

REDWOOD COUNTY, MINNESOTA

November 2, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Jim Salfer, Rick Wakefield and Dave Forkrud. Commissioner Van Hee was absent. Also present were Administrator Vicki Kletscher; County Engineer Anthony Sellner; Personnel Coordinator Peter Brown; County Assessor John Thompson; Environmental Director Scott Wold and Technology Coordinator Paul Parsons, Redwood Falls City Administrator Keith Muetzel and Redwood Falls Public Works Project Coordinator Jim Doering.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of interest. Commissioner Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Groebner, second by Forkrud, and excluding the bill from Lori Wakefield in the amount of \$130.00, the Board voted unanimously to approve the Consent Agenda.
- On motion by Forkrud, second by Groebner, with Wakefield abstaining due to conflict of interest, the Board voted to approve the bill for Lori Wakefield in the amount of \$130.00.
- October 19, 2021 board minutes
- Payment of bills as follows:

General Fund	\$ 94,185.12
Building Fund	\$ 492,958.79
Ditch Maintenance Fund	\$ 74,115.86
Solid Waste Fund	\$ 159.64
Road and Bridge Fund	\$ 1,589.99
Insurance Fund	\$ 392.67

- Bills totaling over \$2,000: Smith & Johnson \$7,500.00; Counties Providing Technology \$3,892.00; Real Vision Software \$3,000.00; Renville County \$31,463.01; Galls \$3,789.93; Prairie Lakes Youth Programs \$2,560.00; CE Signs & Designs \$7,460.00; Engan Associates \$10,056.36; Chappell Central \$16,875.49; Community Electric \$25,253.14; Contegrity Group \$28,440.65; Ford Metro \$32,880.45; Gag Sheet Metal \$117,657.49; J & K Masonry \$12,825.00; Masters Plumbing, Heating and Cooling \$32,632.50; RTL Construction \$152,000.00; Thompson Construction \$45,600.00; WDSI \$26,410.00;

Houston Engineering \$4,000.00; Kerkhoff Brothers \$7,292.10; Maas Construction \$6,772.83; TNT Construction \$52,018.40.

ROAD & BRIDGE

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$193,752.19.
- Bills totaling over \$2,000: American Engineering \$2,453.25; Bolton & Menk \$24,530.50; Braun Intertec Corp. \$4,377.50; Duininck Inc. \$2,919.65; Farmward Coop \$22,076.61; GWL Farms \$2,794.09; Keck Tree Service \$3,300.00; Klabunde Electric \$5,948.62; Meadowland Farmers Coop \$7,151.42; NMJ Mechanical \$13,821.32; North Central International \$4,757.69; R. Prokosch \$29,206.00; Redwood Tire Service \$2,940.00; Road Groom Mfg. \$2,525.12; Schmidt Construction \$2,179.50; Scotts Lawn Service \$2,660.00; Stonebrooke Engineering \$6,047.65; Titan Machinery \$2,867.45; Valley Asphalt \$2,119.05; WSN \$30,681.25.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to award the sole bid for equipment rental with operator in Belview/Delhi area to Zimmermann Maintenance in the amount of \$58,725.00.
- On motion by Groebner, second by Wakefield, in a roll-call vote with Groebner, Salfer, Forkrud and Wakefield all voting aye, the Board adopted the following resolution:

Resolution

Requesting a Variance from Standard for State Aid Operation for the County State Aid Highway (CSAH) 1 Project SAP 064-601-017 in the City of Clements, Minnesota.

WHEREAS, the County of Redwood is preparing plans for CSAH 1 reconstruction, from CSAH 16 to the South City Limits within Clements, Minnesota; and

WHEREAS, Minnesota Rules for State Aid Operation 8820.9936 require a 30 mile per hour horizontal curve design within City Limits; and

WHEREAS, the Minnesota Department of Transportation Design Guide for State Aid Projects for Low-Speed Roadways in Urban Locations requires that for a 30 mile per hour curve with a rate of super-elevation equal to 0.02, that the minimum radius shall be 250 feet; and

WHEREAS, CSAH 1 at South Street has an existing horizontal curve with a radius of 84 feet; and

WHEREAS, right of way constraints will prohibit the construction of a horizontal curve with a 250 foot radius; and

WHEREAS, it is proposed to maximize the length of radius with minimal impacts to businesses; and

WHEREAS, the proposed design would have a centerline radius of 100 feet with a normal crown with advisory signs on both sides of the curve; and

WHEREAS, the proposed curve would meet the Minnesota Department of Transportation Design Guide for State Aid Projects for Low-Speed Roadways in Urban Locations with a design speed of 20 miles per hour and a normal crown; and

WHEREAS, the reasons for this variance request are to establish a 20 mile per hour horizontal curve design at the CSAH 1 intersection with South Street, which improves existing roadway curve conditions without adversely affecting vehicle safety or creating detrimental impact to Watje's Feed Service Elevator, which provides ground feed for local livestock producers; and

WHEREAS, coordination with the City through Public Open Houses on June 7, 2021 and August 2, 2021 and Project Presentations at City Council Meetings on August 23, 2021 and October 11, 2021 reveal that the City Council and general public are in support of keeping this curve at a design speed less than 30 miles per hour; and

WHEREAS, there has been no reported crashes at the intersection from 2011 to 2021.

NOW, THEREFORE BE IT RESOLVED, that the County City Board of Commissioners does hereby request a variance from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9936 MINIMUM DESIGN STANDARDS, URBAN; NEW OR RECONSTRUCTION PROJECTS to allow a 100 foot, 20 mile per hour horizontal curve radius, at the intersection of CSAH 1 and South Street in lieu of a 250 foot, 30 mile per hour curve radius; and

FURTHERMORE, that the County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the CSAH 1 Reconstruction Project – SAP 064-601-017 in accordance with Minnesota Rules 8820.9936 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

ENVIRONMENTAL

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Noxious Weed Grant application with the Department of Agriculture in the amount of \$5,000.00.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Grant Agreement between the State of Minnesota, acting through its Board of Water and Soil Resources in the amount of \$134,445.00.

ASSESSOR

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Retainer Agreement with Tim Vergin for the appraisal of the Runnings property.

TECHNOLOGY

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the MNIT Agreement for Application Security Assessment.

ADMINISTRATOR

- On motion by Wakefield, second by Salfer, in a roll-call vote with Groebner, Salfer and Forkrud all voting aye, the Board voted to adopt the following resolution:

**RESOLUTION RECOMMENDING THE APPOINTMENT
OF MIKE CARLSON AND JAY MICKELSON
TO THE RED ROCK RURAL WATER SYSTEM BOARD
OF COMMISSIONERS**

BACKGROUND INFORMATION

WHEREAS, Mike Carlson's 4-year term as a Commissioner on the Red Rock Rural Water System ("RRRWS") Board of Commissioners is scheduled to expire at midnight on December 31, 2021; and

WHEREAS, Jay Mickelson's 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2021; and

WHEREAS, on August 21, 2021 the RRRWS Board of Commissioners unanimously adopted a Motion which recommends that Mike Carlson and Jay Mickelson each be re-appointed to another 4-year term on the RRRWS Board of Commissioners; and

WHEREAS, the County Board of Commissioners believe that Mike Carlson and Jay Mickelson are qualified to act as Commissioners on the RRRWS Board of Commissioners and are both worthy of re-appointment.

RESOLUTION

NOW BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Mike Carlson and Jay Mickelson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2022 and shall expire at midnight on December 31, 2025.

- On motion by Groebner, second by Wakefield, the Board voted unanimously to award the annual copier paper order to Staples at a cost of \$29.99/per case.

Other Bids Received:

Staples	\$29.99/case
One Office Solution	\$34.66/case
Heartland Paper Company	\$36.99/case

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Medical Examiner Contract Agreement with River Valley Forensic Services.

Personnel

- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Angela Hanneman for part-time Dispatcher on the 2021 Dispatcher LELS non-licensed Officer Salary Schedule at Step 1, at \$18.91 per hour effective November 3, 2021.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to acknowledge the resignation of Kelsie Kingstrom, full-time Assistant County Attorney effective 10-22-21.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner: Friends of Gilfillan, MN Valley Regional Rail Authority, Ditch Meeting with Brown County, Regional Landfill Meeting with Lyon County, Tax Forfeiture Auction, AMC District 8 Meeting

Salfer: Nurse Family Partnership, Western Mental Health, Southwest Health and Human Services, AMC District 8 Meeting, Tax Forfeiture Auction

Forkrud: Ditch Meeting with Brown County, AMC District 8 Meeting

Wakefield: Southwest Health and Human Services, Plum Creek Library System, Ditch Meeting with Brown County, AMC District 8 Meeting, Tax Forfeiture Auction

RECESS

- The Board recessed and entered into Joint Ditch Authority with Yellow Medicine County at 10:30 a.m.

RECONVENED

- The Board reconvened into Regular Session at 10:32 a.m.

REDWOOD COUNTY DITCH AUTHORITY PUBLIC HEARING FOR COUNTY DITCH #22A

- At 11:00 a.m., the Board entered into Redwood County Ditch Authority for the Public Hearing to petition for the partial abandonment of County Ditch #22A. Present for the Public Hearing were Commissioners Wakefield, Salfer, Groebner and Forkrud, Administrator Kletscher, Environmental Director Scott Wold, Redwood Falls City Administrator Keith Muetzel and Redwood Falls Public Works Project Coordinator Jim Doering.
- Wold presented a letter from the petitioner requesting to withdraw their petition.
- Chair Wakefield acknowledged the withdrawal of the petition.
- Chair Wakefield closed the Public Hearing for CD #22A at 11:01 a.m.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:02 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator