

**AGENDA**  
**REDWOOD COUNTY BOARD OF COMMISSIONERS**

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved  
cost-efficient services to all!*

TUESDAY February 20, 2024

COMMISSIONERS ROOM, GOVERNMENT CENTER  
REDWOOD FALLS, MINNESOTA

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**Please Note:** This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

**8:15 a.m.**

- **DITCH AUTHORITY/REDWOOD-BROWN JD 17**
- 1) Petition for impound, reroute, diverting & partial abandonment of JD 17

**8:30 a.m.**

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve February 20<sup>th</sup> meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
  - February 1<sup>st</sup> minutes
  - February 6<sup>th</sup> minutes
  - Bills

**8:30 a.m.**

- **EMPLOYEE RECOGNITION**
- Eric Johnson-Restorative Justice Coordinator-10 years

**8:35 a.m.**

- **ROAD & BRIDGE**
- Anthony Sellner
- 1) PLSS Monument Grant and County Surveyor Appointment

**8:40 a.m.**

- **AUDITOR-TREASURER**
- Jean Price
- 1) Review and Approve the Consent Agenda
  - Cash Balance Report
  - Investment Summary
  - Budget Report: General Fund; Road and Bridge; Building; Human Services; Ditch; Health; Debt Service; Insurance; Solid Waste; Soil and Water Conservation District Fund
  - January 2024 Disbursements
- 2) 2023 Reserves and designations
- 3) Ditch Fund Transfers
- 4) Resolution to Transfer Negative Ditch Balances

**8:50 a.m.**

- **SHERIFF**  
Jason Jacobson
  - 1) Out of State Travel Request
  - 2) Small Rural Tribal BWC Grant Application
  - 3) January 2024 Jail Population

**9:00 a.m.**

- **MINNESOTA DEPARTMENT OF NATURAL RESOURCES**  
Jeffrey Zajac
  - 1) Land Acquisition for Approval

**9:15 a.m.**

- **MAINTENANCE**  
Loren Gewerth
  - 1) Snow Removal Agreement (paperwork pending)

**9:20a.m.**

- **ADMINISTRATION**
  - 1) Petty Cash for License Center staff
  - 2) United Way of SW Minnesota Gambling Permit
  - 3) 2023 Audit Engagement Letter-OSA
  - 4) 2024 Liquor License Application- Tracy Country Club Inc.

*Personnel Action Items:*

- 1) Resignation
- 2) New Hires
- 3) Non-Union Health Care Savings Plan MOU

**Commissioner Items:**

- North Star Act (HF 2860, SF2724) Discussion

Commissioners' Reports

**ADJOURN**

**\*\*OPEN FORUM\*\***

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

**Zoom Attendance**

**Note:** *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

**Commissioner Virtual Attendance Locations:**

Commissioner Dennis Groebner (Redwood County): 2905 N. Conway Ave, Mission, Texas 78574

**OFFICIAL NOTICES/ UPCOMING MEETINGS**

February 20<sup>th</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,  
Board Room

February 21<sup>st</sup> –22<sup>nd</sup> – AMC Legislative Conference – St. Paul, MN

March 5<sup>th</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,  
Board Room

March 19<sup>th</sup>– 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,  
Board Room

REDWOOD COUNTY, MINNESOTA

February 1, 2024

The Board of County Commissioners met for a special meeting at 8:00 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dennis Groebner; Administrative Assistant Sierra Fluck, Account Technician Amy Gewerth, Tammy Houle, Roger Pabst.

Chair Salfer called the special meeting for the sole and specific purpose of appointing Amy Gewerth as Interim County Recorder under agreement, she shall not file for the office of County Recorder, as set forth in Minnesota §Statue 375A.1205.

On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the agreement to appoint Amy Gewerth as Interim County Recorder for the period of February 1, 2024, to March 7, 2024, with an annual salary of \$77,792.00, which shall be prorated for the period she is the interim County Recorder.

**ADJOURN**

On motion by Van Hee, second by Wakefield with there being no further business, Chair Salfer declared the meeting adjourned at 8:09 a.m.

REDWOOD COUNTY, MINNESOTA

February 6, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield. County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Sheriff Jason Jacobson, County Engineer Anthony Sellner, Highway Maintenance Superintendent Jamie Larsen, County Attorney Jenna Peterson, Environmental Director Nick Brozek, Land Use and Zoning Supervisor Jeanette Pidde, Economic Development Coordinator Briana Mumme, Interim Recorder Amy Gewerth, Human Resource Coordinator Peter Brown, Mike Landuyt, Wade Mathiowetz, Ed Iverson, Dan Henricksen, John Valentine, Raymond Rivera, Pam Jensen, Eugene Nelson, Neal Rohlik, Gary Rohlik, Steven Jordan, Tom Anderson, Jeremy Nerem, Bill Allie, Ginny Allie, Eric Linsmeier, Roger Baumann, Lisa Dallenbach, Rick Morris, Tammy Houle, Andrew Rigge, Lori Phillipp, Roger Pabst, Tony Kramer, Warren Kolander, Mary Bratsch, Dave Swedzinki, Kevin Bock, Jamie Rigge, Bruce Rigge, Brooke Guetter, Dave Jenniges, Ken Jenniges.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Open Forum- Eric Linsmeier- Rezoning Discussion  
Citizens’ concerns on State Flag Redesign

On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the February 6 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

**CONSENT AGENDA**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the following:
  - January 16<sup>th</sup> Board Minutes.
  - Payment of bills.

General Fund	\$ 258,664.98
Ditch Fund	\$ 430,095.41
Solid Waste Fund	\$ 2,500.00
Soil & Water	\$ 28,863.75
State Revenue	\$ 380.00

- **Bills exceeding \$2,000:**

Vendor Name

Amount

ACE OF SOUTHWEST MINNESOTA	9,298.00
AMERICAN SOLUTIONS FOR BUSINESS	3,594.85
AREA II MN RIVER BASIN PROJECT	24,013.75
BEACH TRANSPORT INC	143,433.24
BOLTON & MENK INC	2,371.00
COUNTIES PROVIDING TECHNOLOGY	4,740.00
COUNTY OF BROWN	219,679.90
COUNTY OF LINCOLN	2,500.00
COUNTY OF RENVILLE	20,258.00
DS SOLUTIONS INC	3,528.00
FLEET SERVICES DIVISION-DEPT OF ADM	7,351.16
G & R CONTROLS INC	10,085.00
GALLS LLC	2,582.78
GRAFF CONSTRUCTION LLC	2,535.00
ISG	3,140.09
JESSE'S COLLISION & RESTORATION LLC	4,404.87
LAMBERTON PUBLIC LIBRARY	3,942.19
MAVERICK DRONE SYSTEMS LLC	7,704.98
MINNESOTA SHERIFFS ASSOCIATION	6,636.01
MORGAN PUBLIC LIBRARY	7,374.75
ONSOLVE LLC	9,712.40
PLUM CREEK LIBRARY SYSTEM	3,250.00
R & JW FARMS INC	2,430.00
REDWOOD FALLS PUBLIC LIBRARY	20,614.60
ROHLIK/JOHN W	2,987.50
RURAL MINNESOTA ENERGY BOARD	2,500.00
SCHMIDT CONSTRUCTION INC	56,406.21
SEACHANGE PRINT INNOVATIONS	11,117.29
SMITH & JOHNSON	4,125.00
SOUTHERN MN EMS EDUCATION LLC	2,440.00
SOUTHWEST SALES & SERVICE	2,141.03
SUMMIT FIRE PROTECTION	2,307.00
SW MN PRIVATE INDUSTRY COUNCIL INC	3,440.00
SW MN REGIONAL PUBLIC SAFETY BOAR	5,000.00
TOWNSHIP OF LAMBERTON	21,346.88
TRIMIN SYSTEMS INC	22,292.00
WABASSO PUBLIC LIBRARY	21,104.96
ZIEGLER INC	4,118.52
46 Payments less than 2 0 0 0	21,586.15
<b>Final Total:</b>	<b>708,093.11</b>
<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	13,324.50
<b>Final Total:</b>	<b>13,324.50</b>
<u>Vendor Name</u>	<u>Amount</u>
3 Payments less than 2 0 0 0	613.81
<b>Final Total:</b>	<b>613.81</b>

**PUBLIC HEARING**

- Chair Salfer called Public Hearing to order.
- Kletscher presented affidavits of publication.
- On motion by Forkrud, second by Wakefield, in a roll call vote with Salfer, Wakefield, Forkrud, and Van Hee all voting aye, with Groebner absent, the Board adopted the following resolution:

WHEREAS the office of the Redwood County Recorder is currently an elective office; and

WHEREAS the Redwood County Recorder resigned effective January 31, 2024, and the resignation has been accepted; and

WHEREAS the office of County Recorder has become vacant due to resignation within the meaning of Minn. Stat. § 351.02(2); and

WHEREAS the County Board of Commissioners wants to ensure that the individual holding this position in the years and decades to come possesses the skills and/or experience necessary to properly carry out the responsibilities of this position; and

WHEREAS, the County Board has considered making the position in order to accomplish this objective and to allow for oversight; and

WHEREAS the office of Redwood County Recorder may be made an appointive office by resolution of the County Board of Commissioners pursuant to Minn. Stat. §375A.1205, subd. 6; and

WHEREAS at the February 6, 2024, meeting of the Redwood County Board of Commissioners provided an opportunity for public comment on the Board's decision.

NOW THEREFORE BE IT RESOLVED that pursuant to Minn. Stat. § 375A.1205, the Redwood County Board of Commissioners shall render the office of Redwood County Recorder appointive, effective March 7, 2024.

Commissioner Groebner left the meeting at 9:47

#### **COUNTY ATTORNEY**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve \$100 donation to the MCAA Education Fund that provides Redwood County attorneys with the credits they need to maintain licenses.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Cooperative Agreement with the state of MN for child support representation and services.

#### **ECONOMIC DEVELOPMENT**

- On motion by Bob, second by Salfer, the Board voted unanimously to approve Redwood County EDA Revolving Loan Fund loan documents for Mindy, Body, Spirit Wellness, LLC in the amount of \$55,000.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to Set Public Hearing for the CDBG-CV Broadband Project Overview for March 5, 2024, at 9:15 a.m.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Service Contract with Bolton and Menk, Inc. to conduct comprehensive countywide housing study in the amount of \$34,840.00.



**SHERIFF**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the out of state travel request for deputies Alex Esser and Taft Anderson to attend basic swat training in Des Moines, Iowa May 5-10, 2024, at a cost of \$2,800.00.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the revised Brown Lyon Redwood Renville Drug Task Force joint powers agreement.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the purchase of new bunk beds and shelving for work release in the amount of \$10,115.00.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Max Secure	\$41,562.26

- On motion by Forkrud, second by Van Hee, in a roll call vote with Salfer, Wakefield, Forkrud, and Van Hee all voting aye, with Groebner absent, the Board adopted the following resolution:

WHEREAS, SCOTT GOODYEAR wishes to donate \$1000.00 to Redwood County Sheriff’s Office and;

WHEREAS, the Sheriff’s Office will utilize the donation of \$1000.00 for the purpose of a K9 program and/or equipment; and

WHEREAS, the Board of Commissioners appreciates the generosity of Scott Goodyear in supporting the Redwood County Sheriff’s Office;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$1000.00 from Scott Goodyear to the Redwood County Sheriff’s Office, on behalf of the County.

**HUNTERS FOR HUNTERS & MN CATTLEMENS ASSOCIATION**

- On motion by Van Hee, second by Salfer, in a roll call vote with Salfer, Wakefield, Forkrud, and Van Hee all voting aye, with Groebner absent, the Board adopted the following resolution:

WHEREAS, in February 2022, Minnesota's gray wolf once again became a federally protected threatened species and under current federal guidelines, where wolves may only be taken in defense of human life; and,

WHEREAS, Hunters for Hunters and the Minnesota Cattlemen's Association have concerns regarding wolf hunting and trapping seasons and ask that wolf management be returned to the State of Minnesota; and,

WHEREAS, there is significant and increasing conflicts between whitetails, livestock and wolf population throughout the State of Minnesota; and,

WHEREAS, Redwood County Board of Commissioners is in support of the State of Minnesota establishing hunting and trapping seasons on wolves immediately once wolves are removed from Federal protection; and

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners is in support of sending a letter requesting Senator Any Klobuchar to vote for wolves to be removed from Federal protection and that wolf management be returned to the State of Minnesota

**SUMMIT CARBON SOLUTION**

- Mathiowetz discussed the concerns of residents with the Board the Summit Carbon Solutions project.

**DITCH AUTHORITY**

- Entered into Ditch Authority at 11:35 a.m.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to Set the Final Hearing for Redetermination of CD 25 for March 5, 2024, at 9:30 a.m.

**RECONVENE**

- The Board reconvened into Regular Session at 11:35 a.m.

**ENVIRONMENTAL**

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the Interim Use Permit #1-24 for Robert Pagel to operate a gravel pit in Section 18 of Underwood Township.
- Brozek updated the Board on the sale of the Plum Creek Park Gator that was placed up for auction on MinnBid and sold for \$8,100.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to declare the 2012 Ford F-150 super cab excess property and placed for sale by auction on MinnBid.

**ROAD & BRIDGE**

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Road & Bridge January 2024 bills in the amount of \$26,469.32.

<u>Vendor Name</u>	<u>Amount</u>
CRYSTEEL TRUCK EQUIPMENT INC	2,510.01
MN TRANSPORTATION ALLIANCE	2,808.00
OLSON CHEVROLET	2,611.34
SALFER WELDING MFG & REPAIR LLC	2,274.70
34 Payments less than 2 0 0 0	16,265.27
<b>Final Total:</b>	<b>26,469.32</b>

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the updated purchase price of 2024 Ford F550 4x4 diesel from Weelborg Ford in the amount of \$66,124.40.

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the updated purchase price of 2024 Ford F600 4x2 diesel from Weelborg Ford in the amount of \$66,878.40.
- Sellner discussed with the Board the Historical Roadway Information over the past 10 years from 2007 to present highlighting roads that have received pavement rehabilitation.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the purchase of 44,850 pounds of crack seal materials from White Cap LP at \$0.64/pound plus freight on MN State Contract No. 229195
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the final payment to Everstrong Construction Inc for Project 22-2 Township bridge replacements in the amount of \$92,565.22.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the final payment to Knife River for Construction Project 22-12 in the amount of \$210,392.22.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the quote from Lamberton Heating and Plumbing Inc. in the amount of \$4,913.80 to make repairs to the County shop in Lamberton. No other bids were able to be obtained.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the quote from Anderson Electric in the amount of \$8,937.27 to make repairs to County Shop in Lamberton. No other quotes were able to be obtained.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the quote from Andy’s Masonary LLC in the amount of \$48,200 to make repairs to County shop in Lamberton.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
JT Egner Construction	\$111,379.91

- On motion by Van Hee, second by Salfer, in a roll call vote with Salfer, Wakefield, Forkrud, and Van Hee all voting aye, with Groebner absent, the Board adopted the following resolution:

WHEREAS, the City is applying for a Safe Routes to School Planning Grant; and

WHEREAS, the City is seeking to have the existing conditions analyzed, and further a previous Walk Audit; and

WHEREAS, the City is seeking to conduct more public outreach to identify needs and wants of the community; and

WHEREAS, the City is looking to identify infrastructure needs and other improvements to encourage and allow students to continue walking and riding bikes to school; and

WHEREAS, Redwood County supports sponsorship requirements needed for the City to execute Safe Routes to School Grants.

NOW, THEREFORE BE IT RESOLVED, Redwood County supports the City of Lamberton's Safe Routes to School application and efforts to create a long-term safe route to school vision with a holistic and community driven approach.

- On motion by Van Hee, second by Salfer, in a roll call vote with Salfer, Wakefield, Forkrud, and Van Hee all voting aye, with Groebner absent, the Board adopted the following resolution:

WHEREAS, the Lower Sioux Indian Community in the State of Minnesota ("Community") is applying for a RAISE Grant for the CSAH 2 Road and Shared Use Path Improvement Project; and

WHEREAS, Redwood County supports this project as it will serve both the area transportation network and the Community for many years; and

WHEREAS, the project will enhance traffic operations and safety in the region, boost mobility, reduce congestion, spur economic activity and growth, and improve the quality of life for all those who use the area transportation system; and

WHEREAS, the project includes reconstruction of CSAH 2 from CSAH 11 to 305<sup>th</sup> Street, pavement rehabilitation from Morgan to CSAH 11 and from 305<sup>th</sup> Street to CSAH 24, will create a 10-ton pavement network, install pedestrian crossings and construct an important trail segment; and

WHEREAS, the project will exceed requirements and intentions for the RAISE grant program, addressing equity, climate change, tribal needs, safety, economic strength and infrastructure needs, among many other initiatives; and

WHEREAS, Redwood County has invested hundreds of thousands of dollars in maintaining the CSAH 2 corridor and has invested \$360,499 into contracted design of the reconstruction segment in order to advance the project.

NOW, THEREFORE BE IT RESOLVED, Redwood County strongly supports this grant application and the local commitments that are required to fully execute the grant.

#### **ADMINISTRATION**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Solid Waste Haulers License for the Purple Roll-Off.

#### ***Personnel***

- On motion by Salfer, second by Van Hee, the Board voted unanimously to hire Rexton Lund as a Full Time Correctional Officer for the Redwood County Sheriff's Department and be placed on the LELS Union Salary Schedule Grade CO/Step1 at \$23.45 per hour, effective February 7, 2024.

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to hire Melody O' Leary as a Part Time License Center Technician and be placed on the AFSCME Union Salary Schedule Grade8/Step 1 at \$20.21 per hour, effective February 7, 2024.

### COMMISSIONERS

- On motion by Forkrud, second by Van Hee, in a roll call vote with Salfer, Wakefield, Forkrud, and Van Hee all voting aye, with Groebner absent, the Board adopted the following resolution:

WHEREAS, the 2023 Legislature created a State Emblems Redesign Commission in the Laws of Minnesota, Chapter 62, Article 2, Section 118 the purpose of which is to redesign the official state flag and official state seal, and

WHEREAS, the Redesign Commission was charged with bringing recommendations on the redesign to the Legislature by no later than January 1, 2024, and

WHEREAS, the official seal of the State of Minnesota has remained unchanged since 1858; the current official state flag was created in 1957 with minor modifications done in 1983, and

WHEREAS, the official state flag and seal are not only symbols of our state, but also of our history and both the current official state flag and official state seal contain historical information on our farming background, Native American heritage and the co-existence that is part of the rich history of our state, and

WHEREAS, there is a substantial public cost associated with making this change that does not advance the public interest, including every deputy badge, seals in every courtroom and County Board Rooms across the state at substantial public expense, and

WHEREAS, the public reaction to the proposed designs has thus far been overwhelmingly negative.

NOW, THEREFORE, BE IT RESOLVED the Redwood County Board of Commissioners hereby urges our legislative delegation and the Governor to reject the work of the State Emblems Redesign Commission.

BE IT FURTHER RESOLVED the Redwood County Board of Commissioners hereby urges our legislative delegation and the Governor to retain the existing state seal and state flag as the official emblems for the State of Minnesota.

- The commissioners reported on meetings they attended.

*Salfer:* Nurse Family Partnership, Southwest Health and Human Services

*Wakefield:* Southwest Health and Human Services, One Watershed One Plan, Plum Creek Library System, Counties Providing Technology, Emergency Communication Board, Redwood-Cottonwood Rivers Controls Area II.

Forkrud: A.C.E, Planning & Zoning.

Van Hee: Prime West, Excel Energy, Homeless & Hungry

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 12:18 p.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator



RACHELW  
2/14/24 12:28PM

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT			COMMISSIONERS			
25	26510 FORKRUD/DAVID		144.72	2024 JAN - MILEAGE 01/01/2024 01/30/2024	STMT	MILEAGE	N
	<b>26510 FORKRUD/DAVID</b>		<b>144.72</b>	<b>1 Transactions</b>			
31	30548 GROEBNER/DENNIS		99.83	2024 JAN - MILEAGE 01/02/2024 01/22/2024	STMT	MILEAGE	N
	<b>30548 GROEBNER/DENNIS</b>		<b>99.83</b>	<b>1 Transactions</b>			
2	<b>DEPT Total:</b>		<b>244.55</b>	<b>COMMISSIONERS</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
21	DEPT			COURT ADMINISTRATOR'S OFFICE			
50	55340 MANTRONICS MAILING SYSTEMS INC		117.80	POSTAGE MACHINE INK 01/15/2024 01/15/2024	52777	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>55340 MANTRONICS MAILING SYSTEMS INC</b>		<b>117.80</b>	<b>1 Transactions</b>			
76	73946 QUADIENT LEASING USA INC		573.26	POSTAGE METER LEASE 02/07/2024 02/06/2025	Q1140026	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>73946 QUADIENT LEASING USA INC</b>		<b>573.26</b>	<b>1 Transactions</b>			
21	<b>DEPT Total:</b>		<b>691.06</b>	<b>COURT ADMINISTRATOR'S OFFICE</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
23	DEPT			LAW LIBRARY			
120	93610 THOMSON REUTERS - WEST OR WEST		696.40	2024 JAN - WEST INFO CHARGES 01/01/2024 01/31/2024	849672585	MISCELLANEOUS	N
	<b>93610 THOMSON REUTERS - WEST OR WEST</b>		<b>696.40</b>	<b>1 Transactions</b>			
23	<b>DEPT Total:</b>		<b>696.40</b>	<b>LAW LIBRARY</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
31	DEPT			COUNTY ADMINISTRATION			
38	43191 JONES LAW OFFICE	AP	230.00	2023 DEC - RB PR0910 12/04/2023 12/26/2023	2-94	COURT APPOINTED ATTORNEYS	Y

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
39		01-031-000-0000-6266		AP	20.00	2023 DEC - RB PR07188	12/06/2023 12/06/2023	2-95		COURT APPOINTED ATTORNEYS		Y
40		01-031-000-0000-6266		AP	50.00	2023 DEC - MC PR17485	12/27/2023 12/28/2023	2-96		COURT APPOINTED ATTORNEYS		Y
37		01-031-000-0000-6266		AP	210.00	2023 DEC - BW PR0688	12/06/2023 12/28/2023	2-97		COURT APPOINTED ATTORNEYS		Y
	<b>43191</b>	<b>JONES LAW OFFICE</b>			<b>510.00</b>		<b>4</b> Transactions					
53		01-031-000-0000-6263			277.50	LEGAL SERVICES	01/16/2024 01/16/2024	1087-01		PERSONNEL & LABOR NEGOTIATIONS	Y	
	<b>55688</b>	<b>MARTIN LAW FIRM PLLC</b>			<b>277.50</b>		<b>1</b> Transactions					
59		01-031-000-2804-6351		DTG	2,670.00	WORK COMP AUDIT	12/01/2023 12/01/2023	WC181022-1		INSURANCE-PROPERTY & LIABILITY		N
	<b>57940</b>	<b>MN COUNTIES INTERGOVERNMENTAL TRI</b>			<b>2,670.00</b>		<b>1</b> Transactions					
84		01-031-000-0000-6564			227.09	2024 JAN - FUEL	01/01/2024 01/31/2024	CO CARS		COUNTY VEHICLE EXPENSE		N
	<b>76200</b>	<b>REDWOOD COUNTY HIGHWAY DEPT</b>			<b>227.09</b>		<b>1</b> Transactions					
90		01-031-000-0000-6564			1,422.68	BRAKE PADS, ROTORS, TIRES	01/18/2024 01/18/2024	10579		COUNTY VEHICLE EXPENSE		Y
	<b>76758</b>	<b>REDWOOD TIRE SERVICE</b>			<b>1,422.68</b>		<b>1</b> Transactions					
<b>31</b>	<b>DEPT Total:</b>				<b>5,107.27</b>	<b>COUNTY ADMINISTRATION</b>		<b>5 Vendors</b>		<b>8 Transactions</b>		
<b>41</b>	<b>DEPT</b>					<b>AUDITOR-TREASURER</b>						
4		01-041-000-0000-6401		AP	307.24	LASER CHECK STOCK	12/15/2023 12/15/2023	07153276		OFFICE SUPPLIES & EQUIPMENT MAI		N
	<b>2755</b>	<b>AMERICAN SOLUTIONS FOR BUSINESS</b>			<b>307.24</b>		<b>1</b> Transactions					
17		01-041-000-2758-6401			120.00	2024 FEB - TAX WEB HOST	02/01/2024 02/29/2024	1911		OFFICE SUPPLIES		N

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13235	COUNTIES PROVIDING TECHNOLOGY		120.00		1 Transactions		
66	64868 ONE OFFICE SOLUTION 01-041-000-0000-6401		33.63	ENVELOPES, BINDER CLIPS 01/26/2024 01/26/2024	RWCAUD	OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION		33.63		1 Transactions		
73	73946 QUADIENT LEASING USA INC 01-041-000-0000-6401	AP	119.65	POSTAGE METER LEASE 12/07/2023 12/31/2023	Q1184455	OFFICE SUPPLIES & EQUIPMENT MAI	N
74	01-041-000-0000-6401		401.66	POSTAGE METER LEASE 01/01/2024 03/06/2024	Q1184455	OFFICE SUPPLIES & EQUIPMENT MAI	N
	73946 QUADIENT LEASING USA INC		521.31		2 Transactions		
41	<b>DEPT Total:</b>		<b>982.18</b>	<b>AUDITOR-TREASURER</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
42	DEPT			ASSESSOR			
18	13235 COUNTIES PROVIDING TECHNOLOGY 01-042-000-2758-6401		365.00	2024 FEB - CAMA MONTHLY 02/01/2024 02/29/2024	1911	OFFICE SUPPLIES	N
	13235 COUNTIES PROVIDING TECHNOLOGY		365.00		1 Transactions		
69	64868 ONE OFFICE SOLUTION 01-042-000-0000-6401		16.62	PENS 02/01/2024 02/01/2024	543997-00&01	OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION		16.62		1 Transactions		
103	80537 SCHNEIDER GEOSPATIAL LLC 01-042-000-2758-6401		1,248.00	2024 AGLAND MAINT 01/01/2024 12/31/2024	I003295	OFFICE SUPPLIES	N
	80537 SCHNEIDER GEOSPATIAL LLC		1,248.00		1 Transactions		
115	85240 TAFT STETTINIUS & HOLLISTER LLP 01-042-000-2839-6802		3,090.00	LEGAL FEES - WALMART 01/11/2024 01/11/2024	6230414	OTHER EXPENSES(TAX COURT)	Y
	85240 TAFT STETTINIUS & HOLLISTER LLP		3,090.00		1 Transactions		

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	<b>DEPT Total:</b>		<b>4,719.62</b>	<b>ASSESSOR</b>	<b>4 Vendors</b>	<b>4 Transactions</b>	
61	DEPT			ADMINISTRATOR			
5	3402 ASSN OF MN COUNTIES						
	01-061-000-0000-6242		771.00	2024 MACA DUES 01/01/2024 12/31/2024	482	DUES & REGISTRATION FEES	N
	<b>3402 ASSN OF MN COUNTIES</b>		<b>771.00</b>	<b>1 Transactions</b>			
44	47850 KLETSCHER/VICKI						
	01-061-000-0000-6331		31.92	MILEAGE @ ADMIN MTG 01/03/2024 01/03/2024	STMT	MILEAGE	N
	<b>47850 KLETSCHER/VICKI</b>		<b>31.92</b>	<b>1 Transactions</b>			
68	64868 ONE OFFICE SOLUTION						
	01-061-000-0000-6401		87.95	DATE STAMP 01/25/2024 01/25/2024	544247-00	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>64868 ONE OFFICE SOLUTION</b>		<b>87.95</b>	<b>1 Transactions</b>			
61	<b>DEPT Total:</b>		<b>890.87</b>	<b>ADMINISTRATOR</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
63	DEPT			ELECTIONS			
15	13055 COLUMN SOFTWARE PBC						
	01-063-000-0000-6898		42.72	PNP PAT NOTICE 3/5 02/09/2024 02/09/2024	C3A0B464-0004	PRESIDENTIAL NOMINATON PRIMAR	N
	<b>13055 COLUMN SOFTWARE PBC</b>		<b>42.72</b>	<b>1 Transactions</b>			
24	21290 ELECTION SYSTEMS & SOFTWARE INC						
	01-063-000-0000-6898		5,285.70	PNP BALLOT LAYOUT FACES 3/5 01/16/2024 01/16/2024	CR3002553	PRESIDENTIAL NOMINATON PRIMAR	N
	<b>21290 ELECTION SYSTEMS &amp; SOFTWARE INC</b>		<b>5,285.70</b>	<b>1 Transactions</b>			
105	80538 SEACHANGE PRINT INNOVATIONS						
	01-063-000-0000-6899		4,590.00	OMNI BALLOT SOFTWARE LICENSE 01/31/2024 01/31/2024	023573	MISCELLANEOUS	N
	<b>80538 SEACHANGE PRINT INNOVATIONS</b>		<b>4,590.00</b>	<b>1 Transactions</b>			
63	<b>DEPT Total:</b>		<b>9,918.42</b>	<b>ELECTIONS</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	

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1 GENERAL

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
64	DEPT				COMPUTER			
4495	AUDIO & SECURITY ENGINEERS							
6	01-064-000-0000-6401			510.00	DOOR REPAIR - ADMIN, JC	17436	OFFICE SUPPLIES & EQUIPMENT MAI	N
					01/19/2024 01/19/2024			
	<b>4495 AUDIO &amp; SECURITY ENGINEERS</b>			<b>510.00</b>		<b>1 Transactions</b>		
13235	COUNTIES PROVIDING TECHNOLOGY							
16	01-064-000-0000-6264			4,255.00	2024 FEB - DATA PROCESSING	1911	PROGRAMMING EXPENSES	N
					02/01/2024 02/29/2024			
	<b>13235 COUNTIES PROVIDING TECHNOLOGY</b>			<b>4,255.00</b>		<b>1 Transactions</b>		
58700	MORRIS ELECTRONICS INC							
61	01-064-000-0000-6264			343.75	SHAWN LABOR	6202.6615	PROGRAMMING EXPENSES	N
					01/10/2024 01/22/2024			
	<b>58700 MORRIS ELECTRONICS INC</b>			<b>343.75</b>		<b>1 Transactions</b>		
76767	REDWOOD VALLEY TECHNICAL SOLUTION							
91	01-064-000-0000-6264			1,068.00	2024 EDA WEBSITE CARE PLAN	4629	PROGRAMMING EXPENSES	N
					01/01/2024 12/31/2024			
92	01-064-000-0000-6264			240.00	2024 - 2ND QTR MAINT PLAN	4714	PROGRAMMING EXPENSES	N
					04/01/2024 06/30/2024			
	<b>76767 REDWOOD VALLEY TECHNICAL SOLUTION</b>			<b>1,308.00</b>		<b>2 Transactions</b>		
64	<b>DEPT Total:</b>			<b>6,416.75</b>	<b>COMPUTER</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
91	DEPT				ATTORNEY			
55340	MANTRONICS MAILING SYSTEMS INC							
49	01-091-000-0000-6425			51.34	POSTAGE MACHINE INK	52777	POSTAGE	N
					01/15/2024 01/15/2024			
51	01-091-000-2769-6425			14.86	POSTAGE MACHINE INK	52777	PRINTING/POSTAGE	N
					01/15/2024 01/15/2024			
	<b>55340 MANTRONICS MAILING SYSTEMS INC</b>			<b>66.20</b>		<b>2 Transactions</b>		
61675	NESS/SHANNON							
63	01-091-000-0000-6334	AP		28.89	MEAL @ MCAA TRAINING		LODGING/MILEAGE	N
					12/08/2023 12/08/2023			
	<b>61675 NESS/SHANNON</b>			<b>28.89</b>		<b>1 Transactions</b>		
32097	PETERSON/JENNA							

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70	01-091-000-0000-6334	AP	123.21	MILEAGE @ MCAA MTG 12/06/2023 12/06/2023	STMT	LODGING/MILEAGE	N
	<b>32097 PETERSON/JENNA</b>		<b>123.21</b>		<b>1 Transactions</b>		
75	73946 <b>QUADIENT LEASING USA INC</b> 01-091-000-0000-6425		249.83	POSTAGE METER LEASE 02/07/2024 02/06/2025	Q1140026	POSTAGE	N
77	01-091-000-2769-6425		72.35	POSTAGE METER LEASE 02/07/2024 02/06/2025	Q1140026	PRINTING/POSTAGE	N
	<b>73946 QUADIENT LEASING USA INC</b>		<b>322.18</b>		<b>2 Transactions</b>		
<b>91</b>	<b>DEPT Total:</b>		<b>540.48</b>	<b>ATTORNEY</b>	<b>4 Vendors</b>	<b>6 Transactions</b>	
<b>101</b>	DEPT			RECORDER			
65	63715 <b>ODP BUSINESS SOLUTIONS LLC</b> 01-101-000-0000-6401		186.97	TONER, TAPE, STORAGE BOXES 01/23/2024 01/23/2024	350791708001	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>63715 ODP BUSINESS SOLUTIONS LLC</b>		<b>186.97</b>		<b>1 Transactions</b>		
118	86590 <b>THE MARKET AT REDWOOD LLC</b> 01-101-000-0000-6401		102.99	RETIREMENT PARTY SUPPLIES 01/23/2024 01/23/2024	241086	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>86590 THE MARKET AT REDWOOD LLC</b>		<b>102.99</b>		<b>1 Transactions</b>		
<b>101</b>	<b>DEPT Total:</b>		<b>289.96</b>	<b>RECORDER</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>118</b>	DEPT			COURTHOUSE MAINTENANCE			
12	10059 <b>CAPITAL ONE BANK (USA), N.A.</b> 01-118-000-0000-6401		170.00	PRINTER INK 02/02/2024 02/02/2024	600443	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>10059 CAPITAL ONE BANK (USA), N.A.</b>		<b>170.00</b>		<b>1 Transactions</b>		
14	13037 <b>COLE PAPERS INC</b> 01-118-000-0000-6410		38.89	POLISHING PAD 01/26/2024 01/26/2024	10402599	FLOOR & CLEANING SUPPLIES	N
	<b>13037 COLE PAPERS INC</b>		<b>38.89</b>		<b>1 Transactions</b>		
20730	<b>ECOWATER SYSTEMS OF REDWOOD FALL</b>						

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
83	01-118-000-0000-6259		41.75	SOFTENER SALT - GSB 01/30/2024 01/30/2024	117469	UTILITIES - HS & PHS	N
	<b>20730 ECOWATER SYSTEMS OF REDWOOD FALL</b>		<b>41.75</b>	<b>1 Transactions</b>			
28	01-118-000-0000-6251		50.00	2024 OPERATOR FEE 01/01/2024 12/31/2024	4011375	UTILITIES - COURTHOUSE/JC	N
	<b>30323 GOPHER STATE ONE CALL</b>		<b>50.00</b>	<b>1 Transactions</b>			
29	01-118-000-0000-6301		351.38	EYE WASH PRES, SMOKE DETECTORS 01/26/2024 01/26/2024	9977188250	EQUIPMENT & BUILDING MAINTENAN	N
	<b>30400 GRAINGER INC</b>		<b>351.38</b>	<b>1 Transactions</b>			
82	01-118-000-0000-6564		170.66	2024 JAN - FUEL 01/01/2024 01/31/2024	MAINT	COUNTY VEHICLE EXPENSE	N
	<b>76200 REDWOOD COUNTY HIGHWAY DEPT</b>		<b>170.66</b>	<b>1 Transactions</b>			
96	01-118-000-0000-6301		13.72	GARBAGE 02/06/2024 02/06/2024	25744	EQUIPMENT & BUILDING MAINTENAN	N
	<b>78460 RRRSWA</b>		<b>13.72</b>	<b>1 Transactions</b>			
99	01-118-000-0000-6301		388.99	HILLMAN, CIRC SAW BLADE, SALT 01/02/2024 01/30/2024	33880	EQUIPMENT & BUILDING MAINTENAN	N
	<b>79500 RUNNINGS FARM &amp; FLEET</b>		<b>388.99</b>	<b>1 Transactions</b>			
<b>118</b>	<b>DEPT Total:</b>		<b>1,225.39</b>	<b>COURTHOUSE MAINTENANCE</b>	<b>8 Vendors</b>	<b>8 Transactions</b>	
<b>129</b>	<b>DEPT</b>			<b>VETERAN SERVICE OFFICER</b>			
47	01-129-000-0000-6401		8.00	COPIER OVRAGE 01/01/2024 01/31/2024	4601483	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>53227 LOFFLER COMPANIES INC</b>		<b>8.00</b>	<b>1 Transactions</b>			

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129	<b>DEPT Total:</b>		<b>8.00</b>	<b>VETERAN SERVICE OFFICER</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
201	DEPT			SHERIFF			
24707	<b>5TH DISTRICT JAIL ADMINISTRATORS ASS</b>						
1	01-201-000-0000-6242		850.00	REG @ JAIL CONFERENCE X 3 03/05/2024 03/07/2024	STMT	DUES & REGISTRATION FEES	N
	<b>24707 5TH DISTRICT JAIL ADMINISTRATORS ASS</b>		<b>850.00</b>		<b>1 Transactions</b>		
545	<b>ADVANCED CORRECTIONAL HEALTHCARI</b>						
3	01-201-000-0000-6355		10,499.91	2024 MAR - INMATE MEDICAL 03/01/2024 03/31/2024	137877	BOARDING PRISONER MEDICAL EXPI	N
2	01-201-000-0000-6355		712.50	TELEHEALTH 02/06/2024 02/06/2024	138182	BOARDING PRISONER MEDICAL EXPI	N
	<b>545 ADVANCED CORRECTIONAL HEALTHCARI</b>		<b>11,212.41</b>		<b>2 Transactions</b>		
4492	<b>AXON ENTERPRISE INC</b>						
7	01-201-000-0000-6302		959.31	TASER 02/01/2024 02/01/2024	INUS225205	POLICE EQUIPMENT MAINTENANCE	N
	<b>4492 AXON ENTERPRISE INC</b>		<b>959.31</b>		<b>1 Transactions</b>		
7605	<b>BORGSTROM/HENRY</b>						
8	01-201-000-0000-6334		24.90	MEALS @ MSCIL TR 01/08/2024 01/09/2024	STMT	LODGING & EXPENSE	N
	<b>7605 BORGSTROM/HENRY</b>		<b>24.90</b>		<b>1 Transactions</b>		
10413	<b>CENTRACARE HEALTH SYSTEM</b>						
13	01-201-000-0000-6355		562.67	INMATE MEDICAL - AB 12/12/2023 12/15/2023	STMT	BOARDING PRISONER MEDICAL EXPI	6
	<b>10413 CENTRACARE HEALTH SYSTEM</b>		<b>562.67</b>		<b>1 Transactions</b>		
13800	<b>COUNTY OF RENVILLE</b>						
21	01-201-000-0000-6354		16,659.43	2024 JAN - INMATE BOARDING 01/01/2024 01/31/2024	10705	BOARDING PRISONERS	N
22	01-201-000-0000-6355		3,147.27	2024 JAN - INMATE MEDICAL 01/01/2024 01/31/2024	10705	BOARDING PRISONER MEDICAL EXPI	N
	<b>13800 COUNTY OF RENVILLE</b>		<b>19,806.70</b>		<b>2 Transactions</b>		
20730	<b>ECOWATER SYSTEMS OF REDWOOD FALL</b>						
23	01-201-000-0000-6301		142.45	SOFTENER SALT - LEC	117293	EQUIPMENT & BUILDING MAINTENAN	N



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<b>20730</b>	<b>ECOWATER SYSTEMS OF REDWOOD FALL</b>		<b>142.45</b>	01/25/2024 01/25/2024 1 Transactions			
26	27495 GALLS LLC 01-201-000-0000-6302		334.27	NEW HIRE UNIFORM - WK 02/01/2024 02/01/2024	026971508	POLICE EQUIPMENT MAINTENANCE	Y
27	01-201-000-0000-6302		264.93	NEW HIRE UNIFORM - WK 01/19/2024 01/29/2024	1001728234	POLICE EQUIPMENT MAINTENANCE	Y
<b>27495</b>	<b>GALLS LLC</b>		<b>599.20</b>	<b>2 Transactions</b>			
30	999999930 GREGG/DENNIS 01-201-000-0000-6302		159.99	PHONE DAMAGE 01/12/2024 01/12/2024	ICR#23109409	POLICE EQUIPMENT MAINTENANCE	N
<b>999999930</b>	<b>GREGG/DENNIS</b>		<b>159.99</b>	<b>1 Transactions</b>			
32	33835 HILDEBRANDT/JAMES 01-201-000-0000-6273		130.00	1 DAY BAILIFF 02/01/2024 02/01/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
33	01-201-000-0000-6273		260.00	2 DAY BAILIFF 02/07/2024 02/08/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
<b>33835</b>	<b>HILDEBRANDT/JAMES</b>		<b>390.00</b>	<b>2 Transactions</b>			
132	37548 INDEPENDENT HEALTH SERVICES INC 01-201-000-0000-6355		113.68	INMATE MEDICAL 01/10/2024 01/10/2024	99726	BOARDING PRISONER MEDICAL EXPI	N
<b>37548</b>	<b>INDEPENDENT HEALTH SERVICES INC</b>		<b>113.68</b>	<b>1 Transactions</b>			
35	38750 INGEBRETSON/MICHAEL 01-201-000-0000-6565		12.55	FUEL @ TRANSPORT 01/07/2024 01/07/2024	STMT	PATROL CAR EXPENSES-OWNED	N
<b>38750</b>	<b>INGEBRETSON/MICHAEL</b>		<b>12.55</b>	<b>1 Transactions</b>			
36	42390 JESSE'S COLLISION & RESTORATION LLC 01-201-000-0000-6343 AP		11,376.53	LABOR, PAINT, MAT 11/27/2023 11/27/2023	5515	PATROL CAR LEASE	N
<b>42390</b>	<b>JESSE'S COLLISION &amp; RESTORATION LLC</b>		<b>11,376.53</b>	<b>1 Transactions</b>			
41	45004 KAISER/CARTER 01-201-000-0000-6334		298.88	LODGING @ SFST TRAINING	STMT	LODGING & EXPENSE	N

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42	01-201-000-0000-6334		53.46	01/30/2024 02/01/2024 MEALS @ SFST TRAINING	STMT	LODGING & EXPENSE	N
	<b>45004 KAISER/CARTER</b>		<b>352.34</b>	01/31/2024 02/01/2024 2 Transactions			
45	49878 LABAT/BJ 01-201-000-0000-6179		32.85	TIES 02/09/2024 02/09/2024	STMT	CLOTHING ALLOWANCE	N
46	01-201-000-0000-6179		411.86	RIFLE PARTS, AMMO 01/10/2024 01/10/2024	STMT	CLOTHING ALLOWANCE	N
	<b>49878 LABAT/BJ</b>		<b>444.71</b>	2 Transactions			
54	55685 MARTIN-MCALLISTER CONSULTING PSYCI 01-201-000-0000-6365		625.00	PUBLIC SAFETY ASSMT - WK 01/31/2024 01/31/2024	15916	PRE-EMPLOYMENT/MEDICAL EXPENSE	N
	<b>55685 MARTIN-MCALLISTER CONSULTING PSYCI</b>		<b>625.00</b>	1 Transactions			
56	55924 MCKESSON MEDICAL-SURGICAL 01-201-000-0000-6355		355.35	2024 JAN - INMATE MEDICAL 01/24/2024 01/24/2024	55346131	BOARDING PRISONER MEDICAL EXPENSE	N
	<b>55924 MCKESSON MEDICAL-SURGICAL</b>		<b>355.35</b>	1 Transactions			
60	57929 MN COUNTY ATTORNEYS ASSN 01-201-000-0000-6401		110.00	FORMS 02/08/2024 02/08/2024	2-11362	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
	<b>57929 MN COUNTY ATTORNEYS ASSN</b>		<b>110.00</b>	1 Transactions			
62	24590 NELSONS SALVAGE & TOWING INC 01-201-000-0000-6404		240.00	TOW VEHICLE - ICR#24100816 01/28/2024 01/28/2024	0045648	INVESTIGATION EXPENSES	N
	<b>24590 NELSONS SALVAGE &amp; TOWING INC</b>		<b>240.00</b>	1 Transactions			
80	74900 QUILL LLC 01-201-000-0000-6401		45.06	SCISSORS, STAPLER, HIGHLIGHTER 01/03/2024 01/03/2024	36435914	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
81	01-201-000-0000-6401		148.99	TONER 01/04/2024 01/04/2024	36748525	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N
79	01-201-000-0000-6401		1,059.43	WIPES, FT, TAB DIVIDERS, TONER 01/24/2024 01/24/2024	36848883	OFFICE SUPPLIES & EQUIPMENT MAINTENANCE	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
78	01-201-000-0000-6401		279.53	TONER, LABELS, PENS 01/30/2024 01/30/2024	36952240	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>74900 QUILL LLC</b>		<b>1,533.01</b>		<b>4 Transactions</b>		
87	76200 REDWOOD COUNTY HIGHWAY DEPT 01-201-000-0000-6343		3,513.57	2024 JAN - FUEL 01/01/2024 01/31/2024	SHERIFF	PATROL CAR LEASE	N
88	01-201-000-0000-6565		399.11	2024 JAN - FUEL 01/01/2024 01/31/2024	SHERIFF	PATROL CAR EXPENSES-OWNED	N
	<b>76200 REDWOOD COUNTY HIGHWAY DEPT</b>		<b>3,912.68</b>		<b>2 Transactions</b>		
104	80594 SCHROEDER/ANDREW 01-201-000-0000-6334		162.57	MEALS @ DRE TRAINING 01/07/2024 01/18/2024	STMT	LODGING & EXPENSE	N
	<b>80594 SCHROEDER/ANDREW</b>		<b>162.57</b>		<b>1 Transactions</b>		
106	82480 SMZ TOWING 01-201-000-0000-6404		320.00	TOW VEHICLE - ICR#24100959 01/18/2024 01/18/2024	1156	INVESTIGATION EXPENSES	Y
	<b>82480 SMZ TOWING</b>		<b>320.00</b>		<b>1 Transactions</b>		
107	83021 SOUTHERN MN EMS EDUCATION LLC 01-201-000-0000-6242		300.00	REG @ EMT NCCP REFRESH - MZ 02/03/2024 02/03/2024	1301	DUES & REGISTRATION FEES	Y
	<b>83021 SOUTHERN MN EMS EDUCATION LLC</b>		<b>300.00</b>		<b>1 Transactions</b>		
109	83302 SOUTHWEST SALES & SERVICE 01-201-000-0000-6343		729.84	TIRES - TAHOE 02/02/2024 02/02/2024	20461	PATROL CAR LEASE	N
110	01-201-000-0000-6565		101.64	OIL CHANGE, ROTATE - TRAVERSE 02/06/2024 02/06/2024	20493	PATROL CAR EXPENSES-OWNED	N
	<b>83302 SOUTHWEST SALES &amp; SERVICE</b>		<b>831.48</b>		<b>2 Transactions</b>		
114	84150 SWARD-KEMP DRUG 01-201-000-0000-6355		395.93	2024 JAN - INMATE MEDICAL 01/01/2024 01/31/2024	020368	BOARDING PRISONER MEDICAL EXPI	N
	<b>84150 SWARD-KEMP DRUG</b>		<b>395.93</b>		<b>1 Transactions</b>		
	86590 THE MARKET AT REDWOOD LLC						

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
116	01-201-000-0000-6356		8,351.53	2024 JAN - INMATE MEALS 01/01/2024 01/31/2024	240427	BOARDING PRISONER MEAL EXPENS	N
117	01-201-000-0000-6407		52.26	LAUNDRY SUPPLIES 01/23/2024 01/23/2024	240427	JAIL EXPENSES	N
<b>86590</b>	<b>THE MARKET AT REDWOOD LLC</b>		<b>8,403.79</b>	<b>2 Transactions</b>			
121	01-201-000-0000-6404		75.00	2024 JAN - RISK DATA 01/01/2024 01/31/2024	5434242024011	INVESTIGATION EXPENSES	Y
<b>88475</b>	<b>TRANSUNION RISK AND ALTERNATIVE DA</b>		<b>75.00</b>	<b>1 Transactions</b>			
122	01-201-000-0000-6273		390.00	3 DAY BAILIFF 01/31/2024 02/02/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
123	01-201-000-0000-6273		130.00	1 DAY BAILIFF 01/10/2024 01/10/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
124	01-201-000-0000-6273		260.00	2 DAY BAILIFF 01/17/2024 01/18/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
<b>92277</b>	<b>WAKEFIELD/LORI</b>		<b>780.00</b>	<b>3 Transactions</b>			
125	01-201-000-0000-6273		260.00	2 DAY BAILIFF 01/31/2024 02/02/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
126	01-201-000-0000-6273		130.00	1 DAY BAILIFF 01/18/2024 01/18/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
<b>92280</b>	<b>WAKEFIELD/RICK</b>		<b>390.00</b>	<b>2 Transactions</b>			
127	01-201-000-0000-6242		600.00	REG @ JAIL CON - RG&DM 02/06/2024 02/08/2024	STMT	DUES & REGISTRATION FEES	N
<b>93259</b>	<b>WEST CENTRAL JAIL ADMINISTRATORS A</b>		<b>600.00</b>	<b>1 Transactions</b>			
129	01-201-000-0000-6334		93.75	LODGING @ ERU TR 02/05/2024 02/06/2024	116495	LODGING & EXPENSE	N
130	01-201-000-0000-6334		58.29	MEALS @ ERU TR 02/05/2024 02/06/2024	STMT	LODGING & EXPENSE	N
<b>99485</b>	<b>ZIMMERMANN/MITCH</b>		<b>152.04</b>	<b>2 Transactions</b>			

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>201</b>	<b>DEPT Total:</b>		<b>66,194.29</b>	<b>SHERIFF</b>	<b>32 Vendors</b>	<b>48 Transactions</b>	
<b>212</b>	<b>DEPT</b>			<b>CORONER</b>			
	13725 <b>COUNTY OF RAMSEY</b>						
20	01-212-000-0000-6899		1,440.00	POSTMORTEM EXAM - ICR #241-485 01/19/2024 01/19/2024	MEDEX-035856	MISCELLANEOUS	N
19	01-212-000-0000-6899		530.00	POSTMORTEM EXAM - ICR#24100318 01/23/2024 01/23/2024	MEDEX-035886	MISCELLANEOUS	N
	<b>13725 COUNTY OF RAMSEY</b>		<b>1,970.00</b>	<b>2 Transactions</b>			
	78029 <b>RIVER VALLEY FORENSIC SERVICES PA</b>						
93	01-212-000-0000-6899	AP	250.00	2023 DEC - MEDICAL EXAM SERV 12/01/2023 12/31/2023	2354	MISCELLANEOUS	N
94	01-212-000-0000-6899	AP	500.00	POSTMORTEM EXAM - ICR#23109223 12/12/2023 12/12/2023	2354	MISCELLANEOUS	N
95	01-212-000-0000-6899		500.00	POSTMORTEM EXAM - ICR#24100485 01/19/2024 01/19/2024	2354	MISCELLANEOUS	N
	<b>78029 RIVER VALLEY FORENSIC SERVICES PA</b>		<b>1,250.00</b>	<b>3 Transactions</b>			
	76760 <b>STEPHENS FUNERAL SERVICES INC</b>						
111	01-212-000-0000-6899		495.00	REMOVAL & TRANSPORT - AD 01/12/2024 01/12/2024	STMT	MISCELLANEOUS	N
112	01-212-000-0000-6899		495.00	REMOVAL & TRANSPORT 24100485 01/19/2024 01/19/2024	STMT	MISCELLANEOUS	N
113	01-212-000-0000-6899		495.00	REMOVAL & TRANSPORT 24200318 01/23/2024 01/23/2024	STMT	MISCELLANEOUS	N
	<b>76760 STEPHENS FUNERAL SERVICES INC</b>		<b>1,485.00</b>	<b>3 Transactions</b>			
<b>212</b>	<b>DEPT Total:</b>		<b>4,705.00</b>	<b>CORONER</b>	<b>3 Vendors</b>	<b>8 Transactions</b>	
<b>249</b>	<b>DEPT</b>			<b>OTHER PUBLIC SAFETY</b>			
	21815 <b>CORRECTIONAL TECHNOLOGIES INC</b>						
131	01-249-000-2815-6802		10,115.00	BUNK BEDS - JAIL 02/13/2024 02/13/2024	23600	CANTEEN EXPENSES	N
	<b>21815 CORRECTIONAL TECHNOLOGIES INC</b>		<b>10,115.00</b>	<b>1 Transactions</b>			
	79500 <b>RUNNINGS FARM &amp; FLEET</b>						
97	01-249-000-2872-6275		191.97	DOG FOOD	33325	LAW ENFORCEMENT DOG FUND	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
79500	RUNNINGS FARM & FLEET		191.97	01/31/2024 01/31/2024	1 Transactions		
249	<b>DEPT Total:</b>		<b>10,306.97</b>	<b>OTHER PUBLIC SAFETY</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
251	DEPT			PROBATION AND PAROLE			
83299	SOUTHWEST HEALTH & HUMAN SERVICES						
108	01-251-000-0000-6291	DTG	145.00	OUT OF HOME PLACEMENT - EA	27225-00	DETENTION	N
				12/31/2023 12/31/2023			
83299	SOUTHWEST HEALTH & HUMAN SERVICES		145.00	1 Transactions			
251	<b>DEPT Total:</b>		<b>145.00</b>	<b>PROBATION AND PAROLE</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
270	DEPT			SENTENCE TO SERVE			
76200	REDWOOD COUNTY HIGHWAY DEPT						
85	01-270-000-0000-6565		130.71	2024 JAN - FUEL	STS	TRAVEL/VEHICLE	N
				01/01/2024 01/31/2024			
76200	REDWOOD COUNTY HIGHWAY DEPT		130.71	1 Transactions			
79500	RUNNINGS FARM & FLEET						
98	01-270-000-0000-6401		35.99	STIHL PARTS	33325	SUPPLIES & EQUIPMENT	N
				01/31/2024 01/31/2024			
79500	RUNNINGS FARM & FLEET		35.99	1 Transactions			
270	<b>DEPT Total:</b>		<b>166.70</b>	<b>SENTENCE TO SERVE</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
281	DEPT			EMERGENCY MANAGEMENT			
76200	REDWOOD COUNTY HIGHWAY DEPT						
86	01-281-000-0000-6564		40.04	2024 JAN - FUEL	EM	COUNTY VEHICLE EXPENSE	N
				01/01/2024 01/31/2024			
76200	REDWOOD COUNTY HIGHWAY DEPT		40.04	1 Transactions			
281	<b>DEPT Total:</b>		<b>40.04</b>	<b>EMERGENCY MANAGEMENT</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
520	DEPT			PARKS			
9020	BUELTEL-MOSENG LAND SURVEYING INC						
11	01-520-000-0000-6358		3,500.00	PLUM CREEK SURVEYING	23-6543	PARK DEVELOPMENT	N
				02/02/2024 02/02/2024			

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9020	BUELTEL-MOSENG LAND SURVEYING INC		3,500.00		1 Transactions		
57	56300 MEADOWLAND FARMERS COOP 01-520-000-0000-6301		356.03	LP SHOP HEAT 02/12/2024 02/12/2024	3465	EQUIPMENT & BUILDING MAINTENAN	N
	56300 MEADOWLAND FARMERS COOP		356.03		1 Transactions		
520	DEPT Total:		3,856.03	PARKS	2 Vendors	2 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			
34	34625 HUSEBY/JEFF 01-601-000-0000-6282		92.88	01/30 PLANNING COMMISSION MTG 01/30/2024 01/30/2024	STMT	PLANNING/ZONING COMMITTEE EXPI	Y
	34625 HUSEBY/JEFF		92.88		1 Transactions		
43	45705 KAUFENBERG/MICHAEL 01-601-000-0000-6282		52.68	01/30 PLANNING COMMISSION MTG 01/30/2024 01/30/2024	STMT	PLANNING/ZONING COMMITTEE EXPI	Y
	45705 KAUFENBERG/MICHAEL		52.68		1 Transactions		
48	55080 MACAI 01-601-000-0000-6242		125.00	2024 ANNUAL DUES 01/01/2024 01/31/2024	STMT	DUES & REGISTRATION FEES	N
	55080 MACAI		125.00		1 Transactions		
52	55362 MADSEN/MARK W 01-601-000-0000-6282		73.45	01/30 PLANNING COMMISSION MTG 01/30/2024 01/30/2024	STMT	PLANNING/ZONING COMMITTEE EXPI	Y
	55362 MADSEN/MARK W		73.45		1 Transactions		
100	80512 SCHEFFLER/MICHAEL D 01-601-000-0000-6282		80.82	01/30 PLANNING COMMISSION MTG 01/30/2024 01/30/2024	STMT	PLANNING/ZONING COMMITTEE EXPI	Y
	80512 SCHEFFLER/MICHAEL D		80.82		1 Transactions		
102	80537 SCHNEIDER GEOSPATIAL LLC 01-601-000-2775-6241		10,956.00	2024 BEACON MAINT 01/01/2024 12/31/2024	I003296	SUBSCRIPTIONS	N
101	01-601-000-2775-6241		3,000.00	2024 GIS MAINT	I003434	SUBSCRIPTIONS	N

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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
80537	SCHNEIDER GEOSPATIAL LLC		13,956.00	01/01/2024 12/31/2024	2 Transactions		
99100	ZEUG/DEVONNA						
128	01-601-000-0000-6282		88.86	01/30 PLANNING COMMISSION MTG	STMT	PLANNING/ZONING COMMITTEE EXPI	Y
				01/30/2024 01/30/2024	1 Transactions		
99100	ZEUG/DEVONNA		88.86				
601	<b>DEPT Total:</b>		<b>14,469.69</b>	<b>AGRICULTURAL INSPECTION</b>	<b>7 Vendors</b>	<b>8 Transactions</b>	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
55717	BRYMA DESIGNS LLC						
9	01-620-000-0000-6242		130.00	2024 JAN - WEB SERVICES	BRYMA 0147	DUES & REGISTRATION	Y
				01/01/2024 01/31/2024			
10	01-620-000-0000-6242		130.00	2024 FEB - WEB SERVICES	BRYMA0150	DUES & REGISTRATION	Y
				02/01/2024 02/29/2024	2 Transactions		
55717	BRYMA DESIGNS LLC		260.00				
55780	MAURER/RICHARD J						
55	01-620-000-0000-6899		267.42	01/08&01/10 S&W MEETINGS	STMT	SUPERVISOR EXPENSES	Y
				01/08/2024 01/10/2024	1 Transactions		
55780	MAURER/RICHARD J		267.42				
64868	ONE OFFICE SOLUTION						
67	01-620-000-0000-6401		129.27	BATTS, RUBBERBANDS, CHAIR ARM	RFSOIL	OFFICE SUPPLIES & EQUIP MNTCE	N
				01/10/2024 01/31/2024	1 Transactions		
64868	ONE OFFICE SOLUTION		129.27				
71404	PLAETZ/JOSEPH						
71	01-620-000-0000-6899		158.50	01/10 S&W MEETING	STMT	SUPERVISOR EXPENSES	Y
				01/10/2024 01/10/2024	1 Transactions		
71404	PLAETZ/JOSEPH		158.50				
72383	POTTER/JEFFERY J						
72	01-620-000-0000-6899		86.39	01/10 S&W MEETING	STMT	SUPERVISOR EXPENSES	Y
				01/10/2024 01/10/2024	1 Transactions		
72383	POTTER/JEFFERY J		86.39				
76200	REDWOOD COUNTY HIGHWAY DEPT						



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1 GENERAL

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
89	01-620-000-0000-6564		119.05	2024 JAN - FUEL	S&W	VEHICLE EXPENSES N
				01/01/2024 01/31/2024		
	<b>76200 REDWOOD COUNTY HIGHWAY DEPT</b>		<b>119.05</b>	<b>1 Transactions</b>		
87123	<b>TIMM/BRIAN</b>					
119	01-620-000-0000-6899		279.48	01/04&01/10 S&W MEETINGS	STMT	SUPERVISOR EXPENSES Y
				01/04/2024 01/10/2024		
	<b>87123 TIMM/BRIAN</b>		<b>279.48</b>	<b>1 Transactions</b>		
<b>620</b>	<b>DEPT Total:</b>		<b>1,300.11</b>	<b>SOIL AND WATER CONSERVATION DIST</b>	<b>7 Vendors</b>	<b>8 Transactions</b>
<b>704</b>	<b>DEPT</b>			<b>OTHER ECONOMIC DEVELOPMENT</b>		
	57201 <b>MINNESOTA RIVER VALLEY SCENIC BYWA</b>					
58	01-704-000-0000-6801		50.00	2024 APPROPRIATION	STMT	OTHER ECONOMIC DEVELOPMENT-A N
				01/01/2024 12/31/2024		
	<b>57201 MINNESOTA RIVER VALLEY SCENIC BYWA</b>		<b>50.00</b>	<b>1 Transactions</b>		
64240	<b>NUVERA</b>					
64	01-704-000-2721-6802		1,559,643.00	BROADBAND PROJECT	STMT	CORONAVIRUS BROADBAND CDBG C N
				02/06/2024 02/06/2024		
	<b>64240 NUVERA</b>		<b>1,559,643.00</b>	<b>1 Transactions</b>		
<b>704</b>	<b>DEPT Total:</b>		<b>1,559,693.00</b>	<b>OTHER ECONOMIC DEVELOPMENT</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
<b>1</b>	<b>Fund Total:</b>		<b>1,692,607.78</b>	<b>GENERAL</b>		<b>132 Transactions</b>

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**10** BUILDING FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>119</b>	DEPT			BUILDINGS AND PLANT			
27423	<b>G &amp; J AWNING AND CANVAS INC</b>						
134	10-119-000-0000-6899		3,450.00	AWNING REPAIR & INSTALL 02/13/2024 02/13/2024	504039	MISCELLANEOUS	N
	<b>27423 G &amp; J AWNING AND CANVAS INC</b>		<b>3,450.00</b>	<b>1 Transactions</b>			
27425	<b>G &amp; R CONTROLS INC</b>						
133	10-119-000-0000-6899		5,172.00	HEATER REPLACEMENT - GC 01/31/2024 01/31/2024	QS1783FN	MISCELLANEOUS	N
	<b>27425 G &amp; R CONTROLS INC</b>		<b>5,172.00</b>	<b>1 Transactions</b>			
83292	<b>SOUTHWEST GLASS CENTER, INC</b>						
135	10-119-000-0000-6899 AP		916.80	ELECTRIC STRIKE - ADMIN DOOR 12/19/2023 12/19/2023	110629	MISCELLANEOUS	N
	<b>83292 SOUTHWEST GLASS CENTER, INC</b>		<b>916.80</b>	<b>1 Transactions</b>			
<b>119</b>	<b>DEPT Total:</b>		<b>9,538.80</b>	<b>BUILDINGS AND PLANT</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
<b>10</b>	<b>Fund Total:</b>		<b>9,538.80</b>	<b>BUILDING FUND</b>		<b>3 Transactions</b>	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
6000	<b>BEACH TRANSPORT INC</b>						
136	15-611-000-0000-6896		59,336.32	JD 36 FEMA 2018 01/30/2024 01/30/2024	5	FEMA EXPENDITURES	N
137	15-611-000-0000-6896		364,389.16	JD 36 FEMA 2019 01/30/2024 01/30/2024	5	FEMA EXPENDITURES	N
138	15-611-000-0000-6899		5,620.30	JD 36 DITCH REPAIR 01/30/2024 01/30/2024	5	MISCELLANEOUS	N
<b>6000</b>	<b>BEACH TRANSPORT INC</b>		<b>429,345.78</b>	<b>3 Transactions</b>			
13055	<b>COLUMN SOFTWARE PBC</b>						
139	15-611-000-0000-6899		691.08	LEGALS - CD 25 02/12/2024 02/12/2024	CEACC7F9-0090	MISCELLANEOUS	N
<b>13055</b>	<b>COLUMN SOFTWARE PBC</b>		<b>691.08</b>	<b>1 Transactions</b>			
50050	<b>L &amp; S CONSTRUCTION CORP</b>						
143	15-611-000-0000-6899		3,025.00	JD 36 DITCH REPAIR 02/12/2024 02/12/2024	020824	MISCELLANEOUS	N
140	15-611-000-0000-6896		5,650.65	JD 36 FEMA '18 02/12/2024 02/12/2024	021224-6	FEMA EXPENDITURES	N
141	15-611-000-0000-6896		44,539.58	JD 36 FEMA '19 02/12/2024 02/12/2024	021224-6	FEMA EXPENDITURES	N
142	15-611-000-0000-6899		302.57	JD 36 DITCH REPAIR 02/12/2024 02/12/2024	021224-6	MISCELLANEOUS	N
<b>50050</b>	<b>L &amp; S CONSTRUCTION CORP</b>		<b>53,517.80</b>	<b>4 Transactions</b>			
50976	<b>LEHRER/ART</b>						
144	15-611-000-0000-6899		400.00	CD 102 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
145	15-611-000-0000-6899		100.00	CD 28 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
146	15-611-000-0000-6899		1,200.00	JD 33 LAT J - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
147	15-611-000-0000-6899		200.00	CD 42 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
148	15-611-000-0000-6899		300.00	JD 12 R&L - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
149	15-611-000-0000-6899		100.00	JD 36 LAT 2B - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
150	15-611-000-0000-6899		200.00	JD 36 LAT W - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
151	15-611-000-0000-6899		200.00	CD 21 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
152	15-611-000-0000-6899		300.00	CD 64 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
153	15-611-000-0000-6899		200.00	CD 24 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
154	15-611-000-0000-6899		200.00	CD 52 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
155	15-611-000-0000-6899		100.00	CD 49 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
156	15-611-000-0000-6899		200.00	JD 33 - BEAVER 01/09/2024 01/09/2024	STMT	MISCELLANEOUS	Y
<b>50976</b>	<b>LEHRER/ART</b>		<b>3,700.00</b>		<b>13</b> Transactions		
55664	<b>MARKS/THOMAS J</b>						
157	15-611-000-0000-6899		700.00	JD 15 - BEAVER 01/07/2024 01/07/2024	STMT	MISCELLANEOUS	Y
<b>55664</b>	<b>MARKS/THOMAS J</b>		<b>700.00</b>		<b>1</b> Transactions		
76200	<b>REDWOOD COUNTY HIGHWAY DEPT</b>						
158	15-611-000-0000-6564		317.55	2024 JAN - FUEL 01/01/2024 01/31/2024	DITCH	COUNTY VEHICLE EXPENSE	N
<b>76200</b>	<b>REDWOOD COUNTY HIGHWAY DEPT</b>		<b>317.55</b>		<b>1</b> Transactions		
82475	<b>SMITH PARTNERS PLLP</b>						
159	15-611-000-0000-6899		1,100.18	LEGAL SERVICES - JD 17 01/02/2024 01/31/2024	44682	MISCELLANEOUS	Y
<b>82475</b>	<b>SMITH PARTNERS PLLP</b>		<b>1,100.18</b>		<b>1</b> Transactions		
87775	<b>TNT CONSTRUCTION-KERKHOFF INC</b>						
160	15-611-000-0000-6896		13,752.50	JD 36 FEMA 2023 02/13/2024 02/13/2024	24007.24008.24010	FEMA EXPENDITURES	N
162	15-611-000-0000-6899		1,093.75	JD 30 R&B DITCH REPAIR 5504 02/12/2024 02/12/2024	24009	MISCELLANEOUS	N
161	15-611-000-0000-6899		2,945.25	JD 36 DITCH REPAIR 02/13/2024 02/13/2024	24010	MISCELLANEOUS	N

RACHELW  
2/14/24 12:28PM  
15 DITCH

# \*\*\* Redwood County \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
87775	TNT CONSTRUCTION-KERKHOFF INC		17,791.50		3 Transactions		
91165	VEENSTRA/KEITH D						
163	15-611-000-0000-6896		2,096.00	DAMAGES - FEMA 2022	STMT	FEMA EXPENDITURES	Y
				02/13/2024	02/13/2024		
91165	VEENSTRA/KEITH D		2,096.00		1 Transactions		
611	<b>DEPT Total:</b>		509,259.89	<b>DITCH MAINTENANCE</b>	<b>9 Vendors</b>	<b>28 Transactions</b>	
15	<b>Fund Total:</b>		509,259.89	<b>DITCH</b>		<b>28 Transactions</b>	

RACHELW  
2/14/24 12:28PM  
22 SOLID WASTE

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			SOLID WASTE			
26510	<b>FORKRUD/DAVID</b>						
167	22-391-000-0000-6331		21.44	2024 JAN - MILEAGE 01/09/2024	STMT 01/09/2024	MILEAGE	N
	<b>26510 FORKRUD/DAVID</b>		<b>21.44</b>		<b>1 Transactions</b>		
30548	<b>GROEBNER/DENNIS</b>						
168	22-391-000-0000-6331		55.61	2024 JAN - MILEAGE 01/09/2024	STMT 01/22/2024	MILEAGE	N
	<b>30548 GROEBNER/DENNIS</b>		<b>55.61</b>		<b>1 Transactions</b>		
391	<b>DEPT Total:</b>		<b>77.05</b>	<b>SOLID WASTE</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
22	<b>Fund Total:</b>		<b>77.05</b>	<b>SOLID WASTE</b>		<b>2 Transactions</b>	

RACHELW  
2/14/24 12:28PM  
85 SOIL & WATER CONSERVA

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT			SOIL AND WATER CONSERVATION DIST			
5026	BAERWALD/JASON ATKINSON						
164	85-620-990-0000-6802		500.00	WELL DECOMMISSIONING 01/12/2024 01/12/2024	STMT	WATER MANAGEMENT PLAN EXPENS	Y
	5026 BAERWALD/JASON ATKINSON		500.00		1 Transactions		
47703	KLETSCHER/ADAM						
165	85-620-965-0000-6802		500.00	LAKE LAURA QUALITY READING 02/09/2024 02/09/2024	STMT	SWCD CHECKING EXPENSES	N
	47703 KLETSCHER/ADAM		500.00		1 Transactions		
71007	PFARR/ROGER						
166	85-620-974-0000-6802		3,721.09	WATER & SEDIMENT CONTROL BASIN 01/17/2024 01/17/2024	STMT	BWSR CS-DISTRICT EXPENSES	Y
	71007 PFARR/ROGER		3,721.09		1 Transactions		
620	DEPT Total:		4,721.09	SOIL AND WATER CONSERVATION DIST	3 Vendors	3 Transactions	
85	Fund Total:		4,721.09	SOIL & WATER CONSERVATION		3 Transactions	
	Final Total:		2,216,204.61	119 Vendors	168 Transactions		

# \*\*\* Redwood County \*\*\*



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,692,607.78	GENERAL
10	9,538.80	BUILDING FUND
15	509,259.89	DITCH
22	77.05	SOLID WASTE
85	4,721.09	SOIL & WATER CONSERVATION
<b>All Funds</b>	<b>2,216,204.61</b>	<b>Total</b>

Approved by, .....

.....

.....





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	2/20/2024	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
PLSS Monument Grant and County Surveyor Appointment		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

None. For information only. See below.

The Redwood County Highway Department and Redwood County Recorder's Office are collaborating in order to acquire a \$300,000 Public Land Survey System (PLSS) Monument Grant. The purpose of the grant is to establish and certify section corners throughout the State.

**Background Information:**

The PLSS Grant is available to Redwood County, and Redwood County will rank highly due to having less than 30% of corners recorded (850/2836). The grant application deadline is April 5, 2024. As part of this grant process, Redwood County is required to appoint or contract a land surveyor, per MN Statute 389.

The Highway Department is proposing to take lead on this grant application and deliver the monument work. The Highway Department would make payments to the surveyor for this work and be 100% reimbursed through the grant process after monument coordinates are uploaded to MnGEO. It is expected each monument will cost approximately \$1,500 to do, and we would seek to complete 1 township per year (133 PLSS monuments). It is our intent that there would be NO ongoing expenses related to appointing a County Surveyor, and NO additional responsibilities will be dictated in the appointment or contract.

Interested surveyors who we would seek proposals from include: Dan Bueltel (Bueltel-Moseng Land Surveying, Marshall), Joshua Stern (Bonnema Runke Stern Inc (Willmar), Ben O'Malley (O'Malley & Kron, Willmar) Aaron Mages (Stonebrooke Engineering, Burnsville), and Jesse Zieg (Bolton and Menk, Sleepy Eye).

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 2/14/2024

Date Requestor Requires Review Completion: 2/23/2024

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



# PLSS Monument Grant Overview

Kory Thurnau | MnGeo Survey Coordinator



# PLSS Monument Grant Overview



The PLSS Monument Grant Program is authorized by [MN Statute 381.125](#) and appropriations made in [Chapter 62—H.F.No. 1830](#) .

**Subd 1. Grant program.** The chief geospatial information officer, through the [Geospatial Advisory Council established under section 16E.30](#), subdivision 8, shall work with the stakeholders licensed as [land surveyors under section 326.02](#), to develop a process for accepting applications from counties for funding for the perpetuation of monuments established by the United States in the public lands survey to mark public land survey corners, as provided in section [381.12](#), subdivision 2, clause (1). Grants may also be used to update records and data regarding monuments. The chief geospatial information officer must establish criteria for prioritizing applicants when resources available for grants are not sufficient to award grants to all applicants. The criteria must favor providing grants to counties that demonstrate financial need for assistance.

## Eligibility

Minnesota County Governments are eligible to apply.

## Types of Projects Sought:

- I. Land Surveys to restore, maintain, and or update PLSS corners pursuant to [MN Statute 381.12](#).
- II. Research projects to review and update land survey records pertaining to the PLSS.

## Funding Available

Approximately \$9.2 million is available!

Grant requests may be made between  
\$50,000 and \$300,000.

Counties may make multiple applications.

**Proposed projects must be  
attainable within set time frames.**



# Minimum Requirements

County has an identified Licensed Land Surveyor according to [MN Statute 326.02 Subd.4](#) who is either:

Full or part-time County Surveyor per [MN Statute 389](#)

Contracted land surveyor serving a county relative to [389.04](#) and [389.05](#)

The identified Licensed Land Surveyor will provide professional and technical oversight of the grant project. The Land Surveyor will also ensure quality assurance and quality control measures are incorporated into the grant project process.



# Minimum Requirements



## Inventory of corners including:

- a. Total estimated original General Land Office (GLO) PLSS corners in the county
- b. Total PLSS corners in the county with existing corner certificates which indicate known geodetic coordinates.
- c. Total PLSS corners in the county with existing corner certificates which DO NOT indicate known geodetic coordinates.

It is understood that some counties may not have a complete or accurate sense of their current inventory. If this is the case, state what the county does know about its' PLSS corner inventory accuracy.

# Minimum Requirements

## **County Business Manager/ Fiscal Agent**

Contact information for the county employee and office responsible for tracking project financials.



## **County Board Affirmation**

Approval to receive grant funds for the purpose of PLSS Preservation

All Minimum requirements must be met by every applicant at the time of application to be considered.

# Priority Ranking

**Priority will be to counties that demonstrate financial need for assistance.**

Rank =  $1000 / (\text{Total County Revenues (in millions)} \times \text{Percent of certified corners with known geodetic coordinate values})$

Note: Total Unrestricted County Revenue as reported in the latest [State Auditors Report](#) will be used for this calculation.

Examples:

Lake County:  $1000 / (40.1 \times 0.05) = 498.75$

St. Louis County:  $1000 / (365.4 \times 0.42) = 6.52$

Hennepin County:  $1000 / (2371.4 \times 1) = 0.42$





# Eligible Expenses and Requirements

**(Type I) Grants for Land Surveys to restore, maintain, or update PLSS corners pursuant to [MN Statute 381.12](#) may include the following eligible expenses:**

- All time and materials necessary to research, restore, maintain, or update PLSS corners set during the original General Land Office Surveys.
- Contracts to private land survey consultants to perform PLSS retracement surveys.
- Corner excavation costs
- Land surveyor peer review of project decisions and deliverables.
- Costs associated with updating Geographic Information Systems (GIS) or other public databases with new PLSS monument information collected during the project.



# Eligible Expenses and Requirements

**(Type I) Grants for Land Surveys to restore, maintain, or update PLSS corners pursuant to [MN Statute 381.12](#) require the following:**

All PLSS corners identified to be restored, maintained, or updated must be completed pursuant to the Minnesota Association of County Surveyors (MACS) “Manual of Guidelines for the Identification, Remonumentation and Preservation of the Public Land Survey Corners in the State of Minnesota” ([MACS Remon Manual](#))

All corners restored, maintained, or updated are required to be referenced to a known geodetic coordinate system and:

- The coordinate system must be clearly identified on the corner certificate.
- All grid coordinate values shall be in feet and shown to a minimum of 2 decimal places.
- Latitude and Longitude values are also required and will be reported in Degrees, Minutes, Decimal Seconds and shown to a minimum of 4 decimal places.
- The horizontal datum and adjustment shall be noted on the certificate.



## Eligible Expenses and Requirements



- All coordinates shall have a maximum positional tolerance of 5 cm (0.16 feet) with a statement on the certificate which identifies the collection methods and positional accuracy.
- All PLSS corners restored, maintained, or updated must file corner certificates as prescribed in [MN Statute 381.12](#) and follow the guidelines as set forth in the [MACS Remon Manual](#).
- A county may also choose to file a certificate of survey of the grant project.
- The county applicant will waive any costs of recording corner certificates generated as part of this grant.

## Eligible Expenses and Requirements



- It is recommended that digital copies of PLSS corner certificates be accessible through a website.
- The recommended method for sharing the PLSS corner certificates and associated geospatial data is through an interactive web application and/or dataset shared on the county's website.

**A copy of all recorded PLSS corner certificates and associated geospatial data for monuments that were restored, maintained, or updated as part of this grant must be made available for MnGeo review prior to grant closeout and final reimbursement.**

# Eligible Expenses and Requirements



**(Type II) Grants for research projects to review and update land survey records pertaining to the PLSS may include the following eligible expenses:**

- Scanning survey records.
- Inventorying and indexing survey records.
- Locating existing certified corners and updating coordinate values. All coordinates shall meet the requirements referenced Type I projects.
- Other record updates that directly relate to the restoration, maintenance, and preservation of the PLSS
- The development of interactive web application and or dataset sharing PLSS records on the county's website.
- Development of a county remonumentation plan

# Eligible Expenses and Requirements



**(Type II) Grants for research projects to review and update land survey records pertaining to the PLSS will require the following deliverables:**

- Data shall be made available to the public.
- The recommended method for sharing the records is through an interactive web application and or dataset shared on the county's website.
- It is also recommended that digital copies of PLSS corner certificates be accessible through a website by the completion of the grant.
- An Inventory of PLSS corners as previously outlined
- A written plan identifying the timeline and yearly estimated cost to remonument the entire county.

**The data generated will be available for review prior to grant closeout and final reimbursement.**

# Ineligible Expenses



- Fundraising
- Taxes, except sales tax on goods and services and payroll taxes
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds
- Parking violations and traffic violations
- Out of state transportation and travel expenses. Minnesota will be considered the home state for determining whether travel is out of state.
- Tools of the trade necessary for the execution of the awarded grant.  

“tools of the trade”: a set of tools or skills that are necessary for a particular kind of job or work

E.g.: Survey Measurement Technology (GPS, total stations, etc.), Vehicles (of any kind), software programs, scanning and plotting equipment, etc. Anything a Professional Land Surveyor should already have to complete the work described within this RFP.

# Application Content



## **A complete application will consist of the following:**

- Exhibit A: PLSS Monument Grant Application
- Exhibit B: PLSS Monument Workplan and Budget
- Exhibit C: Capacity Responses
- Exhibit D: Certification no current principals have been convicted of a felony financial crime in the last ten years.
- County Board Approval/Resolution
- Map(s) of PLSS corners to be restored, maintained, or updated. (Type I. Projects)
- List of PLSS corners to be restored, maintained, or updated. (Type I. Projects)



# Application Content

## **Exhibit A: PLSS Preservation Grant Application**

- Who, What, When, Where, and How much?
- Min. Requirements outlined/ addressed
- Project Summary/ Narrative
- Key personnel experience
- Inventory of Corners



# Application Content



## What we are looking for in the application:

- The application is easy to understand, is cohesive, and gives a clear picture of what will be accomplished during the proposed project.
- The county's land surveyor, as outlined in Minimum Requirements Section I, has experience doing the type of PLSS remonumentation and record research work associated with the proposed project.
- Application outlines how the county will ensure quality results.
- PLSS Records will be available to the public.
- How will the project benefit the public?

# Application Content

## Exhibit B: Workplan and Budget

- Line Item/ Activities Described
- A brief description of each activity
- Cost of each activity
- Milestones of each activity
- **Example:**

**Line Item 1:** Record Research

**Budget:** \$7,000

**Description:** Conduct research in...to...

**Milestones:** Initial research will be completed by 5/31/2024...



# Application Content

## What we are looking for in the workplan & budget:

- Workplan and budget proposed are clearly described in the grant application.
- Workplan and Budget align with each other in terms of cost, timing, and attainability.
- Proposed project will be attainable and closed by...TBD



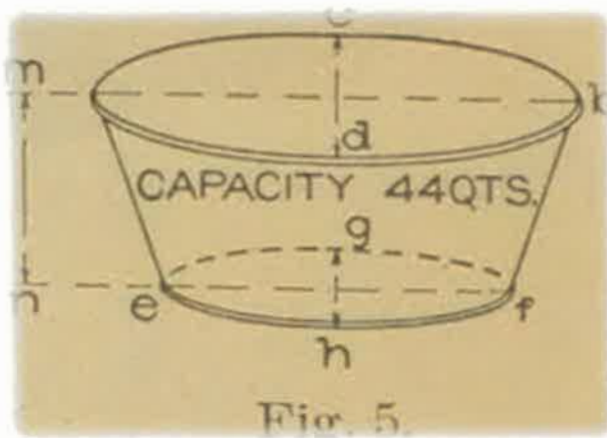
# Application Content

## Exhibit C: Capacity Responses

- County's history performing PLSS work.
- Current staffing, contractors, and budget.

### What we are looking for:

- The county outlines their capacity to complete the proposed project on time and as described.
- This may look different for each county.
- How will a county be able to accelerate remonumentation?



## Application Content

**Exhibit D: Certification no current principals have been convicted of a felony financial crime in the last ten years.**

16B.981 Subd. 2 (6) requires that no current principals of a grantee have been convicted of a felony financial crime in the last 10 years. A principal is defined as a public official, a board member, or staff (paid or volunteer) with the authority to access funds provided by this grant opportunity or to determine how those funds are used.



# Application Content



*Resolution*  
of the  
**Board of County Commissioners**  
St. Louis County, Minnesota  
*Adopted on: March 14, 2023 Resolution No. 23-168*  
*Offered by Commissioner: Jugovich*

**Authorization to Submit a Proposal to the Legislative-Citizen Commission on Minnesota Resources for Public Land Survey System Restoration (PLSS) T58R13**

WHEREAS, The St. Louis County Land Surveyor's Office has the opportunity to request funding from the Legislative-Citizen Commission on Minnesota Resources (LCCMR) for the project titled "PLSS Restoration T58R13" up to the amount of \$218,000 in Environment and Natural Resources Trust Fund (ENRTF); and

WHEREAS, The St. Louis County Auditor's Office has reviewed the funding request and the "Duties of a Fiscal Agent" document provided by the State and is fully aware of the work that will occur if funded, the project timeline, and the project budget.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the St. Louis County Land Surveyor's Office to submit a proposal for the project titled "PLSS Restoration T58R13" up to the amount of \$218,000 for grant funding from the Environment and Natural Resources Trust Fund (ENRTF) funding from the Legislative-Citizen Commission on Minnesota Resources (LCCMR).


RESOLVED FURTHER, That the St. Louis County Board authorizes the St. Louis County Auditor's Office to act as a fiscal agent if funding is awarded for the 2024 project titled "PLSS Restoration T58R13", and will comply with all terms as stated in the fiscal agent agreement.

Commissioner Jugovich moved the adoption of the Resolution and it was declared adopted upon the following vote:  
Yeas - Commissioners Herala, Grimm, McDonald, Musolf, Nelson, Jugovich and Chair Boyle - 7  
Nays - None

STATE OF MINNESOTA  
Office of County Auditor, ex.  
County of St. Louis

I, NANCY OLSEN, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 14<sup>th</sup> day of March A.D. 2023, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 14<sup>th</sup> day of March A.D. 2023.

NANCY OLSEN, COUNTY AUDITOR  
By:   
Clk of the County Board/Deputy Auditor

## County Board Resolution

- A letter stating the board approves the project proposal and application and that the county will receive the funds if awarded.

# Application Content

Corners to be Certified are the following:

## T61N R13W

Corner of Section	County Alpha Numeric	BLM DESIGNATION	Excavation
SW 19	R01	T61NR13W100300	
MC #54 19/30 (West side of lake)	R-02.30	T61NR13W126300	
MC #53 19/30 (West side of peninsula)	R-02.70	T61NR13W134300	
MC #52 19/30 (East side of peninsula)	R-02.80	T61NR13W136300	
S1/4 19	R03	T61NR13W140300	
MC # 51 19/30 (East side of lake)	R04	T61NR13W159300	



**Legend**

- PLSS Corners Included in Contract
- Corner in SLC CPDB to be Verified (7)
- Corner Certificate (4)
- CARD (18)
- Other (7)

**Map(s) and list of PLSS corners to be restored, maintained, or updated.**

- Required for Type I projects
- Not required for Type II projects.

**What we are looking for:**

- The project map is easy to understand and identifies which PLSS corners and or records that will be addressed in the proposed project.
- The project corner list is consistent with the map and identifies the PLSS corners and or records that will be addressed in the proposed project.



# Application Content



## What we want to know for Type II Projects to update PLSS records:

- Application clearly describes and demonstrates how this grant will help improve and preserve PLSS records.
- The type and approximate quantity of records is described.

The screenshot shows the Bureau of Land Management General Land Office Record search interface. The page title is "BUREAU OF LAND MANAGEMENT General Land Office Record". The navigation bar includes "Search Documents", "Reference Center", "Support", "Pathfinder", and "Shopping Cart". Below the navigation bar, there are three tabs for searching: "Search Documents By Type", "Search Documents By Location", and "Search Documents By Mileage". The "Search Documents By Type" tab is selected. The search form includes a "Search" button and a "Clear Data" button. The form is divided into several sections: "Location" with dropdowns for "State" (MINNESOTA) and "County" (RED BONE); "Land Descriptions" with dropdowns for "Township", "Range", and "Meridian" (Any Meridian); and "Miscellaneous" with dropdowns for "Survey Type" (Any Survey Type), "Contract/Group No.", "Survey No.", "Surveyor" (Any Surveyor), and "Approved Date" (with "to" and "from" fields). A "To search for surveys" section contains a numbered list: 1. Start by selecting the state. 2. You do not have to fill in all fields, but provide at least one additional field. Below this list, it says "Click the Search Surveys button." and "You will be switched to the 'Survey Results' page." A note at the bottom of the form states: "You can get a brief description of what each field means by hovering your mouse over it. You can get even detailed information by checking the in the Reference Center. For more tips and help, check out our [survey search system](#)."

Questions?

Thank You!

**Kory Thurnau**

*Kory.thurnau@state.mn.us*

651-201-1060



Type	Fund	1/31/2024	1/31/2024
		Cash Balances	Investment Balances
<b>Governmental Funds:</b>	1 General Revenue Fund	\$9,581,529	\$4,129,388
	10 Building Fund	\$3,498,167	\$0
	23 Public Health Fund	\$658,355	\$473,465
		<b>\$13,738,052</b>	<b>\$4,602,853</b>
<b>Special Revenue Funds (Committed):</b>	3 Road & Bridge Fund	\$13,222,262	\$498,375
	5 Human Services Fund	\$0	\$0
	22 Solid Waste Fund	\$85,847	\$0
	15 Ditch Fund	\$780,445	\$0
<b>Debt Service Fund (Restricted):</b>	31 Debt Service Fund	\$320,645	\$305,981
<b>Internal Service Fund - (provides service to other funds):</b>	73 Insurance Fund	\$899,517	\$249,390
<b>Fiduciary Funds - Agency Funds (assets of another entity):</b>	70 Tax & Penalty Fund	\$69,254	\$0
	71 Forfeited Tax Sale Fund	\$36,867	\$0
	80 State Revenue Fund	\$606	\$0
	85 Soil & Water Conservation Fund	\$1,230,841	\$245,164
	<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>\$30,384,334</b>	<b>\$5,901,764</b>

**Loans Receivable:**

RRRSWA Loan ( <i>Building Fund</i> )	\$1,000,000.00
EDA Loans ( <i>Revenue Fund</i> )	\$126,716.88
Septic Loans ( <i>Revenue Fund</i> )	\$158,141.47
Historical Society Loan ( <i>Revenue Fund</i> )	\$7,500.00
<b>1/31/2024 Loan Balance Remaining</b>	<b>\$1,292,358.35</b>

# JANUARY 2024

## REDWOOD COUNTY CASH BALANCES

FUNDS	JAN 31 23	MAR 31 23	JUNE 30 23	SEPT 30 23	DEC 31 23	JAN 31 24
<b>GENERAL:</b>						
CASH	6,989,318	7,715,221	10,369,480	7,793,008	10,706,206	9,581,529
INVESTMENTS	5,910,821	3,964,386	3,964,686	3,964,686	4,129,388	4,129,388
TOTALS	12,900,139	11,679,607	14,334,166	11,757,694	14,835,595	13,710,917
<b>ROAD &amp; BRIDGE:</b>						
CASH	5,536,747	5,689,499	7,389,661	3,232,481	11,616,508	13,222,262
INVESTMENTS	499,220	499,220	499,220	499,220	498,375	498,375
TOTALS	6,035,967	6,188,719	7,888,881	3,731,701	12,114,883	13,720,637
<b>HUMAN SERVICES:</b>						
CASH	122,007	4,183	0	0	27,697	0
<b>BUILDING:</b>						
CASH	3,240,080	3,031,975	2,965,246	3,263,109	3,535,375	3,498,167
INVESTMENTS	0	0	0	0	0	0
TOTALS	3,240,080	3,031,975	2,965,246	3,263,109	3,535,375	3,498,167
<b>DITCH:</b>						
CASH	0	0	4,627	0	43,704	780,445
INVESTMENTS	0	0	0	0	0	0
TOTALS	0	0	4,627	0	43,704	780,445
<b>SOLID WASTE:</b>						
CASH	87,767	87,265	87,118	84,533	92,794	85,847
INVESTMENTS	0	0	0	0	0	0
TOTALS	87,767	87,265	87,118	84,533	92,794	85,847
<b>HEALTH:</b>						
CASH	649,610	649,611	718,221	663,584	704,630	658,355
INVESTMENTS	453,175	453,175	453,175	453,175	473,465	473,465
TOTALS	1,102,785	1,102,786	1,171,396	1,116,759	1,178,095	1,131,820
<b>DEBT SERVICE:</b>						
CASH	283,124	3	412,995	250,830	573,623	320,645
INVESTMENTS	349,880	293,475	293,475	293,475	305,981	305,981
TOTALS	633,004	293,478	706,470	544,305	879,604	626,626
<b>INSURANCE:</b>						
CASH	250,256	332,881	78,908	259,247	835,664	899,517
INVESTMENTS	750,063	750,063	750,063	750,063	249,390	249,390
TOTALS	1,000,319	1,082,944	828,971	1,009,309	1,085,054	1,148,907
<b>SWCD:</b>						
CASH	328,519	462,897	802,871	632,187	1,182,893	1,230,841
INVESTMENTS	499,155	499,155	499,155	744,155	245,164	245,164
TOTALS	827,674	962,052	1,302,026	1,376,342	1,428,057	1,476,005

all Ditch Worksheets				January 2024		2023 Interest due/ Interest income		2023 Negative Balance Transfer		Ending Balance
Ditch's	Beginning Balance	Expenses	Income	2023 Ditch Inspector distribution	due	income	out	in		
Ditch Inspector	0.00	278,226.86	1,184,083.99						905,857.13	
Loan - CD 28 principal	0.00	0.00	0.00						0.00	
Loan - CD 35 principal	0.00	0.00	0.00						0.00	
Investment	0.00	0.00	0.00						0.00	
Interest Income	0.00	0.00	0.00						0.00	
CD 11	0.00	0.00	2,052.79						2,052.79	
CD 12	0.00	0.00	12,420.78						12,420.78	
CD12 Tiling	0.00	0.00	0.00						0.00	
CD 12A	0.00	2,331.99	0.00						(2,331.99)	
CD 12 Lat A Br 5	0.00	0.00	3,093.28						3,093.28	
CD 12 Lat B	0.00	0.00	8,812.64						8,812.64	
CD 12 Lat C	0.00	0.00	72,006.16						72,006.16	
CD 12 Lat D	0.00	0.00	16,307.13						16,307.13	
CD 12 Lat E	0.00	0.00	2,982.11						2,982.11	
CD 13	0.00	0.00	8,603.23						8,603.23	
CD 14 & 14-1	(0.00)	8,641.81	0.00						(8,641.81)	
CD 15	0.00	0.00	1,418.71						1,418.71	
CD 18	(0.00)	51.72	8,354.27						8,302.55	
CD 20	(0.00)	7,175.22	26.43						(7,148.79)	
CD 21	0.00	0.00	7,466.12						7,466.12	
CD 22	(0.00)	1,385.35	0.00						(1,385.35)	
CD 22-A	0.00	61.34	0.00						(61.34)	
CD 23	(0.00)	0.00	2,231.36						2,231.36	
CD 24	(0.00)	24,627.24	0.00						(24,627.24)	
CD 25	(0.00)	5,311.01	0.00						(5,311.01)	
CD 26	(0.00)	23,316.55	0.00						(23,316.55)	
CD 27	0.00	0.00	7,230.89						7,230.89	
CD 28	0.00	42,539.88	0.00						(42,539.87)	
CD 29	(0.00)	4,681.32	401.40						(4,279.92)	
CD 30	(0.00)	5,575.58	0.00						(5,575.58)	
CD 32	0.00	127.40	1,437.71						1,310.31	
CD 33	(0.00)	0.00	2,611.34						2,611.34	
CD 33 BR 5	0.00	0.00	1,498.10						1,498.10	
CD 33 Lat 1 BR 1	0.00	182.34	0.00						(182.34)	
CD 33 Lat 2 BR 1	0.00	0.00	437.85						437.85	
CD 34	0.00	0.00	27,045.31						27,045.31	
CD 35A	0.00	2,285.71	0.00						(2,285.71)	
CD 35C	(0.00)	0.00	4,596.98						4,596.98	
CD 37	(0.00)	34,035.98	0.00						(34,035.99)	
CD 38	(0.00)	23,267.30	0.00						(23,267.30)	
CD 39	0.00	0.00	49,868.18						49,868.18	
CD 40 & 40A	0.00	2,603.29	393.65						(2,209.64)	
CD 41	(0.00)	0.00	3,049.94						3,049.94	
CD 42	0.00	0.00	15,048.99						15,048.99	
CD 43	0.00	7,849.59	0.00						(7,849.59)	
CD 44	0.00	0.00	261.75						261.75	
CD 45	0.00	0.00	16,381.15						16,381.15	
CD 47	(0.00)	3,240.84	0.00						(3,240.84)	
CD 48	(0.00)	0.00	2,306.16						2,306.16	
CD 49	(0.00)	4,435.23	18.95						(4,416.29)	
CD 49 Lat A	0.00	0.00	15,509.97						15,509.97	
CD 50	0.00	7,180.56	0.00						(7,180.56)	
CD 51	0.00	6,485.77	0.00						(6,485.77)	
CD 52	(0.00)	61,307.51	0.00						(61,307.51)	
CD 52 Lat 87	0.00	0.00	11,570.01						11,570.01	
CD 53	0.00	854.79	103.10						(751.69)	
CD 54	(0.00)	10,180.02	137.92						(10,042.10)	
CD 55	0.00	6,390.78	0.00						(6,390.78)	
CD 56	0.00	0.00	1,086.23						1,086.23	
CD 60	(0.00)	31,513.69	0.00						(31,513.69)	
CD 63	(0.00)	0.00	1,889.70						1,889.70	

Ditch's	Beginning Balance	Expenses	Income	2023 Ditch Inspector distribution	2023 Interest due/ Interest income		2023 Negative Balance Transfer		Ending Balance
					due	income	out	in	
CD 64	0.00	50,367.80	0.00						(50,367.80)
CD 64 Lat 21	0.00	0.00	8,082.34						8,082.34
CD 64-27	0.00	0.00	672.07						672.07
CD 64-31	0.00	388.02	0.00						(388.02)
CD 64 Lat A BR 33	0.00	0.00	9,092.58						9,092.58
CD 64 Impr 1 BR 34	0.00	0.00	463.33						463.33
CD 64-37	0.00	491.73	0.00						(491.73)
CD 64-42	0.00	1,370.49	0.00						(1,370.49)
CD 64-42 Extension	0.00	0.00	2,281.48						2,281.48
CD 64-42 Lat A	0.00	0.00	1,456.36						1,456.36
CD 64-47	0.00	0.00	1,447.02						1,447.02
CD 65	0.00	2,377.36	0.00						(2,377.36)
CD 66	0.00	8,243.16	0.00						(8,243.16)
CD 68	0.00	0.00	9,684.15						9,684.15
CD 68 Lat A	0.00	0.00	7,938.27						7,938.27
CD 69	(0.00)	2,246.28	0.62						(2,245.66)
CD 70	0.00	78,794.54	0.00						(78,794.54)
CD 72	(0.00)	8,886.47	0.00						(8,886.47)
CD 73	0.00	930.89	0.00						(930.89)
CD 74	0.00	6,273.10	360.00						(5,913.10)
CD 80	(0.00)	0.00	10,022.96						10,022.96
CD 81	0.00	25.32	2,572.59						2,547.28
CD 85	0.00	2,092.55	0.00						(2,092.55)
CD 88	0.00	1,921.98	500.00						(1,421.98)
CD 89A	0.00	0.00	30,899.53						30,899.53
CD 90	0.00	0.00	2,584.91						2,584.91
CD 90 Lat A	0.00	0.00	15,985.09						15,985.09
CD 90 Lat B	0.00	0.00	2,103.60						2,103.60
CD 93	0.00	0.00	19,053.26						19,053.26
CD 94	0.00	790.83	0.00						(790.83)
CD 95	0.00	0.00	21,888.77						21,888.77
CD 95 Lat 12	0.00	0.00	6,058.69						6,058.69
CD 96	(0.00)	25.32	5,507.83						5,482.51
CD 97	0.00	0.00	3,510.29						3,510.29
CD 98	0.00	0.00	665.08						665.08
CD 99	(0.00)	511.27	0.00						(511.27)
CD 100	0.00	7,860.22	0.00						(7,860.22)
CD 101	0.00	0.00	21,368.43						21,368.43
CD 102	(0.00)	8,611.59	130.45						(8,481.15)
CD 103	0.00	0.00	6,553.59						6,553.59
CD 104	0.00	0.00	1,447.94						1,447.94
CD 105	0.00	0.00	54,422.45						54,422.45
CD 106	(0.00)	0.00	1,245.71						1,245.71
CD 106 Lat A	(0.00)	0.00	1,885.65						1,885.65
CD 109	0.00	12,742.91	0.00						(12,742.91)
CD 110	0.00	0.00	15,088.89						15,088.89
CD 1202	(0.00)	0.00	1,884.97						1,884.97
CD 1203	0.00	0.00	4,582.88						4,582.88
JD 3 R, L & YM	(0.00)	0.00	9,109.39						9,109.39
JD 5 B & R	0.00	105,837.03	0.00						(105,837.03)
JD 5-1 Bunge	0.00	686.20	0.00						(686.20)
JD 5-1 Kunkel	0.00	8,545.59	0.00						(8,545.59)
JD 5-1 Nelson Branch	0.00	613.43	0.00						(613.43)
JD 6 - RWF Twp	0.00	0.00	859.72						859.72
JD 7	0.00	1,419.04	0.00						(1,419.04)
JD 9 R & L	(0.00)	0.00	52,247.49						52,247.49
JD 10 YM, L, R	0.00	1,291.00	0.00						(1,291.00)
JD 12 B & R	(0.00)	1,791.82	0.00						(1,791.82)
JD 12 R & L (main ditch)	(0.00)	0.00	6,666.38						6,666.38
JD 12 L & R Br 1	0.00	0.00	11,052.06						11,052.06

Ditch's	Beginning Balance	Expenses	Income	2023 Ditch Inspector distribution	2023 Interest due/ Interest income		2023 Negative Balance Transfer		Ending Balance
					due	income	out	in	
JD 12 BR 2	(0.00)	0.00	33,422.56						33,422.56
JD 13 L & R	0.00	0.00	1,550.59						1,550.59
JD 14	0.00	20,686.17	0.00						(20,686.17)
JD 15 L & R	(0.00)	55,579.93	83,156.58						27,576.65
JD 15 L & R Improvement	43,704.33	0.00	713,780.63						757,484.96
JD 16 NA & WL	0.00	1,689.39	0.00						(1,689.39)
JD 17 R & B	0.00	4,727.42	0.00						(4,727.42)
JD 17 R & B - Improv	0.00	0.00	0.00						0.00
JD 18 B & R	0.00	12,686.71	0.00						(12,686.71)
JD 20 M, L & R Springdale only	0.00	21.50	0.00						(21.50)
JD 22 R & L	0.00	20,188.72	131.78						(20,056.94)
JD 24 R & B	0.00	12,473.82	0.00						(12,473.82)
JD 25 R & B	(0.00)	0.00	2,763.84						2,763.84
JD 28 M & R	0.00	0.00	1,261.15						1,261.15
JD 29 B & R	(0.00)	4,024.46	0.00						(4,024.47)
JD 30 R & B	0.00	25.86	76,981.19						76,955.33
JD 30 Lat A	0.00	0.00	2,570.57						2,570.57
JD 30 Lat B	0.00	0.00	2,781.04						2,781.04
JD 31 R & L	0.00	4,647.99	0.00						(4,647.99)
JD 31 Lat A	0.00	0.00	332.49						332.49
JD 31 Lat B	0.00	0.00	4,747.97						4,747.97
JD 31 Lat C	0.00	0.00	1,676.97						1,676.97
JD 31 Lat D	0.00	0.00	2,924.08						2,924.08
JD 31 Lat E	0.00	0.00	14,847.86						14,847.86
JD 31 Lat F	0.00	0.00	3,696.54						3,696.54
JD 31 Lat G	0.00	0.00	15,736.50						15,736.50
JD 32 YM & R	0.00	0.00	33,996.58						33,996.58
JD 33 R & YM	0.00	386,074.42	204.00						(385,870.41)
JD 33 YM & R Lat A	0.00	0.00	1,202.85						1,202.85
JD 33 YM & R Lat C	0.00	0.00	9,990.64						9,990.64
JD 33 Lat D	0.00	0.00	1,728.02						1,728.02
JD 33 Lat E	0.00	0.00	141.25						141.25
JD 33 Lat F	0.00	0.00	26,115.47						26,115.47
JD 33 Lat G	(0.00)	0.00	34,663.32						34,663.32
JD 33 Lat H	0.00	0.00	4,319.28						4,319.28
JD 33 Lat J	0.00	35.80	108,593.57						108,557.78
JD 33 Lat K	0.00	0.00	9,991.58						9,991.58
JD 33 R & YM Lat 1 BR 2	0.00	0.00	606.80						606.80
JD 34 L & R	(0.00)	5,240.91	0.00						(5,240.91)
JD 35 R & B	(0.00)	7,300.64	0.00						(7,300.64)
JD 36 R & B	(0.00)	1,038,786.83	10,525.94						(1,028,260.89)
JD 36 R & C	0.00	3,566.75	0.00						(3,566.75)
JD 36 Lat A	(0.00)	827.17	0.12						(827.05)
JD 36 Lat 2A	0.00	0.00	13,759.97						13,759.97
JD 36 Lat B	0.00	43.29	0.00						(43.29)
JD 36 Lat 2B	0.00	7,403.48	0.00						(7,403.47)
JD 36 Lat 13 2B	(0.00)	0.00	113,142.39						113,142.39
JD 36 Lat C	0.00	0.00	154.22						154.22
JD 36 Lat 1 Lat C	0.00	0.00	8,802.19						8,802.19
JD 36 Lat 2C	0.00	0.00	1,043.16						1,043.16
JD 36 Lat D	0.00	3,142.78	0.00						(3,142.78)
JD 36 Lat 2D	0.00	0.00	575.04						575.04
JD 36 Lat E	0.00	3,864.36	0.00						(3,864.36)
JD 36 R & B Lat 2E	0.00	30.00	37,965.62						37,935.62
JD 36 Lat F	0.00	0.00	3,268.55						3,268.55
JD 36 Lat 1 Lat F	0.00	0.00	4,790.22						4,790.22

Ditch's	Beginning Balance	Expenses	Income	2023 Ditch Inspector distribution	2023 Interest due/ Interest income		2023 Negative Balance Transfer		Ending Balance
					due	income	out	in	
JD 36 Lat 2F	0.00	0.00	39,831.21						39,831.21
JD 36 Lat H	0.00	0.00	1,918.77						1,918.77
JD 36 Lat K	0.00	1,301.13	0.00						(1,301.13)
JD 36 Lat L	0.00	0.00	2.71						2.71
JD 36 Lat M	0.00	0.00	5,558.71						5,558.71
JD 36 Lat N	0.00	0.00	7,010.41						7,010.41
JD 36 Lat O	0.00	0.00	2,230.83						2,230.83
JD 36 Lat P	0.00	0.00	2,099.38						2,099.38
JD 36 Lat R	0.00	1,364.94	0.00						(1,364.94)
JD 36 Lat S	0.00	0.00	8,833.17						8,833.17
JD 36 Lat T	0.00	0.00	426.30						426.30
JD 36 Lat U	(0.00)	0.00	8,853.34						8,853.34
JD 36 Lat 1A Lat U	0.00	298.75	35.41						(263.34)
JD 36 Lat V	0.00	0.00	19,975.00						19,975.00
JD 36 Lat W	0.00	8,035.44	0.00						(8,035.44)
JD 36 Lat X	0.00	28,301.05	1.00						(28,300.05)
JD 36 Lat 1 Lat X	0.00	0.00	5,879.86						5,879.86
JD 36 Lat Y	(0.00)	0.00	1,373.42						1,373.42
JD 36 Lat Z	0.00	0.00	14,402.94						14,402.94
JD 37 R & L	0.00	7,029.71	0.00						(7,029.71)
JD 38 R & B	0.00	0.00	17,709.11						17,709.11
JD 39 R & YM	0.00	3,105.17	0.00						(3,105.17)
JD 39 R & YM Lat A	0.00	0.00	12,515.31						12,515.31
JD 40 R & YM	0.00	0.00	4,838.35						4,838.35
JD 91 R & YM	0.00	85,311.85	0.00						(85,311.85)
<b>TOTALS</b>	<b>43,704.33</b>	<b>2,648,819.05</b>	<b>3,385,559.45</b>						<b>780,444.73</b>



Redwood County Investments

1/31/2024

REVENUE FUND:

<u>Bank or Brokerage Firm Obtained From:</u>	<u>Interest Rate</u>	<u>Maturing</u>	<u>CD or Invstmt Amount(MV)</u>
Wells Fargo Advisors Step Up (.50% - 6/30/23 (2 yrs); .75% 1 yr; 1% - 1 yr; 2% - 6 months; 4% - 6 months)	0.75%	06/30/26	459,811.10
Wells Fargo Advisors Step Up (.65% - 6/30/23 (2 yrs); .75% - 1 yr; 1% - 6 months; 1.25% - 6 months; 1.5% - 6 months; 2%	0.75%	06/30/26	232,072.50
Wells Fargo Advisors Step Up (.70-3.00% - steps up every 6 months)	0.90%	10/28/26	928,490.00
Wells Fargo Advisors Step Up (.625-3.00% - steps up every 6 months)	1.125%	10/28/26	936,160.00
Wells Fargo Advisors Step Up (1.0-6.00%)	1.25%	11/24/26	473,465.00
Wells Fargo Advisors	1.35%	12/08/26	221,320.75
Wells Fargo Advisors (Steps Up 1%-3%) (Purchased from Debt Service Fund)	2.00%	12/15/26	168,434.00
Wells Fargo Advisors (Steps Up .75%-5%) (Purchased from Ditch Fund)	1.30%	11/23/26	709,635.00
			<u><u>\$4,129,388.35</u></u>

PHS FUND:

		<u>Maturing</u>	
Wells Fargo Advisors Step Up (1.0-6.00%)	1.25%	11/24/26	473,465.00
			<u><u>473,465.00</u></u>

ROAD AND BRIDGE FUND:

		<u>Maturing</u>	
Wells Fargo Advisors	5.00%	08/26/24	498,375.00
			<u><u>498,375.00</u></u>

INSURANCE FUND:

		<u>Maturing</u>	
Wells Fargo Advisors	5.00%	05/28/24	249,390.00
			<u><u>249,390.00</u></u>

DEBT SERVICE FUND:

		<u>Maturing</u>	
Wells Fargo Advisors (Steps Up 1%-3%) (Sold \$150,000 & \$56,405 to General Fund)	2.00%	12/15/26	305,981.00
			<u><u>305,981.00</u></u>

SOIL AND WATER FUND:

		<u>Maturing</u>	
Wells Fargo Advisors	5.30%	07/26/24	245,164.15
			<u><u>245,164.15</u></u>

Investments that were called or matured in January:

## **Redwood County Investments**

### **REVENUE FUND:**

#### **Bank or Brokerage Firm Obtained From:**

Wells Fargo Advisors Step Up (.50% - 6/30/23 (2 yrs); .75% 1 yr; 1% - 1 yr; 2% - 6 months; 4% - 6 months)

Wells Fargo Advisors Step Up (.65% - 6/30/23 (2 yrs); .75% - 1 yr; 1% - 6 months; 1.25% - 6 months; 1.5% - 6 mon

Wells Fargo Advisors Step Up (.70-3.00 steps up every 6 months)

Wells Fargo Advisors Step Up (.625-3.00 steps up every 6 months)

Wells Fargo Advisors Step Up (1.00-6.00)

Wells Fargo Advisors

Wells Fargo Advisors (Steps Up 1%-3%) (Purchased from Debt Service Fund)

Wells Fargo Advisors (Steps Up .75%-5%) (Purchased from Ditch Fund)

### **PHS FUND:**

Wells Fargo Advisors Step Up (1.00-6.00)

### **ROAD AND BRIDGE FUND:**

Wells Fargo Advisors

### **INSURANCE FUND:**

Wells Fargo Advisors

### **DEBT SERVICE FUND:**

Wells Fargo Advisors (Steps Up 1%-3%) (Sold \$150,000 & \$56,405 to General Fund)

### **SOIL AND WATER FUND:**

Wells Fargo Advisors

**Investments that were called or matured in January:**

**Bank CD is held:**

ths; 2% - 6 months)

BankUnited NA

<b><u>FDIC #</u></b>	<b><u>CUSIP #:</u></b>	<b><u>Interest Rate</u></b>
	3130AM-UM-2	0.75%
	3130AM-W5-7	0.75%
	3130AP-G8-2	0.90%
	3130AP-KJ-3	1.125%
	3130AP-V5-1	1.25%
58979	066519-RW-1	1.35%
	3030AQ-2W-2	2.00%
	3130AP-PP-4	1.30%
	3130AP-V5-1	1.25%
	3134GY-4B-5	5.00%
	3130AT-X7-7	5.00%
	3030AQ-2W-2	2.00%
	110001-AS-3	5.30%

1/31/2024

<u>Purchased</u>	<u>Maturing</u>	<u>CD or Invstmt Amount(MV)</u>
06/30/21	06/30/26	459,811.10
06/30/21	06/30/26	232,072.50
10/28/21	10/28/26	928,490.00
10/28/21	10/28/26	936,160.00
11/24/21	11/24/26	473,465.00
12/08/21	12/08/26	221,320.75
12/15/21	12/26/26	168,434.00
11/23/21	11/23/26	709,635.00
		<u><u>709,635.00</u></u>
		\$4,129,388.35

<u>Purchased</u>	<u>Maturing</u>	
11/24/21	11/24/26	473,465.00
		<u><u>473,465.00</u></u>

<u>Purchased</u>	<u>Maturing</u>	
11/28/22	08/26/24	498,375.00
		<u><u>498,375.00</u></u>

<u>Purchased</u>	<u>Maturing</u>	
11/28/22	05/28/24	249,390.00
		<u><u>249,390.00</u></u>

<u>Purchased</u>	<u>Maturing</u>	
12/15/21	12/26/26	305,981.00
		<u><u>305,981.00</u></u>

<u>Purchased</u>	<u>Maturing</u>	
07/28/23	07/26/24	245,164.15
		<u><u>245,164.15</u></u>

PAID FROM:

**DEBT SERVICE  
FUND**

**2016A Refunding  
2008A**

**TOTALS  
\$2,500.00**

2024 interest

\$2,500.00

\*Principal Due

Feb 1 of each year

\* Interest Due

Feb 1 & Aug 1 of each year

**TOTAL principal**

\$0.00

\$0.00

**TOTAL interest**

\$2,500.00

\$2,500.00

PAID FROM:	DEBT SERVICE FUND	R & B FUND	DEBT SERVICE FUND	SOLID WASTE FUND	TOTALS		
	2021A CIP	2021 CSAH	2021A LEC Refunding	2021A Recycling Refunding			
2024 principal	\$0.00	\$310,000.00	\$200,000.00	\$120,000.00	\$630,000.00	*Principal Due	Apr 1 of each year
2024 interest	\$273,043.76	\$212,400.00	\$50,750.00	\$30,500.00	\$566,693.76	* Interest Due	Apr 1 & Oct 1 of each year
2025 principal	\$180,000.00	\$325,000.00	\$210,000.00	\$130,000.00	\$845,000.00		
2025 interest	\$268,543.76	\$196,525.00	\$40,500.00	\$24,250.00	\$529,818.76		
2026 principal	\$185,000.00	\$340,000.00	\$225,000.00	\$130,000.00	\$880,000.00		
2026 interest	\$259,418.76	\$179,900.00	\$29,625.00	\$17,750.00	\$486,693.76		
2027 principal	\$200,000.00	\$355,000.00	\$235,000.00	\$140,000.00	\$930,000.00		
2027 interest	\$249,793.76	\$162,525.00	\$18,125.00	\$11,000.00	\$441,443.76		
2028 principal	\$205,000.00	\$375,000.00	\$245,000.00	\$150,000.00	\$975,000.00		
2028 interest	\$239,668.76	\$144,275.00	\$6,125.00	\$3,750.00	\$393,818.76		
2029-2037 principal	\$5,075,000.00	\$4,185,000.00	\$0.00	\$0.00	\$9,260,000.00		
2029-2037 interest	\$1,252,743.84	\$505,600.00	\$0.00	\$0.00	\$1,758,343.84		
2038-2042 principal	\$3,340,000.00	\$0.00	\$0.00	\$0.00	\$3,340,000.00		
2038-2042 interest	\$183,815.64	\$0.00	\$0.00	\$0.00	\$183,815.64		
<b>TOTAL principal</b>	<b>\$9,185,000.00</b>	<b>\$5,890,000.00</b>	<b>\$1,115,000.00</b>	<b>\$670,000.00</b>	<b>\$16,860,000.00</b>		
<b>TOTAL interest</b>	<b>\$2,727,028.28</b>	<b>\$1,401,225.00</b>	<b>\$145,125.00</b>	<b>\$87,250.00</b>	<b>\$4,360,628.28</b>		

PAID FROM:	DEBT SERVICE FUND			
	2023A R&B	TOTALS		
2024 principal	\$0.00	\$0.00	*Principal Due	Feb 1 of each year
2024 interest	\$376,988.89	\$376,988.89	* Interest Due	Feb 1 & Aug 1 of each year
2025 principal	\$600,000.00	\$600,000.00		
2025 interest	\$443,500.00	\$443,500.00		
2026 principal	\$780,000.00	\$780,000.00		
2026 interest	\$409,000.00	\$409,000.00		
2027 principal	\$815,000.00	\$815,000.00		
2027 interest	\$369,125.00	\$369,125.00		
2028 principal	\$855,000.00	\$855,000.00		
2028 interest	\$327,375.00	\$327,375.00		
2029-2034 principal	\$6,120,000.00	\$6,120,000.00		
2029-2034 interest	\$961,750.00	\$961,750.00		
<b>TOTAL principal</b>	<b>\$9,170,000.00</b>	<b>\$9,170,000.00</b>		
<b>TOTAL interest</b>	<b>\$2,887,738.89</b>	<b>\$2,887,738.89</b>		



REQUEST FOR BOARD ACTION

Requested Board Date: 2/20/2024	Originating Dept.: A/T
Preferred 2 <sup>nd</sup> Date:	
Discussion Item:	Presenter: Jean
2023 reserves and designations	estimated time needed:
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve the 2023 reserves and designations fund balances with Vicki and Jean given permission to make any additional changes per audit additions/subtractions as finalized amounts are not complete in all areas.

Background Information:

[Large empty box for background information]

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable  
Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

[Large empty box for administrators comments]

Reviewed by Administrator:  Yes  No

\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\*



2023 GASB ADJUSTING ENTRIES FOR RESERVED AND DESIGNATED ACCOUNTS

GENERAL FUND ACCOUNT #	Ending Year Balance	Reclassify			
01-2735 (EDA Loans Receivable)	\$72,691.87	Deferred Revenue			N=Nonspendable
01-2737 (SEPTIC Loans Receivable)	\$158,141.47	Deferred Revenue			R=Restricted
01-2738 (Historical Society Loans Receivable)	\$20,000.00	Deferred Revenue			C=Committed
					A=Assigned
					U=Unassigned
01-2740 (Prepaid Items)	\$19,406.02	N			
01-2750 (149 Oth Gen Gvt) (Missing Heirs)	\$450.00	N			
	\$19,856.02				
01-2702 (031 Local Homeless Prevention Aid)	\$32,249.00	R			
01-2705 (704 Other Economic Dev Broadband Grant)	\$1,420.52	R			
01-2706 (601 Invasive Species)	\$46,832.47	R			
01-2707 (649 Low Income Septic System Grant)	\$24,016.00	R			
01-2746 (201 Public Safety Aid)	\$312,947.00	R			
01-2751 (129 Veteran Service Office Grant)	\$0.00	R			
01-2752 (023 Law Library)	\$94,402.12	R			
01-2753 (704 Affordable Housing Aid)	\$91,063.00	R			
01-2754 (101 Recorder Technology)	\$113,412.77	R			
01-2756 (202 911 System)	\$416,245.70	R			
01-2758 (101 Recorder Equipment)	\$114,722.40	R			
01-2764 (249 Other Public Safety)	\$11,693.10	R			
01-2767 (249 Sheriff Seized Property)	\$26,829.54	R			
01-2769 (091 Attorney Victim Assistance Program Fund)	\$17,275.04	R			
01-2771 (091 Attny Seized Property)	\$47,049.32	R			
01-2772 (201 Sheriff Permit to Carry)	\$41,050.82	R			
01-2773 (649 Septic Sewer Loans)	\$14,127.03	R			
01-2774 (249 Sheriff DWI Assessment)	\$2,869.50	R			
01-2775 (601 Riparian Buffer Aid)	\$255,426.14	R			
01-2776 (201 Sheriff Contributions)	\$4,661.86	R			
01-2784 (091 Attorney Combating Sexual Exploitation of Youth)	\$400.00	R			
01-2784 (249 Sheriff Combating Sexual Exploitation of Youth)	\$800.00	R			
	\$1,669,493.33				
01-2837 (Outstanding contracts)	\$0.00	C			
01-2810 (41 RCEDA Revolving Loan - 2008)	\$184,114.95	C			
01-2811 (41 Septic System Revolving Loan - 2017)	\$67,726.91	C			
01-2815 (249 Sheriff Canteen)	\$66,616.18	C			
01-2866 (149 WESCAP Valley Area Transit)	\$19,500.00	C			
01-2879 (149 Retiree Health Ins)	\$1,837.95	C			
	\$339,795.99				
01-2804 (031 Admn, 173 Staff Ins) Insurance Dividends	\$352,641.09	A			
01-2806 (Building Projects)	\$548,815.52	A			
01-2808 (Grand Jury)	\$74,786.69	A			
01-2809 (201 Sheriff Records Management System)	\$50,000.00	A			
01-2812 (031 Courthouse Car, 149 Oth Gen Gvt)	\$30,000.00	A			
01-2814 (064 Computer SAN))	\$30,000.00	A			
01-2814 (064 Computer VOIP)	\$92,328.91	A			
01-2816 (129 VSO Van Purchase)	\$24,202.38	A			
01-2822 (201 Sheriff Vehicle)	\$59,947.37	A			
01-2827 (520 Park Equipment)	\$3,383.77	A			
01-2832 (063 Elctn unused budget)	\$273,070.19	A			
01-2839 (042 Assessor Tax Court)	\$29,955.86	A			
01-2847 (149 Forfeited Tax)	\$168,896.06	A			
01-2848 (118 Maint Equip-Push Truck and Plow)	\$21,430.00	A			
01-2849 (704 Countywide Comprehensive House Study)	\$35,000.00	A			
01-2862 (704 Broadband Feasibility Study)	\$16,208.25	A			
01-2867 (031, 149 Staff Dev.)	\$4,405.83	A			
01-2872 (249 L.E. Dog Fund)	\$791.38	A			
01-2887 (091 Attorney Driving Diversion Program)	\$247.42	A			
01-2802 (031 PrimeWest County Based Purchasing Health Plan)	\$312,910.73	A			
01-2802 (704 EDA 2020 Business Development Grant)	\$2,919.00	A			
01-2830 (41 Water Quality Loans - 2020)	\$978,472.69	A			
	\$3,110,413.14				
01-2801 (January-May Expenditures)	\$7,989,301.25	U			
01-2801 (201 Sheriff Mobile Command Unit)	\$6,817.50	U			
01-2817 (149 Severance Pay)	\$491,510.47	U			
01-2836 (149 Early Retirement)	\$296,182.91	U			
	\$8,783,812.13				
<b>Total General Fund:</b>	<b>\$13,923,370.61</b>				
<b>BUILDING FUND ACCOUNT #</b>					
<b>(WILL BE INCLUDED W/ GENERAL FUND):</b>	<b>Ending Year Balance</b>				
10-2735 RRRSWA Loans Receivable (119 Building)	\$1,000,000.00	Deferred Revenue			
10-2806 Building Projects (119 Building)	\$1,581,776.47	A			





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> 02/20/2024	<b>Originating Dept.:</b> Aud/Treas
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Jean
Ditch Fund Transfers	<b>estimated time needed:</b> 5 min
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

**If Action, Board Motion Requested:**

N/A

**Background Information:**

As of January 31, 2024, the remaining balance owed of \$257,434.53 from the Ditch Fund to the General Fund, has been paid back.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> 2/20/2024	<b>Originating Dept.:</b> Aud/Treas
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Jean
Resolution to Transfer Negative Ditch Balances	<b>estimated time needed:</b> 5 min
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

**If Action, Board Motion Requested:**

Motion to pass resolution:

1) Resolution to temporarily transfer negative ditch fund amounts between various ditch accounts and the general fund for the year ending 2023 per MN Statute 103E.655, Subd. 2

**Background Information:**

Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and WHEREAS, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage system accounts under its jurisdiction or the county general revenue fund.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Redwood County Board of Commissioners**  
 403 South Mill Street  
 P.O. Box 130  
 Redwood Falls, MN 56283  
 Phone: (507)8637-4016 Fax: (507)637-4017  
 redwoodcounty-mn.us



**REDWOOD COUNTY DRAINAGE AUTHORITY**

**WHEREAS**, Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Drainage Authority authorizes temporary transfers of \$2,360,187.48 as of 12/31/23 from various drainage systems and the general fund to the following drainage accounts:

CD 12A	-2,331.99	CD 64-31	-388.02	JD 17 R & B	-4,727.42
CD 14 & 14-1	-8,641.81	CD 64-37	-491.73	JD 18 B & R	-12,686.71
CD 20	-7,175.22	CD 64-42	-1,370.49	JD 20 M, L, R SPRINGDALE only	-21.50
CD 22	-1,257.95	CD 65	-2,377.36	JD 22 R & L	-20,112.77
CD 22-A	-61.34	CD 66	-8,243.16	JD 24 R & B	-12,473.82
CD 24	-24,058.22	CD 69	-2,246.28	JD 29 B & R	-3,973.83
CD 25	-3,009.82	CD 70	-78,794.54	JD 31 R & L	-4,647.99
CD 26	-23,316.55	CD 72	-8,886.47	JD 33 R & YM	-386,038.62
CD 28	-42,471.70	CD 73	-930.89	JD 34 R & L	-5,240.91
CD 29	-4,681.32	CD 74	-6,273.10	JD 35 R & B	-7,248.92
CD 30	-5,575.58	CD 85	-2,092.55	JD 36 R & B	-1,034,100.39
CD 33 Lat 1 BR 1	-182.34	CD 88	-1,921.98	JD 36 R & C	-3,566.75
CD 35A	-2,285.71	CD 94	-790.83	JD 36 LAT A	-532.30
CD 37	-33,958.40	CD 99	-511.27	JD 36 LAT B	-43.29
CD 38	-23,267.30	CD 100	-7,860.22	JD 36 LAT 2B	-7,367.68
CD 40 & 40A	-2,603.29	CD 102	-8,515.13	JD 36 LAT D	-3,142.78
CD 43	-7,849.59	CD 109	-12,309.45	JD 36 LAT E	-3,864.36
CD 47	-3,240.84	JD 5 B & R	-105,837.03	JD 36 LAT K	-1,301.13
CD 49	-4,329.82	JD 5-1 BUNGE	-686.20	JD 36 LAT R	-1,364.94
CD 50	-7,180.56	JD 5-1 KUNKEL	-8,545.59	JD 36 LAT 1A LAT U	-298.75
CD 51	-6,485.77	JD 5-1 NELSON BRANCH	-485.85	JD 36 LAT W	-7,912.13
CD 52	-61,307.51	JD 7	-1,419.04	JD 36 LAT X	-28,301.05
CD 53	-854.79	JD 10 YM, L, R	-1,291.00	JD 37 R & L	-7,029.71
CD 54	-10,180.02	JD 12 B & R	-1,791.82	JD 39 R & YM	-2,702.17
CD 55	-6,390.78	JD 14	-20,686.17	JD 91 R & YM	-85,016.85
CD 60	-31,513.69	JD 15 L & R	-55,509.13		
CD 64	-50,314.11	JD 16 NA & WL	-1,689.39		
	-374,526.02		-341,944.69		-1,643,716.77

The motion for the adoption of the foregoing resolution was made by Commissioner \_\_\_\_\_ and was seconded by Commissioner \_\_\_\_\_ and upon vote being taken thereon, the following voted "Aye"; \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_; and the following voted "Nay", \_\_\_\_\_; and the following were Absent: \_\_\_\_\_; whereupon, the resolution was duly passed and adopted.

