

**AGENDA**  
**REDWOOD COUNTY BOARD OF COMMISSIONERS**

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved  
cost-efficient services to all!*

TUESDAY OCTOBER 3, 2023

COMMISSIONERS ROOM, GOVERNMENT CENTER  
REDWOOD FALLS, MINNESOTA

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**Please Note:** This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

**8:30 a.m.**

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve October 3 meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
  - September 19<sup>th</sup> minutes
  - Bills

**8:30 a.m.**

- **AMBULANCE SERVICES- REDWOOD COUNTY**  
Matt Novak

**8:40 a.m.**

- **ENVIRONMENTAL**  
Nick Brozek
  - 1) Duro Rock Supply- Interim Use Permit #9-23
  - 2) Conditional Use Permit #10-23

**8:50 a.m.**

- **ROAD & BRIDGE**  
Anthony Sellner
  - 1) Approve Bills
  - 2) Award Construction Contract 23-7 – CR 51 & CSAH8 Bridges
  - 3) Authorize signing Contract 23-7
  - 4) Approve Resolution for CSAH 8 Bridge Replacement
  - 5) Approve signing CSAH 8 Bridge Grant Agreement
  - 6) Approve Resolution for CR 51 Bridge Replacement
  - 7) Approve signing for CR 51 Bridge Grant Agreement
  - 8) Determine Funding for Mill & Overlay Paved Driveways on 2023 1.5' Maintenance Overlays Projects
  - 9) Monarch Butterfly Candidate Conservation Agreement with Assurances
  - 10) Approve LRIP Sponsorship resolution for Belview Hibbard Ave Project
  - 11) HSIP Funds for Intersection Lighting Project update.

**9:15 a.m.**

- **SHERIFF**  
Jason Jacobson
  - 1) Purchase Squad Car

**9:20 a.m.**

➤ **ADMINISTRATION**

- 1) Resolution Setting Elected Official Salary-Sheriff
- 2) Resolution Setting Elected Official Salary-Recorder
- 3) Resolution Setting Elected Official Salary-Auditor-Treasurer
- 4) Resolution Setting Elected Official Salary-County Attorney
- 5) Resolution Setting Elected Official Salary-County Commissioners

*Personnel Action Items:*

- 1) *New Hire*
- 2) *Resignation*
- 3) *Wellness Challenge Prize*

**Commissioner Items:**

Commissioners' Reports

**ADJOURN:**

**\*\*OPEN FORUM\*\***

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

*Agenda  
Board of Commissioners  
October 3, 2023*

**OFFICIAL NOTICES/ UPCOMING MEETINGS**

October 3<sup>rd</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,  
Board Room

October 4<sup>th</sup> – 9:00 a.m. – Workforce Shortage Workshop – Redwood Falls Community Center, Redwood  
Falls

October 17<sup>th</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,  
Board Room

October 26<sup>th</sup> – 8:00 a.m. – AMC District VIII Fall Meeting – Windom Community Center, Windom, MN

November 7<sup>th</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,  
Board Room

REDWOOD COUNTY, MINNESOTA

September 19, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Environmental Director Nick Brozek, County Recorder Joyce Anderson, Auditor/Treasurer Jean Price, County Engineer Anthony Sellner, Development Coordinator Briana Mumme, Human Resource Coordinator Peter Brown, Sheriff Jason Jacobson, Maintenance Director Loren Gewerth, United Community Action Partnership Family Services Director Angela Larson, Southwest Health & Human Services Beth Wilms.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the September 19<sup>th</sup> agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. Wakefield identified a conflict in the Abstract of Bills.

**CONSENT AGENDA**

- On motion by Groebner, second by Van Hee, excluding the bills from Rick Wakefield in the amount of \$520.00 and Lori Wakefield in the amount of \$650.00, the Board voted unanimously to approve the consent agenda.
- On motion by Van Hee, second by Groebner, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Rick Wakefield in the amount of \$520.00 and Lori Wakefield in the amount of \$650.00.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the following:
  - September 5<sup>th</sup> board minutes.
  - Payment of bills.

General Fund	\$ 167,789.81
Ditch Fund	\$ 83,466.99
Solid Waste Fund	\$ 16,935.37
Soil & Water	\$ 1,000.00
Debt Service Fund	\$ 164,396.88
Road & Bridge Fund	\$ 110,075.00
Insurance	\$ 512.75

- **Bills exceeding \$2,000:**

**Warrants Approved On 9/19/2023 For Payment 9/22/2023.**

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCAR	10,213.40
BCL TELEVISIONG	3,458.00
BEHREND/MARK	4,613.42
CHERRYROAD MEDIA	2,077.77
COUNTIES PROVIDING TECHNOLOGY	4,604.00
COUNTRY ENTERPRISES INC	2,121.00
COUNTY OF RENVILLE	36,826.35
ELECTION SYSTEMS & SOFTWARE INC	8,925.25
ESTEBO FRANK MUNSHOWER LTD	2,415.00
FLESNER/TERRY & CAROL	23,656.00
FULTZ FARMS INC	8,241.00
FULTZ RLT/SANDRA A	3,124.00
G & R CONTROLS INC	2,101.05
LAMBERTON PUBLIC LIBRARY	7,117.23
LITZAU FARM DRAINAGE INC	23,158.84
MORGAN PUBLIC LIBRARY	6,896.94
NELSON/WILL	8,032.00
ONE OFFICE SOLUTION	5,129.60
REDWOOD COUNTY HIGHWAY DEPT	6,526.03
REDWOOD FALLS PUBLIC LIBRARY	20,339.73
SMITH & JOHNSON	4,000.00
THE MARKET AT REDWOOD LLC	10,841.06
TNT CONSTRUCTION-KERKHOFF INC	5,670.00
U.S. BANK CHARLOTTE	291,221.88
WABASSO PUBLIC LIBRARY	18,682.60
87 Payments less than 2 0 0 0	23,041.00
<b>Final Total:</b>	<b>543,033.15</b>

**Warrants Approved for Payment 8/03/2023.**

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	12,500.00
MR PAVING & EXCAVATING INC	214,704.93
REDWOOD FALLS PUBLIC UTILITIES	2,479.29
6 Payments less than 2 0 0 0	737.71
<b>Final Total:</b>	<b>230,421.93</b>

**Warrants Approved On 8/07/2023 For Payment 8/07/2023.**

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	3,772.00
14 Payments less than 2 0 0 0	4,295.78
<b>Final Total:</b>	<b>8,067.78</b>

**Warrants Approved for Payment 8/10/2023.**

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	10,413.86
KNIFE RIVER CORPORATION	353,609.17
STAPLES OIL CO	27,412.50
9 Payments less than 2000	660.07
<b>Final Total:</b>	<b>392,095.60</b>

**Warrants Approved On 8/14/2023 For Payment 8/15/2023.**

<u>Vendor Name</u>	<u>Amount</u>
CITY OF REDWOOD FALLS	2,818.62
SCHOOL DISTRICT 2884	22,935.31
SCHOOL DISTRICT 2897	22,375.31
SCHOOL DISTRICT 2898	2,562.85
SCHOOL DISTRICT 640	23,233.07
TOWNSHIP OF CHARLESTOWN	5,156.05
TOWNSHIP OF DELHI	7,945.15
TOWNSHIP OF JOHNSONVILLE	2,016.91
TOWNSHIP OF LAMBERTON	2,426.40
TOWNSHIP OF NORTH HERO	2,944.59
TOWNSHIP OF PAXTON	5,845.33
TOWNSHIP OF SHERMAN	2,944.66
TOWNSHIP OF VESTA	6,623.30
16 Payments less than 2 0 0 0	11,900.77
<b>Final Total:</b>	<b>121,728.32</b>

**Warrants Approved On 8/14/2023 For Payment 8/14/2023.**

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2 0 0 0	795.11
<b>Final Total:</b>	<b>795.11</b>

**Warrants Approved for Payment 8/16/2023.**

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	6,768.38
MORRIS SEALCOAT & TRUCKING INC	1,258,273.18
3 Payments less than 2 0 0 0	711.84
<b>Final Total:</b>	<b>1,265,753.40</b>

**Warrants Approved On 8/21/2023 For Payment 8/21/2023.**

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,433.70
SOUTHWEST HEALTH & HUMAN SERVICE	54,951.50
7 Payments less than 2 0 0 0	3,131.75
<b>Final Total:</b>	<b>62,516.95</b>

**Warrants Approved for Payment 8/24/2023.**

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2 0 0 0	613.20
<b>Final Total:</b>	<b>613.20</b>

**Warrants Approved On 8/28/2023 For Payment 8/28/2023.**

<u>Vendor Name</u>	<u>Amount</u>
8 Payments less than 2 0 0 0	3,406.88
<b>Final Total:</b>	<b>3,406.88</b>

**Warrants Approved for Payment 8/30/2023.**

<u>Vendor Name</u>	<u>Amount</u>
DUININCK INC	2,891,803.20
FARMWARD COOPERATIVE	3,145.53
M & K BRIDGE CONSTRUCTION INC	82,077.83

R & G CONSTRUCTION CO	213,153.32
REDWOOD FALLS PUBLIC UTILITIES	2,018.68
3 Payments less than 2 0 0 0	725.45
<b>Final Total:</b>	<b>3,192,924.01</b>

**Warrants Approved for Payment 8/07/2023.**

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	57,180.42
BLUE CROSS BLUE SHIELD OF MINNESO	2,152.00
BLUE CROSS BLUE SHIELD OF MINNESO	24,219.76
BLUE CROSS BLUE SHIELD OF MINNESO	11,608.89
BLUE CROSS BLUE SHIELD OF MINNESO	14,514.04
BLUE CROSS BLUE SHIELD OF MINNESO	61,770.30
KARPEL SOLUTIONS	9,400.00
MINNESOTA DEPARTMENT of REVENUE	37,534.95
REDWOOD COUNTY LICENSE CENTER	2,210.75
REDWOOD COUNTY LICENSE CENTER	2,591.25
REDWOOD COUNTY LICENSE CENTER	2,846.63
REDWOOD ELECTRIC COOPERATIVE	3,435.51
REDWOOD FALLS PUBLIC UTILITIES	3,287.10
REDWOOD FALLS PUBLIC UTILITIES	8,197.51
REDWOOD FALLS PUBLIC UTILITIES	3,363.54
WEX LEAP	7,485.69
WEX LEAP	2,500.00
WEX LEAP	7,485.69
WEX LEAP	7,485.69
60 Payments less than 2 0 0 0	29,174.45
<b>Final Total:</b>	<b>298,444.17</b>

**EMPLOYEE RECOGNITION**

- The Board recognized Larry Hubert- Highway Department for 35 years of Service to Redwood County.
- The Board recognized Jared Amberg- Highway Department for 15 years of Service to Redwood County

**AUDITOR/TREASURER**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Cash Balance Report, Investment Summary, Budget Reports, General Fund; Road and Bridge; Building; Human Services; Ditch; Health; Debt Service; Insurance; Solid Waste; Soil and Water and Conservation District Fund, and August 2023 Disbursements in the amount of \$5,576,767.35.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the ICS Deposit Placement Agreement with Bremer Bank

**ECONOMIC DEVELOPMENT**

- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Redwood Area Community Center Rental Agreement for October 4, 2023.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Westlake Properties Loan Agreement Amendment to the original loan agreement with



Westlake Properties- Minnesota A, LLC authorizing a 90-day project completion extension date.

### **MAINTENANCE**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 5-year elevator service agreement with MEI for the elevators in the Justice Center and Law Enforcement buildings.

### **ROAD & BRIDGE**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the purchase of a Chevrolet 3500 Silverado Diesel from Olson Chevrolet to replace the 2022 F250 Maintenance truck in the amount of \$62,440. A second quote was obtained from Wheelborg Ford in the amount of \$63,025.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the purchase of two Chevrolet 1500 Silverado Trucks from Olson in the amount of \$54,890 each. A second quote was obtained from Wheelborg Ford in the amount of \$59,300 each.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to declare the highway department trucks 2002 F250, 2002 F150, 2002 F250, 2000 F350, 2002 Int. excess equipment for sale or auction pending the arrival of newly purchased vehicles.
- Sellner updated the Board on the status of the 2023 and 2024 Construction projects.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the bid with Belview Delhi Maintenance Area for equipment rental to provide snow removal, grading, and maintenance in the amount of \$71,255. No other bids were received.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Professional Engineering Services Contract with Widseth for bridge design contract for 19 bridge designs in the amount of \$684,037.

### **UCAP & SWHHS**

- United Community Action Partnership updated the Board on the Local Homeless Prevention Aid Program and the services UCAP could provide the County.

### **ADMINISTRATION**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the quote from Brighter Homes for new carpet in the Probation Department due to water leak damage in the amount of \$9,809.82.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve 2023 Meadowland Farmers Coop Tobacco License Application.

### **SHERIFF**

- On February 16, 2021, the Board authorized the purchase of a 2021 Chevy 2500 HD Silverado with trade in of 2004 Ford F3450 from Marthaler Chevrolet in the amount of \$24,446.81. This Vehicle order was cancelled due to manufacturing shortages. On July 20, 2021, the Board authorized the purchase of a 2022 Ford F250 with trade in of 2004 Ford

F350 from Wheelborg Ford in the amount of \$25,989.00. The Sheriff informed the Board that the 2022 Ford order was cancelled due to manufacturing shortages.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the purchase of a 2024 Chevrolet Silverado 3500, with trade in of 2004 Ford F350 from Olson Chevrolet for Emergency Management in the amount of \$45,652 plus tax, title, registration, and document fees. A second bid was received from Wheelborg Ford in the amount of \$46,046.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Opioid settlement grant application from the Sheriff's office to Southwest Health & Human Services in the amount of \$30,000 the first year and \$5,000 per year for ten years to support the Redwood County K9 program and to fight opioids and other controlled substances.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Joint Powers Agreement with the BCA to participate in the Minnesota Anti-Heroin Task Force Program.
- The Board reviewed the August 2023 Jail Population.

### *Personnel*

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to hire Bradley Ebber as FT Deputy for the Sheriff's Department on the Deputy Sheriff I Grade/Step 1 at \$27.46/hour, effective September 25, 2023.
- On motion by Wakefield, second by Van Hee the Board voted unanimously to approve the destruction of old personnel and payroll records including insurance claims, payroll bills, payroll action forms, timecards, and terminated Employee personnel files, terminated temporary employee files, terminated employe flex files from 2000-2016.

### **ENVIRONMENTAL**

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Joint Ditch No. 15 Financing Agreement with Lyon County, in order to allow bonding for the JD 15 improvement project.

### **COMMISSIONERS**

- Auditor-Treasurer requested her 2024 Salary be set at \$127,619 and a formal discussion to take place at a Work Session.
- County Recorder requested her 2024 Salary be set at \$110,000 and a formal discussion to take place at a Work Session.
- County Sheriff requested his 2024 Salary be set at \$127,000 and a formal discussion to take place at a Work Session.
- On motion by Forkrud, second by Groebner, with Salfer opposed, the Board voted unanimously to set a Work Session on September 29<sup>th</sup>, 2023, at 8:00 a.m. for Elected Officials Salary Discussion.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to Set Board meeting date to certify the preliminary 2024 levy for September 29<sup>th</sup>, 2023, at 9:00 a.m.

- The commissioners reported on meetings they attended.

Salfer: Annual Township, Tax Forfeited Auction

VanHee: Annual Township, AMC Fall Policy Conference, Prime West

Groebner: JD 5 Brown County Ditch, A.C.E Annual Meeting, Annual Township Meeting, Redwood Renville Regional Solid Waste Authority.

Forkrud: Tax Forfeited Auction, A.C.E Annual Meeting, Redwood Renville Regional Solid Waste Authority

Wakefield: Annual Township, JD 5 Brown County Ditch, Explore SWMN, Tax Forfeited Auction, A.C.E Annual meeting, Budget/Finance Committee, Chief Elected Officials Board, Redwood-Cottonwood Rivers Control/Area II.

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 11:12 a.m.

\_\_\_\_\_  
Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator

COMMISSIONERS ABSTRACT:

October 3, 2023

	Meals Payable	Salaries Payable	Accounts Payable	Credit Card
GENERAL FUND			\$702,553.93	\$21,537.47
BUILDING FUND			\$12,197.69	
DITCH FUND			\$337,003.68	
SOLID WASTE FUND				
SOIL & WATER			\$2,114.25	\$365.06
FORFEITED TAX SALE				
DEBT SERVICE FUND				
HEALTH FUND				
HUMAN SERVICES FUND				
R & B FUND				\$1,003.20
STATE REVENUE				
INSURANCE			\$738.63	
<b>TOTALS</b>	\$0.00	\$0.00	\$1,054,608.18	\$22,905.73

MEALS PAYABLE 182-3					
EMPLOYEE	# of	REVENUE	DITCH 15-611	SOLID WASTE 22-391	INSURANCE
<b>TOTALS</b>		\$0.00	\$0.00	\$0.00	\$0.00

SALARIES PAYABLE					
		REVENUE	DITCH	SOLID WASTE	date
	(PERA YES)	187-0	15-611-182-0	22-391-188-0	
	(PERA NO)	187-3	15-611-190-3	22-391-188-3	
David Forkrud #120	Y N	\$ -	\$ -	\$ -	
DennisGroebner #118	Y N	\$ -		\$ -	
Robert VanHee #119	Y N	\$ -	\$ -		
Jim Salfer #117	Y N	\$ -	\$ -		
Rick Wakefiled	Y N	\$ -	\$ -		
Jean Price ext 01-602 #316	Y N				
<b>TOTALS</b>		\$ -	\$ -	\$ -	

APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF REDWOOD COUNTY COMMISSIONERS ON THIS 3RD DAY OF OCTOBER 2023.

\_\_\_\_\_  
 Chairperson  
 Board of County Commissioners

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**1 GENERAL**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			COMMISSIONERS			
39	01-002-000-0000-6334		253.88	LODGING @ CON - BV 09/13/2023 09/15/2023	85074EE011769	LODGING & EXPENSE	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>253.88</b>	<b>1 Transactions</b>			
2	<b>DEPT Total:</b>		<b>253.88</b>	<b>COMMISSIONERS</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
42	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			ASSESSOR			
54	01-042-000-0000-6334		441.48	LODGING @ BASIC APPRAIS - AK 09/10/2023 09/14/2023	60497502	LODGING & EXPENSE	N
52	01-042-000-0000-6334		149.81	LODGING @ SAMA - JJ 09/11/2023 09/12/2023	64455595	LODGING & EXPENSE	N
53	01-042-000-0000-6334		441.48	LODGING @ BASIC APPRAIS - SE 09/10/2023 09/14/2023	83468308	LODGING & EXPENSE	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>1,032.77</b>	<b>3 Transactions</b>			
42	<b>DEPT Total:</b>		<b>1,032.77</b>	<b>ASSESSOR</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
61	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			ADMINISTRATOR			
33	01-061-000-0000-6401		28.94	FILE JACKETS 08/30/2023 08/30/2023	1727402 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
30	01-061-000-0000-6334		211.00	LODGING DEPOSIT @ CON - PB 10/04/2023 10/06/2023	39487	LODGING & EXPENSE	N
29	01-061-000-0000-6334		211.00	LODGING DEPOSIT @ CON - VK 10/04/2023 10/06/2023	39488	LODGING & EXPENSE	N
42	01-061-000-0000-6401		21.16	ENVELOPES 09/20/2023 09/20/2023	8121845 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
43	01-061-000-0000-6401		24.90	ENVELOPES, FT 09/20/2023 09/20/2023	8121845 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>497.00</b>	<b>5 Transactions</b>			
61	<b>DEPT Total:</b>		<b>497.00</b>	<b>ADMINISTRATOR</b>	<b>1 Vendors</b>	<b>5 Transactions</b>	
64	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			COMPUTER			

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
26	01-064-000-0000-6601		2,752.59	HARD DRIVES 08/23/2023 08/23/2023	1002638 2425	CAPITAL OUTLAY (\$5,000 AND OVER)	N
27	01-064-000-0000-6601		2,659.86	HARD DRIVES 08/23/2023 08/23/2023	3356245 2425	CAPITAL OUTLAY (\$5,000 AND OVER)	N
37	01-064-000-0000-6611		165.77	GRAPHICS BOARD 09/13/2023 09/13/2023	5166633 2425	CAPITAL OUTLAY (\$500-\$4,999)	N
38	01-064-000-0000-6601		13.85	HDMI ADAPTOR 09/13/2023 09/13/2023	5701028 2425	CAPITAL OUTLAY (\$5,000 AND OVER)	N
28	01-064-000-0000-6401		35.63	USB FLASH DRIVE 08/27/2023 08/27/2023	6633808 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
35	01-064-000-0000-6401		15.83	PAPER TRAY LEG 08/30/2023 08/30/2023	7803424 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
31	01-064-000-0000-6601		354.36	TIMER, ETHERNET MODULE, SWITCH 08/29/2023 08/29/2023	8934604 2425	CAPITAL OUTLAY (\$5,000 AND OVER)	N
32	01-064-000-0000-6601		30.40	ETHERNET CABLE 08/29/2023 08/29/2023	8934604 2425	CAPITAL OUTLAY (\$5,000 AND OVER)	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>6,028.29</b>		<b>8</b> Transactions		
<b>64</b>	<b>DEPT Total:</b>		<b>6,028.29</b>	<b>COMPUTER</b>	<b>1 Vendors</b>	<b>8 Transactions</b>	
<b>91</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			ATTORNEY			
85	01-091-000-0000-6334		6.76	MEAL @ CJMHS CON - JP 09/19/2023 09/19/2023		LODGING/MILEAGE	N
86	01-091-000-0000-6334		8.49	MEAL @ CJMHS CON - JP 09/20/2023 09/20/2023		LODGING/MILEAGE	N
87	01-091-000-0000-6334		23.39	MEAL @ CJMHS CON - JP 09/20/2023 09/20/2023		LODGING/MILEAGE	N
89	01-091-000-0000-6334		8.59	MEAL @ CJMHS CON - JP 09/21/2023 09/21/2023		LODGING/MILEAGE	N
88	01-091-000-0000-6334		299.04	LODGING @ CJMHS CON - JP 09/19/2023 09/21/2023	60185023	LODGING/MILEAGE	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>346.27</b>		<b>5</b> Transactions		
<b>91</b>	<b>DEPT Total:</b>		<b>346.27</b>	<b>ATTORNEY</b>	<b>1 Vendors</b>	<b>5 Transactions</b>	
<b>118</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			COURTHOUSE MAINTENANCE			

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16	01-118-000-0000-6301		374.40	CHAIR MATS 09/25/2023 09/25/2023	103242	EQUIPMENT & BUILDING MAINTENAN	N
8	01-118-000-0000-6301		468.16	CHAIR MATS 09/07/2023 09/07/2023	1159	EQUIPMENT & BUILDING MAINTENAN	N
13	01-118-000-0000-6301		32.16-	SALES TAX REFUND 09/12/2023 09/12/2023	1159	EQUIPMENT & BUILDING MAINTENAN	N
15	01-118-000-0000-6301		53.66	FLOOR CLEANER 09/19/2023 09/19/2023	1274601 2425	EQUIPMENT & BUILDING MAINTENAN	N
10	01-118-000-0000-6301		23.98	RATCHET SET 09/07/2023 09/07/2023	1645855 2425	EQUIPMENT & BUILDING MAINTENAN	N
17	01-118-000-0000-6301		42.00	SPRAYER 09/19/2023 09/19/2023	1972252 2425	EQUIPMENT & BUILDING MAINTENAN	N
11	01-118-000-0000-6301		179.98	PORTABLE GARAGE 09/07/2023 09/07/2023	2733836 2425	EQUIPMENT & BUILDING MAINTENAN	N
4	01-118-000-0000-6301		189.99	DEGREASER 08/25/2023 08/25/2023	2767445 2425	EQUIPMENT & BUILDING MAINTENAN	N
1	01-118-000-0000-6301		248.00	VACUUM 08/24/2023 08/24/2023	3406656 2425	EQUIPMENT & BUILDING MAINTENAN	N
3	01-118-000-0000-6301		193.75	FILTERS 08/25/2023 08/25/2023	4951450 2425	EQUIPMENT & BUILDING MAINTENAN	N
14	01-118-000-0000-6301		976.00	PAINT 09/14/2023 09/14/2023	51503	EQUIPMENT & BUILDING MAINTENAN	N
5	01-118-000-0000-6301		16.93	SCREWDRIVER SET 08/29/2023 08/29/2023	7095469 2425	EQUIPMENT & BUILDING MAINTENAN	N
6	01-118-000-0000-6301		123.81	AQUAFLUSH DIAPHRAGM KIT 08/29/2023 08/29/2023	7095469 2425	EQUIPMENT & BUILDING MAINTENAN	N
7	01-118-000-0000-6301		99.34	VACUUM BATTERIES 09/01/2023 09/01/2023	7393827 2425	EQUIPMENT & BUILDING MAINTENAN	N
9	01-118-000-0000-6301		199.98	VACUUM BATTERIES 09/01/2023 09/01/2023	8409813 2425	EQUIPMENT & BUILDING MAINTENAN	N
2	01-118-000-0000-6301		68.97	SPRAYER 08/25/2023 08/25/2023	9224245 2425	EQUIPMENT & BUILDING MAINTENAN	N
12	01-118-000-0000-6301		18.99	SCREWDRIVER SET 09/07/2023 09/07/2023	9440205 2425	EQUIPMENT & BUILDING MAINTENAN	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>3,245.78</b>		<b>17</b> Transactions		

118 DEPT Total:

**3,245.78** COURTHOUSE MAINTENANCE **1 Vendors** **17 Transactions**

129 DEPT

VETERAN SERVICE OFFICER



\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
78	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-129-000-2751-6242		760.20	LODGING @ CVSO CON - RZ 09/10/2023 09/13/2023	23048734-1	DUES & REGISTRATION FEES	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>760.20</b>	<b>1 Transactions</b>			
129	<b>DEPT Total:</b>		<b>760.20</b>	<b>VETERAN SERVICE OFFICER</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
201	DEPT			SHERIFF			
44	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-201-000-0000-6401		17.45	POSTAGE 08/23/2023 08/23/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
46	01-201-000-0000-6401		34.90	POSTAGE 08/25/2023 08/25/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
49	01-201-000-0000-6401		17.45	POSTAGE 09/13/2023 09/13/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
69	01-201-000-0000-6401		9.49	POSTAGE 08/31/2023 08/31/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
48	01-201-000-0000-6242		75.00	REG @ DMT REFRESHER - AS 09/11/2023 09/11/2023	057240	DUES & REGISTRATION FEES	N
75	01-201-000-0000-6401		60.00	PERMIT TO TRANSFER CARDS 10/19/2023 10/19/2023	1010	OFFICE SUPPLIES & EQUIPMENT MAI	N
47	01-201-000-0000-6302		276.00	STOP STICK SUPPLIES 09/07/2023 09/07/2023	2023-26991	POLICE EQUIPMENT MAINTENANCE	N
64	01-201-000-0000-6334		114.89	LODGING @ TR - ML 09/11/2023 09/11/2023	29366	LODGING & EXPENSE	N
45	01-201-000-0000-6301		312.40	FLUORESCENT BULBS - IMPOUND 08/23/2023 08/23/2023	2965844 2425	EQUIPMENT & BUILDING MAINTENAN	N
71	01-201-000-0000-6407		87.40	PAPER TOWELS 09/02/2023 09/02/2023	4548202 2425	JAIL EXPENSES	N
58	01-201-000-0000-6334		591.48	LODGING @ SUPERVISOR TR - MI 08/27/2023 08/31/2023	456179	LODGING & EXPENSE	N
51	01-201-000-0000-6334		296.40	LODGING @ BACKGROUND TR - HB 09/18/2023 09/20/2023	81359362	LODGING & EXPENSE	N
50	01-201-000-0000-6401		10.94	ICLD BOOK 09/14/2023 09/14/2023	8540253 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>1,903.80</b>	<b>13 Transactions</b>			

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
201	<b>DEPT Total:</b>		<b>1,903.80</b>	<b>SHERIFF</b>	<b>1 Vendors</b>	<b>13 Transactions</b>	
249	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			OTHER PUBLIC SAFETY			
56	01-249-000-2815-6802		11.25	CANTEEN SUPPLIES 08/25/2023 08/25/2023		CANTEEN EXPENSES	N
59	01-249-000-2815-6802		55.00	CANTEEN SUPPLIES 09/03/2023 09/03/2023		CANTEEN EXPENSES	N
61	01-249-000-2815-6802		45.04	CANTEEN SUPPLIES 09/08/2023 09/08/2023		CANTEEN EXPENSES	N
73	01-249-000-2872-6275		26.83	K9 SUPPLIES 09/18/2023 09/18/2023	0625035 2425	LAW ENFORCEMENT DOG FUND	N
68	01-249-000-2872-6275		628.60	LODGING @ K9 TR - TA 08/20/2023 08/25/2023	170822	LAW ENFORCEMENT DOG FUND	N
70	01-249-000-2872-6275		502.88	LODGING @ K9 TR - TA 08/28/2023 09/01/2023	171068	LAW ENFORCEMENT DOG FUND	N
72	01-249-000-2872-6275		422.88	LODGING @ K9 TR - TA 09/04/2023 09/08/2023	171069	LAW ENFORCEMENT DOG FUND	N
74	01-249-000-2872-6275		502.88	LODGING @ K9 TR - TA 09/11/2023 09/15/2023	171070	LAW ENFORCEMENT DOG FUND	N
62	01-249-000-2815-6802		66.92	CANTEEN SUPPLIES 09/12/2023 09/12/2023	1758071	CANTEEN EXPENSES	N
66	01-249-000-2872-6275		640.96	LEAD, COLLAR, HARNESS, SLEEVE 08/21/2023 08/21/2023	231534	LAW ENFORCEMENT DOG FUND	N
55	01-249-000-2815-6802		86.61	INMATE CLOTHES 08/21/2023 08/21/2023	30939	CANTEEN EXPENSES	N
63	01-249-000-2815-6802		163.12	FOAM SLEEPING PADS 09/13/2023 09/13/2023	5C823DD707D3	CANTEEN EXPENSES	N
67	01-249-000-2872-6275		1,180.06	KENNEL 08/25/2023 08/25/2023	88654	LAW ENFORCEMENT DOG FUND	N
57	01-249-000-2815-6802		75.61	RAZORS 08/31/2023 08/31/2023	SO0223930	CANTEEN EXPENSES	N
60	01-249-000-2815-6802		93.67	MEAL TRAYS 09/05/2023 09/05/2023	SO0224694	CANTEEN EXPENSES	N
65	01-249-000-2815-6802		36.52	SOCKS 09/21/2023 09/21/2023	SO0229017	CANTEEN EXPENSES	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>4,538.83</b>		<b>16 Transactions</b>		

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>249</b>	<b>DEPT Total:</b>		<b>4,538.83</b>	<b>OTHER PUBLIC SAFETY</b>	<b>1 Vendors</b>	<b>16 Transactions</b>	
<b>251</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			PROBATION AND PAROLE			
41	01-251-000-0000-6401		88.78	STENO PADS, HIGHLIGHTERS, SIGN 09/18/2023 09/18/2023	4594602 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
40	01-251-000-0000-6401		10.31	WALL FILE 09/18/2023 09/18/2023	4721841 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>99.09</b>	<b>2 Transactions</b>			
<b>251</b>	<b>DEPT Total:</b>		<b>99.09</b>	<b>PROBATION AND PAROLE</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>255</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			RESTORATIVE JUSTICE			
25	01-255-000-2863-6334		204.00	LODGING @ RESTORING HOPE - EJ 10/02/2023 10/05/2023	STMT	LODGING & EXPENSE	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>204.00</b>	<b>1 Transactions</b>			
<b>255</b>	<b>DEPT Total:</b>		<b>204.00</b>	<b>RESTORATIVE JUSTICE</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>520</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			PARKS			
76	01-520-000-0000-6301		160.82	PT, SWIFFER, TAPE, HINGE 08/22/2023 08/22/2023		EQUIPMENT & BUILDING MAINTENAN	N
77	01-520-000-0000-6401		77.70	ICE CREAM FOR RESALE 08/28/2023 08/28/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>238.52</b>	<b>2 Transactions</b>			
<b>520</b>	<b>DEPT Total:</b>		<b>238.52</b>	<b>PARKS</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>601</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			AGRICULTURAL INSPECTION			
22	01-601-000-0000-6242		17.17	TELECOM SOFTWARE - ZOOM 08/23/2023 09/23/2023		DUES & REGISTRATION FEES	N
24	01-601-000-0000-6242		625.00	REG @ GIS CON - CB 09/13/2023 09/13/2023	200006195	DUES & REGISTRATION FEES	N
23	01-601-000-0000-6242		120.00	NOTARY COMMISSION - NB 09/07/2023 09/07/2023	MN8OSS003190970	DUES & REGISTRATION FEES	N

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
21275	ELAN CORPORATE PAYMENT SYSTEMS		762.17	3 Transactions		
<b>601</b>	<b>DEPT Total:</b>		<b>762.17</b>	<b>AGRICULTURAL INSPECTION</b>	<b>1 Vendors</b>	<b>3 Transactions</b>
<b>620</b>	DEPT			SOIL AND WATER CONSERVATION DIST		
21275	ELAN CORPORATE PAYMENT SYSTEMS					
84	01-620-000-0000-6401		35.91	STORAGE SHED TOTES 09/19/2023 09/19/2023		OFFICE SUPPLIES & EQUIP MNTCE N
79	01-620-000-0000-6334		311.24	LODGING @ SOIL HEALTH TR - BB 08/21/2023 08/23/2023	20608694	LODGING & EXPENSE N
81	01-620-000-0000-6334		341.25	LODGING @ BWSR TR - BB 10/23/2023 10/26/2023	37752	LODGING & EXPENSE N
82	01-620-000-0000-6334		341.25	LODGING @ BWSR TR - JP 10/23/2023 10/26/2023	37814	LODGING & EXPENSE N
80	01-620-000-0000-6334		311.24	LODGING @ SOIL HEALTH TR - BP 08/21/2023 08/23/2023	80925813	LODGING & EXPENSE N
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,340.89	5 Transactions		
<b>620</b>	<b>DEPT Total:</b>		<b>1,340.89</b>	<b>SOIL AND WATER CONSERVATION DIST</b>	<b>1 Vendors</b>	<b>5 Transactions</b>
<b>704</b>	DEPT			OTHER ECONOMIC DEVELOPMENT		
21275	ELAN CORPORATE PAYMENT SYSTEMS					
36	01-704-000-0000-6334		73.62	LODGING @ MAPCED MTG - BM 09/07/2023 09/08/2023	51672	EDA LODGING & EXPENSE N
34	01-704-000-0000-6401		212.36	BUSINESS SUCCESSION WORKSHOP 09/06/2023 09/06/2023	STMT	EDA OFFICE SUPPLIES N
21275	ELAN CORPORATE PAYMENT SYSTEMS		285.98	2 Transactions		
<b>704</b>	<b>DEPT Total:</b>		<b>285.98</b>	<b>OTHER ECONOMIC DEVELOPMENT</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>1</b>	<b>Fund Total:</b>		<b>21,537.47</b>	<b>GENERAL</b>		<b>84 Transactions</b>

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**3 ROAD AND BRIDGE**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>301</b>	DEPT			ROAD & BRIDGE ADMINISTRATION			
	21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>						
18	03-301-000-0000-6334		38.53	FUEL @ MTGS 08/25/2023 08/25/2023		LODGING & EXPENSE	N
19	03-301-000-0000-6401		65.98	FLAG WEIGHT 08/28/2023 08/28/2023	1722614 2425	OFFICE SUPPLIES	N
20	03-301-000-0000-6401		353.69	FLAGS, DISPLAY FRAMES 08/28/2023 08/28/2023	8041014 2425	OFFICE SUPPLIES	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>458.20</b>	<b>3 Transactions</b>			
<b>301</b>	<b>DEPT Total:</b>		<b>458.20</b>	<b>ROAD &amp; BRIDGE ADMINISTRATION</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
<b>320</b>	DEPT			HIGHWAY CONSTRUCTION & ENGINEER			
	21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>						
21	03-320-000-0000-6505		545.00	AUTOCAD RENEWAL 09/05/2023 09/05/2023	SO83748	ENG. & CONST.MATERIALS & SUPPLI	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>545.00</b>	<b>1 Transactions</b>			
<b>320</b>	<b>DEPT Total:</b>		<b>545.00</b>	<b>HIGHWAY CONSTRUCTION &amp; ENGINEER</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>3</b>	<b>Fund Total:</b>		<b>1,003.20</b>	<b>ROAD AND BRIDGE</b>		<b>4 Transactions</b>	

RACHELW  
 9/28/23 12:27PM  
 85 SOIL & WATER CONSERVA

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			SOIL AND WATER CONSERVATION DIST			
83	85-620-971-0000-6802		365.06	GARMIN GPS 09/18/2023 09/18/2023	6569820 2425	BUFFER LAW FUNDS EXPENSES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		365.06	1 Transactions			
620	<b>DEPT Total:</b>		365.06	<b>SOIL AND WATER CONSERVATION DIST</b>	<b>1 Vendors</b>		<b>1 Transactions</b>
85	<b>Fund Total:</b>		365.06	<b>SOIL &amp; WATER CONSERVATION</b>			<b>1 Transactions</b>
	<b>Final Total:</b>		<b>22,905.73</b>	<b>18 Vendors</b>	<b>89 Transactions</b>		

\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	21,537.47	GENERAL
3	1,003.20	ROAD AND BRIDGE
85	365.06	SOIL & WATER CONSERVATION
<b>All Funds</b>	<b>22,905.73</b>	<b>Total</b>

Approved by, .....  
.....  
.....

RACHELW  
9/28/23 2:10PM

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	DEPT			LAW LIBRARY			
58700	MORRIS ELECTRONICS INC						
36	01-023-000-0000-6899		512.34	WATCHGUARD SECURITY SUITE 09/14/2023 09/14/2023	STMT	MISCELLANEOUS	N
	<b>58700 MORRIS ELECTRONICS INC</b>		<b>512.34</b>		<b>1 Transactions</b>		
93610	THOMSON REUTERS - WEST OR WEST						
63	01-023-000-0000-6899		696.40	2023 AUG - WEST INFO CHARGES 08/01/2023 08/31/2023	848889380	MISCELLANEOUS	N
	<b>93610 THOMSON REUTERS - WEST OR WEST</b>		<b>696.40</b>		<b>1 Transactions</b>		
23	<b>DEPT Total:</b>		<b>1,208.74</b>	<b>LAW LIBRARY</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
31	DEPT			COUNTY ADMINISTRATION			
65	ACE OF SOUTHWEST MINNESOTA						
2	01-031-000-0000-6275		800.00	2023 VOL APPR MTG 09/15/2023 09/15/2023	23VOLAPPR	RSVP CONTRACTED SALARIES	N
1	01-031-000-0000-6275		8,719.50	2023 - 4TH QTR APPROPRIATIONS 10/01/2023 12/31/2023	Q42023	RSVP CONTRACTED SALARIES	N
	<b>65 ACE OF SOUTHWEST MINNESOTA</b>		<b>9,519.50</b>		<b>2 Transactions</b>		
13055	COLUMN SOFTWARE PBC						
14	01-031-000-0000-6230		107.78	09/05 BOARD MINUTES 09/20/2023 09/20/2023	1F462724E-0011	PRINTING & PUBLISHING	N
	<b>13055 COLUMN SOFTWARE PBC</b>		<b>107.78</b>		<b>1 Transactions</b>		
57940	MN COUNTIES INTERGOVERNMENTAL TRI						
34	01-031-000-2804-6351		105.00	K9 INSURANCE 09/14/2023 11/01/2024	9539	INSURANCE-PROPERTY & LIABILITY	N
	<b>57940 MN COUNTIES INTERGOVERNMENTAL TRI</b>		<b>105.00</b>		<b>1 Transactions</b>		
64521	OLSON CHEVROLET						
39	01-031-000-0000-6564		78.34	17 TRAVERSE - OIL CHANGE 09/18/2023 09/18/2023	72554	COUNTY VEHICLE EXPENSE	N
	<b>64521 OLSON CHEVROLET</b>		<b>78.34</b>		<b>1 Transactions</b>		
76758	REDWOOD TIRE SERVICE INC						
51	01-031-000-0000-6564		60.00	BALANCE TIRES - 14 IMPALA 09/13/2023 09/13/2023	8117	COUNTY VEHICLE EXPENSE	Y

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
52	01-031-000-0000-6564		773.56	TIRES - 14 IMPALA 09/18/2023 09/18/2023	8268	COUNTY VEHICLE EXPENSE	Y
	<b>76758 REDWOOD TIRE SERVICE INC</b>		<b>833.56</b>	<b>2 Transactions</b>			
<b>31</b>	<b>DEPT Total:</b>		<b>10,644.18</b>	<b>COUNTY ADMINISTRATION</b>	<b>5 Vendors</b>	<b>7 Transactions</b>	
<b>61</b>	DEPT			ADMINISTRATOR			
37127	<b>IDENTISYS INCORPORATED</b>						
29	01-061-000-0000-6401		99.32	INK RIBBON - ED BADGE PRINTER 09/18/2023 09/18/2023	635951	OFFICE SUPPLIES & EQUIPMENT MAI N	
	<b>37127 IDENTISYS INCORPORATED</b>		<b>99.32</b>	<b>1 Transactions</b>			
<b>61</b>	<b>DEPT Total:</b>		<b>99.32</b>	<b>ADMINISTRATOR</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>64</b>	DEPT			COMPUTER			
21200	<b>EGOLDFAX by GOLDFAX</b>						
20	01-064-000-0000-6264		86.60	FAX OVERAGE 08/14/2023 09/14/2023	EGOLD-12046820	PROGRAMMING EXPENSES	N
	<b>21200 EGOLDFAX by GOLDFAX</b>		<b>86.60</b>	<b>1 Transactions</b>			
<b>64</b>	<b>DEPT Total:</b>		<b>86.60</b>	<b>COMPUTER</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>91</b>	DEPT			ATTORNEY			
13800	<b>COUNTY OF RENVILLE</b>						
16	01-091-000-0000-6271		75.00	SUBPOENA SERVICE 09/13/2023 09/13/2023	3945	SUBPOENA SERVICE	N
	<b>13800 COUNTY OF RENVILLE</b>		<b>75.00</b>	<b>1 Transactions</b>			
32069	<b>HAEN/JODI</b>						
28	01-091-000-0000-6293		42.50	TRANSCRIPTS - 64-CR-23-477 09/14/2023 09/14/2023	204	TRANSCRIPTS	Y
	<b>32069 HAEN/JODI</b>		<b>42.50</b>	<b>1 Transactions</b>			
55395	<b>MARCO INC - TEXAS</b>						
31	01-091-000-0000-6401		100.13	10/10 LEXMARK LEASE	34887889	OFFICE SUPPLIES & EQUIPMENT MAI N	
	<b>55395 MARCO INC - TEXAS</b>		<b>100.13</b>	<b>1 Transactions</b>			
82467	<b>SMITH &amp; JOHNSON</b>						

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1 GENERAL

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
55	01-091-821-2718-6266		4,000.00	2023 SEP - REV REPLACE 6.1	STMT	ARPA: COURT APPOINTED ATTORNE Y	
	<b>82467 SMITH &amp; JOHNSON</b>		<b>4,000.00</b>	09/01/2023 09/30/2023			1 Transactions
<b>91</b>	<b>DEPT Total:</b>		<b>4,217.63</b>	<b>ATTORNEY</b>			<b>4 Vendors 4 Transactions</b>
<b>101</b>	<b>DEPT</b>			<b>RECORDER</b>			
30329	<b>GOVERNMENT FORMS &amp; SUPPLIES LLC</b>						
27	01-101-000-0000-6401		398.98	ORDINATION RECORDS BOOK	0343034	OFFICE SUPPLIES & EQUIPMENT MAI N	
	<b>30329 GOVERNMENT FORMS &amp; SUPPLIES LLC</b>		<b>398.98</b>	09/05/2023 09/05/2023			1 Transactions
76015	<b>REAL VISION SOFTWARE INC</b>						
48	01-101-000-2754-6401		3,300.00	ANNUAL SOFTWARE SUPPORT RNWL	210025083	OFFICE SUPPLIES	N
	<b>76015 REAL VISION SOFTWARE INC</b>		<b>3,300.00</b>	11/01/2023 10/31/2024			1 Transactions
<b>101</b>	<b>DEPT Total:</b>		<b>3,698.98</b>	<b>RECORDER</b>			<b>2 Vendors 2 Transactions</b>
<b>118</b>	<b>DEPT</b>			<b>COURTHOUSE MAINTENANCE</b>			
13037	<b>COLE PAPERS INC</b>						
13	01-118-000-0000-6410		899.80	WIPES, TP, PT, DISINFECTANT	65676000	FLOOR & CLEANING SUPPLIES	N
	<b>13037 COLE PAPERS INC</b>		<b>899.80</b>	09/15/2023 09/15/2023			1 Transactions
19180	<b>ECOLAB PEST ELIMINATION DIV</b>						
18	01-118-000-0000-6251		301.94	PEST CONTROL - JC	3448752	UTILITIES - COURTHOUSE/JC	N
	<b>19180 ECOLAB PEST ELIMINATION DIV</b>		<b>301.94</b>	09/14/2023 09/14/2023			1 Transactions
27425	<b>G &amp; R CONTROLS INC</b>						
23	01-118-000-0000-6301		607.72	HEATER PARTS - JC	139215	EQUIPMENT & BUILDING MAINTENAN N	
	<b>27425 G &amp; R CONTROLS INC</b>		<b>607.72</b>	09/15/2023 09/15/2023			1 Transactions
30400	<b>GRAINGER INC</b>						
25	01-118-000-0000-6301		433.81	EYE WASH PRESERV, SMOKE DETECT	9830323573	EQUIPMENT & BUILDING MAINTENAN N	
				09/07/2023 09/07/2023			

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30400	GRAINGER INC		433.81		1 Transactions		
35	57984 MN WEST COMMUNITY & TECHNICAL COLI 01-118-000-0000-6242		458.00	BOILER TRAINING - DM & TE 09/07/2023 09/07/2023	1177922	DUES & REGISTRATION FEES	N
	57984 MN WEST COMMUNITY & TECHNICAL COLI		458.00		1 Transactions		
57	83292 SOUTHWEST GLASS CENTER, INC 01-118-000-0000-6301		314.00	EAST DOOR REPAIR - HWY 08/15/2023 08/15/2023	109955	EQUIPMENT & BUILDING MAINTENAN	N
	83292 SOUTHWEST GLASS CENTER, INC		314.00		1 Transactions		
118	<b>DEPT Total:</b>		<b>3,015.27</b>	<b>COURTHOUSE MAINTENANCE</b>	<b>6 Vendors</b>	<b>6 Transactions</b>	
129	DEPT 10058 CANON FINANCIAL SERVICES INC			VETERAN SERVICE OFFICER			
8	01-129-000-0000-6202		72.03	2023 SEP - COPIER LEASE 09/01/2023 09/30/2023	31240760	TELEPHONE/FAX EXPENSE	N
	10058 CANON FINANCIAL SERVICES INC		72.03		1 Transactions		
129	<b>DEPT Total:</b>		<b>72.03</b>	<b>VETERAN SERVICE OFFICER</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
201	DEPT 545 ADVANCED CORRECTIONAL HEALTHCARI			SHERIFF			
3	01-201-000-0000-6355		450.00	TELEHEALTH - MENTAL HEALTH 09/18/2023 09/18/2023	134024	BOARDING PRISONER MEDICAL EXPI	N
	545 ADVANCED CORRECTIONAL HEALTHCARI		450.00		1 Transactions		
10	10413 CENTRACARE HEALTH SYSTEM 01-201-000-0000-6355		322.34	INMATE MEDICAL - DJA 09/11/2023 09/12/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
11	01-201-000-0000-6355		84.32	INMATE MEDICAL - BDR 06/20/2023 06/20/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
12	01-201-000-0000-6355		268.18	INMATE MEDICAL - BDR 06/20/2023 06/20/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
	10413 CENTRACARE HEALTH SYSTEM		674.84		3 Transactions		
	15481 DAVE'S REFRIGERATION & APPLIANCE SV						

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
17	01-201-000-0000-6301		85.00	WASHER REPAIR 09/01/2023 09/01/2023	62348	EQUIPMENT & BUILDING MAINTENAN	N
	<b>15481 DAVE'S REFRIGERATION &amp; APPLIANCE SV</b>		<b>85.00</b>	<b>1 Transactions</b>			
19	20730 ECOWATER SYSTEMS OF REDWOOD FALL 01-201-000-0000-6301		374.47	FILTERS, FIX LEAK 09/21/2023 09/21/2023	172453	EQUIPMENT & BUILDING MAINTENAN	N
	<b>20730 ECOWATER SYSTEMS OF REDWOOD FALL</b>		<b>374.47</b>	<b>1 Transactions</b>			
22	25810 FLEET SERVICES DIVISION-DEPT OF ADM 01-201-000-0000-6343		3,190.05	2023 AUG - PATROL CAR LEASE 08/01/2023 08/31/2023	2024020034	PATROL CAR LEASE	N
	<b>25810 FLEET SERVICES DIVISION-DEPT OF ADM</b>		<b>3,190.05</b>	<b>1 Transactions</b>			
24	27495 GALLS LLC 01-201-000-0000-6302		179.97	NEW HIRE UNIFORMS - CK 09/01/2023 09/01/2023	025556281	POLICE EQUIPMENT MAINTENANCE	Y
	<b>27495 GALLS LLC</b>		<b>179.97</b>	<b>1 Transactions</b>			
37	58807 MOTOROLA SOLUTIONS INC 01-201-000-0000-6302		130.00	WIFI RADIO 09/01/2023 09/01/2023	8281706237	POLICE EQUIPMENT MAINTENANCE	N
	<b>58807 MOTOROLA SOLUTIONS INC</b>		<b>130.00</b>	<b>1 Transactions</b>			
41	71900 PLUNKETT'S PEST CONTROL INC 01-201-000-0000-6301		58.98	PEST CONTROL - LEC 09/12/2023 09/12/2023	8220275	EQUIPMENT & BUILDING MAINTENAN	N
	<b>71900 PLUNKETT'S PEST CONTROL INC</b>		<b>58.98</b>	<b>1 Transactions</b>			
44	74900 QUILL LLC 01-201-000-0000-6407		7.69	FEBREEZE 09/07/2023 09/07/2023	34449028	JAIL EXPENSES	N
46	01-201-000-0000-6401		519.21	POST ITS, DVDR, MEMO BOOKS 09/07/2023 09/07/2023	34464252	OFFICE SUPPLIES & EQUIPMENT MAI	N
47	01-201-000-0000-6407		218.57	WIPES, DISINFECTANT, TONER 09/07/2023 09/07/2023	34464252	JAIL EXPENSES	N
45	01-201-000-0000-6401		30.99	STAMP 09/07/2023 09/07/2023	34502405	OFFICE SUPPLIES & EQUIPMENT MAI	N

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<b>74900</b>	<b>QUILL LLC</b>		<b>776.46</b>		<b>4 Transactions</b>		
50	76525 REDWOOD FALLS NURSERY INC 01-201-000-0000-6301		292.50	LANDSCAPING 09/10/2023 09/10/2023	STMT	EQUIPMENT & BUILDING MAINTENAN	N
	<b>76525 REDWOOD FALLS NURSERY INC</b>		<b>292.50</b>		<b>1 Transactions</b>		
58	83302 SOUTHWEST SALES & SERVICE 01-201-000-0000-6565		96.14	TRAVERSE - OIL CHANGE 09/18/2023 09/18/2023	19008	PATROL CAR EXPENSES-OWNED	N
	<b>83302 SOUTHWEST SALES &amp; SERVICE</b>		<b>96.14</b>		<b>1 Transactions</b>		
61	83965 SUMMIT FIRE PROTECTION 01-201-000-0000-6302		702.75	FIRE EXTINGUISHER INSP - LEC 09/11/2023 09/11/2023	150034002	POLICE EQUIPMENT MAINTENANCE	N
	<b>83965 SUMMIT FIRE PROTECTION</b>		<b>702.75</b>		<b>1 Transactions</b>		
62	84150 SWARD-KEMP DRUG 01-201-000-0000-6355		85.22	2023 JUL - INMATE MEDICAL 07/01/2023 07/31/2023	020368	BOARDING PRISONER MEDICAL EXPI	N
	<b>84150 SWARD-KEMP DRUG</b>		<b>85.22</b>		<b>1 Transactions</b>		
<b>201</b>	<b>DEPT Total:</b>		<b>7,096.38</b>	<b>SHERIFF</b>	<b>13 Vendors</b>	<b>18 Transactions</b>	
<b>202</b>	DEPT 63656 <b>NORTHLAND BUSINESS SYSTEMS INC</b>			E-911 SYSTEM			
38	01-202-000-2756-6406		2,620.64	VOICE LOGGER 11/16/2023 11/15/2024	106934	DISPATCH EXPENSES	N
	<b>63656 NORTHLAND BUSINESS SYSTEMS INC</b>		<b>2,620.64</b>		<b>1 Transactions</b>		
<b>202</b>	<b>DEPT Total:</b>		<b>2,620.64</b>	<b>E-911 SYSTEM</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>251</b>	DEPT 72457 <b>PRAIRIE LAKES YOUTH PROGRAMS</b>			PROBATION AND PAROLE			
43	01-251-000-0000-6291		375.00	2023 MAR DETENTION - BWD 03/15/2023 03/20/2023	696-223-1	DETENTION	N
42	01-251-000-0000-6291		1,500.00	2023 JUN DETENTION - MEH 06/16/2023 06/30/2023	722-223-1	DETENTION	N

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1 GENERAL

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099 On Behalf of Name
72457	PRAIRIE LAKES YOUTH PROGRAMS				1,875.00			2 Transactions			
<b>251</b>	<b>DEPT Total:</b>				<b>1,875.00</b>	<b>PROBATION AND PAROLE</b>		<b>1 Vendors</b>		<b>2 Transactions</b>	
<b>520</b>	DEPT					PARKS					
4	3045 ARCTIC GLACIER USA INC	01-520-000-0000-6301			152.68	ICE	08/01/2023 08/01/2023	17231049		EQUIPMENT & BUILDING MAINTENAN	N
	<b>3045 ARCTIC GLACIER USA INC</b>				<b>152.68</b>		<b>1 Transactions</b>				
21	21500 ELECTRIC MOTOR COMPANY	01-520-000-0000-6301			100.00	DEWALT FACTORY REPAIR	09/25/2023 09/25/2023	138005		EQUIPMENT & BUILDING MAINTENAN	N
	<b>21500 ELECTRIC MOTOR COMPANY</b>				<b>100.00</b>		<b>1 Transactions</b>				
30	43095 JOHN DEERE FINANCIAL	01-520-000-0000-6301			83.95	V-BELT	09/25/2023 09/25/2023	12350711		EQUIPMENT & BUILDING MAINTENAN	N
	<b>43095 JOHN DEERE FINANCIAL</b>				<b>83.95</b>		<b>1 Transactions</b>				
33	57394 MINNESOTA DEPT OF NATURAL RESOURC	01-520-000-0000-6358			90.00	NATURAL HERITAGE REVIEW	09/11/2023 09/11/2023	233052		PARK DEVELOPMENT	N
	<b>57394 MINNESOTA DEPT OF NATURAL RESOURC</b>				<b>90.00</b>		<b>1 Transactions</b>				
59	33490 STARK PRINTING INC DBA HENLE PRINTIN	01-520-000-0000-6358			240.03	CAMPGROUND & PARK MAP	09/11/2023 09/11/2023	174455		PARK DEVELOPMENT	N
	<b>33490 STARK PRINTING INC DBA HENLE PRINTIN</b>				<b>240.03</b>		<b>1 Transactions</b>				
<b>520</b>	<b>DEPT Total:</b>				<b>666.66</b>	<b>PARKS</b>		<b>5 Vendors</b>		<b>5 Transactions</b>	
<b>601</b>	DEPT					AGRICULTURAL INSPECTION					
15	13187 COORDINATED BUSINESS SYSTEMS LTD	01-601-000-0000-6401			107.73	08/24-09/23 COPIER LEASE	08/24/2023 09/23/2023	329758		OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>13187 COORDINATED BUSINESS SYSTEMS LTD</b>				<b>107.73</b>		<b>1 Transactions</b>				

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On Behalf of Name											
60	83415	ST CLOUD STAMP & SIGN INC			46.02	NOTARY STAMP - NB	09/12/2023 09/12/2023	OE-13460		PLANNING/ZONING COMMITTEE EXPI	N
	83415	ST CLOUD STAMP & SIGN INC			46.02		1 Transactions				
601	<b>DEPT Total:</b>				<b>153.75</b>	<b>AGRICULTURAL INSPECTION</b>		<b>2 Vendors</b>		<b>2 Transactions</b>	
602	DEPT EXTENSION										
49	76195	REDWOOD COUNTY 4-H FEDERATION			300.00	FAIR SUBMISSION	09/26/2023 09/26/2023	STMT		OFFICE SUPPLIES & EQUIPMENT MAI	Y
	76195	REDWOOD COUNTY 4-H FEDERATION			300.00		1 Transactions				
602	<b>DEPT Total:</b>				<b>300.00</b>	<b>EXTENSION</b>		<b>1 Vendors</b>		<b>1 Transactions</b>	
620	DEPT SOIL AND WATER CONSERVATION DIST										
26	30480	GREAT AMERICAN FINANCIAL SERVICES			169.25	08/16-09/15 COPIER LEASE	08/16/2023 09/15/2023	34900106		OFFICE SUPPLIES & EQUIP MNTCE	N
	30480	GREAT AMERICAN FINANCIAL SERVICES			169.25		1 Transactions				
40	70761	PETERSON COMPANY LTD			3,925.00	AUDIT SERVICES	09/25/2023 09/25/2023	28162		AUDIT SERVICES	N
	70761	PETERSON COMPANY LTD			3,925.00		1 Transactions				
53	77020	RICKY J'S CAR WASH			14.00	2023 AUG - CAR WASHES	08/21/2023 08/21/2023	60368		VEHICLE EXPENSES	N
	77020	RICKY J'S CAR WASH			14.00		1 Transactions				
620	<b>DEPT Total:</b>				<b>4,108.25</b>	<b>SOIL AND WATER CONSERVATION DIST</b>		<b>3 Vendors</b>		<b>3 Transactions</b>	
704	DEPT OTHER ECONOMIC DEVELOPMENT										
5	3777	ARVIG			637,690.50	FIBER BROADBAND CONSTR PROJECT	09/18/2023 09/18/2023	336018		ARPA: BROADBAND	N



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3777	ARVIG		637,690.50		1 Transactions		
6	7570 BOLTON & MENK INC 01-704-000-2721-6802		2,500.00	ENVIRONMENTAL ASSESSMENT 08/30/2023 08/30/2023	0319767	CORONAVIRUS BROADBAND CDBG C N	
7	01-704-000-2721-6802		7,500.00	CULTURAL RESOURCES ASSESSM 08/30/2023 08/30/2023	0319767	CORONAVIRUS BROADBAND CDBG C N	
	7570 BOLTON & MENK INC		10,000.00		2 Transactions		
56	82900 SNUG AS A BUG CHILDCARE 01-704-000-0000-6294		15,000.00	MN COMMUNITY CHILD CARE GRANT 09/20/2023 09/20/2023	STMT	CHILD CARE CENTER GRANT	Y
	82900 SNUG AS A BUG CHILDCARE		15,000.00		1 Transactions		
704	DEPT Total:		662,690.50	OTHER ECONOMIC DEVELOPMENT	3 Vendors	4 Transactions	
1	Fund Total:		702,553.93	GENERAL		60 Transactions	

10 BUILDING FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	DEPT			BUILDINGS AND PLANT			
64	8464 BRIGHTER HOMES STORE		188.00	PAINT - TUNNEL 08/04/2023 08/30/2023	42303.42503	ADDITION: JUSTICE CENTER	Y
	<b>8464 BRIGHTER HOMES STORE</b>		<b>188.00</b>	<b>1 Transactions</b>			
65	27425 G & R CONTROLS INC		2,733.00	HEATER REPAIR - PH 09/13/2023 09/13/2023	QS1680FN	MISCELLANEOUS	N
	<b>27425 G &amp; R CONTROLS INC</b>		<b>2,733.00</b>	<b>1 Transactions</b>			
66	47700 KLABUNDE ELECTRIC INC		253.69	HEATER CONNECTION - PH 08/18/2023 08/18/2023	6573	MISCELLANEOUS	N
	<b>47700 KLABUNDE ELECTRIC INC</b>		<b>253.69</b>	<b>1 Transactions</b>			
67	58015 MJ MECHANICAL LLC		3,122.00	WATER HEATER - GC 09/13/2023 09/13/2023	10183	MISCELLANEOUS	N
	<b>58015 MJ MECHANICAL LLC</b>		<b>3,122.00</b>	<b>1 Transactions</b>			
68	63685 NORTHWEST DRYWALL INC		2,990.00	DRYWALL REPAIR - PROBATION 09/07/2023 09/07/2023	STMT	MISCELLANEOUS	N
	<b>63685 NORTHWEST DRYWALL INC</b>		<b>2,990.00</b>	<b>1 Transactions</b>			
69	83599 STEVE & SON'S LLC		1,331.00	WATER DAMAGE PAINT - PROBATION 08/23/2023 08/23/2023	1844	MISCELLANEOUS	N
	<b>83599 STEVE &amp; SON'S LLC</b>		<b>1,331.00</b>	<b>1 Transactions</b>			
70	88135 TOTAL GLASS OF REDWOOD FALLS INC		1,580.00	WINDOW LEAK REPAIR 09/15/2023 09/15/2023	22025	MISCELLANEOUS	N
	<b>88135 TOTAL GLASS OF REDWOOD FALLS INC</b>		<b>1,580.00</b>	<b>1 Transactions</b>			
119	<b>DEPT Total:</b>		<b>12,197.69</b>	<b>BUILDINGS AND PLANT</b>	<b>7 Vendors</b>	<b>7 Transactions</b>	
10	<b>Fund Total:</b>		<b>12,197.69</b>	<b>BUILDING FUND</b>		<b>7 Transactions</b>	

RACHELW  
9/28/23 2:10PM  
15 DITCH

\*\*\* Redwood County \*\*\*



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
71	5015 B & W TILING LLC 15-611-000-0000-6899		1,479.76	CD 38 DITCH REPAIR 5400 09/25/2023 09/25/2023	279	MISCELLANEOUS	N
	<b>5015 B &amp; W TILING LLC</b>		<b>1,479.76</b>	<b>1 Transactions</b>			
72	6000 BEACH TRANSPORT INC 15-611-000-0000-6896		124,275.31	JD 36 FEMA 2019 08/22/2023 08/22/2023	2	FEMA EXPENDITURES	N
73	15-611-000-0000-6896		79,845.03	JD 36 FEMA 2018 08/22/2023 08/22/2023	2	FEMA EXPENDITURES	N
	<b>6000 BEACH TRANSPORT INC</b>		<b>204,120.34</b>	<b>2 Transactions</b>			
74	7570 BOLTON & MENK INC 15-611-000-0000-6899		31,907.50	JD 91 PROFESSIONAL SERVICES 09/14/2023 09/14/2023	319965	MISCELLANEOUS	N
	<b>7570 BOLTON &amp; MENK INC</b>		<b>31,907.50</b>	<b>1 Transactions</b>			
75	13187 COORDINATED BUSINESS SYSTEMS LTD 15-611-000-0000-6401		107.72	08/24-09/23 COPIER LEASE 08/24/2023 09/23/2023	329758	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
	<b>13187 COORDINATED BUSINESS SYSTEMS LTD</b>		<b>107.72</b>	<b>1 Transactions</b>			
76	13242 COUNTRY ENTERPRISES INC 15-611-000-0000-6899		2,225.88	CD 102 DITCH REPAIR 09/25/2023 09/25/2023	81874	MISCELLANEOUS	N
	<b>13242 COUNTRY ENTERPRISES INC</b>		<b>2,225.88</b>	<b>1 Transactions</b>			
80	82414 JONES HAUGH SMITH INC 15-611-000-0000-6899		150.00	JD 5-1 PROFESSIONAL SERVICES 09/18/2023 09/18/2023	44582	MISCELLANEOUS	N
77	15-611-000-0000-6899		150.00	CD 100 PROFESSIONAL SERVICES 09/18/2023 09/18/2023	44583	MISCELLANEOUS	N
78	15-611-000-0000-6899		150.00	CD 101 PROFESSIONAL SERVICES 09/18/2023 09/18/2023	44584	MISCELLANEOUS	N
79	15-611-000-0000-6899		150.00	CD 104 PROFESSIONAL SERVICES 09/18/2023 09/18/2023	44585	MISCELLANEOUS	N
82	15-611-000-0000-6899		150.00	JD 16 PROFESSIONAL SERVICES 09/18/2023 09/18/2023	44586	MISCELLANEOUS	N

# \*\*\* Redwood County \*\*\*



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
81	15-611-000-0000-6899		300.00	JD 7 PROFESSIONAL SERVICES 09/18/2023 09/18/2023	44587	MISCELLANEOUS	N
<b>82414</b>	<b>JONES HAUGH SMITH INC</b>		<b>1,050.00</b>	<b>6 Transactions</b>			
83	46046 15-611-000-0000-6899		600.00	CD 26 DITCH REPAIR 5398 09/25/2023 09/25/2023	2837	MISCELLANEOUS	N
84	15-611-000-0000-6899		679.00	CD 55 DITCH REPAIR 5413 09/25/2023 09/25/2023	2838	MISCELLANEOUS	N
85	15-611-000-0000-6899		616.00	CD 60 DITCH REPAIR 5426 09/25/2023 09/25/2023	2839	MISCELLANEOUS	N
<b>46046</b>	<b>KERKHOFF BROS INC</b>		<b>1,895.00</b>	<b>3 Transactions</b>			
88	50050 15-611-000-0000-6899		2,337.50	JD 36 R&B DITCH REPAIR 09/11/2023 09/11/2023	091123A	MISCELLANEOUS	N
86	15-611-000-0000-6896		26,605.32	JD 36 FEMA '18 09/11/2023 09/11/2023	2	FEMA EXPENDITURES	N
87	15-611-000-0000-6896		43,623.42	JD 36 FEMA '19 09/11/2023 09/11/2023	2	FEMA EXPENDITURES	N
<b>50050</b>	<b>L &amp; S CONSTRUCTION CORP</b>		<b>72,566.24</b>	<b>3 Transactions</b>			
89	58125 15-611-000-0000-6899		2,282.75	JD 22 DITCH VIEWING 03/01/2022 08/31/2023	STMT	MISCELLANEOUS	Y
<b>58125</b>	<b>MOLDESTAD/WILLIAM H</b>		<b>2,282.75</b>	<b>1 Transactions</b>			
90	63662 15-611-000-0000-6896		36.03	JD 36 FEMA '18 09/21/2023 09/21/2023	3	FEMA EXPENDITURES	N
91	15-611-000-0000-6896		1,193.70	JD 36 FEMA '19 09/21/2023 09/21/2023	3	FEMA EXPENDITURES	N
<b>63662</b>	<b>NORTHLAND EROSION CONTROL</b>		<b>1,229.73</b>	<b>2 Transactions</b>			
92	69600 15-611-000-0000-6899		185.00	CD 42 DITCH REPAIR 09/25/2023 09/25/2023	3784	MISCELLANEOUS	N
<b>69600</b>	<b>PARKER AND SONS INC</b>		<b>185.00</b>	<b>1 Transactions</b>			

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
80180	<b>SCHMIDT CONSTRUCTION INC</b>						
93	15-611-000-0000-6899		3,607.10	CD 24 DITCH REPAIR 09/25/2023 09/25/2023	11394	MISCELLANEOUS	N
95	15-611-000-0000-6899		232.50	JD 33 LAT J DITCH REPAIR 09/25/2023 09/25/2023	11395	MISCELLANEOUS	N
96	15-611-000-0000-6899		232.50	JD 35 DITCH REPAIR 09/25/2023 09/25/2023	11395	MISCELLANEOUS	N
94	15-611-000-0000-6899		288.90	CD 47 DITCH REPAIR 09/25/2023 09/25/2023	11397	MISCELLANEOUS	N
<b>80180</b>	<b>SCHMIDT CONSTRUCTION INC</b>		<b>4,361.00</b>	<b>4 Transactions</b>			
83670	<b>STONEBERG, GILES &amp; STROUP PA</b>						
97	15-611-000-0000-6899		7,770.56	JD 15 PROFESSIONAL SERVICE 09/18/2023 09/18/2023	98218	MISCELLANEOUS	Y
<b>83670</b>	<b>STONEBERG, GILES &amp; STROUP PA</b>		<b>7,770.56</b>	<b>1 Transactions</b>			
87775	<b>TNT CONSTRUCTION-KERKHOFF INC</b>						
98	15-611-000-0000-6899		1,350.00	JD 30 R&B DITCH REPAIR 5504 09/25/2023 09/25/2023	23408	MISCELLANEOUS	N
99	15-611-000-0000-6899		4,308.00	JD 36 R&B DITCH REPAIR 5510 09/25/2023 09/25/2023	23409	MISCELLANEOUS	N
<b>87775</b>	<b>TNT CONSTRUCTION-KERKHOFF INC</b>		<b>5,658.00</b>	<b>2 Transactions</b>			
48203	<b>WEELBORG FORD INC</b>						
100	15-611-000-0000-6564		164.20	22 FORD F150 - OIL CHANGE 09/21/2023 09/21/2023	350264	COUNTY VEHICLE EXPENSE	N
<b>48203</b>	<b>WEELBORG FORD INC</b>		<b>164.20</b>	<b>1 Transactions</b>			
<b>611</b>	<b>DEPT Total:</b>		<b>337,003.68</b>	<b>DITCH MAINTENANCE</b>	<b>15 Vendors</b>	<b>30 Transactions</b>	
<b>15</b>	<b>Fund Total:</b>		<b>337,003.68</b>	<b>DITCH</b>		<b>30 Transactions</b>	

RACHELW  
9/28/23 2:10PM

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**73 INSURANCE**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
9	10059 CAPITAL ONE BANK (USA), N.A. 73-801-000-0000-6178		2.63	PAINTING CLASS - WELLNESS 09/20/2023 09/20/2023	635813	EMPLOYEE WELLNESS	N
	<b>10059 CAPITAL ONE BANK (USA), N.A.</b>		<b>2.63</b>	<b>1 Transactions</b>			
32	55634 MARSH & MCLENNAN AGENCY LLC 73-801-000-0000-6178		436.00	2023 OCT - WELLNESS FEE 10/01/2023 10/31/2023	2402343	EMPLOYEE WELLNESS	N
	<b>55634 MARSH &amp; MCLENNAN AGENCY LLC</b>		<b>436.00</b>	<b>1 Transactions</b>			
54	79133 RUDENICK/MIKAYLA 73-801-000-0000-6178		300.00	HOLIDAY PAINTING CLASS - WELL 09/19/2023 09/19/2023	1	EMPLOYEE WELLNESS	Y
	<b>79133 RUDENICK/MIKAYLA</b>		<b>300.00</b>	<b>1 Transactions</b>			
801	<b>DEPT Total:</b>		<b>738.63</b>	<b>NON-DEPARTMENTAL</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
73	<b>Fund Total:</b>		<b>738.63</b>	<b>INSURANCE</b>		<b>3 Transactions</b>	

RACHELW  
 9/28/23 2:10PM  
 85 SOIL & WATER CONSERVA

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT 32084 HAGERT/BRYAN			SOIL AND WATER CONSERVATION DIST			
101	85-620-965-0000-6802		2,114.25	GRADE STABILIZATION 09/13/2023 09/13/2023	STMT	SWCD CHECKING EXPENSES	Y
	32084 HAGERT/BRYAN		2,114.25		1 Transactions		
620	<b>DEPT Total:</b>		<b>2,114.25</b>	<b>SOIL AND WATER CONSERVATION DIST</b>	<b>1 Vendors</b>		<b>1 Transactions</b>
85	<b>Fund Total:</b>		<b>2,114.25</b>	<b>SOIL &amp; WATER CONSERVATION</b>			<b>1 Transactions</b>
	<b>Final Total:</b>		<b>1,054,608.18</b>	<b>77 Vendors</b>	<b>101 Transactions</b>		

\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	702,553.93	GENERAL
10	12,197.69	BUILDING FUND
15	337,003.68	DITCH
73	738.63	INSURANCE
85	2,114.25	SOIL & WATER CONSERVATION
<b>All Funds</b>	<b>1,054,608.18</b>	<b>Total</b>

Approved by, .....  
.....  
.....





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Department:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Brozek
Duro Rock Supply - Interim Use Permit #9-23		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b>			
<input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Following the recommendation of the Planning Commission, approval of Extraction Interim Use Permit Application #9-23 to operate a gravel pit in Section 5 of Redwood Falls Township, with conditions proposed by staff.

**Background Information:**

Duro Rock Supply Co. is proposing to operate a gravel pit and all related operations, as well as stockpiling, in the existing gravel pit on a tract in the Northwest Fractional Quarter, in Section 5, Township 112 North, Range 36 West, Redwood Falls Township. They would also stockpile and recycle broken concrete. The site is currently permitted to be mined pursuant to Extraction Conditional Use Permit #15-17.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**TO: Redwood County Planning Commission**

**FROM: Jeanette Pidde *JP***  
**Land Use and Zoning Supervisor**  
**Redwood County Environmental Office**



**DATE: September 15, 2023**

**RE: Planning Commission Hearing on September 26, 2023**

A meeting of the Redwood County Planning Commission has been scheduled for Tuesday, the 26<sup>th</sup> day of September, 2023, beginning at 1:00 o'clock p.m. in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

The meeting will involve two (2) public hearings. A brief summary of the subject matter of the hearings is set forth below.

**1. Public hearing on Application for Extraction Interim Use Permit submitted by Rodney Paskewitz, on behalf of Duro Rock Supply Co.**

Duro Rock Supply Co. is proposing to operate a gravel pit and all related operations, as well as stockpiling, in the existing gravel pit on a tract in the Northwest Fractional Quarter, in Section 5, Township 112 North, Range 36 West, Redwood Falls Township. They would also like to stockpile and recycle broken concrete. The site is currently permitted to be mined by Nancy Baune.

There are currently no existing structures on the site. The total acres to be mined will be approximately 19.79 acres. Overburden, if any, will be stripped and piled. Water will be pumped to the nearby ditch. Gravel will be mined, leaving a 4:1 slope tapering from the RIM easement.

There are no wells or septic onsite.

The site is located in the Agricultural zoning district. The parcel is 28.31 acres, and is bordered on the west, north, and east sides by cropland. The south side is bordered by trees and pond area. The topography of the area consists of rolling farmland.

Dust will be controlled with a water truck as needed. All runoff from mined areas will be directed back into the pit bottom so that infiltration can remove any sediment.

All equipment will have mufflers. Hours of operation are proposed to be from sunrise to sunset, with the exception of pumping, which may be done at any time.

There are no county tile lines on or near the site. The site is bordered on the north by JD33, and on the east by JD33, Lat. J.

**Redwood County Government Center - Environmental Department**  
**P.O Box 130 Redwood Falls, MN 56283**  
**(507) 637-4023 redwoodcounty-mn.us Environmental@co.redwood.mn.us**

The nearest dwelling to the project site is 28851 State Hwy 19, about 1,212 feet northwest of the site.

A copy of the Extraction Interim Use Permit application, maps, plans, and proposed permit conditions are enclosed.



**2. Public hearing on Application for Conditional Use Permit filed by Ryan Holmberg, on behalf of landowner, Daniel Holmberg.**

Ryan Holmberg is proposing to operate a Level III Home Occupation on a tract in the Southwest Quarter, Section 7, Township 112 North, Range 39 West, Underwood Township. The site is zoned agricultural, and Ryan Holmberg lives on the site.

In the home occupation, known as Pizza Systems, Inc., Holmberg seeks to use a 40' x 80' (3200 square feet) shop building for light manufacturing. This includes some machining and welding, but mostly assembly. Holmberg manufactures commercial pizza dough presses, pizza pans, and custom parts. Currently there are two employees outside of the occupants of the home.

There are two existing driveways to access the site. Employees have room to park on-site. The UPS truck delivers daily, and a freight truck comes approximately once per month. There are no customer visits.

There is a septic system and conventional drain field for the house located on the property, but none for the shop building.

Hours of operation are from 8:00 a.m. until 5:00 p.m. Monday through Friday.

There are no county tile lines located on or near the site. JD3 is located approximately 1000 feet north of the site.

The nearest neighboring dwellings to the site are:  
32145 Acorn Ave., Vesta, approximately 2050 feet southwest  
32219 Aspen Ave, Vesta, approximately 3900 feet southeast

A copy of the Conditional Use Permit application, maps, and proposed permit conditions are enclosed.



Redwood County

www.co.redwood.mn.us

### Application for Extraction Interim Use Permit

**Location of the Extraction:**

Permit #: 9-23 Date: 8-7-23

Address:  Justice Ave City: Redwood Falls State: MN Zip: 56283  
House # Street Name

Parcel #: 63-005-1060 Township: Redwood Falls Section: 5 Twp #: 112 Range: R36-W

**Legal Description:**

Section 05, Twp 112, Range 36 NW FR 1/4

**Information about the Extraction:**

Zoning District: Agricultural

Soil Type 1: Estherville Sandy loam

Soil Type 2: Nishna Clay loam

General description of the extraction: NOTICE: Change of land use may affect your property taxes.

Overburden if any will be stripped and piled. water will need to be pumped to nearby ditch. Gravel will be mined leaving a 4:1 slope tapering from RIM Easement. Also we would like to stock pile and recycle broken concrete

Number of acres to be extracted: 20

Type of Road: Township Right-of-Way width measured from centerline 33

**Setbacks: (Please enter in feet)**

Setback from the Center of the Road: 100

Side Yard Setback: 10 Direction: South

Side Yard Setback: ~~325~~ 80 Direction: North

Rear Yard Setback: ~~3100~~ 80 Direction: east

Starting Date: 8-7-2023 Date of Completion: 8-7-2033 (maximum 10 years)

**Drainage Plan:**

water from site drain into pond and be pumped into nearby ditch

**Landscape and screening plans:**

No plans for this

**Water plan (estimated water use):**

No plans of water use at this time

Statement addressing noise, vibration, glare, heat, smoke, particle matter, odors, exterior lighting, toxic or noxious matter, dust, etc:

All equipment to have mufflers. If needed watering will be done with the exception of pumping hrs of operation to be during day.

Reclamation plan: (Attach Map)

Taper (4:1 slope) from RIM easement into wild life pond (see attach)

Estimated Cost of Reclamation: \$15,000.

Applicant Information:

First Name: Rodney D. Paskowitz Last Name: Paskowitz

Business Name: Duro Rock Supply Co. / Artesian Properties LLC

Address: 33920 Co. Rd #6 City: Redwood Falls State: MN Zip: 56283

Home Phone: Cell Phone: 507-436-5740 Email: rod@durorock.net

Operator Information: (Complete only if different from Applicant)

First Name: Last Name:

Business Name:

Address: City: State: MN Zip:

Home Phone: Cell Phone: Email:

Land Owner Information: (Complete only if different from Applicant)

First Name: Last Name:

Address: City: State: Zip:

Home Phone: Cell Phone: Email:

I affirm that the forgoing information is true and accurate. I understand that if any portion of this information is false or materially misleading, any conditional use permit issued in reliance upon this information is voidable at the election of Redwood County.

Land Owner Signature: [Signature] Date: 8-7-23

Please attach the following information:

A detailed site map. This must include: soil types, topography, location of watercourses, outline of maximum area to be excavated, setbacks from property lines, vertical profile of area to be excavated including overburden, proposed and existing locations of any structures, stockpiles or operation areas, location and names of roads, railroads, known tile lines, proposed fences, utility rights-of-way, planned entrances and exits for operation area, road routes for heavy equipment and any signs being posted.

Office Use Only: \* The section below is to be filled out by the Environmental Office Staff

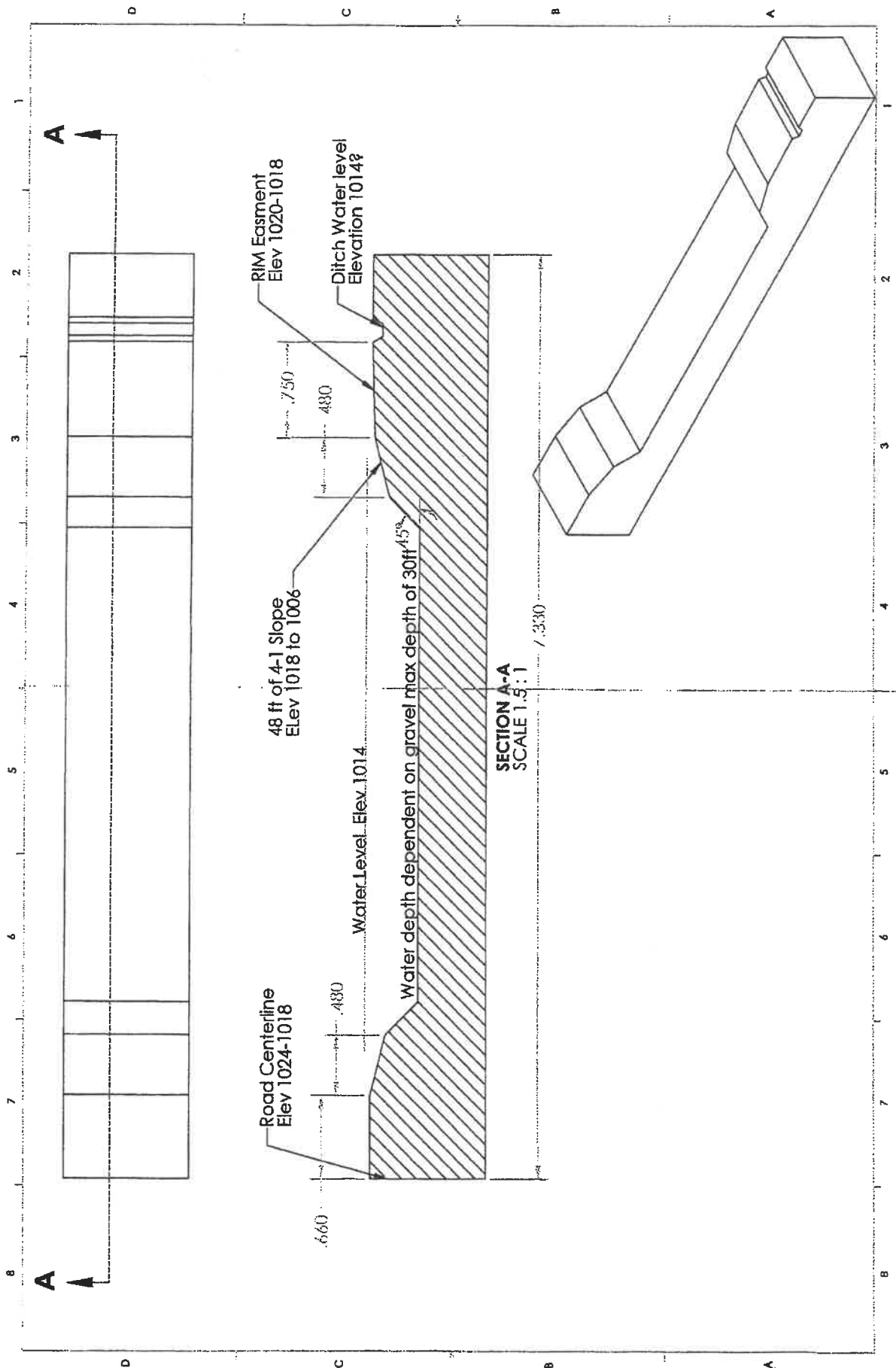
Extraction Fee: \$700.00 Receipt #: 344845 Date Approved:

Application Received: 8-7-2023

Commission Action: County Board Action:

Approved: Date: Approved: Date:

Disapproved: Date: Disapproved: Date:

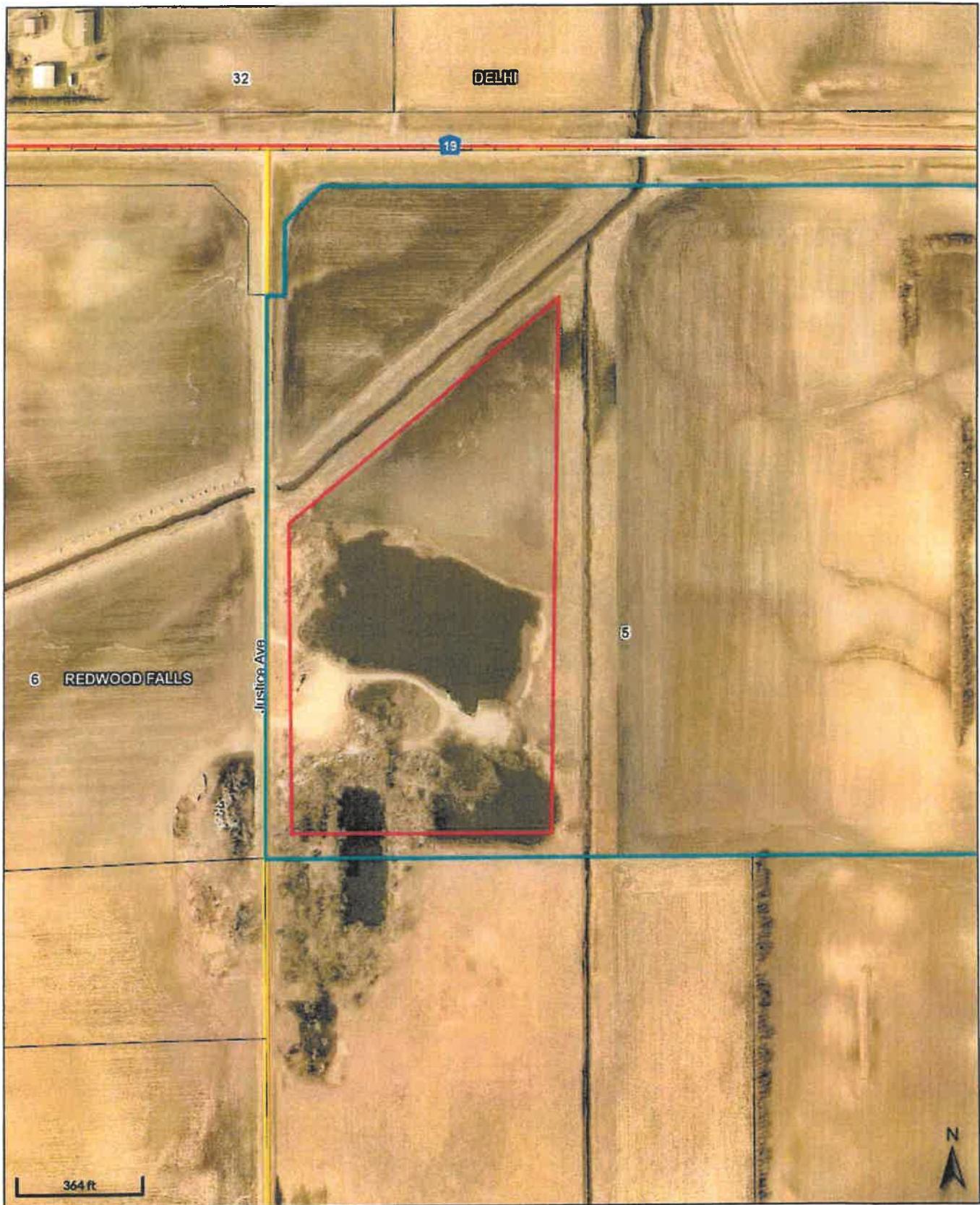


**Description of planned activity.**

- **Total acres to be mined 19.79 is outlined in Red (below).**
- **Plan is to mine the remaining Gravel creating a 4-1 slope starting at the RIM easement and tapering down to the existing pond level.**
- **Pond will most likely need to be pumped to expose gravel beneath.**
- **Raw material will be stock piled for some time to allow dewatering.**
- **Raw material will then be crushed and stock piled for gravel sales.**
- **Rock may need to be added (trucked in) to produce the desired product.**



Total acres to be mined = approx. 19.79 (outlined in red)



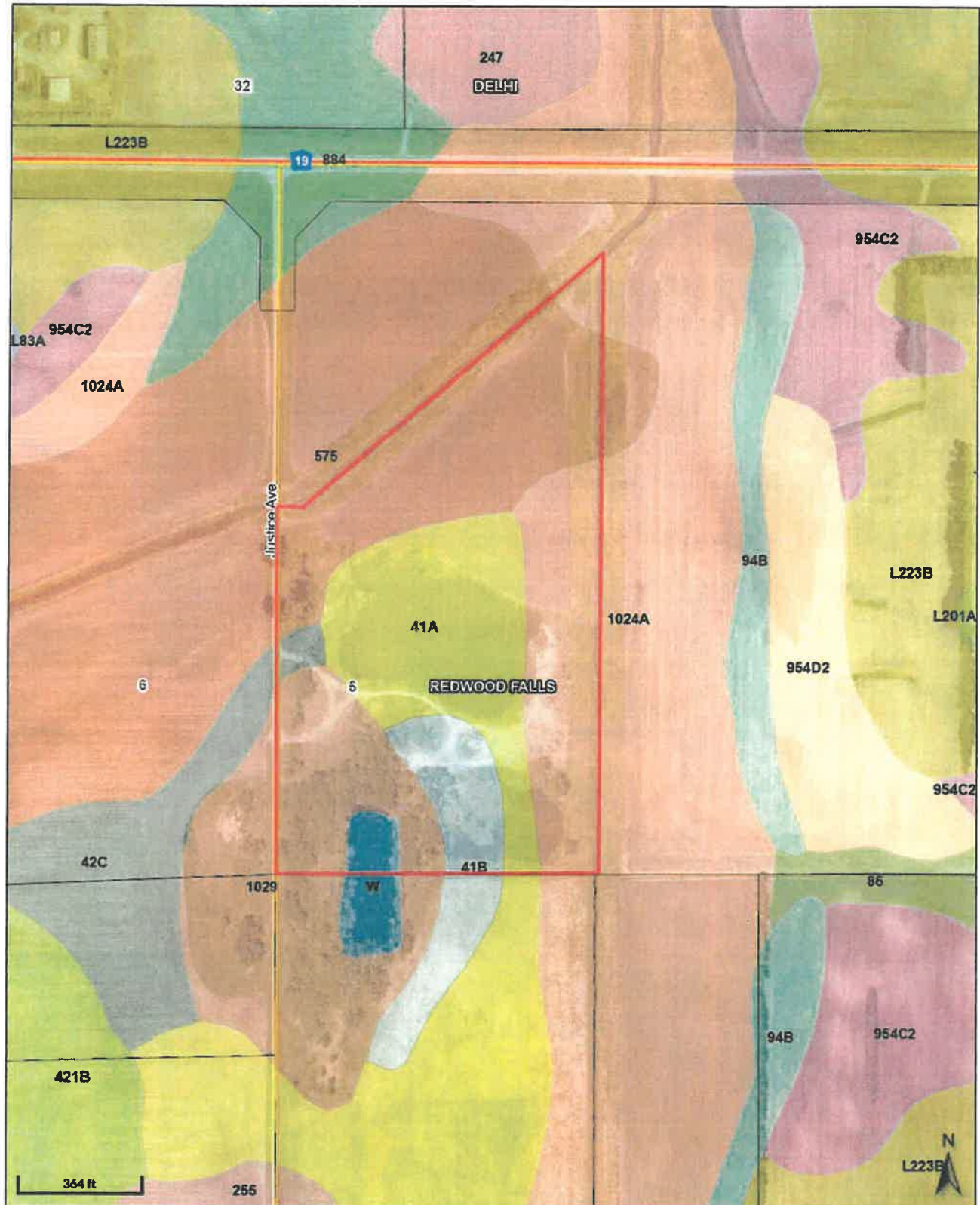
- Closest neighbors approximately 1212



# Ditches



# Soils



41A - Estherville sandy loam, 0 to 2 percent slopes; 41B - Estherville sandy loam, 2 to 6 percent slopes  
1029 - Pits, gravel; 42C - Salida gravelly sandy loam 2 to 12 percent slopes  
575 - Nishna clay loam; 1024A - Havelock clay loam, 0 to 2 percent slopes

# Topography



**Conditions Permit No. 9-23 (Duro Rock Supply Co. – Carity Pit)**

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time. The permit holder shall abide by all MSHA requirements. The permit holder shall comply with all federal, state and local laws and rules regarding wetlands.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall have proper warning signs posted along Justice Avenue and State Hwy 19 during times that material is being hauled into or out of the site. The warning signs shall conform to the requirements and guidelines as provided in the Minnesota Manual on Uniform Traffic Control Devices.
4. All waste and refuse generated by or from the conditional use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations. A copy of all disposal records and receipts must be kept on file for no less than five (5) years and provided to the Redwood County Environmental Office upon request.
5. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.
6. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
7. Hours of operation shall be sunrise to sunset, with the exception of pumping, which may be done at any time.
8. The permit holder shall not exceed the boundary limits described and set forth in the *Application for Extraction Conditional Use Permit*. The permit holder shall keep any pit, excavation, or impounded waters within the limits for which the particular permit is granted. The completion date of this *Extraction Conditional Use Permit* will be August 7, 2033.
9. The excavation site shall not be used for a demolition site unless the permit holder obtains the proper permits from the State and Minnesota and Redwood County.
10. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.

11. The permit holder shall at all times properly guard and keep any pit or excavation in such condition so as not be dangerous from caving or sliding banks. The permit holder shall properly drain, fill, or level any pit or excavation after created so as to make the same safe and healthful which shall be determined by the Board of Commissioners. The permit holder shall grade the site after the excavation and extraction has been completed so as to render it usable. The site shall be reclaimed according to the reclamation plan included in the *Extraction Conditional Use Permit*: (1) the site will be graded to a 4:1 (run to rise) slope to 8 feet below the average water level of the pond; (2) reserved topsoil will be spread on the site and thereafter seeded with approved seed where required to avoid erosion and an unsightly mar on the landscape. The site shall be clean and free of all debris, including stockpiles, when the *Extraction Conditional Use Permit* reaches its completion date.
12. The permit holder shall post a bond, cash deposit, irrevocable letter of credit, or other security in the amount of \$39,500.00. Further, the bond, cash deposit, irrevocable letter of credit, or other security shall remain in full force and effect for a minimum of one year beyond the completion date of *Extraction Conditional Use Permit*.
13. The permit holder shall maintain bodily injury, property damage, and public liability insurance in the amount of at least \$1,500,000 per occurrence during the life of the extraction operation and shall provide proof of the same to the Redwood County Environmental Office.
14. No excavation or stockpiling shall occur until the permit holder, or permit holder's agent, provides the \$39,500.00 reclamation security and proof of bodily injury, property damage, and public liability insurance, to the Redwood County Environmental Office.
15. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.



**REDWOOD COUNTY PLANNING COMMISSION**

**Duro Rock Supply Co. – Carity Site  
Extraction Interim Use Permit Application #9-23  
September 26, 2023**

**FINDINGS OF FACT**

***ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.***

**In determining whether the proposed use is in harmony with the general purposes and intent of the Ordinance and the Comprehensive Plan, the Planning Commission shall consider and make findings on the following questions:**

- 1) **What potential health safety and welfare impacts were raised at the hearing and why will they, or why won't they, impact the neighboring residents?**

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- 2) **What potential impacts on area property uses were raised at the hearing and why will they, or why won't they, impact the property uses in the area?**

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3) What potential impacts on property values or future development were raised at the hearing, and why will they, or why won't they, impact the neighboring properties?

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4) What infrastructure is needed to support the proposed use and how will it be provided?

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5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

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NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

**TO:** Whom It May Concern

**FROM:** Jeanette Pidde   
Land Use and Zoning Supervisor  
Redwood County Environmental Office



**DATE:** September 7, 2023

**RE:** Notice of Public Hearing on Application for Extraction Interim Use Permit

Please find enclosed a *Notice of Public Hearing* regarding an *Application for Extraction Interim Use Permit* submitted by Rodney Paskewitz, on behalf of Duro Rock Supply Co., pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.420 and 153.283, for the mining, processing, and stockpiling of gravel and granular material, as well as the stockpiling and recycling of broken concrete, on the following described real property, situated in the County of Redwood, State of Minnesota, to wit:

Part of the Northwest Quarter of Section 5, Township 112, Range 36, Redwood County, Minnesota, described as follows: Commencing at the northwest corner of said NW¼; then south 00°13'29" east, along the west line of said NW¼, 936 feet to the point of beginning; then north 76°07'37" east a distance of 100 feet; then north 50°07'01" east a distance of 1052 feet, then south 00°12'18" west a distance of 1743.26 feet to a point on the south line of said NW¼; then south 89°32'35" west, along said south line, a distance of 894 feet to the southwest corner of said NW¼; then north 00°13'29" west, along the west line of said NW¼, 1051.85 feet to the point of beginning.

A public hearing thereon will be held before the Redwood County Planning Commission at the Planning Commission meeting scheduled at 1:00 o'clock p.m. on Tuesday, the 26<sup>th</sup> day of September, 2023, at the Board Room of the Redwood County Government Center located at 403 South Mill Street, Redwood Falls, MN 56283.

Pursuant to Redwood County Zoning Ordinance, all property owners of record within five hundred (500) feet of the incorporated areas and/or one-quarter (1/4) of a mile of the affected property or the ten (10) properties nearest to the affected property, whichever would provide notice to the greatest number of landowners in the unincorporated areas, the township in which the affected property is located, and all municipalities within two (2) miles of the property are required to be notified in writing of the time and place of the public hearing.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at [Environmental@co.redwood.mn.us](mailto:Environmental@co.redwood.mn.us), or by mail at *Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283*, and/or attend the public hearing at the time and date set forth in the *Notice of Public Hearing*.

enclosure

Cc: Duro Rock Supply Co. (w/encl.)

Redwood County Government Center - Environmental Department

P.O Box 130 Redwood Falls, MN 56283

(507) 637-4023 [redwoodcounty-mn.us](http://redwoodcounty-mn.us) [Environmental@co.redwood.mn.us](mailto:Environmental@co.redwood.mn.us)

## NOTICE OF PUBLIC HEARING

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DATED: September 7, 2023



Jeanette Pidde  
Land Use and Zoning Supervisor  
Redwood County Environmental Office

**AFFIDAVIT OF SERVICE VIA U.S. MAIL**

STATE OF MINNESOTA    )  
  ) ss  
COUNTY OF REDWOOD    )

**RE:**   *Application for Interim Extraction Conditional Use Permit* submitted by Rodney Paskewitz on behalf of Duro Rock Supply Co.; Permit Application No. 9-23


I, Lali Ortega, a person not less than eighteen (18) years of age, being first duly sworn upon oath, hereby state a copy of the following:

1.   *Notice of Public Hearing on Application for Interim Extraction Conditional Use Permit;*  
    and
2.   *Notice of Public Hearing*

were duly served upon:

-   See Attached   -

by enclosing a copy of the same in an envelope, with postage prepaid, and depositing said envelope in a United States Postal Service mailbox located at Redwood Falls, Minnesota on the 8<sup>th</sup> day of September, 2023.

  
\_\_\_\_\_  
Lali Ortega  
Environmental Administrative Assistant

Subscribed and sworn to before me, a Notary Public, on this 8<sup>th</sup> day of September, 2023, by Lali Ortega.

  
\_\_\_\_\_  
Notary Public  
My commission expires:



Parcel ID	NAME	Address	CITY	STATE	ZIP
630053020	GILK/TIMOTHY H & JENNIFER L J	229 E OAK ST	REDWOOD FALLS	MN	56283
630053060	MORLEY/THOMAS J & GALE A	152 BAKER DR	REDWOOD FALLS	MN	56283
630061020	MERTENS/LEO/RLT ETAL	26617 310 ST	WABASSO	MN	56293
520323020	HUHNERKOCCH/DEAN C	28851 ST HWY 19	REDWOOD FALLS	MN	56283
520324020	CARITY FARMS LLP	15721 75 AVE NE	ATWATER	MN	56209
630064050	HAGERT/PAUL	305 LAKE DRIVE	REDWOOD FALLS	MN	56283
630064060	HAGERT/BRYAN	28379 325 ST	REDWOOD FALLS	MN	56283
630064040	HAGERT/BO	28081 350 ST	REDWOOD FALLS	MN	56283-2305
630064010	HAGERT/BRENNAN W	319 PARK LN	REDWOOD FALLS	MN	56283
630051020	BAUNE/NANCY/ETAL	5602 NASON AVE NE	ST MICHAEL	MN	55376
Redwood Falls Township	Redwood Falls Township c/o Gail Woelfel, Clerk	34511 Co Hwy 17	REDWOOD FALLS	MN	56283
Applicant	Duro Rock Supply Co., c/o Rodney Paskewitz	33920 County Hwy 6	REDWOOD FALLS	MN	56283



Parcel ID: 62-540-2040

0 325 650 1,300 Feet

**IUP Notification Area: 0.26 miles from selected parcel**

- Selected Parcel
- Municipal Boundaries
- Notification Area
- Sections
- Parcels
- Roads

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DATED: September 7, 2023  
Jeanette Pidde

Land Use and Zoning Supervisor  
Redwood County Environmental Office  
Published in the Standard-Gazette & Messenger  
September 13, 2023.

# Affidavit of Publication

State of Minnesota )  
 ) SS.  
County of Renville)

RECEIVED  
SEP 15 2023  
REDWOOD COUNTY ENVIRONMENTAL OFFICE

Denise Bonsack, being first duly sworn, on oath states as follows:

1. I am the publisher of the Standard-Gazette & Messenger, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:  
Wed, Sept 13, 2023

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows:  
\$7.50

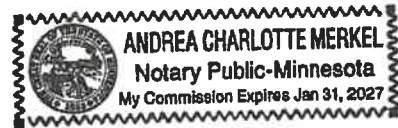
5. Mortgage Foreclosure Notices [Effective 7/1/15]. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Renville County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

Denise Bonsack  
[Signature]

Subscribed and sworn to before me on this 13<sup>th</sup> day of September, 2023

Andrea Merkel  
Notary Public









**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Department:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Brozek
Conditional Use Permit #10-23		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b>			
<input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Following the recommendation of the Planning Commission, approval of Conditional Use Permit #10-23 to operate a home occupation business consisting of light manufacturing of pizza presses, pizza pans, and related items.

**Background Information:**

Ryan Holmberg is proposing to operate a Level III Home Occupation on a tract in the Southwest Quarter, Section 7, Township 112 North, Range 39 West, Underwood Township. The site is zoned agricultural, and Ryan Holmberg lives on the site. In the home occupation, known as Pizza Systems, Inc., Holmberg seeks to use a 40' x 80' (3200 square feet) shop building for light manufacturing. This includes some machining and welding, but mostly assembly. Currently, there are two employees. Maximum for Level III home occupation is 5 employees and 5,000 square feet.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



Redwood County

www.co.redwood.mn.us

### Application for Conditional Use Permit

Permit #: 10-23 Date: \_\_\_\_\_

**Location of Proposed Use:**

Address: 10330 325<sup>th</sup> St. City: Vista State: MN Zip: 56292  
House # Street Name

Parcel #: 70-007-3040 Township: Underwood Section: 7 Twp #: 112 Range: 39

**Legal Description:**

Lot 4 + SE 1/4 SW 1/4 + Lot 10

**Information about the Site:**

Zoning District: Ag

NOTICE: Change of land use may affect your property taxes.

**General description of the building(s) and proposed use:**

Level III Home Occupation  
Light manufacturing, some machining and welding.  
Mostly assembly.

**Building Size:** (Please enter dimensions in feet)

Width: 40 Length: 80 Diameter: \_\_\_\_\_ Total Height: \_\_\_\_\_

**Setbacks:** (Please enter in feet)

Side Yard Setback: \_\_\_\_\_ Direction: \_\_\_\_\_

Side Yard Setback: \_\_\_\_\_ Direction: \_\_\_\_\_

Rear Yard Setback: \_\_\_\_\_ Direction: \_\_\_\_\_

Road Type: gravel township Setback from the Right-of-Way: 114

Setback from the center of the road 147 ft

**Type of Sewer System:**

Septic + conventional drain field for house. None for shop

**Drainage Plan:**

\_\_\_\_\_

Other Information:

[Empty box for other information]

**Applicant Information:**

First Name: Ryan Last Name: Holmberg  
Business Name: Pizza Systems, Inc  
Address: 10350 325th St City: Vesta State: MN Zip: 56292  
Home Phone: \_\_\_\_\_ Cell Phone: 507-829-7729 Email: Ryan.holmberg  
@pizza-systems-inc.com

**Operator Information:** (Complete only if different from Applicant)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_  
Address: [ ] \_\_\_\_\_ City: \_\_\_\_\_ State: MN Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Land Owner Information:** (Complete only if different from applicant)

First Name: Daniel Last Name: Holmberg  
Address 606 Adobe Rd City: Marshall State: MN Zip: 56258  
HomePhone: \_\_\_\_\_ CellPhone: 507-829-8547 Email: dan.holmberg40@gmail.com

I affirm that the forgoing information is true and accurate. I understand that if any portion of this information is false or materially misleading, any conditional use permit issued in reliance upon this information is voidable at the election of Redwood County.

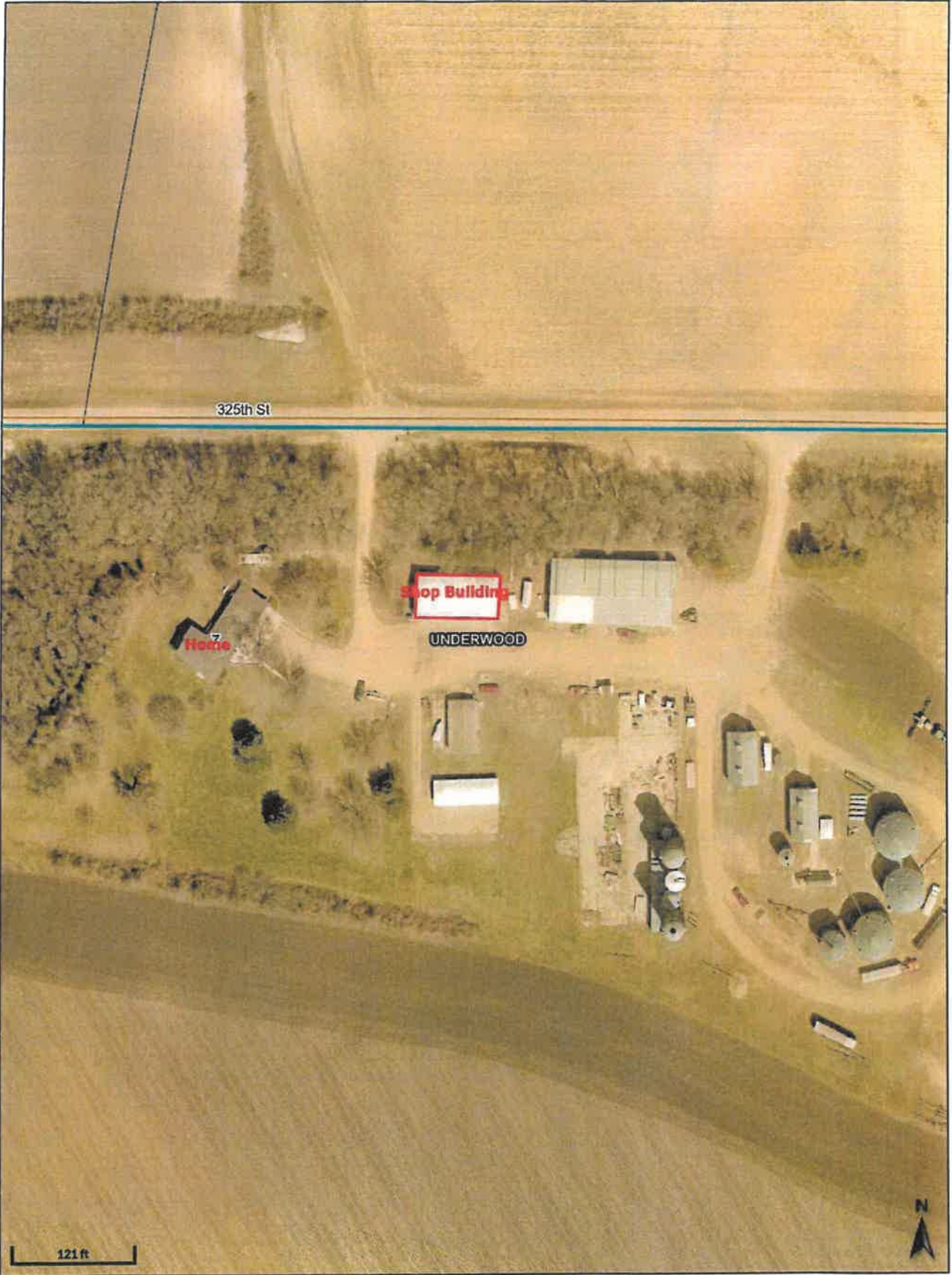
Land Owner Signature Daniel Holmberg Date: 8-16-2017

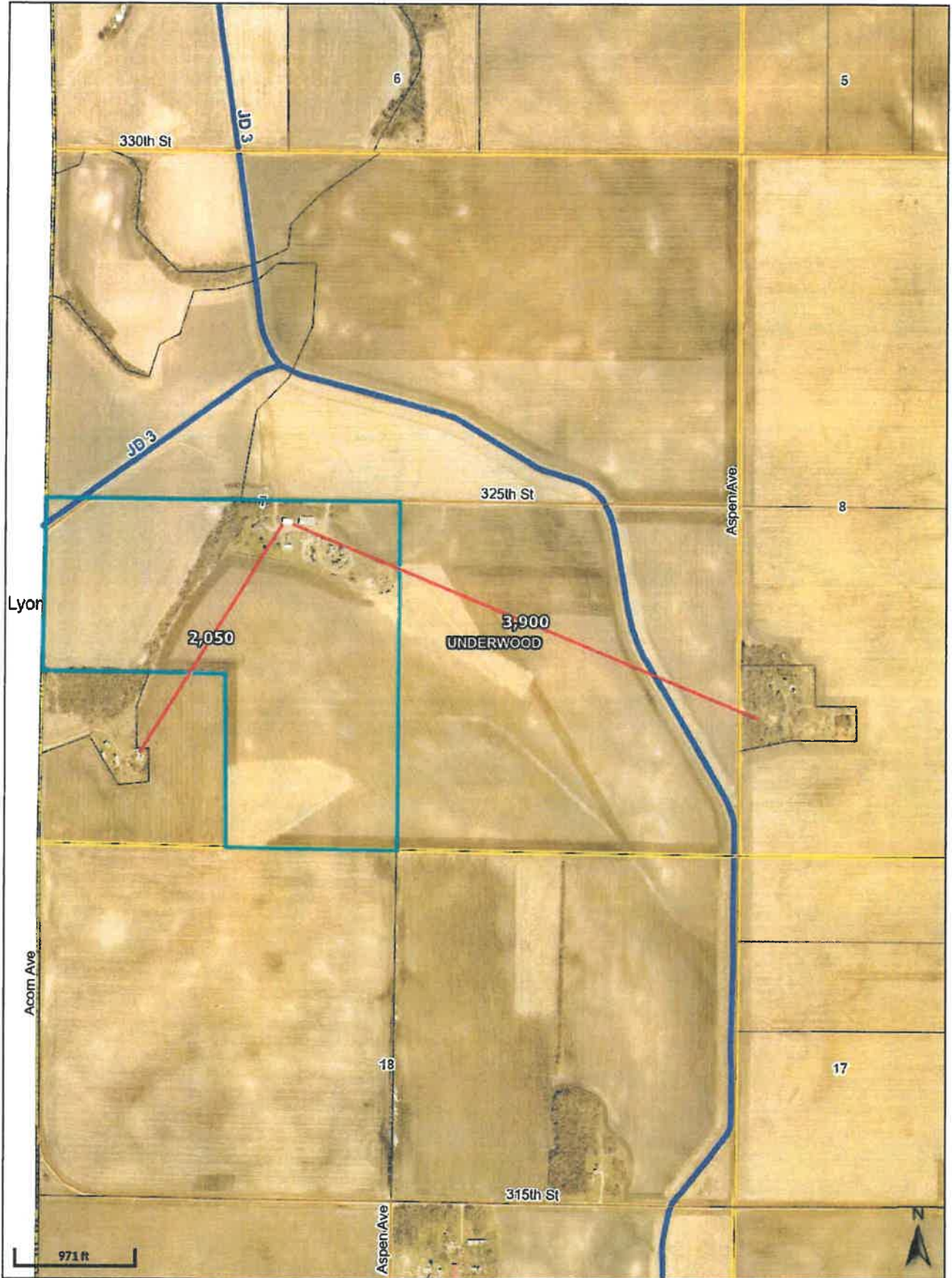
**Office Use Only:** \* The section below is to be filled out by the Environmental Office Staff

Permit Fee: \$700.00 Receipt #: 344850 Date Approved: \_\_\_\_\_

Application Received: 8-16-23

**Commission Action:** \_\_\_\_\_ **County Board Action:** \_\_\_\_\_  
Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_





**Conditions for Permit No. 10-23 (Ryan Holmberg – Pizza Systems, Inc.)**

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Ordinance, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The conditional use shall not generate business or industrial waste unless a plan for off-site disposal of the waste is approved by the Redwood County Environmental Office.
4. Any general waste produced in connection with the Conditional Use shall be removed from the premises in an appropriate waste storage receptacle, and thereafter, disposed of in a proper manner and in accordance with all applicable laws, rules, and regulations. A copy of all disposal records and receipts must be kept on file for no less than five (5) years. Such waste shall not be burned, buried, or abandoned upon the premises.
5. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office within thirty (30) days of the date the permit holder received the same.
6. The permit holder shall take appropriate and reasonable measures to assure that all surface water runoff satisfies all applicable local, state, and federal discharge standards.
7. The permit holder shall take into account the accessory building used for the home occupation in determining the sizing of any septic system installed on the property.
8. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. Said use shall not create odor, dust, noise, electrical disturbances, glare or vibrations noticeable outside of the structure in which the conditional use is located.
9. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area.
10. The permit holder shall acquire approval from the Underwood Township Board of Supervisors when designing and implementing measures to accommodate the traffic needs of the conditional use now and in the future.
11. Adequate utilities, access roads, drainage, and other necessary facilities will be provided and continue to be provided by the permit holder now and in the future.

12. Adequate measures will be taken to provide sufficient off-street parking and loading space to serve the proposed conditional use. Parking shall comply with and is subject to all relevant local, state, and federal law, rules, and regulations.
13. All materials and equipment used in connection with the conditional use shall be stored within a building or fully screened so as not to be visible from the adjoining properties, except for the following: off-street parking except as otherwise regulated by Redwood County Ordinance.
14. The business shall be conducted entirely within the accessory structure and shall be carried on by the inhabitants residing at the residence on the property with no more than five (5) employees. Furthermore, the business shall be conducted in a space no larger than 5,000 square feet.
15. If there are any alterations or modifications to the permitted facility or the conditional use that results in or has the potential to result in a material, significant, or substantial alteration in the nature, size, or scale of the conditional use, the permit holder shall be required to re-apply for a conditional use permit. The determination of whether an alteration or modification to the permitted facility or the conditional use is “material, significant, or substantial” shall be made by the Redwood County Environmental Office.
16. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.



**REDWOOD COUNTY PLANNING COMMISSION**

**Ryan Holmberg – Pizza Systems, Inc.  
Conditional Use Permit Application #10-23  
September 26, 2023**

**FINDINGS OF FACT**

***ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.***

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5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

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NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

**TO:** Whom It May Concern

**FROM:** Jeanette Pidde *JP*  
Land Use and Zoning Supervisor  
Redwood County Environmental Office



**DATE:** September 7, 2023

**RE:** Notice of Public Hearing on Application for Conditional Use Permit

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Lot 4, Lot 10, and the Southeast Quarter of the Southwest Quarter, Section 7, Township 112, Range 39, Underwood Township.

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly scheduled Planning Commission meeting starting at 1:00 o'clock p.m. on Tuesday, the 26<sup>th</sup> day of September, 2023. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

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If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at [Environmental@co.redwood.mn.us](mailto:Environmental@co.redwood.mn.us), or in writing at *Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283*.

Enclosure

Southwest Minnesota

Redwood County

## NOTICE OF PUBLIC HEARING

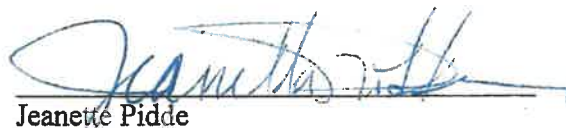
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DATED: September 7, 2023



Jeanette Pidde  
Land Use & Zoning Supervisor  
Redwood County Environmental Office

**AFFIDAVIT OF SERVICE VIA U.S. MAIL**

STATE OF MINNESOTA     )  
   ) ss  
 COUNTY OF REDWOOD     )

**RE: Application for Conditional Use Permit submitted by Ryan Holmberg on behalf of landowner Daniel Holmberg, Permit Application No. 10-23**

I, Lali Ortega, a person not less than eighteen (18) years of age, being first duly sworn upon oath, hereby state a copy of the following:

- 1. Notice of Public Hearing on Application for Conditional Use Permit; and**
- 2. Notice of Public Hearing**

were duly served upon:

**-SEE ATTACHED-**

by enclosing a copy of the same in an envelope, with postage prepaid, and depositing said envelope in a United States Postal Service mailbox located at Redwood Falls, Minnesota on the 8<sup>th</sup> day of September, 2023.

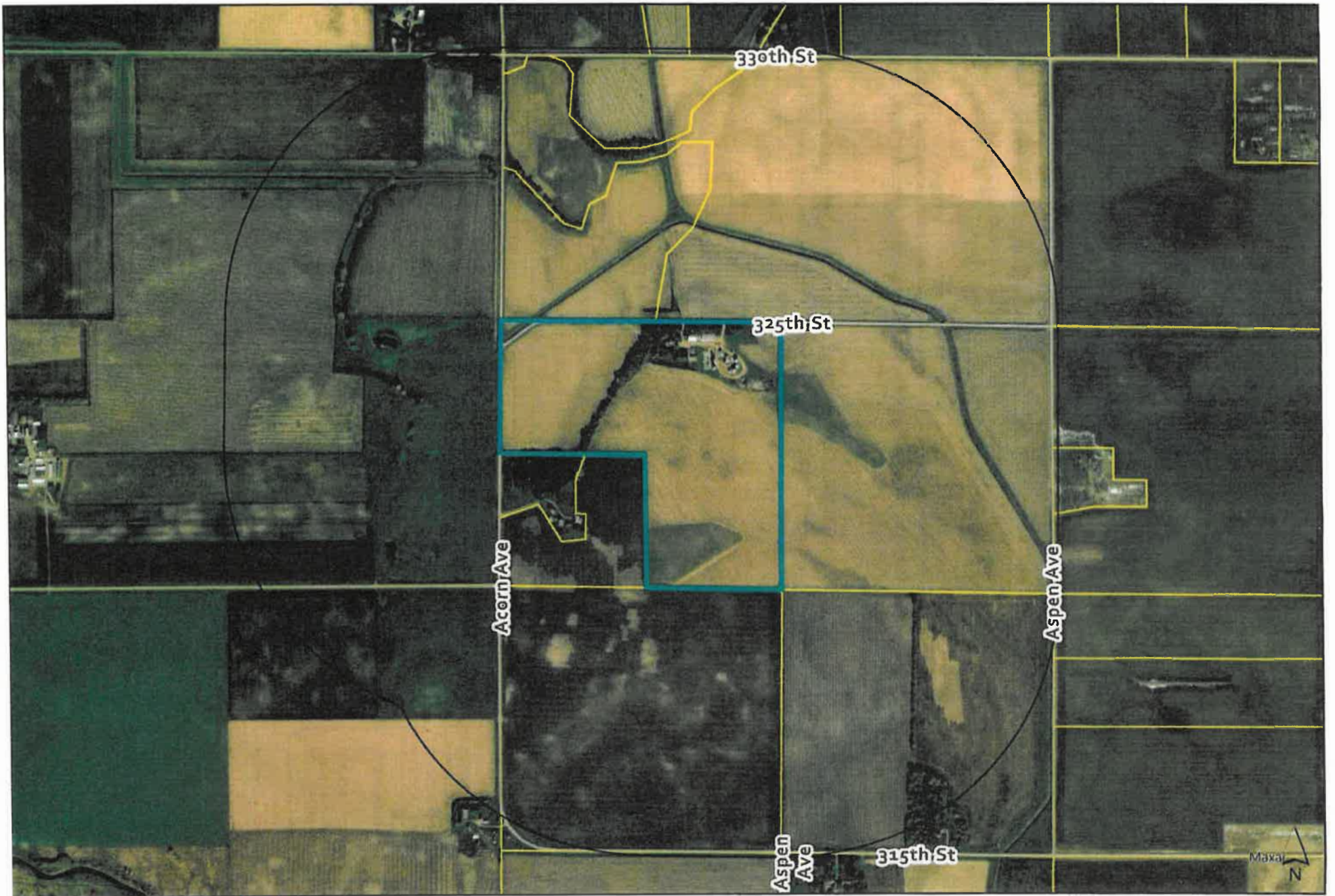
Lali Ortega  
 \_\_\_\_\_  
 Lali Ortega  
 Environmental Administrative Assistant

Subscribed and sworn to before me, a Notary Public, on this 8<sup>th</sup> day of September, 2023, by Lali Ortega.

Jeanette Elizabeth Pidde  
 \_\_\_\_\_  
 Notary Public



Parcel ID	C/O	NAME	Address	CITY	STATE	ZIP
700182020		FAGEN FARMS LLP	PO BOX D	GRANITE FALLS	MN	56241
700082040	HOLMBERG/RYAN J	HOLMBERG/MARY M/TRUST	10330 325 ST	VESTA	MN	56292-1104
700063100		MATTHYS/BRADLEY J & SHARON M	33635 ACORN AVE	COTTONWOOD	MN	56229
700073020		MITCHELL/DEAN & JACKIE	32145 ACORN AVE	VESTA	MN	56292
700183020		PAGEL/LOIS/ETAL	10604 315 ST	VESTA	MN	56292
700184020		PAGEL/RICHARD/ETAL	10803 315 ST	VESTA	MN	56292
700063020		REED/WAYNE E	543 CORPUS CHRISTI CHANNEL	PORT ARANSAS	TX	78373
700083020		SCHAFFRAN/LYNN A&	32219 ASPEN AVE	VESTA	MN	56292
700063080		SCHUMACHER/LORENE J	311 1ST AVE S	PERHAM	MN	56573
700073030		VANDELANOTTE/ALLAN	3184 CO RD 22	COTTONWOOD	MN	56229
18-012002-0	PAULA J GEE REV LIVING TRUST	GEE, ROBERT H/REV LIVING TRUST	3230 CO RD 11	COTTONWOOD	MN	56229
18-012001-0	RONALD & DIANNE KUECKER	POWELL/DAVID/ETAL-POWEL FARM	650 21ST ST	WINDOM	MN	56101
18-013002-0		SCHWARTZ, RANDAL	3155 LYON REDWOOD RD	VESTA	MN	56292
	WILLIAM LIGHTFOOT	UNDERWOOD TOWNSHIP	29679 CAMP AVE	VESTA	MN	56292
		HOLMBERG/DANIEL	606 ADOBE RD.	MARSHALL	MN	56258



Parcel ID: 70-007-3040

- Selected Parcel
- Municipal Boundaries
- Notification Area
- Parcels
- Roads

**CUP Notification Area:  
0.51 miles from selected parcel**



# Affidavit of Publication

RECEIVED  
SEP 15 2023

REDWOOD COUNTY  
ENVIRONMENTAL OFFICE

State of Minnesota )  
) SS.  
County of Renville)

## NOTICE OF PUBLIC HEARING

An Application for Conditional Use Permit has been filed by Ryan Holmberg on behalf of landowner Daniel Holmberg, pursuant to Redwood County Code of Ordinances, Title XV, Section 153.142 and Section 153.284. Ryan Holmberg is seeking to operate a home occupation business, Pizza Systems, Inc., engaged in the production of commercial pizza presses, pizza pans, and related parts in an existing shop building on the following described property in the County of Redwood, State of Minnesota:

Lot 4, Lot 10, and the Southeast Quarter of the Southwest Quarter, Section 7, Township 112, Range 39, Underwood Township.

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly scheduled Planning Commission meeting starting at 1:00 o'clock p.m. on Tuesday, the 26th day of September, 2023. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at Environmental@co.redwood.mn.us, or in writing at Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283.

DATED: September 7, 2023  
Jeanette Pidde  
Land Use & Zoning  
Supervisor  
Redwood County  
Environmental Office

Published in the Standard-Gazette & Messenger  
September 13, 2023.

Denise Bonsack, being first duly sworn, on oath states as follows:

1. I am the publisher of the Standard-Gazette & Messenger, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

Wed, Sept 13, 2023

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows:

\$7.50

5. Mortgage Foreclosure Notices [Effective 7/1/15]. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Renville County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

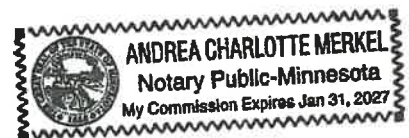
FURTHER YOUR AFFIANT SAITH NOT.

Denise Bonsack

[Signature]

Subscribed and sworn to before me on  
this 13<sup>th</sup> day of September, 2023

Andrea Merkel  
Notary Public



## ROAD & BRIDGE AGENDA

October 3, 2023

1. Approve Bills
2. Award contract 23-7 for construction of the CR 51 and CSAH 8 bridges over the Redwood River
3. Authorize signing contract 23-7 pending attorney approval
4. Approve resolution CSAH 8 Br 89826 replacement
5. Authorize signing CSAH 8 Br 89826 grant agreement
6. Approve resolution CR 51 Br 64503 replacement
7. Authorize signing CR 51 Br 64503 grant agreement
8. Determination of funding for mill and overlay to driveways effected by the 1.5" maintenance mill and overlay construction project
9. Authorize enrollment into the Monarch Candidate Conservation Agreement with Assurances
10. Authorize Belview LRIP resolution for West Hibbard Ave
11. HSIP funds update





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	10/3/2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>	Approve September Bills		
	<b>Presenter:</b>	Anthony Sellner, County Engineer	
	<b>estimated time needed:</b>	5 mins	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve RCHD September bills

**Background Information:**

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

IFX  
9/26/23 3:21PM

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1	<b>2940 ARAMARK</b>		169.90	Shop Uniforms & Rugs	890140199	SHOP MATERIALS & SUPPLIES N
	<b>2940 ARAMARK</b>		<b>169.90</b>	1 Transactions		
2	<b>76720 AUTO VALUE OF REDWOOD FALLS</b>		140.89	Floor Dry, Heater Hose	3101825	SHOP MATERIALS & SUPPLIES N
3	03-330-000-0000-6502		36.99	Tempgun	31244821	ENG. & CONST.MATERIALS & SUPPI N
4	03-320-000-0000-6505		20.45	Battery Cable/Wire	31244883	EQUIPMENT REPAIR PARTS & SUPP N
5	03-330-000-0000-6503		122.99	Battery	31245012	EQUIPMENT REPAIR PARTS & SUPP N
6	03-330-000-0000-6503		11.96	Spark Plugs	31245468	EQUIPMENT REPAIR PARTS & SUPP N
	<b>76720 AUTO VALUE OF REDWOOD FALLS</b>		<b>333.28</b>	5 Transactions		
7	<b>5400 BAUNE PLUMBING &amp; HEATING INC</b>		48.00	Fix Hot Water Heater - Wabasso		BLDG - REPAIRS & MAINTENANCE Y
	<b>5400 BAUNE PLUMBING &amp; HEATING INC</b>		<b>48.00</b>	1 Transactions		
8	<b>7570 BOLTON &amp; MENK INC</b>		2,649.50	Consult Engineer Fees	0319351	PROFESSIONAL & TECHNICAL SER N
9	03-320-000-0000-6291		1,913.50	Consult Engineer Fees	0319959	PROFESSIONAL & TECHNICAL SER N
10	03-320-000-0000-6291		19,565.50	Consult Engineer Fees	0319961,70	PROFESSIONAL & TECHNICAL SER N
11	03-320-000-0000-6291		9,652.50	Consult Engineer Fees	0319964	PROFESSIONAL & TECHNICAL SER N
	<b>7570 BOLTON &amp; MENK INC</b>		<b>33,781.00</b>	4 Transactions		
12	<b>11941 CHRISTENSEN/BOB</b>		50.00	Lawn Mowing - Lucan Shop	841746	BLDG - REPAIRS & MAINTENANCE Y
	<b>11941 CHRISTENSEN/BOB</b>		<b>50.00</b>	1 Transactions		
13	<b>16475 DETCO INDUSTRIES, INC</b>		1,354.32	Bust Loose & Hand Wipes	064743	SHOP MATERIALS & SUPPLIES Y
	<b>16475 DETCO INDUSTRIES, INC</b>		<b>1,354.32</b>	1 Transactions		
14	<b>18802 DUININCK INC</b>		7,359.84	Gravel	556857	ENG. & CONST.MATERIALS & SUPPI N
	<b>18802 DUININCK INC</b>		<b>7,359.84</b>	1 Transactions		
15	<b>20730 ECOWATER SYSTEMS OF REDWOOD FALL</b>		46.00	Office Supply	112279	OFFICE SUPPLIES N
	<b>20730 ECOWATER SYSTEMS OF REDWOOD FALL</b>		<b>46.00</b>	1 Transactions		
	<b>21500 ELECTRIC MOTOR COMPANY</b>					

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 ROAD AND BRIDGE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
16	03-330-000-0000-6502		27.94	LP Fill	137692	SHOP MATERIALS & SUPPLIES N
	<b>21500 ELECTRIC MOTOR COMPANY</b>		<b>27.94</b>	1 Transactions		
17	03-330-000-0000-6502		239.18	Butt Connectors, Ring Terminal	344998	SHOP MATERIALS & SUPPLIES N
	<b>22283 ETTERMAN ENTERPRISES INC</b>		<b>239.18</b>	1 Transactions		
18	03-330-000-0000-6503		552.18	Air & Road Temp Sensor	1044518	EQUIPMENT REPAIR PARTS & SUPP N
	<b>29885 GOELZ III/JOHN L AND ALICE A</b>		<b>552.18</b>	1 Transactions		
19	03-330-000-0000-6503		935.76	Box of GWX 28 Bits	38834	EQUIPMENT REPAIR PARTS & SUPP N
	<b>48900 KRIS ENGINEERING INC</b>		<b>935.76</b>	1 Transactions		
20	03-310-000-0000-6501		14,189.40	Hauled Gravel		ROAD MAINTENANCE SUPPLIES & M N
21	03-320-000-0000-6505		5,246.10	Hauled Gravel		ENG. & CONST.MATERIALS & SUPPI N
22	03-330-000-0000-6305		183.69	Clements Shop LP Tank Pad - Gr		BLDG - REPAIRS & MAINTENANCE N
	<b>50050 L &amp; S CONSTRUCTION CORP</b>		<b>19,619.19</b>	3 Transactions		
23	03-301-000-0000-6310		72.55	Copier Contract	4460119	OFFICE EQUIPMENT REPAIR & MAINT N
	<b>53227 LOFFLER COMPANIES INC</b>		<b>72.55</b>	1 Transactions		
24	03-320-000-0000-6505		91.41	Truck Crossing Sign	221425	ENG. & CONST.MATERIALS & SUPPI N
	<b>55610 M-R SIGN CO INC</b>		<b>91.41</b>	1 Transactions		
25	03-301-000-0000-6291		795.00	Hearing Testing	43992	PROFESSIONAL & TECHNICAL SERVA Y
	<b>56140 MED COMPASS</b>		<b>795.00</b>	1 Transactions		
26	03-320-000-0000-6291		10,376.76	Material Testing & Inspection	17671	PROFESSIONAL & TECHNICAL SERVA N
	<b>57397 MN DEPT OF TRANSPORTATION</b>		<b>10,376.76</b>	1 Transactions		
27	03-330-000-0000-6503		255.00	Alternator	575129	EQUIPMENT REPAIR PARTS & SUPP N
28	03-330-000-0000-6503		194.97	Valve	575609	EQUIPMENT REPAIR PARTS & SUPP N

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\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
63540	NORTH CENTRAL INTERNATIONAL INC		449.97	2 Transactions		
29	69630 PARALLEL AG					
	03-330-000-0000-6503		32.00	Fuel Tank Vent	P05935	EQUIPMENT REPAIR PARTS & SUPP N
	69630 PARALLEL AG		32.00	1 Transactions		
30	71900 PLUNKETT'S PEST CONTROL INC					
	03-330-000-0000-6305		360.84	Rodent Control - Milroy	8219270	BLDG - REPAIRS & MAINTENANCE N
	71900 PLUNKETT'S PEST CONTROL INC		360.84	1 Transactions		
31	76169 REDWOOD COUNTY AUD-TREAS					
	03-310-000-0000-6507		15,050.67	Ditch Assessments		MISCELLANEOUS EXPENSES N
	76169 REDWOOD COUNTY AUD-TREAS		15,050.67	1 Transactions		
32	76350 REDWOOD COUNTY RECORDER					
	03-320-000-0000-6291		1,170.00	ROW Searches		PROFESSIONAL & TECHNICAL SER N
	76350 REDWOOD COUNTY RECORDER		1,170.00	1 Transactions		
34	76758 REDWOOD TIRE SERVICE INC					
	03-330-000-0000-6306		171.00	Tire Repair		MAINTENANCE - EQUIPMENT N
35			400.00	Mount & Balance Tires		MAINTENANCE - EQUIPMENT N
33			2,050.00	Tires		EQUIPMENT REPAIR PARTS & SUPP N
36			40.00	Tire Stems		EQUIPMENT REPAIR PARTS & SUPP N
	76758 REDWOOD TIRE SERVICE INC		2,661.00	4 Transactions		
37	78815 RSS GROUP INTERNATIONAL INC					
	03-330-000-0000-6502		23.98	Lens Cleaning Towelettes - Mil		SHOP MATERIALS & SUPPLIES N
	78815 RSS GROUP INTERNATIONAL INC		23.98	1 Transactions		
38	79500 RUNNINGS FARM & FLEET					
	03-330-000-0000-6502		5.49	Nuts & Washers	4199230	SHOP MATERIALS & SUPPLIES N
	79500 RUNNINGS FARM & FLEET		5.49	1 Transactions		
39	80075 SAFETY-KLEEN SYSTEMS INC					
	03-330-000-0000-6502		125.44	Parts Washer	R002993120	SHOP MATERIALS & SUPPLIES N
	80075 SAFETY-KLEEN SYSTEMS INC		125.44	1 Transactions		
40	80084 SALFER WELDING MFG & REPAIR LLC					
	03-330-000-0000-6306		565.60	Brackets for Oil Tank	100112	MAINTENANCE - EQUIPMENT Y
41			430.00	Extension for Back of Gravel B	480323	EQUIPMENT REPAIR PARTS & SUPP Y

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3 ROAD AND BRIDGE

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
42	03-330-000-0000-6503		468.20	Install Canopy on Packer	480334	EQUIPMENT REPAIR PARTS & SUPP Y
<b>80084</b>	<b>SALFER WELDING MFG &amp; REPAIR LLC</b>		<b>1,463.80</b>	3 Transactions		
<b>84155</b>	<b>SWANSTON EQUIPMENT CORPORATION</b>					
43	03-330-000-0000-6503		1,341.77	Flip Valve Asm, Gasket-Nozzle	P93731	EQUIPMENT REPAIR PARTS & SUPP N
<b>84155</b>	<b>SWANSTON EQUIPMENT CORPORATION</b>		<b>1,341.77</b>	1 Transactions		
<b>86020</b>	<b>TBEI INC</b>					
45	03-330-000-0000-6503		2,954.44	Plow Snow Shoe Adjuster & Loto	LC00084346	EQUIPMENT REPAIR PARTS & SUPP N
<b>86020</b>	<b>TBEI INC</b>		<b>2,954.44</b>	1 Transactions		
<b>86590</b>	<b>THE MARKET AT REDWOOD LLC</b>					
44	03-330-000-0000-6332		42.67	Rolls for Meeting	750	STAFF DEVELOPMENT N
<b>86590</b>	<b>THE MARKET AT REDWOOD LLC</b>		<b>42.67</b>	1 Transactions		
<b>89002</b>	<b>TURBES AG SALES &amp; SERVICE LLC</b>					
47	03-330-000-0000-6306		110.14	Mount Tire & Tire Disposal	26054	MAINTENANCE - EQUIPMENT Y
48	03-330-000-0000-6306		40.00	Mount Tire	26054	MAINTENANCE - EQUIPMENT Y
46	03-330-000-0000-6503		39.61	Oring, Valve Stems	26054	EQUIPMENT REPAIR PARTS & SUPP Y
49	03-330-000-0000-6503		565.25	Skid Steer Tires & Shop Suppli	26054	EQUIPMENT REPAIR PARTS & SUPP Y
<b>89002</b>	<b>TURBES AG SALES &amp; SERVICE LLC</b>		<b>755.00</b>	4 Transactions		
<b>90480</b>	<b>UNITED FARMERS COOPERATIVE</b>					
50	03-330-000-0000-6503		59.43	All Season Oil	97221L	EQUIPMENT REPAIR PARTS & SUPP N
51	03-330-000-0000-6503		147.54	Hydraulic Fluid	97221L	EQUIPMENT REPAIR PARTS & SUPP N
52	03-330-000-0000-6503		137.76	Cab Filters	97221L	EQUIPMENT REPAIR PARTS & SUPP N
<b>90480</b>	<b>UNITED FARMERS COOPERATIVE</b>		<b>344.73</b>	3 Transactions		
<b>90660</b>	<b>VALLEY ASPHALT INC</b>					
54	03-310-000-0000-6501		10,464.56	Asphalt		ROAD MAINTENANCE SUPPLIES & M N
<b>90660</b>	<b>VALLEY ASPHALT INC</b>		<b>10,464.56</b>	1 Transactions		
<b>91159</b>	<b>VAULT HEALTH</b>					
53	03-310-000-0000-6507		61.16	Drug Testing	FL00597168	MISCELLANEOUS EXPENSES N
<b>91159</b>	<b>VAULT HEALTH</b>		<b>61.16</b>	1 Transactions		
<b>48203</b>	<b>WEELBORG FORD INC</b>					
55	03-330-000-0000-6503		463.02	Filters	57837	EQUIPMENT REPAIR PARTS & SUPP N
56	03-330-000-0000-6503		515.61	Fuel Pump	57889/876	EQUIPMENT REPAIR PARTS & SUPP N

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 9/26/23 3:21PM  
 3 ROAD AND BRIDGE

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
48203	WEELBORG FORD INC		978.63	2 Transactions		
93110	WIDSETH SMITH NOLTING & ASSOCIATES I					
57	03-320-000-0000-6291		10,521.00	Consult Engineer Fees	225757	PROFESSIONAL & TECHNICAL SER N
58	03-320-000-0000-6291		2,223.50	Consult Engineer Fees	225758	PROFESSIONAL & TECHNICAL SER N
93110	WIDSETH SMITH NOLTING & ASSOCIATES I		12,744.50	2 Transactions		
99290	ZIEGLER INC					
59	03-330-000-0000-6503		163.10	Hydraulic Line	1146730	EQUIPMENT REPAIR PARTS & SUPP N
60	03-330-000-0000-6503		2,836.27	Front Rim Parts	1169881	EQUIPMENT REPAIR PARTS & SUPP N
99290	ZIEGLER INC		2,999.37	2 Transactions		
<b>3 Fund Total:</b>			<b>129,882.33</b>	<b>ROAD AND BRIDGE</b>	<b>37 Vendors</b>	<b>60 Transactions</b>
<b>Final Total:</b>			<b>129,882.33</b>	<b>37 Vendors</b>	<b>60 Transactions</b>	

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9/26/23

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\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	129,882.33	ROAD AND BRIDGE
<b>All Funds</b>	<b>129,882.33</b>	<b>Total</b>

Approved by, .....

.....

.....

\*\*\* Redwood County \*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2023

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year Budget	75% % of BDG
301 DEPT ROAD & BRIDGE ADMINISTRATION					
----- REVENUES -----					
03-301-000-0000-5001	PROPERTY TAXES-CURRENT	64.02	1,485,403.70-	2,590,997.00-	57
03-301-000-0000-5004	PROPERTY TAXES-DELINQUENT	0.00	4,035.83-	0.00	0
03-301-000-0000-5015	WHEELAGE TAX	84,135.40-	251,487.35-	367,000.00-	69
03-301-000-0000-5016	LOCAL SALES TAX	356,293.56-	709,239.63-	969,000.00-	73
03-301-000-0000-5020	SEVERED MINERAL TAXES	0.00	7.84-	7.00-	112
03-301-000-0000-5205	DISPARITY REDUCTION AID	3,890.10-	3,890.10-	6,428.00-	61
03-301-000-0000-5208	MARKET VALUE CREDIT	0.00	0.00	56,520.00-	0
03-301-000-0000-5225	SPECIAL TOWN BRIDGE	0.00	663,424.78-	4,538,065.00-	15
03-301-000-0000-5230	TOWN BRIDGE REVENUE	0.00	941,108.33-	1,128,955.00-	83
03-301-000-0000-5235	TOWN ROAD REVENUE	0.00	642,735.00-	908,338.00-	71
03-301-000-0000-5240	ST. OF MN. - REG. MAINT.	817,012.00-	2,053,537.70-	2,409,125.00-	85
03-301-000-0000-5242	ST. OF MN. - MUN.MAINT.	0.00	154,154.33-	297,757.00-	52
03-301-000-0000-5244	ST. OF MN. - REG.CONST.	4,411,850.33-	6,265,156.34-	2,979,120.00-	210
03-301-000-0000-5246	ST. OF MN - MUN. CONST.	460,503.94-	460,503.94-	446,758.00-	103
03-301-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	102,130.11-	108,712.81-	0.00	0
03-301-000-0000-5333	BRIDGE BONDING REVENUE	780,580.26-	833,818.34-	5,450,215.00-	15
03-301-000-0000-5455	FEDERAL FUNDS - HIGHWAY	0.00	333,803.09-	125,000.00-	267
03-301-000-0000-5502	FEES & SERVICES	0.00	0.00	6,000.00-	0
03-301-000-0000-5503	OVERWEIGHT TRUCK PERMITS	23,150.00-	24,650.00-	19,300.00-	128
03-301-000-0000-5710	INTEREST INCOME	0.00	6,806.20	0.00	0
03-301-000-0000-5810	LAND LEASE & RENTAL	0.00	0.00	50.00-	0
03-301-000-0000-5850	SALES OF MATERIALS	23,167.58-	74,729.31-	150,000.00-	50
03-301-000-0000-5920	SALE OF CAPITAL ASSET	0.00	0.00	35,000.00-	0
----- EXPENDITURES -----					
03-301-000-0000-6103	SALARIES & WAGES-REGULAR	74,288.61	198,403.05	327,059.00	61
03-301-000-0000-6105	SALARIES & WAGES-PART TIME	5,285.70-	410.13	0.00	0
03-301-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	57.85	50.00	116
03-301-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	11,142.12	32,336.36	47,757.00	68
03-301-000-0000-6163	PERA-COUNTY SHARE	5,544.51	16,114.34	24,529.00	66
03-301-000-0000-6172	WORKERS' COMPENSATION	0.00	35,643.00	35,700.00	100
03-301-000-0000-6175	FICA-COUNTY SHARE	4,378.59	12,741.00	20,278.00	63
03-301-000-0000-6176	MEDICARE-COUNTY SHARE	1,024.03	2,979.77	4,742.00	63
03-301-000-0000-6202	TELEPHONE/FAX EXPENSE	3,809.99	12,710.58	21,325.00	60
03-301-000-0000-6210	POSTAGE	1,029.58	1,548.71	2,700.00	57



\*\*\* Redwood County \*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2023

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	75% % of BDG	
03-301-000-0000-6230	PRINTING & PUBLISHING	95.16	795.58	2,100.00	38	
03-301-000-0000-6235	DOR LOCAL SALES TAX COSTS	5,127.52	11,907.42	21,000.00	57	
03-301-000-0000-6241	SUBSCRIPTIONS	0.00	0.00	141.00	0	
03-301-000-0000-6242	DUES	0.00	625.00	3,600.00	17	
03-301-000-0000-6262	STATE AUDIT	0.00	0.00	1,000.00	0	
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	0.00	14,452.28	14,000.00	103	
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.	332.03	951.77	2,445.00	39	
03-301-000-0000-6331	MILEAGE	0.00	0.00	500.00	0	
03-301-000-0000-6332	STAFF DEVELOPMENT	230.00	1,786.97	4,803.00	37	
03-301-000-0000-6334	LODGING & EXPENSE	264.80	2,144.90	1,500.00	143	
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY	978.32	83,579.32	85,021.00	98	
03-301-000-0000-6401	OFFICE SUPPLIES	936.14	2,719.80	5,269.00	52	
03-301-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	0.00	1,058.00	0	
03-301-000-0000-8891	EXP REIMBURSEMENTS - EXTERNAL	1,836.55-	6,965.71-	8,200.00-	85	
<b>301 DEPT</b>	<b>Totals ROAD &amp; BRIDGE ADMINISTRATION</b>					
		<b>Revenue</b>	<b>7,062,649.26-</b>	<b>15,003,592.22-</b>	<b>22,483,635.00-</b>	<b>67</b>
		<b>Expend.</b>	<b>102,059.15</b>	<b>424,942.12</b>	<b>618,377.00</b>	<b>69</b>
		<b>Net</b>	<b>6,960,590.11-</b>	<b>14,578,650.10-</b>	<b>21,865,258.00-</b>	<b>67</b>
<b>310 DEPT</b>	<b>HIGHWAY MAINTENANCE</b>					
----- REVENUES -----						
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	9,844.96-	8,324.00-	118	
03-310-000-0000-5301	STATE GRANTS	119,637.44-	126,455.54-	0.00	0	
03-310-000-0000-5401	DISASTER GRANTS	0.00	22,727.00-	0.00	0	
----- EXPENDITURES -----						
03-310-000-0000-6103	SALARIES & WAGES-REGULAR	241,064.37	687,130.83	1,030,182.00	67	
03-310-000-0000-6105	SALARIES & WAGES-PART TIME	27,241.37	34,940.37	11,000.00	318	
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME	2,595.97	61,609.21	17,175.00	359	
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	120.05	92.00	130	
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	62,391.40	188,582.20	269,430.00	70	
03-310-000-0000-6163	PERA-COUNTY SHARE	18,187.63	57,128.48	78,552.00	73	
03-310-000-0000-6175	FICA-COUNTY SHARE	15,331.12	46,235.48	65,618.00	70	
03-310-000-0000-6176	MEDICARE-COUNTY SHARE	3,585.50	10,813.10	15,346.00	70	
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE	90.00	270.00	360.00	75	
03-310-000-0000-6292	CONTRACT PAYMENTS	0.00	0.00	73,581.00	0	
03-310-000-0000-6341	EQUIPMENT RENTAL	5,080.00	114,928.52	89,998.00	128	
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS	600,678.93	741,556.07	961,400.00	77	
03-310-000-0000-6507	MISCELLANEOUS EXPENSES	1,628.81	6,507.08	20,844.00	31	
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION	0.00	642,735.00	908,338.00	71	

\*\*\* Redwood County \*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2023

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	% of BDG	
03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	373,934.40	990,988.00	38	
03-310-000-0000-6705	BOND INTEREST PAYMENTS 2021A BOND	0.00	0.00	225,275.00	0	
03-310-000-0000-6910	TRANSFERS IN	524,000.00-	524,000.00-	704,000.00-	74	
03-310-000-2718-6910	ARPA TRANSFERS IN	180,000.00-	180,000.00-	0.00	0	
03-310-821-2718-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	180,000.00	0.00	0	
<b>310 DEPT</b>	<b>Totals HIGHWAY MAINTENANCE</b>	<b>Revenue</b>	<b>119,637.44-</b>	<b>159,027.50-</b>	<b>8,324.00-</b>	<b>1910</b>
		<b>Expend.</b>	<b>273,875.10</b>	<b>2,442,490.79</b>	<b>4,054,179.00</b>	<b>60</b>
		<b>Net</b>	<b>154,237.66</b>	<b>2,283,463.29</b>	<b>4,045,855.00</b>	<b>56</b>
<b>320 DEPT</b>	<b>HIGHWAY CONSTRUCTION &amp; ENGINEERING</b>					
----- REVENUES -----						
03-320-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	48,068.00-	797,043.00-	6	
03-320-000-0000-5830	MISCELLANEOUS REVENUE	5,356.00-	5,356.00-	0.00	0	
----- EXPENDITURES -----						
03-320-000-0000-6103	SALARIES & WAGES-REGULAR	51,129.60	79,965.42	221,562.00	36	
03-320-000-0000-6105	SALARIES & WAGES-PART TIME	12,076.89	13,544.09	8,600.00	157	
03-320-000-0000-6107	SALARIES & WAGES-OVERTIME	17,695.70	24,198.78	11,000.00	220	
03-320-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	10.10	47.00	21	
03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	14,190.00	42,570.00	63,079.00	67	
03-320-000-0000-6163	PERA-COUNTY SHARE	4,960.73	12,798.34	17,442.00	73	
03-320-000-0000-6175	FICA-COUNTY SHARE	4,658.13	10,580.58	14,952.00	71	
03-320-000-0000-6176	MEDICARE-COUNTY SHARE	1,089.41	2,474.51	3,497.00	71	
03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	221,607.48	330,136.75	759,070.00	43	
03-320-000-0000-6292	CONTRACT PAYMENTS	4,968,182.12	6,115,826.52	19,236,185.00	32	
03-320-000-0000-6295	CSAH BONDING CONTRACT PAYMENTS	2,191,390.65	2,327,888.58	2,266,952.00	103	
03-320-000-0000-6297	GO BONDING CONTRACT PAYMENTS	2,987,756.52	2,987,756.52	0.00	0	
03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS	3,919.35	3,919.35	80,000.00	5	
03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER	0.00	0.00	10,000.00	0	
03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIESS	26,807.25	31,095.52	73,021.00	43	
03-320-000-0000-6506	MINOR EQUIP. PURCHASES	0.00	1,795.50	0.00	0	
03-320-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	405.00	0.00	0	
----- REVENUES -----						
03-320-000-2720-5249	INTERGOVERNMENTAL REIM	110,075.00-	430,275.00-	0.00	0	
03-320-000-2720-5710	2021A GENERAL OBLIGATION BONDS INTEREST	12,500.00-	23,369.11-	0.00	0	
----- EXPENDITURES -----						
03-320-000-2720-6701	ADMINISTRATIVE FEES 2021A BONDS	0.00	569.23	0.00	0	
03-320-000-2720-6702	PRINCIPAL PAYMENTS 2021A BONDS	0.00	205,000.00	0.00	0	
03-320-000-2720-6705	INTEREST PAYMENTS 2021A BONDS	110,075.00	225,275.00	0.00	0	

\*\*\* Redwood County \*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2023

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year Budget	75% % of BDG
<b>REVENUES</b>					
03-320-000-2723-5940	2023A GENERAL OBLIGATION BONDS ISSUED	101,500.00-	101,500.00-	0.00	0
<b>EXPENDITURES</b>					
03-320-000-2723-6701	ADMINISTRATIVE FEES 2023A R&B BONDS	21,750.00	21,750.00	0.00	0
<b>320 DEPT</b>	<b>Totals HIGHWAY CONSTRUCTION &amp; ENGINEERING</b>	<b>Revenue 229,431.00-</b>	<b>608,568.11-</b>	<b>797,043.00-</b>	<b>76</b>
		<b>Expend. 10,637,288.83</b>	<b>12,437,559.79</b>	<b>22,765,407.00</b>	<b>55</b>
		<b>Net 10,407,857.83</b>	<b>11,828,991.68</b>	<b>21,968,364.00</b>	<b>54</b>
<b>330 DEPT</b>					
<b>EQUIPMENT MAINTENANCE &amp; SHOP</b>					
<b>REVENUES</b>					
03-330-000-0000-5980	INSURANCE RECOVERIES	0.00	7,372.79-	0.00	0
<b>EXPENDITURES</b>					
03-330-000-0000-6103	SALARIES & WAGES-REGULAR	29,932.86	86,910.20	129,896.00	67
03-330-000-0000-6107	SALARIES & WAGES-OVERTIME	0.00	5,292.03	2,900.00	182
03-330-000-0000-6113	MEAL EXPENSE-TAXABLE	13.75	41.25	0.00	0
03-330-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	5,248.08	15,744.24	23,878.00	66
03-330-000-0000-6163	PERA-COUNTY SHARE	2,248.20	6,954.14	9,960.00	70
03-330-000-0000-6175	FICA-COUNTY SHARE	1,796.88	5,539.41	8,233.00	67
03-330-000-0000-6176	MEDICARE-COUNTY SHARE	420.24	1,297.64	1,926.00	67
03-330-000-0000-6251	UTILITIES	22,876.72	55,249.14	71,097.00	78
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE	5,756.40	16,896.72	99,065.00	17
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT	10,038.96	26,029.90	63,015.00	41
03-330-000-0000-6332	STAFF DEVELOPMENT	0.00	220.00	0.00	0
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES	10,287.78	32,683.81	52,500.00	62
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES	69,135.11	198,627.63	231,000.00	86
03-330-000-0000-6504	FUEL	93,984.98	342,719.32	534,350.00	64
03-330-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	0.00	228.00	0
03-330-000-0000-8601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	0.00	60,000.00	0
<b>330 DEPT</b>	<b>Totals EQUIPMENT MAINTENANCE &amp; SHOP</b>	<b>Revenue 0.00</b>	<b>7,372.79-</b>	<b>0.00</b>	<b>0</b>
		<b>Expend. 251,739.96</b>	<b>794,205.43</b>	<b>1,288,048.00</b>	<b>62</b>
		<b>Net 251,739.96</b>	<b>786,832.64</b>	<b>1,288,048.00</b>	<b>61</b>
<b>340 DEPT</b>					
<b>ROAD &amp; BRIDGE OTHER COSTS</b>					
<b>EXPENDITURES</b>					
03-340-000-0000-6507	MISCELLANEOUS EXPENSES	11,775.22	11,775.22	0.00	0
<b>340 DEPT</b>	<b>Totals ROAD &amp; BRIDGE OTHER COSTS</b>	<b>Revenue 11,775.22</b>	<b>11,775.22</b>	<b>0.00</b>	<b>0</b>
		<b>Expend. 11,775.22</b>	<b>11,775.22</b>	<b>0.00</b>	<b>0</b>
		<b>Net 11,775.22</b>	<b>11,775.22</b>	<b>0.00</b>	<b>0</b>

IFX  
9/26/23 3:26PM

\*\*\* Redwood County \*\*\*




REVENUES & EXPENDITURES BUDGET REPORT As of 09/2023

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	75% % of BDG	
3 FUND	Totals ROAD AND BRIDGE	Revenue	7,411,717.70-	15,778,560.62-	23,289,002.00-	68
		Expend.	11,276,738.26	16,110,973.35	28,726,011.00	56
		Net	3,865,020.56	332,412.73	5,437,009.00	6
FINAL TOTALS	113 Accounts	Revenue	7,411,717.70-	15,778,560.62-	23,289,002.00-	68
		Expend.	11,276,738.26	16,110,973.35	28,726,011.00	56
		Net	3,865,020.56	332,412.73	5,437,009.00	6

  
 \_\_\_\_\_  
 Jeff Bommersbach, Asst. Co. Engr.                      9/27/23                      Date



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	10/3/2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Award Construction Contract 23-7		<b>estimated time needed:</b>	5 mins
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Award construction contract 23-7 for SAP 064-598-032 and SAP 064-608-030; bridge replacements to low bidder Everstrong Construction, for the amount of their bid.

**Background Information:**

This project consists of 2 bridge replacements. The low bidder is 14% under engineers estimate (\$263,684). The bid summary is attached.

The anticipated construction start date is October 3, 2023 with completion before September 2, 2024.

These projects will be funded with State Aid Bridge Bond funds (\$1,362,942), Regular CSAH Construction funds (\$231,451 for the CSAH 8 Bridge) and local GO bond funds (\$157,455 for the CR 51 bridge).

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

[Empty box for Administrator Comments]

Reviewed by Administrator:  Yes  No

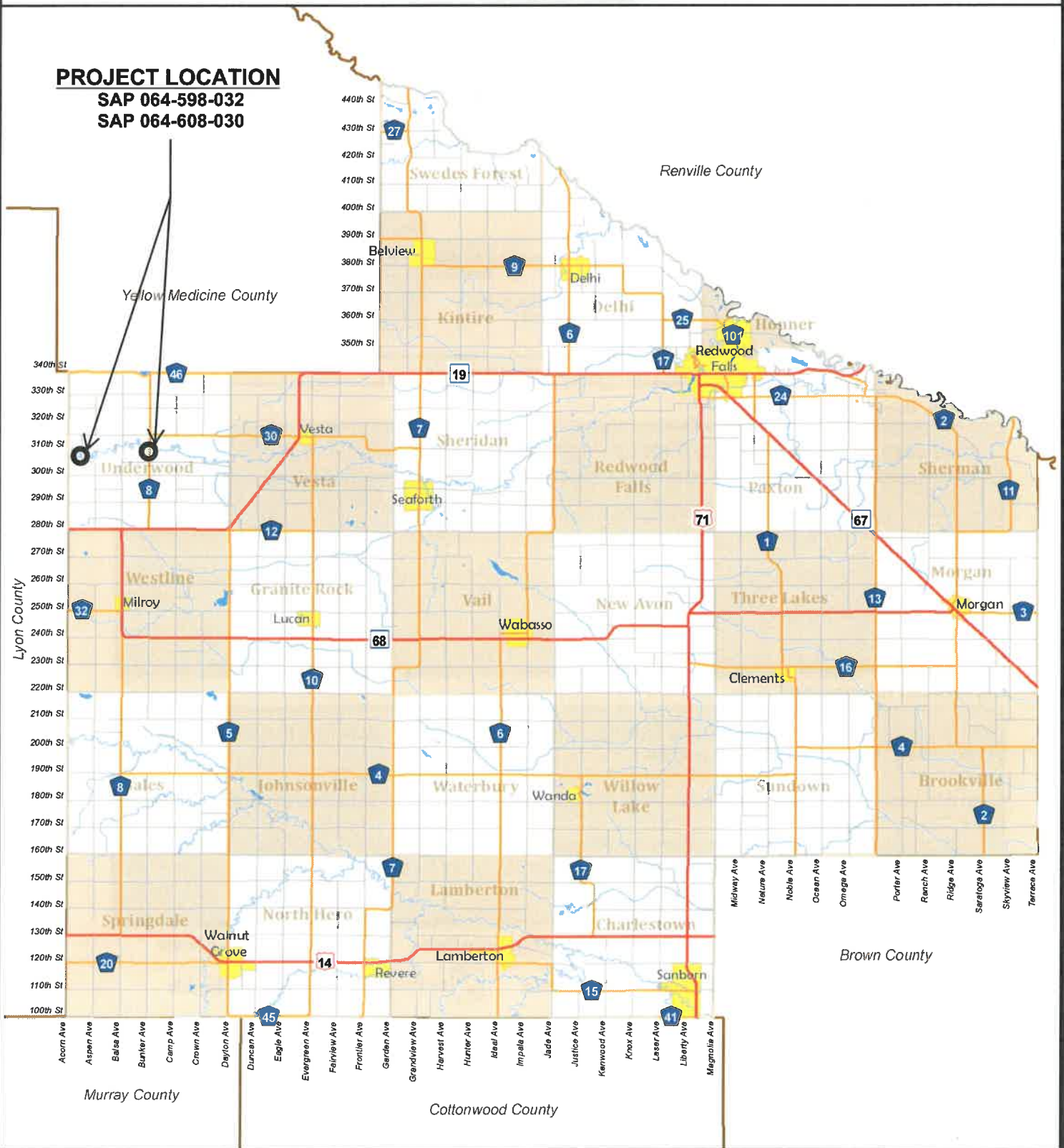
**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# Redwood County, MN

## PROJECT LOCATION

SAP 064-598-032

SAP 064-608-030



### Roads

- Federal and State
- County State Aid
- All other County and Township

### Boundaries

- Cities
- Townships
- Counties

### Water

- Lakes
- Rivers

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

**Bid Abstract Summary - SAP 064-598-032 & SAP 064-608-030**

Report Date	Bid Release	Bid Opening
9/18/2023	8/25/2023	2023-09-18T15:00:00.000Z

<b>Bid Name</b>	<b>Total</b>
<i>Engineer's Estimate</i>	<i>\$1,891,284.00</i>
Everstong Construction Inc	\$1,627,600.00
M & K Bridge Construction Inc	\$1,742,224.90
Prahm Construction Inc.	\$2,038,660.10
ICON Constructors, LLC	\$2,432,147.50
Structural Specialties Inc.	\$2,528,241.59



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	10/3/2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Authorize Board Chair and Administrator to Sign Construction Contract 23-7		<b>estimated time needed:</b>	5 mins
<b>Board Action:</b>		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Authorize County Board Chair and County Administrator to sign awarded construction contract 23-7 for SAP 064-598-032 and SAP 064-608-030; bridge replacements, pending obtaining signatures from the awarded Contractor.

**Background Information:**

This project consists of 2 bridge replacements.

The anticipated construction start date is October 3, 2023 with completion before September 2, 2024.

These projects will be funded with State Aid Bridge Bond funds (\$1,362,942), Regular CSAH Construction funds (\$231,451 for the CSAH 8 Bridge) and local GO bond funds (\$157,455 for the CR 51 bridge).

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Approve resolution for CSAH 8 Bridge Grant Agreement		<b>estimated time needed:</b>	2 mins
<b>Board Action:</b>		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve resolution for CSAH 8 Bridge 89826 replacement grant agreement.

**Background Information:**

The resolution is needed for the bridge grant agreement in order to secure state bridge bond funds.

The project number is SAP 064-608-030.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Redwood County Board of Commissioners**  
403 South Mill Street  
P.O. Box 130  
Redwood Falls, MN 56283  
Phone: (507) 637-4016 Fax: (507) 637-4017  
redwoodcounty-mn.us



**Resolution**  
**Local Bridge Replacement Grant Agreement**  
**Grant Terms and Conditions**  
**SAP 064-608-030**  
*October 3, 2023*

The following Resolution was offered by Commissioner \_\_\_\_\_ and moved for adoption at a Regular Meeting held on October 3, 2023 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 64601; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$723,968.00 by reason of the lowest responsible bid;

NOW, THEREFORE BE IT RESOLVED, that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Seconded by Commissioner \_\_\_\_\_ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes \_ Nays \_

Dated this 3rd day of October, 2023

\_\_\_\_\_  
Board Chair, Redwood County

ATTEST:

\_\_\_\_\_  
Administrator, Redwood County

<i>1st District</i> <b>RICK WAKEFIELD</b> P.O. Box 473 Walnut Grove, MN 56180 (507) 859-2369 Rick_W@co.redwood.mn.us	<i>2nd District</i> <b>JIM SALFER</b> 865 Pine Street Wabasso, MN 56293 (507) 342-2431 Jim_S2@co.redwood.mn.us	<i>3rd District</i> <b>DENNIS GROEBNER</b> 250 Center Street Clements, MN 56224 (507) 692-2235 Dennis_G@co.redwood.mn.us	<i>4th District</i> <b>BOB VANHEE</b> 503 Fallwood Road Redwood Falls, MN 56283 (507) 616-1000 Bob_V@co.redwood.mn.us	<i>5th District</i> <b>DAVE FORKRUD</b> P.O. Box 235 Belview, MN 56214 (507) 430-1907 Dave_F@co.redwood.mn.us
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**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Approve signature of CSAH 8 Bridge Grant Agreement		<b>estimated time needed:</b>	2 mins
<b>Board Action:</b>		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve CSAH 8 Bridge 89826 replacement grant agreement.

**Background Information:**

The bridge grant agreement is needed in order to secure state bridge bond funds.  
 The project number is SAP 064-608-030.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP)  
GRANT AGREEMENT**

**This Agreement** between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.50 and pursuant to Minn. Laws 2023, Chapter 72- H.F. 669. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement. This Agreement will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

1. Public Entity (Grantee) name, address and contact person:

Redwood County Highway Department  
1820 East Bridge Street (PO Box 6)  
Redwood Falls, MN 56283  
Contact: Anthony Sellner, PE

2. Project(s):

Name of Project & Project Number (See Exhibit C for location)	Amount of LBRP Funds	Amount of Required Matching Funds	Completion Date
SAP 064-608-030	\$723,968.00	\$154,231.00	December 31, 2027

3. Total Amount of LBRP Grant for all projects under this Agreement: \$723,968.00.
4. The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

- Exhibit A Completed Sources and Uses of Funds Schedule
- Exhibit B Project Schedule, Workforce Certificate, and Equal Pay Certificate
- Exhibit C Bond Financed Property Certification
- Exhibit D Grant Application
- Exhibit E Grantee Resolution Approving Grant Agreement
- Exhibit F General Terms and Conditions

5. Additional requirements, if any: None.
6. Any modification of this Agreement must be in writing and signed by both parties.

**PUBLIC ENTITY (GRANTEE)**

**DEPARTMENT OF TRANSPORTATION**  
*Approval and Certifying Encumbrance*

By: \_\_\_\_\_

By: \_\_\_\_\_  
State Aid Programs Manager

Title: Jim Salfer, Redwood County Board Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Office of Contract Management**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Contract Administrator

Title: Vicki Kletscher, Redwood County Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**

**SOURCES AND USES OF FUNDS SCHEDULE**

<b>SOURCES OF FUNDS</b>		<b>USES OF FUNDS</b>	
<b>Entity Supplying Funds</b>	<b>Amount</b>	<b>Expenses</b>	<b>Amount</b>
<b>State Funds:</b>		<b>Items Paid for with LBRP</b>	
LBRP Grant (Acct 377)	\$723,968.00	<b>Grant Funds:</b>	
Other:		Bridge Construction	\$723,968.00
	\$		\$
	\$		\$
	\$		\$
<b>Subtotal</b>	<b>\$723,968.00</b>	<b>Subtotal</b>	<b>\$723,968.00</b>
<b>Public Entity Funds:</b>		<b>Items paid for with Non-</b>	
Matching Funds	\$154,231.00	<b>LBRP Grant Funds:</b>	
Other:		Ex Br. removal, non- bridge approach and erosion control, local match br. eligible items	\$154,231.00
	\$		\$
	\$		\$
	\$		\$
<b>Subtotal</b>	<b>\$154,231.00</b>	<b>Subtotal</b>	<b>\$154,231.00</b>
<b>TOTAL FUNDS</b>	<b>\$878,199.00</b>	<b>TOTAL PROJECT COSTS</b>	<b>\$878,199.00</b>

**EXHIBIT B**

**PROJECT SCHEDULE, WORKFORCE CERTIFICATE, AND EQUAL PAY CERTIFICATE**

Award Date October 3, 2023  
Construction Start Date October 4, 2023  
Construction Substantial Complete Date September 2, 2024  
Contract Final Completion Date December 31, 2027

REDWOOD COUNTY, MINNESOTA

TO: BIDDERS ON THIS CONTRACT

To conform with:

- 1. Title VII of the Federal Civil Rights Acts of 1964 as amended by the Equal Employment Opportunity Act of 1972.
- 2. The Federal Age Discrimination in Employment Act of 1967.
- 3. The Minnesota Human Rights Act.

The County of Redwood, Minnesota, is hereby notifying all subgrantees, contractors, and vendors with which it does business that it has adopted a policy that it will not discriminate in employment practices on the basis of race, sex, color, religion, national origin, marital status, and status with regard to public assistance; that it has agreed to take affirmative action to recruit minorities and women into its employment; and that it will transact business only with firms who have adopted similar non-discriminatory and Affirmative Action Policies.

PLEASE INFORM US OF THE FOLLOWING:

- 1. The number of employees in your firm 16  
(If your firm has 39 or less employees every day in the last 12 months, it is not necessary to complete items 2, 3 and 4.)
- 2. Has your business filed the most recent yearly Annual Compliance Report, which is due each year of your company's 4-year certification period on the anniversary date of your company's Certificate of Compliance?  
Yes \_\_\_\_\_ No \_\_\_\_\_
- 3. Has your business adopted a written Affirmative Action Program?  
Yes \_\_\_\_\_ No \_\_\_\_\_  
  
If yes, has your plan been subject to federal equal opportunity review?  
Yes \_\_\_\_\_ No \_\_\_\_\_
- 4a. Submit your Workforce Certificate of Compliance as issued by the Minnesota Department of Human Rights with your bid. More info can be found here: <https://mn.gov/mdhr/certificates/workforce-certificate/>
- 4b. Or, my company has applied for a Workforce Certificate of Compliance with the Department of Human Rights on \_\_\_\_\_ and is still pending. My business will submit the certificate to Redwood County prior to contract execution.

Paul U'Ren  
Signature of Firm Representative

AN EQUAL OPPORTUNITY EMPLOYER



TO THE  
COUNTY OF REDWOOD, MINNESOTA  
DEPARTMENT OF HIGHWAYS

"I hereby certify that I am either in compliance with Minn. Stat Section 363A.44 or am not subject to it, because my company (check one of the three below, as applicable):

Had 39 or less full-time employees every day in the last 12 months and therefore is not subject to the above law.

Has an Equal Pay Certificate issued by the Department of Human Rights. Your Equal Pay Certificate as issued by the Commissioner of Human Rights must be submitted with your bid. More info can be found here: <https://mn.gov/mdhr/certificates/equalpay/>

Has applied for an Equal Pay Certificate with the Minnesota Department of Human Rights and the application is still pending. My business will submit the certificate to Redwood County prior to contract execution.

Paul U'Ren  
Signature of Bidder

POSITION Chief Financial Officer

NAME OF COMPANY Everstrong Construction, Inc.

DATE 9/12/23

This form may be used to furnish proof of necessary compliance with Minnesota Statutes, Section 363, implementing the rules and regulations of the Minnesota Department of Human Rights. All questions should be referred to the Minnesota Department of Human Rights, Freeman Bldg., 625 Robert St. No., St. Paul, MN 55155, Telephone 651-539-1100 or 800-657-3704.

**EXHIBIT C**

**BOND FINANCED PROPERTY CERTIFICATION**

State of Minnesota  
General Obligation Bond Financed Property

The undersigned states that it has a fee simple, leasehold and/or easement interest in the real property located in the County of Redwood, State of Minnesota that is generally described or illustrated graphically in **Attachment 1** attached hereto and all improvements thereon (the “Restricted Property”) and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is State bond-financed property under Minn. Stat. Sec. 16A.695, is subject to the requirements imposed by that statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget; and
- B. The Restricted Property is subject to the provisions of the Local Bridge Replacement Program Grant Agreement between the Minnesota Department of Transportation and the undersigned dated \_\_\_\_\_, 2023; and
- C. The Restricted Property shall continue to be deemed State bond-financed property for 37.5 years or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: \_\_\_\_\_, 2023

\_\_\_\_\_  
Redwood County, a political subdivision of the State of Minnesota

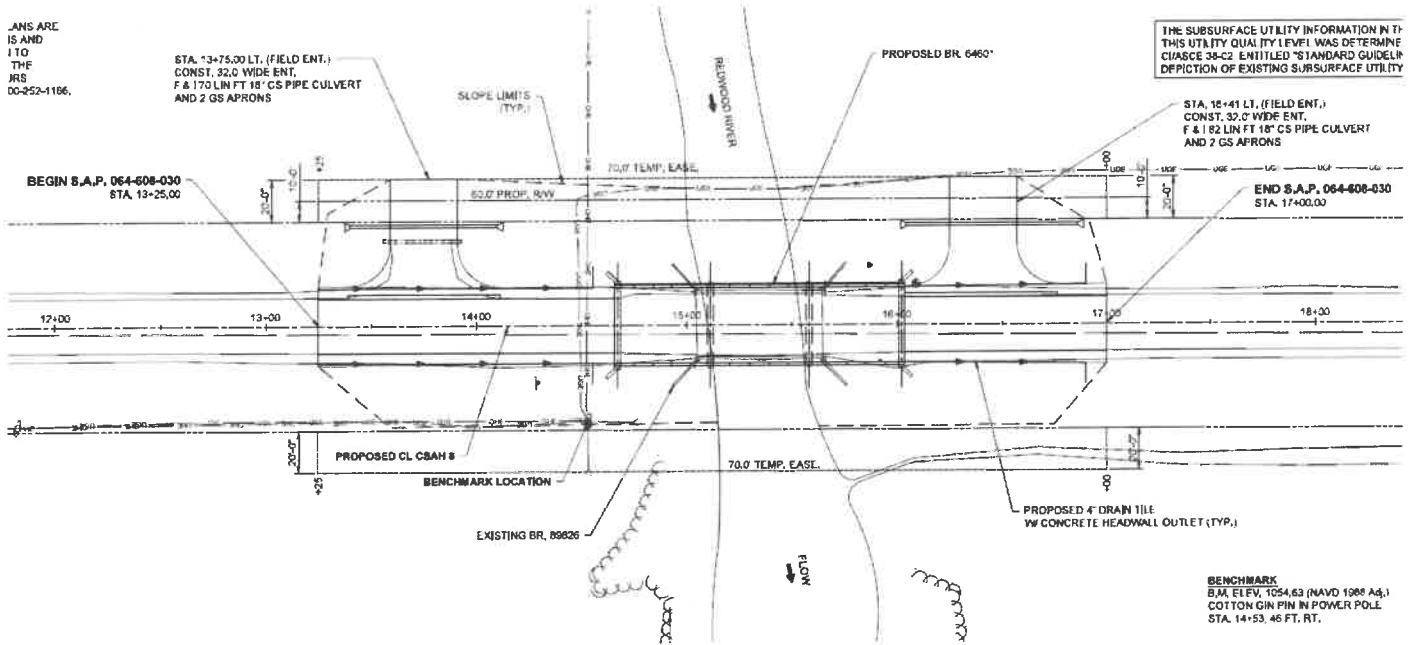
By: \_\_\_\_\_  
Name: Jim Salfer, Redwood County Board Chair  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Vicki Kletscher, Redwood County Administrator  
Title: \_\_\_\_\_

**Attachment 1 to Exhibit C**

**GENERAL DESCRIPTION OF RESTRICTED PROPERTY**

The project will occur within the 50' existing right-of-way and temporary easements as depicted.



**EXHIBIT D**

**GRANT APPLICATION**

Attach the grant application for the project

MnDOT 50809(6/2020)



**APPLICATION FOR BRIDGE FUNDS**

State of Minnesota - Department of Transportation  
State Aid for Local Transportation

<b>Identification</b>	Project Number	<u>SAP 064-608-030</u>	Old Bridge Number	<u>89826</u>
	New Bridge No.	<u>64801</u>	Over	<u>Redwood River</u>
	County of	<u>Redwood</u>	Road or Street No.	<u>CSAH 8</u>
	Township of	<u>Underwood</u>	Road or Street Name	<u>CSAH 8</u>
	Municipality of	<u>N/A</u>	Proposed Const Year	<u>2022</u>
	Does the municipality have a population of 5,000 or less? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
	<hr/>			
<b>Eligibility</b>	Local Bridge Planning Index (LPI) <u>47</u>			
	NBI Appraisal Ratings: Deck Geometry <u>6</u> Approach Roadway <u>7</u> Waterway Adequacy <u>7</u> Date of Council/Board action prioritizing this bridge <u>3/16/2021</u> Is this a road-in-lieu of bridge project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
<b>Prioritization</b>	How many people are affected by this deficiency? <u>500</u> What is the ADT on this bridge? <u>182</u> Describe the economic importance of replacing this bridge.			
	This bridge on CSAH 8 serves a major collector roadway for local and regional businesses, and serves as a farm to market route, supports school bus, milk, field access, postal and emergency services.			
	Is the road designated or planned to be designated as a Minimum Maintenance road? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>(Attach additional sheets for explanation if necessary)</small>			
	Is the township net tax capacity less than \$300,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Is the bridge listed on the National Register of Historic Places or been determined to be eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No National Register of Historic Places link here: <a href="http://www.nps.gov/history/nr/research/">http://www.nps.gov/history/nr/research/</a>			
<b>Cost Estimate</b>			<b>Eligible Amount</b>	<b>Ineligible Amount</b>
	Structure Costs	\$798,889	\$	\$
	Approach Costs	\$0	\$	\$123,890
	Engineering Costs	\$0	\$	\$42,220
	Total Costs	\$798,889	\$	\$165,910
	Total Project Cost	\$964,599		
<i>Anthony J. Seelma</i> County/City Engineer		<u>4/1/2022</u> Date		
<b>DSAE</b>	<b>DISTRICT STATE AID ENGINEER RECOMMENDATION</b>			
	Replace <u>X</u>	Defer _____	<u>Todd Broadwell</u> District State Aid Engineer Signature <small>Digitally signed by Todd Broadwell Date: 2022.04.19 10:27:39 -0500</small>	
<b>Approval</b>	STATE AID USE ONLY		Federal-Aid	\$
			State-Aid	\$
			Local/Other	\$
			Town Bridge	\$
			Unallocated Town Bridge	\$
			State Bridge Funds	\$
		Total	\$	

**EXHIBIT E**

**GRANTEE RESOLUTION APPROVING GRANT AGREEMENT**

## **EXHIBIT F**

### **GENERAL TERMS AND CONDITIONS FOR LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP) GRANTS**

#### **Article I DEFINITIONS**

**Section 1.01 Defined Terms.** The following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined) unless the context specifically indicates otherwise:

“Advance(s)” - means an advance made or to be made by MnDOT to the Public Entity and disbursed in accordance with the provisions contained in Article VI hereof.

“Agreement” - means the Local Bridge Replacement Program Grant Agreement between the Public Entity and the Minnesota Department of Transportation to which this Exhibit is attached.

“Certification” - means the certification, in the form attached as **Exhibit C**, in which the Public Entity acknowledges that its interest in the Real Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695 and is subject to certain restrictions imposed thereby.

“Code” - means the Internal Revenue Code of 1986, as amended, and all treasury regulations, revenue procedures and revenue rulings issued pursuant thereto.

“Commissioner” - means the Commissioner of Minnesota Management & Budget.

“Commissioner’s Order” - means the “Fourth Order Amending Order of the Commissioner of Minnesota Management & Budget Relating to Use and Sale of State Bond Financed Property” dated July 30, 2012, as it may be amended or supplemented.

“Completion Date” - means the projected date for completion of the Project as indicated in the Agreement.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to MnDOT, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders, modifications thereof or supplements thereto, which collectively form the contract between the Public Entity and the Contractor(s) for the completion of the Construction Items on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Construction Items” - means the work to be performed under the Construction Contract Documents.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Construction Items including, if applicable, a general contractor.

“Draw Requisition” - means a draw requisition that the Public Entity, or its designee, submits to MnDOT when an Advance is requested, as referred to in Section 4.02.

“G.O. Bonds” - means the state general obligation bonds issued under the authority granted in Article XI, Sec. 5(a) of the Minnesota Constitution, the proceeds of which are used to fund the LBRP Grant, and any bonds issued to refund or replace such bonds.

“Grant Application” - means the grant application that the Public Entity submitted to MnDOT which is attached as **Exhibit D**.

“LBRP Grant” - means a grant from MnDOT to the Public Entity under the LBRP in the amount specified in the Agreement, as such amount may be modified under the provisions hereof.

“LBRP” - means the Local Bridge Replacement Program pursuant to Minn. Stat. Sec. 174.50 and rules relating thereto.

“MnDOT” - means the Minnesota Department of Transportation.

“Outstanding Balance of the LBRP Grant” - means the portion of the LBRP Grant that has been disbursed to the Public Entity minus any amounts returned to the Commissioner.

“Project” - means the Project identified in the Agreement to be totally or partially funded with a LBRP grant.

“Public Entity” - means the grantee of the LBRP Grant and identified as the Public Entity in the Agreement.

“Real Property” - means the real property identified in the Agreement on which the Project is located.

## **Article II**

### **GRANT**

**Section 2.01 Grant of Monies.** MnDOT shall make the LBRP Grant to the Public Entity, and disburse the proceeds in accordance with the terms and conditions herein.

**Section 2.02 Public Ownership,** The Public Entity acknowledges and agrees that the LBRP Grant is being funded with the proceeds of G.O. Bonds, and as a result all of the Real Property must be owned by one or more public entities. The Public Entity represents and warrants to MnDOT that it has one or more of the following ownership interests in the Real Property: (i) fee simple ownership, (ii) an easement that is for a term that extends beyond the date that is 37.5 years from the Agreement effective date, or such shorter term as authorized by statute, and which cannot be modified or terminated early without the prior written consent of MnDOT and the Commissioner; and/or (iii) a prescriptive easement for a term that extends beyond the date that is 37.5 years from the Agreement effective date.

**Section 2.03 Use of Grant Proceeds.** The Public Entity shall use the LBRP Grant solely to reimburse itself for expenditures it has already made, or will make, to pay the costs of one or more of the following activities: (i) constructing or reconstructing a bridge, (ii) abandoning an existing bridge that is deficient and in need of replacement, but where no replacement will be made, or (iii) constructing a road to facilitate the abandonment or removal of an existing bridge determined to be deficient. The Public Entity shall not use the LBRP Grant for any other purpose, including but not limited to, any work to be done on a state trunk highway or within a trunk highway easement. .

**Section 2.04 Operation of the Real Property.** The Real Property must be used by the Public Entity in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city



street and for other uses customarily associated therewith, such as trails and utility corridors, and for no other purposes or uses. The Public Entity shall have no intention on the effective date of the Agreement to use the Real Property as a trunk highway or any part of a trunk highway. The Public Entity must annually determine that the Real Property is being used for the purposes specified in this Section and, upon written request by either MnDOT or the Commissioner, shall supply a notarized statement to that effect.

**Section 2.05 Sale or Lease of Real Property.** The Public Entity shall not (i) sell or transfer any part of its ownership interest in the Real Property, or (ii) lease out or enter into any contract that would allow another entity to use or operate the Real Property without the written consent of both MnDOT and the Commissioner. The sale or transfer of any part of the Public Entity's ownership interest in the Real Property, or any lease or contract that would allow another entity to use or operate the Real Property, must comply with the requirements imposed by Minn. Stat. Sec. 16A.695 and the Commissioner's Order regarding such sale or lease.

**Section 2.06 Public Entity's Representations and Warranties.** The Public Entity represents and warrants to MnDOT that:

- A. It has legal authority to execute, deliver and perform the Agreement and all documents referred to therein, and it has taken all actions necessary to its execution and delivery of such documents.
- B. It has the ability and a plan to fund the operation of the Real Property for the purposes specified in Section 2.04, and will include in its annual budget all funds necessary for the operation of the Real Property for such purposes.
- C. The Agreement and all other documents referred to therein are the legal, valid and binding obligations of the Public Entity enforceable against the Public Entity in accordance with their respective terms.
- D. It will comply with all of the provisions of Minn. Stat. Sec. 16A.695, the Commissioner's Order and the LBRP. It has legal authority to use the G.O. Grant for the purpose or purposes described in this Agreement.
- E. All of the information it has submitted or will submit to MnDOT or the Commissioner relating to the LBRP Grant or the disbursement of the LBRP Grant is and will be true and correct.
- F. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property, or its ownership interest therein, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into the Agreement or any document referred to herein, or to perform any of the acts required of it in such documents.
- G. Neither the execution and delivery of the Agreement or any document referred to herein nor compliance with any of the provisions or requirements of any of such documents is prevented by, is a breach of, or will result in a breach of, any provision of any agreement or document to which it is now a party or by which it is bound.
- H. The contemplated use of the Real Property will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

- I. The Project will be completed and the Real Property will be operated in full compliance with all applicable laws, rules, ordinances, and regulations of any federal, state, or local political subdivision having jurisdiction over the Project and the Real Property.
- J. All applicable licenses, permits and bonds required for the performance and completion of the Project and for the operation of the Real Property as specified in Section 2.04 have been, or will be, obtained.
- K. It reasonably expects to possess its ownership interest in the Real Property described in Section 2.02 for at least 37.5 years, and it does not expect to sell such ownership interest.
- L. It does not expect to lease out or enter into any contract that would allow another entity to use or operate the Real Property.
- M. It will supply whatever funds are needed in addition to the LBRP Grant to complete and fully pay for the Project.
- N. The Construction Items will be completed substantially in accordance with the Construction Contract Documents by the Completion Date and all such items will be situated entirely on the Real Property.
- O. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its performance under the Construction Contract Documents.
- P. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested by either MnDOT or the Commissioner.
- Q. It has made no material false statement or misstatement of fact in connection with its receipt of the G.O. Grant, and all the information it has submitted or will submit to the State Entity or Commissioner of MMB relating to the G.O. Grant or the disbursement of any of the G.O. Grant is and will be true and correct.

**Section 2.07 Event(s) of Default.** The following events shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement upon either MnDOT or the Commissioner giving the Public Entity 30 days' written notice of such event and the Public Entity's failure to cure such event during such 30-day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Public Entity is using its best efforts to cure and is making reasonable progress in curing such Events of Default; however, in no event shall the time period to cure any Event of Default exceed six (6) months unless otherwise consented to, in writing, by MnDOT and the Commissioner.

- A. If any representation, covenant, or warranty made by the Public Entity herein or in any other document furnished pursuant to the Agreement, or to induce MnDOT to disburse the LBRP Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.
- B. If the Public Entity fails to fully comply with any provision, covenant, or warranty contained herein.

- C. If the Public Entity fails to fully comply with any provision, covenant or warranty contained in Minn. Stat. Sec. 16A.695, the Commissioner's Order, or Minn. Stat. Sec. 174.52 and all rules related thereto.
- D. If the Public Entity fails to use the proceeds of the LBRP Grant for the purposes set forth in Section 2.03, the Grant Application, and in accordance with the LBRP.
- E. If the Public Entity fails to operate the Real Property for the purposes specified in Section 2.04.
- F. If the Public Entity fails to complete the Project by the Completion Date.
- G. If the Public Entity sells or transfers any portion of its ownership interest in the Real Property without first obtaining the written consent of both MnDOT and the Commissioner.
- H. If the Public Entity fails to provide any additional funds needed to fully pay for the Project.
- I. If the Public Entity fails to supply the funds needed to operate the Real Property in the manner specified in Section 2.04.

Notwithstanding the foregoing, any of the above events that cannot be cured shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement immediately upon either MnDOT or the Commissioner giving the Public Entity written notice of such event.

**Section 2.08 Remedies.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of MnDOT, MnDOT or the Commissioner may enforce any or all of the following remedies.

- A. MnDOT may refrain from disbursing the LBRP Grant; provided, however, MnDOT may make such disbursements after the occurrence of an Event of Default without waiving its rights and remedies hereunder.
- B. If the Event of Default involves a sale of the Public Entity's interest in the Real Property in violation of Minn. Stat. Sec. 16A.695 or the Commissioner's Order, the Commissioner, as a third party beneficiary of the Agreement, may require that the Public Entity pay the amounts that would have been paid if there had been compliance with such provisions. For other Events of Default, the Commissioner may require that the Outstanding Balance of the LBRP Grant be returned to it.
- C. Either MnDOT or the Commissioner, as a third party beneficiary of the Agreement, may enforce any additional remedies it may have in law or equity.

The rights and remedies specified herein are cumulative and not exclusive of any rights or remedies that MnDOT or the Commissioner would otherwise possess.

If the Public Entity does not repay the amounts required to be paid under this Section or under any other provision contained herein within 30 days of demand by the Commissioner, or any amount ordered by a court of competent jurisdiction within 30 days of entry of judgment against the Public Entity and in favor of MnDOT and/or the Commissioner, then such amount may, unless precluded by law, be offset against any aids or other monies that the Public Entity is entitled to receive from the State of Minnesota.

**Section 2.09 Notification of Event of Default.** The Public Entity shall furnish to MnDOT and the Commissioner, as soon as possible and in any event within seven (7) days after it has obtained knowledge of the occurrence of each Event of Default, a statement setting forth details of each Event of Default and the action which the Public Entity proposes to take with respect thereto.

**Section 2.10 Effect of Event of Default.** The Agreement shall survive Events of Default and remain in full force and effect, even upon full disbursement of the LBRP Grant, and shall only be terminated under the circumstances set forth in Section 2.11.

**Section 2.11 Termination of Agreement and Modification of LBRP Grant.**

A. If the Project is not started within five (5) years after the effective date of the Agreement or the LBRP Grant has not been disbursed within four (4) years after the date the Project was started, MnDOT's obligation to fund the LBRP Grant shall terminate. In such event, (i) if none of the LBRP Grant has been disbursed by such date, MnDOT shall have no obligation to fund the LBRP Grant and the Agreement will terminate, and (ii) if some but not all of the LBRP Grant has been disbursed by such date, MnDOT shall have no further obligation to provide any additional funding for the LBRP Grant and the Agreement shall remain in force but shall be modified to reflect the amount of the LBRP Grant that was actually disbursed and the Public Entity is still obligated to complete the Project by the Completion Date.

B. The Agreement shall terminate upon the Public Entity's sale of its interest in the Real Property and transmittal of the required portion of the proceeds of the sale to the Commissioner in compliance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order, or upon the termination of the Public Entity's ownership interest in the Real Property if such ownership interest is an easement.

**Section 2.12 Excess Funds.** If the full amount of the G.O. Grant and any matching funds referred to in Section 5.13 are not needed to complete the Project, then, unless language in the G.O. Bonding Legislation indicates otherwise, the G.O. Grant shall be reduced by the amount not needed.

**Article III  
COMPLIANCE WITH MINNESOTA STATUTE, SEC. 16A.695  
AND THE COMMISSIONER'S ORDER**

**Section 3.01 State Bond Financed Property.** The Public Entity acknowledges that its interest in the Real Property is, or when acquired by it will be, "state bond financed property", as such term is used in Minn. Stat. Sec. 16A.695 and the Commissioner's Order and, therefore, the provisions contained in such statute and order apply, or will apply, to its interest in the Real Property, even if the LBRP Grant will only pay for a portion of the Project.

**Section 3.02 Preservation of Tax Exempt Status.** In order to preserve the tax-exempt status of the G.O. Bonds, the Public Entity agrees as follows:

- A. It will not use the Real Property or use or invest the LBRP Grant or any other sums treated as "bond proceeds" under Section 148 of the Code (including "investment proceeds," "invested sinking funds" and "replacement proceeds") in such a manner as to cause the G.O. Bonds to be classified as "arbitrage bonds" under Code Section 148.
- B. It will deposit and hold the LBRP Grant in a segregated non-interest-bearing account until such funds are used for payments for the Project.

- C. It will, upon written request, provide the Commissioner all information required to satisfy the informational requirements set forth in the Code, including Sections 103 and 148, with respect to the G.O. Bonds.
- D. It will, upon the occurrence of any act or omission by the Public Entity that could cause the interest on the G.O. Bonds to no longer be tax exempt and upon direction from the Commissioner, take such actions and furnish such documents as the Commissioner determines to be necessary to ensure that the interest to be paid on the G.O. Bonds is exempt from federal taxation, which such action may include: (i) compliance with proceedings intended to classify the G.O. Bonds as a “qualified bond” within the meaning of Code Section 141(e), or (ii) changing the nature of the use of the Real Property so that none of the net proceeds of the G.O. Bonds will be deemed to be used, directly or indirectly, in an “unrelated trade or business” or for any “private business use” within the meaning of Code Sections 141(b) and 145(a).
- E. It will not otherwise use any of the LBRP Grant or take, permit or cause to be taken, or omit to take, any action that would adversely affect the exemption from federal income taxation of the interest on the G.O. Bonds, and if it should take, permit or cause to be taken, or omit to take, as appropriate, any such action, it shall take all lawful actions necessary to correct such actions or omissions promptly upon obtaining knowledge thereof.

**Section 3.03 Changes to G.O. Compliance Legislation or the Commissioner’s Order.** If Minn. Stat. Sec. 16A.695 or the Commissioner’s Order is amended in a manner that reduces any requirement imposed against the Public Entity, or if the Public Entity’s interest in the Real Property becomes exempted from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order, then upon written request by the Public Entity, MnDOT shall execute an amendment to the Agreement to implement such amendment or exempt the Public Entity’s interest in the Real Property from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order.

#### **Article IV DISBURSEMENT OF GRANT PROCEEDS**

**Section 4.01 The Advances.** MnDOT agrees, on the terms and subject to the conditions set forth herein, to make Advances of the LBRP Grant to the Public Entity from time to time in an aggregate total amount not to exceed the amount of the LBRP Grant. If the amount of LBRP Grant that MnDOT cumulatively disburses hereunder to the Public Entity is less than the amount of the LBRP Grant delineated in Section 1.01, then MnDOT and the Public Entity shall enter into and execute whatever documents MnDOT may request in order to amend or modify this Agreement to reduce the amount of the LBRP Grant to the amount actually disbursed. Provided, however, in accordance with the provisions contained in Section 2.11, MnDOT’s obligation to make Advances shall terminate as of the dates specified in Section 2.11 even if the entire LBRP Grant has not been disbursed by such dates.

Advances shall only be for expenses that (i) are for those items of a capital nature delineated in Source and Use of Funds that is attached as **Exhibit A**, (ii) accrued no earlier than the effective date of the legislation that appropriated the funds that are used to fund the LBRP Grant, or (iii) have otherwise been consented to, in writing, by the Commissioner.

It is the intent of the parties hereto that the rate of disbursement of the Advances shall not exceed the rate of completion of the Project or the rate of disbursement of the matching funds required, if any, under Section 5.13. Therefore, the cumulative amount of all Advances disbursed by the State Entity at any point in time shall not exceed the portion of the Project that has been completed and the percentage of the matching funds required, if any, under Section 5.13 that have been disbursed as of such point in time. This requirement is

expressed by way of the following two formulas:

Formula #1:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of matching funds, if any, required under Section 5.13 that have been disbursed})$$

Formula #2:

$$\text{Cumulative Advances} \leq (\text{Program Grant}) \times (\text{percentage of Project completed})$$

**Section 4.02 Draw Requisitions.** Whenever the Public Entity desires a disbursement of a portion of the LBRP Grant the Public Entity shall submit to MnDOT a Draw Requisition duly executed on behalf of the Public Entity or its designee. Each Draw Requisition with respect to construction items shall be limited to amounts equal to: (i) the total value of the classes of the work by percentage of completion as approved by the Public Entity and MnDOT, plus (ii) the value of materials and equipment not incorporated in the Project but delivered and suitably stored on or off the Real Property in a manner acceptable to MnDOT, less (iii) any applicable retainage, and less (iv) all prior Advances.

Notwithstanding anything herein to the contrary, no Advances for materials stored on or off the Real Property will be made by MnDOT unless the Public Entity shall advise MnDOT, in writing, of its intention to so store materials prior to their delivery and MnDOT has not objected thereto.

At the time of submission of each Draw Requisition, other than the final Draw Requisition, the Public Entity shall submit to MnDOT such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the relevant Draw Requisition or to substantiate all payments then made with respect to the Project.

The final Draw Requisition shall not be submitted before completion of the Project, including any correction of material defects in workmanship or materials (other than the completion of punch list items). At the time of submission of the final Draw Requisition the Public Entity shall submit to MnDOT: (I) such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the final Draw Requisition or to substantiate all payments then made with respect to the Project, and (ii) satisfactory evidence that all work requiring inspection by municipal or other governmental authorities having jurisdiction has been duly inspected and approved by such authorities and that all requisite certificates and other approvals have been issued.

If on the date an Advance is desired the Public Entity has complied with all requirements of this Agreement and MnDOT approves the relevant Draw Requisition, then MnDOT shall disburse the amount of the requested Advance to the Public Entity.

**Section 4.03 Additional Funds.** If MnDOT shall at any time in good faith determine that the sum of the undisbursed amount of the LBRP Grant plus the amount of all other funds committed to the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the Project, then MnDOT may send written notice thereof to the Public Entity specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Public Entity agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in MnDOT's notice.

**Section 4.04 Condition Precedent to Any Advance.** The obligation of MnDOT to make any Advance hereunder (including the initial Advance) shall be subject to the following conditions precedent:

- A. MnDOT shall have received a Draw Requisition for such Advance specifying the amount of funds being requested, which such amount when added to all prior requests for an Advance shall not exceed the amount of the LBRP Grant set forth in Section 1.01.
- B. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.
- C. No determination shall have been made by MnDOT that the amount of funds committed to the Project is less than the amount required to pay all costs and expenses of any kind that may reasonably be anticipated in connection with the Project, or if such a determination has been made and notice thereof sent to the Public Entity under Section 4.03, then the Public Entity has supplied, or has caused some other entity to supply, the necessary funds in accordance with such section or has provided evidence acceptable to MnDOT that sufficient funds are available.
- D. The State Entity shall have received evidence, in form and substance acceptable to the State Entity, that the Public Entity has sufficient funds to fully and completely pay for the Project and all other expenses that may occur in conjunction therewith.
- E. The Public Entity has supplied to the State Entity all other items that the State Entity may reasonably require

**Section 4.05 Processing and Disbursement of Advances.** The Public Entity acknowledges and agrees as follows:

- A. Advances are not made prior to completion of work performed on the Project.
- B. All Advances are processed on a reimbursement basis.
- C. The Public Entity must first document expenditures to obtain an Advance.
- D. Reimbursement requests are made on a partial payment basis or when the Project is completed.
- E. All payments are made following the “Delegated Contract Process or State Aid Payment Request” as requested and approved by the appropriate district state aid engineer.

**Section 4.06 Construction Inspections.** The Public Entity shall be responsible for making its own inspections and observations regarding the completion of the Project, and shall determine to its own satisfaction that all work done or materials supplied have been properly done or supplied in accordance with all contracts that the Public Entity has entered into regarding the completion of the Project.

## **Article V MISCELLANEOUS**

**Section 5.01 Insurance.** If the Public Entity elects to maintain general comprehensive liability insurance regarding the Real Property, then the Public Entity shall have MnDOT named as an additional named insured therein.

**Section 5.02 Condemnation.** If, after the Public Entity has acquired the ownership interest set forth in Section 2.02, all or any portion of the Real Property is condemned to an extent that the Public Entity can no longer comply with Section 2.04, then the Public Entity shall, at its sole option, either: (i) use the

condemnation proceeds to acquire an interest in additional real property needed for the Public Entity to continue to comply with Section 2.04 and to provide whatever additional funds that may be needed for such purposes, or (ii) submit a request to MnDOT and the Commissioner to allow it to sell the remaining portion of its interest in the Real Property. Any condemnation proceeds which are not used to acquire an interest in additional real property shall be applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order as if the Public Entity's interest in the Real Property had been sold. If the Public Entity elects to sell its interest in the portion of the Real Property that remains after the condemnation, such sale must occur within a reasonable time period after the date the condemnation occurred and the cumulative sum of the condemnation and sale proceeds applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order.

If MnDOT receives any condemnation proceeds referred to herein, MnDOT agrees to or pay over to the Public Entity all of such condemnation proceeds so that the Public Entity can comply with the requirements of this Section.

**Section 5.03 Use, Maintenance, Repair and Alterations.** The Public Entity shall not, without the written consent of MnDOT and the Commissioner, (i) permit or allow the use of any of the Real Property for any purpose other than the purposes specified in Section 2.04, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in Section 2.04, (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Public Entity fails to maintain the Real Property in accordance with this Section, MnDOT may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Public Entity irrevocably authorizes MnDOT to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by MnDOT shall be at its sole discretion, and nothing contained herein shall require MnDOT to take any action or incur any expense and MnDOT shall not be responsible, or liable to the Public Entity or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by MnDOT pursuant to this Section shall be due and payable on demand by MnDOT and will bear interest from the date of payment by MnDOT at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

**Section 5.04 Recordkeeping and Reporting.** The Public Entity shall maintain books and records pertaining to Project costs and expenses needed to comply with the requirements contained herein, Minn. Stat. Sec. 16A.695, the Commissioner's Order, and Minn. Stat. Sec. 174.52 and all rules related thereto, and upon request shall allow MnDOT, its auditors, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract all of such items. The Public Entity shall use generally accepted accounting principles in the maintenance of such items, and shall retain all of such books and records for a period of six years after the date that the Project is fully completed and placed into operation.

**Section 5.05 Inspections by MnDOT.** The Public Entity shall allow MnDOT to inspect the Real Property upon reasonable request by MnDOT and without interfering with the normal use of the Real Property.

**Section 5.06 Liability.** The Public Entity and MnDOT agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of MnDOT and the Commissioner is governed by the



provisions of Minn. Stat. Sec. 3.736. If the Public Entity is a “municipality” as that term is used in Minn. Stat. Chapter 466, then the liability of the Public Entity is governed by the provisions of Chapter 466. The Public Entity’s liability hereunder shall not be limited to the extent of insurance carried by or provided by the Public Entity, or subject to any exclusion from coverage in any insurance policy.

**Section 5.07 Relationship of the Parties.** Nothing contained in the Agreement is to be construed as establishing a relationship of co-partners or joint venture among the Public Entity, MnDOT, or the Commissioner, nor shall the Public Entity be considered to be an agent, representative, or employee of MnDOT, the Commissioner, or the State of Minnesota in the performance of the Agreement or the Project.

No employee of the Public Entity or other person engaging in the performance of the Agreement or the Project shall be deemed have any contractual relationship with MnDOT, the Commissioner, or the State of Minnesota and shall not be considered an employee of any of those entities. Any claims that may arise on behalf of said employees or other persons out of employment or alleged employment, including claims under the Workers’ Compensation Act of the State of Minnesota, claims of discrimination against the Public Entity or its officers, agents, contractors, or employees shall in no way be the responsibility of MnDOT, the Commissioner, or the State of Minnesota. Such employees or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from MnDOT, the Commissioner, or the State of Minnesota, including tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

**Section 5.08 Notices.** In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party specified below or to such different address as may in the future be specified by a party by written notice to the others:

To the Public Entity: At the address indicated on the first page of the Agreement.

To MnDOT at: Minnesota Department of Transportation  
Office of State Aid  
395 John Ireland Blvd., MS 500  
Saint Paul, MN 55155  
Attention: Marc Briese, State Aid Programs Engineer

To the Commissioner at: Minnesota Management & Budget  
400 Centennial Office Bldg.  
658 Cedar St.  
St. Paul, MN 55155  
Attention: Commissioner

**Section 5.09 Assignment or Modification.** Neither the Public Entity nor MnDOT may assign any of its rights or obligations under the Agreement without the prior written consent of the other party.

**Section 5.10 Waiver.** Neither the failure by the Public Entity, MnDOT, or the Commissioner, as a third party beneficiary of the Agreement, in one or more instances to insist upon the complete observance or performance of any provision hereof, nor the failure of the Public Entity, MnDOT, or the Commissioner to exercise any right or remedy conferred hereunder or afforded by law shall be construed as waiving any breach of such provision or the right to exercise such right or remedy thereafter. In addition, no delay by any of the Public Entity, MnDOT, or the Commissioner in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

**Section 5.11 Choice of Law and Venue.** All matters relating to the validity, interpretation, performance, or enforcement of the Agreement shall be determined in accordance with the laws of the State of Minnesota. All legal actions arising from any provision of the Agreement shall be initiated and venued in the State of Minnesota District Court located in St. Paul, Minnesota.

**Section 5.12 Severability.** If any provision of the Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

**Section 5.13 Matching Funds.** Any matching funds as shown on Page 1 of the Grant Agreement that are required to be obtained and supplied by the Public Entity must either be in the form of (i) cash monies, (ii) legally binding commitments for money, or (iii) equivalent funds or contributions, including equity, which have been or will be used to pay for the Project. The Public Entity shall supply to MnDOT whatever documentation MnDOT may request to substantiate the availability and source of any matching funds.

**Section 5.14 Sources and Uses of Funds.** The Public Entity represents to MnDOT and the Commissioner that the Sources and Uses of Funds Schedule attached as **Exhibit A** accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. The Public Entity will supply any other information and documentation that MnDOT or the Commissioner may request to support or explain any of the information contained in the Sources and Uses of Funds Schedule. If any of the funds shown in the Sources and Uses of Funds Schedule have conditions precedent to the release of such funds, the Public Entity must provide to MnDOT a detailed description of such conditions and what is being done to satisfy such conditions.

**Section 5.15 Project Completion Schedule.** The Public Entity represents to MnDOT and the Commissioner that the Project Completion Schedule attached as **Exhibit B** correctly and accurately sets forth the projected schedule for the completion of the Project.

**Section 5.16 Third-Party Beneficiary.** The Governmental Program will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the State Entity and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

**Section 5.17 Public Entity Tasks.** Any tasks that the Agreement imposes upon the Public Entity may be performed by such other entity as the Public Entity may select or designate, provided that the failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Public Entity.

**Section 5.18 Data Practices.** The Public Entity agrees with respect to any data that it possesses regarding the G.O. Grant or the Project to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as such may subsequently be amended or replaced from time to time.

**Section 5.19 Non-Discrimination.** The Public Entity agrees to not engage in discriminatory employment practices regarding the Project and it shall fully comply with all of the provisions contained in Minnesota Statutes Chapters 363A and 181, as such may subsequently be amended or replaced from time to time.

**Section 5.20 Worker's Compensation.** The Public Entity agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. Secs. 176.181 subd. 2 and 176.182, as they may be amended or replaced from time to time with respect to the Project.

**Section 5.21 Antitrust Claims.** The Public Entity hereby assigns to MnDOT and the Commissioner of MMB all claims it may have for over charges as to goods or services provided with respect to the Project that arise under the antitrust laws of the State of Minnesota or of the United States of America.

**Section 5.22 Prevailing Wages.** The Public Entity agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, the Public Entity is not acknowledging or agreeing that the cited provisions apply to the Project.

**Section 5.23 Entire Agreement.** The Agreement and all of the exhibits attached thereto embody the entire agreement between the Public Entity and MnDOT, and there are no other agreements, either oral or written, between the Public Entity and MnDOT on the subject matter hereof.

**Section 5.24 E-Verification.** The Public Entity agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

**Section 5.25 Telecommunications Certification.** If federal funds are included in Exhibit A, by signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.

**Section 5.26 Title VI/Non-discrimination Assurances.** Public Entity agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: [https://edocs-public.dot.state.mn.us/edocs\\_public/DMResultSet/download?docId=11149035](https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035). If federal funds are included in Exhibit A, Public Entity will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. MnDOT may conduct a review of the Public Entity's compliance with this provision. The Public Entity must cooperate with MnDOT throughout the review process by supplying all requested information and documentation to MnDOT, making Public Entity staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by MnDOT.

**Section 5.27 Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

**Section 5.28 Certification.** By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Approve resolution for CR 51 Bridge Grant Agreement		<b>estimated time needed:</b>	2 mins
<b>Board Action:</b>			
<input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve resolution for CR 51 Bridge 64503 replacement grant agreement.

**Background Information:**

The resolution is needed for the bridge grant agreement in order to secure state bridge bond funds.

The project number is SAP 064-598-032.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Redwood County Board of Commissioners**  
403 South Mill Street  
P.O. Box 130  
Redwood Falls, MN 56283  
Phone: (507) 637-4016 Fax: (507) 637-4017  
redwoodcounty-mn.us



**Resolution**  
**Local Bridge Replacement Grant Agreement**  
**Grant Terms and Conditions**  
**SAP 064-598-032**  
*October 3, 2023*

The following Resolution was offered by Commissioner \_\_\_\_\_ and moved for adoption at a Regular Meeting held on October 3, 2023 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 64603; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$638,974.00 by reason of the lowest responsible bid;

NOW, THEREFORE BE IT RESOLVED, that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Seconded by Commissioner \_\_\_\_\_ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes \_ Nays \_

Dated this 3rd day of October, 2023

\_\_\_\_\_  
Board Chair, Redwood County

ATTEST:

\_\_\_\_\_  
Administrator, Redwood County

*1st District*

**RICK WAKEFIELD**

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick\_W@co.redwood.mn.us

*2nd District*

**JIM SALFER**

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim\_S2@co.redwood.mn.us

*3rd District*

**DENNIS GROEBNER**

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis\_G@co.redwood.mn.us

*4th District*

**BOB VANHEE**

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob\_V@co.redwood.mn.us

*5th District*

**DAVE FORKRUD**

P.O. Box 235

Belview, MN 56214

(507) 430-1907

Dave\_F@co.redwood.mn.us



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b> Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE	
<b>Discussion Item:</b>		<b>Presenter:</b> Anthony Sellner, PE
Mill and Overlay Paved Driveways on 2023 1.5" Maintenance Overlays		<b>estimated time needed:</b> 5 mins
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only		

**If Action, Board Motion Requested:**

Board action to decide whether to program funding for \$417,983 to complete driveway mill and overlays on the roads that received a 1.5" mill and 1.5" overlay in 2023.

**Background Information:**

The work would be eligible for State Aid Regular Construction funds. There is only \$42,000 projected to be available in the 2023-2024 combined construction years, however 2024 costs are only estimated until detailed design can be finished.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

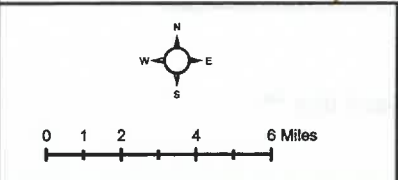
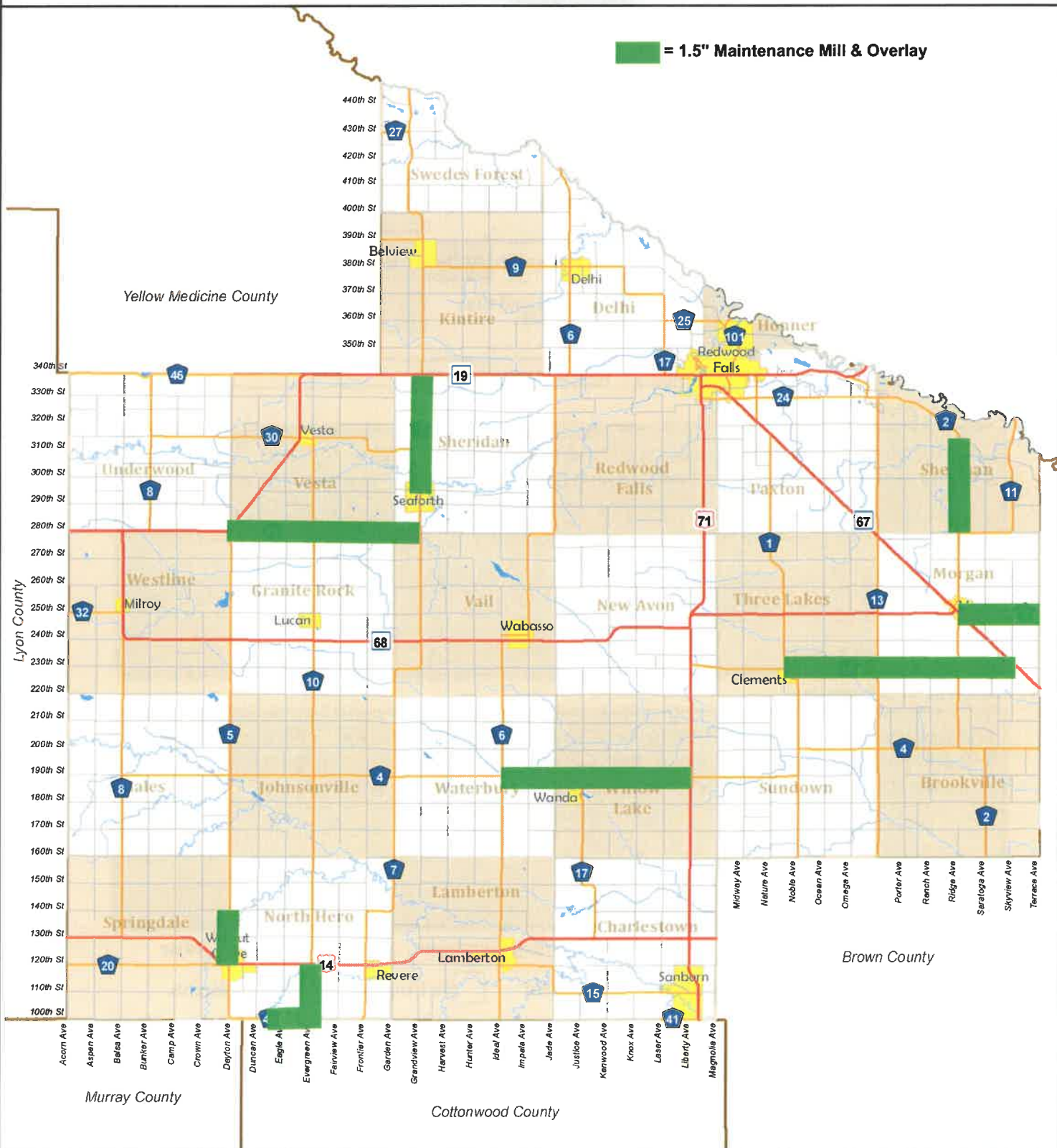
**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# Redwood County, MN

 = 1.5" Maintenance Mill & Overlay



Roads	Boundaries	Water
Federal and State	Cities	Lakes
County State Aid	Townships	Rivers
All other County and Township	Counties	

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Approve signature of CR 51 Bridge Grant Agreement		<b>estimated time needed:</b>	2 mins
<b>Board Action:</b>		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve CR 51 Bridge 64503 replacement grant agreement.

**Background Information:**

The resolution is needed for the bridge grant agreement in order to secure state bridge bond funds.

The project number is SAP 064-598-032.

Supporting Documents:  Attached     None

County Attorney Reviewed Information:  Completed     In Progress     Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes     No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP)  
GRANT AGREEMENT**

**This Agreement** between the Minnesota Department of Transportation (“MnDOT”) and the Grantee named below is made pursuant to Minnesota Statutes Section 174.50 and pursuant to Minn. Laws 2023, Chapter 72- H.F. 669. The provisions in that section and the Exhibits attached hereto and incorporated by reference constitute this Agreement and the persons signing below agree to fully comply with all of the requirements of this Agreement. This Agreement will be effective on the date State obtains all required signatures under Minnesota Statutes §16C.05, subdivision 2.

1. Public Entity (Grantee) name, address and contact person:

Redwood County Highway Department  
1820 East Bridge Street (PO Box 6)  
Redwood Falls, MN 56283  
Contact: Anthony Sellner, PE

2. Project(s):

Name of Project & Project Number (See Exhibit C for location)	Amount of LBRP Funds	Amount of Required Matching Funds	Completion Date
SAP 064-598-032	\$638,974.00	\$110,427.00	December 31, 2027

3. Total Amount of LBRP Grant for all projects under this Agreement: \$638,974.00

4. The following Exhibits for each project are attached and incorporated by reference as part of this Agreement:

- Exhibit A Completed Sources and Uses of Funds Schedule
- Exhibit B Project Schedule, Workforce Certificate, and Equal Pay Certificate
- Exhibit C Bond Financed Property Certification
- Exhibit D Grant Application
- Exhibit E Grantee Resolution Approving Grant Agreement
- Exhibit F General Terms and Conditions

5. Additional requirements, if any: None.

6. Any modification of this Agreement must be in writing and signed by both parties.

**PUBLIC ENTITY (GRANTEE)**

**DEPARTMENT OF TRANSPORTATION**  
*Approval and Certifying Encumbrance*

By: \_\_\_\_\_

By: \_\_\_\_\_  
State Aid Programs Manager

Title: Jim Salfer, Redwood County Board Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Office of Contract Management**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Contract Administrator

Title: Vicki Kletscher, Redwood County Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**

**SOURCES AND USES OF FUNDS SCHEDULE**

<b>SOURCES OF FUNDS</b>		<b>USES OF FUNDS</b>	
<b>Entity Supplying Funds</b>	<b>Amount</b>	<b>Expenses</b>	<b>Amount</b>
<b>State Funds:</b>		<b>Items Paid for with LBRP</b>	
LBRP Grant (Acct 377)	\$638,974.00	<b>Grant Funds:</b>	
		Bridge Construction	\$638,974.00
<b>Other:</b>			\$
	\$		\$
	\$		\$
	\$		\$
<b>Subtotal</b>	<b>\$638,974.00</b>	<b>Subtotal</b>	<b>\$638,974.00</b>
<b>Public Entity Funds:</b>		<b>Items paid for with Non-</b>	
Matching Funds	\$110,427.00	<b>LBRP Grant Funds:</b>	
		Ex Br. removal, non-	\$110,427.00
		bridge approach and	
		erosion control, local	
		match br. eligible items	
<b>Other:</b>			\$
	\$		\$
	\$		\$
	\$		\$
<b>Subtotal</b>	<b>\$110,427.00</b>	<b>Subtotal</b>	<b>\$110,427.00</b>
<b>TOTAL FUNDS</b>	<b>\$749,401.00</b>	<b>TOTAL PROJECT COSTS</b>	<b>\$749,401.00</b>

**EXHIBIT B**

**PROJECT SCHEDULE, WORKFORCE CERTIFICATE, AND EQUAL PAY CERTIFICATE**

Award Date October 3, 2023  
Construction Start Date October 4, 2023  
Construction Substantial Complete Date September 2, 2024  
Contract Final Completion Date December 31, 2027

REDWOOD COUNTY, MINNESOTA

TO: BIDDERS ON THIS CONTRACT

To conform with:

1. Title VII of the Federal Civil Rights Acts of 1964 as amended by the Equal Employment Opportunity Act of 1972.
2. The Federal Age Discrimination in Employment Act of 1967.
3. The Minnesota Human Rights Act.

The County of Redwood, Minnesota, is hereby notifying all subgrantees, contractors, and vendors with which it does business that it has adopted a policy that it will not discriminate in employment practices on the basis of race, sex, color, religion, national origin, marital status, and status with regard to public assistance; that it has agreed to take affirmative action to recruit minorities and women into its employment; and that it will transact business only with firms who have adopted similar non-discriminatory and Affirmative Action Policies.

PLEASE INFORM US OF THE FOLLOWING:

1. The number of employees in your firm 16.  
(If your firm has 39 or less employees every day in the last 12 months, it is not necessary to complete items 2, 3 and 4.)
2. Has your business filed the most recent yearly Annual Compliance Report, which is due each year of your company's 4-year certification period on the anniversary date of your company's Certificate of Compliance?  
Yes \_\_\_\_\_ No \_\_\_\_\_
3. Has your business adopted a written Affirmative Action Program?  
Yes \_\_\_\_\_ No \_\_\_\_\_  
  
If yes, has your plan been subject to federal equal opportunity review?  
Yes \_\_\_\_\_ No \_\_\_\_\_
- 4a. Submit your Workforce Certificate of Compliance as issued by the Minnesota Department of Human Rights with your bid. More info can be found here:  
<https://mn.gov/mdhr/certificates/workforce-certificate/>
- 4b. Or, my company has applied for a Workforce Certificate of Compliance with the Department of Human Rights on \_\_\_\_\_ and is still pending. My business will submit the certificate to Redwood County prior to contract execution.

Paul U'Ren  
Signature of Firm Representative

AN EQUAL OPPORTUNITY EMPLOYER

EEO Page 1

TO THE  
COUNTY OF REDWOOD, MINNESOTA  
DEPARTMENT OF HIGHWAYS

"I hereby certify that I am either in compliance with Minn. Stat Section 363A.44 or am not subject to it, because my company (check one of the three below, as applicable):

Had 39 or less full-time employees every day in the last 12 months and therefore is not subject to the above law.

Has an Equal Pay Certificate issued by the Department of Human Rights. Your Equal Pay Certificate as issued by the Commissioner of Human Rights must be submitted with your bid. More info can be found here: <https://mn.gov/mdhr/certificates/equalpay/>

Has applied for an Equal Pay Certificate with the Minnesota Department of Human Rights and the application is still pending. My business will submit the certificate to Redwood County prior to contract execution.

Paul U'Ren  
Signature of Bidder

POSITION Chief Financial Officer

NAME OF COMPANY Everstrong Construction, Inc.

DATE 9/12/23

This form may be used to furnish proof of necessary compliance with Minnesota Statutes, Section 363, implementing the rules and regulations of the Minnesota Department of Human Rights. All questions should be referred to the Minnesota Department of Human Rights, Freeman Bldg., 625 Robert St. No., St. Paul, MN 55155, Telephone 651-539-1100 or 800-657-3704.

**EXHIBIT C**

**BOND FINANCED PROPERTY CERTIFICATION**

State of Minnesota  
General Obligation Bond Financed Property

The undersigned states that it has a fee simple, leasehold and/or easement interest in the real property located in the County of Redwood, State of Minnesota that is generally described or illustrated graphically in **Attachment 1** attached hereto and all improvements thereon (the “Restricted Property”) and acknowledges that the Restricted Property is or may become State bond-financed property. To the extent that the Restricted Property is or becomes State bond-financed property, the undersigned acknowledges that:

- A. The Restricted Property is State bond-financed property under Minn. Stat. Sec. 16A.695, is subject to the requirements imposed by that statute, and cannot be sold, mortgaged, encumbered or otherwise disposed of without the approval of the Commissioner of Minnesota Management and Budget; and
- B. The Restricted Property is subject to the provisions of the Local Bridge Replacement Program Grant Agreement between the Minnesota Department of Transportation and the undersigned dated \_\_\_\_\_, 2023; and
- C. The Restricted Property shall continue to be deemed State bond-financed property for 37.5 years or until the Restricted Property is sold with the written approval of the Commissioner of Minnesota Management and Budget.

Date: \_\_\_\_\_, 2023

\_\_\_\_\_  
Redwood County, a political subdivision of the  
State of Minnesota

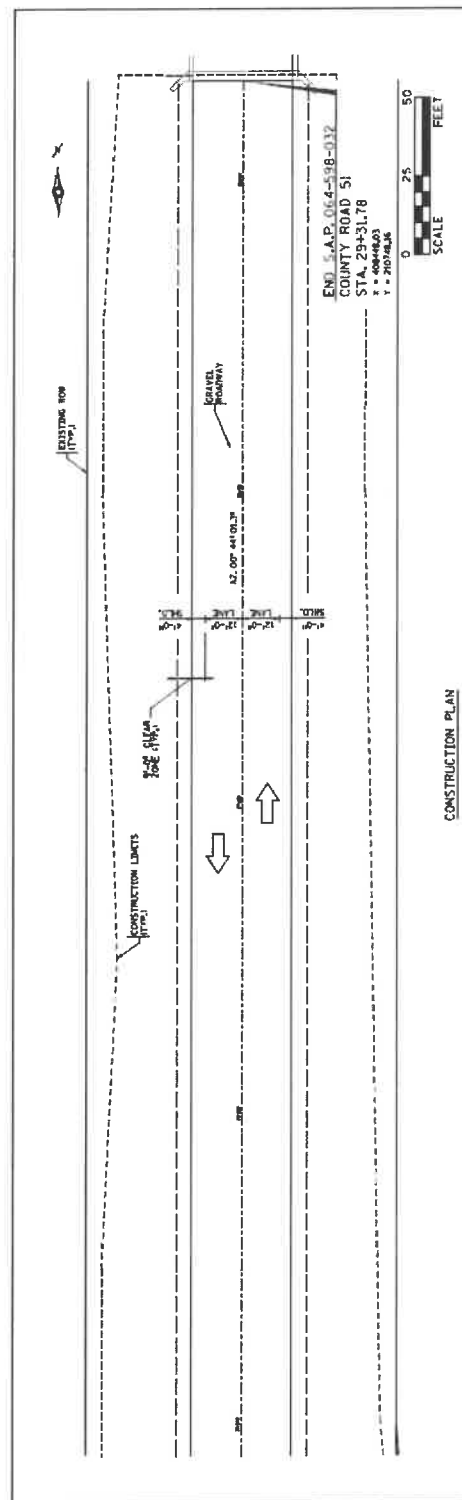
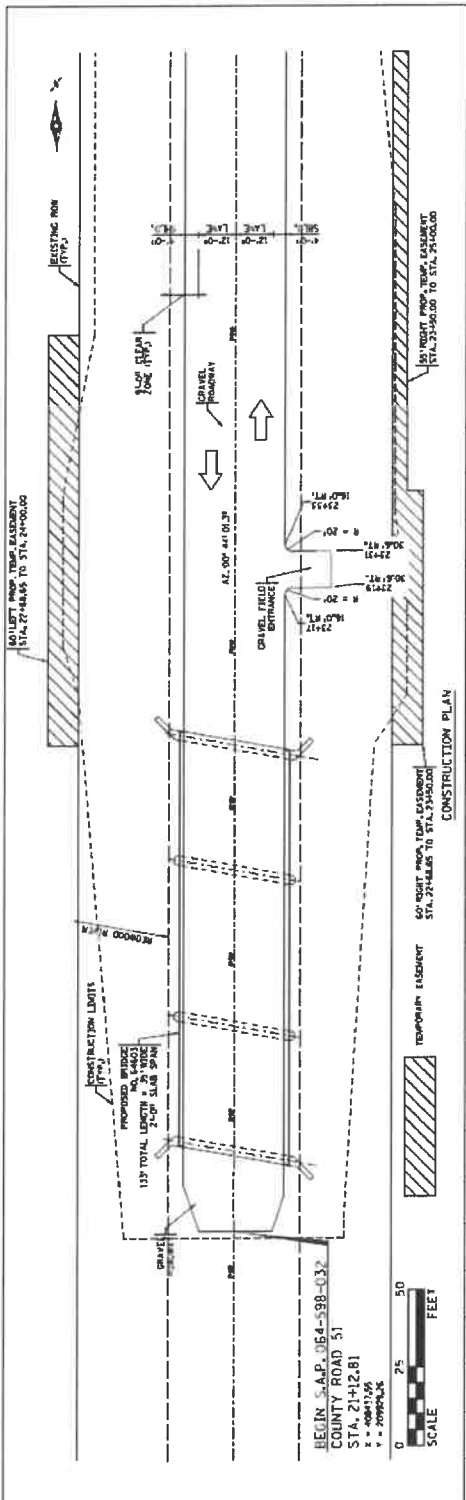
By: \_\_\_\_\_  
Name: Jim Salfer, Redwood County Board Chair  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: Vicki Kletscher, Redwood County Administrator  
Title: \_\_\_\_\_

Attachment 1 to Exhibit C

GENERAL DESCRIPTION OF RESTRICTED PROPERTY

The project will occur within the 50' existing right-of-way and temporary easements as depicted.



Revise



**EXHIBIT D**

**GRANT APPLICATION**

Attach the grant application for the project

MnDOT 36805(6/2020)



**APPLICATION FOR BRIDGE FUNDS**

State of Minnesota - Department of Transportation  
State Aid for Local Transportation

Identification	Project Number	SAP 064-598-032	Old Bridge Number	64503
	New Bridge No.	64603	Over	Redwood River
	County of	Redwood	Road or Street No.	County Road 51
	Township of	Underwood	Road or Street Name	County Road 51
	Municipality of	N/A	Proposed Const Year	2023-2024
	Does the municipality have a population of 5,000 or less? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Eligibility	Local Bridge Planning Index (LPI) <u>4B</u>			
	NBI Appraisal Ratings: Deck Geometry <u>0</u> Approach Roadway <u>6</u> Waterway Adequacy <u>7</u>			
	Date of Council/Board action prioritizing this bridge <u>7/5/2022</u>			
Is this a road-in-lieu of bridge project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Prioritization	How many people are affected by this deficiency? <u>250</u> What is the ADT on this bridge? <u>50</u>			
	Describe the economic importance of replacing this bridge.			
	This bridge 64503 is currently CLOSED. CR 51 serves as a farm to market route for local businesses, and supports school bus, milk, field access, postal and emergency services routes. This roadway also supports access to a local gravel pit and agriculture.			
	Is the road designated or planned to be designated as a Minimum Maintenance road? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
	(Attach additional sheets for explanation if necessary)			
Is the township net tax capacity less than \$300,000? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
Is the bridge listed on the National Register of Historic Places or been determined to be eligible? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
National Register of Historic Places link here: <a href="http://www.nps.gov/history/nr/research/">http://www.nps.gov/history/nr/research/</a>				
Cost Estimate		Eligible Amount		Ineligible Amount
	Structure Costs	\$785,680	\$0	\$0
	Approach Costs	\$0	\$183,195	\$183,195
	Engineering Costs	\$0	\$42,018	\$42,018
	Total Costs	\$785,680	\$225,213	\$225,213
	Total Project Cost	\$ 1,010,893		
	County/City Engineer <u><i>Anthony J. Seelma</i></u>		Date <u>7/5/2023</u>	
DSAE	DISTRICT STATE AID ENGINEER RECOMMENDATION			
	Replace <u>X</u>	Defer _____	Digitally signed by Todd Broadwell Date: 2023.07.25 11:29:53 -05'00' District State Aid Engineer Signature <u>Todd Broadwell</u> Date _____	
Approval	STATE AID USE ONLY		Federal-Aid	\$
			State-Aid	\$
			Local/Other	\$
			Town Bridge	\$
			Unallocated Town Bridge	\$
			State Bridge Funds	\$
			Total	\$

**EXHIBIT E**

**GRANTEE RESOLUTION APPROVING GRANT AGREEMENT**

## EXHIBIT F

### GENERAL TERMS AND CONDITIONS FOR LOCAL BRIDGE REPLACEMENT PROGRAM (LBRP) GRANTS

#### Article I DEFINITIONS

Section 1.01 **Defined Terms.** The following terms shall have the meanings set out respectively after each such term (the meanings to be equally applicable to both the singular and plural forms of the terms defined) unless the context specifically indicates otherwise:

“Advance(s)” - means an advance made or to be made by MnDOT to the Public Entity and disbursed in accordance with the provisions contained in Article VI hereof.

“Agreement” - means the Local Bridge Replacement Program Grant Agreement between the Public Entity and the Minnesota Department of Transportation to which this Exhibit is attached.

“Certification” - means the certification, in the form attached as **Exhibit C**, in which the Public Entity acknowledges that its interest in the Real Property is bond financed property within the meaning of Minn. Stat. Sec. 16A.695 and is subject to certain restrictions imposed thereby.

“Code” - means the Internal Revenue Code of 1986, as amended, and all treasury regulations, revenue procedures and revenue rulings issued pursuant thereto.

“Commissioner” - means the Commissioner of Minnesota Management & Budget.

“Commissioner’s Order” - means the “Fourth Order Amending Order of the Commissioner of Minnesota Management & Budget Relating to Use and Sale of State Bond Financed Property” dated July 30, 2012, as it may be amended or supplemented.

“Completion Date” - means the projected date for completion of the Project as indicated in the Agreement.

“Construction Contract Documents” - means the document or documents, in form and substance acceptable to MnDOT, including but not limited to any construction plans and specifications and any exhibits, amendments, change orders, modifications thereof or supplements thereto, which collectively form the contract between the Public Entity and the Contractor(s) for the completion of the Construction Items on or before the Completion Date for either a fixed price or a guaranteed maximum price.

“Construction Items” - means the work to be performed under the Construction Contract Documents.

“Contractor” - means any person engaged to work on or to furnish materials and supplies for the Construction Items including, if applicable, a general contractor.

“Draw Requisition” - means a draw requisition that the Public Entity, or its designee, submits to MnDOT when an Advance is requested, as referred to in Section 4.02.

“G.O. Bonds” - means the state general obligation bonds issued under the authority granted in Article XI, Sec. 5(a) of the Minnesota Constitution, the proceeds of which are used to fund the LBRP Grant, and any bonds issued to refund or replace such bonds.

“Grant Application” - means the grant application that the Public Entity submitted to MnDOT which is attached as **Exhibit D**.

“LBRP Grant” - means a grant from MnDOT to the Public Entity under the LBRP in the amount specified in the Agreement, as such amount may be modified under the provisions hereof.

“LBRP” - means the Local Bridge Replacement Program pursuant to Minn. Stat. Sec. 174.50 and rules relating thereto.

“MnDOT” - means the Minnesota Department of Transportation.

“Outstanding Balance of the LBRP Grant” - means the portion of the LBRP Grant that has been disbursed to the Public Entity minus any amounts returned to the Commissioner.

“Project” - means the Project identified in the Agreement to be totally or partially funded with a LBRP grant.

“Public Entity” - means the grantee of the LBRP Grant and identified as the Public Entity in the Agreement.

“Real Property” - means the real property identified in the Agreement on which the Project is located.

## **Article II GRANT**

**Section 2.01 Grant of Monies.** MnDOT shall make the LBRP Grant to the Public Entity, and disburse the proceeds in accordance with the terms and conditions herein.

**Section 2.02 Public Ownership,** The Public Entity acknowledges and agrees that the LBRP Grant is being funded with the proceeds of G.O. Bonds, and as a result all of the Real Property must be owned by one or more public entities. The Public Entity represents and warrants to MnDOT that it has one or more of the following ownership interests in the Real Property: (i) fee simple ownership, (ii) an easement that is for a term that extends beyond the date that is 37.5 years from the Agreement effective date, or such shorter term as authorized by statute, and which cannot be modified or terminated early without the prior written consent of MnDOT and the Commissioner; and/or (iii) a prescriptive easement for a term that extends beyond the date that is 37.5 years from the Agreement effective date.

**Section 2.03 Use of Grant Proceeds.** The Public Entity shall use the LBRP Grant solely to reimburse itself for expenditures it has already made, or will make, to pay the costs of one or more of the following activities: (i) constructing or reconstructing a bridge, (ii) abandoning an existing bridge that is deficient and in need of replacement, but where no replacement will be made, or (iii) constructing a road to facilitate the abandonment or removal of an existing bridge determined to be deficient. The Public Entity shall not use the LBRP Grant for any other purpose, including but not limited to, any work to be done on a state trunk highway or within a trunk highway easement. .

**Section 2.04 Operation of the Real Property.** The Real Property must be used by the Public Entity in conjunction with or for the operation of a county highway, county state-aid highway, town road, or city

street and for other uses customarily associated therewith, such as trails and utility corridors, and for no other purposes or uses. The Public Entity shall have no intention on the effective date of the Agreement to use the Real Property as a trunk highway or any part of a trunk highway. The Public Entity must annually determine that the Real Property is being used for the purposes specified in this Section and, upon written request by either MnDOT or the Commissioner, shall supply a notarized statement to that effect.

**Section 2.05 Sale or Lease of Real Property.** The Public Entity shall not (i) sell or transfer any part of its ownership interest in the Real Property, or (ii) lease out or enter into any contract that would allow another entity to use or operate the Real Property without the written consent of both MnDOT and the Commissioner. The sale or transfer of any part of the Public Entity's ownership interest in the Real Property, or any lease or contract that would allow another entity to use or operate the Real Property, must comply with the requirements imposed by Minn. Stat. Sec. 16A.695 and the Commissioner's Order regarding such sale or lease.

**Section 2.06 Public Entity's Representations and Warranties.** The Public Entity represents and warrants to MnDOT that:

- A. It has legal authority to execute, deliver and perform the Agreement and all documents referred to therein, and it has taken all actions necessary to its execution and delivery of such documents.
- B. It has the ability and a plan to fund the operation of the Real Property for the purposes specified in Section 2.04, and will include in its annual budget all funds necessary for the operation of the Real Property for such purposes.
- C. The Agreement and all other documents referred to therein are the legal, valid and binding obligations of the Public Entity enforceable against the Public Entity in accordance with their respective terms.
- D. It will comply with all of the provisions of Minn. Stat. Sec. 16A.695, the Commissioner's Order and the LBRP. It has legal authority to use the G.O. Grant for the purpose or purposes described in this Agreement.
- E. All of the information it has submitted or will submit to MnDOT or the Commissioner relating to the LBRP Grant or the disbursement of the LBRP Grant is and will be true and correct.
- F. It is not in violation of any provisions of its charter or of the laws of the State of Minnesota, and there are no actions or proceedings pending, or to its knowledge threatened, before any judicial body or governmental authority against or affecting it relating to the Real Property, or its ownership interest therein, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into the Agreement or any document referred to herein, or to perform any of the acts required of it in such documents.
- G. Neither the execution and delivery of the Agreement or any document referred to herein nor compliance with any of the provisions or requirements of any of such documents is prevented by, is a breach of, or will result in a breach of, any provision of any agreement or document to which it is now a party or by which it is bound.
- H. The contemplated use of the Real Property will not violate any applicable zoning or use statute, ordinance, building code, rule or regulation, or any covenant or agreement of record relating thereto.

- I. The Project will be completed and the Real Property will be operated in full compliance with all applicable laws, rules, ordinances, and regulations of any federal, state, or local political subdivision having jurisdiction over the Project and the Real Property.
- J. All applicable licenses, permits and bonds required for the performance and completion of the Project and for the operation of the Real Property as specified in Section 2.04 have been, or will be, obtained.
- K. It reasonably expects to possess its ownership interest in the Real Property described in Section 2.02 for at least 37.5 years, and it does not expect to sell such ownership interest.
- L. It does not expect to lease out or enter into any contract that would allow another entity to use or operate the Real Property.
- M. It will supply whatever funds are needed in addition to the LBRP Grant to complete and fully pay for the Project.
- N. The Construction Items will be completed substantially in accordance with the Construction Contract Documents by the Completion Date and all such items will be situated entirely on the Real Property.
- O. It will require the Contractor or Contractors to comply with all rules, regulations, ordinances, and laws bearing on its performance under the Construction Contract Documents.
- P. It shall furnish such satisfactory evidence regarding the representations and warranties described herein as may be required and requested by either MnDOT or the Commissioner.
- Q. It has made no material false statement or misstatement of fact in connection with its receipt of the G.O. Grant, and all the information it has submitted or will submit to the State Entity or Commissioner of MMB relating to the G.O. Grant or the disbursement of any of the G.O. Grant is and will be true and correct.

**Section 2.07 Event(s) of Default.** The following events shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement upon either MnDOT or the Commissioner giving the Public Entity 30 days' written notice of such event and the Public Entity's failure to cure such event during such 30-day time period for those Events of Default that can be cured within 30 days or within whatever time period is needed to cure those Events of Default that cannot be cured within 30 days as long as the Public Entity is using its best efforts to cure and is making reasonable progress in curing such Events of Default; however, in no event shall the time period to cure any Event of Default exceed six (6) months unless otherwise consented to, in writing, by MnDOT and the Commissioner.

- A. If any representation, covenant, or warranty made by the Public Entity herein or in any other document furnished pursuant to the Agreement, or to induce MnDOT to disburse the LBRP Grant, shall prove to have been untrue or incorrect in any material respect or materially misleading as of the time such representation, covenant, or warranty was made.
- B. If the Public Entity fails to fully comply with any provision, covenant, or warranty contained herein.

- C. If the Public Entity fails to fully comply with any provision, covenant or warranty contained in Minn. Stat. Sec. 16A.695, the Commissioner's Order, or Minn. Stat. Sec. 174.52 and all rules related thereto.
- D. If the Public Entity fails to use the proceeds of the LBRP Grant for the purposes set forth in Section 2.03, the Grant Application, and in accordance with the LBRP.
- E. If the Public Entity fails to operate the Real Property for the purposes specified in Section 2.04.
- F. If the Public Entity fails to complete the Project by the Completion Date.
- G. If the Public Entity sells or transfers any portion of its ownership interest in the Real Property without first obtaining the written consent of both MnDOT and the Commissioner.
- H. If the Public Entity fails to provide any additional funds needed to fully pay for the Project.
- I. If the Public Entity fails to supply the funds needed to operate the Real Property in the manner specified in Section 2.04.

Notwithstanding the foregoing, any of the above events that cannot be cured shall, unless waived in writing by MnDOT and the Commissioner, constitute an Event of Default under the Agreement immediately upon either MnDOT or the Commissioner giving the Public Entity written notice of such event.

Section 2.08 **Remedies.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of MnDOT, MnDOT or the Commissioner may enforce any or all of the following remedies.

- A. MnDOT may refrain from disbursing the LBRP Grant; provided, however, MnDOT may make such disbursements after the occurrence of an Event of Default without waiving its rights and remedies hereunder.
- B. If the Event of Default involves a sale of the Public Entity's interest in the Real Property in violation of Minn. Stat. Sec. 16A.695 or the Commissioner's Order, the Commissioner, as a third party beneficiary of the Agreement, may require that the Public Entity pay the amounts that would have been paid if there had been compliance with such provisions. For other Events of Default, the Commissioner may require that the Outstanding Balance of the LBRP Grant be returned to it.
- C. Either MnDOT or the Commissioner, as a third party beneficiary of the Agreement, may enforce any additional remedies it may have in law or equity.

The rights and remedies specified herein are cumulative and not exclusive of any rights or remedies that MnDOT or the Commissioner would otherwise possess.

If the Public Entity does not repay the amounts required to be paid under this Section or under any other provision contained herein within 30 days of demand by the Commissioner, or any amount ordered by a court of competent jurisdiction within 30 days of entry of judgment against the Public Entity and in favor of MnDOT and/or the Commissioner, then such amount may, unless precluded by law, be offset against any aids or other monies that the Public Entity is entitled to receive from the State of Minnesota.



**Section 2.09 Notification of Event of Default.** The Public Entity shall furnish to MnDOT and the Commissioner, as soon as possible and in any event within seven (7) days after it has obtained knowledge of the occurrence of each Event of Default, a statement setting forth details of each Event of Default and the action which the Public Entity proposes to take with respect thereto.

**Section 2.10 Effect of Event of Default.** The Agreement shall survive Events of Default and remain in full force and effect, even upon full disbursement of the LBRP Grant, and shall only be terminated under the circumstances set forth in Section 2.11.

**Section 2.11 Termination of Agreement and Modification of LBRP Grant.**

A. If the Project is not started within five (5) years after the effective date of the Agreement or the LBRP Grant has not been disbursed within four (4) years after the date the Project was started, MnDOT's obligation to fund the LBRP Grant shall terminate. In such event, (i) if none of the LBRP Grant has been disbursed by such date, MnDOT shall have no obligation to fund the LBRP Grant and the Agreement will terminate, and (ii) if some but not all of the LBRP Grant has been disbursed by such date, MnDOT shall have no further obligation to provide any additional funding for the LBRP Grant and the Agreement shall remain in force but shall be modified to reflect the amount of the LBRP Grant that was actually disbursed and the Public Entity is still obligated to complete the Project by the Completion Date.

B. The Agreement shall terminate upon the Public Entity's sale of its interest in the Real Property and transmittal of the required portion of the proceeds of the sale to the Commissioner in compliance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order, or upon the termination of the Public Entity's ownership interest in the Real Property if such ownership interest is an easement.

**Section 2.12 Excess Funds.** If the full amount of the G.O. Grant and any matching funds referred to in Section 5.13 are not needed to complete the Project, then, unless language in the G.O. Bonding Legislation indicates otherwise, the G.O. Grant shall be reduced by the amount not needed.

**Article III  
COMPLIANCE WITH MINNESOTA STATUTE, SEC. 16A.695  
AND THE COMMISSIONER'S ORDER**

**Section 3.01 State Bond Financed Property.** The Public Entity acknowledges that its interest in the Real Property is, or when acquired by it will be, "state bond financed property", as such term is used in Minn. Stat. Sec. 16A.695 and the Commissioner's Order and, therefore, the provisions contained in such statute and order apply, or will apply, to its interest in the Real Property, even if the LBRP Grant will only pay for a portion of the Project.

**Section 3.02 Preservation of Tax Exempt Status.** In order to preserve the tax-exempt status of the G.O. Bonds, the Public Entity agrees as follows:

- A. It will not use the Real Property or use or invest the LBRP Grant or any other sums treated as "bond proceeds" under Section 148 of the Code (including "investment proceeds," "invested sinking funds" and "replacement proceeds") in such a manner as to cause the G.O. Bonds to be classified as "arbitrage bonds" under Code Section 148.
- B. It will deposit and hold the LBRP Grant in a segregated non-interest-bearing account until such funds are used for payments for the Project.

- C. It will, upon written request, provide the Commissioner all information required to satisfy the informational requirements set forth in the Code, including Sections 103 and 148, with respect to the G.O. Bonds.
- D. It will, upon the occurrence of any act or omission by the Public Entity that could cause the interest on the G.O. Bonds to no longer be tax exempt and upon direction from the Commissioner, take such actions and furnish such documents as the Commissioner determines to be necessary to ensure that the interest to be paid on the G.O. Bonds is exempt from federal taxation, which such action may include: (i) compliance with proceedings intended to classify the G.O. Bonds as a “qualified bond” within the meaning of Code Section 141(e), or (ii) changing the nature of the use of the Real Property so that none of the net proceeds of the G.O. Bonds will be deemed to be used, directly or indirectly, in an “unrelated trade or business” or for any “private business use” within the meaning of Code Sections 141(b) and 145(a).
- E. It will not otherwise use any of the LBRP Grant or take, permit or cause to be taken, or omit to take, any action that would adversely affect the exemption from federal income taxation of the interest on the G.O. Bonds, and if it should take, permit or cause to be taken, or omit to take, as appropriate, any such action, it shall take all lawful actions necessary to correct such actions or omissions promptly upon obtaining knowledge thereof.

**Section 3.03 Changes to G.O. Compliance Legislation or the Commissioner’s Order.** If Minn. Stat. Sec. 16A.695 or the Commissioner’s Order is amended in a manner that reduces any requirement imposed against the Public Entity, or if the Public Entity’s interest in the Real Property becomes exempted from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order, then upon written request by the Public Entity, MnDOT shall execute an amendment to the Agreement to implement such amendment or exempt the Public Entity’s interest in the Real Property from Minn. Stat. Sec. 16A.695 and the Commissioner’s Order.

#### **Article IV DISBURSEMENT OF GRANT PROCEEDS**

**Section 4.01 The Advances.** MnDOT agrees, on the terms and subject to the conditions set forth herein, to make Advances of the LBRP Grant to the Public Entity from time to time in an aggregate total amount not to exceed the amount of the LBRP Grant. If the amount of LBRP Grant that MnDOT cumulatively disburses hereunder to the Public Entity is less than the amount of the LBRP Grant delineated in Section 1.01, then MnDOT and the Public Entity shall enter into and execute whatever documents MnDOT may request in order to amend or modify this Agreement to reduce the amount of the LBRP Grant to the amount actually disbursed. Provided, however, in accordance with the provisions contained in Section 2.11, MnDOT’s obligation to make Advances shall terminate as of the dates specified in Section 2.11 even if the entire LBRP Grant has not been disbursed by such dates.

Advances shall only be for expenses that (i) are for those items of a capital nature delineated in Source and Use of Funds that is attached as **Exhibit A**, (ii) accrued no earlier than the effective date of the legislation that appropriated the funds that are used to fund the LBRP Grant, or (iii) have otherwise been consented to, in writing, by the Commissioner.

It is the intent of the parties hereto that the rate of disbursement of the Advances shall not exceed the rate of completion of the Project or the rate of disbursement of the matching funds required, if any, under Section 5.13. Therefore, the cumulative amount of all Advances disbursed by the State Entity at any point in time shall not exceed the portion of the Project that has been completed and the percentage of the matching funds required, if any, under Section 5.13 that have been disbursed as of such point in time. This requirement is

expressed by way of the following two formulas:

Formula #1:

Cumulative Advances  $\leq$  (Program Grant)  $\times$  (percentage of matching funds, if any, required under Section 5.13 that have been disbursed)

Formula #2:

Cumulative Advances  $\leq$  (Program Grant)  $\times$  (percentage of Project completed)

**Section 4.02 Draw Requisitions.** Whenever the Public Entity desires a disbursement of a portion of the LBRP Grant the Public Entity shall submit to MnDOT a Draw Requisition duly executed on behalf of the Public Entity or its designee. Each Draw Requisition with respect to construction items shall be limited to amounts equal to: (i) the total value of the classes of the work by percentage of completion as approved by the Public Entity and MnDOT, plus (ii) the value of materials and equipment not incorporated in the Project but delivered and suitably stored on or off the Real Property in a manner acceptable to MnDOT, less (iii) any applicable retainage, and less (iv) all prior Advances.

Notwithstanding anything herein to the contrary, no Advances for materials stored on or off the Real Property will be made by MnDOT unless the Public Entity shall advise MnDOT, in writing, of its intention to so store materials prior to their delivery and MnDOT has not objected thereto.

At the time of submission of each Draw Requisition, other than the final Draw Requisition, the Public Entity shall submit to MnDOT such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the relevant Draw Requisition or to substantiate all payments then made with respect to the Project.

The final Draw Requisition shall not be submitted before completion of the Project, including any correction of material defects in workmanship or materials (other than the completion of punch list items). At the time of submission of the final Draw Requisition the Public Entity shall submit to MnDOT: (I) such supporting evidence as may be requested by MnDOT to substantiate all payments which are to be made out of the final Draw Requisition or to substantiate all payments then made with respect to the Project, and (ii) satisfactory evidence that all work requiring inspection by municipal or other governmental authorities having jurisdiction has been duly inspected and approved by such authorities and that all requisite certificates and other approvals have been issued.

If on the date an Advance is desired the Public Entity has complied with all requirements of this Agreement and MnDOT approves the relevant Draw Requisition, then MnDOT shall disburse the amount of the requested Advance to the Public Entity.

**Section 4.03 Additional Funds.** If MnDOT shall at any time in good faith determine that the sum of the undisbursed amount of the LBRP Grant plus the amount of all other funds committed to the Project is less than the amount required to pay all costs and expenses of any kind which reasonably may be anticipated in connection with the Project, then MnDOT may send written notice thereof to the Public Entity specifying the amount which must be supplied in order to provide sufficient funds to complete the Project. The Public Entity agrees that it will, within 10 calendar days of receipt of any such notice, supply or have some other entity supply the amount of funds specified in MnDOT's notice.

**Section 4.04 Condition Precedent to Any Advance.** The obligation of MnDOT to make any Advance hereunder (including the initial Advance) shall be subject to the following conditions precedent:

- A. MnDOT shall have received a Draw Requisition for such Advance specifying the amount of funds being requested, which such amount when added to all prior requests for an Advance shall not exceed the amount of the LBRP Grant set forth in Section 1.01.
- B. No Event of Default under this Agreement or event which would constitute an Event of Default but for the requirement that notice be given or that a period of grace or time elapse shall have occurred and be continuing.
- C. No determination shall have been made by MnDOT that the amount of funds committed to the Project is less than the amount required to pay all costs and expenses of any kind that may reasonably be anticipated in connection with the Project, or if such a determination has been made and notice thereof sent to the Public Entity under Section 4.03, then the Public Entity has supplied, or has caused some other entity to supply, the necessary funds in accordance with such section or has provided evidence acceptable to MnDOT that sufficient funds are available.
- D. The State Entity shall have received evidence, in form and substance acceptable to the State Entity, that the Public Entity has sufficient funds to fully and completely pay for the Project and all other expenses that may occur in conjunction therewith.
- E. The Public Entity has supplied to the State Entity all other items that the State Entity may reasonably require

**Section 4.05 Processing and Disbursement of Advances.** The Public Entity acknowledges and agrees as follows:

- A. Advances are not made prior to completion of work performed on the Project.
- B. All Advances are processed on a reimbursement basis.
- C. The Public Entity must first document expenditures to obtain an Advance.
- D. Reimbursement requests are made on a partial payment basis or when the Project is completed.
- E. All payments are made following the “Delegated Contract Process or State Aid Payment Request” as requested and approved by the appropriate district state aid engineer.

**Section 4.06 Construction Inspections.** The Public Entity shall be responsible for making its own inspections and observations regarding the completion of the Project, and shall determine to its own satisfaction that all work done or materials supplied have been properly done or supplied in accordance with all contracts that the Public Entity has entered into regarding the completion of the Project.

## **Article V MISCELLANEOUS**

**Section 5.01 Insurance.** If the Public Entity elects to maintain general comprehensive liability insurance regarding the Real Property, then the Public Entity shall have MnDOT named as an additional named insured therein.

**Section 5.02 Condemnation.** If, after the Public Entity has acquired the ownership interest set forth in Section 2.02, all or any portion of the Real Property is condemned to an extent that the Public Entity can no longer comply with Section 2.04, then the Public Entity shall, at its sole option, either: (i) use the

condemnation proceeds to acquire an interest in additional real property needed for the Public Entity to continue to comply with Section 2.04 and to provide whatever additional funds that may be needed for such purposes, or (ii) submit a request to MnDOT and the Commissioner to allow it to sell the remaining portion of its interest in the Real Property. Any condemnation proceeds which are not used to acquire an interest in additional real property shall be applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order as if the Public Entity's interest in the Real Property had been sold. If the Public Entity elects to sell its interest in the portion of the Real Property that remains after the condemnation, such sale must occur within a reasonable time period after the date the condemnation occurred and the cumulative sum of the condemnation and sale proceeds applied in accordance with Minn. Stat. Sec. 16A.695 and the Commissioner's Order.

If MnDOT receives any condemnation proceeds referred to herein, MnDOT agrees to or pay over to the Public Entity all of such condemnation proceeds so that the Public Entity can comply with the requirements of this Section.

**Section 5.03 Use, Maintenance, Repair and Alterations.** The Public Entity shall not, without the written consent of MnDOT and the Commissioner, (i) permit or allow the use of any of the Real Property for any purpose other than the purposes specified in Section 2.04, (ii) substantially alter any of the Real Property except such alterations as may be required by laws, ordinances or regulations, or such other alterations as may improve the Real Property by increasing its value or which improve its ability to be used for the purposes set forth in Section 2.04, (iii) take any action which would unduly impair or depreciate the value of the Real Property, (iv) abandon the Real Property, or (v) commit or permit any act to be done in or on the Real Property in violation of any law, ordinance or regulation.

If the Public Entity fails to maintain the Real Property in accordance with this Section, MnDOT may perform whatever acts and expend whatever funds necessary to so maintain the Real Property, and the Public Entity irrevocably authorizes MnDOT to enter upon the Real Property to perform such acts as may be necessary to so maintain the Real Property. Any actions taken or funds expended by MnDOT shall be at its sole discretion, and nothing contained herein shall require MnDOT to take any action or incur any expense and MnDOT shall not be responsible, or liable to the Public Entity or any other entity, for any such acts that are performed in good faith and not in a negligent manner. Any funds expended by MnDOT pursuant to this Section shall be due and payable on demand by MnDOT and will bear interest from the date of payment by MnDOT at a rate equal to the lesser of the maximum interest rate allowed by law or 18% per year based upon a 365-day year.

**Section 5.04 Recordkeeping and Reporting.** The Public Entity shall maintain books and records pertaining to Project costs and expenses needed to comply with the requirements contained herein, Minn. Stat. Sec. 16A.695, the Commissioner's Order, and Minn. Stat. Sec. 174.52 and all rules related thereto, and upon request shall allow MnDOT, its auditors, the Legislative Auditor for the State of Minnesota, or the State Auditor for the State of Minnesota, to inspect, audit, copy, or abstract all of such items. The Public Entity shall use generally accepted accounting principles in the maintenance of such items, and shall retain all of such books and records for a period of six years after the date that the Project is fully completed and placed into operation.

**Section 5.05 Inspections by MnDOT.** The Public Entity shall allow MnDOT to inspect the Real Property upon reasonable request by MnDOT and without interfering with the normal use of the Real Property.

**Section 5.06 Liability.** The Public Entity and MnDOT agree that each will be responsible for its own acts and the results thereof to the extent authorized by law, and neither shall be responsible for the acts of the other party and the results thereof. The liability of MnDOT and the Commissioner is governed by the

provisions of Minn. Stat. Sec. 3.736. If the Public Entity is a “municipality” as that term is used in Minn. Stat. Chapter 466, then the liability of the Public Entity is governed by the provisions of Chapter 466. The Public Entity’s liability hereunder shall not be limited to the extent of insurance carried by or provided by the Public Entity, or subject to any exclusion from coverage in any insurance policy.

**Section 5.07 Relationship of the Parties.** Nothing contained in the Agreement is to be construed as establishing a relationship of co-partners or joint venture among the Public Entity, MnDOT, or the Commissioner, nor shall the Public Entity be considered to be an agent, representative, or employee of MnDOT, the Commissioner, or the State of Minnesota in the performance of the Agreement or the Project.

No employee of the Public Entity or other person engaging in the performance of the Agreement or the Project shall be deemed have any contractual relationship with MnDOT, the Commissioner, or the State of Minnesota and shall not be considered an employee of any of those entities. Any claims that may arise on behalf of said employees or other persons out of employment or alleged employment, including claims under the Workers’ Compensation Act of the State of Minnesota, claims of discrimination against the Public Entity or its officers, agents, contractors, or employees shall in no way be the responsibility of MnDOT, the Commissioner, or the State of Minnesota. Such employees or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from MnDOT, the Commissioner, or the State of Minnesota, including tenure rights, medical and hospital care, sick and vacation leave, disability benefits, severance pay and retirement benefits.

**Section 5.08 Notices.** In addition to any notice required under applicable law to be given in another manner, any notices required hereunder must be in writing and personally served or sent by prepaid, registered, or certified mail (return receipt requested), to the address of the party specified below or to such different address as may in the future be specified by a party by written notice to the others:

To the Public Entity: At the address indicated on the first page of the Agreement.

To MnDOT at: Minnesota Department of Transportation  
Office of State Aid  
395 John Ireland Blvd., MS 500  
Saint Paul, MN 55155  
Attention: Marc Briese, State Aid Programs Engineer

To the Commissioner at: Minnesota Management & Budget  
400 Centennial Office Bldg.  
658 Cedar St.  
St. Paul, MN 55155  
Attention: Commissioner

**Section 5.09 Assignment or Modification.** Neither the Public Entity nor MnDOT may assign any of its rights or obligations under the Agreement without the prior written consent of the other party.

**Section 5.10 Waiver.** Neither the failure by the Public Entity, MnDOT, or the Commissioner, as a third party beneficiary of the Agreement, in one or more instances to insist upon the complete observance or performance of any provision hereof, nor the failure of the Public Entity, MnDOT, or the Commissioner to exercise any right or remedy conferred hereunder or afforded by law shall be construed as waiving any breach of such provision or the right to exercise such right or remedy thereafter. In addition, no delay by any of the Public Entity, MnDOT, or the Commissioner in exercising any right or remedy hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right or remedy preclude other or further exercise thereof or the exercise of any other right or remedy.

**Section 5.11 Choice of Law and Venue.** All matters relating to the validity, interpretation, performance, or enforcement of the Agreement shall be determined in accordance with the laws of the State of Minnesota. All legal actions arising from any provision of the Agreement shall be initiated and venued in the State of Minnesota District Court located in St. Paul, Minnesota.

**Section 5.12 Severability.** If any provision of the Agreement is finally judged by any court to be invalid, then the remaining provisions shall remain in full force and effect and they shall be interpreted, performed, and enforced as if the invalid provision did not appear herein.

**Section 5.13 Matching Funds.** Any matching funds as shown on Page 1 of the Grant Agreement that are required to be obtained and supplied by the Public Entity must either be in the form of (i) cash monies, (ii) legally binding commitments for money, or (iii) equivalent funds or contributions, including equity, which have been or will be used to pay for the Project. The Public Entity shall supply to MnDOT whatever documentation MnDOT may request to substantiate the availability and source of any matching funds.

**Section 5.14 Sources and Uses of Funds.** The Public Entity represents to MnDOT and the Commissioner that the Sources and Uses of Funds Schedule attached as **Exhibit A** accurately shows the total cost of the Project and all of the funds that are available for the completion of the Project. The Public Entity will supply any other information and documentation that MnDOT or the Commissioner may request to support or explain any of the information contained in the Sources and Uses of Funds Schedule. If any of the funds shown in the Sources and Uses of Funds Schedule have conditions precedent to the release of such funds, the Public Entity must provide to MnDOT a detailed description of such conditions and what is being done to satisfy such conditions.

**Section 5.15 Project Completion Schedule.** The Public Entity represents to MnDOT and the Commissioner that the Project Completion Schedule attached as **Exhibit B** correctly and accurately sets forth the projected schedule for the completion of the Project.

**Section 5.16 Third-Party Beneficiary.** The Governmental Program will benefit the State of Minnesota and the provisions and requirements contained herein are for the benefit of both the State Entity and the State of Minnesota. Therefore, the State of Minnesota, by and through its Commissioner of MMB, is and shall be a third-party beneficiary of this Agreement.

**Section 5.17 Public Entity Tasks.** Any tasks that the Agreement imposes upon the Public Entity may be performed by such other entity as the Public Entity may select or designate, provided that the failure of such other entity to perform said tasks shall be deemed to be a failure to perform by the Public Entity.

**Section 5.18 Data Practices.** The Public Entity agrees with respect to any data that it possesses regarding the G.O. Grant or the Project to comply with all of the provisions and restrictions contained in the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as such may subsequently be amended or replaced from time to time.

**Section 5.19 Non-Discrimination.** The Public Entity agrees to not engage in discriminatory employment practices regarding the Project and it shall fully comply with all of the provisions contained in Minnesota Statutes Chapters 363A and 181, as such may subsequently be amended or replaced from time to time.

**Section 5.20 Worker's Compensation.** The Public Entity agrees to comply with all of the provisions relating to worker's compensation contained in Minn. Stat. Secs. 176.181 subd. 2 and 176.182, as they may be amended or replaced from time to time with respect to the Project.

**Section 5.21 Antitrust Claims.** The Public Entity hereby assigns to MnDOT and the Commissioner of MMB all claims it may have for over charges as to goods or services provided with respect to the Project that arise under the antitrust laws of the State of Minnesota or of the United States of America.

**Section 5.22 Prevailing Wages.** The Public Entity agrees to comply with all of the applicable provisions contained in Minnesota Statutes Chapter 177, and specifically those provisions contained in Minn. Stat. §. 177.41 through 177.435 as they may be amended or replaced from time to time with respect to the Project. By agreeing to this provision, the Public Entity is not acknowledging or agreeing that the cited provisions apply to the Project.

**Section 5.23 Entire Agreement.** The Agreement and all of the exhibits attached thereto embody the entire agreement between the Public Entity and MnDOT, and there are no other agreements, either oral or written, between the Public Entity and MnDOT on the subject matter hereof.

**Section 5.24 E-Verification.** The Public Entity agrees and acknowledges that it is aware of Minn.Stat. § 16C.075 regarding e-verification of employment of all newly hired employees to confirm that such employees are legally entitled to work in the United States, and that it will, if and when applicable, fully comply with such order.

**Section 5.25 Telecommunications Certification.** If federal funds are included in Exhibit A, by signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.

**Section 5.26 Title VI/Non-discrimination Assurances.** Public Entity agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: [https://edocs-public.dot.state.mn.us/edocs\\_public/DMResultSet/download?docId=11149035](https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035). If federal funds are included in Exhibit A, Public Entity will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. MnDOT may conduct a review of the Public Entity's compliance with this provision. The Public Entity must cooperate with MnDOT throughout the review process by supplying all requested information and documentation to MnDOT, making Public Entity staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by MnDOT.

**Section 5.27 Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

**Section 5.28 Certification.** By signing this Agreement, the Grantee certifies that it is not suspended or debarred from receiving federal or state awards.







**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Monarch Butterfly Candidate Conservation Agreement with Assurances		<b>estimated time needed:</b>	5 mins
<b>Board Action:</b>		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Board decision to enroll 5%, or 25 miles, of roadside ditches in to the Monarch Candidate Conservation Agreement with Assurances.

**Background Information:**

See attached. The MCEA Environmental Committee would like to remind all MCEA members to consider acting soon to enroll in the Monarch Candidate Conservation Agreement with Assurances (CCAA). Becoming a partner can offer important benefits if/when the Monarch gets listed under the Endangered Species Act. The ESA listing decision for monarch is expected in Federal Fiscal Year 2024 (Oct. 2023-Sept. 2024). If USFWS lists the monarch as threatened or endangered that could lead to significant ramifications including limitations on when/where road authorities can mow, dig or otherwise disturb potential monarch habitat along roads, trails etc. Becoming a Monarch CCAA partner offers counties a way to minimize negative impacts by agreeing to implement certain measures on at least 5% of covered lands in exchange for conducting "business as usual" on remaining covered lands, but you must apply to become a CCAA partner before the monarch gets listed.

The cost to draft a Monarch CCA Agreement is \$18,000, not including staff time. The cost to monitor the program yearly can be up to \$8,500 per year.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## Anthony Sellner

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**From:** Mn County Engineers <MCEA@LIST.MNDOT.INFO> on behalf of Brian Pogodzinski <Brian.Pogodzinski@CO.HOUSTON.MN.US>  
**Sent:** Thursday, September 14, 2023 8:36 AM  
**To:** MCEA@LIST.MNDOT.INFO  
**Subject:** Monarch CCAA Update

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

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### SECURITY NOTICE :

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

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The Environmental Committee would like to remind all MCEA members to **consider acting soon to enroll in the Monarch Candidate Conservation Agreement with Assurances (CCAA)**. Becoming a partner can offer important benefits if/when the Monarch gets listed under the Endangered Species Act. The ESA listing decision for monarch is expected in **Federal Fiscal Year 2024 (Oct. 2023-Sept. 2024)**. If USFWS lists the monarch as threatened or endangered that could lead to significant ramifications including limitations on when/where road authorities can mow, dig or otherwise disturb potential monarch habitat along roads, trails etc. Becoming a Monarch CCAA partner offers counties a way to minimize negative impacts by agreeing to implement certain measures on at least 5 % of covered lands in exchange for conducting “business as usual” on remaining covered lands, but **you must apply to become a CCAA partner before the monarch gets listed**. See [Enrollment-Timing-Considerations-20230804.pdf \(uic.edu\)](#)

To learn about the Monarch CCAA you can:

- 1) check out the documents, recordings of presentations hosted by MCEA and example county board presentations etc. on the State Aid website: [Environmental - State Aid - MnDOT](#)
- 2) sign up for the upcoming Sept 21 roundtable hosted by University of Illinois Chicago who oversees the Monarch CCAA program on behalf of the US Fish and Wildlife Service – see below for link to register
- 3) Go to UIC’s Monarch CCAA website [Monarch CCAA - Rights-of-Way as Habitat Working Group \(uic.edu\)](#) If you haven’t already done so register and create an account to access all available information. The application forms are under the “Toolkit” [Monarch CCAA Toolkit - Rights-of-Way as Habitat Working Group \(uic.edu\)](#)

What can we learn from MN counties who’ve already signed up?

#### Polk Co:

We had WSB put together our application and implementation plan which helped out a lot. Implementing so far has gone easy as we just modified slightly what we were already doing. Will be interesting to see if year 2 will be any different. - Rich Sanders

#### Kandiyohi County (first MN County to sign on)

Ease:

- Working with the staff at the University of Illinois is great, they are wonderful assets and very helpful.
- Conducting the field evaluations is not difficult, takes some time. I feel that I’ve learned something in doing them in addition to monitoring for the program.

Difficulties:

- Doesn’t always seem clear as to what is required/needed for the annual reports, but I feel the University staff is learning too.

Overall, I think it is a great program that hopefully contributes to sustaining habitat for not only the monarch but also bees. – Angelica / Mel Odens

At our last meeting the Environmental Committee suggested I include information on the following:

1. ***In past some counties asked if they could use county park land instead of roadsides to meet the 5% adopted acres. At that time the answer was no. Has this by chance changed?*** Chris Smith, MnDOT expert on the Monarch CCAA says: This has not changed. The regulations will also apply to parks, and parklands will need to do their own compliance strategies. However, things like gravel pits, wetland sites, etc. that are  tied to a “transportation purpose” are eligible, so it doesn’t need to be roadsides only.
2. ***If the amount of wildflowers on roadsides increases, will the number of pollinators killed on roads increase too?*** Roadside Best Management Practices that Benefit Pollinators | Ecosystem and Vegetation System Management | Environmental Review Toolkit | FHWA (dot.gov) ] says “Many people are concerned that by increasing the quality of habitat on roadsides, more pollinators will be killed by vehicles. In fact, research indicates that, rather than luring pollinators to their death by vehicle, roadsides with high quality habitat actually reduce pollinator mortality because the insects stay on the roadside instead of leaving to search for flowers. Reducing roadside mowing can reduce butterfly mortality, as can enhancing the diversity and abundance of wildflowers on roadsides.” Chris Smith says: This is the prevailing wisdom based on recent research. More research is needed.

If you have related questions for the Env Comm pls send them to Jim Foldesi [foldesij@stlouiscountymn.gov](mailto:foldesij@stlouiscountymn.gov) and Carol Andrews [andrewsc@stlouiscountymn.gov](mailto:andrewsc@stlouiscountymn.gov)

**Brian K. Pogodzinski, P.E.**

**County Engineer**

Houston County Dept of Transportation | 1124 E. Washington St. | Caledonia, MN 55921  
O: 507-725-3925

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To unsubscribe from the MCEA list, contact: [saltirhelp.dot@state.mn.us](mailto:saltirhelp.dot@state.mn.us)





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Approve LRIP sponsorship resolution for Belview Hibbard Ave Project		<b>estimated time needed:</b>	5 mins
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve LRIP sponsorship resolution for the City of Belview's West Hibbard Ave LRIP project application.

**Background Information:**

See attached project map and attached resolution.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**Redwood County Board of Commissioners**

403 South Mill Street  
P.O Box 130  
Redwood Falls, MN 56283  
Phone: (507) 637-4016 Fax: (507) 637-4017  
redwoodcounty-mn.us



**Resolution of Sponsorship from Redwood County**

*October 3, 2023*

The following Resolution was offered by Commissioner \_\_\_\_\_ and moved for adoption at a Regular Meeting held on October 3, 2023 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, the City of Belview is a city with a population under 5,000; and

WHEREAS, the City of Belview would like to submit a project on West Hibbard Avenue for Local Road Improvement Program (LRIP) Funds; and

WHEREAS, the City of Belview has requested Redwood County be the sponsoring agency; and

WHEREAS, the City understands that it will be responsible for all costs not covered by LRIP including but not limited to consultant engineering, right of way acquisition, construction administration and inspection, utility construction, as well as construction costs above the LRIP award;

NOW, THEREFORE BE IT RESOLVED, that Redwood County agrees to act as sponsoring agency for a Local Road Improvement Program Project identified on West Hibbard Avenue and has reviewed and approved the project as proposed; and

FURTHERMORE, Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, in compliance of all applicable laws, rules and regulations; and

FURTHERMORE, that the Redwood County Highway Engineer is hereby authorized to act as agent on behalf of this applicant.

Seconded by Commissioner \_\_\_\_\_ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes \_ Nays \_

Dated this 3<sup>rd</sup> day of October, 2023

\_\_\_\_\_  
Board Chair, Redwood County

ATTEST:

\_\_\_\_\_  
Administrator, Redwood County

*1st District*

**RICK WAKEFIELD**

P.O. Box 473  
Walnut Grove, MN 56180  
(507) 859-2369

Rick\_W@co.redwood.mn.us

*2nd District*

**JIM SALFER**

865 Pine Street  
Wabasso, MN 56293  
(507) 342-2431

Jim\_S2@co.redwood.mn.us

*3rd District*

**DENNIS GROEBNER**

250 Center Street  
Clements, MN 56224  
(507) 692-2235

Dennis\_G@co.redwood.mn.us

*4th District*

**BOB VANHEE**

503 Fallwood Road  
Redwood Falls, MN 56283  
(507) 616-1000

Bob\_V@co.redwood.mn.us

*5th District*

**DAVE FORKRUD**

P.O. Box 235  
Belview, MN 56214  
(507) 430-1907

Dave\_F@co.redwood.mn.us





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	October 3, 2023	<b>Originating Dept.:</b>	Highway
<b>Preferred 2<sup>nd</sup> Date:</b>	NEXT AVAILABLE		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, PE
Additional Funds for HSIP Intersection Lighting Project		<b>estimated time needed:</b>	2 mins
<b>Board Action:</b>	<input type="checkbox"/> Yes, action required	<input checked="" type="checkbox"/>	No, informational only

**If Action, Board Motion Requested:**

The Redwood County Highway Department received an additional \$58,502 of Federal Highway Safety Improvement Program funding to count towards our intersection lighting project. Our federal funds are now \$183,502, local share is now \$15,386, and total project construction cost is \$198,888.

**Background Information:**

[Empty text box for background information]

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

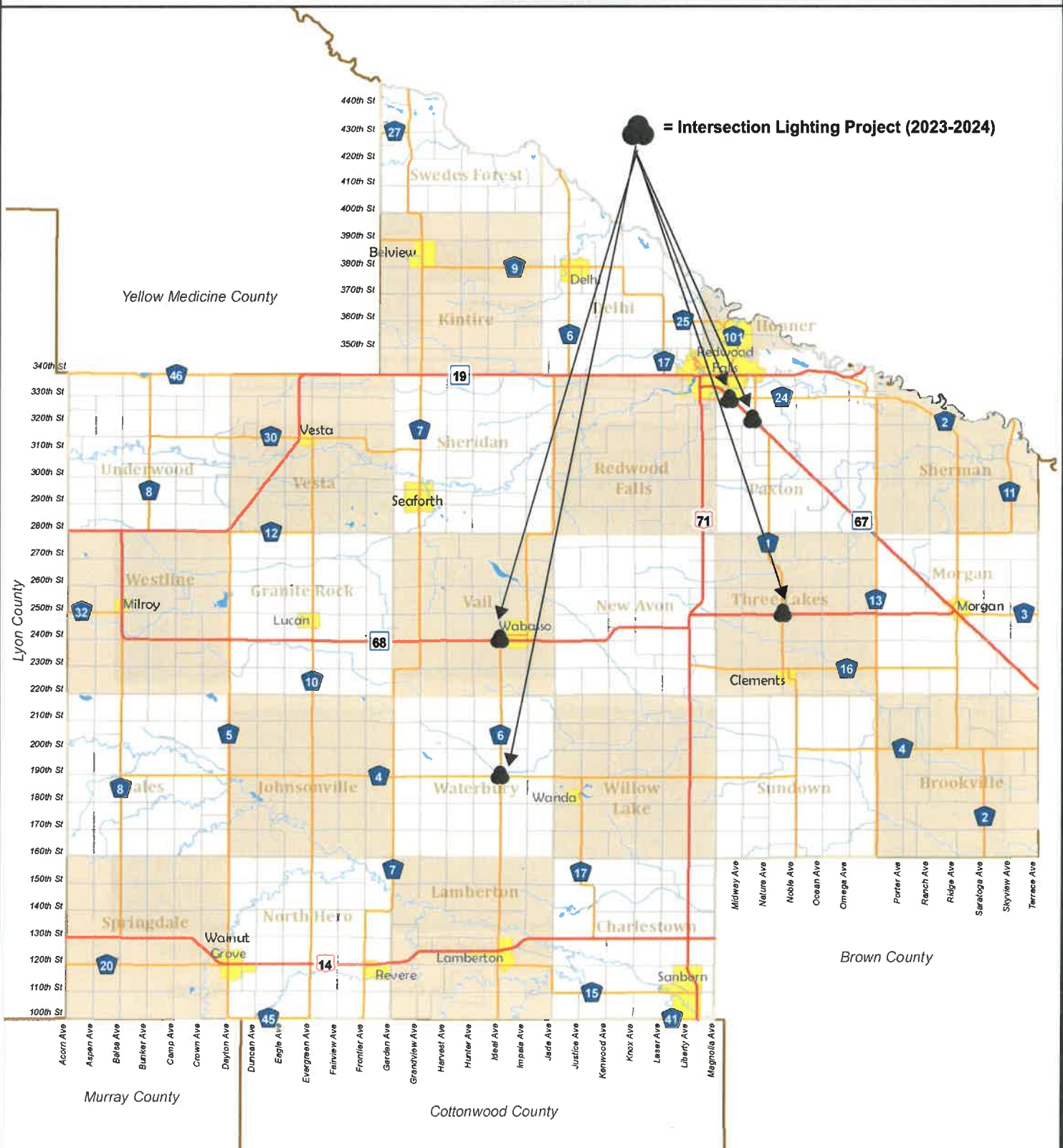
**Administrators Comments:**

[Empty text box for administrators comments]

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# Redwood County, MN



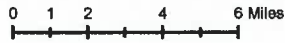
Yellow Medicine County

Lyon County

Brown County

Murray County

Cottonwood County



**Roads**

- Federal and State
- County State Aid
- All other County and Township

**Boundaries**

- Cities
- Townships
- Counties

**Water**

- Lakes
- Rivers

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



**REQUEST FOR BOARD ACTION**

Requested Board Date:	10/03/23	Originating Dept.:	Sheriff's Office
Preferred 2 <sup>nd</sup> Date:	10/17/23		
Discussion Item:		Presenter:	Jason Jacobson
Purchase squad car		estimated time needed:	5 minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Purchase 2019 Police SUV from Fleet and Surplus Services for \$17,000 plus applicable fees.

**Background Information:**

This vehicle is currently leased by the RCSO. It would be replacing a 2010 Ford Expedition with 108,300 miles. The vehicle is primarily used for transporting prisoners and during mechanical repairs to the existing fleet. Current mileage on the 2019 vehicle is 55,032.

Funding - \$15,000 from capital outlay. \$1,800 from the sale of the 2010 Expedition. (Three bids were obtained Ford-\$1,800, Southwest Sales-\$1,500, and Olson declined to purchase.) Remaining funds will come from owned squad budget at the RCSO.

Supporting Documents:  Attached     None

County Attorney Reviewed Information:  Completed     In Progress     Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes     No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



# QUOTE

Fleet & Surplus Services  
5420 Old Highway 8  
Arden Hills, MN 55112  
Phone 651-201-2524 Fax 651-639-4026

QUOTE # 09202301  
QUOTE DATE: SEPTEMBER 19, 2023

**TO:**  
Redwood County Sheriff  
Attn: Sheriff Jacobson  
303 East 3<sup>rd</sup> Street  
PO Box 47  
Redwood Falls, MN 56283

**SHIP TO:**  
Redwood County Sheriff  
Attn: Sheriff Jacobson  
303 East 3<sup>rd</sup> Street  
PO Box 47  
Redwood Falls, MN 56283

**COMMENTS OR SPECIAL INSTRUCTIONS:**

CUSTOMER #	P.O. NUMBER	PAYMENT TERMS	DUE DATE
A2RDWD			

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	10513 – 2019 Ford Police SUV VIN: 1FM5K8AR8KGB28987	\$17,000.00	\$17,000.00
1	Transit Tax	\$0.00	\$0.00
SUBTOTAL			\$17,000.00
SALES TAX			
TOTAL DUE			\$17,000.00

Make all checks payable to Fleet & Surplus Services and remit to 5420 Old Highway 8, Arden Hills, MN 55112

If you have any questions concerning this quote, please contact Kristin Baack at phone 651-201-2517.

**Thank you for your business!**

## Appraisal Voucher

<b>Customer Information</b> Name: <b>REDWOOD COUNTY SHERIFF</b> Address: City: Region: Postal Code: Home Phone:	<b>Appraisal Information</b> Completed Date: <b>9/15/2023 3:03 PM</b> Appraised Value: <b>\$1,800.00</b> Appraiser: <b>Baylee Fischer</b> Salesperson:
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<b>Vehicle Description</b> Year: <b>2010</b> Make: <b>Ford</b> Model: <b>Expedition</b> Series: <b>SSV</b>	Odometer: <b>108,272</b> VIN: <b>1FMJU1G50AEB49878</b> Color:
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<b>Accessory Equipment</b>		
Traction Control Anti-Theft System Air Conditioning, Rear Cruise Control AM/FM Stereo SYNC Head Curtain Air Bags Fog Lights Towing Pkg	Stability Control Keyless Entry Power Windows Power Steering CD/MP3 (Single Disc) Dual Air Bags Power Seat Running Boards Alloy Wheels	ABS (4-Wheel) Air Conditioning Power Door Locks Tilt Wheel Sirius Satellite F&R Side Air Bags Third Row Seat Roof Rack

<b>Owner Acknowledgement</b>		
The owner acknowledges that the information is correct and that any issues with this vehicle are noted below.		
Vehicle Salvaged Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Flood Damage Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Factory Buyback Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Previously Damaged Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Emission Systems Verified Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Odometer Replaced Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Owner Signature _____	Date _____	
Sales Manager _____		
Appraiser _____		

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### Purchase Voucher

**Weeborg Ford**  
1307 E Bridge St  
Redwood Falls, MN 56283  
www.mycwford.com

**7648**  
00-1489/1000

DATE 9/15/2023

PAY TO THE ORDER OF REDWOOD COUNTY SHERIFF

\$ 1,800.00

One thousand eight hundred and 00/100

DOLLARS

2010 Ford Expedition

FOR \_\_\_\_\_ M<sup>3</sup>

⑈B778288514⑈ ⑈1FMJU1G50REB49B78⑈ 05256425⑈

This voucher good towards a vehicle purchase - NO CASH VALUE, NON TRANSFERABLE, VOID WHERE PROHIBITED

## Jason Jacobson

---

**From:** Katelyn Torgerson  
**Sent:** Tuesday, September 26, 2023 4:10 PM  
**To:** Jason Jacobson  
**Subject:** FW: 2010 Expedition

Bid from SWSS

Thanks,

Katelyn Torgerson  
Chief Deputy #102  
Redwood County Sheriff's Office  
303 E 3<sup>rd</sup> St.  
Redwood Falls, MN 56283  
507-637-1318 Office  
507-637-4036 Dispatch

**From:** CHRISTOPHER SCHABLIN [mailto:c\_schablin@yahoo.com]  
**Sent:** Tuesday, September 26, 2023 3:53 PM  
**To:** Katelyn Torgerson <Katelyn\_T@co.redwood.mn.us>  
**Subject:** 2010 Expedition

---

### **SECURITY NOTICE :**

**This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.**

---

We would offer \$1500.00 on the Silver Ford Expedition

**Southwest Sales and Service LLC.**

**[www.swss1.com](http://www.swss1.com)**

**901 East Bridge St.**

**Redwood Falls MN 56283**

**507-627-7770 office**

**507-227-8998 Cell**

**Redwood County Board of Commissioners**

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



**REDWOOD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Sheriff.

**NOW, THEREFORE, BE IT RESOLVED** that the 2024 salary for the Redwood County Sheriff shall be as follows, effective January 1, 2024:

**BE IT FURTHER RESOLVED**, that the 2024 salary for the Redwood County Sheriff shall be set as listed below per Minnesota Statute 387.20, Subd. 2:

County Sheriff \$

**CERTIFICATION**

**STATE OF MINNESOTA**

**COUNTY OF REDWOOD**

I, Vicki Kletscher, County Administrator of said County of Redwood, do hereby certify that I have compared the foregoing copy with the original resolution adopted by the County Board on this 3rd day of October 2023, and not remaining on file and of record in my office and that the same is a correct transcript and of the whole of such original.

Witness my hand and official seal this  
3<sup>rd</sup> day of October, 2023

SEAL

Vicki Kletscher, County Administrator  
Redwood County, Minnesota

*1st District*  
**RICK WAKEFIELD**  
P.O. Box 473  
Walnut Grove, MN 56180  
(507) 859-2369  
Rick\_W@co.redwood.mn.us

*2nd District*  
**JIM SALFER**  
865 Pine Street  
Wabasso, MN 56293  
(507) 342-2431  
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*3rd District*  
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*5th District*  
**DAVE FORKRUD**  
P.O. Box 235  
Belview, MN 56214  
(507) 430-1907  
Dave\_F@co.redwood.mn.us



**Redwood County Board of Commissioners**

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redwoodcounty-mn.us



**REDWOOD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Recorder.

**NOW, THEREFORE, BE IT RESOLVED** that the 2024 salary for the Redwood County Recorder shall be effective January 1, 2024:

**BE IT FURTHER RESOLVED**, that the 2024 salary for the Redwood County Recorder shall be set as listed below per Minnesota Statute 386.015, Subd. 2:

County Recorder \$

**CERTIFICATION**

**STATE OF MINNESOTA**

**COUNTY OF REDWOOD**

I, Vicki Kletscher, County Administrator of said County of Redwood, do hereby certify that I have compared the foregoing copy with the original resolution adopted by the County Board on the 3<sup>rd</sup> day of October 2023, and not remaining on file and of record in my office and that the same is a correct transcript and of the whole of such original.

Witness my hand and official seal  
this 3<sup>rd</sup> day of October 2023

SEAL

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Redwood County, Minnesota

1st District  
**RICK WAKEFIELD**  
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**REDWOOD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the Auditor-Treasurer.

**NOW, THEREFORE, BE IT RESOLVED** that the 2024 salary for the Redwood County Auditor-Treasurer shall be effective January 1, 2024:

**BE IT FURTHER RESOLVED**, that the 2024 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer                      \$

**CERTIFICATION**

**STATE OF MINNESOTA**

**COUNTY OF REDWOOD**

I, Vicki Kletscher, County Administrator of said County of Redwood, do hereby certify that I have compared the foregoing copy with the original resolution adopted by the County Board on the 3<sup>rd</sup> day of October 2023, and not remaining on file and of record in my office and that the same is a correct transcript and of the whole of such original.

Witness my hand and official seal  
this 3<sup>rd</sup> day of October, 2023

SEAL

\_\_\_\_\_  
Vicki Kletscher, County Administrator  
Redwood County, Minnesota

*1st District*  
**RICK WAKEFIELD**  
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Rick\_W@co.redwood.mn.us

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redwoodcounty-mn.us



**REDWOOD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Attorney.

**NOW, THEREFORE, BE IT RESOLVED** that the 2024 salary for the Redwood County Attorney shall be effective January 1, 2024:

**BE IT FURTHER RESOLVED**, that the 2024 salary for the Redwood County Attorney shall be set as listed below per Minnesota Statute 388.18, Subd. 1:

County Attorney   \$

**CERTIFICATION**

**STATE OF MINNESOTA**

**COUNTY OF REDWOOD**

I, Vicki Kletscher, County Administrator of said County of Redwood, do hereby certify that I have compared the foregoing copy with the original resolution adopted by the County Board on the 3<sup>rd</sup> day of October 2023, and not remaining on file and of record in my office and that the same is a correct transcript and of the whole of such original.

Witness my hand and official seal  
this 3<sup>rd</sup> day of October, 2023

SEAL

\_\_\_\_\_  
Vicki Kletscher, County Administrator  
Redwood County, Minnesota

*1st District*  
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**REDWOOD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Commissioners.

**NOW, THEREFORE, BE IT RESOLVED** that the 2024 salary for the Redwood County Commissioners shall be effective January 1, 2024.

**THEREFORE, BE IT RESOLVED**, that the 2024 salary of the Redwood County Commissioners be set for 2024 as listed below per Minnesota Statute 375.055:

County Commissioners                        \$

**BE IT FURTHER RESOLVED**, that a maximum per diem (per day) rate of \$75.00 shall be granted to Redwood County Commissioners for service on any board, committee or commission that has been approved by the full board; for special meetings of the County Board; for attendance at conferences and education/training sessions; and for performance of services as an individual Commissioner relating to the execution of the duties of the Office of County Commissioner. At the discretion of each Commissioner, a lesser per diem amount may be charged.

**CERTIFICATION**

**STATE OF MINNESOTA**

**COUNTY OF REDWOOD**

*1st District*

**RICK WAKEFIELD**

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Witness my hand and official seal  
this 3<sup>rd</sup> day of October 2023

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**REQUEST FOR BOARD ACTION**

**Requested Board Date:**  
**Preferred 2nd Date:**

October 3rd, 2023

**Originating Department:** Administrator's Office

**Discussion Item:** Approve Wellness Challenge Prize

**Presenter:** PETER B  
**Est. Time Needed:** 5 MINUTES

<b>Board Action:</b>	<input checked="" type="checkbox"/> <b>Yes, Action Required</b>	<input type="checkbox"/> <b>No, Informational Only</b>
----------------------	---	--

**Board Action Requested:** Approve Wellness Challenge prize of 16 hours of paid time off for 3 employees who win the weightloss challenge hosted by the Wellness Committee.

**Background:** The goal of the Wellness Committee is to keep our employees active and healthy as well as keep our insurance costs down for both employees and the County. With this goal in mind, the Wellness Committee is sponsoring a weight loss challenge that will encourage staff to become more fit and healthy and ultimately to lose weight. The challenge will offer 8 hours paid off to the person who showed the highest percentage of weight loss in the 6 week challenge and 4 hours to the runner-up. In addition to encouraging people to lose weight, we are also encouraging staff to maintain the weight they've already lost and offering a maintain entrance to the challenge. Those participants who enter to maintain their current weight will enter a pool drawing where one person will be randomly selected to receive 4 hours off. In order to be in either part of the chalenge, beginning and ending weights must be accounted for or their entry will be invalid.

Supporting Documents:	Attached	<input checked="" type="checkbox"/> None
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**Administrator's Comments:**

**County Attorney Reviewed Information:**  Completed  In Progress  N/A

**Reviewed by Administrator:**  
 Yes   
 No

**Administrator's Comments:**

**\*\*\*\*\* The deadline for submitting items is 4:30PM on the Wednesday prior to a Tuesday Board day.\*\*\*\*\***