

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved
cost-efficient services to all!*

TUESDAY NOVEMBER 7, 2023
COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve November 7th meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - October 17th minutes
 - Bills

8:30 a.m.

- **CLOSED SESSION**
Pursuant to MN Statute 13D.05 Subd.1
Attorney-Client Privilege

8:50 a.m.

- **ECONOMIC DEVELOPMENT**
Briana Mumme
 - 1) Rescind First Children's Finance Memorandum of Agreement
 - 2) Project Updates
 - 3) Countywide Comprehensive Housing Study Proposal

9:05 a.m.

- **VETERANS SERVICES**
Roger Zollner
 - 1) Operation Green Light Resolution

9:10 a.m.

- **MAINTENANCE**
Loren Gewerth
 - 1) Repairs to awning at Government Center

9:15 a.m.

- **ENVIRONMENTAL**
Nick Brozek
 - 1) Conditional Use Permit #11-23- Rosewood
 - 2) Assignment of Obligations
 - 3) Plum Creek County Park side by side purchase
 - 4) BSWR Block Grant-pending County Attorney approval
 - 5) FEMA Update

9:30 a.m.

BREAK

9:40 a.m.

➤ **ROAD & BRIDGE**

Jeff Bombersbach

- 1) October Bills and meal Reimbursement
- 2) CSAH 7 LRIP Resolution
- 3) LRIP Sponsorship Resolution for Front Street Project
- 4) Final Payment to M&R Paving & Excavating for CR 63 Reconstruction Project
- 5) Final Payment Request for Contract 22-11; SAP 064-599-121 & SAP 064-599-123
- 6) Final Payment Request for Contract 12-1; SAP 064-599-123
- 7) Budget Summary

10:00 a.m.

➤ **ADMINISTRATION**

- 1) Red Rock Rural Water Board Appointment
- 2) Local Homeless Prevention Aid Service Agreement Discussion

Personnel Action Items:

- 1) *Promotion*

Commissioner Items:

Commissioners' Reports

ADJOURN:

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

REDWOOD COUNTY, MINNESOTA

October 17, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, County Attorney Jenna Peterson, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Environmental Director Nick Brozek, Auditor/Treasurer Jean Price, Human Resource Coordinator Peter Brown, County Assessor Jesse Jacobson, Sheriff Jason Jacobson.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the October 17 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Wakefield, second by Van Hee, excluding the bills from Lori Wakefield in the amount of \$260.00, the Board voted unanimously to approve the consent agenda.
- On motion by Forkrud, second by Groebner, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$260.00.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the following:
 - October 3rd Board Minutes.
 - Payment of bills.

General Fund	\$ 220,654.99
Ditch Fund	\$ 13,016.60
Solid Waste Fund	\$ 220.84
Insurance	\$ 31.40

- **Bills exceeding \$2,000:**

Warrants Approved On 10/17/2023 For Payment 10/20/2023.

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCAR	10,674.92
BEHREND/MARK	2,487.41
COUNTIES PROVIDING TECHNOLOGY	4,604.00
COUNTRY ENTERPRISES INC	3,985.00

FLEET & SURPLUS SERVICES	17,000.00
INDEED Inc	2,500.00
KERKHOFF BROS INC	3,155.50
MINNESOTA STATE AUDITOR	60,852.09
MORRIS ELECTRONICS INC	5,831.45
OLSON CHEVROLET	49,069.83
REDWOOD COUNTY HIGHWAY DEPT	7,872.79
REGENTS OF THE UNIVERSITY OF MINN	24,579.05
THE MARKET AT REDWOOD LLC	11,432.11
85 Payments less than 2 0 0 0	28,953.84
Final Total:	232,997.99

AUDITOR/TREASURER

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Cash Balance Report, Investment Summary, Budget Reports, General Fund; Road and Bridge; Building; Human Services; Ditch; Health; Debt Service; Insurance; Solid Waste; Soil and Water and Conservation District Fund, and September 2023 Disbursements in the amount of \$544,141.99.

Warrants Approved for Payment 9/07/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	8,898.34
BLUE CROSS BLUE SHIELD OF MINNESO	2,152.00
BLUE CROSS BLUE SHIELD OF MINNESO	12,968.26
BLUE CROSS BLUE SHIELD OF MINNESO	25,274.60
BLUE CROSS BLUE SHIELD OF MINNESO	27,441.05
MINNESOTA DEPARTMENT of REVENUE	52,026.97
PAYCOM CORPORATE HEADQUARTERS	2,118.73
REDWOOD ELECTRIC COOPERATIVE	3,037.54
REDWOOD FALLS PUBLIC UTILITIES	9,124.57
WEX LEAP	7,485.69
45 Payments less than 2 0 0 0	18,337.60
Final Total:	168,865.35

Warrants Approved On 9/05/2023 For Payment 9/05/2023.

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	5,030.00
SOUTHWEST HEALTH & HUMAN SERVICE	4,450.57
STATE OF MINNESOTA	2,167.03
8 Payments less than 2 0 0 0	2,222.99
Final Total:	13,870.59

Warrants Approved for Payment 9/06/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLACKSTRAP INC	9,812.99
S & P GLOBAL RATINGS	21,000.00
7 Payments less than 2000	698.19
Final Total:	31,511.18

Warrants Approved On 9/05/2023 For Payment 9/08/2023.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	19,555.00
DUININCK INC	158,142.40
KECK TREE SERVICE	5,200.00

L & S CONSTRUCTION CORP	42,363.41
MN DEPT OF TRANSPORTATION	15,286.52
SNOW WHEEL SYSTEM INC	8,560.00
TABER/LISA BITKER-TABER & KENT	2,954.44
TRUCK CENTER COMPANIES	2,255.01
WIDSETH SMITH NOLTING & ASSOCIATE	65,994.71
ZIEGLER INC	4,006.31
39 Payments less than 2 0 0 0	22,058.08
Final Total:	346,375.88

Warrants Approved On 9/11/2023 For Payment 9/11/2023.

<u>Vendor Name</u>	<u>Amount</u>
5 Payments less than 2 0 0 0	779.75
Final Total:	779.75

Warrants Approved for Payment 9/13/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLACKSTRAP INC	28,046.60
FARMWARD COOPERATIVE	35,575.34
TBEI INC	2,954.44
6 Payments less than 2000	1,089.94
Final Total:	67,666.32

Warrants Approved On 9/19/2023 For Payment 9/19/2023.

<u>Vendor Name</u>	<u>Amount</u>
9 Payments less than 2 0 0 0	3,419.29
Final Total:	3,419.29

Warrants Approved On 9/25/2023 For Payment 9/25/2023.

<u>Vendor Name</u>	<u>Amount</u>
HOOK VIRNIG/PATTI J	29,103.50
METLIFE	4,167.08
5 Payments less than 2000	2,619.09
Final Total:	35,889.67

Warrants Approved for Payment 9/27/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLACKSTRAP INC	24,145.19
EVERSTRONG CONSTRUCTION INC	108,311.46
FARMWARD COOPERATIVE	10,841.10
TENNANT COMPANY	68,132.00
ZIMMERMANN MAINTENANCE	8,670.00
10 Payments less than 2 0 0 0	2,040.09
Final Total:	222,139.84

- Price gave the Board an update on the temporary transfers made from the General Fund to the Ditch Fund from October 2022 through September 2023 in the amount of \$1,928,233.89.

ASSESSOR

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the 2 year assessing agreements with the following Townships: Charlestown, Delhi, Granite Rock, Kintire, Morgan, North Hero, Sheridan, Sherman, Sundown, Swedes Forest, Three Lakes, Underwood, Vail, Vesta, Waterbury, and Westline, Willow Lake, Gales and the

following Cities: Clements, Delhi, Lamberton, Lucan, Milroy, Morgan, Revere, Sanborn, Seaforth, Walnut Grove, and Wanda.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the destruction of old records from the Assessor’s office per the Record’s Retention Schedule including 2012-2013 Homestead Applications, 2007-2013 Spring Mini Abstracts, 2008-2013 Fall Mini-Abstracts, 2006-2013 mobile home abstract and valuation listings, and 2010 Exempt/PILT.

SHERIFF

- The Board reviewed the September 2023 Jail Population.
- The Board reviewed the Sentence to Serve Program Quarterly Report for July, August, September 2023.

ENVIRONMENTAL

- On motion by Groebner, second by Van Hee, the Board voted unanimously to Set Public Hearing for 2024 Ditch Levy for November 21, 2023, at 9:00 a.m.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Plum Creek County Park master service agreement with Arvig to provide fiber internet service and Wi-Fi in the amount of \$83.00 per month.
- The Board tabled the purchase of a new side by side for Plum Creek County Park to the November 7, 2023, meeting.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to purchase a hedge trimmer for the skid loader at Plum Creek Park from The Attachment Company in the amount of \$9,100.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Skid Steer Solutions	\$12,890.00

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Plum Creek Park Use Agreement with the Westbrook Walnut Grove student council, pending County Attorney Approval.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the 2024 AIS Prevention Plan to receive AIS preventions aid in the amount of \$19,548.00.
- On motion by Van Hee, second by Forkrud, in a roll call vote with Van Hee, Salfer, Wakefield, Forkrud, and Groebner all voting aye the Board adopted the following Resolution:

A RESOLUTION ACCEPTING THE DONATION OF AN ELECTRONIC SCOREBOARD FROM HIGHWATER ETHANOL, WALNUT GROVE LOGGERS, LAMBERTON YOUTH BASEBALL ASSOCIATION, REDWOOD ELECTRIC COOP, WALNUT GROVE AREA FOUNDATION

WHEREAS, Highwater Ethanol, Walnut Grove Loggers, Lamberton Youth Baseball Association, Redwood Electric Coop, and Walnut Grove Area Foundation wish to donate an electronic scoreboard, and installation of same including concrete and electrical work, to Redwood County - Plum Creek Park; and

WHEREAS, the scoreboard will be erected at the east ball field in the lower park and will enhance the public's experience when attending and participating in ball games; and

WHEREAS, the Board of Commissioners appreciates the generosity of Highwater Ethanol, Walnut Grove Loggers, Lamberton Youth Baseball Association, Redwood Electric Coop, and Walnut Grove Area Foundation in supporting ball field improvements at Plum Creek Park.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of the electronic scoreboard and related installation work and materials from Highwater Ethanol, Walnut Grove Loggers, Lamberton Youth Baseball Association, Redwood Electric Coop, and Walnut Grove Area Foundation to Redwood County-Plum Creek Park, on behalf of the County.

ADMINISTRATION

- The Board discussed the upcoming District 8 AMC meeting in Cottonwood County and the County's 2024 Legislative priorities.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the draft response letter to the City of Lamberton addressing Statewide Affordable House Aid.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the 2023 Fall Newsletter Draft.

Personnel

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the renewal of 2024 Blue Cross Blue Shield of MN Sr. Gold Medicare Supplemental Insurance Plans for Redwood County Retirees.

Van Hee left the meeting at 9:54 a.m.

COMMISSIONERS

- The Board appointed Nick Brozek as AMC voting delegate from Redwood County.
- The commissioners reported on meetings they attended.

Salfer: EDA Workforce Workshop, Lamberton State Bonding Committee, Personnel Committee, EDA zoom check in.

VanHee: Absent.

Groebner: EDA Workforce Workshop, Soil & Water, Landfill Annual Meeting, Redwood Renville Regional Solid Waste Authority.

Forkrud: Personnel Sub Committee.

Wakefield: EDA Workforce Workshop, Redwood Cottonwood Rivers Control Area II, Southwest Health and Human Services, Opioid Sub Committee Settlement.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:03.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

DRAFT

RACHELW
11/2/23 4:20PM

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT			COMMISSIONERS			
48	55395 MARCO INC - TEXAS		140.13	11/02 KONICA LEASE	35076651	OFFICE SUPPLIES & EQUIPMENT MAI N	
	55395 MARCO INC - TEXAS		140.13		1 Transactions		
89	55640 MARCO TECHNOLOGIES LLC - MN		125.56	KONICA USAGE	11749759	OFFICE SUPPLIES & EQUIPMENT MAI N	
	55640 MARCO TECHNOLOGIES LLC - MN		125.56	10/25/2022 09/24/2023	1 Transactions		
2	DEPT Total:		265.69	COMMISSIONERS	2 Vendors	2 Transactions	
23	DEPT			LAW LIBRARY			
83	93610 THOMSON REUTERS - WEST OR WEST		696.40	2023 SEP - WEST INFO CHARGES	849050125	MISCELLANEOUS	N
	93610 THOMSON REUTERS - WEST OR WEST		696.40	09/01/2023 09/30/2023	1 Transactions		
23	DEPT Total:		696.40	LAW LIBRARY	1 Vendors	1 Transactions	
31	DEPT			COUNTY ADMINISTRATION			
21	13055 COLUMN SOFTWARE PBC		115.01	10/03 BOARD MINUTES	1F46724E-0014	PRINTING & PUBLISHING	N
	13055 COLUMN SOFTWARE PBC		115.01	10/20/2023 10/20/2023	1 Transactions		
62	64521 OLSON CHEVROLET		78.34	2012 IMPALA - OIL CHANGE	73284	COUNTY VEHICLE EXPENSE	N
	64521 OLSON CHEVROLET		78.34	10/10/2023 10/10/2023	1 Transactions		
68	74883 QUARNSTROM & DOERING PA		775.00	2023 SEP - DTL	85153	COURT APPOINTED ATTORNEYS	Y
	74883 QUARNSTROM & DOERING PA		775.00	09/05/2023 09/29/2023	1 Transactions		
71	79197 RUNCHEY LOUWAGIE & WELLMAN PLLP		290.00	2023 SEP - TN	19267	COURT APPOINTED ATTORNEYS	Y

*** Redwood County ***



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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
72	01-031-000-0000-6266		290.00	09/13/2023 09/26/2023 2023 SEP - BR	19316	COURT APPOINTED ATTORNEYS	Y
	79197 RUNCHEY LOUWAGIE & WELLMAN PLLP		580.00	09/22/2023 09/29/2023 2 Transactions			
31	DEPT Total:		1,548.35	COUNTY ADMINISTRATION	4 Vendors	5 Transactions	
41	DEPT 13055 COLUMN SOFTWARE PBC			AUDITOR-TREASURER			
20	01-041-000-0000-6401		206.36	PROPERTY TAX NOTICE 09/19/2023 09/19/2023	77A1E109-0008	OFFICE SUPPLIES & EQUIPMENT MAI N	
	13055 COLUMN SOFTWARE PBC		206.36	1 Transactions			
41	DEPT Total:		206.36	AUDITOR-TREASURER	1 Vendors	1 Transactions	
42	DEPT 10059 CAPITAL ONE BANK (USA), N.A.			ASSESSOR			
8	01-042-000-0000-6401		116.26	PENS, POST IT, BATTS 10/24/2023 10/24/2023	635813	OFFICE SUPPLIES & EQUIPMENT MAI N	
	10059 CAPITAL ONE BANK (USA), N.A.		116.26	1 Transactions			
43	37640 INNOVATIVE SOLUTIONS LLC 01-042-000-0000-6401		60.00	CHAIR ARMPADS 10/26/2023 10/26/2023	CIN118876	OFFICE SUPPLIES & EQUIPMENT MAI Y	
	37640 INNOVATIVE SOLUTIONS LLC		60.00	1 Transactions			
42	DEPT Total:		176.26	ASSESSOR	2 Vendors	2 Transactions	
61	DEPT 3402 ASSN OF MN COUNTIES			ADMINISTRATOR			
3	01-061-000-0000-6242		350.00	REG @ MACA-MCHRMA - PB, VK 10/04/2023 10/06/2023	66035.66037	DUES & REGISTRATION FEES	N
	3402 ASSN OF MN COUNTIES		350.00	1 Transactions			
47	55395 MARCO INC - TEXAS 01-061-000-0000-6401		210.19	11/02 KONICA LEASE	35076651	OFFICE SUPPLIES & EQUIPMENT MAI N	
	55395 MARCO INC - TEXAS		210.19	1 Transactions			

*** Redwood County ***



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1 GENERAL

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
49	55640	MARCO TECHNOLOGIES LLC - MN			188.35	KONICA USAGE	10/25/2022 09/24/2023	11749759		OFFICE SUPPLIES & EQUIPMENT MAI	N
		01-061-000-0000-6401					1 Transactions				
	55640	MARCO TECHNOLOGIES LLC - MN			188.35						
63	64868	ONE OFFICE SOLUTION			42.55	COUNTY ADMIN STAMP	10/12/2023 10/12/2023	530587-00		OFFICE SUPPLIES & EQUIPMENT MAI	N
		01-061-000-0000-6401					1 Transactions				
	64868	ONE OFFICE SOLUTION			42.55						
61	DEPT Total:				791.09	ADMINISTRATOR		4 Vendors		4 Transactions	
63	DEPT					ELECTIONS					
90	57952	MINNESOTA DEPARTMENT OF HUMAN SEI			80.48	2023 SEP - PRINT/MAIL SERVICE	09/01/2023 09/30/2023	A300IC64248I		MISCELLANEOUS	N
		01-063-000-0000-6899					1 Transactions				
	57952	MINNESOTA DEPARTMENT OF HUMAN SEI			80.48						
63	DEPT Total:				80.48	ELECTIONS		1 Vendors		1 Transactions	
64	DEPT					COMPUTER					
34	21200	EGOLDFAX by GOLDFAX			17.70	FAX OVERAGE	09/15/2023 10/14/2023	EGOLD-12049123		PROGRAMMING EXPENSES	N
		01-064-000-0000-6264					1 Transactions				
	21200	EGOLDFAX by GOLDFAX			17.70						
53	55725	MATRIX COMMUNICATIONS INC		E	1,148.40	VMM RENEWAL	11/01/2023 10/31/2024	PQ010306		PROGRAMMING EXPENSES	N
		01-064-000-0000-6264					1 Transactions				
	55725	MATRIX COMMUNICATIONS INC			1,148.40						
64	DEPT Total:				1,166.10	COMPUTER		2 Vendors		2 Transactions	
91	DEPT					ATTORNEY					
23	13325	COUNTY OF BROWN - SHERIFF			65.00	SUBPOENA SERVICE	10/12/2023 10/12/2023	2023-515 #2		SUBPOENA SERVICE	N
		01-091-000-0000-6271									
24		01-091-000-0000-6271			130.00	SUBPOENA SERVICE		2023-525.2023-515 #		SUBPOENA SERVICE	N

*** **Redwood County** ***



1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	13325 COUNTY OF BROWN - SHERIFF		195.00	10/09/2023 10/12/2023 2 Transactions			
25	13555 COUNTY OF KANDIYOHI - SHERIFF 01-091-000-0000-6271		75.24	SUBPOENA SERVICE 10/10/2023 10/10/2023 1 Transactions	9628	SUBPOENA SERVICE	N
	13555 COUNTY OF KANDIYOHI - SHERIFF		75.24				
28	13800 COUNTY OF RENVILLE 01-091-000-0000-6271		150.00	SUBPOENA SERVICE 10/23/2023 10/23/2023 1 Transactions	3969	SUBPOENA SERVICE	N
	13800 COUNTY OF RENVILLE		150.00				
46	55395 MARCO INC - TEXAS 01-091-000-0000-6401		100.13	11/10 LEXMARK LEASE 1 Transactions	35089842	OFFICE SUPPLIES & EQUIPMENT MAI	N
	55395 MARCO INC - TEXAS		100.13				
74	82467 SMITH & JOHNSON 01-091-821-2718-6266		4,000.00	2023 OCT - REV REPLACE 6.1 10/01/2023 10/31/2023 1 Transactions	STMT	ARPA: COURT APPOINTED ATTORNE	Y
	82467 SMITH & JOHNSON		4,000.00				
91	DEPT Total:		4,520.37	ATTORNEY	5 Vendors	6 Transactions	
118	DEPT			COURTHOUSE MAINTENANCE			
16	13000 CLEMENTS LUMBER INC-RF 01-118-000-0000-6301		69.98	HYDR CEMENT 10/18/2023 10/18/2023 1 Transactions	04167148	EQUIPMENT & BUILDING MAINTENAN	N
	13000 CLEMENTS LUMBER INC-RF		69.98				
17	13037 COLE PAPERS INC 01-118-000-0000-6410		56.98	WAND VJET TIPS 09/29/2023 09/29/2023	10349311	FLOOR & CLEANING SUPPLIES	N
18	01-118-000-0000-6410		1,497.10	SOAP, PT, TP, DUSTER, GLOVES 10/02/2023 10/27/2023 2 Transactions	65676000	FLOOR & CLEANING SUPPLIES	N
	13037 COLE PAPERS INC		1,554.08				
31	20730 ECOWATER SYSTEMS OF REDWOOD FALL 01-118-000-0000-6259		67.90	SOFTENER SALT - GSB	113485	UTILITIES - HS & PHS	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
32	01-118-000-0000-6251		131.80	SOFTENER SALT - JC 10/13/2023 10/13/2023	113486	UTILITIES - COURTHOUSE/JC	N
33	01-118-000-0000-6254		464.72	RO FILTERS - GC 10/13/2023 10/13/2023	113840	UTILITIES - GOVERNMENT CENTER	N
	20730 ECOWATER SYSTEMS OF REDWOOD FALL		664.42		3 Transactions		
36	01-118-000-0000-6301		642.00	BOILER GAS VALVE - GC 10/13/2023 10/13/2023	139673	EQUIPMENT & BUILDING MAINTENAN	N
37	01-118-000-0000-6301		7,354.25	2023 4TH QTR MAINT AGREEMENT 10/01/2023 12/31/2023	S10730	EQUIPMENT & BUILDING MAINTENAN	N
	27425 G & R CONTROLS INC		7,996.25		2 Transactions		
52	01-118-000-0000-6301		48.00	NITROGEN - LINE PAINTER 10/10/2023 10/10/2023	0028563533	EQUIPMENT & BUILDING MAINTENAN	N
	55697 MATHESON TRI-GAS INC		48.00		1 Transactions		
56	01-118-000-0000-6401		235.48	GAS REGULATOR- PH 08/03/2023 08/03/2023	10090	OFFICE SUPPLIES & EQUIPMENT MAI	N
	58015 MJ MECHANICAL LLC		235.48		1 Transactions		
57	01-118-000-0000-6301		10.00	BOILER FEE - JC 10/05/2023 10/05/2023	ABR0313422X	EQUIPMENT & BUILDING MAINTENAN	N
	57390 MN DEPT OF LABOR & INDUSTRY		10.00		1 Transactions		
70	01-118-000-0000-6301		110.32	DRYLOCK, EYEBOLTS 10/16/2023 10/18/2023	031314.031425	EQUIPMENT & BUILDING MAINTENAN	N
	76150 REDWOOD BUILDING CENTER INC		110.32		1 Transactions		
77	01-118-000-0000-6564		882.75	WATER PUMP, A/C - 2005 SIERRA 10/24/2023 10/24/2023	19370	COUNTY VEHICLE EXPENSE	N
	83302 SOUTHWEST SALES & SERVICE		882.75		1 Transactions		

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
80	83965 SUMMIT FIRE PROTECTION 01-118-000-0000-6251		132.00	FIRE EXTINGUISHER INSP - JC 10/13/2023 10/13/2023	150035611	UTILITIES - COURTHOUSE/JC	N
	83965 SUMMIT FIRE PROTECTION		132.00	1 Transactions			
88	99290 ZIEGLER INC 01-118-000-0000-6301		116.95	NITROGEN, OIL, FILTERS 10/20/2023 10/20/2023	001215672	EQUIPMENT & BUILDING MAINTENAN	N
	99290 ZIEGLER INC		116.95	1 Transactions			
118	DEPT Total:		11,820.23	COURTHOUSE MAINTENANCE	11 Vendors	15 Transactions	
129	DEPT 10058 CANON FINANCIAL SERVICES INC			VETERAN SERVICE OFFICER			
7	01-129-000-0000-6401		72.03	2023 OCT - COPIER LEASE 10/01/2023 10/31/2023	31411112	OFFICE SUPPLIES & EQUIPMENT MAI	N
	10058 CANON FINANCIAL SERVICES INC		72.03	1 Transactions			
129	DEPT Total:		72.03	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT 545 ADVANCED CORRECTIONAL HEALTHCARI			SHERIFF			
1	01-201-000-0000-6355		787.50	TELEHEALTH 10/16/2023 10/19/2023	134769.134881	BOARDING PRISONER MEDICAL EXPI	N
	545 ADVANCED CORRECTIONAL HEALTHCARI		787.50	1 Transactions			
4	2762 AT&T CORP 01-201-000-0000-6404		70.00	DATA REQUEST 10/09/2023 10/09/2023	482015	INVESTIGATION EXPENSES	N
	2762 AT&T CORP		70.00	1 Transactions			
5	9008 BUREAU OF CRIMINAL APPREHENSION 01-201-000-2772-6815		335.00	PERMIT TO CARRY - N23R21 10/01/2023 10/01/2023	64-78	PAYMENTS OF STATE SHARE	N
6	01-201-000-0000-6203	E	1,080.00	CDJN ACCESS FEE 09/30/2023 06/30/2024	761602	TELE-TERM	N
	9008 BUREAU OF CRIMINAL APPREHENSION		1,415.00	2 Transactions			

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10413	CENTRACARE HEALTH SYSTEM						
10	01-201-000-0000-6365		472.60	PRE EMPLOYMENT PHYS - BE 09/07/2023 09/07/2023	2500003605	PRE-EMPLOYMENT/MEDICAL EXPEN	6
11	01-201-000-0000-6355		99.36	INMATE MEDICAL - KJT 10/01/2023 10/01/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
12	01-201-000-0000-6355		140.14	INMATE MEDICAL - RAB 09/07/2023 09/07/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
13	01-201-000-0000-6355		999.59	INMATE MEDICAL - BWR 10/14/2023 10/14/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
14	01-201-000-0000-6355		315.75	INMATE MEDICAL - DDG 10/01/2023 10/01/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
15	01-201-000-0000-6355		595.91	INMATE MEDICAL - ZS 10/06/2023 10/06/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
10413	CENTRACARE HEALTH SYSTEM		2,623.35	6 Transactions			
13720	COUNTY OF NOBLES						
26	01-201-000-0000-6354		3,435.00	2023 SEP - INMATE BOARDING 09/01/2023 09/30/2023	13710	BOARDING PRISONERS	N
13720	COUNTY OF NOBLES		3,435.00	1 Transactions			
13800	COUNTY OF RENVILLE						
29	01-201-000-0000-6354		34,069.11	2023 SEP - INMATE BOARDING 09/01/2023 09/30/2023	10694	BOARDING PRISONERS	N
30	01-201-000-0000-6355		689.92	2023 SEP - INMATE MEDICAL 09/01/2023 09/30/2023	10694	BOARDING PRISONER MEDICAL EXPI	N
13800	COUNTY OF RENVILLE		34,759.03	2 Transactions			
25810	FLEET SERVICES DIVISION-DEPT OF ADMI						
35	01-201-000-0000-6343		7,529.58	2023 SEP - PATROL CAR LEASE 09/01/2023 09/30/2023	2024030032	PATROL CAR LEASE	N
25810	FLEET SERVICES DIVISION-DEPT OF ADMI		7,529.58	1 Transactions			
27495	GALLS LLC						
38	01-201-000-0000-6302		882.98	NEW HIRE UNIFORM - BE 09/29/2023 09/29/2023	025826993	POLICE EQUIPMENT MAINTENANCE	Y
39	01-201-000-0000-6302		1,067.94	NEW HIRE UNIFORM - BE 10/04/2023 10/06/2023	1001728234	POLICE EQUIPMENT MAINTENANCE	Y
27495	GALLS LLC		1,950.92	2 Transactions			

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
54	55541 MHSRC RANGE 01-201-000-0000-6242		1,270.00	REG @ HIGHWAY SAFETY - MZ&AC 10/24/2023 10/24/2023	337900-10436	DUES & REGISTRATION FEES	N
	55541 MHSRC RANGE		1,270.00	1 Transactions			
55	57700 MINNESOTA SHERIFFS ASSOCIATION 01-201-000-0000-6407		150.00	JAIL ACADEMY - ML 02/10/2023 02/10/2023	207840	JAIL EXPENSES	N
	57700 MINNESOTA SHERIFFS ASSOCIATION		150.00	1 Transactions			
59	24590 NELSONS SALVAGE & TOWING INC 01-201-000-0000-6404		150.00	TOW VEHICLE - ICR#23107462 10/12/2023 10/12/2023	027606	INVESTIGATION EXPENSES	N
58	01-201-000-0000-6404		90.00	TOW VEHICLE - ICR#23107921 10/23/2023 10/23/2023	027610	INVESTIGATION EXPENSES	N
	24590 NELSONS SALVAGE & TOWING INC		240.00	2 Transactions			
60	63656 NORTHLAND BUSINESS SYSTEMS INC 01-201-000-0000-6401		303.45	DICTIONARY SOFTWARE 10/12/2023 10/12/2023	107130	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
	63656 NORTHLAND BUSINESS SYSTEMS INC		303.45	1 Transactions			
65	71900 PLUNKETT'S PEST CONTROL INC 01-201-000-0000-6342		72.22	PEST CONTROL - IMPOUND 10/11/2023 10/11/2023	8271973	IMPOUND BUILDING EXPENSES	N
66	01-201-000-0000-6301		58.98	PEST CONTROL - LEC 10/11/2023 10/11/2023	8272395	EQUIPMENT & BUILDING MAINTENANCE	N
	71900 PLUNKETT'S PEST CONTROL INC		131.20	2 Transactions			
69	74900 QUILL LLC 01-201-000-0000-6401		273.96	TONER, POST ITS 09/28/2023 09/28/2023	34863818	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
	74900 QUILL LLC		273.96	1 Transactions			
76	83302 SOUTHWEST SALES & SERVICE 01-201-000-0000-6565		80.39	OIL CHANGE - SQD#10513 10/25/2023 10/25/2023	19397	PATROL CAR EXPENSES-OWNED	N
105	01-201-000-0000-6565		672.00	EQUIPMENT REMOVAL - 2010 EXP 10/26/2023 10/26/2023	19403	PATROL CAR EXPENSES-OWNED	N

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
75	01-201-000-0000-6565		325.05	THERMOSTAT - 2019 TAHOE 10/30/2023 10/30/2023	19441	PATROL CAR EXPENSES-OWNED	N
83302	SOUTHWEST SALES & SERVICE		1,077.44	3 Transactions			
82	84150 SWARD-KEMP DRUG 01-201-000-0000-6355		198.01	2023 SEP - INMATE MEDICAL 09/01/2023 09/30/2023	020368	BOARDING PRISONER MEDICAL EXPI	N
84150	SWARD-KEMP DRUG		198.01	1 Transactions			
84	86697 THRIFTY WHITE PHARMACY 01-201-000-0000-6355		61.19	INMATE MEDICAL - DA 09/30/2023 09/30/2023	306633	BOARDING PRISONER MEDICAL EXPI	N
86697	THRIFTY WHITE PHARMACY		61.19	1 Transactions			
85	87777 TNT ROADSIDE OF REDWOOD FALLS LLC 01-201-000-0000-6404		150.00	TOW VEHICLE - ICR#22104102 06/17/2022 06/17/2022	22104102	INVESTIGATION EXPENSES	N
87777	TNT ROADSIDE OF REDWOOD FALLS LLC		150.00	1 Transactions			
86	91187 VERIZON WIRELESS SERVICES LLC 01-201-000-0000-6404		650.00	DATA REQUEST 09/26/2023 09/26/2023	9022335896	INVESTIGATION EXPENSES	Y
91187	VERIZON WIRELESS SERVICES LLC		650.00	1 Transactions			
87	91492 VOYAGER FLEET SYSTEMS INC 01-201-000-0000-6343		749.12	2023 OCT - FUEL 10/01/2023 10/31/2023	8691019802343	PATROL CAR LEASE	N
91492	VOYAGER FLEET SYSTEMS INC		749.12	1 Transactions			
201	DEPT Total:		57,824.75	SHERIFF	20 Vendors	32 Transactions	
212	DEPT			CORONER			
27	13725 COUNTY OF RAMSEY 01-212-000-0000-6899		2,388.00	POSTMORTEM EXAM - ICR#23106893 09/20/2023 09/20/2023	MEDEX-035112.035	MISCELLANEOUS	N
13725	COUNTY OF RAMSEY		2,388.00	1 Transactions			
41	61503 HILLESTAD FUNERAL SERVICE 01-212-000-0000-6899		420.00	REMOVAL & TRANSPORT - JVE	STMT	MISCELLANEOUS	N

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	01-212-000-0000-6899		370.00	REMOVAL & TRANSPORT - RB 09/28/2023 09/28/2023	STMT	MISCELLANEOUS	N
61503	HILLESTAD FUNERAL SERVICE		790.00	2 Transactions 10/04/2023 10/04/2023			
76760	STEPHENS FUNERAL SERVICES INC						
79	01-212-000-0000-6899		450.00	REMOVAL & TRANSPORT 23107320 10/06/2023 10/06/2023	STMT	MISCELLANEOUS	N
76760	STEPHENS FUNERAL SERVICES INC		450.00	1 Transactions			
212	DEPT Total:		3,628.00	CORONER	3 Vendors	4 Transactions	
249	DEPT			OTHER PUBLIC SAFETY			
50350	LAMBERTON NEWS						
45	01-249-000-2815-6802	E	42.50	SUBSCRIPTION RENEWAL - JAIL 10/14/2023 10/14/2024	STMT	CANTEEN EXPENSES	Y
50350	LAMBERTON NEWS		42.50	1 Transactions			
999999930	SPORTS ILLUSTRATED						
78	01-249-000-2815-6802	E	75.00	SUBSCRIPTION RENEWAL 10/19/2023 10/19/2024	STMT	CANTEEN EXPENSES	N
999999930	SPORTS ILLUSTRATED		75.00	1 Transactions			
249	DEPT Total:		117.50	OTHER PUBLIC SAFETY	2 Vendors	2 Transactions	
251	DEPT			PROBATION AND PAROLE			
63679	NORTHWESTERN MN JUVENILE CENTER						
61	01-251-000-0000-6291		900.00	DETENTION - DDP 07/15/2023 07/17/2023	292-154-1	DETENTION	Y
63679	NORTHWESTERN MN JUVENILE CENTER		900.00	1 Transactions			
251	DEPT Total:		900.00	PROBATION AND PAROLE	1 Vendors	1 Transactions	
255	DEPT			RESTORATIVE JUSTICE			
55640	MARCO TECHNOLOGIES LLC - MN						
50	01-255-000-2863-6401		106.25	10/05 HPI LEASE 10/01/2023 12/31/2023	11710297	RESTORATIVE JUSTICE EXPENSES	N

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1 GENERAL

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
55640	MARCO TECHNOLOGIES LLC - MN				106.25						
							1 Transactions				
255	DEPT Total:				106.25	RESTORATIVE JUSTICE		1 Vendors		1 Transactions	
281	DEPT					EMERGENCY MANAGEMENT					
71900	PLUNKETT'S PEST CONTROL INC										
67	01-281-000-0000-6251				77.31	PEST CONTROL - EM		8274055		UTILITIES	N
						10/12/2023	10/12/2023				
							1 Transactions				
71900	PLUNKETT'S PEST CONTROL INC				77.31						
281	DEPT Total:				77.31	EMERGENCY MANAGEMENT		1 Vendors		1 Transactions	
520	DEPT					PARKS					
1590	ALBERTSON ALIGNMENT SERVICE										
2	01-520-000-0000-6301				235.00	TRACTOR TIRES		STMT		EQUIPMENT & BUILDING MAINTENAN	Y
						10/11/2023	10/11/2023				
							1 Transactions				
1590	ALBERTSON ALIGNMENT SERVICE				235.00						
43095	JOHN DEERE FINANCIAL										
44	01-520-000-0000-6301				114.41	TIE ROD		12416656		EQUIPMENT & BUILDING MAINTENAN	N
						10/27/2023	10/27/2023				
							1 Transactions				
43095	JOHN DEERE FINANCIAL				114.41						
520	DEPT Total:				349.41	PARKS		2 Vendors		2 Transactions	
601	DEPT					AGRICULTURAL INSPECTION					
13055	COLUMN SOFTWARE PBC										
19	01-601-000-0000-6282				100.39	CUP - HUTTERIAN		CEACC7F9-0087		PLANNING/ZONING COMMITTEE EXPI	N
						10/13/2023	10/13/2023				
							1 Transactions				
13055	COLUMN SOFTWARE PBC				100.39						
13187	COORDINATED BUSINESS SYSTEMS LTD										
22	01-601-000-0000-6401				85.17	09/24-10/23 COPIER LEASE		336055		OFFICE SUPPLIES & EQUIPMENT MAI	N
						09/24/2023	10/23/2023				
							1 Transactions				
13187	COORDINATED BUSINESS SYSTEMS LTD				85.17						
70915	PICTOMETRY INTERNATIONAL CORP										
64	01-601-000-2775-6242				141,952.00	FLYOVER IMAGERY		US439292		DUES & REGISTRATION FEES	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
70915	PICTOMETRY INTERNATIONAL CORP		141,952.00	10/13/2023 10/13/2023	1 Transactions		
601	DEPT Total:		142,137.56	AGRICULTURAL INSPECTION	3 Vendors	3 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
30480	GREAT AMERICAN FINANCIAL SERVICES						
40	01-620-000-0000-6401		175.59	09/16-10/15 COPIER LEASE	35113307	OFFICE SUPPLIES & EQUIP MNTCE	N
				09/16/2023 10/15/2023	1 Transactions		
30480	GREAT AMERICAN FINANCIAL SERVICES		175.59				
79500	RUNNINGS FARM & FLEET						
73	01-620-000-0000-6411		80.47	NUTS & BOLTS	33980	FIELD SUPPLIES/EXPENSES	N
				10/20/2023 10/20/2023	1 Transactions		
79500	RUNNINGS FARM & FLEET		80.47				
84220	SURPLUS WAREHOUSE of WILLMAR INC						
81	01-620-000-0000-6401		25.00	RECYCLE MONITOR	11189	OFFICE SUPPLIES & EQUIP MNTCE	N
				10/11/2023 10/11/2023	1 Transactions		
84220	SURPLUS WAREHOUSE of WILLMAR INC		25.00				
620	DEPT Total:		281.06	SOIL AND WATER CONSERVATION DIST	3 Vendors	3 Transactions	
1	Fund Total:		226,765.20	GENERAL		89 Transactions	

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*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 BUILDING FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	DEPT			BUILDINGS AND PLANT			
27465	GAG SHEET METAL INC						
91	10-119-000-0000-6899		1,450.00	ROOF REPAIRS - HWY 10/11/2023 10/11/2023	68985	MISCELLANEOUS	N
	27465 GAG SHEET METAL INC		1,450.00		1 Transactions		
84208	SUSSNER CONSTRUCTION INC						
92	10-119-000-2720-6619		403.80	SOUND BARRIER - ATTY 10/16/2023 10/16/2023	23134-1016	ADDITION: JUSTICE CENTER	N
	84208 SUSSNER CONSTRUCTION INC		403.80		1 Transactions		
119	DEPT Total:		1,853.80	BUILDINGS AND PLANT	2 Vendors	2 Transactions	
10	Fund Total:		1,853.80	BUILDING FUND		2 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
	7800 BLOMEKE CONSTRUCTION INC						
94	15-611-000-0000-6899		1,091.50	JD 29 R&B DITCH REPAIR 10/25/2023 10/25/2023	2898	MISCELLANEOUS	N
93	15-611-000-0000-6899		1,271.80	CD 65 DITCH REPAIR #5517 10/25/2023 10/25/2023	2899	MISCELLANEOUS	N
95	15-611-000-0000-6899		3,413.25	JD 30 R&B DITCH REPAIR #5483 10/25/2023 10/25/2023	2903	MISCELLANEOUS	N
	7800 BLOMEKE CONSTRUCTION INC		5,776.55	3 Transactions			
	13187 COORDINATED BUSINESS SYSTEMS LTD						
96	15-611-000-0000-6401		85.17	09/24-10/23 COPIER LEASE 09/24/2023 10/23/2023	336055	OFFICE SUPPLIES & EQUIPMENT MAI	N
	13187 COORDINATED BUSINESS SYSTEMS LTD		85.17	1 Transactions			
	35493 HOPE HAVEN INC						
97	15-611-000-0000-6899		1,150.00	JD 36 R&B DITCH REPAIR 10/25/2023 10/25/2023	7544	MISCELLANEOUS	N
98	15-611-000-0000-6899		1,150.00	DITCH REPAIR 10/25/2023 10/25/2023	7544	MISCELLANEOUS	N
	35493 HOPE HAVEN INC		2,300.00	2 Transactions			
	36671 ISG						
99	15-611-000-0000-6899		3,395.76	PROFESSIONAL SERVICES - JD5 10/17/2023 10/17/2023	97692	MISCELLANEOUS	Y
	36671 ISG		3,395.76	1 Transactions			
	55210 MAAS CONSTRUCTION CO						
100	15-611-000-0000-6899		1,046.95	CD 102 DITCH REPAIR 5481 10/24/2023 10/24/2023	3217	MISCELLANEOUS	Y
	55210 MAAS CONSTRUCTION CO		1,046.95	1 Transactions			
	76758 REDWOOD TIRE SERVICE INC						
101	15-611-000-0000-6564		1,115.96	TIRES - 22 FORD F150 10/20/2023 10/20/2023	8903	COUNTY VEHICLE EXPENSE	Y
	76758 REDWOOD TIRE SERVICE INC		1,115.96	1 Transactions			
	83339 STANTEC CONSULTING SERVICES INC						
102	15-611-000-0000-6896		1,642.05	JD33 FEMA '19	2136279	FEMA EXPENDITURES	N

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 15 DITCH

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
103	15-611-000-0000-6896		9,076.31	JD36 FEMA '19 09/27/2023 09/27/2023	2136279	FEMA EXPENDITURES	N
	83339 STANTEC CONSULTING SERVICES INC		10,718.36		2 Transactions		
611	DEPT Total:		24,438.75	DITCH MAINTENANCE	7 Vendors	11 Transactions	
15	Fund Total:		24,438.75	DITCH		11 Transactions	

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*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

73 INSURANCE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
9	10059 CAPITAL ONE BANK (USA), N.A. 73-801-000-0000-6178		33.78	MUNCH BETTER 10/23/2023 10/23/2023	635813	EMPLOYEE WELLNESS	N
	10059 CAPITAL ONE BANK (USA), N.A.		33.78	1 Transactions			
51	55634 MARSH & MCLENNAN AGENCY LLC 73-801-000-0000-6178		436.00	2023 NOV - WELLNESS FEE 11/01/2023 11/30/2023	2436221	EMPLOYEE WELLNESS	N
	55634 MARSH & MCLENNAN AGENCY LLC		436.00	1 Transactions			
801	DEPT Total:		469.78	NON-DEPARTMENTAL	2 Vendors	2 Transactions	
73	Fund Total:		469.78	INSURANCE		2 Transactions	

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 85 SOIL & WATER CONSERVA

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT 41406 JENSEN/CORY			SOIL AND WATER CONSERVATION DIST			
104	85-620-974-0000-6802		3,353.00	WATER & SEDIMENT CONTROL 10/30/2023 10/30/2023	STMT	BWSR CS-DISTRICT EXPENSES	Y
	41406 JENSEN/CORY		3,353.00		1 Transactions		
620	DEPT Total:		3,353.00	SOIL AND WATER CONSERVATION DIST	1 Vendors		1 Transactions
85	Fund Total:		3,353.00	SOIL & WATER CONSERVATION			1 Transactions
	Final Total:		256,880.53	82 Vendors	105 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	226,765.20	GENERAL
10	1,853.80	BUILDING FUND
15	24,438.75	DITCH
73	469.78	INSURANCE
85	3,353.00	SOIL & WATER CONSERVATION
All Funds	256,880.53	Total

Approved by,
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*** Redwood County ***



RACHELW
11/2/23 4:14PM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
31	DEPT			COUNTY ADMINISTRATION			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
42	01-031-000-0000-6564		50.00	FUEL @ AMC CON 10/06/2023 10/06/2023		COUNTY VEHICLE EXPENSE	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	50.00		1 Transactions		
31	DEPT Total:		50.00	COUNTY ADMINISTRATION	1 Vendors	1 Transactions	
43	DEPT			LICENSE CENTER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
25	01-043-000-0000-6334		113.75	LODGING @ MN DEPUTY CON - AS 09/21/2023 09/22/2023	634407	LODGING & EXPENSE	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	113.75		1 Transactions		
43	DEPT Total:		113.75	LICENSE CENTER	1 Vendors	1 Transactions	
61	DEPT			ADMINISTRATOR			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
37	01-061-000-0000-6401		5.77	ADDRESS STAMPER INK 10/04/2023 10/04/2023	4674650 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
39	01-061-000-0000-6401		4.94	SIGN HERE STICKERS 10/04/2023 10/04/2023	4674650 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
41	01-061-000-0000-6334		323.70	LODGING @ AMC CON - PB 10/04/2023 10/05/2023	63856	LODGING & EXPENSE	N
40	01-061-000-0000-6334		323.70	LODGING @ AMC CON - VK 10/04/2023 10/05/2023	63857	LODGING & EXPENSE	N
26	01-061-000-0000-6401		14.97	DISINFECTANT WIPES 09/20/2023 09/20/2023	6925008 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	673.08		5 Transactions		
61	DEPT Total:		673.08	ADMINISTRATOR	1 Vendors	5 Transactions	
64	DEPT			COMPUTER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
38	01-064-000-0000-6401		55.00	SURGE PROTECTOR 10/04/2023 10/04/2023	3552233 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
45	01-064-000-0000-6401		29.25	BATTERY 10/10/2023 10/10/2023	5133868 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	01-064-000-0000-6401		83.69	SURGE PROTECTOR 10/04/2023 10/04/2023	5789005 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
24	01-064-000-0000-6334		330.42	LODGING @ IT CON - PP 09/20/2023 09/22/2023	65697	LODGING & EXPENSE	N
29	01-064-000-0000-6401		35.14	KEYBOARD SMART CARD 09/22/2023 09/22/2023	8537810 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275 ELAN CORPORATE PAYMENT SYSTEMS			533.50	5 Transactions			
64	DEPT Total:		533.50	COMPUTER	1 Vendors	5 Transactions	
91	DEPT			ATTORNEY			
21275 ELAN CORPORATE PAYMENT SYSTEMS							
15	01-091-000-0000-6334		16.13	MEAL @ CJMHS CON - JP 09/19/2023 09/19/2023		LODGING/MILEAGE	N
17	01-091-000-0000-6401		14.69	FT 10/11/2023 10/11/2023		OFFICE SUPPLIES & EQUIPMENT MAI	N
16	01-091-000-2769-6401		140.56	PENS, PENCILS, COFFEE MAKER 09/29/2023 09/29/2023		OFFICE & PROGRAM EXPENSES	N
44	01-091-000-0000-6401		24.53	POST ITS, INDEX TABS 10/10/2023 10/10/2023	0078657 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
14	01-091-000-2769-6401		451.87	PENS, TABLE RUNNER 09/15/2023 09/15/2023	25855981	OFFICE & PROGRAM EXPENSES	N
30	01-091-000-0000-6401		132.99	HP LASER JET PRINTER - ATTY 09/27/2023 09/27/2023	2694626 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
31	01-091-000-0000-6401		211.67	BOOKCASE - ATTY 09/27/2023 09/27/2023	4594616 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
35	01-091-000-0000-6401		196.55	TONER - ATTY 09/27/2023 09/27/2023	8501053 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
18	01-091-000-0000-6242		325.00	REG @ MCAA MTG - JP 10/13/2023 10/13/2023	P2S2R5	DUES & REGISTRATION FEES	N
19	01-091-000-2769-6242	E	165.24	MAC MEMBERSHIP 10/26/2023 06/30/2024	STMT	REGISTRATION FEES	N
21275 ELAN CORPORATE PAYMENT SYSTEMS			1,679.23	10 Transactions			
91	DEPT Total:		1,679.23	ATTORNEY	1 Vendors	10 Transactions	
118	DEPT			COURTHOUSE MAINTENANCE			
21275 ELAN CORPORATE PAYMENT SYSTEMS							

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

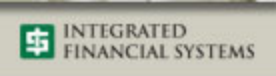
1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7	01-118-000-0000-6301		64.70	TOILET CONNECTOR 10/05/2023 10/05/2023	3122648 2425	EQUIPMENT & BUILDING MAINTENAN	N
8	01-118-000-0000-6301		69.40	TOILET CONNECTOR 10/10/2023 10/10/2023	3357029 2425	EQUIPMENT & BUILDING MAINTENAN	N
3	01-118-000-0000-6301		16.99	HOOVER FILTER 09/29/2023 09/29/2023	3780224 2425	EQUIPMENT & BUILDING MAINTENAN	N
6	01-118-000-0000-6301		185.16	CARRIER FILTER 10/05/2023 10/05/2023	5220240 2425	EQUIPMENT & BUILDING MAINTENAN	N
9	01-118-000-0000-6301		41.50	TOILET CONNECTOR 10/10/2023 10/10/2023	5236257 2425	EQUIPMENT & BUILDING MAINTENAN	N
5	01-118-000-0000-6301		162.00	AEROSOL LUBRICANT 10/05/2023 10/05/2023	5301874 2425	EQUIPMENT & BUILDING MAINTENAN	N
4	01-118-000-0000-6301		766.36	SENSOR FAUCET 10/04/2023 10/04/2023	624554	EQUIPMENT & BUILDING MAINTENAN	N
2	01-118-000-0000-6301		279.99	WET DRY VACUUM 09/29/2023 09/29/2023	8066606 2425	EQUIPMENT & BUILDING MAINTENAN	N
21275 ELAN CORPORATE PAYMENT SYSTEMS			1,586.10	8 Transactions			
118	DEPT Total:		1,586.10	COURTHOUSE MAINTENANCE	1 Vendors	8 Transactions	
129	DEPT			VETERAN SERVICE OFFICER			
21275 ELAN CORPORATE PAYMENT SYSTEMS							
68	01-129-000-2751-6242	E	50.00	NACVSO MEMBERSHIP - RS 09/27/2023 09/27/2024	4050	DUES & REGISTRATION FEES	N
70	01-129-000-2751-6242		350.00	REG @ BASIC BENEFITS TR - RZ 10/10/2023 10/10/2023	4171	DUES & REGISTRATION FEES	N
69	01-129-000-2751-6242		350.00	REG @ BASIC BENEFITS TR - RS 10/10/2023 10/10/2023	4172	DUES & REGISTRATION FEES	N
21275 ELAN CORPORATE PAYMENT SYSTEMS			750.00	3 Transactions			
129	DEPT Total:		750.00	VETERAN SERVICE OFFICER	1 Vendors	3 Transactions	
201	DEPT			SHERIFF			
21275 ELAN CORPORATE PAYMENT SYSTEMS							
72	01-201-000-0000-6401		179.99	EXTERNAL DRIVE 10/17/2023 10/17/2023	1239403 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
49	01-201-000-0000-6401		89.14	EVIDENCE BAGS 10/11/2023 10/11/2023	27499	OFFICE SUPPLIES & EQUIPMENT MAI	N

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
65	01-201-000-0000-6242		300.00	REG @ WINTER CON - JJ 10/13/2023 10/13/2023	295600	DUES & REGISTRATION FEES	N
50	01-201-000-0000-6242		300.00	REG @ CHIEF DEPUTY CON - KT 10/13/2023 10/13/2023	295610	DUES & REGISTRATION FEES	N
47	01-201-000-0000-6242		816.80	LODGING @ USE OF FORCE TR - MZ 09/24/2023 09/29/2023	84071	DUES & REGISTRATION FEES	N
62	01-201-000-0000-6406		9.99	TV REMOTE 09/28/2023 09/28/2023	8446611 2425	DISPATCH EXPENSES	N
46	01-201-000-0000-6401		12.99	ZIP TIES 09/28/2023 09/28/2023	9164253 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
60	01-201-000-0000-6242		90.00	POST LICENSE - BE 09/25/2023 09/25/2023	MCSP0S-131127	DUES & REGISTRATION FEES	N
61	01-201-000-0000-6242		1.94	POST LICENSE - BE 09/25/2023 09/25/2023	MCSP0S-131127	DUES & REGISTRATION FEES	N
55	01-201-000-0000-6407		28.05	PLAYING CARDS 10/03/2023 10/03/2023	SO0231766	JAIL EXPENSES	N
48	01-201-000-0000-6242		75.00	REG @ DMT REFRESHER - HB 10/05/2023 10/05/2023	STMT	DUES & REGISTRATION FEES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,903.90		11 Transactions		
201	DEPT Total:		1,903.90	SHERIFF	1 Vendors	11 Transactions	
249	DEPT			OTHER PUBLIC SAFETY			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
53	01-249-000-2815-6802		181.25	CANTEEN SUPPLIES 09/26/2023 09/26/2023		CANTEEN EXPENSES	N
56	01-249-000-2815-6802		59.95	CANTEEN SUPPLIES 10/11/2023 10/11/2023		CANTEEN EXPENSES	N
57	01-249-000-2815-6802		343.74	INMATE CLOTHING 10/12/2023 10/12/2023	0340039-IN	CANTEEN EXPENSES	N
58	01-249-000-2872-6275		92.65	BREAKER BAR - K9 09/22/2023 09/22/2023	1058	LAW ENFORCEMENT DOG FUND	N
59	01-249-000-2872-6334		422.88	LODGING @ K9 TR - TA 09/18/2023 09/21/2023	173054	LAW ENFORCEMENT DOG FUND	N
63	01-249-000-2872-6334		422.88	LODGING @ K9 TR - TA 09/25/2023 09/28/2023	173055	LAW ENFORCEMENT DOG FUND	N
64	01-249-000-2872-6334		424.80	LODGING @ K9 TR - TA 10/02/2023 10/05/2023	173056	LAW ENFORCEMENT DOG FUND	N
66	01-249-000-2872-6334		426.72	LODGING @ K9 TR - TA	173057	LAW ENFORCEMENT DOG FUND	N

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
52	01-249-000-2815-6802		22.50	CANTEEN SUPPLIES 10/09/2023 10/12/2023	1761790	CANTEEN EXPENSES	N
54	01-249-000-2815-6802		170.82	CANTEEN SUPPLIES 09/22/2023 09/22/2023	1762810	CANTEEN EXPENSES	N
51	01-249-000-2815-6802		17.82	BOOKS 09/26/2023 09/26/2023	47955824	CANTEEN EXPENSES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		2,586.01		11 Transactions		
249	DEPT Total:		2,586.01	OTHER PUBLIC SAFETY	1 Vendors	11 Transactions	
251	DEPT			PROBATION AND PAROLE			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
28	01-251-000-0000-6401		10.99	MOUSE PAD - PROBATION 09/18/2023 09/18/2023	2469807 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
32	01-251-000-0000-6401		185.88	TONER - PROBATION 09/27/2023 09/27/2023	6389011 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
34	01-251-000-0000-6401		8.19	GLUE STICKS - PROBATION 09/27/2023 09/27/2023	7769004 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		205.06		3 Transactions		
251	DEPT Total:		205.06	PROBATION AND PAROLE	1 Vendors	3 Transactions	
520	DEPT			PARKS			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
22	01-520-000-0000-6301		67.76	KRAFT TOOL, HANDLE ADAPTER 09/28/2023 09/28/2023	1221844 2425	EQUIPMENT & BUILDING MAINTENAN	N
1	01-520-000-0000-6401		32.79	CHECK BLANKS - PLUM CREEK PARK 09/26/2023 09/26/2023	39-29121876	OFFICE SUPPLIES & EQUIPMENT MAI	N
21	01-520-000-0000-6301		24.90	THROTTLE CHOKE CABLE 09/26/2023 09/26/2023	7329840 2425	EQUIPMENT & BUILDING MAINTENAN	N
67	01-520-000-0000-6304		232.98	FORKLIFT CAGE, SAFETY HARNESS 09/28/2023 09/28/2023	STMT	PARK MAINTENANCE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		358.43		4 Transactions		
520	DEPT Total:		358.43	PARKS	1 Vendors	4 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-601-000-0000-6242		17.17	TELECOM SOFTWARE - ZOOM 10/23/2023 11/22/2023	224386443	DUES & REGISTRATION FEES	N
23	01-601-000-0000-6334		506.35	LODGING @ CON - CB 10/03/2023 10/05/2023	STMT	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		523.52	2 Transactions			
601	DEPT Total:		523.52	AGRICULTURAL INSPECTION	1 Vendors	2 Transactions	
620	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			SOIL AND WATER CONSERVATION DIST			
71	01-620-000-0000-6401		28.97	PLANNER 10/10/2023 10/10/2023	9105084	OFFICE SUPPLIES & EQUIP MNTCE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		28.97	1 Transactions			
620	DEPT Total:		28.97	SOIL AND WATER CONSERVATION DIST	1 Vendors	1 Transactions	
704	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			OTHER ECONOMIC DEVELOPMENT			
27	01-704-000-0000-6334		850.44	LODGING @ EDA CON - BM 09/25/2023 09/28/2023	86420	EDA LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		850.44	1 Transactions			
704	DEPT Total:		850.44	OTHER ECONOMIC DEVELOPMENT	1 Vendors	1 Transactions	
1	Fund Total:		11,841.99	GENERAL		66 Transactions	

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			ROAD & BRIDGE ADMINISTRATION			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
13	03-301-000-0000-6401		48.21	SEAT CUSHION, PEN REFILLS 10/12/2023 10/12/2023	7325821 2425	OFFICE SUPPLIES	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	48.21	1 Transactions			
301	DEPT Total:		48.21	ROAD & BRIDGE ADMINISTRATION	1 Vendors	1 Transactions	
320	DEPT			HIGHWAY CONSTRUCTION & ENGINEER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
11	03-320-000-0000-6291		400.00	PROJECT PERMIT 10/09/2023 10/09/2023	BURWAT-299101	PROFESSIONAL & TECHNICAL SERVI	N
12	03-320-000-0000-6291		400.00	PROJECT PERMIT 10/09/2023 10/09/2023	BURWAT-299102	PROFESSIONAL & TECHNICAL SERVI	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	800.00	2 Transactions			
320	DEPT Total:		800.00	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	2 Transactions	
330	DEPT			EQUIPMENT MAINTENANCE & SHOP			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
10	03-330-000-0000-6503		143.34	EQUIPMENT PARTS 10/05/2023 10/05/2023	1618079656	EQUIPMENT REPAIR PARTS & SUPPL	N
	21275	ELAN CORPORATE PAYMENT SYSTEMS	143.34	1 Transactions			
330	DEPT Total:		143.34	EQUIPMENT MAINTENANCE & SHOP	1 Vendors	1 Transactions	
3	Fund Total:		991.55	ROAD AND BRIDGE		4 Transactions	

RACHELW
11/2/23 4:14PM

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

73 INSURANCE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
801	DEPT		NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS					
36	73-801-000-0000-6178		EMPLOYEE PICNIC - WELLNESS 09/29/2023 09/29/2023		EMPLOYEE WELLNESS	N
33	73-801-000-0000-6178		MUNCH BETTER 09/27/2023 09/27/2023	0138636 2425	EMPLOYEE WELLNESS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		2 Transactions			
801	DEPT Total:		300.98 NON-DEPARTMENTAL	1 Vendors	2 Transactions	
73	Fund Total:		300.98 INSURANCE		2 Transactions	
	Final Total:		13,134.52 18 Vendors	72 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	11,841.99	GENERAL
3	991.55	ROAD AND BRIDGE
73	300.98	INSURANCE
All Funds	13,134.52	Total

Approved by,

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REQUEST FOR BOARD ACTION

Requested Board Date: 11/7/2023	Originating Dept.: County Attorney
Preferred 2nd Date:	
Discussion Item: Taft Retainer Agreement	Presenter: Jenna
	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Requesting approval of Taft retainer agreement for representation in the Walmart tax appeal

Background Information:

[Empty text box for background information]

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty text box for administrators comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	EDA
Preferred 2 nd Date:			
Discussion Item:	Presenter: Briana Mumme		
Rescind First Children's Finance Memorandum of Agreement	estimated time needed:	2 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Rescind the execution a memorandum of agreement with First Children's Finance - Minnesota to conduct financial modeling consultation services.

Background Information:

At the September 5, 2023 Board Meeting Commissioner VanHee and Forkrud motioned and seconded to approve the execution of a memorandum of agreement (MOA) with First Children's Finance (FCF). The MOA was to attain technical assistance for the exploration of a childcare center in Lambertton. The MOA was reviewed by County Attorney and a number of edits were made. When the revised MOA was presented to FCF they could not sign it as presented. To move forward the City of Lambertton agreed to execute the MOA and Redwood County needs to rescind the approval.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	EDA
Preferred 2 nd Date:			
Discussion Item:	Presenter: Briana Mumme		
Project Updates	estimated time needed:	5 minutes	
Board Action:	<input type="checkbox"/> Yes, action required	<input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Project updates for:

- Westlake Properties for the redevelopment of Elm Street Homes
- Red Skye Lofts redevelopment of the former Redwood Area Hospital

Background Information:

A request to provide the County Board of Commissioners project updates for Westlake Properties for the redevelopment of Elm Street Homes and Red Skye Lofts for the redevelopment of the former Redwood Area Hospital, both projects located within the City of Redwood Falls.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	EDA
Preferred 2nd Date:			
Discussion Item:	Presenter: Briana Mumme		
Countywide Comprehensive Housing Study Proposal	estimated time needed:	10 minutes	
Board Action: <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Award the bid to Bolton and Menk, Inc for the completion of a countywide comprehensive housing study for \$40,000.

Background Information:

Please reference the attached memo and corresponding documents.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



MEMO

To: Redwood County Commissioners
From: Briana Mumme, Redwood County Economic Development Coordinator
Date: November 7, 2023
RE: Comprehensive Countywide Housing Study

BACKGROUND

In April 2023, the County Commissioners adopted the 2023-25 Redwood County EDA Strategic Plan. The process to develop the plan included several activities to gather insights from residents, stakeholders and the business community. Addressing the housing challenges across the county was a key concern identified throughout the data collection methods. Concerns were not only related to the availability/affordability, but also how it is intensifying workforce challenges. Concerns expressed align with the Redwood County Housing profile produced by the Minnesota Housing Partnership and demonstrated an opportunity for the EDA to engage in this work. As such housing was identified as one of the four strategic priorities to; *actively support Redwood County's ability to meet housing needs and reduce housing cost burdens through funding programs* (reference attachment C). The desired outcome is that employers will no longer identify housing as a primary barrier in attracting and retaining talent. Further, strategies were identified to achieve the goal, which include:

- 1) *Establishing a housing committee to explore housing needs/opportunities, encourage collaboration and enhance awareness.*
- 2) *Research methods and costs to conduct a comprehensive countywide housing study, collaborate and promote the use of the study with stakeholders.*

To support the goal, at the August 1, 2023 board meeting an overview of the housing legislative outcomes was presented, along with seeking direction from the board on ways to carry out the strategic plan goals and be prepared to competitively apply for upcoming state housing funding programs. At that time, I was directed to develop a request for proposal (RFP) for a countywide comprehensive housing study, which includes the 15 cities, 26 townships and the Lower Sioux Indian Tribal Nation. Authorization to issue the RFP was made at the August 15, 2023 board meeting. The RFP was sent to seven firms and one proposal was received from Bolton and Menk, Inc. for \$40,000 (reference attachment A).

If approved, Bolton and Menk would host a kickoff meeting with EDA and steering committee; interview relators, landlords, builders and business owners, issue an online survey; collect and analyze the data; and identify recommendations. Ongoing communications and meetings would be facilitated with the steering committee throughout the process. At the conclusion of these efforts, the firm would produce a comprehensive study to include county demographic and characteristics information (as defined in the RFP), housing data, for-sale, rental market and senior housing market analysis; and recommendations.



JUSTIFICATION

Please find the following reasons of justification for the completion of a countywide housing study:

- Grow Redwood County's tax base through the rehabilitation of existing housing stock and support the development of new housing inventory.
- For Redwood County and its municipalities to understand, plan and implement housing projects or rehabilitation of housing inventory.
- Fulfill the recommendation within Redwood County's Comprehensive Plan, adopted in October 2007 (reference attachment B).
- Fulfill all of the strategies within goal #2 of Redwood County EDA Strategic Plan adopted in April 2023 (reference attachment C).
- For Redwood County EDA and/or its municipalities to competitively apply for funding from the State Minnesota Housing Agency and/or other funding opportunities.
- For potential developers to access capital to pursue housing projects. Lenders require applicants to include data outlining the need to support the project, which can be achieved through a housing study.
- Meet the needs of employers to successfully recruit and retain the needed workforce of today and in the future.
- Resident recruitment and retention efforts.
- Reference attachment D memo from the Southwest Minnesota Housing Partnership outlining their support for local units of government to pursue a housing study.

RECOMMENDATION

The Redwood County EDA Board Members extend the recommendation to the County Board of Commissioners to authorize entering into contract with Bolton and Menk, Inc. to conduct a comprehensive countywide housing study for \$40,000.

Funding to support this expense could come from the County's undesignated reserve fund, as it was not included in the 2023 budget and has been removed from the EDA budget request for 2024. At this time, no other funding source has been identified for the completion of the housing study. As previously shared, the Statewide Affordable Housing Aid funds the county received is not eligible for planning activities.

Attachment A



Real People. Real Solutions.

1243 Cedar Street NE | Sleepy Eye, MN 56085
507-794-5541 | Bolton-Menk.com

Auditor/Treasurer
Redwood County Economic Development Authority
403 South Mill Street
Redwood Falls, MN 56283

October 6, 2023

RE: Proposal for Comprehensive Countywide Housing Study

Dear Jean:

The Redwood County Economic Development Authority (EDA) has initiated the Comprehensive Countywide Housing Study to understand the housing needs and priorities throughout the community. This study will require a project team with unparalleled knowledge in planning and funding as well as local knowledge of Redwood County. Like you, Bolton & Menk, Inc. takes great pride in designing and managing projects that are safe, and function in a way to best serve its constituents. We understand what needs to be accomplished for the successful completion of this study.

LOCAL EXPERTS – We have a successful history partnering with Redwood County. We have either worked on specific projects or acted as city engineers for most communities in the county, including our collaboration with the Lower Sioux community, with whom we currently have six active projects. By choosing Bolton & Menk, the county will benefit from our legacy knowledge and established relationships within the communities and with key stakeholders. We know Redwood County and are committed to having the right conversations at the right times to keep your county ahead of the curve.

PLANNING AND FUNDING EXPERTISE – At Bolton & Menk, we are committed to delivering vision-focused and goal-oriented results for Redwood County. Our top-ranked planners provide actionable implementation strategies and tools to kick-start housing development. Furthermore, our team of funding specialists is dedicated to securing resources for our clients. Over the last 25 years, we have successfully secured more than \$1 billion in funding for various projects. This expertise positions us to help Redwood County explore and access a range of housing funding. We are excited to leverage our planning and funding expertise to support Redwood County in achieving its goals and driving positive development within the community.

OUT-OF-THE-BOX SOLUTIONS – Unlike some national firms, we approach each project and study with a fresh, yet local perspective—we do not offer a cookie-cutter approach. While drawing on our experience, we work to provide a real solution scaled to the problem. We have innovative tools for market analysis and demographics which not only provide current data, but allow us to provide future projections. We will also offer a Story Map as a tool to market properties for housing that you can use to attract housing development.

In continued service to Redwood County, we are excited to complete the Comprehensive Countywide Housing Study. Mojra Hauenstein will serve as your lead client contact and project manager. Please contact her at 507-740-0121 or Mojra.Hauenstein@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,
Bolton & Menk, Inc.

A handwritten signature in black ink that reads 'Bill L. Helget'.

Bill Helget, PE
Principal-in-Charge



<https://redwoodcounty-mn.us/>

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QUALIFICATIONS, EXPERIENCE, AND AVAILABILITY

FIRM OVERVIEW

Bolton & Menk, Inc. specializes in providing public infrastructure solutions. Since 1949, we have been committed to improving quality of life through engineering excellence and client satisfaction. From advocating for our communities to designing their dreams to finding funding; we take pride in our work because we live in these same communities. Today, Bolton & Menk has more than 900 employees throughout 30 locations in Minnesota, Iowa, North Dakota, North Carolina, and South Carolina providing services to more than 400 communities and agencies.

KEY PERSONNEL QUALIFICATIONS

The Bolton & Menk team serves as an extension of city staff, maintaining close coordination between the city and project team. The proposed team provides the optimum combination of accessibility, community knowledge, and specialized expertise. Our project manager, **Mojra Hauenstein**, will be supported by key individuals and support staff. Bolton & Menk can draw upon more than 900 other team members throughout our firm, as needed, to meet your needs. Project team member bios are included below. Full résumés are available upon request.



MOJRA HAUSTEIN, ARCHITECT, AICP - 45% AVAILABILITY **Project Manager/Senior Planner**

Mojra will provide overall project management and co-lead the housing stock assessment, interviews with stakeholders, and the demographic and market analysis. She will coordinate the Story Map and Business Analyst platform creation with support from GIS while co-authoring the recommendations to incentivize housing development.

Mojra is an architect and senior planner at Bolton & Menk who began her career in 1998. Her experience includes architectural design, adaptive reuse, land use, comprehensive planning, and economic development with an emphasis on sustainability practices. Mojra's expertise focuses on initiatives, designs, or strategies aimed at revitalizing unused buildings, parcels, and neighborhood development to meet market demands, as well as economic revitalizations in both rural and suburban settings. She is passionate about providing real and implementable solutions to communities in need.



BILL HELGET, PE - 25% AVAILABILITY **Principal-in-Charge**

Bill will use his local knowledge and project experience with Redwood County to ensure wants and needs remain the driving force of the study. He will also facilitate discussions regarding housing infrastructure.

Passionate about working with clients, Bill helps identify needs, finds ways to address those needs, and creates projects with solutions. As Sleepy Eye civil work group leader, Bill maintains client contact, directs staff, works with various agencies, and provides overall direction for the study, design, and construction aspects of a project. He uses his expertise in hydraulics, hydrology, rural drainage, and municipal and rural highway design to help clients find sustainable solutions. Bill started working for Bolton & Menk as an intern in 1997, which turned into a full time career and the opportunity to be an owner of the firm.

MOJRA'S RELEVANT PROJECT EXPERIENCE

- Housing Location and Implementation Study, City of International Falls, Minnesota
- Comprehensive Housing Study and Needs Analysis, City of Winnebago, Minnesota
- Comprehensive Land Use Plan, City of Albert Lea, Minnesota
- Opportunity Zoning, (housing/retail mixed-use), City of Brooklyn Center
- Over 20 Housing Developments in Nevada

BILL'S RELEVANT PROJECT EXPERIENCE

- CSAH 2 Reconstruction, Redwood County, Minnesota
- TH 19/71 Traffic Study, Redwood County, Minnesota
- Affordable Housing Subdivision, New Ulm Economic Development Authority



HARRY DAVIS, AICP - 45% AVAILABILITY
Planner

Harry will use his planning skills for data analysis to identify development obstacles as well as areas of untapped potential, including land use and annexation options, as well as options for affordable housing. He will make recommendations for housing rehabilitation, ownership, and rental needs.

Through a comprehensive site assessment, he will identify parcels which are most suited for marketing to developers.

Harry is a planner at Bolton & Menk who started his career in 2015. Serving communities and their people inspired his passion for urban planning as a life-long career. He has always been fascinated with how cities are made up of many people from diverse backgrounds and loves accomplishing a city or neighborhood's goal for physical transformation and improvement. His areas of expertise include comprehensive planning, municipal master planning and urban design, and multicultural planning.



JOHN SHAIN, GISP - 20% AVAILABILITY
GIS/ArcGIS Business Analyst/Story Map

John will apply his technical skills to create a Story Map that is an interactive website (hosted by Bolton & Menk and linked to the city website) which allows community members to understand the Housing Study, receive updates, and provide feedback. John will also co-lead the Economic and Demographic

data analysis in ArcGIS Business Analyst which will create the basis for recommendations for housing development.

John began his career with the firm in 1999 after graduating with a degree in professional geography. His passion for local government and computer science morphed into an interest and expertise in mapping and displaying data. Bolton & Menk was willing to take a chance with John and embraced his ideas for GIS that were not yet widely practiced. Now Bolton & Menk is a premier GIS provider for municipalities in the Upper Midwest. As the leader of the GIS work group, John has managed a variety of GIS projects that include municipal implementations of GIS systems, public utility and infrastructure mapping, stormwater management, and web application development.



NICOLE KRAUSE - 20% AVAILABILITY
Public Engagement Coordinator

We recognize the importance of updating and keeping the community informed, especially in gaining public input and support. Nicole will assist with this effort by identifying targeted questions for stakeholder interviews from community members to those in the housing building/construction industry, as well as tools

for community updates and surveys.

Nicole is a project communication specialist for Bolton & Menk who began her career in 2017. She has a passion for making communities better through inclusive and creative public engagement. Her strategic engagement planning paired with innovative digital and in-person tools help create spaces that reflect each unique community. Nicole provides engagement expertise on a variety of projects, from project conceptualization through construction.

HARRY'S RELEVANT PROJECT EXPERIENCE

- Comprehensive Housing Study and Needs Analysis, City of Winnebago, Minnesota
- Comprehensive Land Use Plan, City of Albert Lea, Minnesota
- Comprehensive Plan and Zoning, Boone County, Minnesota
- Development Reviews, Cities of Lewiston and Goodview, Minnesota

JOHN'S RELEVANT PROJECT EXPERIENCE

- Comprehensive Housing Study and Needs Analysis, City of Winnebago, Minnesota
- Comprehensive Land Use Plan, City of Albert Lea, Minnesota
- GPS Collection, Data Migration, and Web GIS Application, City of Redwood Falls, Minnesota

NICOLE'S RELEVANT PROJECT EXPERIENCE

- Comprehensive Housing Study and Needs Analysis, City of Winnebago, Minnesota
- Opportunity Zoning, (housing/retail mixed-use), City of Brooklyn Center, Minnesota
- CSAH 101 Dekalb Street Improvements, Redwood County, Minnesota



CHELSEA ALGER - 15% AVAILABILITY
Funding Specialist

Chelsea will assist in finding funding for each housing strategy proposed. Chelsea is the director of funding for Bolton & Menk, beginning her career in 2003. Prior to joining Bolton & Menk in 2019, she worked in city government as a planner and community development director, then as a non-profit resource development officer. She has expertise in a variety of public infrastructure and community development funding programs. One of her career highlights to date is managing a national ArtPlace America grant, exploring the use of arts and cultural strategies to create more sustainable, place-based impact in community development efforts. Her work with our environmental and civil project managers in the public facility programs has allowed Bolton & Menk to secure low interest loans and grant dollars to help serve our client's infrastructure needs. Chelsea is passionate about strategic thinking and working through challenges to come to workable solutions for all parties involved.

CHELSEA'S RELEVANT PROJECT EXPERIENCE

- Comprehensive Housing Study and Need Analysis, City of Winnebago, Minnesota
- Housing Location and Implementation Study, City of International Falls, Minnesota
- 2024 Street and Utility Improvements, City of Lewiston, Minnesota

RELEVANT EXPERIENCE

Bolton & Menk has assembled an experienced and proven team to complete the project tasks required by the Redwood County EDA. Below are several examples of our recent work, highlighting the relevant experience of key team members.

HOUSING LOCATION AND IMPLEMENTATION STUDY | CITY OF INTERNATIONAL FALLS, MINNESOTA



The City of International Falls wanted to overcome a multitude of barriers that have inhibited the expansion and enhancement of its housing stock and population retention. Understanding that housing is a key function of a city's economic viability and tax-base, Bolton & Menk conducted a market analysis with housing, income, and demographic data to better understand local housing trends, barriers, and untapped opportunities.

Bolton & Menk took a practical approach and sought out local expert insights by interviewing developers, realtors,

and builders to gain industry specific insight for updating its zoning and code standard to incentivize housing development.

A key part of the study was to inventory the housing stock conditions and evaluate vacant lots and existing infrastructure for new construction viability which resulted in a list of sites most suited for immediate development and creating marketing material to solicit construction interest. Recommendations were made for constructing, rehabilitating, and maintaining quality housing and included affordable housing, rental assistance, financing, and annexation suitability to offer affordable choices for residents at all stages of life.

Subsequently, Bolton & Menk was hired to work on the Housing Study Implementation Plan, which provides the creation of an online zoning map as well as GIS platforms with parcel specific information, improvements of the city's development approval process, marketing materials for available lands, and a draft of an accessory dwelling ordinance.

Bolton & Menk collaborated with the city and its stakeholders to study the unique local challenges and suggest customized solutions to incentivize housing construction and sustain the city's economic vitality.



PROFESSIONAL REFERENCES

Client satisfaction through quality deliverables, cost-effective rates, and timely project delivery are top priorities for Bolton & Menk. Please contact the following references to evaluate Bolton & Menk's performance on similar projects.

INTERNATIONAL FALLS

Betty Bergstrom, City Administrator
600 4th Street
International Falls, MN 56649
218-283-7983
bettyb@ci.international-falls.mn.us

PRIOR LAKE

Casey McCabe, Community Development Director
4646 Dakota Street Southeast,
Prior Lake, MN 55372
952-447-9815
cmccabe@cityofpriorlake.com

WINNEBAGO

Judi Hynes, City Administrator
140 Main Street South
PO Box 35
Winnebago, MN 56098
507-893-3217
jhynes@cityofwinnebago.com

GOALS AND PURPOSE OF THE STUDY

We understand this Housing Study is to be a practical tool that can kick-start economic revitalization. Its purpose is to identify present and future housing needs for county-wide cities, townships and one tribal nation. We will place a special focus on the Cities of Belview, Clements, Delhi, Lamberton, Lucan, Milroy, Morgan, Redwood Falls, Revere, Sanborn, Seaforth, Vesta, Wabasso, Walnut Grove, and Wanda as well as the Tribal Nation, Lower Sioux Indian Community.

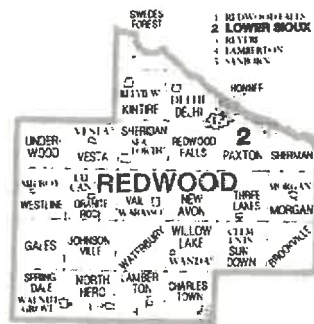
In order for the county to sustain its tax base it must address the barriers and market forces which are hindering housing development. It will be critical to study how the local market economies, construction industry pressures, workforce trends and overall housing preferences can help us identify the right type of housing stock, quantities and locations. There is also untapped potential that can benefit the county due to national and regional changes in work habits. Once identified, these opportunities can be proactively marketed to attract development. We will identify short-term and long-term actions to incentivize housing.

COMMUNITY CONTEXT

Considering the housing market crash of 2007 and recent modest growth trends, we recognize the importance for cities in Redwood County to implement housing strategies that safeguard against vulnerabilities during economic challenges.

Our firm has a deep understanding of the local context, having provided planning services in your area. We take pride in our exceptional public outreach efforts, employing a diverse range of innovative tools to engage with community members through various channels, ensuring equitable representation for all stakeholders.

We view Redwood County's rich historic, cultural, and natural resources as valuable assets that can be



https://en.wikipedia.org/wiki/Redwood_County,_Minnesota

effectively marketed to attract housing development. To inform our work, we will review existing documents such as planning/land use, infrastructure and any study relevant to or that may influence housing.

With our office conveniently situated in Sleepy Eye, Bolton & Menk proudly serves numerous peer communities throughout the region. Our commitment to providing comprehensive planning services is reflected in our collaborative work with these communities. In Redwood County, we have a history of involvement in various projects and have acted as the engineer for many of the cities, townships, as well as the Lower Sioux tribal nation:

Cities

- Redwood County- Many projects over the years, including highway department and agricultural drainage work
- Belview - We are city's consultant engineer and are working on a new water treatment and new wells
- Clements - Two watermain projects and utility funding
- Delhi
- Lamberton - City's consultant engineer in past
- Lucan - Past engineering projects
- Milroy
- Morgan - City's consultant engineer and we recently completed a citywide street and utility project. We are currently working on a new water treatment plant, new wells and rehabilitating their water tower.
- Redwood Falls - City's consultant engineer and have been completing projects there for the last 15 years
- Revere
- Sanborn- City's consultant engineer working on a large sanitary sewer improvement project
- Seaforth
- Vesta - Past engineering projects
- Wabasso - City's consulting engineer and many projects.
- Walnut Grove - City's consulting engineer and many projects.
- Wanda

Unincorporated Communities

- Gilfillan
- Lower Sioux Indian Community - Many past projects and six active projects, including elder housing.
- Morton
- Rowena

Townships

- Brookville Township
- Charlestown Township
- Delhi Township



- Gales Township
- Granite Rock Township
- Honner Township
- Johnsonville Township
- Kintire Township
- Lambertton Township
- Morgan Township
- New Avon Township
- North Hero Township
- Paxton Township
- Redwood Falls Township

- Sheridan Township
- Sherman Township
- Springdale Township
- Sundown Township
- Swedes Forest Township
- Three Lakes Township
- Underwood Township
- Vail Township
- Vesta Township
- Waterbury Township
- Westline Township

While strongly rooted in agriculture with corn and soybean production, Redwood County has many influences, which, if directed properly, can benefit not just it’s housing, but its future ability to thrive.

PROPOSED METHODOLOGY

We do not intend to provide you with a long-written report that collects dust on a shelf. So, we propose a hybrid approach combining high-tech and low-tech methods to provide solutions for the real world:

High-Tech: Conducting a robust data analysis adding research of the local and regional influences as well as in-field and online assessment of housing stock. We will keep the county communities updated at all steps with our engagement plan. We will design the engagement plan with county staff and suggested community leaders to ensure we tailor it to your preferred approach that is also politically attuned.

Low-Tech: There is great value in gaining the local perspective. It is important to lead interviews with realtors, homeowners, renters, landlords, and housing experts such as builders, bankers, and developers. Equally important is to allow the community to provide input. This can be done through surveys, workshops, open houses, or we can provide you with a meeting in a box that can be deployed with a unified message for your commission/board members or community ambassadors.

TASK 1: ENGAGEMENT

Public and stakeholder engagement plays a pivotal role in any planning process, especially when it comes to understanding the diverse needs of area residents, businesses, and property owners. While conducting the housing study, our aim is to actively involve the county communities and collaborate with local government officials to gain insights into their housing requirements and to identify any issues pertaining to current housing and residential development. Once the initial study is drafted, we recognize the significance of returning to the county communities and stakeholders to show how their voices have been heard. It’s crucial to verify if the draft plan accurately reflects their needs and interests before proceeding with the finalization of the plan. This iterative feedback process ensures that the plan truly aligns with the county’s goals.

Furthermore, we propose the establishment of a **housing steering committee**. We will work together to identify representatives from cities, townships, tribal nations, and other community leaders who can provide valuable input into the housing discussions. This collaborative approach ensures a well-rounded perspective and informed decision-making. We propose **two in-person steering committee workshops**.

In addition to these engagement efforts, we are committed to providing a robust online presence through a **project website (Story Map)**. This platform will serve as a project centralized hub for communication and updates, available 24/7. We will create/maintain this website, and provide a direct link that can be shared on the county’s or other relevant websites.

This digital platform enhances transparency, accessibility, and stakeholder engagement throughout the project’s duration.

To further promote project awareness and engagement, we will also offer a range of communication methods, both virtual and in-person, including social media posts, articles, a pop-up, and open house events. The

specific methods and timing of these engagement activities will be determined in close collaboration with EDA and county staff, ensuring that they align with the community’s preferences and needs. Our commitment is to foster open, inclusive, and transparent communication channels that empower stakeholders and the community to actively participate in the housing study and planning process.

Examples of Online Website (Story Map):

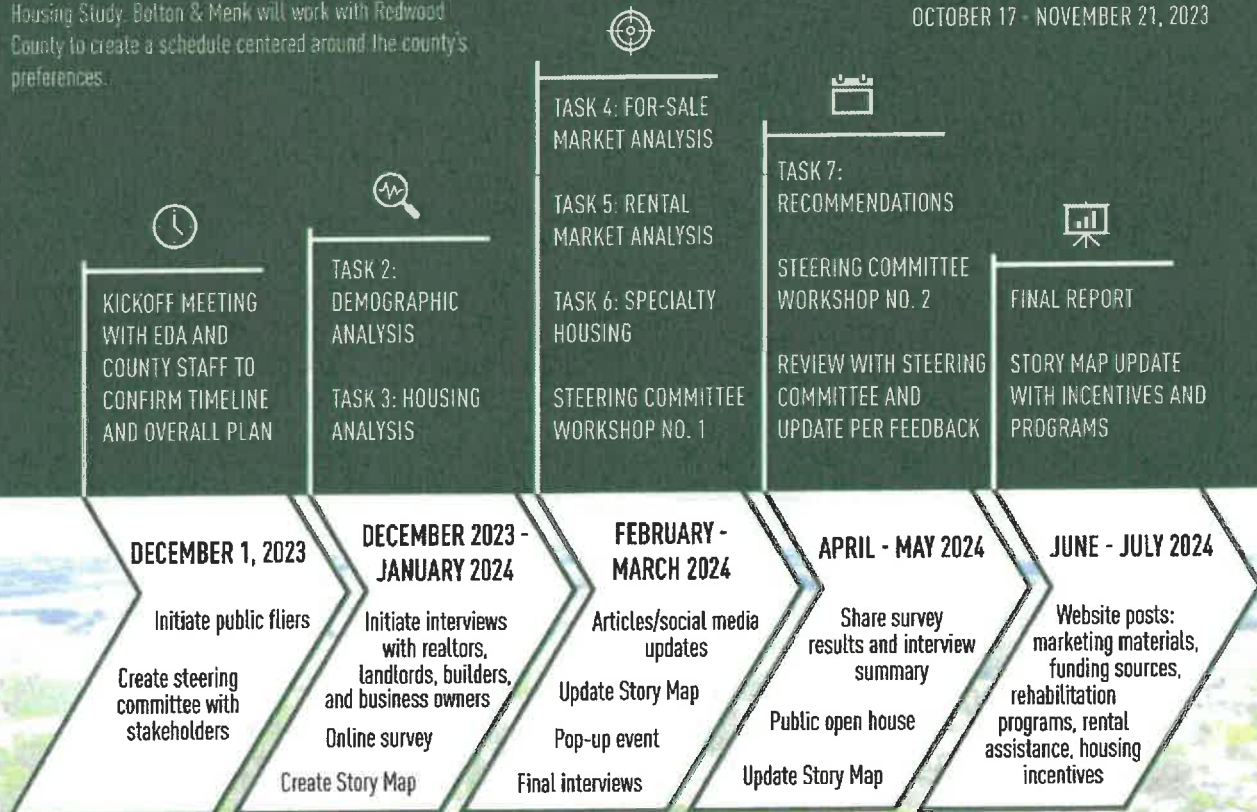
- International Falls: <https://storymaps.arcgis.com/stories/33a61410f7df40b0bd4474506d168da5>
- Winnebago: <https://storymaps.arcgis.com/stories/166a2b96a6d24cee94d4109270b940e6stories/166a2b96a6d24cee94d4109270b940e6>

PROPOSED ENGAGEMENT PLAN TO BE CONFIRMED WITH EDA AND COUNTY		
ACTIVITY	ROLES AND GOALS	FREQUENCY
Public engagement plan (PEP)	<ul style="list-style-type: none"> • Develop engagement plan to address county needs • Include detailed demographic analysis • Identify stakeholders, engagement goals, key messages, and schedule 	Draft within the first month after contract signed
Project website - Story Map	<ul style="list-style-type: none"> • Provide general project information • Promote opportunities for engagement and comment • Provide updates 	Create website and two updates
Articles (1)	<ul style="list-style-type: none"> • Inform residents about the project and how they can get information • Include in county newsletter and local papers 	One article early in the project
Social media posts	<ul style="list-style-type: none"> • Project information and updates on Facebook • Promote events 	Posts at key engagement times
Online survey or comment form (1)	<ul style="list-style-type: none"> • Gather input on existing conditions via online survey • Promote on project website, social media 	Winter 2023
Pop-up (1)	<ul style="list-style-type: none"> • Engage residents that wouldn't typically attend a public meeting at a community event • Gather input on issues, concerns, and feedback on plans 	One pop-up event late 2023 or early 2024
Interviews with developers and housing professionals (6)	<ul style="list-style-type: none"> • Identify issues and opportunities with housing development in Redwood County 	Winter 2023/2024
Local cities, counties, partner agencies (2)	<ul style="list-style-type: none"> • Virtual meetings to provide project updates and seek input 	Two virtual meetings at key milestones
Open house (1)	<ul style="list-style-type: none"> • Share what we've heard and how that information was used in the development of the plan • Share drafts of the plan for community feedback 	Late 2024
Steering committee workshop (2)	<ul style="list-style-type: none"> • Steering committee provides input, review and direction on housing study 	Within 1.5 months of start and once findings are identified

PROJECT SCHEDULE

The below project schedule represents a possible timeline of events for the Comprehensive Countywide Housing Study. Bolton & Menk will work with Redwood County to create a schedule centered around the county's preferences.

CONTRACT APPROVAL:
OCTOBER 17 - NOVEMBER 21, 2023



PROJECT COST

The following table summarizes the hours and cost breakdown for each major work task item. The estimated fee includes labor, general business, and other normal and customary expenses associated with operating a professional business. Unless otherwise noted, the fees include vehicle and personal expenses, mileage, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond the agreed scope of services and non-routine expenses, such as large quantities of prints, extra report copies, out-sourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance, and other items of this general nature will be invoiced separately.

Redwood County EDA Comprehensive Countywide Housing Study		Bolton & Menk, Inc.							Total Hours	Total Cost
Task No.	Work Task Description	Project Manager	Principal-In-Charge	Planner	GIS Specialist	Public Engagement Specialist	Funding Specialist	Admin/Coordination		
1.0	Engagement	15	0	19	0	7	0	24	65	\$8,062
2.0	Demographic Analysis	8	0	8	0	0	0	8	24	\$3,064
3.0	Housing Analysis	7	0	8	8	0	0	8	31	\$4,423
4.0	For-Sale Marketing Analysis	6	0	6	0	0	0	6	18	\$2,298
5.0	Rental Marketing Analysis	6	0	6	0	0	0	6	18	\$2,298
6.0	Specialty Housing	10	2	11	0	0	0	13	36	\$4,514
7.0	Recommendations and Final Report	16	2	18	8	8	6	8	66	\$10,269
8.0	Project Management	8	2	6	0	0	4	0	20	\$3,364
Total Hours		76	6	82	16	15	10	75	280	
Average Hourly Rate		\$185.00	\$183.00	\$138.00	\$193.00	\$175.00	\$172.50	\$60.00		
Subtotal		\$14,060	\$1,098	\$11,316	\$3,088	\$2,625	\$1,725	\$4,500		
Total Fee										\$38,412
Additional Option: Story Map Project Website										\$1,588



REQUEST FOR PROPOSALS: HOUSING STUDY

Project Description: Comprehensive Countywide Housing Study

Deadline for Submission: October 6, 2023 4:30pm

SCORING CRITERIA	MAX SCORE	Bolton and Menk Inc.
Completeness of Response to RFP		
Does the Firms proposal cover all areas of the RFP and fully describes the work that will be completed?	15	15
Experience with Similar Projects		
Has the Firm demonstrated experience in completing comprehensive housing studies?	10	10
Professional References		
Does the proposal cover all services that will be provided by the Firm? If there are major differences between the proposed activities than the Firm's approach, are those activities understandable and still serve the overall goal of the plan?	10	10
Budget		
Is the cost reasonable for the County?	15	10
TOTAL SCORE	max of 50	45
	Bid Amount	\$40,000
	Fixed or Variable	variable
	Hourly Rate	average \$160/hr
	Timeline	Final report June/July 2024

HOUSING

With the forecast increase in population will come a need for an additional 650 to 750 dwelling units within the county, by 2030. Population growth will occur throughout the county but the majority of the growth will be seen in the Cities of Belview, Clements, Delhi, Redwood Falls, Vesta, Wabasso, and Walnut Grove. (Housing supply studies should be conducted in each of these cities.) As discussed in the Implementation Section of the plan, housing programs should be established to ensure that the supply of safe, affordable housing is adequate to meet the needs of county residents.

Analysis was conducted to gain understanding of existing housing characteristics in the county. As shown in the following tables, renter-occupied housing in the county is at 20 percent of the total, which is less than the percentage of renters in the rest of the state and the nation.

The median age of housing in the county is 55 years, with half the homes constructed before 1951 and half constructed after 1951. (Source: US Census Bureau, 2000 Census. See Table 20.) Depending on the quality of construction, which could be even more of a question for homes built after 1951, a significant number of homes are reaching and will reach the end of their useful life in the next 20 years. Conservatively assuming that one-twentieth (5 percent) of the homes built after 1951, will need to be replaced within 20 years, just keeping even with today's housing supply would require construction of 180 new homes.

- development of senior housing so that older residents can stay in the county when they are no longer interested in or able to take care of a single family home
- maintaining and upgrading housing that will be vacated by older residents so that it is ready for young families to move into
- development of housing subdivisions in the townships where a cluster of homes can be constructed in relatively close proximity, thus maintaining commonly held wooded or undeveloped areas

The types and configurations of new housing in the county, both in the cities and the townships, will be focused toward developing sustainable housing. Programs should be developed to assist with:

Attachment C

STRATEGIC PRIORITY: HOUSING

GOAL #2: Actively support Redwood County’s ability to meet housing needs and reduce housing cost burdens through funding programs.

Desired Outcome: Employers no longer identify housing as a primary barrier in attracting and retaining talent.

Strategic Objectives

Strategy 2.1 – Establish a Housing Committee to explore housing needs/opportunities, encourage collaboration, and enhance awareness.
OBJECTIVES
1. Identify key stakeholders who broadly represent the County and are committed to working together to address housing needs.
2. Establish committee purpose and cadence of collaboration
3. Facilitate intentional and regular meetings to identify/inform housing needs/opportunities
4. Work with committee members to identify housing strategies based on housing study insights
5. Develop and execute plans for identified strategies with the greatest potential for impact
Strategy 2.2 – Research existing housing rehabilitation programs and explore new opportunities designed to address financial gaps to rehabilitate existing housing stock within the county.
OBJECTIVES
1. Research funding sources/programs to support rehabilitation programs/services
2. Engage in discussions with cities/townships to determine optimal funding vehicles/program components and share available resources through promotion across the county.
3. Explore the development of a county housing rehabilitation program and pursue funding to implement.
Strategy 2.3 – Research methods and costs to conduct a comprehensive county-wide housing study, collaborate and promote the use of the study with stakeholders.
OBJECTIVES
1. Identify and pursue funding to conduct a county-wide housing study
2. If determined to be feasible, proceed with required steps to engage a contracted firm to complete housing study
3. Host public meetings to determine best strategies for addressing housing needs/demands
4. Research opportunities/methods to utilize tax incentives to encourage new development and rehabilitation of existing housing

Attachment D

Memorandum

To: Briana Mumme, Economic Development Coordinator, Redwood County
From: Jen Theneman, Director of Real Estate and Community Development
Date: October 24, 2023
Re: Housing Study Support

Southwest Minnesota Housing Partnership is a non-profit Community Development Corporation with the mission to 'partner with communities to develop places for people to call home. We enjoy working with a wide variety of community stakeholders to uncover the housing puzzle that exists across the 30-county region we serve and help them with housing action steps to make safe, affordable housing a reality for their communities.

We've recently enjoyed participating in the Redwood County Strategic Planning sessions, exploring developments in several communities and even taking part in a Senate visit to discuss local needs. To document our past conversations regarding housing development, funding sources and trends, I'm writing to share a bit more regarding the importance of housing studies in this process.

While it's certainly helpful to hear from residents, business owners and local government staff, we know that the feedback and opinions do not represent all voices or current options and does not completely paint the picture for future needs. Our organization believes that a variety of types and sources of information, when reviewed collectively, provides an outside-in and inside-out perspective that leads to informed decision-making.

The outside-in perspective provided through a housing study reviews past, present and future factors and provides insight through the data to:

- depict the local housing environment including local rents, vacancies, areas of biggest need, and more
- provide housing stakeholders like city staff, EDA/HRA, and others the necessary information to have informed discussions about housing and educate community members, employers, businesses, investors, and developers
- meets the needs for large development projects and most funders, including the State and private lenders, who require this data to support and justify their investment in your area

Development encompasses juggling local priorities, funding opportunities that could provide gap assistance and developers interest in certain types of housing – having a clear vision for development is necessary to move forward.

It is also important to note that due to the size of the communities in your county, they would likely be burdened financially by ordering their own housing studies. A suggestion we would make is to order a county-wide survey and request a 'carve out' of data for key communities where housing would be prioritized, providing the County and City with important information for a nominal additional investment.

We have enjoyed our partnership with Redwood County and look forward to continued collaboration. If we can be of assistance, please reach out to me.



Attachment E

Redwood County Economic Development Authority

Request for Proposals: Comprehensive Countywide Housing Study



August 16, 2023

Redwood County Government Center
Economic Development Authority
403 South Mill Street, Redwood Falls Minnesota 56283
<https://redwoodcountyeda.com>

DISCLAIMER

1. Redwood County, is an Equal Opportunity Employer, requires all consultants to affirm that they do not discriminate against individuals or firms because of their race, color, marital status, age, sex, national origin, disability, creed, or sexual orientation.
2. All proposals submitted will become public information, and may be reviewed by anyone requesting to do so at that time.
3. All proposals received by the Redwood County EDA in response to this RFP shall remain valid for ninety (90) days from the date of submittal.
4. Redwood County reserves the right to cancel or reissue the RFP, or to revise the timeline at any time. The County reserves the right to reject any and all proposals and to waive minor irregularities in the proposal process. The County may accept any proposal if such action is believed to be in the best interest of the County EDA.
5. Redwood County is not liable for any cost incurred by the proposer prior to the execution of a contract.
6. This is a Redwood County EDA project and holds liability for work with its consultants. The contract between the successful proposer and Redwood County shall include all documents mutually entered into specifically, including the contract instrument, the RFP, and the response to the RFP. The contract must include, and be consistent with, the provisions stated within the RFP.
7. The prime consultant will be required to assume the responsibility for all services offered in the proposal whether or not directly performed by the prime consultant. Further, the prime consultant will be the sole point of contact for the Redwood County EDA with regard to contractual matters.

ABOUT REDWOOD COUNTY AND THE ECONOMIC DEVELOPMENT AUTHORITY

Redwood County is located in the southwest region of Minnesota, with a population of about 15,000. The County is home to 15 cities, 25 townships and one tribal nation, the Lower Sioux Indian Reservation; complimented by beautiful picturesque valleys, hills and natural sights. Redwood County is comprised of a diverse business sector, with employment opportunities in diverse industries. Over half of the workforce in the County is supported by private companies, followed by Government, not-for-profit and self-employed organizations. Redwood County has a robust agricultural ecosystem, ranking as the [second largest producer of corn for grain in the state and third for sweet corn](#). A number of organizations are served by this production, allowing the County to have a competitive edge in the agricultural industry.

INTRODUCTION

The Redwood County Economic Development Authority (EDA) is seeking proposals from qualified firms with the appropriate expertise and experience to conduct a countywide housing study of Redwood County as a whole, with a special focus on the fifteen cities and Tribal Nation included there within for the EDA. In doing so, the EDA reserves the right to negotiate further as to the terms agreed to, as well as the potential rejection, of all quotes and proposals as deemed appropriate.

PROJECT DESCRIPTION

The area to be surveyed and studied should include Redwood County with a focus on the Cities of Belview, Clements, Delhi, Lamberton, Lucan, Milroy, Morgan, Redwood Falls, Revere, Sanborn, Seaforth, Vesta, Wabasso, Walnut Grove, and Wanda. As well as Tribal Nation, Lower Sioux Indian Community. Once completed, the results of the study should identify the following information:

- 1) Demographic Analysis:
 - a. Population and household data including growth trends and projections.
 - b. Employment data including job growth projections, industrial/economic expansions and wage data.
 - c. Age distribution
 - d. Income (housing affordability)

- 2) Housing Data Analysis: including building permit data, age of housing, housing conditions, blighted and substandard housing, and units in structure.
- 3) For Sale Housing Market Analysis: including information on housing values, sales data, subdivision data, information on pending developments, interview outcomes with local Realtors, and any other information deemed relevant to the for-sale housing market.
- 4) Rental Market Analysis: including information on existing rental properties related to rents, vacancies, income requirements and amenities. Also include information on pending developments and interview local Realtors on rental housing needs.
- 5) Senior Housing Market Analysis: including information on existing properties related to rents, vacancies, services and amenities, and resident profiles. Also identify information on pending developments.
- 6) Recommendations should include a review of the findings and identification of market demand based on analysis in the for-sale, rental and senior housing markets and any other housing needs that are identified.
- 7) An inventory of tools, resources and funding mechanisms to assist with private and public housing development.
- 8) Talk to major employers in the area on what they need today and in the future.
- 9) Work with Redwood County GIS Department for any mapping needs.

PROPOSAL REQUIREMENTS

Each proposal should contain the following information and be organized in a manner that allows for complete review of each project element. All proposals will be evaluated using the criteria listed below.

- 1) *Letter of Interest*: must include the name, title, business address and contact information of the person responsible for submitting the proposal, Equal Employment Opportunity statement, and signature.
- 2) *Summary of Qualifications, Experience and Availability*: Summarize qualifications, relevant experience, year established, and ability to fulfill the study. Identify key personnel assigned to the project, responsibility of each member, and expertise and related experience of the team.
- 3) *Proposed Process to Conduct Study*: Summarize process to conduct the comprehensive countywide housing study. This should include a proposed schedule and description of proposed activities outlined above.
- 4) *Proposed Budget*: Include detailed project costs by task, and estimated hours. Actual compensation is subject to contract negotiation.
- 5) *List of Professional References*: Provide a list of the most recent relevant professional references and their contact information.

COMPREHENSIVE HOUSING STUDY OUTLINE

Demographic Analysis

- Population
- Households
- Employment
- Age Distribution
- Income
- Household Tenure and Type

Housing Data Analysis

- Types of Housing Units
- Age of Housing
- Housing Conditions
- New Construction

For-Sale Housing Market Analysis

- Housing Values
- Interviews with Realtors
- Subdivision Data and Vacant Land Data

- Mobile Home Parks
 - Planned or Proposed Projects
- Rental Market Analysis
- Comprehensive Inventory of Rental Projects (including vacancies, rents, income requirements, amenities, etc.)
 - Interviews on Rental Trends
 - Planned or Proposed Projects
- Senior Housing Market Analysis
- Data on Area Senior Living, Assisted Living and Nursing Homes
 - Comprehensive Inventory of Senior Rental Projects of Eight Units or More (including vacancies, rents, amenities, services, etc.)
 - Interviews on Senior Housing Trends and Needs
 - Analysis of Trends in Rural Minnesota (the progression from independent living to nursing home care.)

EVALUATION CRITERIA

The following will be considered in evaluating each proposal:

- 1) Completeness of response to the RFP requirements
- 2) Experience with similar projects
- 3) Professional references
- 4) Cost
- 5) Other such criteria as deemed necessary, such as an oral interview, if requested

SUBMISSION OF PROPOSALS

Two sealed copies of the proposal materials must be submitted by 4:30 PM (CST) on Friday, October 6, 2023:

*Redwood County Government Center
 Attn: Auditor/Treasurer
 Drop Off: 403 South Mill Street Mail: PO Box 130
 Redwood Falls, MN 56283
 Phone: (507) 637-4013
 Please label on the outside of envelope: EDA: Housing Study*

NOTE: The County reserves the right to reject any or all proposals for any reason at its sole discretion.

TIMELINE

August 16, 2023	County Publishes RFP
October 6, 2023	Proposal Submission Deadline
October 9 – 13, 2023	Internal Proposal Review
October 17, 2023	Firm Selection
October 17 – 31, 2023	Contract Negotiation
November 21, 2023	Contract Approval
December 1, 2023	Service begins

NOTE: The timeline is tentative and subject to change.

CONTACT INFORMATION

Any questions related to this RFP shall be directed to the Economic Development Coordinator, Briana Mumme by calling (507) 637-1122 or emailing Briana_m@co.redwood.mn.us.



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Dept.:	Commissioners
Preferred 2nd Date:			
Discussion Item:		Presenter:	VSO Roger Zollner
Operation Green Light for Veterans		estimated time needed:	5 min
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Adopt Resolution declaring Redwood county's participation in Operation Green Light for Veterans

Background Information:

This coming Veterans' Day, NACo invites all county to join Operation Green Light and show support for veterans by lighting our buildings green from November 6 to November 12. By shining a green light, county governments and our residents will let veterans know that the are seen, appreciated, and supported.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Maintenance and Veteran Service office will be working to implement the lighting on our buildings, and a press release will be published to bring awareness to our county residents.

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



Supporting Operation Green Light for Veterans

WHEREAS, the residents of Redwood County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Redwood County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

1st District
RICK WAKEFIELD
P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369
Rick_W@co.redwood.mn.us

2nd District
JIM SALFER
865 Pine Street
Wabasso, MN 56293
(507) 342-2431
Jim_S2@co.redwood.mn.us

3rd District
DENNIS GROEBNER
250 Center Street
Clements, MN 56224
(507) 692-2235
Dennis_G@co.redwood.mn.us

4th District
BOB VANHEE
503 Fallwood Road
Redwood Falls, MN 56283
(507) 616-1000
Bob_V@co.redwood.mn.us

5th District
DAVE FORKRUD
P.O. Box 235
Belview, MN 56214
(507) 430-1907
Dave_F@co.redwood.mn.us

Redwood County Board of Commissioners

403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Redwood County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Redwood County hereby declares during November through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Redwood County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Jim Salfer, Chair
Redwood County Board of Commissioners

Date

Vicki Kletscher
Redwood County Administrator

Date

1st District
RICK WAKEFIELD
P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369
Rick_W@co.redwood.mn.us

2nd District
JIM SALFER
865 Pine Street
Wabasso, MN 56293
(507) 342-2431
Jim_S2@co.redwood.mn.us

3rd District
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Dennis_G@co.redwood.mn.us

4th District
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Redwood Falls, MN 56283
(507) 616-1000
Bob_V@co.redwood.mn.us

5th District
DAVE FORKRUD
P.O. Box 235
Belview, MN 56214
(507) 430-1907
Dave_F@co.redwood.mn.us

JOIN OPERATION GREEN LIGHT FOR VETERANS



America's counties have a long and proud history of serving our nation's veterans, a legacy that continues to this day as we work with our federal, state and local partners to ensure that the former service members in our communities have access to the resources they need to thrive.

This coming Veterans Day, the National Association of Counties (NACo) and the National Association of County Veteran Service Officers (NACVSO) invite the nation's 3,069 counties, parishes and boroughs to **join Operation Green Light and show support for veterans by lighting our buildings green from November 6 to November 12**. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated and supported.

HOW TO JOIN

- Visit www.naco.org/operationgreenlight to access the Operation Green Light for Veterans County Toolkit.
- Use the County Toolkit template to pass a resolution declaring your county's participation in Operation Green Light for Veterans.
- Coordinate with your county Director of Facilities or Building & Grounds to light municipal buildings in green. Options include using projections, flood lights or green filters for existing lights.
- Use the templates and social media resources in the County Toolkit to promote the campaign to local press, businesses, county residents and Members of Congress.
- Upload details about your county's participation through the form included in the County Toolkit.
- Encourage individuals, businesses and community partners to show support by turning on a green light from November 6 to November 12!
- Support veterans year-round by purchasing supplies from veteran-owned businesses on Amazon Business at www.amazon.com/veteran-owned.

Scan the QR code for more about Operation Green Light, including a county toolkit.



AMAZON IS PROUD TO SUPPORT OPERATION GREEN LIGHT

Amazon values the unique skills and experience that the military community brings and we've pledged to hire 100,000 veterans and military spouses by 2024.

Military Community Outreach

We are committed to making Amazon the most military-friendly company in the world by leveraging our diverse resources and technology to solve critical problems. We focus on supporting disabled veterans, mental health, suicide prevention, military families and urgent needs – like homelessness and food insecurity – around the globe.

World-Class Veteran & Military Spouse Recruiting

Veterans and military spouses in your community can learn more about career opportunities at Amazon by attending a Global Military Affairs webinars where they can engage with recruiters directly.

Visit amazonmilitarywebinarseries.splashthat.com to join an upcoming webinar.

Corporate Leader In Veteran & Military Spouse Retention

We offer veterans the Military Mentoring Program, a network of support and tailored training experiences to assist in their transition from the military, another company or the academic environment.

Visit amazon.jobs/military to learn more.

COUNTIES MATTER FOR VETERANS

County Veteran Service Officers (CVSOs) in 29 states are responsible for successfully processing more than \$52 billion in compensation, pension, health care and other benefits for veterans each year.

Counties across the nation operate Veterans Treatment Courts, through which we can connect justice-involved veterans with programs and benefits that can treat underlying mental health and substance abuse conditions.

Counties support veterans' access to stable housing, employment and education and critical mental health services that treat trauma and prevent suicide.

660 NORTH CAPITOL STREET, NW
SUITE 400 • WASHINGTON, D.C. 20001
202.393.6226 • WWW.NACo.ORG

Scan the QR code for more about
Operation Green Light, including a county toolkit.





REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/23	Originating Dept.:	Maintenance
Preferred 2nd Date:	11/21/23		
Discussion Item:		Presenter:	Loren Gewerth
Repairs to awning at Government Center		estimated time needed:	5 Min
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Authorize G&J Awning and Canvas, Inc to make repairs to awnings at Government Center in the amount of \$6900.

Background Information:

While cleaning the large awning over the MNWEST entrance we found tears in several locations. It was determined to be a safety hazard as tons of snow can accumulate and could tear open onto staff or the public. They will also repair damage to a section covering the natural gas meter.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

TERMS OF AGREEMENT

You understand that there are no oral agreements between you and G & J Awning & Canvas, Inc. ("G & J Awning"). All work you expect G & J Awning to perform has been included in this proposal. Nothing in this proposal can be changed unless it is changed in writing on a separate form and signed by you and G & J Awning. For your information, installation workers have no authority to make or sign changes to this contract.

G & J Awning provides a two (2) year limited warranty for its work, covering both labor and materials furnished by G & J Awning. This warranty does not include damages due to negligence, vandalism, acts of nature, labor or materials not provided by G & J Awning, or other actions beyond G & J Awning's control. Graphics on loose valances & light bulbs are not covered by this warranty. The fabric you selected may also be warranted by the manufacturer. Upon receipt of payment in full from this job, G & J Awning will assign any manufacturer's warranties to you.

You agree to clear the work area of any obstructions prior to G & J Awning's arriving for installation. If the work area is not clear of obstructions at that time, you agree to pay any additional costs for G & J Awning's workers to wait for you to clear the obstructions so work may begin. You also are liable for scheduled trip charges if, upon arrival, the awnings cannot be installed and must be hauled back to G & J Awning.

The parties agree this contract was made in Benton County, MN. Unless waived in writing by G & J Awning, venue and jurisdiction for any and all disputes arising out of this Contract, or any other dispute between G & J Awning and Purchaser shall be heard in the Minnesota State District Court for Benton County. In the event G & J Awning is successful in any such litigation, Purchaser agrees to pay all of G & J Awning's attorney's fees, cost and disbursements. Nothing in this proposal prevents G & J Awning from enforcing a Mechanic's Lien, Construction Lien or other similar lien rights. This provision does not prevent G & J Awning from agreeing, in writing to submit any disputes to arbitration, if arbitration is required in the contract, or the General Contract.

You will be billed on a monthly basis and we expect that within thirty (30) days after receipt of such statement you pay the total balance owed for that period. If you fail to pay that amount you will be assessed a finance charge of one and one-half (1.5%) percent per month (annual percentage rate of eighteen [18%] percent), or a minimum finance charge of fifty (\$.50) cents a month as permitted by state law. It is hereby mutually agreed upon by the parties that all fees that are billed shall be paid as set forth above, and that under no circumstances shall any amount of the fees for materials, labor, skill or other services be withheld from payment for any reason. If G & J Awning is required to retain an attorney to collect any money you owe, you agree to pay all of G & J 's attorney's fees, costs and disbursements. Any claim by you or G & J Awning in any way arising out of this contract, and any and all other agreements between you and G & J Awning and or any way arising or related to the physical condition of the property, shall be settled by binding arbitration.

ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY, INCLUDING G & J AWNING, MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID IN FULL FOR THEIR CONTRIBUTIONS. THIS NOTICE IS TO ADVISE YOU OF YOUR RIGHTS UNDER MINNESOTA LAW IN CONNECTION WITH THE IMPROVEMENT TO YOUR PROPERTY.



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Department:	Environmental
Preferred 2nd Date:	November 21, 2023		
Discussion Item:		Presenter:	Nick Brozek
Conditional Use Permit #11-23 - Rosewood		estimated time needed:	5 minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Conditional Use Permit #11-23, pursuant to the recommendation of the Planning Commission. Approval is recommended per the conditions proposed by staff, and the location of said new home stipulated to be within the area shown on the attached map.

Background Information:

The Rosewood Hutterian Brethren, formerly Upland Colony, purchased a farm site near Lambertton. In the area in question, there are 4 existing homes, and they would like to construct an additional home in the project area. This home is planned to be used as temporary housing while the dwelling units are constructed pursuant to CUP 1-23. County Ordinance requires a CUP for the construction of more than two dwellings on a single agricultural property.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



October 18, 2023

Re: Judicial Ditch 91 Improvement

Dear Landowner:

The Redwood County and Yellow Medicine County Joint Drainage Authority is seeking the input of landowners affected by the JD 91 improvement project. This project involves upgrading the pump at the outlet into Timm Lake, a manmade lake under the purview of the DNR.

Originally, the budget to complete the Environmental Assessment Worksheet (EAW) for the project was \$22,000. To date, the EAW expense is approximately \$40,000. Despite the effort that has been put forth to obtain DNR approval for the improvement, the DNR is requiring further modeling scenarios, which will further increase the cost of the ditch improvement.

Ditch improvements are paid for by the owners of the land benefitting from the drainage system. Because you benefit from JD 91, you will ultimately be responsible for your share of the overall cost of this improvement.

The next meeting of the drainage authority to discuss this improvement is **Tuesday, November 7, 2023, at 1:00 p.m.** The meeting will be held in the **Board Room at the Redwood County Government Center**, in Redwood Falls. If you are able to attend, please plan to do so.

Thank you.

Respectfully,

Nick Brozek
Redwood County Environmental Director

cc: Redwood County & Yellow Medicine County Joint Ditch Authority

Redwood County Government Center - Environmental Department
P.O Box 130 Redwood Falls, MN 56283
(507) 637-4023 redwoodcounty-mn.us Environmental@co.redwood.mn.us




AGENDA

REDWOOD COUNTY PLANNING COMMISSION

Tuesday, October 31st, 2023 – 1:00 p.m.

1. Call to Order
2. Public Hearing on Application for Conditional Use Permit filed by Clarence Jr. Wurtz, on behalf of Rosewood Hutterian Brethren Inc.
3. Other Business:
 - a. Review and approve the minutes from the September 26th Planning Commission meeting
 - b. Any other business

TO: Redwood County Planning Commission

FROM: Jeanette Pidde 
Land Use and Zoning Supervisor
Redwood County Environmental Office

DATE: October 17, 2023

RE: Planning Commission Hearing on October 31, 2023



A meeting of the Redwood County Planning Commission has been scheduled for Tuesday, the 31st day of October, 2023, beginning at 1:00 o'clock p.m. in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

The meeting will involve one (1) public hearing. A brief summary of the subject matter of the hearings is set forth below.

1. Public hearing on Application for Conditional Use Permit submitted by Clarence Jr. Wurtz on behalf of Rosewood Hutterian Brethren Inc.

The Rosewood Hutterian Brethren are seeking to build a home, in addition to the four existing homes, in an area on their property in Redwood County described as the Northwest Quarter lying north of the railroad, except .35-acre tract in the northeast corner, 112.15 acres, more or less. Redwood County Code of Ordinances limits the number of houses on an agricultural property to two, unless a Conditional Use Permit is applied for and granted.


They plan to use the 5 total homes located in the project area as temporary housing while construction of the dwellings permitted under CUP No. 1-23 is underway.

An existing septic system serves the four existing homes, and the fifth home would need to be added to the system.

A 14-inch county drain tile line runs through the property. It is part of County Ditch 70. The tile starts half a mile west of the site, north of US Hwy 14, and runs southeasterly for just under two miles, until it outlets into a ravine that drains into the Cottonwood River. A 100-foot setback is required between county tile lines and buildings or structures.

A copy of the Conditional Use Permit application, maps, plans, and proposed permit conditions are enclosed.

TO: Whom It May Concern

FROM: Jeanette Pidde 
Land Use and Zoning Supervisor
Redwood County Environmental Office



DATE: October 12, 2023

RE: Notice of Public Hearing on Application for Conditional Use Permit

Please find enclosed a *Notice of Public Hearing* regarding an *Application for Conditional Use Permit* submitted by Clarence Jr. Wurtz, of Rosewood Hutterian Brethren Inc., pursuant to Redwood County Code of Ordinances, Title XV, Section 153.142. Mr. Wurtz is proposing to construct a home, in addition to four existing homes in the project area, on the following described real property, situated in the County of Redwood, State of Minnesota, to wit:

The Northwest Quarter (NW1/4) lying north of the railroad, except a 0.35-acre tract in the northeast corner of Section 20, Township 109 North, Range 36 West, Charlestown Township.

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly scheduled Planning Commission meeting starting at 1:00 o'clock p.m. on Tuesday, the 31st day of October, 2023. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

Pursuant to Redwood County Zoning Ordinance, all property owners of record within five hundred (500) feet in incorporated areas and/or one-quarter (1/4) of a mile of the affected property, or to the ten properties nearest to the affected property, whichever would provide notice to the greatest number of owners of unincorporated areas where the conditional use is proposed, the township in which the affected property is located, and all municipalities within two (2) miles of the property are required to be notified in writing of the time and place of the public hearing.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at Environmental@co.redwood.mn.us, or in writing at *Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283*.

Enclosure

Redwood County Government Center - Environmental Department
P.O Box 130 Redwood Falls, MN 56283
(507) 637-4023 redwoodcounty-mn.us Environmental@co.redwood.mn.us



NOTICE OF PUBLIC HEARING

An *Application for Conditional Use Permit* has been filed by Clarence Jr. Wurtz, of Rosewood Hutterian Brethren Inc., pursuant to Redwood County Code of Ordinances, Title XV, Section 153.142. Mr. Wurtz is proposing to construct a home, in addition to four existing homes in the project area, on the following described real property, situated in the County of Redwood, State of Minnesota, to wit:

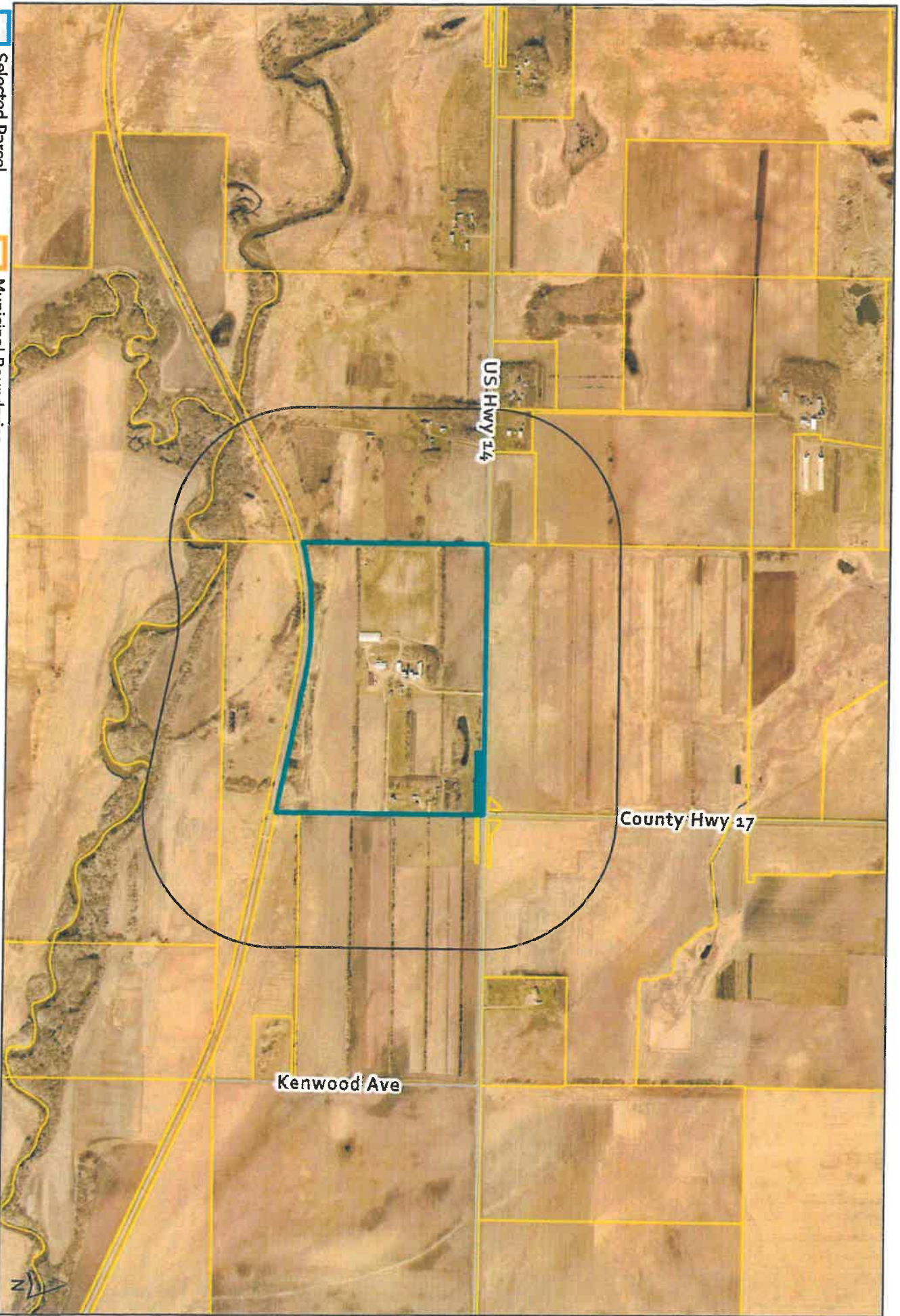
The Northwest Quarter (NW1/4) lying north of the railroad, except a 0.35-acre tract in the northeast corner of Section 20, Township 109 North, Range 36 West, Charlestown Township.

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly scheduled Planning Commission meeting starting at 1:00 o'clock p.m. on Tuesday, the 31st day of October, 2023. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at Environmental@co.redwood.mn.us, or in writing at *Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283*.

DATED: October 12, 2023

Jeanette Pidde
Land Use & Zoning Supervisor
Redwood County Environmental Office



Selected Parcel

Notification Area

Parcels

Municipal Boundaries

Sections

Roads

CUP Notification Area:
0.25 miles from selected parcel



Parcel ID: 51-020-2020

Parcel ID	OWNAME	C/O	Address	CITY	STATE	ZIP
51-020-3040	RILEY/GILES & LINDA		28812 US HWY 14	LAMBERTON	MN	56152
51-020-3020	PFARR/ROGER		13035 CO HWY 6	LAMBERTON	MN	56152
51-020-1060	RILEY/BERNARD W & MARIANNE		51500 171ST AVE	PINE ISLAND	MN	55963-6744
51-020-1040	STATE OF MINNESOTA, DOT	MAILSTOP 631 (D.P.)	395 JOHN IRELAND BLVD	ST PAUL	MN	55155
51-020-1020	BENEDICT/RYAN & ELIZABETH		28741 US HWY 14	LAMBERTON	MN	56152
51-020-2020	ROSEWOOD HUTTERIAN		29424 US HWY 14	LAMBERTON	MN	56152
51-018-4060	RUE/WAYNE/ET'AL		703 S ELM ST	LAMBERTON	MN	56152
51-017-4020	THRAM/DEBRA/ETAL (Tax)	% JUSTIN THRAM	14022 CO HWY 17	LAMBERTON	MN	56152
51-017-3020	STATE OF MN - DNR		500 LAFAYETTE RD	ST PAUL	MN	55155-4045
51-996-0040	DAKOTA MINNESOTA & EASTERN RAILROAD CORPORATION	7TH FLOOR TAX DEPARTMENT	120 S 6TH ST	MINNEAPOLIS	MN	55402
51-018-4040	RUE/ DARREN & ALLISON		28709 US HWY 14	LAMBERTON	MN	56152
	CHARLESTOWN TOWNSHIP BOARD OF SUPERVISORS	% DOUG MOODY JR, CLERK	30061 140 ST	LAMBERTON	MN	56152
	RUE/DAVID G & NANCY L		700 S FIR ST	LAMBERTON	MN	56152



Redwood County

www.co.redwood.mn.us

Application for Conditional Use Permit

Permit #: 11-23 Date: 10-3-23

Location of Proposed Use:

Address: 29424 US HWY 14 City: LAMBERTON State: MN Zip: 56152
House # Street Name
Parcel #: 51-020-2020 Township: CHARLESTOWN Section: 20 Twp #: T-109-N Range: R-36-W

Legal Description:

Information about the Site:

Zoning District: AGRICULTURE

NOTICE: Change of land use may affect your property taxes.

General description of the building(s) and proposed use:

Permit (5) five houses on the property. This includes 4 previously permitted houses and one additional house to be permitted in the future. It is in addition to the 24 dwelling units permitted under CUP #1-23 on a different part of the property.

Building Size: (Please enter dimensions in feet)

Width: _____ Length: _____ Diameter: _____ Total Height: _____

Setbacks: (Please enter in feet)

Side Yard Setback: _____ Direction: _____
Side Yard Setback: _____ Direction: _____
Rear Yard Setback: _____ Direction: _____

Road Type: _____ Setback from the Right-of-Way: _____

Setback from the center of the road _____ ft

Type of Sewer System:

EXISTING SEPTIC SYSTEM - WAS CONSTRUCTED FOR MULTIPLE HOUSES

Drainage Plan:

NATURAL SURFACE WATER DRAINAGE

Other Information:

[Empty box for other information]

Applicant Information:

First Name: CLARENCE JR. Last Name: WURTZ
Business Name: ROSEWOOD HUTTERIAN BROTHERS INC.
Address: 29424 US HWY 14 City: LAMBERTON State: MN Zip: 56152
Home Phone: _____ Cell Phone: 1-605-770-6832 Email: jr@rosewoodhb.com

Operator Information: (Complete only if different from Applicant)

First Name: _____ Last Name: _____
Business Name: _____
Address: [] _____ City: _____ State: MN Zip: _____
Home Phone: _____ Cell Phone: _____ Email: _____

Land Owner Information: (Complete only if different from applicant)

First Name: _____ Last Name: _____
Address [] _____ City: _____ State: MN Zip: _____
HomePhone: _____ CellPhone: _____ Email: _____

I affirm that the forgoing information is true and accurate. I understand that if any portion of this information is false or materially misleading, any conditional use permit issued in reliance upon this information is voidable at the election of Redwood County.

Land Owner Signature Clarence Jr Wurtz Date: 10-3-23

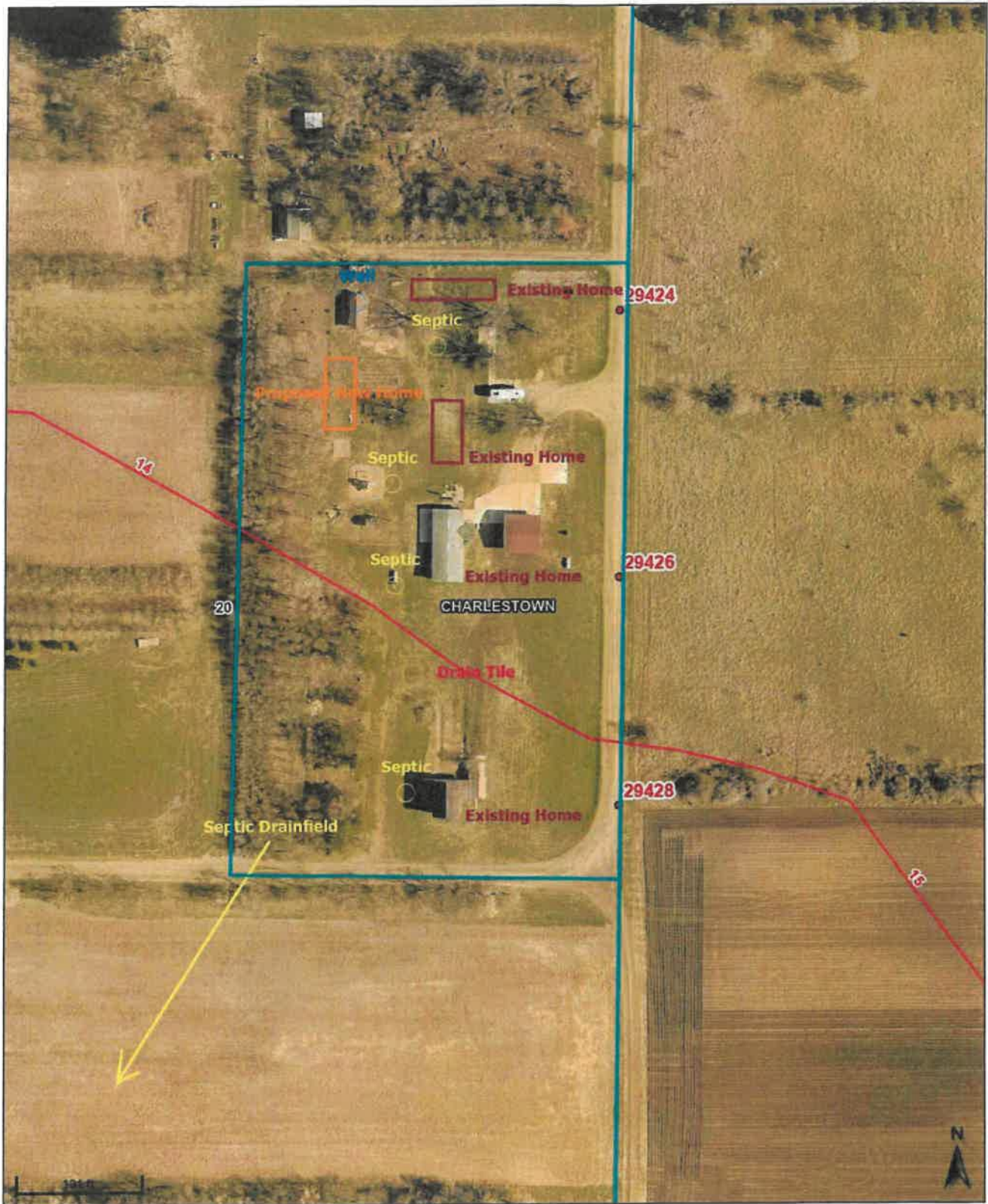
Office Use Only: * The section below is to be filled out by the Environmental Office Staff

Permit Fee: \$700.00 Receipt #: 34910 Date Approved: _____

Application Received: _____

Commission Action: _____ **County Board Action:** _____
Approved: _____ Date: _____ Approved: _____ Date: _____
Disapproved: _____ Date: _____ Disapproved: _____ Date: _____

Project Area



Project Area - Full Parcel View



Subject Parcel = 107.15 acres

Project Area = 4.2 acres

REDWOOD COUNTY PLANNING COMMISSION

MINUTES

Meeting Date: September 26th, 2023



A meeting of the Redwood County Planning Commission convened on Tuesday, the 26th day of September, 2023, at the Redwood County Government Center.

The following members of the Redwood County Planning Commission were present: Mike Kaufenberg, Mark Madsen, DeVonna Zeug, Jeff Huseby, Ed Carter, Mike Scheffler, and County Commissioner Jim Salfer. Also present were the following individuals: Rodney Paskewitz, Ryan Holmberg, Land Use Supervisor Jeanette Pidde, and Environmental Director Nick Brozek.

At 1:00 p.m. the September 26th, 2023, Redwood County Planning Commission meeting was called to order by Chair Kaufenberg.

Chair Kaufenberg then read the Planning Commission rules and procedures. Printed copies were available to the public.

At 1:03 p.m. Chair Kaufenberg called to order a public hearing on Application for Extraction Interim Use Permit #9-23, submitted by Rodney Paskewitz on behalf of Duro Rock Supply Co.

Prior to the Planning Commission meeting, the Planning Commission members were provided an informational packet, which included the following information regarding the matter:

1. Duro Rock Supply Co. is proposing to operate a gravel pit and all related operations, as well as stockpiling, in the existing gravel pit on a tract in the Northwest Fractional Quarter, in Section 5, Township 112 North, Range 36 West, Redwood Falls Township. They would also like to stockpile and recycle broken concrete. The site is currently permitted to be mined by Nancy Baune.
2. There are currently no existing structures on the site. The total acres to be mined will be approximately 19.79 acres. Overburden, if any, will be stripped and piled. Water will be pumped to the nearby ditch. Gravel will be mined, leaving a 4:1 slope tapering from the RIM easement.
3. There are no wells or septic onsite.
4. The site is located in the Agricultural zoning district. The parcel is 28.31 acres, and is bordered on the west, north, and east sides by cropland. The south side is bordered by trees and pond area. The topography of the area consists of rolling farmland.
5. Dust will be controlled with a water truck as needed. All runoff from mined areas will be directed back into the pit bottom so that infiltration can remove any sediment.
6. All equipment will have mufflers. Hours of operation are proposed to be from sunrise to sunset, with the exception of pumping, which may be done at any time.

Redwood County Government Center - Environmental Department

P.O Box 130 Redwood Falls, MN 56283

(507) 637-4023 redwoodcounty-mn.us Environmental@co.redwood.mn.us

7. There are no county tile lines on or near the site. The site is bordered on the north by JD33, and on the east by JD33, Lat. J.
8. The nearest dwelling to the project site is 28851 State Hwy 19, about 1,212 feet northwest of the site.
9. A copy of the Rezoning application, maps, and plans were enclosed.

Rodney Paskewitz was in attendance to present the project to the Planning Commission. He made the following statements to the Commission:

- This is an update to an existing permit.
- Additionally, he would like to stockpile concrete and recycle it onsite.

The Planning Commissioners made the following comments:

- Will the area outlined as extracted be turned into a pond?
- Are there any questions on the conditions?
- Justice Ave. is used. Are there any problems?

Paskewitz responded that:

- He plans to keep a laydown yard to park by Justice Ave., and keep 2-3 acres usable.
- He would keep the recreational pond that crosses the boundary line. This pond is shared with the neighbor.
- The other ponds would be combined, and there would be a lake that slopes to the RIM easement.
- He will need to stabilize the banks and put up signage.
- He will speak to the township regarding the roads.

Chair Kaufenberg asked if anyone was present to speak in support of the project. No one came forward.

Chair Kaufenberg asked if anyone was present to speak in opposition to the project. No one came forward.

Chair Kaufenberg then closed the public meeting at 1:10 p.m.

Chair Kaufenberg directed Brozek to lead the Commissioners through the Findings of Fact Worksheet. The Planning Commissioners discussed the factors.

Zeug made a motion to approve Application for Extraction Interim Use Permit #9-23 subject to the conditions proposed by staff. The motion was seconded by Carter and passed unanimously.

At 1:18 p.m. Chair Kaufenberg called to order a public hearing on Application for Conditional Use Permit #10-23, submitted by Ryan Holmberg, on behalf of landowner, Daniel Holmberg.

Prior to the Planning Commission meeting, the Planning Commission members were provided an informational packet, which included the following information regarding the matter:

1. Ryan Holmberg is proposing to operate a Level III Home Occupation on a tract in the Southwest Quarter, Section 7, Township 112 North, Range 39 West, Underwood Township. The site is zoned agricultural, and Ryan Holmberg lives on the site.

2. In the home occupation, known as Pizza Systems, Inc., Holmberg seeks to use a 40' x 80' (3200 square feet) shop building for light manufacturing. This includes some machining and welding, but mostly assembly. Holmberg manufactures commercial pizza dough presses, pizza pans, and custom parts. Currently there are two employees outside of the occupants of the home.
3. There are two existing driveways to access the site. Employees have room to park on-site. The UPS truck delivers daily, and a freight truck comes approximately once per month. There are no customer visits.
4. There is a septic system and conventional drain field for the house located on the property, but none for the shop building.
5. Hours of operation are from 8:00 a.m. until 5:00 p.m. Monday through Friday.
6. There are no county tile lines located on or near the site. JD3 is located approximately 1000 feet north of the site.
7. The nearest neighboring dwellings to the site are:
32145 Acorn Ave., Vesta, approximately 2050 feet southwest
32219 Aspen Ave, Vesta, approximately 3900 feet southeast
8. A copy of the Conditional Use Permit application, maps, and proposed permit conditions were enclosed.

Ryan Holmberg was in attendance to present the application to the Planning Commission. He made the following statements to the Commission:

- He lives on the farm and farms full-time. Dan is his father and is still the owner of the property.
- He runs light manufacturing out of a shop on the building site where he makes pizza presses and does tooling for parts. Mostly machining and assembly. No painting. The parts are mostly stainless steel and aluminum.
- There is regular UPS and FedEx traffic, as well as a semi about once per month.

The Planning Commissioners made the following comments:

- Is there any sales staff?
- Is there an issue with a semi on township roads?
- There are limits to the size of a business as a home occupation.

Holmberg responded that:

- He operates as the sales staff. He has a business partner in an office in Marshall.
- There is a gravel pit nearby that has more traffic than his business generates. His own grain hauling for his farming is more traffic than what's generated by the business. He's been operating for a couple years, and the additional semi traffic is no problem.
- He had looked into having the business in one of the smaller towns in the area, but he couldn't find anything suitable.

Chair Kaufenberg asked if anyone was present to speak in support of the project. No one came forward.

Chair Kaufenberg asked if anyone was present to speak in opposition to the project. No one came forward.

Chair Kaufenberg then closed the public meeting at 1:29 p.m.

Chair Kaufenberg directed Brozek to lead the Commissioners through the Findings of Fact Worksheet. The Planning Commissioners discussed the factors.

Scheffler made a motion to approve Application for Conditional Use Permit #10-23 subject to the conditions proposed by staff. The motion was seconded by Huseby and passed unanimously.

The Commissioners reviewed and discussed the minutes from the July 25th, 2023, Planning Commission meeting.

Madsen made a motion to approve the July 25th, 2023, Planning Commission minutes. Zeug seconded the motion and it passed unanimously.


The Commissioners reviewed and discussed the minutes from the August 29th, 2023, Planning Commission meeting.

Huseby made a motion to approve the August 29th, 2023, Planning Commission minutes. Carter seconded the motion and it passed unanimously.

The Commissioners reviewed and discussed the minutes from the September 20th, 2023, Planning Commission special meeting.

Zeug made a motion to approve the September 20th, 2023, Planning Commission minutes. Carter seconded the motion and it passed unanimously.

Madsen made a motion to adjourn. The motion was seconded by Huseby, and passed unanimously. The meeting was adjourned at 2:02 p.m.


Jeanette Pidde
Land Use and Zoning Supervisor
Redwood County Environmental Office

Mike Kaufenberg, Chair
Redwood County Planning Commission



REDWOOD COUNTY PLANNING COMMISSION

**Rosewood Hutterian Brethren, Inc.
Conditional Use Permit Application #11-23
October 31, 2023**

FINDINGS OF FACT

ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.

In determining whether the proposed use is in harmony with the general purposes and intent of the Ordinance and the Comprehensive Plan, the Planning Commission shall consider and make findings on the following questions:

- 1) What potential health safety and welfare impacts were raised at the hearing and why will they, or why won't they, impact the neighboring residents?

- 2) What potential impacts on area property uses were raised at the hearing and why will they, or why won't they, impact the property uses in the area?

3) What potential impacts on property values or future development were raised at the hearing, and why will they, or why won't they, impact the neighboring properties?

4) What infrastructure is needed to support the proposed use and how will it be provided?

5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

NAME: _____

DATE: _____

Conditions for Permit No. 11-23 (Rosewood Hutterian Brethren Inc.)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Ordinance, as hereafter amended from time to time.
2. The permit holder shall dispose of the waste and refuse in a proper manner and in accord with all applicable laws, rules, and regulations.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.
4. The permit holder shall take appropriate and reasonable measures to assure that all surface water runoff satisfies all applicable local, state, and federal discharge standards.
5. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted.
6. Adequate utilities, access roads, drainage, and other necessary facilities will be provided and continue to be provided by the permit holder now and in the future.
7. Adequate measures will be taken to provide sufficient off-street parking and loading space to serve the proposed conditional use. Parking shall comply with and is subject to all relevant local, state, and federal law, rules, and regulations. Parking and/or loading on the public road or within the road right-of-way is prohibited.
8. One (1) additional dwelling house may be constructed in the project area, pursuant to this permit. There are four (4) existing houses in the project area. Any additional houses beyond that will require a new Conditional Use Permit. The house will be constructed substantially in the location indicated on the map attached to the permit and labeled "project area."
9. Appropriate sewage treatment infrastructure will be installed and maintained, pursuant to Minnesota rules and laws, and Redwood County Code of Ordinances.
10. The private driveway leading to the houses constructed pursuant to this permit, shall be named and indicated on the official County E-911 Map, for emergency service purposes, pursuant to the Redwood County Enhanced E-911 regulations.
11. A 100 foot setback must be maintained between the county drain tile line on the site, and any building or structure.
12. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to

reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions.



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Nick B.		
Assignment of Obligations - Liebl	estimated time needed:		5 minutes
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Assignment and Assumption of Obligations in which Northern Con-Agg's reclamation obligations under Conditional Use Permit #20 are assigned to Jerome and Donna Liebl, pursuant to Extraction Interim Use Permit #7-23.

Authorize Environmental Director, Nick Brozek, to sign Assignment and Assumption of Obligations on behalf of Redwood County.

Background Information:

Interim Use Permit #7-23, allowing Jerry and Donna Liebl to assume responsibility for reclamation of the kaolin pit located east of Redwood Falls, on the north side of US Hwy 71, was approved by the Board on July 6, 2023. Half the pit is owned by the Dahlberg family and half by Liebls. Northern Con-Agg was the most recent operator and permit holder.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

**ASSIGNMENT AND ASSUMPTION
OF OBLIGATIONS**

WHEREAS, Northern Con-Agg, LLP (“NCA”), a Minnesota limited liability partnership, with its offices located at 3231 Fernbrook Lane North, Plymouth, Minnesota 55447, is the owner of real property situated in the County of Redwood, State of Minnesota, bearing PID 62-133-2020, and as described in Exhibit A attached hereto (the “NCA Tract”); and

WHEREAS, Gilman Dahlberg, Connie Dahlberg, Douglas Dahlberg, Jerome Liebl, and Donna Liebl are the owners of real property situated in the County of Redwood, State of Minnesota, bearing PID 62-133-1060, and as described in Exhibit B attached hereto (the “Dahlberg Tract”);

WHEREAS, NCA engaged in mining operations on both the NCA Tract and on the Dahlberg Tract, collectively herein the Property pursuant to Conditional Use Permit #20 (Exhibit C) attached hereto and approved by Redwood County on April 2, 1991.

WHEREAS, NCA is obligated to complete certain reclamation and other work on the Property, as directed and required by Exhibit C; and

WHEREAS, Jerome Liebl and Donna Liebl, (the “Liebls”) husband and wife, reside at 26778 State Highway 19, Redwood Falls, Minnesota 56283, have agreed to assume and accept full responsibility for NCA’s obligations as outlined in Exhibit C with regard to the Property; and

WHEREAS, Redwood County has approved and fully consented to said assignment and assumption of the obligations as contained in Exhibit C with relation to the Property.

NOW, THEREFORE, consistent with the above, the undersigned parties hereby confirm and agree as follows:

1. Redwood County, pursuant to Exhibit C, requires certain Reclamation and other work be completed on the Property. NCA was obligated to complete and obtain approval of the completion of the Reclamation from Redwood County.
2. NCA hereby fully assigns all of its obligations, liabilities and responsibilities relative to the Property, including but not limited to the Reclamation, to the Liebls, effective upon the consent and approval of Redwood County as shown by its

authorized representatives signature below, and the full execution of this Agreement by NCA and Liebls..

3. Liebls, for valuable consideration, hereby accept and fully assume all of NCA's obligations, liabilities and responsibilities relative to and arising out of the Property, including but not limited to the Reclamation and all other conditions as outlined in Exhibit C, hereinafter "Obligations". Liebls also agree to fulfill all requirements established by Redwood County or other government agency to obtain the necessary approval and permission to assume and fulfill said Obligations. Liebls further agree to indemnify and hold NCA and Redwood County and their owners, insurers, officers, and agents, harmless from any and all claims, liabilities, costs and expenses which may have or may hereafter accrue relative to or arising out of the Property, including all Obligations, but not limited to the Reclamation.
4. Redwood County by action of the Redwood County Commissioners approved this assignment and assumption of obligations and liabilities relative to the Property, including the Reclamation on _____, 2023, and fully and freely releases NCA from any and all obligations to Redwood County relative to Property arising out of Exhibit C.

NORTHERN CON-AGG, LLP

LIEBLS

By: Brad Salman

Jerome Liebl

Its: _____

Dated: _____

Dated: _____

Donna Liebl

Dated: _____

Gilman Dahlberg

Dated

Connie Dahlberg

Dated

Douglas Dahlberg

Dated

REDWOOD COUNTY:

The above is approved by and on behalf of Redwood County. The undersigned has been duly authorized by Redwood County to execute this Agreement.

Dated: _____

By: _____

Its: _____

Exhibit A (NCA Tract, PID 62-133-2020)

Real property located in Section Thirty-Three (33), Township One-Hundred Thirteen (113) North, Range Thirty-Five (35) West, Redwood County, Minnesota, described as follows:

The NW/4 of the SW/4 excepting:

- a) That part of the NW/4 SW/4 described as follows: Commencing at the West Quarter corner of Section 33; thence South 00 degrees 21 minutes 15 seconds West bearing based on Redwood County Coordinates NAD83(96) on the west line of said Southwest Quarter, a distance of 995.86 feet to the point of beginning; thence South 89 degrees 06 minutes 19 seconds East, a distance of 35.14 feet; thence South 04 degrees 43 minutes 55 seconds East, a distance of 216.19 feet; thence South 52 degrees 29 minutes 03 seconds East, a distance of 71.63 feet; thence South 86 degrees 45 minutes 00 seconds East, distance of 56.66 feet; thence South 01 degrees 44 minutes 59 seconds West, a distance of 54.42 feet to the south line of the Northwest Quarter of the Southwest Quarter; thence South 89 degrees 51 minutes 53 seconds West on said south line, a distance of 166.71 feet to the Southwest corner of the Northwest Quarter of the Southwest Quarter; thence North 00 degrees 21 minutes 15 seconds East on the west line of the Southwest Quarter, a distance of 318.35 feet to the point of beginning (approximately .53 acres or 22,886 sq. ft. of land).

and

The W/2 of the NW/4 excepting:

- a) That part of the W/2 NW/4 described as follows: Beginning at the NW Corner of said Section 33; thence S.89°36'14"E., an assumed bearing, along the north line of said NW/4 1338.15 feet to the NE Corner of the NW/4 of the NW/4 of said Section 33; then S.00°40'24"W., along the east line of said W/2 of the NW/4 1618.03 feet to the northerly right of way line of the Minnesota Valley Transportation Company; then N.60°47'38"W., along said right of way line 1517.85 feet to the west line of said NW/4; then N.00°22'24"E., along said west line 886.55 feet to the point of beginning (approximately 38.38 acres).
- a) The railroad right of way.

Exhibit B (Dahlberg Tract, PID 62-133-1060)

The East Half (E ½) of the Northwest Quarter (NW ¼), the East Half (E ½) of the Southwest Quarter (SW ¼), the West Half (W ½) of the Northeast Quarter (NE ¼) and the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section Thirty-Three (33), all in Township One Hundred Thirteen (113) North, of Range Thirty-Five (35) West of the Fifth Principal Meridian, Redwood County, Minnesota, EXCEPTING therefrom railroad right of way containing 5.44 acres, more or less, excepting a 3.74 acre tract described in Book of 106 of Deeds, page 438, except a 1.25 acre tract described in Book 110 of Deeds, page 153, and except a .60 acre tract described in Book 110 of Deeds, page 439, said tracts, less railroad right of way and excepted tracts, containing 269.32 acres, more or less, subject to highway easement.

Exhibit C (Conditional Use Permit #20)



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Department:	Environmental
Preferred 2nd Date:			
Discussion Item:	Presenter: Nick Brozek		
Plum Creek County Park - side-by-side purchase	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve purchase of new side-by-side for Plum Creek County Park.

Since the Board last reviewed this matter, we received an additional quote from Parallel Ag that includes a trade-in the the parks Gator.

Background Information:

We received four quotes on a new side-by-side:

1. Action Sports (in Marshall): \$17,290.67 (with trade-in on old Gator)
2. Action Sports: \$23,733.17 (without trade-in on old Gator)
3. Parallel Ag: \$21,721.03 (without trade-in on old Gator)
4. Parallel Ag: \$17,844.80 (with trade-in on old Gator)

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



301 S. Highway 23
 Marshall MN 56258
 (507) 532-9649

PLUM CREEK PARK

Date 10/04/2023 Lienholder
 Deal No.
 Salesperson John Przymus

WALNUT GROVE, MN
 507-360-1403 -ADAM

Email plumcreekpark@co.redwood.mn.us

Unit Information

New/U	Year	Make	Model	Color	Serial No.	Price
New	2024	POLARIS	RANGER 1000 EPS	GREEN	3NSTAE991RH364132	\$16,499.00

Trade Information

Year	Make	Model	Color	Serial No.	Allowance
2018	JOHN DEERE	GATOR 835E	GREEN	1M0835EAEJM010509	\$6,000.00

Parts and Labor:

	Price	Qty	Ext Price	MSRP	
2889220 K-MIRROR,RRVW,CAB	\$90.00	1	\$90.00	Action Sports Sale Price	\$16,499.00
TSK-1926 POLARIS RANGER 4-PIN, SEQUENTIAL	\$900.00	1	\$900.00	Parts & Accessories	\$6,688.00
2884141 K-ACCY LIFT CARGO BOX,HERC	\$1,120.00	1	\$1,120.00	Labor	\$0.00
2882902 K-AACY,DOOR,CNVS,ZS	\$1,290.00	1	\$1,290.00	Freight	\$0.00
2879013 LOCK & RIDE PRO-FIT GLASS REAR	\$500.00	1	\$500.00	Dealer Prep/Surcharge	\$0.00
2882750 K-ACCY,AUDIO,BASE,ZS	\$920.00	1	\$920.00		
2889020 K-WNDSHLD,TIPOUT	\$1,400.00	1	\$1,400.00	Service Contract	\$0.00
2882911 K-ACCY ROOF POLY,SPORT,ZS	\$450.00	1	\$450.00		
BLACKPLATE LICENSE PLATE KIT	\$18.00	1	\$18.00		

Life Time battery Coverage \$0.00
 Customer Rebate (\$1,300.00)

Cash Price \$21,887.00
 Trade Allowance \$6,000.00
 Payoff \$0.00

Labor:

Net Trade \$6,000.00
Net Sale (Cash Price - Net Trade) \$15,887.00
 Sales Tax \$1,171.67
 Title/License/Registration Fees \$83.00
 Document or Administration Fees \$149.00

Notes: POLARIS PG&A COUPON \$300 OFF \$2500 IN POLARIS ACCESSORIES
 1 YEAR FACTORY WARRANTY

Total Other Charges \$1,403.67
Sub Total (Net Sale + Other Charges) \$17,290.67
 Cash Down Payment \$0.00

Amount to Pay/Finance \$17,290.67

SOLD NEW/USED WITH FACTORY WARRANTY
 THIS UNIT HAS NO WARRANTY AND IS SOLD AS IS

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

Buyer Signature _____ Dealer Signature _____

Co-Buyer Signature _____ Thank You for Your Business!



301 S. Highway 23
 Marshall MN 56258
 (507) 532-9649

PLUM CREEK PARK

Date 10/04/2023 Lienholder
 Deal No.
 Salesperson John Przymus

WALNUT GROVE, MN
 507-360-1403 -ADAM

Email plumcreekpark@co.redwood.mn.us

Unit Information

New/U	Year	Make	Model	Color	Serial No.	Price
New	2024	POLARIS	RANGER 1000 EPS	GREEN	3NSTAE991RH364132	\$16,499.00

Trade Information

Year	Make	Model	Color	Serial No.	Allowance
2018	JOHN DEERE	GATOR 835E	GREEN	1M0835EAEJM010509	\$0.00

Parts and Labor:

	Price	Qty	Ext Price	MSRP	
2889220 K-MIRROR,RRVW,CAB	\$90.00	1	\$90.00	Action Sports Sale Price	\$16,499.00
TSK-1926 POLARIS RANGER 4-PIN, SEQUENTIAL	\$900.00	1	\$900.00	Parts & Accessories	\$6,688.00
2884141 K-ACCY LIFT CARGO BOX,HERC	\$1,120.00	1	\$1,120.00	Labor	\$0.00
2882902 K-AACY,DOOR,CNVS,ZS	\$1,290.00	1	\$1,290.00	Freight	\$0.00
2879013 LOCK & RIDE PRO-FIT GLASS REAR	\$500.00	1	\$500.00	Dealer Prep/Surcharge	\$0.00
2882750 K-ACCY,AUDIO,BASE,ZS	\$920.00	1	\$920.00		
2889020 K-WNDSHLD,TIPOUT	\$1,400.00	1	\$1,400.00	Service Contract	\$0.00
2882911 K-ACCY ROOF POLY,SPORT,ZS	\$450.00	1	\$450.00		
BLACKPLATE LICENSE PLATE KIT	\$18.00	1	\$18.00		

Life Time battery Coverage \$0.00
 Customer Rebate (\$1,300.00)

Cash Price \$21,887.00
 Trade Allowance \$0.00
 Payoff \$0.00

Labor:

Net Trade \$0.00
Net Sale (Cash Price - Net Trade) \$21,887.00
 Sales Tax \$1,614.17
 Title/License/Registration Fees \$83.00
 Document or Administration Fees \$149.00

Notes: POLARIS PG&A COUPON \$300 OFF \$2500 IN POLARIS ACCESSORIES
 1 YEAR FACTORY WARRANTY

Total Other Charges \$1,846.17
Sub Total (Net Sale + Other Charges) \$23,733.17
 Cash Down Payment \$0.00

Amount to Pay/Finance \$23,733.17

SOLD NEW/USED WITH FACTORY WARRANTY
 THIS UNIT HAS NO WARRANTY AND IS SOLD AS IS

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

Buyer Signature _____ Dealer Signature _____

Co-Buyer Signature _____ Thank You for Your Business!



Website: www.ParallelAg.com
 Store #: (855) 644-3030
 After Hours #: (800) 659-1639

Ship To: IN STORE PICKUP

Invoice To: PLUM CREEK PARK
 33615 County Highway 1
 Redwood Falls, MN 56283-2845

Branch 12 - Redwood Falls		
Date 09/15/2023	Time 17:09:51 (O)	Page 1
Account No XXCSH006	Phone No	Est No 03 Q00079
Ship Via	Purchase Order	
Tax ID No		
Bob Berg	Salesperson BB	

With Glass Windows

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 10/15/2023 Amount

FINAL PRICE REFLECTS A \$1750 POLARIS GOVERNMENT DISCOUNT
 AND A \$890 PARALLEL AG DISCOUNT. MSRP \$16,999

Stock #: GENERAL Serial #: TBD 16109.00
 New 2021 PS TBD
 New 2024 POLARIS RANGER 1000 EPS

Sale # 01 Subtotal: 16109.00
 Total: 16109.00

ADDITIONAL PARTS

	Qty:	1	Price:		
K-ACCY ROOF POL	2882911	1	449.99	449.99	
K-WNDSHLD, TIPOU	2889020	1	1399.99	1399.99	
AUDIO	2882750	1	679.99	679.99	
K-AACY, DOOR, CNV	2882902	1	1079.99	1079.99	
K-MIRROR, RRVW, C	2879969	1	89.99	89.99	
LOCK & RIDE PRO	2879013	1	499.99	499.99	
POLARIS PROMO	PROMO	1	1750.00	1750.00	-
K-ACCY LIFT CAR	2884141	1	999.99	999.99	
GENERAL DUX KIT	63-7313	1	550.00	550.00	

Parts Total: 3999.93
 Subtotal: 20108.93
 MN STATE TAX: 1502.80
 REDWOOD CO TR: 109.30
 Quote Total: 21721.03

Authorization: _____

CHICKASHA, OK DALHART, TX FAIRVIEW, OK LIBERAL, KS MARSHALL, MO MULESHOE, TX
 CONCORDIA, MO EMMETSBURG, IA FORT DODGE, IA LUBBOCK, TX MONTGOMERY CITY, MO REDWOOD FALLS, MN

WE KEEP YOU RUNNING, 24/7



Website: www.ParallelAg.com
 Store # (855) 644-3030
 After Hours # (800) 659-1639

Ship To: IN STORE PICKUP

Invoice To: PLUM CREEK PARK
 33615 County Highway 1
 Redwood Falls, MN 56283-2845

Branch 12 - Redwood Falls		
Date 10/27/2023	Time 10:17:16 (O)	Page 1
Account No XXCSH006	Phone No	Est No 01 Q00083
Ship Via	Purchase Order	
Tax ID No		
Bob Berg	Salesperson BB	

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 11/25/2023 Amount

FINAL PRICE REFLECTS A \$1750 POLARIS GOVERNMENT DISCOUNT.

Stock #: GENERAL Serial #: TBD 16999.00
 New 2021 PS TBD
 New 2024 POLARIS RANGER 1000 EPS

Sale # 01 Subtotal: 16999.00
 Total: 16999.00

Trade Ins
 =====

Serial #: 1M0835EAEJM010509 4500.00-
 2018 JOHN DEERE GATOR 835E
 RUNNING LIGHTS AND RIGHT TURN SIGNALS ARE NON OPERATIONAL.
 THOSE NEED TO BE REPAIRED BEFORE UNIT CAN BE RESALED

ADDITIONAL PARTS
 =====

	Qty:	Price:	
K-ACCY ROOF POL 2882911	1	449.99	449.99
K-WNDSHLD, TIPOU 2889020	1	1399.99	1399.99
AUDIO 2882750	1	679.99	679.99
K-AACY, DOOR, CNV 2882902	1	1079.99	1079.99
K-MIRROR, RRW, C 2879969	1	89.99	89.99
LOCK & RIDE PRO 2879013	1	499.99	499.99
K-ACCY LIFT CAR 2884141	1	999.99	999.99
GENERAL DUX KIT 63-7313	1	550.00	550.00
POLARIS PROMO PROMO	1	1750.00	1750.00-

Trade In Total: 4500.00-
 Parts Total: 3999.93
 Subtotal: 16498.93
 MN STATE TAX: 1254.62

CHICKASHA, OK
 CONCORDIA, MO

DALHART, TX
 EMMETSBURG, IA

FAIRVIEW, OK
 FORT DODGE, IA

LIBERAL, KS
 LUBBOCK, TX

MARSHALL, MO
 MONTGOMERY CITY, MO

MULESHOE, TX
 REDWOOD FALLS, MN

WE KEEP YOU RUNNING, 24/7



REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	Environmental
Preferred 2 nd Date:			
Discussion Item:		Presenter:	Nick B.
Approve BSWR Block Grant		estimated time needed:	5 minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Grant Agreement with BSWR for the following: 2024 and 2025 Shoreland, Local Water Management, and Wetland Conservation Act Grants; 2024 Low Income Septic Grant, Septic aid for staff time. Total Grants Awarded: \$120,230.00.

Authorize Environmental Director, Nick Brozek, to sign Grant Agreement.

Authorize Environmental Director, Nick Brozek, to transfer the Local Water Management and Wetland Conservation Act grants to the SWCD. (P24-0375, P24-0462, P25-0244, P25-0331)

Background Information:

The septic grant funding is an annual grant to support the low-income grant program, which can cover up to 75% of the cost of a new septic if the applicant meets the income requirements. It also helps offset the cost of staff in administering the County's septic program.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



**FY 2024 and 2025 STATE OF MINNESOTA
 BOARD OF WATER and SOIL RESOURCES
 NATURAL RESOURCES BLOCK GRANT PROGRAM
 GRANT AGREEMENT**

Vendor:	0000197342
PO#:	3000016668

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and Redwood County, PO Box 130, Redwood Falls MN 56283 (Grantee).

Grant ID	Grant Title	Awarded Amt
P24-0375	2024 - Local Water Management - NRBG (Redwood County)	\$19,757.00
P24-0462	2024 - Wetland Conservation Act - NRBG (Redwood County)	\$14,180.00
P24-0547	2024 - Shoreland-NRBG (Redwood County)	\$3,570.00
P24-0633	2024 - Septic Treatment Systems - NRBG (Redwood County)	\$21,200.00
P24-0695	2024 - Septic Treatment Systems Upgrade - NRBG (Redwood County)	\$24,016.00
P25-0244	2025 - Local Water Management - NRBG (Redwood County)	\$19,757.00
P25-0331	2025 - Wetland Conservation Act - NRBG (Redwood County)	\$14,180.00
P25-0416	2025 - Shoreland-NRBG (Redwood County)	\$3,570.00

Total Grant Awarded: \$120,230.00

Recitals

1. This Grant Agreement is for the FY 2024 and 2025 Department of Natural Resources (DNR) Shoreland, Local Water Management (LWM), Wetland Conservation Act (WCA), and FY 2024 Minnesota Pollution Control Agency (MPCA) Subsurface Sewage Treatment System (SSTS) Program Grants.
2. The Laws of Minnesota 2023, Regular Session, Chapter 60 Article 1, Section 4 (q) appropriated funds to the Board for the FY 2024 and 2025 DNR Shoreland, LWM, and WCA grants.
3. The Board adopted Board Order #23-41 to authorize and allocate funds for the FY 2024 and 2025 DNR Shoreland, LWM, WCA, and MPCA SSTS grants.
4. The MPCA transferred to BWSR funds for their Fiscal Year 2024 SSTS Grant Programs to be allocated with this Grant Agreement.
5. The Grantee has met the criteria established by statute, the Board, the DNR, and the MPCA, and is eligible to receive NRBG grant funds.
6. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the satisfaction of the Board.
7. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State's Authorized Representative is Marcey Westrick, Central Region Manager, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, (651) 284-4153, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee's Authorized Representative is:

TITLE
ADDRESS
CITY
TELEPHONE NUMBER

If the Grantee's Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Board.

Grant Agreement

1. Terms of the Grant Agreement.

- 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The Board will notify the Grantee when this Grant Agreement has been executed. The Grantee must not begin work under this Grant Agreement until it is executed.**
- 1.2. **Expiration date:** FY 2024 and 2025 DNR Shoreland, LWM, and WCA grants expire **December 31, 2025** or until all obligations have been satisfactorily fulfilled, whichever comes first. FY 2024 MPCA SSTS grants expire **December 31, 2027** or until all obligations have been satisfactorily fulfilled, whichever comes first.
- 1.3. **Survival of Terms:** The following clauses survive the expiration date or cancellation of this Grant Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 17. Intellectual Property Rights.

2. Grantee's Duties.

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4(a)(1). The Grantee is responsible for the specific duties for the Program as follows:

- 2.1. **Implementation:** The Grantee will implement their work plan, which is incorporated into this Grant Agreement by reference.
- 2.2. **Reporting:** All data and information provided in a Grantee's report shall be considered public.
 - 2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of Program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.2. Final Progress Report: The Grantee will submit a final progress report to the Board for FY 2024 and 2025 DNR Shoreland, LWM, and WCA grants by February 1, **2026**, or within 30 days of completion of the project, whichever occurs sooner. The Grantee will submit a final progress report to the Board for FY 2024 MPCA SSTS grants by February 1, **2028**, or within 30 days of completion of the project, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board. All individual grants over \$500,000 will also require a reporting expenditure by June 30 of each year.
- 2.3. **Compliance:** The Grantee will comply with Minnesota Statutes Section 103B.3361 through 103B.3369 (LWP), Minnesota Rules Chapter 8420 (WCA); Minnesota Statutes Section 103F.201 and Minnesota Rules Chapter 6120 (Shoreland) and have a DNR approved shoreland ordinance; Minnesota Rules Chapter 7082.0040 through 7082.0700 (SSTS); and amendments thereto, for Local Water Management, Wetland Conservation Act, Shoreland Management, and Subsurface Sewage Treatment Systems.
- 2.4. **Wetland Conservation Act Funds Transfer:** As required by the Board, the Grantees' participation in the NRBG is conditioned upon a transfer of funds to the Soil and Water Conservation District (SWCD) for Wetland Conservation Act activities, or such greater amount as agreed upon by the county and SWCD. This transfer must occur within 120 days of receipt of NRBG funds by the Grantee. This amount is listed on the BWSR website.

3. Time.

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. Terms of Payment.

- 4.1. All grant funds will be distributed in one installment promptly after the execution of the Grant Agreement.
- 4.2. All costs must be incurred within the grant period and all incurred costs must be paid before the amount of unspent grant funds is determined.
- 4.3. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.
- 4.4. The obligation of the State under this Grant Agreement will not exceed the amount listed above.
- 4.5. This grant is an advance payment. Advance payments allow the Grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. Conditions of Payment.

- 5.1 All services provided by the Grantee under this Grant Agreement must be performed to the Board's satisfaction, as set forth in this Grant Agreement. Compliance will be determined at the sole discretion of the Board's Authorized Representative

and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, and regulations. The Grantee will not receive payment, may be required to repay grant funds, or may have future payments withheld if work is found by the Board to be unsatisfactory or performed in violation of federal, State, or local law.

5.2 For the LWM, WCA and DNR Shoreland Programs, Grantees have the flexibility of determining the amount of grant funds to expend on each of these three Programs locally. This is to provide needed spending flexibility for yearly fluctuations in workload and program activity in counties and SWCDs.

6. Assignment, Amendments, and Waiver.

6.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the Board and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.

6.2. **Amendments.** Any amendments to this Grant Agreement must be in writing and will not be effective until approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original Grant Agreement or any amendments thereto.

6.3. **Waiver.** If the Board fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

7. Liability.

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

8. State Audits.

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

9. Government Data Practices.

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

10. Workers' Compensation.

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

11. Publicity and Endorsement.

11.1. **Publicity.** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the Program, publications, or services provided resulting from this Grant Agreement.

11.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.

12. Governing Law, Jurisdiction, and Venue.

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Grant Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination.

13.1. The Board may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. The Board may immediately terminate this Grant Agreement if the Board finds that there has been a failure to comply with the provisions of this Grant Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Board may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14. Data Disclosure.

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15. Prevailing Wage.

It is the responsibility of the Grantee or contractor to pay prevailing wage for projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§ 177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at a rate not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.

16. Municipal Contracting Law.

Per Minn. Stat. § 471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

17. Intellectual Property Rights.

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

Approved:

Redwood County

Board of Water and Soil Resources

By: _____

By: _____

(signature)

(signature)

Title: _____

Title: _____

Date: _____

Date: _____

ROAD & BRIDGE AGENDA

November 7, 2023

1. Approve Bills and Meal reimbursement
2. Authorize Belview LRIP resolution for CSAH 7
3. Approve resolution to sponsor Wabasso's Front Street LRIP application
4. Approve final pay request for 22-7; CP 2263 (County Road 63 Improvements Project)
5. Approve final pay request for 22-11; SAP 064-599-121 & SAP 064-599-123 Bridge Replacements
6. Approve final pay request for 23-1; SAP 064-030-018 Seal Coat

Other Discussion Items:

- Budget Summary



REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Jeff Bommersbach, Assistant Engineer
Approve October Bills and meal reimbursement		estimated time needed:	5 mins
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve RCHD October bills and Sellner meal reimbursement

Background Information:

[Empty text box for background information]

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty text box for administrators comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

*** Redwood County ***



IFX
11/1/23 3:07PM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1	35 ABOVE THE FOLD PUBLISHING LLC						
	03-301-000-0000-6230		48.25	Employment Advertising	17033	PRINTING & PUBLISHING	N
2	03-301-000-0000-6230		48.25	Employment Advertising	17174	PRINTING & PUBLISHING	N
	35 ABOVE THE FOLD PUBLISHING LLC		96.50	2 Transactions			
	2940 ARAMARK						
3	03-330-000-0000-6502		125.83	Uniforms		SHOP MATERIALS & SUPPLIES	N
	2940 ARAMARK		125.83	1 Transactions			
	76720 AUTO VALUE OF REDWOOD FALLS						
4	03-330-000-0000-6502		256.57	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
5	03-330-000-0000-6503		85.99	Brake Master Cylinder	31245517	EQUIPMENT REPAIR PARTS & SUPP	N
6	03-330-000-0000-6503		48.99	Trailer Brake Battery	31245761	EQUIPMENT REPAIR PARTS & SUPP	N
7	03-330-000-0000-6503		26.97	Tail Lights	31245896	EQUIPMENT REPAIR PARTS & SUPP	N
8	03-330-000-0000-6503		199.98	Motor Oil	31246045	EQUIPMENT REPAIR PARTS & SUPP	N
9	03-330-000-0000-6503		17.47	Carpet Cleaner / Brush	31246081	EQUIPMENT REPAIR PARTS & SUPP	N
10	03-330-000-0000-6503		19.98	Tail Light Assembly	31246487	EQUIPMENT REPAIR PARTS & SUPP	N
11	03-330-000-0000-6503		79.99	Head Lamp Assembly	31246565	EQUIPMENT REPAIR PARTS & SUPP	N
12	03-330-000-0000-6503		13.90	Air Filters	31246594	EQUIPMENT REPAIR PARTS & SUPP	N
	76720 AUTO VALUE OF REDWOOD FALLS		749.84	9 Transactions			
	6048 BENCO EQUIPMENT - ST CLOUD						
13	03-330-000-0000-6502		6,890.00	Robinair AC Machine / Refridge	404006226	SHOP MATERIALS & SUPPLIES	N
14	03-330-000-0000-6502		146.72	Dust Cover	404006496	SHOP MATERIALS & SUPPLIES	N
	6048 BENCO EQUIPMENT - ST CLOUD		7,036.72	2 Transactions			
	7410 BLACKSTRAP INC						
15	03-310-000-0000-6501		2,381.78	Road Salt	143249	ROAD MAINTENANCE SUPPLIES & M	Y
	7410 BLACKSTRAP INC		2,381.78	1 Transactions			
	7570 BOLTON & MENK INC						
17	03-320-000-0000-6291		1,313.50	Consult Engineer Fees	0321545	PROFESSIONAL & TECHNICAL SER	N
18	03-320-000-0000-6291		6,151.50	Consult Engineer Fees	0321823	PROFESSIONAL & TECHNICAL SER	N
19	03-320-000-0000-6291		6,259.50	Consult Engineer Fees	0321824	PROFESSIONAL & TECHNICAL SER	N
	7570 BOLTON & MENK INC		13,724.50	3 Transactions			
	7604 BORCH'S SPORTING GOODS INC						
20	03-310-000-0000-6507		120.00	Embroidery on Winter Coats	227949	MISCELLANEOUS EXPENSES	N
	7604 BORCH'S SPORTING GOODS INC		120.00	1 Transactions			

*** Redwood County ***



IFX
11/1/23 3:07PM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
16	8447 BRIANS TREE SERVICE LLC 03-310-000-0000-6501		8,689.00	Cut down/remove several trees	6031	ROAD MAINTENANCE SUPPLIES & M	Y
	8447 BRIANS TREE SERVICE LLC		8,689.00	1 Transactions			
23	11941 CHRISTENSEN/BOB 03-330-000-0000-6305		25.00	Lucan Lawn Mowing	841747	BLDG - REPAIRS & MAINTENANCE	Y
	11941 CHRISTENSEN/BOB		25.00	1 Transactions			
21	11970 CINTAS CORPORATION 03-330-000-0000-6502		334.78	First Aid Supplies	5181461300	SHOP MATERIALS & SUPPLIES	N
	11970 CINTAS CORPORATION		334.78	1 Transactions			
22	12668 CLARKFIELD ENTERPRISES INC 03-310-000-0000-6507		1,366.00	Winter Coats	87948	MISCELLANEOUS EXPENSES	Y
	12668 CLARKFIELD ENTERPRISES INC		1,366.00	1 Transactions			
24	12702 CLEMENTS LUMBER INC-MORGAN 03-330-000-0000-6305		15.05	Chip Board	103653	BLDG - REPAIRS & MAINTENANCE	N
	12702 CLEMENTS LUMBER INC-MORGAN		15.05	1 Transactions			
25	18802 DUININCK INC 03-310-000-0000-6501		41,406.40	Sandmix		ROAD MAINTENANCE SUPPLIES & M	N
	18802 DUININCK INC		41,406.40	1 Transactions			
26	20730 ECOWATER SYSTEMS OF REDWOOD FALL 03-301-000-0000-6401		131.00	Office Supplies		OFFICE SUPPLIES	N
	20730 ECOWATER SYSTEMS OF REDWOOD FALL		131.00	1 Transactions			
27	21500 ELECTRIC MOTOR COMPANY 03-330-000-0000-6503		27.94	LP Fill	138399	EQUIPMENT REPAIR PARTS & SUPP	N
28	21500 ELECTRIC MOTOR COMPANY 03-330-000-0000-6502		279.00	Grease Gun Kit - Wabasso Shop	138736	SHOP MATERIALS & SUPPLIES	N
	21500 ELECTRIC MOTOR COMPANY		306.94	2 Transactions			
29	24589 FARMWARD COOPERATIVE 03-330-000-0000-6502		507.00	DEF - RWF	11031560	SHOP MATERIALS & SUPPLIES	N
	24589 FARMWARD COOPERATIVE		507.00	1 Transactions			
30	24594 FASTENAL COMPANY 03-330-000-0000-6503		44.86	Plow Nuts & Bolts	100243	EQUIPMENT REPAIR PARTS & SUPP	N
31	24594 FASTENAL COMPANY 03-330-000-0000-6502		40.31	AA Batteries	100256/346	SHOP MATERIALS & SUPPLIES	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
24594	FASTENAL COMPANY		85.17				
				2 Transactions			
32	24610 FELLING TRAILERS						
	03-330-000-0000-6306		529.00	Install Strobe Lights	016701	MAINTENANCE - EQUIPMENT	N
	24610 FELLING TRAILERS		529.00	1 Transactions			
33	47911 FLINT HILLS RESOURCES LP						
	03-310-000-0000-6501		1,551.70	Asphalt	31772629-0	ROAD MAINTENANCE SUPPLIES & M	N
	47911 FLINT HILLS RESOURCES LP		1,551.70	1 Transactions			
34	37640 INNOVATIVE SOLUTIONS LLC						
	03-301-000-0000-6401		86.49	Office Supplies		OFFICE SUPPLIES	N
	37640 INNOVATIVE SOLUTIONS LLC		86.49	1 Transactions			
37	43095 JOHN DEERE FINANCIAL						
	03-330-000-0000-6503		66.67	V-Belt	3976190	EQUIPMENT REPAIR PARTS & SUPP	N
38	03-330-000-0000-6503		2.08	O Ring	3994622	EQUIPMENT REPAIR PARTS & SUPP	N
35	03-330-000-0000-6503		32.00	Vent Assembly	P05935	EQUIPMENT REPAIR PARTS & SUPP	N
36	03-330-000-0000-6502		179.80	DEF Nozzle	P06160	SHOP MATERIALS & SUPPLIES	N
	43095 JOHN DEERE FINANCIAL		280.55	4 Transactions			
39	45745 KECK TREE SERVICE						
	03-310-000-0000-6501		36,750.00	Clear Trees & Brush in ROW		ROAD MAINTENANCE SUPPLIES & M	Y
	45745 KECK TREE SERVICE		36,750.00	1 Transactions			
41	53100 LOCATORS & SUPPLIES INC						
	03-310-000-0000-6507		545.95	Hooded Sweatshirts	0310230	MISCELLANEOUS EXPENSES	N
42	03-310-000-0000-6507		485.00	Gloves	0310252	MISCELLANEOUS EXPENSES	N
43	03-310-000-0000-6507		557.00	Long Sleeve T-Shirts	0310607	MISCELLANEOUS EXPENSES	N
	53100 LOCATORS & SUPPLIES INC		1,587.95	3 Transactions			
40	53227 LOFFLER COMPANIES INC						
	03-301-000-0000-6310		135.55	Copier Contract	4485636	OFFICE EQUIPMENT REPAIR & MAINT	N
	53227 LOFFLER COMPANIES INC		135.55	1 Transactions			
44	55610 M-R SIGN CO INC						
	03-310-000-0000-6501		2,141.02	Sign Supplies	221750	ROAD MAINTENANCE SUPPLIES & M	N
	55610 M-R SIGN CO INC		2,141.02	1 Transactions			
	55652 MARSHALL INDEPENDENT						

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
45	03-301-000-0000-6230		455.69	Hwy Maint Walnut Grove Employm	C18734	PRINTING & PUBLISHING	N
55652	MARSHALL INDEPENDENT		455.69	1 Transactions			
55697	MATHESON TRI-GAS INC						
46	03-330-000-0000-6502		1,103.92	ACETY & HP CYL - 5 Year Lease	28491151	SHOP MATERIALS & SUPPLIES	N
55697	MATHESON TRI-GAS INC		1,103.92	1 Transactions			
55708	MATHIOWETZ/JASON						
47	03-310-000-0000-6507		200.00	Boot Reimbursement		MISCELLANEOUS EXPENSES	N
55708	MATHIOWETZ/JASON		200.00	1 Transactions			
56913	MIDWEST SUPPLY OF TRACY INC						
48	03-330-000-0000-6502		32.46	Sewer Plugs	8031	SHOP MATERIALS & SUPPLIES	N
56913	MIDWEST SUPPLY OF TRACY INC		32.46	1 Transactions			
56926	MIELKE OIL COMPANY INC						
49	03-330-000-0000-6503		975.15	Tranny Oil	346694	EQUIPMENT REPAIR PARTS & SUPP	N
50	03-330-000-0000-6503		1,095.60	Hydraulic Oil	346694	EQUIPMENT REPAIR PARTS & SUPP	N
56926	MIELKE OIL COMPANY INC		2,070.75	2 Transactions			
57390	MN DEPT OF LABOR & INDUSTRY						
51	03-330-000-0000-6305		50.00	Pressure Vesse/Wabasso,Lucan,L		BLDG - REPAIRS & MAINTENANCE	N
57390	MN DEPT OF LABOR & INDUSTRY		50.00	1 Transactions			
57397	MN DEPT OF TRANSPORTATION						
52	03-320-000-0000-6291		7,159.23	Material Testing & Inspection		PROFESSIONAL & TECHNICAL SER	N
53	03-320-000-0000-6291		436.22	Material Testing & Inspection	16880	PROFESSIONAL & TECHNICAL SER	N
54	03-320-000-0000-6291		1,820.76	Material Testing & Inspection	17813	PROFESSIONAL & TECHNICAL SER	N
57397	MN DEPT OF TRANSPORTATION		9,416.21	3 Transactions			
63540	NORTH CENTRAL INTERNATIONAL INC						
55	03-330-000-0000-6503		252.24	ABS Light		EQUIPMENT REPAIR PARTS & SUPP	N
56	03-330-000-0000-6503		97.50	Shop Supplies		EQUIPMENT REPAIR PARTS & SUPP	N
57	03-330-000-0000-6306		636.00	Air Compressor Leak	130106	MAINTENANCE - EQUIPMENT	N
58	03-330-000-0000-6503		59.16	Hose Clamps/Separ	576961	EQUIPMENT REPAIR PARTS & SUPP	N
59	03-330-000-0000-6306		1,035.00	Transmission Shifiting Problem	76704	MAINTENANCE - EQUIPMENT	N
63540	NORTH CENTRAL INTERNATIONAL INC		2,079.90	5 Transactions			
63622	NORTHERN SAFETY TECHNOLOGY INC						
60	03-330-000-0000-6503		237.22	LED Strobe	56521	EQUIPMENT REPAIR PARTS & SUPP	N

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3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
63622	NORTHERN SAFETY TECHNOLOGY INC		237.22		1 Transactions		
61	63625 NORTHERN STATES SUPPLY INC 03-310-000-0000-6501		107.70	Sign Supplies	1712911	ROAD MAINTENANCE SUPPLIES & M	N
	63625 NORTHERN STATES SUPPLY INC		107.70		1 Transactions		
62	64868 ONE OFFICE SOLUTION 03-301-000-0000-6401		1,808.31	Office Chairs		OFFICE SUPPLIES	N
	64868 ONE OFFICE SOLUTION		1,808.31		1 Transactions		
63	71350 PIZZA RANCH 03-301-000-0000-6332		129.91	Jim Goblirsch Retirement Party		STAFF DEVELOPMENT	N
	71350 PIZZA RANCH		129.91		1 Transactions		
64	72637 PROBST/JOSEPH 03-310-000-0000-6507		182.74	Boot Reimbursement		MISCELLANEOUS EXPENSES	N
	72637 PROBST/JOSEPH		182.74		1 Transactions		
65	76169 REDWOOD COUNTY AUD-TREAS 03-310-000-0000-6507		4,681.00	Ditch Assessments		MISCELLANEOUS EXPENSES	N
	76169 REDWOOD COUNTY AUD-TREAS		4,681.00		1 Transactions		
66	76350 REDWOOD COUNTY RECORDER 03-320-000-0000-6291		180.00	Owners & Encumbrance Search		PROFESSIONAL & TECHNICAL SER	N
	76350 REDWOOD COUNTY RECORDER		180.00		1 Transactions		
67	76570 REDWOOD GAZETTE-LIVEWIRE/THE 03-301-000-0000-6241		124.00	2 Year Subscription		SUBSCRIPTIONS	N
	76570 REDWOOD GAZETTE-LIVEWIRE/THE		124.00		1 Transactions		
68	76758 REDWOOD TIRE SERVICE INC 03-330-000-0000-6306		15.00	Dismount & Mount	8526	MAINTENANCE - EQUIPMENT	N
69	03-330-000-0000-6503		1,800.00	Tires	8526	EQUIPMENT REPAIR PARTS & SUPP	N
70	03-330-000-0000-6306		30.00	Tire Repair	8808	MAINTENANCE - EQUIPMENT	N
71	03-310-000-0000-6501		8.00	Tire Disposal	9025	ROAD MAINTENANCE SUPPLIES & M	N
72	03-330-000-0000-6306		30.00	Tire Repair	9087	MAINTENANCE - EQUIPMENT	N
	76758 REDWOOD TIRE SERVICE INC		1,883.00		5 Transactions		
73	17132 ROCKMOUNT NASSAU 03-330-000-0000-6503		283.12	Wearplates	1281749	EQUIPMENT REPAIR PARTS & SUPP	N

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3 ROAD AND BRIDGE

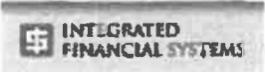
*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
17132	ROCKMOUNT NASSAU		283.12				
				1 Transactions			
74	78815 RSS GROUP INTERNATIONAL INC		36.32	Lens Cleaning Toweletts	76601	SHOP MATERIALS & SUPPLIES	N
75	03-330-000-0000-6502		151.48	Earplugs	76818	SHOP MATERIALS & SUPPLIES	N
	78815 RSS GROUP INTERNATIONAL INC		187.80	2 Transactions			
78	79500 RUNNINGS FARM & FLEET		79.96	Gloves		MISCELLANEOUS EXPENSES	N
80	03-310-000-0000-6507		273.61	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
76	03-330-000-0000-6503		41.98	LED Tail Lights		EQUIPMENT REPAIR PARTS & SUPP	N
77	03-330-000-0000-6503		10.57	Pins		EQUIPMENT REPAIR PARTS & SUPP	N
79	03-330-000-0000-6503		79.99	Jack		EQUIPMENT REPAIR PARTS & SUPP	N
	79500 RUNNINGS FARM & FLEET		486.11	5 Transactions			
82	80075 SAFETY-KLEEN SYSTEMS INC		125.44	Parts Washer	R003014145	SHOP MATERIALS & SUPPLIES	N
	80075 SAFETY-KLEEN SYSTEMS INC		125.44	1 Transactions			
83	80084 SALFER WELDING MFG & REPAIR LLC		10.50	2"x1/2" Flat	739322	EQUIPMENT REPAIR PARTS & SUPP	Y
	80084 SALFER WELDING MFG & REPAIR LLC		10.50	1 Transactions			
81	80695 SCOTTS LAWN SERVICE and SNOW REMOVAL		2,260.00	Mowing - Dekalb & Normandale		EQUIPMENT RENTAL	Y
	80695 SCOTTS LAWN SERVICE and SNOW REMOVAL		2,260.00	1 Transactions			
84	83965 SUMMIT FIRE PROTECTION		142.00	Fire Extinguisher Monitoring O		BLDG - REPAIRS & MAINTENANCE	N
	83965 SUMMIT FIRE PROTECTION		142.00	1 Transactions			
85	86425 TENNANT COMPANY		1,319.95	Brushes	919887010	EQUIPMENT REPAIR PARTS & SUPP	Y
	86425 TENNANT COMPANY		1,319.95	1 Transactions			
86	89002 TURBES AG SALES & SERVICE LLC		3,800.00	Tires	26197/59	EQUIPMENT REPAIR PARTS & SUPP	Y
	89002 TURBES AG SALES & SERVICE LLC		3,800.00	1 Transactions			
	90560 U S POSTMASTER-REDWOOD FALLS						

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
87	03-301-000-0000-6210		330.00	Stamps for "Time" Envelopes		POSTAGE	N
90560	U S POSTMASTER-REDWOOD FALLS		330.00	1 Transactions			
92281	WALMART COMMUNITY						
88	03-301-000-0000-6401		50.20	Retirement Supplies / Batterie		OFFICE SUPPLIES	N
92281	WALMART COMMUNITY		50.20	1 Transactions			
48203	WEELBORG FORD INC						
90	03-330-000-0000-6306		179.90	Alignment	350526	MAINTENANCE - EQUIPMENT	N
89	03-330-000-0000-6503		937.95	Tires	350526	EQUIPMENT REPAIR PARTS & SUPP	N
91	03-330-000-0000-6503		1,143.33	Hydraulic Control Unit	58047	EQUIPMENT REPAIR PARTS & SUPP	N
48203	WEELBORG FORD INC		2,261.18	3 Transactions			
93070	WELTSCH EQUIPMENT INC						
92	03-330-000-0000-6503		2,400.71	Disc,Blade/Knives,Skid Kit,Ski		EQUIPMENT REPAIR PARTS & SUPP	N
93	03-330-000-0000-6503		937.72	Blades, Bolt Kits		EQUIPMENT REPAIR PARTS & SUPP	N
94	03-330-000-0000-6503		279.96	Shock Absorber, Pins		EQUIPMENT REPAIR PARTS & SUPP	N
95	03-330-000-0000-6503		6.78	Pin		EQUIPMENT REPAIR PARTS & SUPP	N
93070	WELTSCH EQUIPMENT INC		3,625.17	4 Transactions			
93110	WIDSETH SMITH NOLTING & ASSOCIATES I						
96	03-301-000-0000-6291		11,371.21	Consult Engineering Fees		PROFESSIONAL & TECHNICAL SER	N
97	03-320-000-0000-6291		7,175.50	Consult Engineering Fees	226040	PROFESSIONAL & TECHNICAL SER	N
98	03-320-000-0000-6291		6,470.50	Consult Engineering Fees	226041	PROFESSIONAL & TECHNICAL SER	N
99	03-320-000-0000-6291		1,410.00	Consult Engineering Fees	226042	PROFESSIONAL & TECHNICAL SER	N
100	03-320-000-0000-6291		2,712.59	Consult Engineering Fees	226043	PROFESSIONAL & TECHNICAL SER	N
101	03-320-000-0000-6291		3,103.18	Consult Engineering Fees	226044	PROFESSIONAL & TECHNICAL SER	N
102	03-320-000-0000-6291		2,685.02	Consult Engineering Fees	226045	PROFESSIONAL & TECHNICAL SER	N
103	03-320-000-0000-6291		2,000.73	Consult Engineering Fees	226046	PROFESSIONAL & TECHNICAL SER	N
104	03-320-000-0000-6291		2,203.32	Consult Engineering Fees	226047	PROFESSIONAL & TECHNICAL SER	N
105	03-320-000-0000-6291		2,546.59	Consult Engineering Fees	226048	PROFESSIONAL & TECHNICAL SER	N
106	03-320-000-0000-6291		2,435.74	Consult Engineering Fees	226049	PROFESSIONAL & TECHNICAL SER	N
107	03-320-000-0000-6291		2,182.50	Consult Engineering Fees	226446	PROFESSIONAL & TECHNICAL SER	N
108	03-320-000-0000-6291		1,405.75	Consult Engineering Fees	226447	PROFESSIONAL & TECHNICAL SER	N
109	03-320-000-0000-6291		9,206.50	Consult Engineering Fees	226448	PROFESSIONAL & TECHNICAL SER	N
110	03-320-000-0000-6291		1,492.50	Consult Engineering Fees	226449	PROFESSIONAL & TECHNICAL SER	N
111	03-320-000-0000-6291		2,995.50	Consult Engineering Fees	226450	PROFESSIONAL & TECHNICAL SER	N
112	03-320-000-0000-6291		1,469.80	Consult Engineering Fees	226636	PROFESSIONAL & TECHNICAL SER	N
113	03-320-000-0000-6291		1,837.50	Consult Engineering Fees	226637	PROFESSIONAL & TECHNICAL SER	N
114	03-320-000-0000-6291		2,379.00	Consult Engineering Fees	226638	PROFESSIONAL & TECHNICAL SER	N

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*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
115	03-320-000-0000-6291		3,640.50	Consult Engineering Fees	226639	PROFESSIONAL & TECHNICAL SER	N
116	03-320-000-0000-6291		5,004.00	Consult Engineering Fees	226640	PROFESSIONAL & TECHNICAL SER	N
117	03-320-000-0000-6291		3,650.50	Consult Engineering Fees	226641	PROFESSIONAL & TECHNICAL SER	N
118	03-320-000-0000-6291		3,853.50	Consult Engineering Fees	226642	PROFESSIONAL & TECHNICAL SER	N
119	03-320-000-0000-6291		2,300.00	Consult Engineering Fees	226643	PROFESSIONAL & TECHNICAL SER	N
120	03-320-000-0000-6291		2,990.00	Consult Engineering Fees	226644	PROFESSIONAL & TECHNICAL SER	N
121	03-320-000-0000-6291		4,519.32	Consult Engineering Fees	226646	PROFESSIONAL & TECHNICAL SER	N
93110	WIDSETH SMITH NOLTING & ASSOCIATES I		93,041.25				
				26 Transactions			
99290	ZIEGLER INC						
122	03-330-000-0000-6306		1,163.00	Repair Tilt Sensor	390217	MAINTENANCE - EQUIPMENT	N
123	03-330-000-0000-6503		770.70	Repair Tilt Sensor	390217	EQUIPMENT REPAIR PARTS & SUPP	N
99290	ZIEGLER INC		1,933.70				
				2 Transactions			
3 Fund Total:			254,763.00	ROAD AND BRIDGE		57 Vendors	123 Transactions
Final Total:			254,763.00	57 Vendors		123 Transactions	

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*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	254,763.00	ROAD AND BRIDGE
All Funds	254,763.00	Total

Approved by,

.....

.....

ROAD & BRIDGE

**ABSTRACT OF SALARIES AND MEALS PAYABLE ALLOWED BY THE
BOARD OF REDWOOD COUNTY COMMISSIONERS**

AT THE COUNTY BOARD MEETING OF November 7, 2023.

FUND 03-301

SALARIES (PER DIEMS) PAYABLE

Y=184-0

N=184-3

-----COMMISSIONER-----	---NO.---	--PERA Y/N--	-----AMOUNT-----
Dave Forkrud	120		
Bob VanHee	119		
Dennis Groebner	118		
Jim Salfer	117		
Rick Wakefield	1205		
TOTAL			\$ _____

MEALS PAYABLE (182-3)

-----EMPLOYEE-----	---NO.---	-----AMOUNT-----
Sellner, Anthony	2143	16.03
TOTAL		13.75

**APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF REDWOOD
COUNTY COMMISSIONERS ON THIS 7 DAY OF
November, 2023.**

Chair, Redwood County Board of Commissioners

REDWOOD COUNTY MEAL REIMBURSEMENT POLICY WORKSHEET

(Worksheet must be submitted separately for personal reimbursement or with County Credit Card)

Employee Name: Sellner, Anthony
 Event (Attach Registration Info): District B prescreening Board Mtg
 Location of Event: Montevideo MN CCM Wellness Center
 Date(s) of Event: October 5, 2003

Circle Type: Personal Reimbursement or County Credit Card

- Attach VENDOR OR SIGNED RECEIPT(S) indicating ITEMIZED MEAL CLAIM for ONE Employee ONLY

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date: 10/5/03	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$	16.03				
Dinner \$					
Total Spent/Day:	16.03				

	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day	Max \$35/Day
	Date:	Date:	Date:	Date:	Date:
Breakfast \$					
Lunch \$					
Dinner \$					
Total Spent/Day:					

Check box to indicate meals did not include tips, alcoholic beverages or delivery charges:

Check box to indicate event registration **DID NOT** include meal costs being submitted by employee:

Employee Signature: Anthony Sellner

**Duffy's
Montevideo, MN
320-269-9055**

THU OCTOBER 5, 2023
CHECK #935925-1
TABLE #2
CUSTOMER # 6

1 Not Granny's Rasp	\$15.00
FOOD TAX	\$1.03
TOTAL	\$16.03

Time: 13:32 1 CUSTOMER
10 CHECKS
Open 11 am 7 Days a Week!!!
Thank You!!!

YOU HAVE BEEN SERVED
BY : Laura



Minnesota County Engineers' Association

District 8

Fall Pre-Screening Board Meeting Minutes October 5, 2023 CCM Wellness Center

The meeting was called to order at 9:20 am by Sam Muntean. Those present were:

County Engineers

Sam Muntean, Lac qui Parle
Joe Wilson, Lincoln
Nick Bergman, Pipestone
Jeff Marlowe, Renville
Randy Groves, Murray
Jeremy Gilb, Chippewa and Yellow Medicine
Mel Odens, Kandiyohi
Aaron VanMoer, Lyon
Anthony Sellner, Redwood

Assistant County Engineers

MNDOT Representatives

Todd Broadwell, D8 DSAE
Mark Vizecky, SA
Kim DeLaRosa, SA Needs
Nick Sorgaard, SA
Elisa Bottos, SA

Others Present

Sue Miller, SRF - LRRB

9:21 Introductions

LRRB Topics Presentation

- Open discussing on future topics
 - Looked at past ideas for possible ideas.
 - New ideas can be submitted over the next few weeks

Review Fall Screening Board Book

- Reviewed County Engineer Changes
- Discussed traffic counts and if anyone needs counts they can get the equipment and do them anytime as long as the procedure is followed and data set to Christy Prentice for analysis.
- Fall book used an estimate of 2.8% growth (\$705.5M) for calculations.
- Check your needs to ensure that all projects are entered



Minnesota County Engineers' Association

District 8

- MnDOT will provide a letter of support for federal grants after the local agency submits the request form.
- State Aid Office Director Position is planned to be opened in the next couple of weeks.
- Cultural resources and endangered species review requests should have been submitted for 2024 Federal Projects by now and you should think about submitting for 2025 Federal Projects.

State Aid District 8 Topics

- Provided 2023 Solicitation Summary
- Provided LRBP project development flowchart

Concrete Culvert

- Want to have more options for cast-in-place culverts.
- Putting together a letter and looking for signatures of support to have BOD help to open up out-of-state vendor options

Round Robin

- Jeff: Design of TH 212 has issues with grade and drainage changes in Sacred Heart.
- Aaron requested any design input for maintenance shops and fuel systems.
- Randy was looking at options for project design software.

12:30 Adjourn

Respectfully submitted,

Joseph M Wilson, P.E.
Lincoln County Engineer



REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Jeff Bommersbach, Assistant Engineer
Approve CSAH 7 LRIP Resolution		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve CSAH 7 LRIP Resolution

Background Information:

The Redwood County Highway Department will be applying for a \$1.5M LRIP grant to reconstruct CSAH 7 in Belview. The proposed construction year is 2025, which would coincide with a City RD Grant to reconstruct sewer and water mains in the City.

Supporting Documents: Attached None

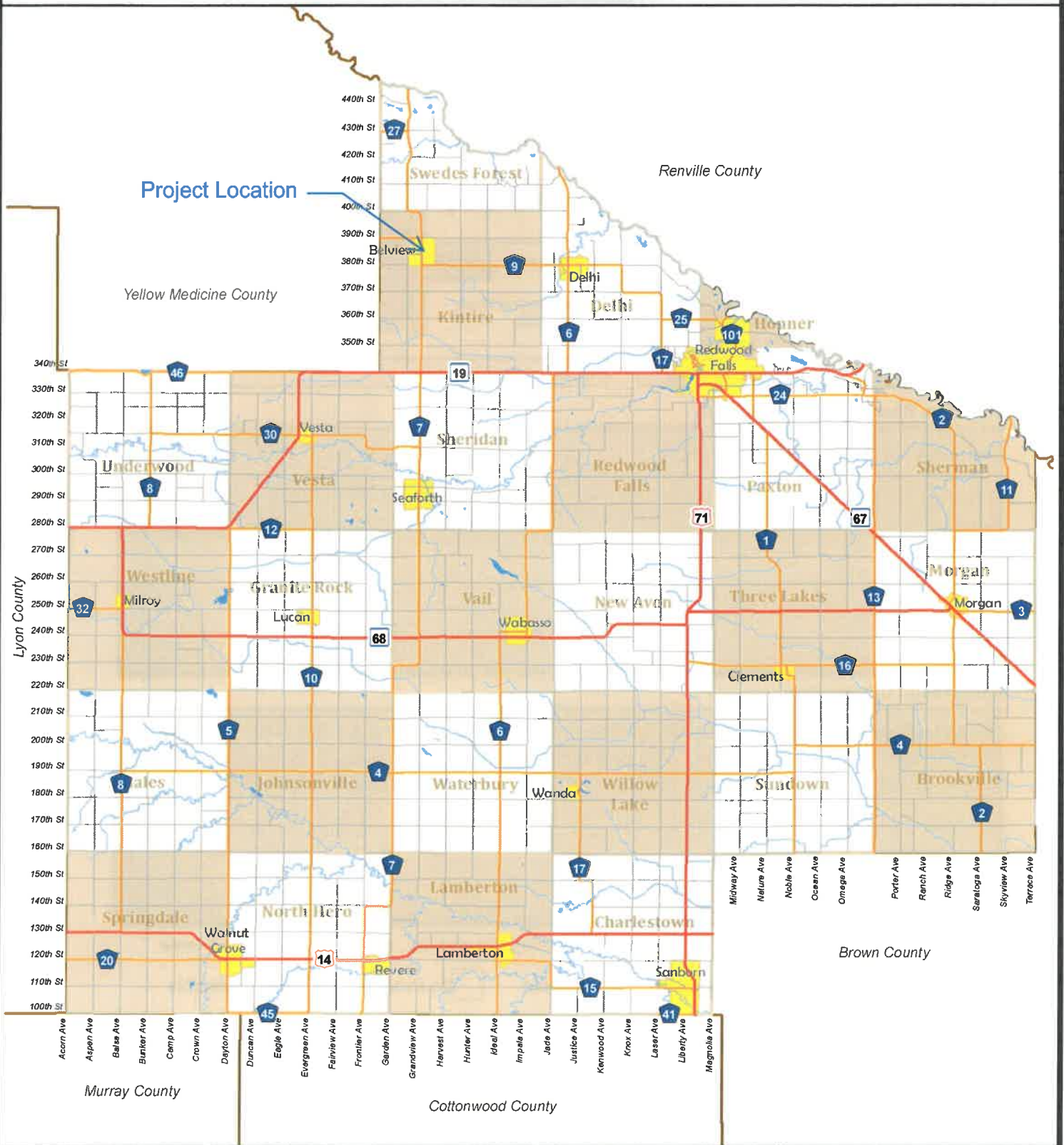
County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County, MN



Project Location

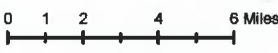
440th St
430th St
420th St
410th St
400th St
390th St
380th St
370th St
360th St
350th St

Lyon County

Murray County

Cottonwood County

Brown County



Roads

- Federal and State
- County State Aid
- All other County and Township

Boundaries

- Cities
- Townships
- Counties

Water

- Lakes
- Rivers

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

Redwood County Board of Commissioners

403 South Mill Street
P.O Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



**Resolution Authorizing Grant Application Through MnDOT State Aid
Local Road Improvement Program
November 7, 2023**

The following Resolution was offered by Commissioner _____ and moved for adoption at a Regular Meeting held on November 7, 2023 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, the Redwood County Highway Department would like to submit a project for Local Road Improvement Program Funds; and

WHEREAS, CSAH 7 will be rehabilitated through the City of Belview in 2025 or if LRIP funds are received CSAH 7 will be reconstructed through the City of Belview to include a 10-ton pavement design, ADA compliant pedestrian ramps, sidewalk and curb and gutter and LED street lighting at intersections;

NOW, THEREFORE BE IT RESOLVED, that Redwood County, Minnesota will pursue grant funds through the MnDOT State Aid for Local Road Improvement Program for said purpose.

FURTHERMORE, that the Redwood County Highway Engineer is hereby authorized to act as agent on behalf of this project.

Seconded by Commissioner _____ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes _ Nays _

Dated this 7th day of November, 2023

Board Chair, Redwood County

ATTEST:

Administrator, Redwood County

1st District

RICK WAKEFIELD

P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street
Wabasso, MN 56293
(507) 342-2431

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER

250 Center Street
Clements, MN 56224
(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road
Redwood Falls, MN 56283
(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

DAVE FORKRUD

P.O. Box 235
Belview, MN 56214
(507) 430-1907

Dave_F@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Dept.: Highway
Preferred 2nd Date:	NEXT AVAILABLE	
Discussion Item:		Presenter: Jeff Bommersbach, Assistant Engineer
Approve LRIP sponsorship resolution for Front Street Project		estimated time needed: 5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only		

If Action, Board Motion Requested:

Approve LRIP sponsorship resolution for the City of Wabasso's Front Street LRIP project application.

Background Information:

See attached project map and attached resolution.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

CITY OF WABASSO

REDWOOD COUNTY, MN



H:\WABA\513118248\2 Preliminary\B Layouts\FIGR-FRONT ST_LRIP_EXH_2021.dwg 1/7/2021 12:07:33 PM

Redwood County Board of Commissioners

403 South Mill Street
P.O Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



Resolution of Sponsorship from Redwood County

November 7, 2023

The following Resolution was offered by Commissioner _____ and moved for adoption at a Regular Meeting held on November 7, 2023 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, the City of Wabasso is a city with a population under 5,000; and

WHEREAS, the City of Wabasso would like to submit a project on Front Street for Local Road Improvement Program (LRIP) Funds; and

WHEREAS, the City of Wabasso has requested Redwood County be the sponsoring agency; and

WHEREAS, the City understands that it will be responsible for all costs not covered by LRIP including but not limited to consultant engineering, right of way acquisition, construction administration and inspection, utility construction, as well as construction costs above the LRIP award;

NOW, THEREFORE BE IT RESOLVED, that Redwood County agrees to act as sponsoring agency for a Local Road Improvement Program Project identified on Front Street and has reviewed and approved the project as proposed; and

FURTHERMORE, Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, in compliance of all applicable laws, rules and regulations; and

FURTHERMORE, that the Redwood County Highway Engineer is hereby authorized to act as agent on behalf of this applicant.

Seconded by Commissioner _____ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes _ Nays _

Dated this 7th day of November, 2023

Board Chair, Redwood County

ATTEST:

Administrator, Redwood County

1st District

RICK WAKEFIELD

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

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3rd District

DENNIS GROEBNER

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

DAVE FORKRUD

P.O. Box 235

Belview, MN 56214

(507) 430-1907

Dave_F@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Jeff Bommersbach, Assistant Engineer
Final payment to M&R Paving & Excavating for CR 63 Reconstruction Project		estimated time needed:	5 mins
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve final payment to M&R Paving & Excavating for the CR 63 Reconstruction Project.

Background Information:

CR 63 was reconstructed as a 0.36 mile long rural section (no curb and gutter) in 2022. The project included installation of 15" of aggregate base with edge drain pipe, a 6" pavement section from CSAH 16 to the Meadowland south property line, and 3" of pavement through the rest of the roadway to the south City limits line. Shallow v-ditches were installed to facilitate site drainage to the low points.

The project replaced a 4.25" aggregate base and 1-3.5" asphalt surfacing. The City opted to not replace sewer or watermain with this project.

The net amount due to the contractor is \$515,619.46. The City's cost share is \$14,323.20.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

September 1, 2023

Anthony Sellner, PE
Redwood County Highway Department
1820 E. Bridge St.
Redwood Falls, MN 56283

RE: Partial Pay Estimate No. 4 & Final
2022 County Road 63 Improvements – Clements, MN
C.P. 22-7
Redwood County
Project No.: OS1.125458

Dear Anthony:

Enclosed for the Board's consideration are four copies of the Final Pay Estimate for the referenced project. The final payment amount is \$5,000.00 and the total construction amount is \$521,315.83. Also enclosed are the Withholding Affidavit for Contractor (IC-134) and the Consent of Surety forms.

We have reviewed the status of construction work and concur that the work has been completed in substantial conformance with the Contract Document. We recommend semi-final acceptance of the work and payment of the Final Estimate.

Also included is the Cost Estimate Breakdown for project partners including Redwood County and City of Clements. The cost breakdown is as follows

- Redwood County - \$506,992.63
- City of Clements - \$14,323.20
- Retainage - \$0.00
- Deductions - \$5,696.37
- Total Amount Paid on Previous Estimates = \$510,619.46

TOTAL PAY ESTIMATE NO 4 & Final = \$5,000.00

Please feel free to contact our office with any questions or comments regarding the final payment and project closeout.

Sincerely,
Bolton & Menk, Inc.

Bill L. Helget, P.E.

BLH/jj

Enclosures

Cc: Tom Groebner, Mayor of Clements

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CONTRACTOR'S PAY REQUEST 4 & Final

2022 County Road 63 Improvements - Clements, MN

C.P. 22-7

Redwood County, MN

BMI Project No. 051.125458

DISTRIBUTION:

CONTRACTOR (1)

OWNER (1)

ENGINEER (1)

SURETY (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$534,932.95
TOTAL, COMPLETED WORK TO DATE (REDWOOD COUNTY & CITY OF CLEMENTS)	\$521,315.83
TOTAL, COMPLETED WORK TO DATE (REDWOOD COUNTY)	\$506,992.63
TOTAL, COMPLETED WORK TO DATE (CITY OF CLEMENTS)	\$14,323.20
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$521,315.83
RETAINED PERCENTAGE (0%)	\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$5,696.37
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$515,619.46
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$510,619.46
PAY CONTRACTOR AS ESTIMATE NO. 4 & Final	\$5,000.00

Certificate for Final Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: M.R. Paving & Excavating, Inc.
2020 N. Spring Street, P.O. Box 787
New Ulm, MN 56073

By Matthew J. Metzger Name President Title

Date 8-23-2023

Approved _____
Contractor's Surety

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 1243 CEDAR STREET NE, SLEEPY EYE, MN 56085

By Bill L. Helyst PROJECT ENGINEER

Date 8/31/23

APPROVED FOR PAYMENT:

OWNER: REDWOOD COUNTY, 1820 E. BRIDGE STREET, P.O. BOX 6, REDWOOD FALLS, MN 56283

By Anthony J. Sellner Name County Engineer Title 9/25/2023 Date

And Anthony J. Sellner Name _____ Title _____ Date _____

Project No. : CR63 C.P. 22-7
Final Pay Request No. : 4
Contract No.: 22-7

Certificate of Final Contract Acceptance
Final Voucher Number: 4

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 10/19/2023 Signature Anthony Selba County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$521,315.83 and agrees to the amount of \$5,000.00 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: M.R. Paving & Excavating, Inc. By Matthew J. Mathionetz
And _____ And _____ State of ,

On This 19th Day October, 2023, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Matthew J. Mathionetz And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and _____ of the

M.R. Paving & Excavating, Inc. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Board of Directors and said Matthew J. Mathionetz and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Brown County

Seal Expires 1/31/2025 Signature Brian D. Deinken



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated 10/19/2023 Signature Anthony Selba County
District Engineer

Redwood County
Contract No: 22-7
Final Pay Request No. 4

**Redwood County
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 22-7
Contractor: M.R. Paving & Excavating, Inc.
Date Certified: 8/23/2023
Payment Number: 4

Whereas; Contract No. 22-7 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Redwood County and authorize final payment as specified herein.

State of

I, _____, agency_name within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____

Redwood County

(SEAL)

CONSTRUCTION COST ESTIMATE BREAKDOWN

2022 County Road 63 Improvements - Clements, MN

C.P. 22-7

Redwood County, MN

BMI Project No. 051.125458

Updated: 9/1/2023

ITEM NO.	ITEM	AS BID			Redwood County		City of Clements		TOTAL PROJECT		
		APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT BID	QUANT.	COST	QUANT.	COST	QUANT.	COST
1	2021.501 MOBILIZATION	1	LUMP SUM	\$34,045.66	\$34,045.66	0.97	\$33,024.29	0.03	\$1,021.37	1.00	\$34,045.66
2	2104.502 REMOVE DRAINAGE STRUCTURE	2	EACH	\$417.37	\$834.74	2.00	\$834.74	0.00	\$0.00	2.00	\$834.74
3	2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	71	LIN FT	\$4.29	\$304.59	71.00	\$304.59	0.00	\$0.00	71.00	\$304.59
4	2104.503 REMOVE SEWER PIPE (STORM)	93	LIN FT	\$7.11	\$661.23	171.00	\$1,215.81	0.00	\$0.00	171.00	\$1,215.81
5	2104.504 REMOVE CONCRETE DRIVEWAY PAVEMENT	30	SQ YD	\$19.51	\$585.30	33.00	\$643.83	0.00	\$0.00	33.00	\$643.83
6	2104.504 REMOVE BITUMINOUS PAVEMENT	4714	SQ YD	\$1.51	\$7,118.14	4,743.00	\$7,161.93	0.00	\$0.00	4,743.00	\$7,161.93
7	2106.507 EXCAVATION - COMMON	3687	CU YD	\$19.09	\$70,384.83	3,687.00	\$70,384.83	0.00	\$0.00	3,687.00	\$70,384.83
8	2106.507 EXCAVATION - SUBGRADE	696	CU YD	\$16.82	\$11,706.72	11.00	\$185.02	0.00	\$0.00	11.00	\$185.02
9	2106.507 COMMON EMBANKMENT (CV)	741	CU YD	\$11.51	\$8,528.91	741.00	\$8,528.91	0.00	\$0.00	741.00	\$8,528.91
10	2108.504 GEOTEXTILE FABRIC TYPE 5	8364	SQ YD	\$1.15	\$9,618.60	8,324.00	\$9,572.60	0.00	\$0.00	8,324.00	\$9,572.60
11	2123.510 COMMON LABORERS	5	HOUR	\$83.10	\$415.50	13.00	\$1,080.30	0.00	\$0.00	13.00	\$1,080.30
12	2123.510 3.0 CU YD SHOVEL	5	HOUR	\$186.46	\$932.30	3.25	\$606.00	0.00	\$0.00	3.25	\$606.00
13	2123.510 DOZER	5	HOUR	\$175.61	\$878.05	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
14	2123.510 10 CU YD TRUCK	5	HOUR	\$99.53	\$497.65	2.25	\$223.94	0.00	\$0.00	2.25	\$223.94
15	2123.510 4.0 CU YD FRONT END LOADER	5	HOUR	\$156.60	\$783.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
16	2123.510 TAMPING ROLLER	5	HOUR	\$101.83	\$509.15	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
17	2123.610 SKID LOADER	5	HOUR	\$99.77	\$498.85	3.50	\$349.20	0.00	\$0.00	3.50	\$349.20
18	2211.507 AGGREGATE BASE (CV) CLASS 5	3411	CU YD	\$27.78	\$94,757.58	3,411.00	\$94,757.58	0.00	\$0.00	3,411.00	\$94,757.58
19	2360.509 TYPE SP 12.5 WEARING COURSE MIXTURE (2;C)	1223	TON	\$118.12	\$144,460.76	1,485.91	\$175,515.69	0.00	\$0.00	1,485.91	\$175,515.69
20	2411.601 RETAINING WALL	1	LUMP SUM	\$2,260.39	\$2,260.39	1.00	\$2,260.39	0.00	\$0.00	1.00	\$2,260.39
21	2451.507 COARSE FILTER AGGREGATE (CV)	281	CU YD	\$48.47	\$13,620.07	503.00	\$24,380.41	0.00	\$0.00	503.00	\$24,380.41
22	2501.502 15" CS PIPE APRON	2	EACH	\$451.28	\$902.56	2.00	\$902.56	0.00	\$0.00	2.00	\$902.56
23	2501.503 15" CS PIPE CULVERT	44	LIN FT	\$68.42	\$3,010.48	40.00	\$2,736.80	0.00	\$0.00	40.00	\$2,736.80
24	2502.502 4" PRECAST CONCRETE HEADWALL	4	EACH	\$485.45	\$1,941.80	3.00	\$1,456.35	0.00	\$0.00	3.00	\$1,456.35
25	2502.503 4" PERF TP PIPE DRAIN	3789	LIN FT	\$5.47	\$20,725.83	3,789.00	\$20,725.83	0.00	\$0.00	3,789.00	\$20,725.83
26	2502.602 PIPE DRAIN RISER	1	EACH	\$518.79	\$518.79	1.00	\$518.79	0.00	\$0.00	1.00	\$518.79
27	2503.602 CONNECT TO EXISTING SANITARY SEWER	2	EACH	\$1,153.72	\$2,307.44	0.00	\$0.00	1.00	\$1,153.72	1.00	\$1,153.72
28	2503.602 CONNECT TO EXISTING STORM SEWER	1	EACH	\$1,323.25	\$1,323.25	2.00	\$2,646.50	0.00	\$0.00	2.00	\$2,646.50
29	2503.603 4" PVC SANITARY SERVICE PIPE	70	LIN FT	\$51.05	\$3,573.50	0.00	\$0.00	34.00	\$1,735.70	34.00	\$1,735.70
30	2503.603 6" HDPE PIPE SEWER	54	LIN FT	\$49.91	\$2,695.14	86.00	\$4,292.26	0.00	\$0.00	86.00	\$4,292.26
31	2504.602 CONNECT TO EXISTING WATER MAIN	2	EACH	\$1,097.22	\$2,194.44	0.00	\$0.00	1.00	\$1,097.22	1.00	\$1,097.22
32	2504.602 1" CORPORATION STOP & SADDLE	2	EACH	\$777.28	\$1,554.56	0.00	\$0.00	1.00	\$777.28	1.00	\$777.28
33	2504.602 1" CURB STOP	2	EACH	\$784.36	\$1,568.72	0.00	\$0.00	1.00	\$784.36	1.00	\$784.36
34	2504.603 1" TYPE PE PIPE	71	LIN FT	\$46.71	\$3,316.41	0.00	\$0.00	51.00	\$2,382.21	51.00	\$2,382.21
35	2506.502 ADJUST FRAME AND RING CASTING	2	EACH	\$446.16	\$892.32	0.00	\$0.00	4.00	\$1,784.64	4.00	\$1,784.64
36	2506.602 CONNECT INTO EXISTING STORM SEWER	1	EACH	\$1,323.25	\$1,323.25	2.00	\$2,646.50	0.00	\$0.00	2.00	\$2,646.50
37	2506.602 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	1	EACH	\$2,299.90	\$2,299.90	1.00	\$2,299.90	0.00	\$0.00	1.00	\$2,299.90
38	2506.602 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	1	EACH	\$1,250.86	\$1,250.86	1.00	\$1,250.86	0.00	\$0.00	1.00	\$1,250.86
39	2531.504 6" CONCRETE DRIVEWAY PAVEMENT	30	SQ YD	\$143.87	\$4,316.10	30.00	\$4,316.10	0.00	\$0.00	30.00	\$4,316.10
40	2563.601 TRAFFIC CONTROL	1	LUMP SUM	\$4,540.90	\$4,540.90	1.00	\$4,540.90	0.00	\$0.00	1.00	\$4,540.90
41	2573.501 STORM DRAIN INLET PROTECTION	1	LUMP SUM	\$1,215.03	\$1,215.03	0.75	\$911.27	0.00	\$0.00	0.75	\$911.27

CONSTRUCTION COST ESTIMATE BREAKDOWN

2022 County Road 63 Improvements - Clements, MN

C.P. 22-7

Redwood County, MN

BMI Project No. 051.125458

Updated:

9/1/2023

ITEM NO.	ITEM	AS BID				Redwood County		City of Clements		TOTAL PROJECT	
		APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT BID	QUANT.	COST	QUANT.	COST	QUANT.	COST
42	2573.503 SILT FENCE; TYPE MS	869	LIN FT	\$2.54	\$2,207.26	836.00	\$2,123.44	0.00	\$0.00	836.00	\$2,123.44
43	2574.505 SUBSOILING	0.73	ACRE	\$9,786.27	\$7,143.98	1.00	\$9,786.27	0.00	\$0.00	1.00	\$9,786.27
44	2574.505 SOIL BED PREPARATION	0.73	ACRE	\$322.10	\$235.13	1.00	\$322.10	0.00	\$0.00	1.00	\$322.10
45	2574.507 COMMON TOPSOIL BORROW	196	CU YD	\$27.43	\$5,376.28	199.00	\$5,458.57	0.00	\$0.00	199.00	\$5,458.57
46	2574.508 FERTILIZER TYPE 3	219	POUND	\$1.41	\$308.79	300.00	\$423.00	0.00	\$0.00	300.00	\$423.00
47	2575.505 SEEDING	0.73	ACRE	\$282.54	\$206.25	1.00	\$282.54	0.00	\$0.00	1.00	\$282.54
48	2575.508 SEED MIXTURE 25-131	161	POUND	\$5.82	\$937.02	250.00	\$1,455.00	0.00	\$0.00	250.00	\$1,455.00
49	2575.508 HYDRAULIC REINFORCED FIBER MATRIX	2874	POUND	\$1.30	\$3,736.20	3,900.00	\$5,070.00	0.00	\$0.00	3,900.00	\$5,070.00
CO1 - 1	COMMON EMBANKMENT (CV)	81	CU YD	\$11.51	\$932.31	81.00	\$932.31	0.00	\$0.00	81.00	\$932.31
CO1 - 2	6" HDPE PIPE SEWER	3	LIN FT	\$49.91	\$149.73	3.00	\$149.73	0.00	\$0.00	3.00	\$149.73
CO1 - 3	STABILIZING AGGREGATE	696	CU YD	\$65.00	\$45,240.00	11.00	\$715.00	0.00	\$0.00	11.00	\$715.00
CO3 - 1	RAW Watermain - Repair	1	LUMP SUM	\$3,586.70	\$3,586.70	0.00	\$0.00	1.00	\$3,586.70	1.00	\$3,586.70
							\$506,992.63		\$14,323.20		\$521,315.83

Deductions

2022 County Road 63 Improvements - Clements, MN

C.P. 22-7

Redwood County, MN

BMI Project No. OS1.125458

Summary of Deductions	Notes	Deduction Amount	Applied Deduction
Aggregate Base Class 5		\$5,696.37	PPE #1

Class 5 Quantity	Bid Price	Deduction Price	Deduction Amount
3411	27.78	26.11	\$5,696.37
	\$94,757.58	\$89,061.21	

Gradation 1.5-1.6% outside Specified Limits (See MnDOT Table 2211-4 of 2018 Specification)

For base or subbase gradations that fail because they are too coarse, the Engineer may elect to accept the material without a monetary price adjustment, if the material meets the engineering intent of the specification.

Percent Passing Outside Specified Limits for Sieves	Percent Passing Outside Specified Limits for Sieves			Monetary Price Adjustment %
	75 In, 1 1/2 In, 1 In, 48 In, No. 10, No. 4	No. 10	No. 40	
0	0	0	0	0
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9
10	10	10	10	10
11	11	11	11	11
12	12	12	12	12
13	13	13	13	13
14	14	14	14	14
15	15	15	15	15
16	16	16	16	16
17	17	17	17	17
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20	20	20	20	20
21	21	21	21	21
22	22	22	22	22
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32	32	32	32	32
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34	34	34	34	34
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36	36	36	36	36
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38	38	38	38	38
39	39	39	39	39
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44	44	44	44	44
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49	49	49	49	49
50	50	50	50	50
51	51	51	51	51
52	52	52	52	52
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90	90	90	90	90
91	91	91	91	91
92	92	92	92	92
93	93	93	93	93
94	94	94	94	94
95	95	95	95	95
96	96	96	96	96
97	97	97	97	97
98	98	98	98	98
99	99	99	99	99
100	100	100	100	100

Partial Pay Estimate No.:

4 & Final

2022 County Road 63 Improvements - Clements, MN

C.P. 22-7

Redwood County, MN

BMI Project No. 0S1.125458

WORK COMPLETED THROUGH August 16th, 2023

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE				
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT			
1	2021.501 MOBILIZATION	\$34,045.66	1	LUMP SUM	\$34,045.66	1.0	LUMP SUM	\$34,045.66	1.0	LUMP SUM	\$34,045.66
2	2104.502 REMOVE DRAINAGE STRUCTURE	\$417.37	2	EACH	\$834.74	2	EACH	\$834.74	2	EACH	\$834.74
3	2104.503 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	\$4.29	71	LIN FT	\$304.59	71	LIN FT	\$304.59	71	LIN FT	\$304.59
4	2104.503 REMOVE SEWER PIPE (STORM)	\$7.11	93	LIN FT	\$661.23	171	LIN FT	\$1,215.81	171	LIN FT	\$1,215.81
5	2104.504 REMOVE CONCRETE DRIVEWAY PAVEMENT	\$19.51	30	SQ YD	\$585.30	33	SQ YD	\$643.83	33	SQ YD	\$643.83
6	2104.504 REMOVE BITUMINOUS PAVEMENT	\$1.51	4714	SQ YD	\$7,118.14	4,743	SQ YD	\$7,161.93	4,743	SQ YD	\$7,161.93
7	2106.507 EXCAVATION - COMMON	\$19.09	3687	CU YD	\$70,384.83	3,687	CU YD	\$70,384.83	3,687	CU YD	\$70,384.83
8	2106.507 EXCAVATION - SUBGRADE	\$16.82	696	CU YD	\$11,706.72	11	CU YD	\$185.02	11	CU YD	\$185.02
9	2106.507 COMMON EMBANKMENT (CV)	\$11.51	741	CU YD	\$8,528.91	741	CU YD	\$8,528.91	741	CU YD	\$8,528.91
10	2108.504 GEOTEXTILE FABRIC TYPE 5	\$1.15	8364	SQ YD	\$9,618.60	8,324	SQ YD	\$9,572.60	8,324	SQ YD	\$9,572.60
11	2123.510 COMMON LABORERS	\$83.10	5	HR	\$415.50	13	HR	\$1,080.30	13	HR	\$1,080.30
12	2123.510 3.0 CU YD SHOVEL	\$186.46	5	HR	\$932.30	3.25	HR	\$606.00	3.25	HR	\$606.00
13	2123.510 DOZER	\$175.61	5	HR	\$878.05	0	HR	\$0.00	0	HR	\$0.00
14	2123.510 10 CU YD TRUCK	\$99.53	5	HR	\$497.65	2.25	HR	\$223.94	2.25	HR	\$223.94
15	2123.510 4.0 CU YD FRONT END LOADER	\$156.60	5	HR	\$783.00	0	HR	\$0.00	0	HR	\$0.00
16	2123.510 TAMPING ROLLER	\$101.83	5	HR	\$509.15	0	HR	\$0.00	0	HR	\$0.00
17	2123.610 SKID LOADER	\$99.77	5	HR	\$498.85	3.5	HR	\$349.20	3.5	HR	\$349.20
18	2211.507 AGGREGATE BASE (CV) CLASS 5	\$27.78	3411	CU YD	\$94,757.58	3,411	CU YD	\$94,757.58	3,411	CU YD	\$94,757.58
19	2360.509 TYPE SP 12.5 WEARING COURSE MIXTURE (2;C)	\$118.12	1223	TON	\$144,460.76	1,485.91	TON	\$175,515.69	1,485.91	TON	\$175,515.69
20	2411.601 RETAINING WALL	\$2,260.39	1	LUMP SUM	\$2,260.39	1	LUMP SUM	\$2,260.39	1	LUMP SUM	\$2,260.39
21	2451.507 COARSE FILTER AGGREGATE (CV)	\$48.47	281	CU YD	\$13,620.07	503	CU YD	\$24,380.41	503	CU YD	\$24,380.41
22	2501.502 15" CS PIPE APRON	\$451.28	2	EACH	\$902.56	2	EACH	\$902.56	2	EACH	\$902.56
23	2501.503 15" CS PIPE CULVERT	\$68.42	44	LIN FT	\$3,010.48	40	LIN FT	\$2,736.80	40	LIN FT	\$2,736.80
24	2502.502 4" PRECAST CONCRETE HEADWALL	\$485.45	4	EACH	\$1,941.80	3	EACH	\$1,456.35	3	EACH	\$1,456.35
25	2502.503 4" PERF TP PIPE DRAIN	\$5.47	3789	LIN FT	\$20,725.83	3,789	LIN FT	\$20,725.83	3,789	LIN FT	\$20,725.83
26	2502.602 PIPE DRAIN RISER	\$518.79	1	EACH	\$518.79	1	EACH	\$518.79	1	EACH	\$518.79
27	2503.602 CONNECT TO EXISTING SANITARY SEWER	\$1,153.72	2	EACH	\$2,307.44	1	EACH	\$1,153.72	1	EACH	\$1,153.72
28	2503.602 CONNECT TO EXISTING STORM SEWER	\$1,323.25	1	EACH	\$1,323.25	2	EACH	\$2,646.50	2	EACH	\$2,646.50
29	2503.603 4" PVC SANITARY SERVICE PIPE	\$51.05	70	LIN FT	\$3,573.50	34	LIN FT	\$1,735.70	34	LIN FT	\$1,735.70
30	2503.603 6" HDPE PIPE SEWER	\$49.91	54	LIN FT	\$2,695.14	86	LIN FT	\$4,292.26	86	LIN FT	\$4,292.26
31	2504.602 CONNECT TO EXISTING WATER MAIN	\$1,097.22	2	EACH	\$2,194.44	1	EACH	\$1,097.22	1	EACH	\$1,097.22
32	2504.602 1" CORPORATION STOP & SADDLE	\$777.28	2	EACH	\$1,554.56	1	EACH	\$777.28	1	EACH	\$777.28
33	2504.602 1" CURB STOP	\$784.36	2	EACH	\$1,568.72	1	EACH	\$784.36	1	EACH	\$784.36

Partial Pay Estimate No.:

4 & Final

2022 County Road 63 Improvements - Clements, MN
C.P. 22-7

Redwood County, MN

BMI Project No. 051.125458

WORK COMPLETED THROUGH August 16th, 2023

ITEM NO.	ITEM	UNIT PRICE	AS BID			PREVIOUS ESTIMATE			COMPLETED TO DATE			
			ESTIMATED QUANTITY		ESTIMATED AMOUNT	ESTIMATED QUANTITY		ESTIMATED AMOUNT	ESTIMATED QUANTITY		ESTIMATED AMOUNT	
34	2504.603	1" TYPE PE PIPE	\$46.71	71	LIN FT	\$3,316.41	51	LIN FT	\$2,382.21	51	LIN FT	\$2,382.21
35	2506.502	ADJUST FRAME AND RING CASTING	\$446.16	2	EACH	\$892.32	4	EACH	\$1,784.64	4	EACH	\$1,784.64
36	2506.602	CONNECT INTO EXISTING STORM SEWER	\$1,323.25	1	EACH	\$1,323.25	2	EACH	\$2,646.50	2	EACH	\$2,646.50
37	2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 1	\$2,299.90	1	EACH	\$2,299.90	1	EACH	\$2,299.90	1	EACH	\$2,299.90
38	2506.602	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL 2	\$1,250.86	1	EACH	\$1,250.86	1	EACH	\$1,250.86	1	EACH	\$1,250.86
39	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	\$143.87	30	SQ YD	\$4,316.10	30	SQ YD	\$4,316.10	30	SQ YD	\$4,316.10
40	2563.601	TRAFFIC CONTROL	\$4,540.90	1	LUMP SUM	\$4,540.90	1	LUMP SUM	\$4,540.90	1	LUMP SUM	\$4,540.90
41	2573.501	STORM DRAIN INLET PROTECTION	\$1,215.03	1	LUMP SUM	\$1,215.03	0.75	LUMP SUM	\$911.27	0.75	LUMP SUM	\$911.27
42	2573.503	SILT FENCE; TYPE MS	\$2.54	869	LIN FT	\$2,207.26	836	LIN FT	\$2,123.44	836	LIN FT	\$2,123.44
43	2574.505	SUBSOILING	\$9,786.27	0.73	ACRE	\$7,143.98	1.00	ACRE	\$9,786.27	1.00	ACRE	\$9,786.27
44	2574.505	SOIL BED PREPARATION	\$322.10	0.73	ACRE	\$235.13	1.00	ACRE	\$322.10	1.00	ACRE	\$322.10
45	2574.507	COMMON TOPSOIL BORROW	\$27.43	196	CU YD	\$5,376.28	199	CU YD	\$5,458.57	199	CU YD	\$5,458.57
46	2574.508	FERTILIZER TYPE 3	\$1.41	219	POUND	\$308.79	300	POUND	\$423.00	300	POUND	\$423.00
47	2575.505	SEEDING	\$282.54	0.73	ACRE	\$206.25	1.00	ACRE	\$282.54	1.00	ACRE	\$282.54
48	2575.508	SEED MIXTURE 25-131	\$5.82	161	POUND	\$937.02	250	POUND	\$1,455.00	250	POUND	\$1,455.00
49	2575.508	HYDRAULIC REINFORCED FIBER MATRIX	\$1.30	2874	POUND	\$3,736.20	3,900	POUND	\$5,070.00	3,900	POUND	\$5,070.00
TOTAL AMOUNT:						\$485,024.21			\$515,932.09			\$515,932.09
CHANGE ORDER NO. 1												
CO1 - 1	2106.507	COMMON EMBANKMENT (CV)	\$11.51	81	CU YD	\$932.31	81	CU YD	\$932.31	81	CU YD	\$932.31
CO1 - 2	2503.603	6" HDPE PIPE SEWER	\$49.91	3	LIN FT	\$149.73	3	LIN FT	\$149.73	3	LIN FT	\$149.73
CO1 - 3		STABILIZING AGGREGATE	\$65.00	696	CU YD	\$45,240.00	11	CU YD	\$715.00	11	CU YD	\$715.00
TOTAL CHANGE ORDER NO. 1 AMOUNT:						\$46,322.04			\$1,797.04			\$1,797.04
CHANGE ORDER NO. 1												
CO3 - 1		RAW Watermain - Repair	\$3,586.70	1	LUMP SUM	\$3,586.70	1	LUMP SUM	\$3,586.70	1	LUMP SUM	\$3,586.70
TOTAL CHANGE ORDER NO. 3 AMOUNT:						\$3,586.70			\$3,586.70			\$3,586.70
TOTAL PAY ESTIMATE AMOUNT:						\$534,932.95			\$521,315.83			\$521,315.83



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Consent Of Surety to Final Payment

Bond Number: 54245327

PROJECT: <i>(Name and address)</i> 2022 County Road 63 Improvements, Redwood County, Minnesota	ARCHITECT'S PROJECT NUMBER:	OWNER: <input checked="" type="checkbox"/>
TO OWNER: <i>(Name and address)</i> Redwood County Highway Department 635 W Bridge St., PO Box 6 Redwood Falls, MN 56283	CONTRACT FOR:	ARCHITECT: <input type="checkbox"/>
	CONTRACT DATED:	CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

United Fire & Casualty Company
P.O. Box 73909
Cedar Rapids, IA 52407-3909

, SURETY,

on bond of
(Insert name and address of Contractor)

M.R. Paving & Excavating, Inc.
2020 North Spring Street, P.O. Box 787
New Ulm, MN 56073

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety
of any of its obligations to
(Insert name and address of Owner)

Redwood County Highway Department
635 W Bridge St., PO Box 6
Redwood Falls, MN 56283

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **August 22, 2023**
(Insert in writing the month followed by the numeric date and year.)

