waiver, and Contract Complete. Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.

6. Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors. **Waiver.** If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

7. Contract Complete. This Agreement contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Indemnification. In the performance of this Agreement, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or

- Breach of contract or warranty.

The Indemnifying Party is defined to include the Governmental Unit, the Governmental Unit's reseller, any third party that has a business relationship with the Governmental Unit, or Governmental Unit's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Agreement.

Nothing within this Agreement, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

9. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

10. Government Data Practices.

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the State's Authorized Representative as to how the Governmental Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.

11. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. **Termination.** The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party. Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

13. **E-Verify Certification (in accordance with Minn. Stat. § 16C.075).**

For services valued in excess of \$50,000, the Governmental Unit certifies that as of the date of services performed on behalf of the State, Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the State. The Governmental Unit is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EverifySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: _____

Signature: _____

Title: _____ Date: _____

SWIFT Contract No. _____

Governmental Unit

Print Name: _____

Signature: _____

Title: _____ Date: _____

State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____ Date: _____

Admin ID: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	05/02/2023	Originating Dept.:	RRRSWA
Preferred 2nd Date:	Next Available		
Discussion Item:		Presenter:	Vicki Knobloch-Kletscher
2023 Solid Waste Hauler Licenses		estimated time needed:	5 Minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve yearly Solid Waste Hauler Licenses for the following:
Purple Roll-Off

Background Information:

Since the 1970's, Redwood County has required its' haulers to apply and obtain a Solid Waste Haulers License from the County. At this time, I'd like to ask the Board for approval.

Each license requires a \$50.00/truck fee. \$2,500 was collected for 2022 licensing, but that amount can fluctuate each year with the number of trucks each hauler chooses to license.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

SOLID WASTE HAULERS LICENSE

Pursuant to Section V, Subd. 5, Solid Waste Ordinance of the
County of Redwood, State of Minnesota,

Purple Roll-Off

is authorized and is granted this license to collect and haul solid
waste for hire within the County of Redwood, State of Minnesota,
for and during the year ending December 31, 2023.

Dated, this 2nd day of May, 2023

BOARD OF REDWOOD COUNTY COMMISSIONERS

By: _____
Chairperson



REQUEST FOR BOARD ACTION

Requested Board Date:	May 2, 2023	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	Presenter: Vicki K		
Pheasants Forever Gambling Permit	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only		

If Action, Board Motion Requested:

Acknowledge Pheasants Forever Gambling Permit Application to be located in Delhi Township

Background Information:

Approval required by County Board prior to submission to the Secretary of State of MN

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Redwood County Pheasant Forever Previous Gambling Permit Number: X- 04353-23-031
Minnesota Tax ID Number, if any: ES 29354 Federal Employer ID Number (FEIN), if any: 41-1429149
Mailing Address: 25276 Co Hwy 7
City: Wabasso State: Mn Zip: 56293 County: Redwood
Name of Chief Executive Officer (CEO): James Zellner
CEO Daytime Phone: 507-829-6096 CEO Email: zellnerjim@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): _____
Physical Address (do not use P.O. box): 29446 370th St. Redwood Falls, Mn 56283
Check one:
 City: _____ Zip: _____ County: _____
 Township: Delhi Township Zip: 56283 County: Redwood
Date(s) of activity (for raffles, indicate the date of the drawing): _____
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p>The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: <u>Chairman Delhi Township</u> Date: <u>4/27/23</u></p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p>The application is acknowledged with no waiting period.</p> <p>The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p>The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 4/27/23
(Signature must be CEO's signature; designee may not sign)

Print Name: James Zellner

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

a copy of your proof of nonprofit status; and

application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

April 5, 2023

RECEIVED

APR 10 2023

COUNTY ADMINISTRATOR

Redwood County Board of Commissioners
403 South Mill Street
Redwood Falls, MN 56283

Dear Commissioners:

We are pleased to inform you that the properties listed below will be considered by the State Historic Preservation Review Board (SHPRB) for nomination to the National Register of Historic Places. The Register is the official national list of historic properties worthy of preservation. The agenda is as follows:

Joint Meeting of the State Historic Preservation Review Board and the Lower Sioux Indian Community Tribal Council

Lower Sioux Agency Historic District, (Additional Documentation and Boundary Increase), Redwood County*

(Author: Michelle M. Terrell, Two Pines Resource Group)

Cheyenne St. John, Lower Sioux THPO and David Mather, SHPO National Register Archaeologist will present this nomination.

Continued Meeting of the State Historic Preservation Review Board

Mni Owe Sni / Coldwater Spring, Hennepin and Ramsey Counties*

(Authors: Franky Jackson, Sisseton Wahpeton Oyate and Dan Ott, National Park Service)

David Mather, National Register Archaeologist will present this nomination. Franky Jackson will then speak on behalf of the Tribal Leaders Task Force, and Dan Ott will speak on behalf of the National Park Service.

He Mni Caŋ / Barn Bluff Historic District, (Additional Documentation and Boundary Increase), Red Wing, Goodhue County*

(Authors: Michelle M. Terrell and Eva B. Terrell, Two Pines Resource Group)

David Mather, National Register Archaeologist will present this nomination.

*For protection of the historic properties, nominations that contain non-public information about archaeological sites or other sensitive resources are not posted online.

Lake Park Bandshell, On Lake Park Drive, east of the intersection with Main Street, Winona, Winona County

(Author: Greg Gaut, Historic Preservation Consultant)

Ginny Way, National Register Architectural Historian will present this nomination.

Tracy Municipal Building and Armory, 336-372 Morgan Street, Tracy, Lyon County

(Author: Lauren Anderson, New History)

Ginny Way, National Register Architectural Historian will present this nomination.

You are invited to attend the SHPRB meeting on Tuesday, May 16, 2023, at which the nominations will be considered. This will be a virtual meeting. For information on how to access the meeting go here: <https://mn.gov/admin/shpo/registration/review-board/meetings/>. The meeting will be called to order at 6:00 p.m. State Historic Preservation Office (SHPO) staff will make an informational presentation on program activities and then the nominations will be presented. Individuals with a disability who need a reasonable accommodation to participate in this event please contact SHPO at 651-201-3287 two weeks prior to the meeting date or through MN Relay 711.

Listing of the properties provides recognition of their historic importance and assures protective review of Federal and State projects that might adversely affect the character of the properties. If the properties are listed in the National Register, certain Federal and State investment tax credits for rehabilitation and other provisions may apply.

Listing in the National Register does not mean that limitations will be placed on the properties by the Federal government. Public visitation rights are not required of owners. The Federal government will not attach restrictive covenants to the properties or seek to acquire them.

Enclosed please find a notice that explains in greater detail the results of listing in the National Register and describes the rights and procedures by which an owner may comment on or object to listing in the National Register. If you wish to comment in writing on whether or not a property should be nominated to the National Register, please send your comments to Secretary, SHPRB, SHPO, 50 Sherburne Ave., Suite 203 St. Paul, MN 55155, before the SHPRB considers these nominations on Tuesday, May 16, 2023. Any correspondence received after the SHPRB meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the National Register.

Should you have any questions about this nomination process before the SHPRB meeting, please contact, as appropriate, David Mather, National Register Archaeologist, at 651-201-3289, david.mather@state.mn.us or Ginny Way, National Register Architectural Historian at 651-201-3293, ginny.way@state.mn.us or 50 Sherburne Ave., Suite 203, St. Paul, MN 55155.

Sincerely,



Amy Spang
Deputy State Historic Preservation Officer

enc.: National Register Criteria
Rights of Owners to Comment and/or to Object to Listing in the National Register
National Register Program Sheet
Frequently Asked National Register Questions

NATIONAL REGISTER CRITERIA FOR EVALUATION

The quality of significance in American history, architecture, archaeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association and

- (a) that are associated with events that have made a significant contribution to the broad patterns of our history; or
- (b) that are associated with the lives of persons significant in our past; or
- (c) that embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- (d) that have yielded, or may be likely to yield, information important in prehistory or history.

CRITERIA CONSIDERATIONS. Ordinarily cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the past 50 years shall not be considered eligible for the National Register. However, such properties will qualify if they are integral parts of districts that meet the criteria or if they fall within the following categories:

- (a) a religious property deriving primary significance from architectural or artistic distinction or historical importance; or
- (b) a building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or
- (c) a birthplace or grave of a historical figure of outstanding importance if there is no other appropriate site or building directly associated with their productive life; or
- (d) a cemetery which derives its primary significance from graves of persons of transcendent importance, from age, from distinctive design features, or from association with historic events; or
- (e) a reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived; or
- (f) a property primarily commemorative in intent if design, age, tradition or symbolic value has invested it with its own historical significance; or
- (g) a property achieving significance within the past 50 years if it is of exceptional importance.

RIGHTS OF OWNERS TO COMMENT AND/OR OBJECT TO LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES

The National Register is maintained by the National Park Service in the U.S. Department of Interior and administered in each state by the State Historic Preservation Office. For online information about the National Register program go to <http://www.nps.gov/nr>.

Owners of private property nominated to the National Register have an opportunity to concur with or object to the listing of the property in the National Register in accordance with the National Historic Preservation Act and 36 CFR (Code of Federal Regulations) 60.6. The NPS's regulations (36 CFR § 60.6(n)) provide that if the owner of a private property objects to the nomination, the SHPO must submit the nomination to the Keeper for a determination of eligibility, not for listing. The Act does not allow an objection from the owner of a publicly owned property to preclude listing in the National Register.

Any owner or partial owner of private property who chooses to object to listing may submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of the private property and objects to the listing. Each owner or partial owner of private property has one objection regardless of the portion of property the party owns. In nominations with multiple owners of a single private property or in nomination of districts, the property or district will not be listed if a majority of the total number of owners object to listing. In such cases, the State Historic Preservation Office shall submit the nomination to the Keeper of the National Register of Historic Places requesting a determination of eligibility for the property rather than a formal listing.

Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed in the National Register, determined eligible by the Keeper of the National Register, or determined eligible for the National Register by the agency and the State Historic Preservation Office. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which assures that the value of the historic property is considered in project planning.

If you choose to object to the listing of the property, the notarized objection must be submitted to the State Historic Preservation Officer, c/o Amy Spong, Deputy State Historic Preservation Officer, 50 Sherburne Ave., Suite 203, St. Paul, MN 55155. Any correspondence received after the State Review Board meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the Keeper of the National Register.

If you wish to comment on the nomination of the property to the National Register, please send your comments to the address below. A copy of the nomination, the criteria used for evaluation, and more information on the National Register program are available from the State Historic Preservation Office.

State Historic Preservation Office
50 Sherburne Ave.
Suite 203
St. Paul, MN 55155
651-201-3287
www.mn.gov/admin/shpo/

THE NATIONAL REGISTER OF HISTORIC PLACES PROGRAM

The National Register of Historic Places (NRHP) is the official list of historic properties recognized by the Federal Government as worthy of preservation for their significance in American history, architecture, archaeology, engineering or culture. The NRHP was created in 1966 and is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect our significant historic places under the provisions of the National Historic Preservation Act. The National Park Service (NPS) provides oversight for the program under the Secretary of the Interior. The program is managed by the professional staff of the National Register in Washington, DC, State Historic Preservation Officers, and the Preservation Officers in Federal Agencies. Contact the State Historic Preservation Office (SHPO) for information describing the National Register program (MNSHPO@state.mn.us). For online information go to: <https://www.nps.gov/subjects/nationalregister/index.htm> <http://mn.gov/admin/shpo>

For further information on National Register Federal Program Regulations refer to the Code of Federal Regulations (CFR) 36 CFR60. For online information go to: <https://www.nps.gov/subjects/nationalregister/what-is-the-national-register.htm>

Owners of private property nominated to the National Register have an opportunity to concur with or object to the listing of the property in the National Register in accordance with the National Historic Preservation Act and 36 CFR (Code of Federal Regulations) 60.6. The NPS's regulations (36 CFR § 60.6(n)) provide that if the owner of a private property objects to the nomination, the SHPO must submit the nomination to the Keeper for a determination of eligibility, not for listing. The Act does not allow an objection from the owner of a publicly owned property to preclude listing in the National Register.

LISTING IN THE NATIONAL REGISTER PROVIDES BENEFITS TO HISTORIC PROPERTIES:

Eligibility for Federal Tax Provisions: Since 1976 the Federal Internal Revenue Code has contained a variety of incentives to encourage capital investment in historic buildings and to spur revitalization of historic properties. These incentives include a 20% investment tax credit to encourage the preservation of historic commercial, industrial, and rental residential buildings listed in the NRHP by allowing favorable tax treatments for rehabilitation. Owners of NRHP properties who choose to participate in the preservation tax incentive program must follow the Secretary of the Interior's Standards for Rehabilitation and receive approval by the NPS of the rehabilitation project in order to receive the tax credit. For online general information go to: <https://www.nps.gov/tps/tax-incentives.htm>

For further information on building certification requirements refer to 36 CFR67. For online information go to: <https://www.nps.gov/tps/tax-incentives/taxdocs/36cfr67.pdf>

Eligibility for State Tax Provisions: The Minnesota Historic Structure Rehabilitation State Tax Credit (**Sec. 290.0681**) has expired. SHPO had authority to issue allocation certificates until **June 30, 2022** and will have the authority to issue credit certificates until **June 30, 2025**. To claim the credits a project must receive both an Allocation Certificate and Credit Certificate. This sunset is for the **STATE** tax credit only and **DOES NOT** apply to the Federal tax credit. For online information go to: <http://mn.gov/admin/shpo/incentives/state>

Easement Donations: The Federal Internal Revenue Code also provides for Federal income, estate, and gift tax deductions for charitable contributions or partial interests in real property (land and buildings). Taxpayers' gifts of qualified interest may be "exclusively for conservation purposes." For online information go to: <https://www.nps.gov/tps/tax-incentives/taxdocs/easements-historic-properties.pdf>

Because tax aspects outlined above are complex, individuals should consult legal counsel or the appropriate Internal Revenue Service office for assistance in determining the tax consequences of the above provisions. Maria Blake is the IRS representative who serves taxpayers in Minnesota. She can be contacted at (954) 991-4132 or maria.blake@irs.gov.

Consideration in planning for Federal, federally licensed, and federally assisted projects: Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed on or determined eligible for the NRHP. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which is intended to assure that the value of the historic property is considered in project planning. For online information go to: <http://www.achp.gov>

For further information on the Advisory Council refer to 36 CFR Part 800. For online information go to: <https://www.achp.gov/sites/default/files/regulations/2017-02/regs-rev04.pdf> and <https://www.achp.gov/digital-library-section-106-landing/citizens-guide-section-106-review>

Consideration in planning for State, state licensed, and state assisted projects: Minnesota Statutes Chapter 138 requires that state departments, state agencies, and political subdivisions of the state (counties, townships, cities, etc.) have the responsibility to protect the physical features and historical character of properties listed in the NRHP. The relevant public agency is required to consult with the SHPO before carrying out any undertaking, or funding, or licensing, or permitting an undertaking by other parties, to determine appropriate treatments and to seek ways to avoid and mitigate any adverse effects on NRHP-listed properties. For further information, refer to Minnesota Statutes Chapter 138.665 and 138.666. The statutes are online at:

<http://www.revisor.mn.gov/statutes/?id=138.665> <http://www.revisor.mn.gov/statutes/?id=138.666>

Consideration before demolition: The rules of the Minnesota Environmental Quality Board (EQB) require preparation of an Environmental Assessment Worksheet (EAW) by the responsible unit of government for any proposed demolition, in whole or in part, or moving of a property listed in the NRHP. For further information on the Environmental Quality Board refer to Minnesota Rules Parts 4410.0200, 4410.1000 and 4410.4300 subpart 31 or call 651-201-2477. For online information go to:

<https://www.revisor.mn.gov/rules/?id=4410> <https://www.revisor.mn.gov/rules/?id=4410.4300>

Qualification for Federal or state grants for historic preservation: There are a variety of federal grant programs mainly through the National Trust for Historic Preservation and the National Park Service. For online links to more information go to:

<https://www.nps.gov/subjects/historicpreservationfund/project-grants.htm>
<https://savingplaces.org/grants>

Additionally, the Minnesota Historical and Cultural Heritage Grants offer funds for National Register-listed properties. Go to: <https://www.mnhs.org/preservation/legacy-grants>

ADDITIONAL INFORMATION ABOUT THE NATIONAL REGISTER PROCESS AND THE MEANING OF LISTING:

Owning a property listed in the National Register does not automatically impose a regulatory burden on an individual property owner. Listing in the NRHP does not mean that the Federal Government wants to acquire the property, place restrictive covenants on the land, or dictate the color or materials used on individual buildings. State and local ordinances, local historical commissions, or laws establishing restrictive zoning, special design review committees, or review of exterior alterations, are not a part of the NRHP.

Historic properties of national, state, or local significance under private or local/state government ownership may be nominated by the SHPO. Property owners, historical consultants and SHPO staff may prepare nominations. A Federal agency's Federal Preservation Officer nominates properties under Federal ownership to the NRHP. For online information go to: <https://www.achp.gov/protecting-historic-properties/fpo-list>

Tribal Historic Preservation Offices (THPO) perform the same type of preservation activities as those performed by SHPO's. These activities, however, are associated with historic properties located on Tribal Lands. Contact the SHPO for a list of THPO's in Minnesota. For online information go to: <http://www.achp.gov/thpo.html> and www.nps.gov/THPO

In recognition of the importance of local actions to historic preservation, the 1980 amendments to the National Historic Preservation Act established the Certified Local Government (CLG) program that required each State preservation program to develop a mechanism for the certification of local governments in the State. As a CLG the mayor and the heritage preservation commission have the opportunity to comment on a property being nominated in their city. If both the mayor and the heritage preservation commission determine that the property does not meet NRHP criteria, the nomination will not be considered unless an appeal is filed with the SHPO. For a list of certified local governments, contact the SHPO.

State Historic Preservation Office 50 Sherburne Avenue, Suite 203
St. Paul, Minnesota 55155 651-201-3287
mnshpo@state.mn.us
<http://mn.gov/admin/shpo>

The following are the most frequently asked National Register questions. The answers are brief and are intended to address a wide range of questions. You may direct more specific questions to the State Historic Preservation Office.

NATIONAL REGISTER GENERAL PROGRAM QUESTIONS:

What does it mean to me to have my property listed in the National Register?

It means that your property has been documented and evaluated according to federal standards and listed in the National Register because it is significant in American history, architecture, archaeology, engineering or culture.

When my property is listed in the National Register, is it preserved forever?

Listing a property gives it recognition and may change the way people or communities view historic properties. The National Register is sometimes criticized because it does not bring greater protection. Listing does not interfere with an owner's right to alter or dispose of their property if they use their own money.

The Preservation Office encourages owners of historic properties to contact the office if they have questions about changes they are thinking of making to their property. Staff would like to work with them so that the changes respect the historic character of the property.

Does listing in the National Register protect my property during Federal or State projects?

Projects undertaken, funded, licensed, or permitted by Federal agencies are reviewed by the Preservation Office to determine if they will affect properties which are listed in the National Register or eligible for listing in the National Register. The Preservation Office also reviews projects undertaken, funded, or licensed by State departments and agencies which may affect a property which is listed in the National Register. It is the responsibility of the Federal or State agencies to notify the Preservation Office of proposed projects. Ways are then discussed to protect the property or mitigate the effects of the project.

Is additional maintenance required once a property is listed in the National Register?

No. The property owner may maintain the property as they choose following local requirements.

Am I required to open my property to the public when it is listed in the National Register?

No

CHANGES TO NATIONAL REGISTER PROPERTIES:

Are covenants put on the deed when the property is listed in the National Register?

No

Can I request to have my property removed from the National Register?

Properties are removed from the National Register only if they lose the qualities they had at the time of listing. Properties have been removed if they have been destroyed by fire or storms or have been substantially altered. Properties are automatically removed from the Register if they have been moved.

Can I demolish my property if it's listed in the National Register?

Yes, however, the rules of the Minnesota Environmental Quality Board (EQB) require the responsible governmental unit (RGU) to complete an Environmental Assessment Worksheet (EAW) before a property, which is listed in the National Register, is demolished, in whole or in part. For further information contact the EQB at 651-201-2477 or online at www.eqb.state.mn.us.

THE NATIONAL REGISTER AND FINANCES:

Can my property be sold? Can it be given to my heirs?

Yes. It is not required that the Preservation Office be notified when National Register property is sold, purchased, or inherited.

Are my property taxes reduced if my property is listed in the National Register?

There is no property tax relief for National Register properties in Minnesota. While some states have such programs, Minnesota does not.

Do I get a tax credit if I fix up my property?

A property owner can apply for a 20% tax credit on their federal income tax if they rehabilitate a property, which is listed in the National Register and is income producing (commercial or rental). It is required that the rehabilitation follow the Secretary of the Interior's Standards for Rehabilitation. Contact the Preservation Office for more information. Rehabilitation of a private, owner occupied residence does not qualify for tax credits. Information on the federal tax credit is available online at: <http://www.nps.gov/history/hps/tps/tax>.

The Minnesota Historic Structure Rehabilitation Tax Credit offers a 20% state tax credit for qualified historic rehabilitations and must be used in conjunction with the existing federal rehabilitation tax credit. Information on the state tax credit is available online at: <https://mn.gov/admin/shpo/incentives/state/>. This program has expired.

Am I automatically entitled to grants if my property is listed?

Federal grants are currently unavailable. If federal funding levels increase, and grants are once again available, only National Register listed properties will be eligible to apply.

Non-profit organizations and local units of government can apply for State Grants. Here again, properties must be listed in the National Register to be eligible. Information on state Grants is available at: <http://www.mnhs.org/preservation/grants/>. Sometimes grants can be available at the local level. It is important to check with your local housing assistance programs to inquire if funds are available.

Are low interest loans or mortgages available if my property is listed?

The Preservation Office does not manage a low interest loan or mortgage program. It is important to check with local housing assistance programs or financial institutions to determine if low interest financial assistance is available.

THE NATIONAL REGISTER AND GOVERNMENT:

If a property or a historic district is listed in the National Register, does this require the local government in which the property or district is located to form a Heritage Preservation Commission (HPC)?

No. The decision to create an ordinance which would establish a preservation commission rests entirely with the local government and its residents.

If my property is listed in the Register are there provisions in building codes which affect my property?

A property listed in the National Register is not exempt from state and local building codes. The local building inspector may allow some variance for significant historic building features that do not meet modern building codes provided the features do not pose a health or safety hazard. Interpretation is at the discretion of the local building official.

How does the American with Disabilities Act affect National Register properties?

If a National Register property is open to the public, ADA calls for the building to meet basic levels of accessibility for people with disabilities. While the law requires the removal of certain barriers, it does have special provisions for historic structures where changes would destroy a building's significant historic features.

State Historic Preservation Office
50 Sherburne Ave.
Suite 203
St. Paul, MN 55155
651-201-3287
MNSHPO@state.mn.us

June 2022

Redwood County Highway Department
1820 East Bridge Street /P.O. Box 6
Redwood Falls, MN 56283
Phone: (507) 637-4056 Fax: (507) 637-4068



Redwood County Highway Department

Agenda

Board Workshop In the Matter of the Five Year Road and Bridge Plan

May 2, 2023, 11:00 a.m.

Redwood County Highway Department
1820 East Bridge Street
Redwood Falls, MN

1. Adopt Agenda
2. Present Affidavit of Publication
3. Sellner to present Overview of the Plan
 - a. 5 Year Funding Review (11:00am – 11:15am)
 - i. State Aid Regular Funds
 - ii. State Aid Municipal
 - iii. Sales Tax & Wheelage Funds
 - iv. Federal Funds
 - v. State Aid Town Bridge
 - vi. Bridge Bonds
 - b. Road Needs (11:15am – 11:40am)
 - c. Bridge Needs (11:40am – 11:50am)
 - d. Maintenance Discussion (11:50am – 12:00pm)
 - e. Bond and Levy Options (12:00pm-12:30pm)
4. Public Comments
5. Adjourn the meeting

Jacqueline Reck
Accountant
Jacqueline_r@co.redwood.mn.us

Robin Kokesch
Administrative Assistant
Robin_k@co.redwood.mn.us