

REDWOOD COUNTY, MINNESOTA

December 28, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Jim Salfer, Bob Van Hee and Dave Forkrud. Also present were Administrator Vicki Kletscher; HR Coordinator Peter Brown; County Engineer Anthony Sellner; County Attorney Jenna Peterson; Auditor/Treasurer Jean Price; Assessor John Thompson, Environmental Director Scott Wold and Planning; Zoning Supervisor Nick Brozek and Technology Coordinator Paul Parsons.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the revised agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following:
 - December 14th Board minutes.
 - Payment of bills as follows:

General Fund	\$ 182,851.86
Building Fund	\$ 853,180.66
Ditch Maintenance Fund	\$ 6,163.06
Insurance Fund	\$ 3,042.68
Soil and Water	\$ 2,848.54

- Bills over \$2,000: Smith & Johnson \$3,750.00; Taft, Stettinius & Hollister \$2,526.60; Counties Providing Technology \$3,892.00; Dell Marketing \$6,730.00; Marco Technologies \$44,681.89; MN Counties Computer Cooperative \$6,520.00; Renville County \$35,097.90; Fleet Services Division \$10,850.22; Reliance Telephone \$2,000.00; Pro West & Associates \$3,945.57; Regents of the University of MN \$23,517.50; MCIT \$7,472.50; Community Electric \$113,172.55; Contegrity Group \$28,471.65; G & R Controls \$3,994.75; Gag Sheet Metal \$77,555.15; J & K Masonry \$34,960.00; Masters Plumbing, Heating and Cooling \$64,220.00; Molin Concrete \$30,485.02; Northwest Drywall \$2,782.00; RTL Construction \$125,060.13; Schmidt Construction \$284,251.45; Southwest Sanitation \$2,190.00; Summit Companies \$44,484.38; Sussner Construction \$14,585.83; WDSI \$23,940.00; Rinke-Noonan \$5,942.50; Carris Health \$2,360.00

ROAD AND BRIDGE

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve Road and Bridge bills in the amount of \$157,913.30
- Bills exceeding \$2,000: American Engineering Testing \$4,000.00; Bolton and Menk \$59,213.00; Central Specialties \$2,500.00; Erickson Engineering \$17,746.00; Farmward Cooperative \$21,725.16; H & R Construction \$6,311.52; M-R Signs \$2,405.35; Meadowland Farmers Coop \$18,294.76; Stonebrooke Engineering \$8,245.48; TBEI Inc. \$3,837.50.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the final payment for CMP 21-PM to Traffic Marking Service in the amount of \$4,353.13.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to advertise for 2022 highway projects with individual letting dates determined by the County Engineer.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to authorize the adjustment to hire an engineering technician, senior engineering technician or licensed project engineer in the Highway Department in order to fill the vacancy.

AUDITOR/TREASURER

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the ratification of the Professional Services Agreement between TriMin Systems and the Minnesota Counties Computer Cooperative in the amount of \$5,320 for support costs and \$900.00 dues per year.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to adopt the Accounting Policies and Procedure Handbook.

TECHNOLOGY

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the purchase of a new VM Host from Morris Electronics in the amount of \$22,436.07.

Bids received:

Morris Electronics	\$22,436.07
Connection Public Sector Solutions	\$25,057.69
West Central Technologies	\$32,780.94

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the purchase of two new Buffalo storage devices from Morris Electronics in the amount of \$4,662.32.

Bids received:

Morris Electronics	\$4,662.32
Connection Public Sector Solutions	\$3,415.18
West Central Technologies	\$2,791.60

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the 2022 Network Support Contract with Morris Electronics in the amount of \$14,400.00 annually.

ASSESSOR

- Thompson informed the Board that the pending tax litigation case filed by Runnings has been dropped by Runnings.

COUNTY ATTORNEY

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Legal Services Agreement with Smith & Johnson Law Firm.

ENVIRONMENTAL

- Wold and Brozek provided information on the consolidation of Honner and Paxton Township as requested by Honner Township.
- Wold and Brozek provided information on a Solar Garden Moratorium. Board consensus to begin the implementation process of a moratorium of solar gardens.

