

REDWOOD COUNTY, MINNESOTA

NOVEMBER 16, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Dennis Groebner and County Administrator Vicki Kletscher. Also present were Auditor/Treasurer Jean Price; Recorder Joyce Anderson; Technology Coordinator Paul Parsons, Human Resource Coordinator Peter Brown; Economic Development Coordinator Briana Mumme; Environmental Director Scott Wold; Planning and Zoning Supervisor Nick Brozek; Highway Engineer Anthony Sellner; Highway Maintenance Supervisor Jamie Larsen; County Attorney Jenna Peterson; Sheriff Randy Hanson; Jesse Jacobson; Contegrity Group Representative Larry Filippi and WOLD Architect John McNamara, Vicki Friedrich and Greg Knight. Commissioner Rick Wakefield was absent.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the revised November 16<sup>th</sup> agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Consent Agenda.
  - November 2<sup>nd</sup>, 2021 Board Minutes
  - Payment of bills as follows:

General Fund	\$ 116,084.37
Ditch Maintenance Fund	\$ 7,779.11
Insurance Fund	\$ 327.40
Building Fund	\$ 10,569.48
Solid Waste Fund	\$ 3,748.49
Soil and Water Fund	\$ 2,903.20
Road and Bridge Fund	\$ 22,505.25
Debt Service Fund	\$ 39,145.97

- Bills over \$2,000: Henle Printing Company \$4,750.34; Counties Providing Technology \$3,892.00; Carris Health \$6,185.51; Nobles County \$2,625.00; Renville County \$32,720.25; Fleet Services \$7,476.62; Mend Correctional Care \$12,128.49; Redwood County Highway Department \$4,023.72; Tersteeg's Holiday Market \$7,605.97; Geo-Comm \$4,850.00; Peterson Company \$3,175.00; One Office Solution

\$3,821.65; Minnesota Pollution Control \$5,311.05; Baker Tilly \$22,302.25,  
\$2,783.85; \$39,145.97; WOLD Architects \$10,569.48; TNT Construction \$5,940.00;  
Eric Fultz \$2,088.45

### **EMPLOYEE RECOGNITION**

- The Board recognized Mark Cook, Sheriff's Department, for 10 years of service to Redwood County.

### **ROAD AND BRIDGE**

- Sellner presented information on the Horseshoe Lake Project. Chair Salfer tabled discussion to the November 30, 2021 board meeting.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the NASPO ValuePoint State of Minnesota FMV Lease Agreement for the postage machine at the Highway Department pending County Attorney approval.
- On motion by Forkrud, second by Groebner, in a 3-1 vote with Salfer voting nay, the Board voted to approve the purchase a snowplow truck from Truck Center Companies in the amount of \$125,201.00 off State Contract #194867.
- Sellner presented information regarding township bridge inspections and costs incurred by the Redwood County Highway Department.

### **AUDITOR/TREASURER**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Road and Bridge Fund, Health Fund, Debt Service Fund, Building Fund, Ditch Maintenance, Human Services Fund, Insurance Fund, Soil and Water Conservation District Fund and Solid Waste Fund.
  - October 2021 Disbursements in the amount of \$5,167,633.51.
  - Bills totaling \$2,000: Redwood Electric Coop \$2,539.10; Redwood Falls Public Utilities \$9,470.05; Further \$8,044.24, \$8,044.24; Preferred One \$11,244.81, 9,434.28, \$8,653.70, \$7,757.50, \$27,421.92, 20,147.37, \$17,333.56, \$18,895.11; BCBS \$2,218.50; MN Commission of Finance \$406,862.31, \$5,178.50; Wells Fargo Advisors \$1,000,000.00, \$1,000,000.00; Minnesota Department of Revenue \$32,262.85; US Postal Service \$3,000.00; Redwood County License Center \$2,710.00, \$5,350.85, \$2,276.16; Gary Kerkhoff Construction \$9,245.73; Great Plains Natural Gas \$27,751.69, \$27,698.00; Northern Natural Gas Company \$19,479.63; Southpoint Financial Credit Union \$2,589.02; Redwood Soil and Water \$4,999.50; Sun Life Financial \$2,138.58; Diane Chapman \$5,483.33; Richard Cool \$3,640.00, \$3,640.00; Delta Dental \$4,015.06; Fagen Farms \$17,500.00; John Hansvick \$10,815.00; Vicki Hoffmann \$6,020.00; Robert Huhnerkoch \$10,710.00; Vicki Huhnerkoch \$15,210.00; James Milbradt Trust \$3,500.00; Gail & Paul Klause \$10,500.00; Terry Lecy \$5,483.34; Leo Mertens Revocable Living Trust \$7,000.00; Todd Mertens \$7,000.00; Lee Potzler \$2,310.00; Joel & Jolene Samyn \$5,950.00; Harry Schaffran Trust \$5,483.33; Faye Schmidt \$8,400.00; Robert Vanderlinden \$2,000.00; SD 2190 \$4,124.16; SD 2754 \$122,949.15; SD 2884 \$81,789.46; SD 2897 \$626,119.88; SD

2898 \$106,312.29; SD 2904 \$15,148.94; SD 635 \$74,887.02; SD 640 \$162,053.72; SD 85 \$18,865.61; Blackstrap \$7,166.23, \$28,519.08; Farmward Cooperative \$13,900.00; Traffic Marking Service \$27,453.81; Duinink Inc. \$168,658.18; R & G Construction \$845,270.70.

- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the 2021 Tax Forfeited Administrative Charges per MN Statute 282.09 in the amount of \$10,251.04 to be paid from the 10-26-21 tax forfeited sale proceeds first.

## **ECONOMIC DEVELOPMENT**

- Chair Salfer appointed Jeff Manthei to serve as the Redwood County Economic Development Authority District 5 board member, effective January 1, 2022.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Economic Development Authority revolving loan to Kyle Pankonin, DBA Red Rock Chiropractic, in the amount of \$50,000.00 at a 5% fixed interest rate over a 10 year term.
- Discussion held regarding the Small Cities CDBG-CV Broadband Grant Award in the amount of \$1,715,607.00 for a broadband project within the City of Sanborn and Charlestown Township. Options regarding the acceptance of the grant were discussed. On motion by Van Hee, second by Salfer, in a 2-2 vote, with Groebner and Forkrud voting nay, the motion to accept the grant award, issue a RFP for the environmental assessment and a second RFP for the ISP and Engineering Firm with an anticipated cost of \$40,000.00 failed. Chair Salfer requested further discussion be held at the 11-30-21 board meeting.

## **PLANNING AND ZONING**

- An application for rezoning #1-21R was filed by David Swantek of the Minnesota Department of Veterans Affairs for the rezoning of the southern part of the Veterans Cemetery property from Agriculture District to Urban Expansion District on the following described real property: situated in the County of Redwood, State of Minnesota, to wit: 4.2 acre tract in the NW ¼ of the SE ¼ and a 14.7 acre tract in the NE ¼ of the SE ¼ and the East 70 acres of the NE Fractional ¼, except a 395'x583' tract and except a tract to MNDOT, 81.49 acres, Twp 112, Range 35, Paxton Township. On motion by Groebner, second by Forkrud, the Board voted unanimously to approve Rezoning Permit #1-21R.
- An application for a Conditional Use Permit #14-21 was filed by Vicki Friedrich for a Country Music and Camping festival to be held on the following described real property: situated in the County of Redwood, State of Minnesota, to wit: N 1040' of the E 420' of the E ½ of the NW ¼ of Section 21, Twp. 113N, Range 36W, Delhi Township. On motion by Forkrud, second by Van Hee, in a 3-1 vote with Salfer voting nay, the Board voted to approve CUP #14-21.

## **JUSTICE CENTER CONSTRUCTION UPDATE**

- Wold and Filippi presented a progress and budget report on the Justice Center. A Board tour was provided at the end of the meeting.

## **SHERIFF**

- The Board reviewed the October Jail Population and Sentence to Serve quarterly report.

**SHERIFF AND COUNTY ATTORNEY**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the State of Minnesota Joint Powers Agreement on behalf of its Sheriff.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Court Data Services Subscriber Amendment to CJDN Subscriber Agreement for the Sheriff and the County Attorney.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the State of Minnesota Joint Powers Agreement on behalf of its County Attorney.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Van Hee and Salfer all voting aye, the Board adopted the following resolution:

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS  
WITH THE COUNTY OF REDWOOD  
ON BEHALF OF ITS COUNTY ATTORNEY AND SHERIFF**

WHEREAS, the County of Redwood on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Redwood, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Redwood on behalf of its County Attorney and Sheriff are hereby approved.
2. That the Sheriff, Randy Hanson, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That the County Attorney, Jenna M. Peterson, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
4. That James Salfer, the Chair of the County of Redwood, and Vicki Kletscher, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

**ADMINISTRATOR**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Southwest Health and Human Services Office Lease Agreement.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Historical Society Lease Agreement.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the 2022 Snowmobile Grant In-Aid Program Grant Agreement in the amount of \$95,633.00.
- The Board acknowledged receipt and held the first reading of the Redwood-Renville Regional Solid Waste Authority Joint Powers Agreement. The Board will take action in 30 days pursuant to the terms of the agreement at their December 14, 2021 meeting.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve 2021 Tobacco License renewals to the following businesses: Rudra Morgan, LLC, Backroads Bar and Grill, Vesta Bar, Staples (Sanborn Expressway) Farmer’s Coop Association of Milroy, Erickson’s Amoco Handi-Mart and Farmer’s Coop of Belview.

**Personnel**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to hire Shannon Ness as Full-time County Attorney on the non-union salary schedule at Grade 18, Step 5 at \$40.77 per hour effective December 13, 2021, and authorized 40 hours sick and 40 hours vacation to be placed in her accrual bank, due to experience.
- Discussion held regarding the implementation of President Biden’s COVID mandate for employer’s with 100 employees or more. No action was taken.

**COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Groebner: Redwood-Renville Regional Solid Waste Authority, Redwood Soil and Water Conservation District

Salfer: Economic Development Authority

Forkrud: Redwood-Renville Regional Solid Waste Authority; Minnesota Public Sector Insurance

Van Hee: Prime West, Redwood County Fair Board; Southwest Regional Development Commission

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 11:15 a.m.

\_\_\_\_\_  
Jim Salfer, Chair  
Board of Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator