

REDWOOD COUNTY, MINNESOTA

July 6, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Bob Van Hee, Jim Salfer, Dennis Groebner and Dave Forkrud; Administrator Vicki Knobloch-Kletscher, County Attorney Jenna Peterson; Planning and Zoning Supervisor Nick Brozek; Highway Engineer Anthony Sellner; Economic Development Coordinator Briana Mumme; Human Resource Coordinator Peter Brown; County Assessor John Thompson; Restorative Justice Coordinator Eric Johnson; Child’s Place Director Sarah Reynolds; Joyce Anderson; Emily Wegener; Jody Isaackson; Kevin Barnhart; Veronica Cech; Dale Cech; Lois Cairns; Alice Christenson and Michael Davis.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the July 6th agenda.

Chair Salfer asked the Board members to identify any areas for which they had a conflict of interest. There were none.

Several residents of Redwood Falls were present for Open Forum in regards to a rumor that Hwy. 101 was going to be constructed through Union Street. Veronica Cech stated they do not want a highway to run through their residential area. Highway Engineer Sellner was present and stated there was no plans in the 5-10 year Road and Bridge Plan to do this.

CONSENT AGENDA

- On motion by Forkrud, second by Groebner, the Board voted to approve the Consent Agenda.
 - June 15, 2021 Board Minutes
 - June 15, 2021 Board of Equalization Minutes
 - Per Diem in the amount of \$60.00 to Commissioner Van Hee for attendance at the Redwood County Friends of Gilfillan meeting on 6-24-21.
 - Payment of bills as follows:

General Fund	\$ 233,179.59
Building Fund	\$ 849,406.32
Insurance Fund	\$ 621.97
R & B Fund	\$ 686.03
Ditch Fund	\$ 43,978.58
Solid Waste Fund	\$ 15,371.56
Soil and Water Fund	\$ 1,280.00
Debt Service Fund	\$ 32,761.25

- Bills exceeding \$2,000: RRRSWA \$2,564.68; Smith & Johnson \$3,750.00; Election Systems & Software \$4,481.75; KNOW.ink \$10,036.75; Arvig \$9,832.35; CPT \$3,892.00; Dell Mktg. \$2,072.34; County of Renville \$34, Fleet Services Division \$8,382.73; Galls \$3,145.34; Northern Safety Technology \$15,247.00; Red Oak Leaf Specialties \$5,840.00; Ramsey County \$3,204.00; Boom Concrete \$15,487.00; Brey Tiling \$4,999.99; Central Wood Products \$2,495.00; Regents of U of MN \$23,517.50; Midway Ford \$32,222.92; MN Native Landscapes\$3,986.00; SW Initiative Foundation \$5,302.00; SW MN Workforce \$3,440.00; Taft, Stettinius & Hollister \$4,500.00; Arnquist Carpetsplus \$48,002.55; Chosen Valley Testing \$5,013.00; Colorful Concepts Painting \$3,819.00; Community

Electric \$18,033.61; Contegrity Group \$28,403.14; Elite Fence & Deck \$15,450.00; Master Plumbing \$35,366.14; Meier Electric \$28,687.15; Northwest Drywall \$7,419.50; Schindler Elevator Corp. \$145,000.02; Schmidt Construction \$125,400.00; SMB of MN \$13,015.00; Thompson Construction \$374,138.50; Kerkhoff Brothers \$26,751.15; Northland Erosion Control \$7,452.75; US Bank \$7,622.50, \$25,561.25, \$7,200.00.

ROAD AND BRIDGE

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve Road and Bridge bills in the amount of \$244,857.53.
Bills exceeding \$2,000.00: A & L Construction \$25,154.00; Bolton & Menk \$6,112.00; Duinick Inc. \$26,692.14; Erickson Engineering \$7,459.00; Farmward Cooperative \$13,137.10; Gilson Company \$4,460.44; Krueger International \$3,121.50; Marc \$2,174.14; Meadowland Farmers Coop \$5,381.31; Minnesota Prairie Line \$25,630.06; North Central International \$2,712.96; Redwood Building Center \$11,699.23; Redwood Tire Service \$2,485.00; S.W. Dust Treatment \$4,452.00; Schmidt Construction \$44,971.76; Southwest Sales and Service \$2,738.36; Staples Oil Company \$20,442.50; Widseth, Smith & Nolting \$13,897.95; Ziegler Inc. \$3,628.21.
- On motion by Forkrud, second by Van Hee, in a roll-call vote with Forkrud, Van Hee, Salfer, Groebner and Wakefield all voting aye, the Board adopted the following resolution:

Resolution Advance State Aid Regular Construction Funds

WHEREAS, the County of Redwood is planning to implement County State Aid Street Project(s) in 2021 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date June 24, 2021	\$ 882,699.44
Less estimated disbursements:	
Project # SAP 064-630-016 (Engr)	\$ 10,000.00
Seal Coating Project # SP 064-610-031 (Final)	\$ 13,020.31
CSAH 10 Bridge Project # SAP 064-601-016 (change order)	\$ 1,100,000.00
CSAH 1 Overlay Project # SAP 064-601-016 (Engr)	\$ 60,000.00
CSAH 1 Overlay Project # SAP 064-701-022 (Engr)	\$ 80,000.00
CSAH 101 Overlay Project # SAP 064-701-027 (Engr)	\$ 40,000.00
CSAH 101 Overlay Project # SAP 064-701-019 (Engr)	\$ 460,000.00
MN River Br Project # SAP 064-607-047	\$ 197,000.00
CSAH 7 Bridge Bond Principle (if any)	\$ 0.00
Project Finals (overruns-if any)	\$ 0.00
Other	\$ 0.00

Total Estimated Disbursements \$ 1,960,020.31
Advance Amount (amount in excess of acct balance) \$ 1,300,000.00

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Redwood in an amount up to \$ 1,300,000 in accordance with Minnesota Rules 8820.1500, Subd. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County from future year allocations until fully repaid.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 5 Year Road and Bridge Plan.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Salfer, Wakefield and Van Hee all voting aye, the Board adopted the following resolution:

Resolution
Authorizing Wheelage Tax Increase to \$20

WHEREAS, additional funding is needed for road and bridge reconstruction and rehabilitation within Redwood County; and

WHEREAS, wheelage tax funds will be spent entirely on road and bridge improvements;

NOW, THEREFORE BE IT RESOLVED, that the Redwood County Board of Commissioners hereby authorizes and imposes a wheelage tax as provided in Minnesota Statutes, § 163.051 as of \$20 per year on each motor vehicle, except a vehicle exempt from the tax as defined in Minnesota Statutes §163.051, subdivision 1(c), which is kept in Redwood County when not in operation and which is subject to annual taxation and registration under Minnesota Statutes, chapter 168; and

FURTHERMORE, that the Redwood County Board of Commissioners hereby requests that the wheelage tax be collected at the rate of \$20 by the state registrar of motor vehicles, as provided for in Minnesota Statutes § 163.051, subdivision 2; and

FURTHERMORE, that the Redwood County Board of Commissioners hereby directs the county administrator to certify the wheelage tax rate of \$20 to the state registrar of motor vehicles before August 1, 2021, and that the tax be effective January 1, 2022.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Professional Engineering Services Agreement with Bolton and Menk in the amount of \$343,503.00.

ASSESSOR

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Assessment Agreements with the cities of Clements, Lucan, Milroy and Walnut Grove.

PERSONNEL

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to hire Faye Johnson as Full-time License Center Technician at Grade 8, Step 1 of the AFSCME Union Schedule at \$16.91/hour effective July 19, 2021 contingent upon passing the background testing through the State of Minnesota.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Branden Flock as Full-time Custody Officer at Step 1 of the LELS Custody Officer Grade at \$19.77 per hour effective July 7, 2021.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve changing the Probation Office Receptionist/Technical Clerk Job Description and title to Senior Technical Clerk and change the Grade from 6 to 7 and to approve changing the Probation Office Manager job description and title to Administrative Assistant and change the Grade from 9 to 8.

CHILD'S PLACE

- Reynolds requested permission to host an open house at the new Government Services Building to bring community awareness to the Child Advocacy program and services. Approved by Board consensus.

RESTORATIVE JUSTICE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the revisions to the Restorative Justice Handbook.
- Chair Salfer discontinued the Restorative Justice Advisory Board and the committee appointment.

PLANNING AND ZONING

- An application to construct a building for a construction business, Conditional Use Permit #8-21, filed by Jeff Heiling on the following described real property situated in the County of Redwood, State of Minnesota, to wit: 600' south of the NW section corner, thence south 611', thence west 364', thence north 611', thence east 364' of Section 23, Twp 111N, Range 37W, Vail Township. On motion by Groebner, second by Van Hee, the Board voted unanimously to approve CUP #8-21 with (11) conditions as set forth by the Planning Commission.
- An application for an Animal Confinement Feedlot, Conditional Use Permit #9-21, filed by Jay Fultz, for the expansion of an existing swine feedlot on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: E ½ of the SE ¼ of Section 21, Twp. 109N, Range 39W, Springdale Township. On motion by Forkrud, second by Groebner, the Board voted unanimously to approve CUP #9-21 with (15) conditions as set forth by the Planning Commission.
- An application for an Animal Confinement Feedlot, Conditional Use Permit #10-21 filed by Brian Schwartz of Schwartz Family LLC and Reynold Christensen for a 3,300 head total confinement barn on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: South 534' of the West 322' of the SE ¼ of Section 14, Twp. 110N, Range 34W, Brookville Township. On motion by Groebner, second by Van Hee, the Board voted unanimously to approve CUP 10-9 with (15) conditions as set forth by the Planning Commission.

- An application to add a 25' height extension to the existing 250' guyed telecommunications tower, Conditional Use Permit #11-21, filed by David Trost of Qualtek Wireless o/b/o AT & T Mobility/New Cingular Wireless PCS LLC and Midwest Wireless dba Verizon Wireless, on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SW ¼ of the NW ¼ of Section 15, Twp. 111N, Range 34W, Morgan Township. On motion by Groebner, second by Van Hee, the Board voted unanimously to approve CUP 11-21 with (8) conditions as set forth by the Planning Commission.

ADMINISTRATION

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Redwood County Collaborative Joint Powers Agreement.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Amendment to the Child's Place Equipment Lease Agreement.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to declare spray equipment and recycling sheds as excess property.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to authorize the destruction of Human Services records pursuant to MS §138.17. Records destruction listing as follows:

General Schedule Name	Section of Schedule	Item#	Record Title	Inclusive Dates	Quantity
General Ledger Accts	02-116	4	Budgets & claims	2010-2011	2
Paid Admin. Claims/bills	02-116	7	Adm. Paid Bills	2010-2012	13
Paid General Assistance			Social Services	2010-2012	6
Claims	02-116	8	Paid Bills		
Social Welfare Fund					
Receipts, redeemed					
Checks & accounts	02-116	10	Payment Abstracts	2010-2012	3
Social Welfare Fund					
Receipts, redeemed			social welfare fund		
Checks & accounts	02-116	11	paid bills/claims	2010-2012	2
Social Welfare Fund					
Receipts, redeemed					
Checks & accounts	02-116	11	Probate records	2007-2012	1
Social Welfare Fund					
Receipts, redeemed					
Checks & accounts	02-116	11	MEC-Child care		
			Program	2011-2012	3

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve funding in the amount of \$18,558.50 to cover 2021-2023 Victim Services Grant shortfall through the County Attorney's budget.

ECONOMIC DEVELOPMENT

- Discussion was held in regards to the distribution of the American Rescue Plan funds. The Board directed Mumme to compile a list of qualified and needed projects within the County Departments.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services, Nurse Family Partnership

Wakefield: Southwest Health and Human Services, Chief Elected Officers Board, Counties Providing Technology, Area II/RCRCA

Van Hee: Minnesota Valley Rail Authority, Technology Committee, Historical Society/Friends of Gilfillan

Groebner: Historical Society

Forkrud: A.C.E., Planning and Zoning

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:23 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch-Kletscher
County Administrator