

REDWOOD COUNTY, MINNESOTA

November 30, 2021

The Board of County Commissioners met in regular session at 4:00 p.m. in the Commissioners Board Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer; Dave Forkrud and Rick Wakefield. Also present were Administrator Vicki Kletscher; Assistant County Engineer Jeff Bommersbach; Environmental Director Scott Wold; Human Resource Coordinator Peter Brown; Auditor-Treasurer Jean Price; Assessor John Thompson; Technology Coordinator Paul Parsons, John Lewis, Jeff Sorenson and Richard Sullivan.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve to approve the consent agenda.
 - November 16, 2021 Board minutes

ROAD AND BRIDGE

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Road and Bridge bills in the amount of \$178,688.94.
- Bills totaling over \$2,000.00: Bolton & Menk \$55,434.00; Erickson Engineering \$6,302.00; Farmward Cooperative \$10,702.57; GWL Farms \$5,333.76; Roger Kettner \$19,253.57; Klabunde Electric \$5,477.88; KRIS Engineering \$13,103.72; M & K Bridge Construction \$5,150.00; Mielke Oil \$5,700.00; MN Dept. of Transportation \$4,118.07; North Central International \$2,238.93; Schmidt Construction \$15,817.88.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to commit up to \$10,000.00 in funding to the Horseshoe Lake Project from the Buffer Fund Account, only if the project cost is over \$110,000.00.

TECHNOLOGY

- On motion by Groebner, second by Forkrud, the Board voted unanimously to purchase 10 personal computers from Dell Technologies in the amount of \$6,730.00.

ECONOMIC DEVELOPMENT

- The Small Cities CDBG-CV Broadband Grant discussion was tabled to the December 14, 2021 board meeting.

Groebner exited the meeting at 4:50 p.m.

AUDITOR-TREASURER

- On motion by Van Hee, second by Wakefield, in a roll-call vote with Van Hee, Wakefield, Salfer and Forkrud all voting aye, the Board adopted the following resolution:

RESOLUTION APPROVING REDWOOD COUNTY'S APPLICATION FOR FUNDING FROM THE 2021 VOTING EQUIPMENT GRANT (VEGA-3)

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and

WHEREAS, it's essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

WHEREAS, Minnesota Statutes section 206.95 is intended to help political subdivisions purchase optical scan assistive voting devices (AVDs), optical scan ballot counters, electronic rosters and other related items that qualify as election equipment under Minnesota Statutes section 206.56, subdivision 8; and

WHEREAS, to receive funding from the Voting Equipment Grant Account (VEGA-3), counties must submit an application to the Minnesota Secretary of State by 4:00 p.m. on Friday, December 17, 2021; now, therefore,

BE IT RESOLVED, Redwood County approves its application for funding from the Voting Equipment Grant (VEGA-3) and hereby authorizes the Auditor/Treasurer to submit and execute the grant application on behalf of Redwood County; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the Voting Equipment Grant will be used only to purchase assistive voting technology, an electronic roster system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

ADMINISTRATOR

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the 2022 Grandview Winery Liquor License.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Alpha Media Lease Agreement.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Area II Joint Powers Agreement

Personnel

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the applications for group short-term disability insurance with Lincoln Financial.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner: Minnesota Rail Authority; Redwood County Historical Society; Ditch meeting in Springfield; SW Regional Solid Waste Management

Van Hee: Extension Committee; Southwest Regional Development Commission

Salfer: Southwest Health and Human Services; Ditch Meeting in Springfield; Personnel Committee; Western Mental Health

Forkrud: Extension Committee

Wakefield: Southwest Health and Human Services; Ditch Meeting in Springfield; Emergency Communication Board

RECESS

- The Board recessed at 4:57 p.m.

RECONVENED

- The Board reconvened at 6:00 p.m. for the Truth in Taxation meeting.

TRUTH IN TAXATION

- On motion by Wakefield, second by Van Hee, and in a roll-call vote with Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board adopted the following Resolution:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Commissioners for Redwood County, that the 2022 property tax levies for Redwood County Funds be set as follows:

REVENUE FUND	\$8,176,720
HUMAN SERVICES FUND.....	2,890,518
PUBLIC HEALTH FUND	228,841
ROAD AND BRIDGE FUND	2,036,744
BUILDING FUND	700,000
DEBT SERVICE FUND	829,325
REGIONAL LIBRARY	109,323

BE IT FURTHER RESOLVED, that the 2022 Redwood County property tax levy be certified to the Redwood County Auditor-Treasurer at \$14,971,471.

BE IT FURTHER RESOLVED, that the 2022 Redwood County adjusted property tax levy be set at \$14,277,930, a 5.3% change from the 2021 adjusted tax levy of \$13,553,242.

- On motion by Wakefield, second by Forkrud, and in a roll-call vote with Forkrud, Salfer, Van Hee and Wakefield all voting aye, the Board adopted the following Resolution:

BUDGET RESOLUTION

WHEREAS, the Redwood County Board of Commissioners has reviewed the proposed 2022 budget with the Redwood County Department Heads to discuss budgets proposed for the staffing, supplies, and general operation of their departments during Calendar year 2021 and;

WHEREAS, the Redwood County Board of Commissioners has subsequently reviewed each of the departmental budgets in relationship to the amounts needed from the 2022 Property Tax Levy, and;

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners does hereby adopt the 2022 Redwood County Budgeted Revenues and Expenditures as attached:

**BUDGETARY APPROVAL REPORT
1 - GENERAL**

	BUDGETED AMOUNTS	
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REVENUE		
PROPERTY TAXES	\$	8,296,918
OTHER TAXES		11,000
SPECIAL ASSESSMENTS		24,877
LICENSES & PERMITS		62,700
PAYMENT IN LIEU OF TAXES		284,378
DISPARITY REDUCTION CREDIT		26,791
POLICE AID		120,000
COUNTY PROGRAM AID		893,203
E-911		173,575
MARKET VALUE CREDIT		237,670
CASINO CREDIT		70,000
IGR - REIM FOR SERVICES - PUB SFTY		140,939
LOCAL GRANTS & CONTRIBUTIONS		10,000
IGR - REIM FOR SERVICES - CONSERVTN		387,000
MN DEPT OF PUBLIC SAFETY		1,000
MN BOARD OF WATER AND SOIL RES		74,859
MN DEPT OF NATURAL RESOURCES		95,633
MN DEPT OF VETERANS AFFAIRS		10,000
MN DEPT OF PEACE OFFICERS BOARD		12,000
MN DEPT OF CORRECTIONS		60,000
FEDERAL GRANTS & CONTRIBUTIONS		1,473,298
DEPARTMENT OF JUSTICE		72,500
DEPARTMENT OF HOMELAND SECURITY		2,072
EMERGENCY MANAGEMENT PERFORMANCE		20,029
CHARGES FOR SERVICES		797,800
EARNINGS ON INVESTMENTS		23,979
MISCELLANEOUS REVENUE		151,039
RENTAL INCOME		187,840
INSURANCE DIVIDENDS		65,000
TOTAL REVENUE	\$	<u>13,786,100</u>
EXPENDITURE		
GENERAL GOVERNMENT		
COMMISSIONERS	\$	255,327
LAW LIBRARY		58,500
COUNTY ADMINISTRATION		1,597,997
AUDITOR-TREASURER		425,609

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	BUDGETED AMOUNTS
ASSESSOR	501,252
LICENSE CENTER	179,893
ADMINISTRATOR	412,820
ELECTIONS	93,950
COMPUTER	493,814
ATTORNEY	875,689
RECORDER	320,477
COURTHOUSE MAINTENANCE	525,856
BUILDINGS AND PLANT	7,025,000
VETERAN SERVICE OFFICER	180,345
Total GENERAL GOVERNMENT	\$ 12,946,529
PUBLIC SAFETY	
SHERIFF	\$ 4,271,238
E-911 SYSTEM	73,000
CORONER	23,000
OTHER PUBLIC SAFETY	13,000
PROBATION AND PAROLE	255,757
RESTORATIVE JUSTICE	93,923
SENTENCE TO SERVE	83,631
EMERGENCY MANAGEMENT	97,856
Total PUBLIC SAFETY	\$ 4,911,405
CULTURE & RECREATION	
MUSEUM	\$ 2,435
OTHER CULTURE & RECREATION	57,500
PARKS	145,347
MINNESOTA TRAILS	95,633
Total CULTURE & RECREATION	\$ 300,915
CONSERVATION	
AGRICULTURAL INSPECTION	\$ 318,320
EXTENSION	146,602
OTHER CONSERVATION	41,104
SOIL AND WATER CONSERVATION DISTRICT	535,618
Total CONSERVATION	\$ 1,041,644
ECONOMIC DEVELOPMENT	
OTHER ECONOMIC DEVELOPMENT	\$ 164,919
Total ECONOMIC DEVELOPMENT	\$ 164,919
INTERGOVERNMENTAL - LIBRARY	
LIBRARY	\$ 109,323

**BUDGETARY APPROVAL REPORT
1 - GENERAL**

	BUDGETED AMOUNTS
Total INTERGOVERNMENTAL - LIBRARY	\$ 109,323
INTERGOVERNMENTAL - SWHHS PHS LEVY COMMUNITY HEALTH	\$ 228,841
Total INTERGOVERNMENTAL - SWHHS PHS LEVY	\$ 228,841
DEBT SERVICE - PRINCIPAL WATER QUALITY LOAN PROGRAM	\$ 9,541
Total DEBT SERVICE - PRINCIPAL	\$ 9,541
DEBT SERVICE - INTEREST WATER QUALITY LOAN PROGRAM	\$ 1,081
Total DEBT SERVICE - INTEREST	\$ 1,081
TOTAL EXPENDITURE	\$ 19,714,198
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (5,928,098)
OTHER SOURCES(USES) SPECIAL ITEMS	\$ (1,665,015)
TOTAL OTHER SOURCES(USES)	\$ (1,665,015)
PLANNED CHANGES TO FUND BALANCE	\$ (7,593,113)

**BUDGETARY APPROVAL REPORT
3 - ROAD AND BRIDGE**

	BUDGETED AMOUNTS
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REVENUE	
PROPERTY TAXES	\$ 1,977,984
OTHER TAXES	1,310,000
LICENSES & PERMITS	11,000
MAINTENANCE REGULAR	2,113,607
CONSTRUCTION REGULAR	2,229,241
MAINTENANCE MUNICIPAL	246,910
CONSTRUCTION MUNICIPAL	370,365
TOWN BRIDGE	970,431
DISPARITY REDUCTION CREDIT	6,392
MARKET VALUE CREDIT	56,703
TOWN ROAD	602,755
IGR - REIM FOR SERVICES - HIGHWAY	1,663,300
HIGHWAY PLANNING AND CONSTRUCTION	2,523,344
CHARGES FOR SERVICES	6,000
EARNINGS ON INVESTMENTS	20,000
MISCELLANEOUS REVENUE	50,000
RENTAL INCOME	50
TOTAL REVENUE	\$ 14,158,082
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EXPENDITURE	
HIGHWAY ADMINISTRATION	
ROAD & BRIDGE ADMINISTRATION	\$ 584,189
Total HIGHWAY ADMINISTRATION	\$ 584,189
HIGHWAY MAINTENANCE	
HIGHWAY MAINTENANCE	\$ 3,123,052
Total HIGHWAY MAINTENANCE	\$ 3,123,052
HIGHWAY CONSTRUCTION	
HIGHWAY CONSTRUCTION & ENGINEERING	\$ 14,310,751
Total HIGHWAY CONSTRUCTION	\$ 14,310,751
HIGHWAY EQUIPMENT AND MAINT SHOPS	
EQUIPMENT MAINTENANCE & SHOP	\$ 854,606
Total HIGHWAY EQUIPMENT AND MAINT SHOPS	\$ 854,606
INTERGOVERNMENTAL - TOWN ROAD DIST	
HIGHWAY MAINTENANCE	\$ 602,755
Total INTERGOVERNMENTAL - TOWN ROAD DIST	\$ 602,755
DEBT SERVICE - INTEREST	

**BUDGETARY APPROVAL REPORT
3 - ROAD AND BRIDGE**

	<u>BUDGETED AMOUNTS</u>
HIGHWAY MAINTENANCE	\$ 209,280
Total DEBT SERVICE - INTEREST	\$ 209,280
TOTAL EXPENDITURE	\$ 19,684,633
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (5,526,551)
OTHER SOURCES(USES)	
PROCEEDS FRM SALE OF CAPITAL ASSETS	\$ 35,000
TOTAL OTHER SOURCES(USES)	\$ 35,000
PLANNED CHANGES TO FUND BALANCE	\$ (5,491,551)

**BUDGETARY APPROVAL REPORT
5 - HUMAN SERVICES**

	<u>BUDGETED AMOUNTS</u>
REVENUE	
PROPERTY TAXES	\$ 2,800,987
DISPARITY REDUCTION CREDIT	9,070
OUT OF HOME PLACEMENT AID	53,456
MARKET VALUE CREDIT	80,461
TOTAL REVENUE	\$ 2,943,974
EXPENDITURE	
INTERGOVERNMENTAL - SWHHS - HS LEVY	
**** HUMAN SERVICES ****	\$ 2,943,974
Total INTERGOVERNMENTAL - SWHHS - HS LEVY	\$ 2,943,974
TOTAL EXPENDITURE	\$ 2,943,974
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$
PLANNED CHANGES TO FUND BALANCE	\$

**BUDGETARY APPROVAL REPORT
15 - DITCH**

	<u>BUDGETED AMOUNTS</u>
REVENUE	
SPECIAL ASSESSMENTS	\$ 578,122
STATE GRANTS & CONTRIBUTIONS	750,000
FEDERAL GRANTS & CONTRIBUTIONS	3,000,000
TOTAL REVENUE	\$ 4,328,122
EXPENDITURE	
CONSERVATION	
DITCH MAINTENANCE	\$ 3,344,130
Total CONSERVATION	\$ 3,344,130
TOTAL EXPENDITURE	\$ 3,344,130
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ 983,992
PLANNED CHANGES TO FUND BALANCE	\$ 983,992

**BUDGETARY APPROVAL REPORT
22 - SOLID WASTE**

	<u>BUDGETED AMOUNTS</u>
REVENUE	
SPECIAL ASSESSMENTS	\$ 621,206
IGR - REIM FOR SERVICES-SANITATION	159,376
MN DEPT OF POLLUTION CONTROL	69,692
TOTAL REVENUE	\$ 850,274
EXPENDITURE	
SOLID WASTE	
SOLID WASTE	\$ 1,900
Total SOLID WASTE	\$ 1,900
HAZARDOUS WASTE	
HAZARDOUS WASTE	\$ 1,200
Total HAZARDOUS WASTE	\$ 1,200
INTERGOVERNMENTAL - RRRSWA ASSESSMT	
RRRSWA JOINT POWERS	\$ 690,898
Total INTERGOVERNMENTAL - RRRSWA ASSESSMT	\$ 690,898
DEBT SERVICE - PRINCIPAL	
RRRSWA JOINT POWERS	\$ 1,030,000
Total DEBT SERVICE - PRINCIPAL	\$ 1,030,000
DEBT SERVICE - INTEREST	
RRRSWA JOINT POWERS	\$ 28,865
Total DEBT SERVICE - INTEREST	\$ 28,865
DEBT SERVICE - ADMIN (FISCAL) CHGS	
RRRSWA JOINT POWERS	\$ 511
Total DEBT SERVICE - ADMIN (FISCAL) CHGS	\$ 511
TOTAL EXPENDITURE	\$ 1,753,374
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (903,100)
PLANNED CHANGES TO FUND BALANCE	\$ (903,100)

**BUDGETARY APPROVAL REPORT
31 - DEBT SERVICE**

	<u>BUDGETED AMOUNTS</u>
REVENUE	
PROPERTY TAXES	\$ 803,617
DISPARITY REDUCTION CREDIT	2,605
MARKET VALUE CREDIT	23,103
IGR - REIM FOR SERVICES - GEN GVT	4,706
TOTAL REVENUE	\$ 834,031
EXPENDITURE	
DEBT SERVICE - PRINCIPAL	
DEBT SERVICE	\$ 1,960,000
Total DEBT SERVICE - PRINCIPAL	\$ 1,960,000
DEBT SERVICE - INTEREST	
DEBT SERVICE	\$ 332,992
Total DEBT SERVICE - INTEREST	\$ 332,992
DEBT SERVICE - ADMIN (FISCAL) CHGS	
DEBT SERVICE	\$ 1,671
Total DEBT SERVICE - ADMIN (FISCAL) CHGS	\$ 1,671
TOTAL EXPENDITURE	\$ 2,294,663
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (1,460,632)
PLANNED CHANGES TO FUND BALANCE	\$ (1,460,632)

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 6:18 p.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator