

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved
cost-efficient services to all!*

TUESDAY DECEMBER 12, 2023
COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve December 12th meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - November 21st minutes
 - November 28th minutes
 - Bills

8:30 a.m.

- **EMPLOYEE RECOGNITION**
Lisa Guggisberg- Auditor-Treasurer- 10 years

8:35 a.m.

- **Auditor-Treasurer**
Jean Price
 - 1) Review and Approve the Consent Agenda
 - Cash Balance Report
 - Investment Summary
 - Budget Report: General Fund; Road and Bridge; Building; Human Services; Ditch; Health; Debt Service; Insurance; Solid Waste; Soil and Water Conservation District Fund
 - 2) Ditch Fund Transfers
 - 3) Resolution Authorizing A/T to make Electronic Funds Transfer in 2024
 - 4) Resolution Authorizing A/T to pay Certain Claims
 - 5) Resolution to establish Fund Balance Policy

8:40 a.m.

- **LICENSE DEPARTMENT**
Amy Serbus
 - 1) License Center Update

8:45 a.m.

- **COUNTY ATTORNEY**
Jenna Peterson
 - 1) Cannabis Ordinance

8:50 a.m.

➤ **ENVIRONMENTAL**

Jeanette Pidde

- 1) Application for Rezoning 1-23r Eric & Heidi Linsmeier on behalf of O&E Properties, LLC
- 2) Phase 1 Archaeological Survey Quote
- 3) Service Agreement with Kogal Archaeological Consulting Services

9:00 a.m.

➤ **SHERIFF**

Jason Jacobson

- 1) Out of State Travel Request
- 2) BLRR Drug Task Force JPA
- 3) 2024 Law Enforcement Contract with Wabasso (pending County Attorney approval)
- 4) 2023 November Jail Population

9:10 a.m.

➤ **MAINTENANCE**

Loren Gewerth

- 1) Fire Inspection Agreement (pending County Attorney approval)
- 2) G & R Controls Agreement (paperwork pending)

9:15 a.m.

➤ **ROAD & BRIDGE**

Anthony Sellner

- 1) Approve Bills
- 2) Approve Final pay Request 22-10; SAP 064-613-017
- 3) Approve Final pay Request 22-3; SAP 064-599-125, SAP 064-599-130, SAP 064-599-134
- 4) Approve CSAH 24 speed study Resolution.
- 5) Budget Summary

9:30 a.m.

BREAK

9:40 a.m.

➤ **SUMMIT CARBON SOLUTIONS**

Patrick McCarthy & Scott O' Konek

10:00 a.m.

➤ **ADMINISTRATION**

- 1) 2024 Tobacco License Application- Wabasso C-Store (Tabled from November 21st)
- 2) 2024 Tobacco License Application- Lamberton C-Store (Tabled from November 21st)
- 3) 2024 Liquor License Application- Expressway- Sanborn
- 4) 2024 Tobacco License Applications
 - a) Staples enterprises Inc. dba Expressway Sanborn
 - b) Erickson's Amoco Handi-Mart dba Erickson's Handi-Mart Lamberton
 - c) Meadowland Farmers Coop Belview
- 5) Area II Minnesota River Basin Projects JPA
- 6) Public Data Requests Policy
- 7) Local Homeless Prevention Aid Agreement
- 8) FY 24 Snowmobile Grant-In-Aid Program Contract Agreement (pending County Attorney approval)

Personnel Action Items:

- 1) Resignation
- 2) Request to Transfer
- 3) Set 2024 Health Insurance Premiums
- 4) Request to Set Cafeteria Contributions
- 5) Set Health Insurance Premiums for COBRA

10:30 a.m.

➤ **ECONOMIC DEVELOPMENT**

Briana Mumme

- 1) Countywide Comprehensive Housing Study Proposal

Commissioner Items:

- WRAP Inc. Funding Request

Commissioners' Reports

ADJOURN:

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.