

REDWOOD COUNTY, MINNESOTA

FEBRUARY 2, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the MN West Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Rick Wakefield, Bob Van Hee, Jim Salfer and Dennis Groebner; County Administrator Vicki Knobloch/Kletscher; Environmental Director Scott Wold; Technology Coordinator Paul Parsons; County Attorney Jenna Peterson; Highway Engineer Anthony Sellner; Human Resource Coordinator Peter Brown; Planning and Zoning Supervisor Nick Brozek; Dan Purvis and Cullen Kobyosh via Zoom

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Salfer asked the Board Members to identify any areas for which they had a conflict of interest. There were none.

On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the revised agenda.

CONSENT AGENDA

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the following:
 - January 19, 2021 Board Minutes.
 - December 15, 2020 Amended Minutes.
 - Payment of bills as follows:

General Fund	\$ 109,089.88
Ditch Maintenance Fund	\$ 126,164.26
Road and Bridge Fund	\$ 1,538.97
Insurance Fund	\$ 999.00
Building Fund	\$ 167,043.45
Soil and Water Fund	\$ 1,000.00
Solid Waste Fund	\$ 62.65

- Bills exceeding \$2,000.00: Association of MN Counties \$2,300.00; Indeed \$3,000.00; Counties Providing Technology \$2,359.00, \$3,892.00; MN Counties Computer Cooperative \$5,416.00; Trimin Systems \$19,266.00; Renville County \$23,586.21; Fleet Services \$6,609.90; SW MN Regional Public Safety \$4,000.00; WENCK Associates \$4,563.20; Southwest Prairie Technical Service \$3,546.46; Wisp Services \$8,891.40; Chappell Central \$19,436.53; Contegrity Group \$21,776.82; Masters Plumbing & Heating \$10,640.00; Meier Electric \$72,348.20; Summit Companies \$33,741.76; BCL Televising \$2,671.20; Brown County \$50,629.69; L & S Construction \$43,618.09; Maas Construction \$2,567.29; Sander Excavating \$5,594.98; TNT Construction \$15,216.73

PLANNING AND ZONING

- An application for a Community Solar Garden, Conditional Use Permit #11-20, filed by USS Rosebud Solar, LLC O/B/O Todd and Jody Rose on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SW ¼ of the SW ¼ of Section 27, Township 112N, Range 34W, Sherman Township. On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve CUP #11-20 with (13) thirteen conditions as set forth by the Planning Commission.
- Brozek presented the application for Rezoning Permit #3-20R filed by Ratcliff Development o/b/o Daniel Tauer.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to deny Rezoning Permit #3-20R filed by Ratcliff Development.
- Brozek presented the 2020 Zoning Report.

REDWOOD COUNTY DITCH AUTHORITY

- At 9:12 a.m., the Board entered into Redwood County Ditch Authority. Present for Redwood County Ditch Authority were Commissioners Wakefield, Salfer, Groebner, Forkrud and Van Hee, Administrator Knobloch-Kletscher, County Attorney Peterson and Environmental Director Wold.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Wakefield, Forkrud, Salfer, Groebner and Van Hee all voting aye, the Board adopted the following resolution:

REDWOOD COUNTY DRAINAGE AUTHORITY

WHEREAS, Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction. **NOW**,

THEREFORE, BE IT RESOLVED, That the Redwood County Drainage Authority authorizes a transfer of \$1,259,786.56 as of 12/31/20 from CD 12 Lat B; CD 12 Lat C; CD 12 Lat D; CD 13; CD 27; CD 34; CD 39; CD 42; CD 45; CD 49 Lat A; CD 64 Lat 21; CD 64 Lat A Br 33; CD 68; CD 80; CD89A; CD 93; CD 95; CD 95 Lat 12; CD 97; CD 101; CD 103; CD 105; CD 110; CD 1203; JD 3 R, L&YM; JD 5-1 Nelson Branch; JD 9 R & L; JD 12 L& R Br 1; JD 12 Br 2; JD 31 Lat E; JD 31 Lat G; JD 33 YM & R Lat C; JD 33 Lat F; JD 33 Lat G; JD 33 Lat H; JD 33 Lat J; JD 33 Lat K; JD 36 R & B; JD 36 Lat 2A; JD 36 Lat B; JD 36 Lat 13 2B; JD 36 Lat 1 Lat C; JD 36 R&B Lat 2E; JD 36 Lat 1 Lat F; JD 36 Lat 2F; JD 36 Lat K; JD 36 Lat M; JD 36 Lat N; JD 36 Lat S; JD 36 Lat 1A Lat U; JD 36 Lat V; JD 36 Lat W; JD 36 Lat X; JD 36 Lat Z; JD 38 R&B; JD 39 R & YM Lat A; JD 40 R & YM; to the following drainage accounts:

CD 12 (\$20,154.11)	CD 64-37 (\$1,235.92)	JD 25 R&B (\$4,164.22)
CD 12A (\$1,437.61)	CD 64-42 (\$1,185.63)	JD 29 B&R (\$27,615.96)
CD 20 (\$15,182.28)	CD 65 (\$1,405.01)	JD 30 R&B (\$62,642.14)
CD 21 (\$6,953.90)	CD 66 (\$1,246.06)	JD 31 R&L (\$5,979.75)
CD 22 (\$5,947.92)	CD 69 (\$2,396.25)	JD 31 LAT D (\$14,872.29)
CD 23 (\$3,330.65)	CD 70 (\$177,865.40)	JD 31 Lat F (\$31,297.60)

CD 24 (\$152,831.43)	CD 72 (\$774.16)	JD 32 YM&R (\$3,716.89)
CD 25 (\$1,017.86)	CD 74 (\$8,461.14)	JD 32 Lat B (\$701.96)
CD 26 (\$18,415.45)	CD 81 (\$428.66)	JD 33 R&YM (\$22,833.99)
CD 28 (\$12,012.34)	CD 90 (\$2,068.43)	JD 36 LAT D (\$1,811.52)
CD 35A (\$33,795.32)	CD 90 Lat A (\$27,498.67)	JD 36 Lat E (\$9,531.12)
CD 37 (\$116,485.04)	CD 96 (\$1,081.82)	JD 36 Lat R (\$1,187.21)
CD 38 (\$8,891.60)	CD 102 (\$10,378.99)	JD 36 Lat Y (\$478.71)
CD 40 & 40A (\$726.31)	CD 106 (\$15,592.57)	JD 37 R&L (\$2,152.88)
CD 43 (\$2,302.14)	CD 109 (\$46,307.23)	JD 39 R&YM (\$8,712.56)
CD 48 (\$8,466.75)	CD 1202 (\$155.29)	JD 91 R&YM (\$77,250.15)
CD 49 (\$5,923.39)	JD 5 B&R (\$8,525.73)	
CD 50 (\$2,019.74)	JD 12 B&R (\$915.58)	
CD 52 (\$14,440.75)	JD 12 R&L (\$14,899.37)	
CD 52 Lat 87 (\$6,079.54)	JD 15 L&R (\$17,428.56)	
CD 54 (\$12,380.35)	JD 16 NA& WL (\$1,009.78)	
CD 55 (\$2,707.08)	JD 17 R&B (\$2,105.41)	
CD 60 (\$60,792.24)	JD 18 B&R (\$9,740.73)	
CD 64 (\$115,980.18)	JD 24 R&B (\$3,857.24)	

- There being no further business, Chair Wakefield declared Redwood County Ditch Authority meeting adjourned at 9:18 a.m.

RECONVENED

- The Board reconvened into regular session at 9:18 a.m.

ENVIRONMENTAL

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Supply Contract with Bennet Office Technologies to lease a Copier at \$129.76/month pending County Attorney approval.

TECHNOLOGY

- Parsons presented an update of the KnowBe4 training given to Redwood County staff.
- Parsons reviewed a media upgrade proposal for the Board Room. Parsons expressed the need for additional equipment to have an effective system. The Board directed Parsons to obtain quotes for an updated audio/visual system for Redwood County.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Barracuda Email Security Subscription with Morris Electronics in the amount of \$5,109.60.
- On motion by Groebner second by Van Hee, the Board voted unanimously to approve the purchase from Integrated Protection Systems for the installation of door controllers, key pads and panel for the Government Services Building in the amount of \$17,918.14.

ROAD AND BRIDGE

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve bills in the amount of \$71,990.14.
- Bills exceeding \$2,000.00: Bolton & Menk \$26,163.50; Erickson Engineering \$9,923.50; Keck Tree Service \$17,175.00, \$17,375.00; North Central International

\$2,087.58, \$2,968.49; Schmidt Construction \$23,598.28; Craig Serbus \$3,600.00; Ford Weelborg \$2,038.86; Advanced Concrete Sawing \$6,000.00; Farmward Cooperative \$22,471.52; Widseth, Smith & Nolting \$4,996.17; Ziegler \$8,101.57.

- On motion by Forkrud, second by Groebner, in a roll-call vote with Salfer, Wakefield, Groebner, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

Resolution of Sponsorship from Sponsoring Agency

WHEREAS, the City of Belview is a city with a population under 5,000; and

WHEREAS, the City of Belview would like to submit a project for Local Road Improvement Program Funds; and

WHEREAS, the City of Belview has requested Redwood County be the sponsoring agency;

NOW THEREFORE BE IT RESOLVED, that Redwood County, Minnesota agrees to act as sponsoring agency for a Local Road Improvement Program Project identified as Infrastructure Improvements Project and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations;

BE IT FURTHER RESOLVED, that the Redwood County Highway Engineer is hereby authorized to act as agent on behalf of this applicant.

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Cooperative Agreement between Redwood County and the City of Belview for the 2022 Local Road Improvement Project.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Salfer, Wakefield, Groebner, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

Resolution of Sponsorship from Sponsoring Agency

WHEREAS, the City of Wabasso is a city with a population under 5,000; and

WHEREAS, the City of Wabasso would like to submit a project for Local Road Improvement Program Funds; and

WHEREAS, the City of Wabasso has requested Redwood County be the sponsoring agency;

NOW THEREFORE BE IT RESOLVED, that Redwood County, Minnesota agrees to act as sponsoring agency for a Local Road Improvement Program Project identified as Front Street from Main Street to Dewey Street in the City of Wabasso and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations;

BE IT FURTHER RESOLVED, that the Redwood County Highway Engineer is hereby authorized to act as agent on behalf of this applicant.

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Cooperative Agreement between Redwood County and the City of Wabasso for the 2022 Local Road Improvement Project identified as Front Street from Main Street to Dewey Street in the City of Wabasso.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Salfer, Wakefield, Groebner, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

Resolution of Sponsorship from Sponsoring Agency

WHEREAS, the City of Wabasso is a city with a population under 5,000; and

WHEREAS, the City of Wabasso would like to submit a project for Local Road Improvement Program Funds; and

WHEREAS, the City of Wabasso has requested Redwood County be the sponsoring agency;

NOW THEREFORE BE IT RESOLVED, that Redwood County, Minnesota agrees to act as sponsoring agency for a Local Road Improvement Program Project identified as Cedar Street from TH 68 to May Street in the City of Wabasso and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations;

BE IT FURTHER RESOLVED, that the Redwood County Highway Engineer is hereby authorized to act as agent on behalf of this applicant.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Cooperative Agreement between Redwood County and the City of Wabasso for 2022 Local Road Improvement Project identified as Cedar Street from TH 68 to May Street in the City of Wabasso.

ADMINISTRATOR

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the G & J Awning Service Contract in the amount of \$1,530.00.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Court Security Project Change Order deducts in the amount of \$207,782.42
- On motion by Forkrud, second by Salfer, in a 4-1 vote with Groebner voting nay, the Board approved the services fee proposal from WOLD Architects for the furniture needs for the Government Services Building in the amount of \$9,000.00.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the 2020 State of Minnesota Office of the State Auditor Engagement Letter.

PERSONNEL

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Nyhart Service Agreement.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Health Care Savings Plan Renewal for LELS Union-Licensed Officers.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Health Care Savings Plan Renewal for LELS Union-Non-Licensed Officers.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to hire Andrew Schroeder as full-time Deputy Sheriff on the LELS Salary Schedule at Deputy Sheriff, Grade/Step 1 at \$22.77/hour effective February 8, 2021.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to hire two full-time Custody Officers for the Law Enforcement Center.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services, Nurse Family Partnership, Economic Development, A.C.E., Personnel Committee, City of Redwood Falls

Wakefield: Southwest Health and Human Services, Radio Board, Counties Providing Technology

Groebner: Minnesota Valley Rail Authority, Judicial Ditch Meeting with Yellow Medicine County, Regional Solid Waste Authority, Rural MN Energy Board, Planning and Zoning

Forkrud: Redwood-Renville Regional Solid Waste Authority, Judicial Ditch Meeting with Yellow Medicine County, Personnel Committee

Van Hee: Economic Development

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:33 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch-Kletscher
County Administrator