United Fire & Casualty Company

(Surety)

(Signature of authorized representative)

Ted Jorgensen, Attorney-in-Fact

(Printed name and title)

Attest:
(Seal):



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User Notes:

(1466710072)



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
 FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA
 CERTIFIED COPY OF POWER OF ATTORNEY
 (original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
 118 Second Ave SE
 Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

R.W. FRANK, JOSHUA R. LOFTIS, TED JORGENSEN, R.C. BOWMAN, NICOLE STILLINGS, RACHEL THOMAS, LIN ULVEN, BRIAN J. DESTREICH, SANDRA M. ENGSTRUM, COLBY D. WHITE, MELINDA C. BLODGETT, NATHAN WEAVER, SARAH DRAGT, EMILY WHITE, ROSS S. SQUIRES, TINA DOMASK, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2. Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set of forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this

27th day of March, 2014

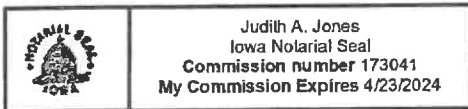


UNITED FIRE & CASUALTY COMPANY
 UNITED FIRE & INDEMNITY COMPANY
 FINANCIAL PACIFIC INSURANCE COMPANY

By: *Dennis J. Richmann*
 Vice President

State of Iowa, County of Linn, ss:

On 27th day of March, 2014, before me personally came Dennis J. Richmann to me known, who being by me duly sworn, did depose and say; that he resides in Cedar Rapids, State of Iowa; that he is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that he knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



Judith A. Jones
 Notary Public
 My commission expires: 4/23/2024

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 22nd day of August, 2023.



By: *Mary A. Bertsch*
 Assistant Secretary,
 UF&C & UF&I & FPIC



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-981-294-176
Submitted Date and Time: 25-Aug-2023 10:30:23 AM
Legal Name: M R PAVING & EXCAVATING INC
Federal Employer ID: 41-1791048
User Who Submitted: mrpaving1994
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 772886528
Minnesota ID: 1749531
Project Owner: REDWOOD COUNTY
Project Number: CR63 C.P. 22-7
Project Begin Date: 29-Apr-2022
Project End Date: 01-Sep-2022
Project Location: CR63 REDWOOD COUNTY CLEMENTS MN
Project Amount: \$521,315.83

Subcontractor Summary

Name	ID	Affidavit Number
NORTHLAND EROSION CONTROL	5563670	689524736
SALONEK CONCRETE & CONSTRUCTION INC.	6577885	74682368
WARNING LITES OF MINNESOTA INC	3086922	393711616
LEADING EDGE LANDSCAPE LLC	3764075	302141440

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-110-015-584
Submitted Date and Time:	28-Feb-2023 9:34:08 AM
Legal Name:	LEADING EDGE LANDSCAPE LLC
Federal Employer ID:	47-2141217
User Who Submitted:	LELandscape
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	302141440
Minnesota ID:	3764075
Project Owner:	CITY OF CLEMENTS
Project Number:	22-7 CR-63
Project Begin Date:	06-Jun-2022
Project End Date:	06-Jun-2022
Project Location:	REDWOOD CTY CLEMENTS MN
Project Amount:	\$2,000.00
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-619-978-848
Submitted Date and Time:	23-Jan-2023 2:03:41 PM
Legal Name:	WARNING LITES OF MINNESOTA INC
Federal Employer ID:	36-4762529
User Who Submitted:	jjewels
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	393711616
Minnesota ID:	3086922
Project Owner:	REDWOOD FALLS
Project Number:	CP 22-6
Project Begin Date:	16-May-2022
Project End Date:	31-Jul-2022
Project Location:	2022 CTY RD 63 IMP
Project Amount:	\$3,300.00
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-302-861-728
Submitted Date and Time:	7-Dec-2022 2:19:27 PM
Legal Name:	SALONEK CONCRETE & CONST INC
Federal Employer ID:	41-1239742
User Who Submitted:	saonN#429
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	74682368
Minnesota ID:	6577885
Project Owner:	REDWOOD COUNTY
Project Number:	22-7
Project Begin Date:	01-Jun-2022
Project End Date:	30-Jun-2022
Project Location:	CLEMENTS, MN
Project Amount:	\$3,885.00
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

Deb Pierson

From: Steve Carter <steve.northlandec@gmail.com>
Sent: Thursday, August 24, 2023 7:40 PM
To: Deb Pierson
Subject: Fwd: Your Recent Contractor Affidavit Request

Steve Carter
President

Northland Erosion Control, LLC
2345 275th Avenue
Walnut Grove, MN 56180
Cell: 507-829-6702
Email: steve.northlandec@gmail.com

----- Forwarded message -----

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Date: Thu, Aug 24, 2023 at 7:39 PM
Subject: Your Recent Contractor Affidavit Request
To: <steve.northlandec@gmail.com>

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-196-762-720
Submitted Date and Time: 24-Aug-2023 7:38:32 PM
Legal Name: NORTHLAND EROSION CONTROL LLC
Federal Employer ID: 82-3969682
User Who Submitted: dchristiansen
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 689524736
Minnesota ID: 5563670
Project Owner: REDWOOD COUNTY
Project Number: COUNTY RD 63
Project Begin Date: 14-Apr-2022
Project End Date: 22-Sep-2022
Project Location: CITY OF CLEMENTS

Project Amount: \$10,575.16

Subcontractors: No Subcontractors

Important Messages

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Contact Us

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How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.



REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Jeff Bommersbach, Assistant Engineer
Approve Final Pay Request for contract 22-11; SAP 064-599-121 & SAP 064-599-123		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve the final pay request in the amount of \$53,209.60 on contract 22-11 (SAP 064-599-121 & SAP 604-599-123; Bridge Replacements) to M & K Bridge Construction Inc.

Background Information:

This project replaced a 1965, 45' long timber slab span bridge on Impala Ave with a 78' beam span bridge (SAP 064-599-121) and a 1955, 36' timber slab span bridge on 190th Street with a 75' beam span bridge (SAP 064-599-123).

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

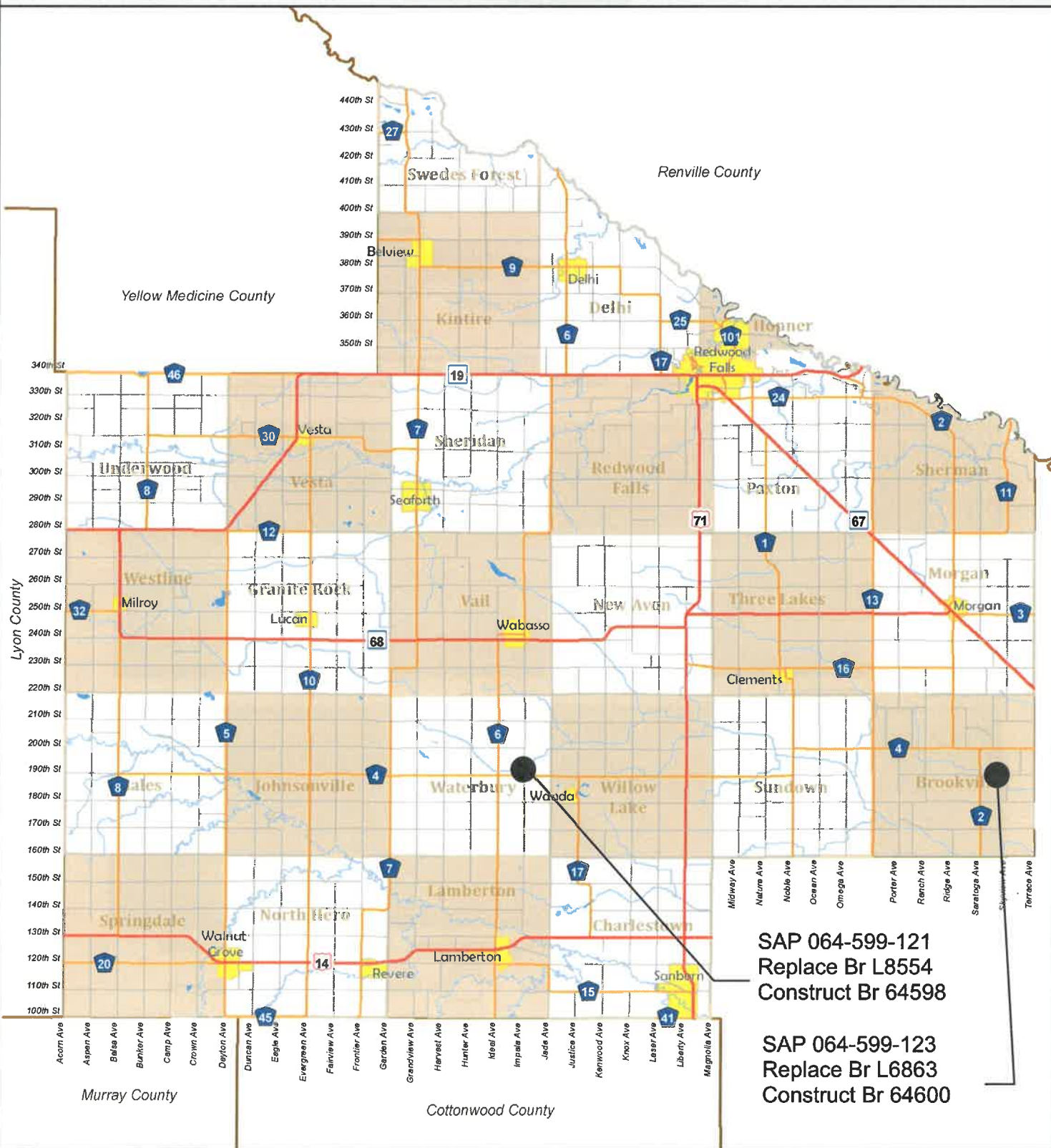
Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County, MN



SAP 064-599-121
 Replace Br L8554
 Construct Br 64598

SAP 064-599-123
 Replace Br L6863
 Construct Br 64600



0 1 2 4 6 Miles

Roads

- Federal and State
- County State Aid
- All other County and Township

Boundaries

- Cities
- Townships
- Counties

Water

- Lakes
- Rivers

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

Contract Number: 22-11
 Final Pay Request Number: 5

Project Number	Project Description
SAP 064-599-121	Waterbury Twp. Bridge Replacement
SAP 064-599-123	Brookville Twp. Bridge Replacement

Contractor: M & K Bridge Construction Inc 300 US Hwy 14 E Walnut Grove, MN 56180	Vendor Number: N/A Up To Date: 09/29/2023
---	--

Contract Amount		Funds Encumbered	
Original Contract	\$1,030,236.09	Original	\$1,030,236.09
Contract Changes	(\$4,832.00)	Additional	N/A
Revised Contract	\$1,025,404.09	Total	\$1,030,236.09

Work Certified To Date	
Base Bid Items	\$989,296.09
Contract Changes	\$74,896.00
Material On Hand	\$0.00
Total	\$1,064,192.09

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 064-599-121	\$0.00	\$536,851.50	(\$26,842.58)	\$510,008.92	\$26,842.58	\$536,851.50
SAP 064-599-123	\$0.00	\$527,340.59	(\$26,367.02)	\$500,973.57	\$26,367.02	\$527,340.59

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$1,064,192.09	\$0.00	\$1,010,982.49	\$53,209.60	\$1,064,192.09
Percent: Retained: \$0.00%			Percent Complete: 103.78%		
Amount Paid this Final Pay Request: \$53,209.60					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By
Anthony Sellner
 County/City/Project Engineer
 09/29/2023
 Date

Approved By M & K Bridge Construction Inc
Chris Munson
 Contractor
 10/01/2023
 Date

Project No. : SAP 064-599-121
Final Pay Request No. : 5
Contract No.: 22-11

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 11/1/2023 Signature Anthony Sellen County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$1,064,192.09 and agrees to the amount of \$53,209.60 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: M & K Bridge Construction Inc

By [Signature] State of, MN

And _____ And _____ State of, MN

On This 2nd Day Oct., 2023, Before me appeared Chris Munson To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

_____ And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the Pres. and Owner of the **M & K BRIDGE CONSTRUCTION, INC.**

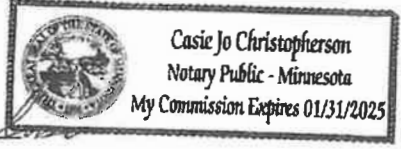
_____ Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Pres./Owner and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Lyon County

Seal Expires 01/31/2025 Signature Casie Christopherson



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Redwood County

Contract No: 22-11
Final Pay Request No. 5

**Redwood County
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 22-11
Contractor: M & K Bridge Construction Inc
Date Certified: 9/29/2023
Payment Number: 5

Whereas; Contract No. 22-11 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Redwood County and authorize final payment as specified herein.

State of

I, _____, agency_name within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____,

Signed By _____

Redwood County

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-05-10	\$367,800.18	\$18,390.01	\$349,410.17
2	2023-06-05	\$251,829.20	\$12,591.46	\$239,237.74
3	2023-06-27	\$358,165.00	\$17,908.25	\$340,256.75
4	2023-08-23	\$86,397.71	\$4,319.88	\$82,077.83
5	2023-09-29	\$0.00	(\$53,209.60)	\$53,209.60

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
064-599-121 Non-Participating		\$66,204.74	\$0.00	\$62,894.50	\$3,310.24	\$66,204.74
064-599-121 Participating		\$470,646.76	\$0.00	\$447,114.42	\$23,532.34	\$470,646.76
064-599-123 Non-Participating		\$60,174.79	\$0.00	\$57,166.06	\$3,008.73	\$60,174.79
064-599-123 Participating		\$467,165.80	\$0.00	\$443,807.51	\$23,358.29	\$467,165.80

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
01 - Special Town Bridge	Special Town Bridge (SAAS Acct. #75)	\$4,489.21	\$89,784.06	\$89,784.06	\$89,784.06
02 - Regular Town Bridge	Town Bridge (SAAS Act. # 76)	\$47,720.39	\$915,620.03	\$920,452.03	\$954,408.03
03 - Local Township	Local / Township	\$1,000.00	\$20,000.00	\$20,000.00	\$20,000.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-599-121	1	2101.501	CLEARING AND GRUBBING	LS	\$1,000.00	1	0	\$0.00	0	\$0.00
SAP 064-599-121	2	2104.503	REMOVE PIPE CULVERTS	LF	\$12.00	235	0	\$0.00	235	\$2,820.00
SAP 064-599-121	3	2106.507	EXCAVATION - COMMON	CY	\$6.00	286	0	\$0.00	286	\$1,716.00
SAP 064-599-121	4	2123.510	3.0 CU YD SHOVEL	HOUR	\$180.00	10	0	\$0.00	0	\$0.00
SAP 064-599-121	5	2123.510	DOZER	HOUR	\$180.00	10	0	\$0.00	0	\$0.00
SAP 064-599-121	6	2211.509	AGGREGATE BASE CLASS 5 (P)	TON	\$20.50	717	0	\$0.00	717	\$14,698.50
SAP 064-599-121	7	2401.601	APPROACH GRADING	LS	\$8,700.00	1	0	\$0.00	1	\$8,700.00
SAP 064-599-121	8	2442.501	REMOVE EXISTING BRIDGE	LS	\$20,000.00	1	0	\$0.00	1	\$20,000.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-599-121	9	2501.502	18" GS PIPE APRON	EACH	\$175.00	4	0	\$0.00	4	\$700.00
SAP 064-599-121	10	2501.503	18" CS PIPE CULVERT	LF	\$48.00	248	0	\$0.00	240	\$11,520.00
SAP 064-599-121	11	2573.501	EROSION CONTROL SUPERVISOR	LS	\$500.00	1	0	\$0.00	1	\$500.00
SAP 064-599-121	12	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	LF	\$15.00	200	0	\$0.00	100	\$1,500.00
SAP 064-599-121	13	2573.503	SILT FENCE, TYPE MS	LF	\$2.00	1396	0	\$0.00	0	\$0.00
SAP 064-599-121	14	2575.501	TURF ESTABLISHMENT	LS	\$750.00	1	0	\$0.00	1	\$750.00
SAP 064-599-121	15	2575.504	RAPID STABILIZATION METHOD 4	SY	\$1.78	1813	0	\$0.00	0	\$0.00
SAP 064-599-121	16	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	SY	\$1.48	1813	0	\$0.00	2229.89	\$3,300.24
SAP 064-599-121	17	2021.501	MOBILIZATION	LS	\$21,500.00	1	0	\$0.00	1	\$21,500.00
SAP 064-599-121	18	2401.503	TYPE MOD S (TL-4) BARRIER CONCRETE (3S52) (P)	LF	\$110.00	156	0	\$0.00	156	\$17,160.00
SAP 064-599-121	19	2401.507	STRUCTURAL CONCRETE (3B52) (P)	CY	\$800.00	51	0	\$0.00	51	\$40,800.00
SAP 064-599-121	20	2401.508	REINFORCEMENT BARS (EPOXY COATED) (P)	LB	\$1.50	22970	0	\$0.00	22970	\$34,455.00
SAP 064-599-121	21	2401.518	BRIDGE SLAB CONCRETE (3YHPC-M) (P)	SF	\$33.00	2416	0	\$0.00	2416	\$79,728.00
SAP 064-599-121	22	2401.601	SLOPE PREPARATION	LS	\$5,000.00	1	0	\$0.00	1	\$5,000.00
SAP 064-599-121	23	2401.601	STRUCTURE EXCAVATION	LS	\$8,000.00	1	0	\$0.00	1	\$8,000.00
SAP 064-599-121	24	2402.502	ELASTOMERIC BEARING PAD TYPE 1	EACH	\$200.00	8	0	\$0.00	8	\$1,600.00
SAP 064-599-121	25	2402.507	FLOOR DRAIN TYPE B706 MODIFIED	EACH	\$1,500.00	2	0	\$0.00	2	\$3,000.00
SAP 064-599-121	26	2402.508	STRUCTURAL STEEL (3306) (P)	LB	\$5.00	470	0	\$0.00	470	\$2,350.00
SAP 064-599-121	27	2405.503	PRESTRESSED CONCRETE BEAMS 30MH (P)	LF	\$410.00	308	0	\$0.00	308	\$126,280.00
SAP 064-599-121	28	2452.502	C-IP CONCRETE TEST PILE 65 FT LONG 12"	EACH	\$7,000.00	2	0	\$0.00	2	\$14,000.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-599-121	29	2452.502	PILE POINTS 12"	EACH	\$350.00	10	0	\$0.00	12	\$4,200.00
SAP 064-599-121	30	2452.503	C-I-P CONCRETE PILING 12"	L F	\$38.00	440	0	\$0.00	467	\$17,746.00
SAP 064-599-121	31	2502.501	DRAINAGE SYSTEM TYPE (B910)	LS	\$1,500.00	1	0	\$0.00	1	\$1,500.00
SAP 064-599-121	32	2511.504	GEOTEXTILE FILTER TYPE 7	S Y	\$3.00	700	0	\$0.00	215	\$645.00
SAP 064-599-121	33	2511.509	RANDOM RIPRAP CLASS III (P)	TON	\$42.00	580	0	\$0.00	387.78	\$16,286.76
SAP 064-599-121	34	2563.601	TRAFFIC CONTROL	LS	\$1,500.00	1	0	\$0.00	1	\$1,500.00
SAP 064-599-123	1	2104.502	REMOVE SIGN	EACH	\$25.00	6	0	\$0.00	6	\$150.00
SAP 064-599-123	2	2104.503	REMOVE PIPE CULVERTS	L F	\$12.00	167	0	\$0.00	167	\$2,004.00
SAP 064-599-123	3	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$17.50	640	0	\$0.00	640	\$11,200.00
SAP 064-599-123	4	2106.507	EXCAVATION - COMMON (P)	C Y	\$6.00	417	0	\$0.00	417	\$2,502.00
SAP 064-599-123	5	2118.509	AGGREGATE SURFACING CLASS 5	TON	\$20.50	507	0	\$0.00	455.98	\$9,347.59
SAP 064-599-123	6	2123.510	3.0 CU YD SHOVEL	HOURL	\$180.00	10	0	\$0.00	0	\$0.00
SAP 064-599-123	7	2123.510	DOZER	HOURL	\$180.00	10	0	\$0.00	0	\$0.00
SAP 064-599-123	8	2442.501	REMOVE EXISTING BRIDGE	LS	\$20,000.00	1	0	\$0.00	1	\$20,000.00
SAP 064-599-123	9	2501.502	15" GS PIPE APRON	EACH	\$220.00	6	0	\$0.00	3	\$660.00
SAP 064-599-123	10	2501.503	15" CS PIPE CULVERT	L F	\$37.00	180	0	\$0.00	180	\$6,660.00
SAP 064-599-123	11	2511.509	RANDOM RIPRAP CLASS III	TON	\$40.00	29	0	\$0.00	0	\$0.00
SAP 064-599-123	12	2573.501	EROSION CONTROL SUPERVISOR	LS	\$500.00	1	0	\$0.00	1	\$500.00
SAP 064-599-123	13	2573.502	CULVERT END CONTROLS	EACH	\$150.00	3	0	\$0.00	0	\$0.00
SAP 064-599-123	14	2573.503	FLOTATION SILT CURTAIN TYPE MOVING WATER	L F	\$15.00	325	0	\$0.00	100	\$1,500.00
SAP 064-599-123	15	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$3.15	325	0	\$0.00	0	\$0.00
SAP 064-599-123	16	2573.503	SILT FENCE, TYPE MS	L F	\$2.00	919	0	\$0.00	0	\$0.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-599-123	17	2575.501	TURF ESTABLISHMENT	LS	\$1,000.00	1	0	\$0.00	1	\$1,000.00
SAP 064-599-123	18	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$1.78	500	0	\$0.00	0	\$0.00
SAP 064-599-123	19	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$1.53	2232	0	\$0.00	3040	\$4,651.20
SAP 064-599-123	20	2021.501	MOBILIZATION	LS	\$21,500.00	1	0	\$0.00	1	\$21,500.00
SAP 064-599-123	21	2401.503	TYPE S (TL-4) BARRIER CONCRETE (3S52) (P)	L F	\$110.00	157	0	\$0.00	157	\$17,270.00
SAP 064-599-123	22	2401.507	STRUCTURAL CONCRETE (3B52) (P)	C Y	\$800.00	69	0	\$0.00	69	\$55,200.00
SAP 064-599-123	23	2401.508	REINFORCEMENT BARS (EPOXY COATED) (P)	LB	\$1.50	26310	0	\$0.00	26310	\$39,465.00
SAP 064-599-123	24	2401.508	REINFORCEMENT BARS (STAINLESS-75KSI) (P)	LB	\$7.00	130	0	\$0.00	130	\$910.00
SAP 064-599-123	25	2401.518	BRIDGE SLAB CONCRETE (3Y42-M) (P)	S F	\$33.00	2402	0	\$0.00	2402	\$79,266.00
SAP 064-599-123	26	2401.601	SLOPE PREPARATION	LS	\$6,000.00	1	0	\$0.00	1	\$6,000.00
SAP 064-599-123	27	2401.601	STRUCTURE EXCAVATION	LS	\$10,000.00	1	0	\$0.00	1	\$10,000.00
SAP 064-599-123	28	2402.502	ELASTOMERIC BEARING PAD TYPE 1	EACH	\$200.00	8	0	\$0.00	8	\$1,600.00
SAP 064-599-123	29	2402.508	STRUCTURAL STEEL (3306) (P)	LB	\$5.00	490	0	\$0.00	490	\$2,450.00
SAP 064-599-123	30	2405.503	PRESTRESSED CONCRETE BEAMS 30MH (P)	L F	\$410.00	305	0	\$0.00	305	\$125,050.00
SAP 064-599-123	31	2406.504	BRIDGE APPROACH PANELS (P)	S Y	\$350.00	53	0	\$0.00	53	\$18,550.00
SAP 064-599-123	32	2451.609	STRUCTURAL BACKFILL (P)	TON	\$24.00	695	0	\$0.00	695	\$16,680.00
SAP 064-599-123	33	2452.502	C-I-P CONCRETE TEST PILE 85 FT LONG 12"	EACH	\$8,000.00	2	0	\$0.00	2	\$16,000.00
SAP 064-599-123	34	2452.502	PILE POINTS 12"	EACH	\$350.00	12	0	\$0.00	12	\$4,200.00
SAP 064-599-123	35	2452.503	C-I-P CONCRETE PILING 12"	L F	\$44.00	750	0	\$0.00	724.2	\$31,864.80
SAP 064-599-123	36	2502.501	DRAINAGE SYSTEM TYPE (B910)	LS	\$1,500.00	1	0	\$0.00	1	\$1,500.00
SAP 064-599-123	37	2511.509	RANDOM RIPRAP CLASS III	TON	\$40.00	560	0	\$0.00	361.9	\$14,476.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-599-123	38	2563.601	TRAFFIC CONTROL	LS	\$1,500.00	1	0	\$0.00	1	\$1,500.00
SAP 064-599-123	39	2575.504	ROLLED EROSION PREVENTION CATEGORY 74	S Y	\$15.35	200	0	\$0.00	240	\$3,684.00
Base Bid Totals:								\$0.00		\$989,296.09

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 064-599-123	064-599-123 Participating	\$0.00	\$467,165.80
SAP 064-599-123	064-599-123 Non-Participating	\$0.00	\$60,174.79
SAP 064-599-121	064-599-121 Participating	\$0.00	\$395,750.76
SAP 064-599-121	064-599-121 Non-Participating	\$0.00	\$66,204.74

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-599-121	CO1	35	2401.518 BRIDGE SLAB CONCRETE (3Y42-M) (P) (S F)	\$31.00	2416	\$74,896.00	ITM	0	\$0.00	2416	\$74,896.00
SAP 064-599-121	CO1	36	2401.518 BRIDGE SLAB CONCRETE (3YHPC-M) (P) (S F)	(\$33.00)	2416	(\$79,728.00)	ITM	0	\$0.00	0	\$0.00
Contract Change Totals:									\$0.00		\$74,896.00

Contract Change Totals			
Number	Description	Effective Date	Amount
1	Issue: During construction of SAP 064-599-121 the Contractor requested the use of 3Y42-M Bridge Slab Concrete instead of the 3YHPC-M Bridge Slab Concrete listed in the plan. The Engineer has determined that due to the road being an aggregate surface and a low ADT, the 3Y42-M would be an acceptable substitution. Resolution: The Redwood County Engineer and the Contractor have agreed on a price for 3Y42-M Bridge Slab Concrete for SAP 064-599-121. Payment for this work will be at the negotiated SF price. As provided in MnDot specification 1904.3.	04/26/2023	(\$4,832.00)

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

	Contract Total	\$1,064,192.09
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REQUEST FOR BOARD ACTION

Requested Board Date:	11/7/2023	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Jeff Bommersbach, Assistant Engineer
Approve Final Pay Request for contract 23-1; SAP 064-030-018		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve the final pay request in the amount of \$66,224.90 on contract 23-1 (SAP 064-030-018; seal coat) to Morris Sealcoat & Trucking, Inc.

Background Information:

This project consisted of seal coating approximately 52.724 miles on portions of CSAH 1, CSAH 6, CSAH 8, CSAH 10, CSAH 24, CSAH 30, CSAH 32 and CSAH 46 throughout Redwood County.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

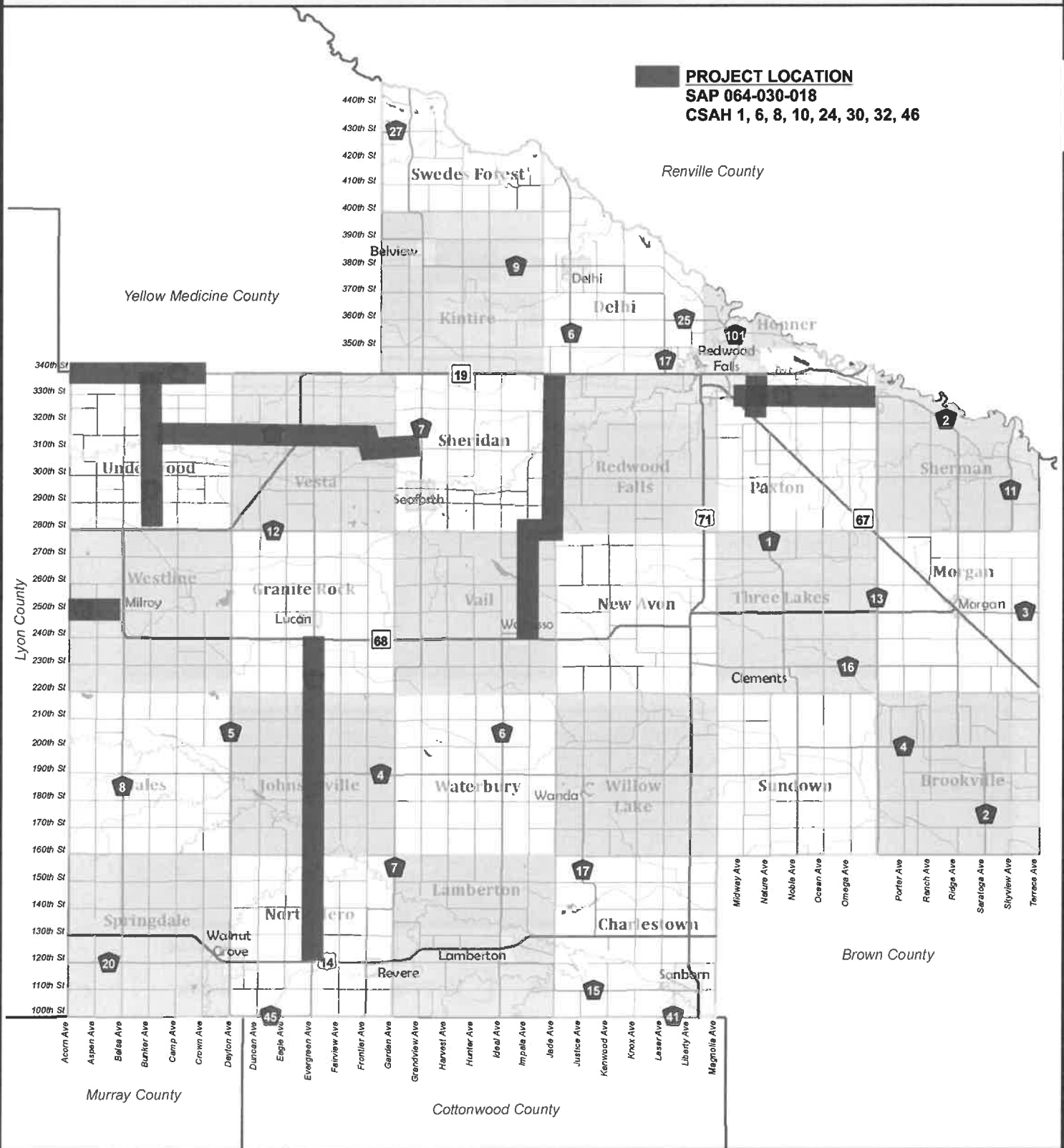
[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County, MN

PROJECT LOCATION
SAP 064-030-018
CSAH 1, 6, 8, 10, 24, 30, 32, 46



0 1 2 4 6 Miles

Roads

- Federal and State
- County State Aid
- All other County and Township

Boundaries

- Cities
- Townships
- Counties

Water

- Lakes
- Rivers

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

Contract Number: 23-1

Final Pay Request Number: 2

Project Number	Project Description
SAP 064-030-018	2023 Seal Coat

Contractor: Morris Sealcoat & Trucking, Inc. 46253 208th Street Morris, MN 56267	Vendor Number: Up To Date: 09/29/2023
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Contract Amount		Funds Encumbered	
Original Contract	\$1,314,587.92	Original	\$1,314,587.92
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,314,587.92	Total	\$1,314,587.92

Work Certified To Date	
Base Bid Items	\$1,324,498.08
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$1,324,498.08

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SAP 064-030-018	\$0.00	\$1,324,498.08	(\$66,224.90)	\$1,258,273.18	\$66,224.90	\$1,324,498.08

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$1,324,498.08	\$0.00	\$1,258,273.18	\$66,224.90	\$1,324,498.08
Percent: Retained: 0.00%			Percent Complete: 100.75%		
Amount Paid this Final Pay Request: \$66,224.90					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By
Anthony Sellner
County/City/Project Engineer
09/29/2023
Date

Approved By Morris Sealcoat & Trucking, Inc.
Lucas Bents
Contractor
10/26/2023
Date

Project No. : SAP 064-030-018
Final Pay Request No. : 2
Contract No.: 23-1

**Certificate of Final Contract Acceptance
Final Voucher Number: 2**

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 11/1/2023 Signature Anthony Sellner County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$1,324,498.08 and agrees to the amount of \$66,224.90 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Morris Sealcoat & Trucking, Inc. By Sue Holland

~~XXX~~ ~~XXX~~ State of , MN

On This 26th Day October, 2023, Before me appeared Sue Holland To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as free to act and deed

(Corporate Acknowledgment)

Sue Holland ~~AND~~ to me personally known, who, being each by me duly sworn

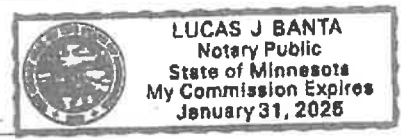
each did say that they are respectively the President ~~XXX~~ of the Morris Sealcoat & Trucking, Inc. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Board of Directors and said Sue Holland ~~XXX~~

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Stevens County

Seal Expires January 31, 2025 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Redwood County

Contract No: 23-1
Final Pay Request No. 2

**Redwood County
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 23-1
Contractor: Morris Sealcoat & Trucking, Inc.
Date Certified: 9/29/2023
Payment Number: 2

Whereas; Contract No. 23-1 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Redwood County and authorize final payment as specified herein.

State of _____

I, _____, agency_name within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____

Redwood County

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-08-07	\$1,324,498.08	\$66,224.90	\$1,258,273.18
2	2023-09-29	\$0.00	(\$66,224.90)	\$66,224.90

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
064-030-018 Participating-Municipal		\$53,481.77	\$0.00	\$50,807.69	\$2,674.08	\$53,481.77
064-030-018 Participating-Rural		\$1,271,016.31	\$0.00	\$1,207,465.49	\$63,550.82	\$1,271,016.31

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
01 - CSAH Funds	Regular (CSAH) (SAAS Act. # 70)	\$66,224.90	\$1,314,587.92	\$1,314,587.92	\$1,324,498.08

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-030-018	1	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	3107	0	\$0.00	3115	\$8,597.40
SAP 064-030-018	2	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	28246	0	\$0.00	28246	\$11,722.09
SAP 064-030-018	3	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	7626	0	\$0.00	8011	\$22,430.80
SAP 064-030-018	4	2582.503	4" SOLID LINE PAINT	L F	\$0.068	12590	0	\$0.00	12121	\$824.23
SAP 064-030-018	5	2582.503	6" SOLID LINE PAINT GROUND IN (WR)	L F	\$0.524	17888	0	\$0.00	17879	\$9,368.60
SAP 064-030-018	6	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	19811	0	\$0.00	19819	\$54,700.44
SAP 064-030-018	7	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	180098	0	\$0.00	180098	\$74,740.67
SAP 064-030-018	8	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	48626	0	\$0.00	49011	\$137,230.80
SAP 064-030-018	9	2582.503	4" SOLID LINE PAINT	L F	\$0.068	46963	0	\$0.00	45953	\$3,124.80
SAP 064-030-018	10	2582.503	6" SOLID LINE PAINT	L F	\$0.11	106400	0	\$0.00	108573	\$11,943.03
SAP 064-030-018	11	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	1868	0	\$0.00	1868	\$5,155.68
SAP 064-030-018	12	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	16980	0	\$0.00	16980	\$7,046.70

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-030-018	13	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	4585	0	\$0.00	4585	\$12,838.00
SAP 064-030-018	14	2582.503	4" SOLID LINE PAINT	L F	\$0.068	720	0	\$0.00	720	\$48.96
SAP 064-030-018	15	2582.503	6" SOLID LINE PAINT	L F	\$0.11	7200	0	\$0.00	7200	\$792.00
SAP 064-030-018	16	2582.518	CROSSWALK PAINT	S F	\$2.00	270	0	\$0.00	270	\$540.00
SAP 064-030-018	17	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	9400	0	\$0.00	9408	\$25,966.08
SAP 064-030-018	18	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	85454	0	\$0.00	85454	\$35,463.41
SAP 064-030-018	19	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	23073	0	\$0.00	23458	\$65,682.40
SAP 064-030-018	20	2582.503	4" SOLID LINE PAINT	L F	\$0.068	82759	0	\$0.00	81125	\$5,516.50
SAP 064-030-018	21	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	18107	0	\$0.00	18115	\$49,997.40
SAP 064-030-018	22	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	164611	0	\$0.00	164611	\$68,313.57
SAP 064-030-018	23	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	44445	0	\$0.00	44830	\$125,524.00
SAP 064-030-018	24	2582.503	4" SOLID LINE PAINT	L F	\$0.068	181916	0	\$0.00	181447	\$12,338.40
SAP 064-030-018	25	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	10043	0	\$0.00	10051	\$27,740.76
SAP 064-030-018	26	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	91303	0	\$0.00	91303	\$37,890.75
SAP 064-030-018	27	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	24652	0	\$0.00	25037	\$70,103.60
SAP 064-030-018	28	2582.503	4" SOLID LINE PAINT	L F	\$0.068	20985	0	\$0.00	22989	\$1,563.25
SAP 064-030-018	29	2582.503	6" SOLID LINE PAINT GROUND IN (WR)	L F	\$0.524	51092	0	\$0.00	53029	\$27,787.20
SAP 064-030-018	30	2582.518	PAVEMENT MESSAGE PAINT	S F	\$2.00	528	0	\$0.00	528	\$1,056.00
SAP 064-030-018	31	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	14976	0	\$0.00	14982	\$41,350.32
SAP 064-030-018	32	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	136146	0	\$0.00	136146	\$56,500.59
SAP 064-030-018	33	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	36760	0	\$0.00	37145	\$104,006.00
SAP 064-030-018	34	2582.503	4" SOLID LINE PAINT	L F	\$0.068	128986	0	\$0.00	132498	\$9,009.86

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 064-030-018	35	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	1938	0	\$0.00	1938	\$5,348.88
SAP 064-030-018	36	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	17617	0	\$0.00	17617	\$7,311.06
SAP 064-030-018	37	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	4757	0	\$0.00	4757	\$13,319.60
SAP 064-030-018	38	2582.503	4" SOLID LINE PAINT	L F	\$0.068	12366	0	\$0.00	12366	\$840.89
SAP 064-030-018	39	2582.518	CROSSWALK PAINT	S F	\$2.00	120	0	\$0.00	120	\$240.00
SAP 064-030-018	40	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	3585	0	\$0.00	3593	\$9,916.68
SAP 064-030-018	41	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	32584	0	\$0.00	32584	\$13,522.36
SAP 064-030-018	42	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	8798	0	\$0.00	9183	\$25,712.40
SAP 064-030-018	43	2582.503	4" SOLID LINE PAINT	L F	\$0.068	27306	0	\$0.00	25098	\$1,708.66
SAP 064-030-018	44	2355.506	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.76	8471	0	\$0.00	8479	\$23,402.04
SAP 064-030-018	45	2356.504	BITUMINOUS SEAL COAT	S Y	\$0.415	77005	0	\$0.00	77005	\$31,957.08
SAP 064-030-018	46	2356.506	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	\$2.80	20791	0	\$0.00	21179	\$59,301.20
SAP 064-030-018	47	2582.503	4" SOLID LINE PAINT	L F	\$0.068	75426	0	\$0.00	73602	\$5,004.94
Base Bid Totals:								\$0.00		\$1,324,498.08

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 064-030-018	CSAH 8 Rural	\$0.00	\$132,628.39
SAP 064-030-018	CSAH 6 Rural	\$0.00	\$281,739.74
SAP 064-030-018	CSAH 6 Municipal	\$0.00	\$26,421.34
SAP 064-030-018	CSAH 46 Rural	\$0.00	\$119,665.26
SAP 064-030-018	CSAH 32 Rural	\$0.00	\$50,858.10
SAP 064-030-018	CSAH 30 Rural	\$0.00	\$210,866.77
SAP 064-030-018	CSAH 30 Municipal	\$0.00	\$27,060.43
SAP 064-030-018	CSAH 24 Rural	\$0.00	\$166,141.56
SAP 064-030-018	CSAH 1 Rural	\$0.00	\$52,943.12
SAP 064-030-018	CSAH 10 Rural	\$0.00	\$256,173.37

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Contract Change Totals:									\$0.00		\$0.00

Contract Change Totals			
Number	Description	Effective Date	Amount

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total	\$1,324,498.08
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SAP 064-030-018 Over/Under Run Report
 Contract: 23-1

Contract Item	Unit	Contract Quantity	Transacted Quantity	Quantity Variance	Percentage Variance	Dollar Variance	Explanation
CSAH 1 Rural / #1 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	3,107	3,115	8	0.26	\$22.08	Normal variation
CSAH 1 Rural / #2 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	28,246	28,246	0	0	\$0.00	
CSAH 1 Rural / #3 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	7,626	8,011	385	5.05	\$1,078.00	Normal variation
CSAH 1 Rural / #4 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	12,590	12,421	-169	-1.34	(\$31.89)	Normal variation
CSAH 1 Rural / #5 / 2582.503 (L F) 6" SOLID LINE PAINT GROUND IN (WR)	L F	17,888	17,879	-9	-0.05	(\$4.72)	Normal variation
CSAH 6 Rural / #6 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	19,811	19,811	0	0.04	\$22.08	Normal variation
CSAH 6 Rural / #7 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	180,098	180,098	0	0	\$0.00	
CSAH 6 Rural / #8 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	48,626	49,011	385	0.79	\$1,078.00	Normal variation
CSAH 6 Rural / #9 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	46,963	45,953	-1,010	-2.15	(\$66.68)	Normal variation
CSAH 6 Rural / #10 / 2582.503 (L F) 6" SOLID LINE PAINT	L F	106,400	108,573	2,173	2.04	\$239.03	Normal variation
CSAH 6 Municipal / #11 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	1,868	1,868	0	0	\$0.00	
CSAH 6 Municipal / #12 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	16,980	16,980	0	0	\$0.00	
CSAH 6 Municipal / #13 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	4,585	4,585	0	0	\$0.00	
CSAH 6 Municipal / #14 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	720	720	0	0	\$0.00	
CSAH 6 Municipal / #15 / 2582.503 (L F) 6" SOLID LINE PAINT	L F	7,200	7,200	0	0	\$0.00	
CSAH 6 Municipal / #16 / 2582.518 (S F) CROSSWALK PAINT	S F	270	270	0	0	\$0.00	
CSAH 8 Rural / #17 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	9,400	9,408	8	0.09	\$22.08	Normal variation
CSAH 8 Rural / #18 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	85,454	85,454	0	0	\$0.00	
CSAH 8 Rural / #19 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	23,073	23,458	385	1.67	\$1,078.00	Normal variation
CSAH 8 Rural / #20 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	82,759	81,125	-1,634	-1.97	(\$111.11)	Normal variation
CSAH 10 Rural / #21 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	18,107	18,115	8	0.04	\$22.08	Normal variation
CSAH 10 Rural / #22 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	164,611	164,611	0	0	\$0.00	
CSAH 10 Rural / #23 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	44,445	44,830	385	0.87	\$1,078.00	Normal variation
CSAH 10 Rural / #24 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	181,916	181,447	-469	-0.26	(\$31.89)	Normal variation
CSAH 24 Rural / #25 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	10,043	10,051	8	0.08	\$22.08	Normal variation
CSAH 24 Rural / #26 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	91,303	91,303	0	0	\$0.00	
CSAH 24 Rural / #27 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	24,652	25,037	385	1.56	\$1,078.00	Normal variation
CSAH 24 Rural / #28 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	20,985	22,989	2,004	9.55	\$136.27	Normal variation
CSAH 24 Rural / #29 / 2582.503 (L F) 6" SOLID LINE PAINT GROUND IN (WR)	L F	51,092	53,029	1,937	3.79	\$1,014.99	Normal variation
CSAH 24 Rural / #30 / 2582.518 (S F) PAVEMENT MESSAGE PAINT	S F	528	528	0	0	\$0.00	
CSAH 30 Rural / #31 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	14,976	14,982	6	0.04	\$16.56	Normal variation
CSAH 30 Rural / #32 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	136,146	136,146	0	0	\$0.00	
CSAH 30 Rural / #33 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	36,760	37,145	385	1.05	\$1,078.00	Normal variation
CSAH 30 Municipal / #34 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	128,986	132,498	3,512	2.72	\$238.82	Normal variation
CSAH 30 Municipal / #35 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	1,938	1,938	0	0	\$0.00	
CSAH 30 Municipal / #36 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	17,617	17,617	0	0	\$0.00	
CSAH 30 Municipal / #37 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	4,757	4,757	0	0	\$0.00	
CSAH 30 Municipal / #38 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	12,366	12,366	0	0	\$0.00	
CSAH 30 Municipal / #39 / 2582.518 (S F) CROSSWALK PAINT	S F	120	120	0	0	\$0.00	
CSAH 32 Rural / #40 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	3,585	3,593	8	0.22	\$22.08	Normal variation
CSAH 32 Rural / #41 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	32,584	32,584	0	0	\$0.00	
CSAH 32 Rural / #42 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	8,798	9,183	385	4.38	\$1,078.00	Normal variation
CSAH 32 Rural / #43 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	27,306	25,098	-2,208	-8.09	(\$150.14)	Normal variation
CSAH 46 Rural / #44 / 2355.506 (GAL) BITUMINOUS MATERIAL FOR FOG SEAL	GAL	8,471	8,479	8	0.09	\$22.08	Normal variation
CSAH 46 Rural / #45 / 2356.504 (S Y) BITUMINOUS SEAL COAT	S Y	77,005	77,005	0	0	\$0.00	
CSAH 46 Rural / #46 / 2356.506 (GAL) BITUMINOUS MATERIAL FOR SEAL COAT	GAL	20,791	21,179	388	1.87	\$1,086.40	Normal variation
CSAH 46 Rural / #47 / 2582.503 (L F) 4" SOLID LINE PAINT	L F	75,426	73,602	-1,824	-2.42	(\$124.03)	Normal variation



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-295-659-104
Submitted Date and Time: 7-Sep-2023 12:05:05 PM
Legal Name: MORRIS SEALCOAT & TRUCKING INC
Federal Employer ID: 41-1720283
User Who Submitted: SealS2844
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1476284416
Minnesota ID: 1643742
Project Owner: REDWOOD COUNTY HIGHWAY DEPARTMENT
Project Number: SAP 064-030-018
Project Begin Date: 06-Jul-2023
Project End Date: 10-Jul-2023
Project Location: REDWOOD COUNTY
Project Amount: \$1,324,498.08

Subcontractor Summary

Name	ID	Affidavit Number
ALL STATE TRAFFIC CONTROL, INC.	4300984	1784041472
ASPHALT PRESERVATION CO., INC.	2352182	1716342784
SIR LINES-A-LOT, INC.	3509324	1509314560

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-114-580-576
Submitted Date and Time:	31-Aug-2023 12:35:08 PM
Legal Name:	ALL STATE TRAFFIC CONTROL, INC.
Federal Employer ID:	47-5418502
User Who Submitted:	ASTCMN16
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1784041472
Minnesota ID:	4300984
Project Owner:	REDWOOD COUNTY
Project Number:	SAP 064-030-018
Project Begin Date:	22-Jun-2023
Project End Date:	26-Jul-2023
Project Location:	RE3DWOOD CO 30
Project Amount:	\$9,000.00
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-641-883-232
Submitted Date and Time:	1-Sep-2023 9:24:42 AM
Legal Name:	ASPHALT PRESERVATION CO INC
Federal Employer ID:	45-3830347
User Who Submitted:	amarquis
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1716342784
Minnesota ID:	2352182
Project Owner:	REDWOOD COUNTY HIGHWAY DEPARTMENT
Project Number:	SAP 064-030-018
Project Begin Date:	11-Jul-2023
Project End Date:	15-Jul-2023
Project Location:	REDWOOD COUNTY
Project Amount:	\$252,175.68
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-808-819-808
Submitted Date and Time:	5-Sep-2023 12:58:34 PM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1509314560
Minnesota ID:	3509324
Project Owner:	REDWOOD COUNTY HIGHWAY DEPARTMENT
Project Number:	SAP 064-030-018
Project Begin Date:	01-Jul-2023
Project End Date:	31-Jul-2023
Project Location:	SEGMENTS ON CSAH 1, CSAH 6, CSAH 8, CSAH 10, CSAH 24, CSAH 30, CSAH 32 AND CSAH 46, REDWOOD COUNTY, MN
Project Amount:	\$92,597.52
Subcontractors:	No Subcontractors

Important Messages

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*** Redwood County ***



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10/31/23 10:01AM

REVENUES & EXPENDITURES BUDGET REPORT As of 10/2023

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
3 FUND					
ROAD AND BRIDGE					
301 DEPT					
ROAD & BRIDGE ADMINISTRATION					
----- REVENUES -----					
03-301-000-0000-5001		0.00	1,485,403.70-	2,590,997.00-	57
03-301-000-0000-5004		0.00	4,035.83-	0.00	0
03-301-000-0000-5015		25,611.50-	277,098.85-	367,000.00-	76
03-301-000-0000-5016		122,039.87-	831,279.50-	969,000.00-	86
03-301-000-0000-5020		0.00	7.84-	7.00-	112
03-301-000-0000-5205		0.00	3,890.10-	6,428.00-	61
03-301-000-0000-5208		0.00	0.00	56,520.00-	0
03-301-000-0000-5225		471,489.19-	1,134,913.97-	4,538,065.00-	25
03-301-000-0000-5230		0.00	941,108.33-	1,128,955.00-	83
03-301-000-0000-5235		0.00	642,735.00-	908,338.00-	71
03-301-000-0000-5240		0.00	2,053,537.70-	2,409,125.00-	85
03-301-000-0000-5242		0.00	154,154.33-	297,757.00-	52
03-301-000-0000-5244		0.00	6,265,156.34-	2,979,120.00-	210
03-301-000-0000-5246		0.00	460,503.94-	446,758.00-	103
03-301-000-0000-5249		0.00	108,712.81-	0.00	0
03-301-000-0000-5333		202,250.35-	1,036,068.69-	5,450,215.00-	19
03-301-000-0000-5455		0.00	333,803.09-	125,000.00-	267
03-301-000-0000-5502		0.00	0.00	6,000.00-	0
03-301-000-0000-5503		150.00-	24,800.00-	19,300.00-	128
03-301-000-0000-5710		0.00	6,806.20	0.00	0
03-301-000-0000-5810		0.00	0.00	50.00-	0
03-301-000-0000-5850		22,853.43-	104,293.27-	150,000.00-	70
03-301-000-0000-5920		3,092.25-	3,092.25-	35,000.00-	9
----- EXPENDITURES -----					
03-301-000-0000-6103		24,768.00	235,555.06	327,059.00	72
03-301-000-0000-6105		0.00	410.13	0.00	0
03-301-000-0000-6113		0.00	57.85	50.00	116
03-301-000-0000-6153		3,714.04	36,050.40	47,757.00	75
03-301-000-0000-6163		1,857.60	18,900.74	24,529.00	77
03-301-000-0000-6172		0.00	35,643.00	35,700.00	100
03-301-000-0000-6175		1,456.32	14,965.13	20,278.00	74
03-301-000-0000-6176		340.59	3,499.91	4,742.00	74
03-301-000-0000-6202		1,121.05	14,973.68	21,325.00	70
03-301-000-0000-6210		0.00	1,548.71	2,700.00	57

*** Redwood County ***



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10/31/23 10:01AM

REVENUES & EXPENDITURES BUDGET REPORT As of 10/2023

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Percent of Year		83% % of BDG	
			Year To Date	Budget		
03-301-000-0000-6230	PRINTING & PUBLISHING	0.00	795.58	2,100.00	38	
03-301-000-0000-6235	DOR LOCAL SALES TAX COSTS	1,702.04	13,609.46	21,000.00	65	
03-301-000-0000-6241	SUBSCRIPTIONS	0.00	0.00	141.00	0	
03-301-000-0000-6242	DUES	0.00	625.00	3,600.00	17	
03-301-000-0000-6262	STATE AUDIT	2,519.50	2,519.50	1,000.00	252	
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	795.00	15,247.28	14,000.00	109	
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.	72.55	1,024.32	2,445.00	42	
03-301-000-0000-6331	MILEAGE	0.00	0.00	500.00	0	
03-301-000-0000-6332	STAFF DEVELOPMENT	0.00	1,786.97	4,803.00	37	
03-301-000-0000-6334	LODGING & EXPENSE	38.53	2,183.43	1,500.00	146	
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY	0.00	83,579.32	85,021.00	98	
03-301-000-0000-6401	OFFICE SUPPLIES	465.67	3,185.47	5,269.00	60	
03-301-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	0.00	1,058.00	0	
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL	0.00	7,662.25-	8,200.00-	93	
301 DEPT	Totals ROAD & BRIDGE ADMINISTRATION		847,486.59-	15,857,789.34-	22,483,635.00-	71
			38,850.89	478,498.69	618,377.00	77
			808,635.70-	15,379,290.65-	21,865,258.00-	70
310 DEPT	HIGHWAY MAINTENANCE					
----- REVENUES -----						
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	9,844.96-	8,324.00-	118	
03-310-000-0000-5301	STATE GRANTS	0.00	126,455.54-	0.00	0	
03-310-000-0000-5401	DISASTER GRANTS	0.00	22,727.00-	0.00	0	
----- EXPENDITURES -----						
03-310-000-0000-6103	SALARIES & WAGES-REGULAR	94,830.28	821,953.13	1,030,182.00	80	
03-310-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	34,940.37	11,000.00	318	
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME	891.53	63,463.47	17,175.00	370	
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	120.05	92.00	130	
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	20,679.80	209,262.00	269,430.00	78	
03-310-000-0000-6163	PERA-COUNTY SHARE	5,929.72	66,129.81	78,552.00	84	
03-310-000-0000-6175	FICA-COUNTY SHARE	4,538.22	53,312.90	65,618.00	81	
03-310-000-0000-6176	MEDICARE-COUNTY SHARE	1,061.38	12,468.34	15,346.00	81	
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE	30.00	300.00	360.00	83	
03-310-000-0000-6292	CONTRACT PAYMENTS	0.00	0.00	73,581.00	0	
03-310-000-0000-6341	EQUIPMENT RENTAL	0.00	123,598.52	89,998.00	137	
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS	38,888.79	797,383.35	961,400.00	83	
03-310-000-0000-6507	MISCELLANEOUS EXPENSES	15,111.83	21,618.91	20,844.00	104	
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION	0.00	642,735.00	908,338.00	71	

*** Redwood County ***



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10/31/23 10:01AM

REVENUES & EXPENDITURES BUDGET REPORT As of 10/2023

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
3 FUND ROAD AND BRIDGE					
03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	41,911.76	483,978.16	990,988.00	49
03-310-000-0000-6705	BOND INTEREST PAYMENTS 2021A BOND	0.00	0.00	225,275.00	0
03-310-000-0000-6910	TRANSFERS IN	0.00	524,000.00-	704,000.00-	74
03-310-000-2718-6910	ARPA TRANSFERS IN	0.00	180,000.00-	0.00	0
03-310-821-2718-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	180,000.00	0.00	0
310 DEPT	Totals HIGHWAY MAINTENANCE	0.00	159,027.50-	8,324.00-	1910
		Revenue			
		Expend.	223,873.31	2,807,264.01	69
		Net	223,873.31	2,648,236.51	65
320 DEPT	HIGHWAY CONSTRUCTION & ENGINEERING				
----- REVENUES -----					
03-320-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	48,068.00-	797,043.00-	6
03-320-000-0000-5830	MISCELLANEOUS REVENUE	0.00	5,356.00-	0.00	0
----- EXPENDITURES -----					
03-320-000-0000-6103	SALARIES & WAGES-REGULAR	17,043.20	105,530.22	221,562.00	48
03-320-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	13,544.09	8,600.00	157
03-320-000-0000-6107	SALARIES & WAGES-OVERTIME	0.00	27,291.26	11,000.00	248
03-320-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	10.10	47.00	21
03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	4,730.00	47,300.00	63,079.00	75
03-320-000-0000-6163	PERA-COUNTY SHARE	1,255.10	14,924.50	17,442.00	86
03-320-000-0000-6175	FICA-COUNTY SHARE	937.40	12,238.06	14,952.00	82
03-320-000-0000-6176	MEDICARE-COUNTY SHARE	219.24	2,862.15	3,497.00	82
03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	58,072.26	388,209.01	759,070.00	51
03-320-000-0000-6292	CONTRACT PAYMENTS	615,835.30	6,839,973.28	19,236,185.00	36
03-320-000-0000-6295	CSAH BONDING CONTRACT PAYMENTS	0.00	2,327,888.58	2,266,952.00	103
03-320-000-0000-6297	GO BONDING CONTRACT PAYMENTS	1,659,054.59	4,646,811.11	0.00	0
03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS	0.00	3,919.35	80,000.00	5
03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER	0.00	0.00	10,000.00	0
03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIESS	13,279.34	44,374.86	73,021.00	61
03-320-000-0000-6506	MINOR EQUIP. PURCHASES	0.00	1,795.50	0.00	0
03-320-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	405.00	0.00	0
----- REVENUES -----					
03-320-000-2720-5249	INTERGOVERNMENTAL REIM	0.00	430,275.00-	0.00	0
03-320-000-2720-5710	2021A GENERAL OBLIGATION BONDS INTEREST	0.00	23,369.11-	0.00	0
----- EXPENDITURES -----					
03-320-000-2720-6701	ADMINISTRATIVE FEES 2021A BONDS	0.00	569.23	0.00	0
03-320-000-2720-6702	PRINCIPAL PAYMENTS 2021A BONDS	0.00	205,000.00	0.00	0
03-320-000-2720-6705	INTEREST PAYMENTS 2021A BONDS	0.00	225,275.00	0.00	0

*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2023

Report Basis: Modified Accrual

		Status	Quarter To Date	Year To Date	Percent of Year Budget	83% % of BDG
3 FUND ROAD AND BRIDGE						
----- REVENUES -----						
03-320-000-2723-5940	2023A GENERAL OBLIGATION BONDS ISSUED		9,961,901.76-	10,063,401.76-	0.00	0
----- EXPENDITURES -----						
03-320-000-2723-6701	ADMINISTRATIVE FEES 2023A R&B BONDS		39,714.75	61,464.75	0.00	0
320 DEPT	Totals HIGHWAY CONSTRUCTION & ENGINEERING	Revenue	9,961,901.76-	10,570,469.87-	797,043.00-	1326
		Expend.	2,410,141.18	14,969,386.05	22,765,407.00	66
		Net	7,551,760.58-	4,398,916.18	21,968,364.00	20
330 DEPT						
----- REVENUES -----						
03-330-000-0000-5980	INSURANCE RECOVERIES		0.00	7,372.79-	0.00	0
----- EXPENDITURES -----						
03-330-000-0000-6103	SALARIES & WAGES-REGULAR		9,992.00	101,898.20	129,896.00	78
03-330-000-0000-6107	SALARIES & WAGES-OVERTIME		0.00	5,292.03	2,900.00	182
03-330-000-0000-6113	MEAL EXPENSE-TAXABLE		0.00	41.25	0.00	0
03-330-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		1,749.36	17,493.60	23,878.00	73
03-330-000-0000-6163	PERA-COUNTY SHARE		749.40	8,078.24	9,960.00	81
03-330-000-0000-6175	FICA-COUNTY SHARE		598.69	6,447.85	8,233.00	78
03-330-000-0000-6176	MEDICARE-COUNTY SHARE		140.02	1,510.10	1,926.00	78
03-330-000-0000-6251	UTILITIES		3,969.97	60,042.03	71,097.00	84
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE		8,735.42	25,632.14	99,065.00	26
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT		1,286.74	27,316.64	63,015.00	43
03-330-000-0000-6332	STAFF DEVELOPMENT		42.67	262.67	0.00	0
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES		2,087.14	34,770.95	52,500.00	66
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES		17,832.17	213,505.36	231,000.00	92
03-330-000-0000-6504	FUEL		33,620.55	387,180.97	534,350.00	72
03-330-000-0000-6507	MISCELLANEOUS EXPENSES		0.00	0.00	228.00	0
03-330-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)		0.00	0.00	60,000.00	0
330 DEPT	Totals EQUIPMENT MAINTENANCE & SHOP	Revenue	0.00	7,372.79-	0.00	0
		Expend.	80,804.13	889,472.03	1,288,048.00	69
		Net	80,804.13	882,099.24	1,288,048.00	68
340 DEPT						
----- EXPENDITURES -----						
03-340-000-0000-6507	MISCELLANEOUS EXPENSES		2,348.59	21,405.63	0.00	0
340 DEPT	Totals ROAD & BRIDGE OTHER COSTS	Revenue				
		Expend.	2,348.59	21,405.63	0.00	0
		Net	2,348.59	21,405.63	0.00	0

IFX
10/31/23 10:01AM

*** Redwood County ***

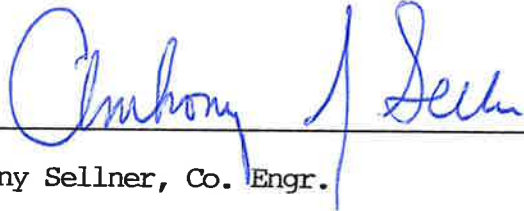


REVENUES & EXPENDITURES BUDGET REPORT As of 10/2023

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	Percent of Year	
				<u>Budget</u>	<u>83% % of BDG</u>
3 FUND	Totals ROAD AND BRIDGE	Revenue	10,809,388.35-	26,594,659.50-	23,289,002.00- 114
		Expend.	2,756,018.10	19,166,026.41	28,726,011.00 67
		Net	8,053,370.25-	7,428,633.09-	5,437,009.00 137-
FINAL TOTALS	113 Accounts	Revenue	10,809,388.35-	26,594,659.50-	23,289,002.00- 114
		Expend.	2,756,018.10	19,166,026.41	28,726,011.00 67
		Net	8,053,370.25-	7,428,633.09-	5,437,009.00 137-



Anthony Sellner, Co. Engr.

Date



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	Presenter: Vicki K		
Red Rock Rural Water Board Appointment	estimated time needed:	5 min	
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Adopt Resolution Recommending the Appointment of Takle and Johnson to the RRRWS Board of Commissioners

Background Information:

The RRRWS Board consists of 9 individuals who reside throughout the 9 counties who receive water from RRRWS. Under Minnesota law the RRRWS Board members are appointed by Judge Christina Wietzema who is venued in Cottonwood County, however each year RRRWS requests that each of the 9 County Boards where RRRWS distributes potable water adopt a Resolution which recommends to Judge Wietzema who should be appointed to the RRRWS Board so the 9 counties know who serves on the RRRWS Board.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

RESOLUTION RECOMMENDING THE APPOINTMENT OF
JAY TAKLE AND PAUL JOHNSON
TO THE
RED ROCK RURAL WATER SYSTEM
BOARD OF COMMISSIONERS

BACKGROUND INFORMATION

WHEREAS, Jay Takle's 4-year term as a Commissioner on the Red Rock Rural Water System ("RRRWS") Board of Commissioners is scheduled to expire at midnight on December 31, 2023; and

WHEREAS, Paul Johnson's 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2023; and

WHEREAS, on September 14, 2023 the RRRWS Board of Commissioners unanimously adopted a Motion which recommends that Jay Takle and Paul Johnson each be re-appointed to another 4-year term on the RRRWS Board of Commissioners; and

WHEREAS, the County Board of Commissioners believe that Jay Takle and Paul Johnson are qualified to act as Commissioners on the RRRWS Board of Commissioners and are both worthy of re-appointment.

RESOLUTION

NOW BE IT NOW RESOLVED, that the Brown County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Brown County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Cottonwood County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Cottonwood County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Jackson County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Jackson County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Lyon County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Lyon County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Martin County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Martin County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Murray County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Murray County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Nobles County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Nobles County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Redwood County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

RESOLUTION

NOW BE IT NOW RESOLVED, that the Watonwan County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

I hereby certify that the foregoing Resolution was approved by the Watonwan County Board of Commissioners on _____ by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

Paul Johnson Biography

My name is Paul Johnson and I currently represent Jackson County on the Red Rock Rural Water Board of Commissioners serving as Treasurer. I am completing my first term, initially being appointed in 2020.

I live on a family farm about 6 miles south of Windom and 1 mile west of Bergen with my wife Rachael (a Registered Nurse), daughters Zadi-Anne (16), Kenzi-Ella (12) and son Huxley (2). I purchased the farm in 2018 from my parents, who had been trying to get rural water on the farm since they purchased it from my grandparents in 1986. In 2003, Red Rock did an expansion project, and we were finally able to hook onto the system.

I work for Cottonwood County as the Emergency Management Director. I also currently farm around 750 acres of corn and soybeans. I also serve as chair of the City of Windom Park and Recreation Commission as well as Clerk of the Christiania Township Board.

In my very limited free time, I enjoy playing slow pitch softball, golfing, attending my daughters' extra-curricular activities, riding my ATV checking crops, and camping with my family. I also coach Kenzi-Ella's summer fastpitch softball team.

Jay Takle Biography

Jay Takle was on the steering committee to form a rural water system which became Red Rock Rural Water. He is an original member of the system that began in 1985. Jay farms in Murray and Cottonwood county and represents portions of each of these counties. He has served on numerous boards over the years but has a special interest in water. While working at Lake Shetek State Park he saw the need and importance of water around the lake. His goal as a board member is to see the completion of rural water around Lake Shetek.



REQUEST FOR BOARD ACTION

Requested Board Date:	November 7, 2023	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:		Presenter:	County Attorney/Administrator
Local Homeless Prevention Aid Service Agreement		estimated time needed:	10 min
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Provide direction on the following issues:

1. Are you wanting to designate UCAP as the contractor to utilize the funds?
2. If so, are you comfortable with the payment arrangement as outline in the proposed agreement (20% administration fee) to administer the programs as outlined in the guidelines?
3. Do you want the agreement in place for the entirety of the allocation period from the state? In the current proposed agreement it is only through 2025, the allocation extends through 2028.
4. Now that SWHHS has withdrawn as fiscal host, how do you want the money dispersed to UCAP? State disburses to counties annually 7/20 and 12/26.
5. Who will be the county's authorized representative?

Background Information:

The proposed service agreement is attached for your review. This will aid you in providing direction to the issues above.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

No motions are needed, just provide direction for the completion of the Service Agreement review.

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

LOCAL HOMELESS PREVENTION AID SERVICE AGREEMENT

Purchase of Service

Redwood County and United Community Action Partnership, enter into this agreement to provide Local Homeless Prevention Aid (LHPA) Services for the period of October 1, 2023-December 31, 2025. Southwest Health & Human Services will act as the LHPA fiscal host for the counties served by Southwest Health & Human Services, which includes Redwood County.

Overview of Program

Local Homeless Prevention Aid Program was created by the 2021 Legislature to help local governments ensure no child is homeless within a local jurisdiction by keeping families from losing housing and helping those experiencing homelessness find housing, and Redwood County is included in those local jurisdictions. The amount of Local Homeless Prevention Aid funding allocated to Redwood County for the program period is \$51,206, broken down into 2 years. The annual amounts are \$32,249 for year 1 (July 2023-Dec 2024), and \$18,957 for year 2 (July 2024-Dec 2025).

Eligibility Requirements

The eligibility criteria to utilize funds are:

- Unaccompanied youth and families with children who are eligible for a prekindergarten through grade 12 academic program, have incomes less than 300% of the Federal Poverty Guidelines and are one of the following:
 - Living in overcrowded conditions in their current housing
 - Paying more than 50 percent of their income for rent
 - Have received a notice of past-due rent
 - Are facing eviction or non-renewal of lease
 - Lacking a fixed, regular, and adequate nighttime residence

Services Provided

United Community Action Partnership (UCAP) is a private, non-profit agency, organized under the laws of Minnesota. UCAP has qualified staff and currently provides supportive services for Emergency Shelter, Transitional Housing, Permanent Supportive Housing, Rapid Re-Housing, and Family Homeless Prevention and Assistance (FHPAP) programs. UCAP also issues payments to landlords for rental assistance programs operated by the agency.

For the LHPA Program, UCAP staff will work with homeless or at-risk households to determine the appropriate program to serve them. In certain circumstances more than one program may be utilized.

UCAP agrees to provide the following services to LHPA eligible households.:

- Determining program eligibility.
- Providing supportive case management services to improve housing stability such as housing navigation and family outreach.
- Providing rental assistance and issuing payments (to landlords or other vendors) for one-time assistance or on an ongoing basis, depending on the household situation.
- Providing other financial assistance needed to stabilize housing, such as rental application fees, transportation assistance, etc.
- Connecting families with mainstream benefits to help families maintain stability in their home.

Due to the limited funding available for LHPA funds, UCAP staff will utilize other funding sources first, such as FHPAP. In the case that a household does not qualify for other funding sources or there are no other funding sources available, staff will then provide services utilizing Local Homeless Prevention Aid funds if eligible criteria is met.

Staffing, Reporting, and Fees

UCAP staff will be responsible for creating and maintaining documentation for the number of individuals and households served, location of those served, program impact using the self-sufficiency matrix and report these on a quarterly basis unless otherwise requested.

UCAP will administer the program and provide the services included in this agreement for actual expenses not to exceed \$10,241, which is 20% of the \$51,206 funds available for this project (\$6,450 for year 1 and \$3,791 for year 2).

This agreement will be valid starting the later of the date this agreement is signed by all parties or October 1, 2023 and will go through December 31, 2025.

Method of Payment

UCAP will forward an invoice reporting the expenditures made for direct assistance, supportive services and administration to Southwest Health & Human Services by the 15th of the month following the reporting month. Southwest Health & Human Services shall make payment to reimburse UCAP for allowable expenses within thirty (30) days of the date of the invoice.

Modification of the Agreement

Any material alterations of this agreement shall only be valid when they have been agreed upon and put into writing as an amendment to this agreement and signed by authorized persons to do so.

Cancellation of the Agreement

This agreement or a portion thereof may be cancelled by either party at any time, with or without cause, upon thirty (30) days' written notice, delivered by certified mail or in person.

**UNITED COMMUNITY ACTION
PARTNERSHIP, INC.**

REDWOOD COUNTY BOARD

Executive Director

Authorized Representative

Local Homeless Prevention Aid

WHEREAS, the Local Homeless Prevention Aid was created by the 2021 Legislature to help local governments ensure no child is homeless within a local jurisdiction by keeping families from losing housing and helping those experiencing homelessness find housing, and

WHEREAS, Counties must use this aid to fund new or existing family homeless prevention and assistance projects or programs and may be administered by a County; Group of Contiguous counties acting together; City; Tribe or a Community-based nonprofit organization, and

WHEREAS, Each project or program must include plans for targeting families with children meeting very prescriptive homeless eligibility requirements, and

WHEREAS, Southwest Health and Human Services and United Community Action Partnership are able to provide the required program delivery to help prevent homelessness, reduce the length of homeless episodes, and reduce repeated episode of homelessness,

NOW THEREFORE BE IT RESOLVED that the County of Redwood agrees to allocate the County's Local Homeless Prevention aid and enter into a Local Homeless Prevention Aid Service Agreement with United Community Action Partnership.

Adopted by the Redwood County Board of Commissioners the 17th Day of October, 2023.

By: _____

Jim Salfer, Chairperson

Attest: _____

Vicki Kletscher, Administrator