ECONOMIC DEVELOPMENT

- CDBG-CV Broadband Development Grant options was tabled to the January 4, 2022 board meeting.
- Long-term care facilities, ARP funding consideration was tabled to the January 4, 2022 board meeting.
- Southwest Regional Development Commission funding request was tabled to the January 4, 2022 board meeting.

ADMINISTRATOR

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve 2022 Liquor License renewals for Dacotah Ridge Golf Club and Staples Enterprises (Expressway-Sanborn)
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the 2022 Tobacco License Renewals for Dacotah Ridge Golf Club.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 2022 Redwood County Reimbursement Policy with the standard mileage rate set by the IRS.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the following change orders for the Justice Center Project.

Marshall Machine Shop – CO #4	\$2,000.00
Thompson Construction – CO #2	(\$3,555.00)
Patriot Erectors, Inc. – CO #2	\$ 840.00
Sussner Construction – CO #3	(\$2,500.00)

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve a letter of support to Representative Michelle Fischbach for the State, Local, Tribal, and Territorial Fiscal Recovery, Infrastructure, and Disaster Relief flexibility Act (S.3011/H.R. 5735).
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Alpha Media of Luverne Lease Agreement for a 5 year term at a rate of \$1,500.00/year.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve 2022 Solid Waste Hauler License renewals for R & E Sanitation, Waste Management, West Central Sanitation and Renville-Sibley Sanitation.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve Amendment #4 of the Lease Agreement with the State of Minnesota – Department of Corrections.

Personnel

- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Salfer, Van Hee, Forkrud and Wakefield all voting aye, the Board adopted the following resolution:

REDWOOD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County elected officials.

THEREFORE, BE IT RESOLVED, that the salary of the Redwood County Commissioners be set for 2022 as listed below per Minnesota Statute 375.055:

County Commissioners \$ 26,915.00

BE IT FURTHER RESOLVED, that the 2022 salary for the Redwood County Recorder shall be set as listed below per Minnesota Statute 386.015, Subd. 2:

County Recorder \$ 96,012.80

BE IT FURTHER RESOLVED, that the 2022 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer \$ 112,008.00

BE IT FURTHER RESOLVED, that the 2022 salary for the Redwood County Attorney shall be set as listed below per Minnesota Statute 388.18, Subd. 1:

County Attorney \$ 113,131.20

BE IT FURTHER RESOLVED, that the 2022 for the Redwood County Sheriff shall be set as listed below per Minnesota Statute 387.20, Subd. 2:

County Sheriff \$ 133,515.20

BE IT FURTHER RESOLVED, that a maximum per diem (per day) rate of \$75.00 shall be granted to Redwood County Commissioners for service on any board, committee or commission that has been approved by the full board; for special meetings of the County Board; for attendance at conferences and education/training sessions; and for performance of services as an individual Commissioner relating to the execution of the duties of the Office of County Commissioner. At the discretion of each Commissioner, a lesser per diem amount may be charged.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to hire Lucas Dellwo as full-time mechanic in the Highway Department at Grade 11/Step 1 of the non-union salary schedule at \$21.94/hour effective 1-3-22.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Marsh & McLellan contract for wellness/health management consulting at \$436.00/monthly.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Amendment to the Services Agreement with Preferred One.
- On motion by Groebner, second by Salfer, the Board voted unanimously to acknowledge the end of employment of part-time Custodian Aaron Pohlen effective December 14, 2021, due to his unfortunate death.

COMMISSIONER ITEMS

- The Board reviewed the 2022 Committee Appointments and it will be brought forward for approval at the 1-4-22 board meeting.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Forkrud: Redwood/Renville Regional Solid Waste Authority

Wakefield: Southwest Health and Human Services; Chief Elected Officials Board

Salfer: Southwest Health and Human Services; Western Mental Health

Groebner: Redwood/Renville Regional Solid Waste Authority, Honner Township Meeting; Minnesota Valley Regional Rail Authority

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:51 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator