

REDWOOD COUNTY, MINNESOTA

January 19, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the MN West Learning Center in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Jim Salfer, Rick Wakefield, Dennis Groebner and Bob Van Hee. Also present were Administrator Vicki Knobloch-Kletscher; County Attorney Jenna Peterson; County Auditor-Treasurer Jean Price; Environmental Director Scott Wold; Planning and Zoning Supervisor Nick Brozek; Economic Development Coordinator Briana Mumme; County Engineer Anthony Sellner; Ditch Inspector Brent Lang; Crime Victim Services Coordinator Denise Kerkhoff; Human Resources Coordinator Peter Brown and Contegriy Group Construction Manager Larry Filippi.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the consent agenda.
 - January 5th minutes
 - Payment of bills as follows:

General Fund	\$ 297,338.30
Building Fund	\$ 2,385.13
Ditch Fund	\$ 32,226.38
Solid Waste Fund	\$ 370.00
Soil and Water Fund	\$ 500.00

- **Bills exceeding \$2,000:** ACE of SW MN \$8,049.25; Association of MN Counties \$12,191.00; Kramer Attorney at Law \$7,010.00; MN Counties Intergovernmental Trust \$150,163.00, \$2,456.00; MN Counties Computer Cooperative \$8,645.00; MN County Attorneys Assn. \$3,663.00; G & R Controls \$7,354.25; Central Square Technologies \$16,458.56, \$19,068.56; Jesse’s Collision \$9,555.01; MEND Correctional \$4,042.83; MN Sheriff’s Assn. \$6,452.33; Tersteeg’s Holiday Market \$7,392.37; Ramsey County \$3,242.00; Houston Engineering \$9,003.62; Rural MN Energy Board \$2,500.00; MN Assn. of Soil and Water \$3,511.71; Henle Printing \$5,953.65; WOLD \$2,385.13; Art Lehrer \$2,500.00; Schmidt Construction \$26,070.38;

EMPLOYEE RECOGNITION

- The Board recognized Jay Baune, Sentence to Serve Coordinator, for 5 years of service to Redwood County.

AUDITOR-TREASURER

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports: General Fund, Road and Bridge Fund, Human Services Fund, Building Fund, Ditch Maintenance Fund, Ditch Bond Interest Fund, Solid Waste Fund, Soil and Water Conservation District Fund; Health Fund, Debt Service Fund and Insurance Fund and December Disbursements in the amount of \$7,795,937.52.
- Bills exceeding \$2,000: MN Commission of Finance \$47,859.59; Redwood Falls Public Utilities \$7,464.38; Preferred One \$8,973.65, \$22,178.71, \$23,959.54, \$27,152.87, \$13,815.00; \$15,701.18, \$45,332.95, \$8,179.04; Further \$6,864.61, \$5,964.53; BCBS of MN \$2,218.50; MN Management & Budget \$7,175.00; MN Dept. of Revenue \$103,213.19; RRRSWA \$264,906.15; City of Belview \$47,076.14; City of Clements \$30,002.18; City of Delhi \$20,585.92; City of Lamberton \$375,182.42; City of Lucan \$59,534.33; City of Milroy \$80,655.22; City of Morgan \$188,996.27; City of Redwood Falls \$1,358,801.00; City of Revere \$24,290.45; City of Sanborn \$47,960.18; City of Seaforth \$10,968.82; City of Vesta \$85,030.21; City of Wabasso \$268,079.47; City of Walnut Grove \$139,452.09; City of Wanda \$14,833.75; Red Rock Rural Water System \$7,307.69; SD #2190 \$7,745.74; SD #2754 \$178,807.09; SD #2884 \$75,171.57; SD #2807 \$373,869.21; SD #2904 \$25,099.77; SD #635 \$67,808.69; SD #640 \$240,448.83; SD #85 \$37,012.78; SWHHS \$1,055,949.59; SW Regional Development \$23,846.87; Brookville Twp. \$29,124.90; Charlestown Twp. \$26,900.51; Delhi Twp. \$28,051.31; Gales Twp. \$18,024.00; Granite Rock Twp. \$25,727.04; Honner Twp. \$4,407.86; Johnsonville Twp. \$40,396.07; Kintire Twp. \$28,062.73; Lamberton Twp. \$36,354.92; Morgan Twp. \$42,547.94; New Avon Twp. \$29,844.42; North Hero Twp. \$26,610.24; Paxton Twp. \$38,864.57; Redwood Falls Twp. \$35,087.35; Sheridan Twp. \$30,654.07; Sherman Twp. \$26,800.98; Springdale Twp. \$33,368.58; Sundown Twp. \$28,216.84; Swede's Forest Twp. \$17,417.36; Three Lakes Twp. \$25,159.12; Underwood Twp. \$27,273.52; Vail Twp. \$23,959.72; Vesta Twp. \$29,845.28; Waterbury Twp. \$24,634.04; Westline Twp. \$23,563.25; Willow Lake Twp. \$27,113.07; Redwood County A/T \$64,274.80; SD #2754 \$9,117.19; SD #2884 \$9,117.19; SD #2897 \$9,117.19; SD #2898 \$9,117.19; SD #635 \$9,117.19; SD #640 \$9,117.18; MN Valley Snow Riders \$42,239.21; MN Commission of Finance \$4,85.50; Maas Construction \$6,143.50; Mathiowetz Construction \$262,645.00; Angela Parker-Schmidt \$2,800.00; Delta Dental \$3,764.72; T. Johanneck \$3,393.45; Kropp Sewer Service \$15,510.00; T. Mertens \$2,259.06; Redwood County A/T \$333,564.14; SWHHS \$87,972.51; Sun Life Financial \$2,066.87; American Solutions for Business \$2,895.86; Bolton & Menk \$4,717.21; Chappell Central \$20,384.15; City of Redwood Falls \$18,014.95; Contegrity Group \$21,786.20; CPT \$4,300.00; Renville County \$24,088.91; Estebo, Frank & Munshower \$3,161.25; Fleet Services Division \$6,518.70; Maas Construction \$3,318.44; Meier Electric \$13,775.00; Redwood County A/T \$7,174.62; Redwood Gazette \$2,145.38; Regents of U of MN \$20,671.26; RTL Construction \$19,950.00; Scenic City Realty \$2,800.00; Schmidt Construction \$20,960.00; SD #2897 \$5,397.05; Sibley Soil and Water \$3,080.53; Smith & Johnson \$3,000.00; Sussner Construction \$8,740.00; Luke Olson Mapping \$3,498.91; My Kupcake Factory

\$2,900.00; Redwood County Hwy. Dept. \$2,594.12; Smith & Johnson \$3,000.00; Truck Center \$130,714.36; City of Morgan \$142,048.74; Johnson Feed \$6,596.01; TBEI Inc. \$244,324.00; Johnson Feed \$4,260.39; Motorola Solutions \$2,275.48; Zimmermann Maintenance \$8,778.25; AAA Striping \$3,963.39; Schmidt Construction \$4,030.53; Battle Armor Designs \$2,995.00; Bolton & Menk \$8,147.50; Braun Intertec Corp. \$31,029.05; Meadowland Farmers Coop \$6,493.80; North Central International \$2,002.24; Schmidt Construction \$5,990.00; Snow Wheel Systems \$2,068.00; Weelborg Ford \$2,168.56; WSN \$5,152.47; Ziegler \$3,578.26.

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve a permanent transfer of \$17,471.92 from the General Fund to the Road and Bridge Fund for 2020 interest earned.

CRIME VICTIM SERVICES

- Kerkhoff presented a yearly overview of the Crime Victim Services Department.

ROAD AND BRIDGE

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the purchase of a Canon copier from Loffler Companies off the State Contract C-1005(5) in the amount of \$6,141.32.

ECONOMIC DEVELOPMENT

- On motion by Van Hee, second by Wakefield, in a roll-call vote with Van Hee, Wakefield, Groebner, Salfer and Groebner, all voting aye, the Board adopted the following resolution:

RESOLUTION TO ADMINISTER A BUSINESS SUBSIDY PROGRAM UTILIZING FUNDS FROM THE STATE OF MINNESOTA

WHEREAS, S.F. No.31 bill was signed into law December 14, 2020. A bill for an act relating to state government; providing economic relief for businesses adversely affected by the COVID-19 pandemic; authorizing business relief payments, providing waivers from regulatory fees; providing additional unemployment insurance benefits; providing grants for movie theaters and convention centers; providing county relief grants (hereby identified as the Funds); extending the application deadline for free or reduced-price lunch for the fall 2020 count of eligible students; providing for federal funds replacement; transferring money; appropriating money; requiring reports, and;

WHEREAS, in response to the 7th session, chapter 2, article 5 legislation Redwood County has certified with the Minnesota Department of Employment and Economic Development and accepted \$300,059 .09 on December 28, 2020, and will retain \$7,318.51 as approved for administrative costs, and;

WHEREAS, the Redwood County EDA will be the designated department to administer a business relief grant program, the Redwood County Pandemic Business Grant Program (hereby identified as the Program). The primary goal of the Program is to facilitate business survival and enhance to the greatest extent possible retention of jobs throughout Redwood County. A one-time grant opportunity to Redwood County for-profit and non-profit businesses impacted by a COVID related executive orders experiencing financial hardship, with priority to businesses directly impacted by Executive Order 20-99, adhering to the state rules and regulations. The Redwood County

Pandemic Business Relief Committee will review and act on awardees for eligibility, demonstrated need, financial hardship and identification of other subsidy programs, and;

WHEREAS, Minnesota Statute 375.16 allows the County Board to authorize Redwood County Auditor/Treasurer to pay incidental expense of the county upon the presentation of properly itemized and verified bill. The County Board of Commissioners may delegate the County Auditor/Treasurer to pay claims for administrative expenses and awardees of the Program, utilizing the Funds, and;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is authorizing the acceptance of State County Relief Funds (Fund) in the amount of \$300,059.09; retain \$7,318.51 for administrative costs; approve the Redwood County Pandemic Business Relief Grant Program to include authorizing the Redwood County Pandemic Business Relief Grant Committee to act upon awards; and authorize Redwood County Auditor/Treasurer to pay on-demand expenses related to the Fund.

ADMINISTRATION

- The Board reviewed the December 2020 Jail Report

Personnel

- On motion by Van Hee, second by Groebner, the Board voted unanimously to promote Amy Serbus from full-time License Center Technician to full-time License Center Supervisor effective January 20, 2021 at Grade 12, Step 1 of the Department Head Scale at \$23.01 per hour.
- The Nyhart Service Agreement was removed from the Agenda.

REDWOOD COUNTY DITCH AUTHORITY

- At 9:54 a.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Commissioners Wakefield, Salfer, Groebner, Forkrud and Van Hee, Administrator Kletscher-Knobloch, Environmental Director Wold, Ditch Inspector Brent Lang and County Attorney Peterson.
- Wold presented a joint ditch billing from Brown County for JD #30 in the amount of \$310,391.65 and requested direction with reimbursement.
- The Drainage Authority directed Wold to organize a meeting for the Redwood and Brown Joint Drainage Authority.
- There being no further business, Chair Wakefield declared the Ditch Authority meeting adjourned at 10:17 a.m.

RECONVENED

- The Board reconvened into regular session at 10:17 a.m.

CONTEGRITY GROUP

- Filippi presented the bids for the Courthouse Security Project and the Government Services Building for Temperature Controls.

- On motion by Groebner, second by Forkrud, the Board voted unanimously to award the Temperature Control Bid to G & R Controls in the amount of \$194,437.00.

Bids Received

Company	Bid Amount
G & R Controls	\$194,437.00
Northern Air Corporation	\$225,680.00
UHL Company	\$232,300.00

- Filippi provided an update on the current project budgets.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services, Redwood-Renville Regional Solid Waste Authority, Veterans Cemetery Meeting

Wakefield: Redwood-Cottonwood River Control Area

Groebner: Redwood-Renville Regional Waste Authority; Veteran Cemetery; Redwood County Soil and Water Conservation District

Van Hee: Veteran Cemetery; Technology Committee; Prime West, Southwest Regional Development Commission

Forkrud – Redwood-Renville Regional Waste Authority

ADJOURN

Chair Salfer adjourned the meeting at 10:49 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch-Kletscher
County Administrator