Adopted this 20th Day of February, 2024

Vicki Kletscher, County Administrator

Jim Salfer, Board Chair

1st District  
 Rick Wakefield  
 P.O. Box 473  
 Walnut Grove MN 56180  
 (507)859-2369  
[rick\\_w@co.redwood.mn.us](mailto:rick_w@co.redwood.mn.us)

2nd District  
 John Salfer  
 865 Pine Street  
 Wabasso MN 56293  
 (507)342-2431  
[jim\\_s@co.redwood.mn.us](mailto:jim_s@co.redwood.mn.us)

3rd District  
 Dennis Groebner  
 250 Center Street  
 Clements MN 56224  
 (507)692-2235  
[Dennis.Groebner@co.redwood.mn.us](mailto:Dennis.Groebner@co.redwood.mn.us)

4th District  
 Bob Van Hee  
 503 Fallwood Road  
 Redwood Falls MN 56283  
 (507)616-1000  
[bob\\_v@co.redwood.mn.us](mailto:bob_v@co.redwood.mn.us)

5th District  
 Dave Forkrud  
 P.O. Box 235  
 Belview MN 56214  
 (507)430-1907  
[dave\\_f@co.redwood.mn.us](mailto:dave_f@co.redwood.mn.us)



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> 02/20/24	<b>Originating Dept.:</b> Sheriff
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Jason Jacobson
Out of state travel - Jacobson	<b>estimated time needed:</b> 5 Minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

**If Action, Board Motion Requested:**

Approve out of state travel to attend the National Sheriffs' Institute Leadership and Development course.

**Background Information:**

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> 02/20/2024	<b>Originating Dept.:</b> Sheriff
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Jason Jacobson
Small Rural Tribal BWC Grant Application	<b>estimated time needed:</b> 5 Minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve grant application to the Small Rural Tribal Body Worn Camera Program.

**Background Information:**

The use of law enforcement body worn cameras has expanded into the jail setting. Through conversations with MCIT, they advocate for the usage of cameras for several reasons. The Small Rural Tribal body worn camera program is a grant opportunity which requires matching funds. The funding to support the required match would be taken from existing ARPA funds. The total project to equip our jail staff with cameras, a docking station, and access to evidence video storage, is approximately \$34,469.20 The grant is a 1:1 match.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable  
 Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**Small Rural Tribal**  
BODY WORN CAMERA PROGRAM

(/sp/srtbwc\_fy23microgrant\_program)

## Budget ▾

[Close \(/sp/workflow/srtbwc\\_fy23microgrant\\_program\)](#)

**Welcome to the Small, Rural, and Tribal Application Budget form. Detail your budget over a three year duration.**

Please read the instructions to begin creating your budget.

1. To begin creating your SRT budget, click on the green "+ New Item" button to the right of the page.
2. Choose the "Cost Category" and complete the budget line. Click "Mark Complete".
3. To add another "Cost Category" budget line, repeat **STEP 1**.

There are four cost categories to choose from when creating your SRT budget. The "Equipment, Supplies and Other" cost category **MUST** be completed for your application to be reviewed. The other three cost categories are optional.

**If you plan to budget for in-kind match (except donated goods), click the green "+ New Item" button and choose "Personnel and Fringe Benefits" as the cost category.**

[+ New Item](#)

Budget Category	Request Amount	Match Amount
Equipment, Supplies and Other	\$17,234.60	\$17,234.60

[View \(/sp/task\\_item\\_has\\_many\\_view/srtbwc\\_fy23microgrant\\_program/2?path=\)](#)

wize  
(<http://www.wizehive.com/>)





**Small Rural Tribal**  
BODY WORN CAMERA PROGRAM

(/sp/srtbwc\_fy23microgrant\_program)

## Applications ▾

Close (/sp/workflow/srtbwc\_fy23microgrant\_program)

Please complete all required fields.

You can save as a draft and return later to complete by clicking "Save Draft" at the bottom of the page.

Click here (<https://www.srtbwc.com/wp-content/uploads/2023/12/SRT-BWC-Application-Instructions-v2-12.4.23-FINAL.pdf>) for the application overview page.

## Agency Information

If your agency is not listed in the dropdown list below, please type "Other" and select it from the dropdown list.

### Agency

If your agency is not listed in the dropdown list below, please type "Other" and select it from the dropdown list.

Redwood County Sheriff's Office , US-MN

### Agency Name

Redwood County Sheriff's Office

**Agency Address**

303 E 3rd St

**Agency City**

Redwood Falls

**Agency State**

US-MN

**Agency Zip**

56283

**What is your agency ORI?**

If you do not have an ORI, please write N/A.

MN0640000

**Which of the following best describes your agency?**

County Sheriff's Department

**How many full-time sworn police officers/deputies does your agency currently employ?**

17

**Click here to find out if our agency qualifies as a rural agency.  
(<https://data.hrsa.gov/tools/rural-health>)**

For agencies seeking to qualify based upon a rural designation, please click on the link above. This link will bring you to the Health Resources and Services Administration (HRSA) federal agency website for you to verify your county and/or address information as rural. After you have verified your eligibility, please return to this submission portal to complete your application.

**Does your agency qualify as rural?**

Yes

**Does your agency plan to use award funds for body-worn cameras purchased prior to January 1, 2024?**

No

**Does your agency currently use body-worn cameras?**

Yes

**How many body-worn cameras does your agency have?**

16

**What was the source of funding for those cameras? Please check all that apply.**

Federal funding, State funding

**Is your agency replacing existing body-worn cameras?**

No

**Is your agency expanding your current body-worn camera program to additional personnel, such as in detention facilities, courts or other special units?**

Yes

**How many additional personnel will be receiving the body-worn cameras in this expansion?**

10

**Under this grant program, how many body-worn cameras do you anticipate needing in total, including replacements and expansion?**

10

**Who oversees all of your agency operations (i.e., Chief, Sheriff, Commissioner, Director, etc.)?**

Same as Profile

**Who is the Point of Contact for this application?**

Same as Profile

**Did an outside entity, such as a consultant or vendor, assist with the completion of this application?**

No

**Can your agency commit to providing matching funds for this project?**

Yes

## **Body-Worn Camera Information**

The following statements are common reasons that agencies would like to purchase body-worn cameras. Please identify the top three statements that best fit your agency's interest in BWCs.

### **1. Highest priority**

BWCs provide evidence for the investigation or prosecution of crimes

### **2. Next highest priority**

BWCs will protect citizens from discrimination or harassment

### **3. Third highest priority**

BWCs will serve as a de-escalation tool

**Does your state require body-worn cameras for officers?**

No

**Do you know who will serve as the Project Director for your BWC program?**

Yes

**Who in your agency will be serving as the Project Director (i.e. provide management oversight of the project) for your BWC program?**

Same as Profile

**Approximately how long has the Project Director served in your agency?**

5 - 10 years

**Has the Project Director managed similar technology projects in the past? Please check all that apply.**

Other

**Please specify what other technology projects the Project Director managed in the past.**

Is in charge of the current Body Camera system we have and maintains the system.

**Does the Project Director have experience with any of the following tasks? Please check all that apply.**

Staff Supervision, Community Relations

**How does your agency plan to purchase your body-worn cameras?**

A vendor has already been selected competitively

**How much time will be spent for training on BWCs per officer/deputy before deployment occurs?**

1-5 hours per officer/deputy

**What topics does your agency plan to cover during your BWC training? Please check all that apply.**

Policy, State Statutes, Equipment and Technology Operations

**What types of training will your agency use? Please check all that apply.**

Refresher or Annual Trainings

**What method of training will be used by your agency? Please check all that apply.**

Field on the job training

**Can your agency commit to the development of a training plan for BWC users that at the minimum includes BWC operations, BWC policy, and any state or local laws and regulations affecting BWC deployment and use?**

Yes

**Does your agency currently have a body-worn camera program or plan for a BWC program?**

Yes

**Does your agency have a technology system or a plan for a technology system to manage the BWC footage?**

Yes

**Does your agency have a formally approved BWC policy?**

Yes

**Does your agency currently employ In-Car Video (ICV)?**

Yes

**Does your agency have a policy for ICV?**

Yes

**Does your agency have a system to manage the ICV footage?**

Yes

**Has your agency worked with your local or state prosecutor's office in the development of your body-worn camera program?**

No

**Has your agency worked with members or organizations within the community in the development of your body-worn camera program?**

No

**Are you participating in a collaboration with neighboring or regional jurisdictions to implement or expand body-worn camera programs?**

No

## **Grant Management Experience**

**Within the last 5 years, has your agency received a federal grant for any purpose, other than the Patrick Leahy Bulletproof Vest Partnership?**

Don't Know

**Has your agency ever received a state or local grant for any purpose?**

Yes

**How much in TOTAL state or local funds has your agency received in the past 2 years?**

\$10,000-\$49,999

**Please provide a brief description of the funding.**

The Opioid Grant Settlement Committee awarded the Redwood County Sheriff's Office \$30,000 for the purchase and training for a new K9. The funds will be given in 2024 when the dog is flown in from over seas.

**Does your agency have a pending application(s) with other potential funding sources for BWC?**

No

**If you were to receive funding under this program, how would your agency plan to fund this body worn camera program after the grant ends? Please check all that apply.**

Agency budget, Apply for additional federal or state grants, Apply for private funds

## **Data Collection and Reporting**

**Will your agency commit to routinely reporting the number of officer-involved citizen complaints?**

Yes

**Is your agency willing to cooperate with a program evaluation or a research study on digital evidence management?**

Yes

**Will your agency commit to routinely reporting the number of officer-involved uses of force?**

Yes

Priority Considerations Supporting Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety (see Application kit for additional information).

**Will your agency report data on deaths in custody?**

Yes

**Will your agency report data on officer suicides and officers killed and assaulted?**

Yes

**Does your agency restrict unannounced entries and neck/carotid restraints in your standard operating procedures?**

Yes

**Does your agency restrict the possession and use of militarized equipment in your standard operating procedures?**

Yes

**Does your agency include, or will your agency commit to including, citizen notification in your body-worn camera policy?**

Yes

## **Project Narrative**

In this section, please describe how funding from this BWC program will assist each of the following entities:



- A.) Your agency;
- B.) Your community; and
- C.) Your criminal justice partners.

### **Project Narrative**

A). The Redwood County Sheriff's Office currently has the use of Body Worn Cameras. These cameras are provided by Axon. We currently have 16 BWC's in our patrol division. We are looking to implement more into our corrections staff. We believe the use of them in our jail will help provide the inmates a more safe and secure setting. These cameras will be worn by every corrections staff scheduled to be working. They will be turned on during every new intake and during cell checks.

B). Redwood County is located in a southwest rural community within Minnesota. We are a small farming community with very diverse cultures within. They include- a tribal community (Lower Sioux Indian Reservation), a large Hmong community as well as Hispanic. Redwood County is fairly busy with a large amount of calls every year (average of 9,800). So far, our BWC have increasingly been a huge asset to our patrol division. BWC have assisted within the court system to show our community that a variety of things are happening and there is "proof" of those things happening. We are such a small community that many of the members do not believe that shootings and assaults do not happen very often. I believe our community greatly benefits from our currently BWC program that implementing them into our corrections division would benefit our community even more.

C). The Redwood County Sheriff's Office assists in many different aspects which include assisting neighboring agencies with calls for service. Many of our neighboring agencies are now implementing BWC programs. Prior to that, our office was asked to assist because we had BWC programs already in place with deputies wearing them. They helped show the community the scenarios the officers were put in, in real time. We also believe that having BWC within our jail and with our corrections staff, it can help criminal justice partners with having training videos for when certain scenarios were to come up in the future.

wize  
(<http://www.wizehive.com/>)

REDWOOD COUNTY JAIL POPULATION JANUARY 2024

DATE	UN-SENTENCED		SENTENCED			UN-SENTENCED		TOTAL	TOTAL	TOTAL	ADP	
	IN COUNTY		OUT COUNTY			OUT COUNTY						GRAND
	MALE	FEMALE	MALE	FEMALE	TOTAL	MALE	FEMALE					
1	3	1	11	0	15	1	0	5	20	20	20.0	
2	4	1	11	0	16	1	0	5	21	41	20.5	
3	5	0	10	0	15	1	0	5	20	61	20.3	
4	5	0	9	1	15	1	0	5	20	81	20.3	
5	5	0	8	1	14	1	0	5	19	100	20.0	
6	4	0	9	1	14	1	0	5	19	119	19.8	
7	4	0	10	1	15	1	0	5	20	139	19.9	
8	4	0	11	1	16	1	0	5	21	160	20.0	
9	4	0	9	1	14	1	0	5	19	179	19.9	
10	4	0	8	1	13	1	0	7	20	199	19.9	
11	4	0	8	0	12	1	0	7	19	218	19.8	
12	6	0	8	0	14	1	0	7	21	239	19.9	
13	6	0	8	0	14	2	0	8	22	261	20.1	
14	6	0	8	0	14	2	0	9	23	284	20.3	
15	3	0	8	0	11	2	0	9	20	304	20.3	
16	3	0	9	0	12	2	0	9	21	325	20.3	
17	3	0	11	0	14	1	0	7	21	346	20.4	
18	2	0	12	0	14	1	0	7	21	367	20.4	
19	4	0	11	1	16	1	0	7	23	390	20.5	
20	5	0	11	0	16	1	1	9	25	415	20.8	
21	5	0	11	0	16	1	1	9	25	440	21.0	
22	5	0	11	0	16	1	1	9	25	465	21.1	
23	6	0	10	0	16	1	1	9	25	490	21.3	
24	6	0	7	0	13	1	1	9	22	512	21.3	
25	6	0	7	0	13	1	1	9	22	534	21.4	
26	5	0	8	0	13	1	1	8	21	555	21.3	
27	5	0	13	0	18	1	1	10	28	583	21.6	
28	5	0	14	0	19	1	1	10	29	612	21.9	
29	5	0	14	0	19	1	1	10	29	641	22.1	
30	4	1	14	0	19	2	1	12	31	672	22.4	
31	4	1	11	0	16	2	1	12	28	700	22.6	
TOTALS	140	4	310	8	462	37	12	238	700			
Ave.	4.5	0.1	10.0	0.3	14.9	1.2	0.4	7.7	22.6			



# Minnesota Department of Natural Resources

**Division of Wildlife**  
1241 East Bridge Street  
Redwood Falls, MN 56283  
**PHONE: (507) 637-4076**  
**FAX: (507) 637-4073**

February 6, 2024

Redwood County Board of Commissioners  
403 S. Mill Street, PO Box 130  
Redwood Falls, MN 56283

Dear Commissioners,

I am writing to provide information on the State of Minnesota's proposed acquisition of land in Section 15 of Charlestown township for inclusion in the DNR's Wildlife Management Area (WMA) program prior to its presentation at your February 20th meeting. A map of the property is enclosed. WMAs are open to the public for hunting, trapping, wildlife watching, photography, hiking and other wildlife related recreation. WMAs in the general area of the proposed acquisition are used heavily by the public, particularly for pheasant hunting, and the acquisition would provide much needed additional opportunities.

The land is currently predominantly cropland with a large chunk of wet ground currently enrolled in the Conservation Reserve Program. Preliminary plans are to modify the existing tile lines on the property (if they can be modified without adversely affecting neighbors drainage systems) to enlarge and restore additional wetland acres. Not only will this provide additional food and shelter for wildlife such as ducks, pheasants, songbirds, and deer, but it will also provide for water storage on the property, freeing up capacity in downstream drainage systems. The majority of the remainder of the property will be restored to a mixture of native grasses and wildflowers. Once the native plants are established local livestock producers will be utilized to hay and/or graze portions of the property, when and as needed, to maintain the vegetation in a state that is most suitable for wildlife. A small food plot and woody cover plantings may also be established to further enhance the site.

Our proposed yearly Payment in Lieu of Taxes (PILT) for this property will be \$18,607.50. Taxes for 2023 were a total of \$8,248. PILT is paid directly to the county and distribution of PILT between county, local school, and township budgets is the responsibility of the county.

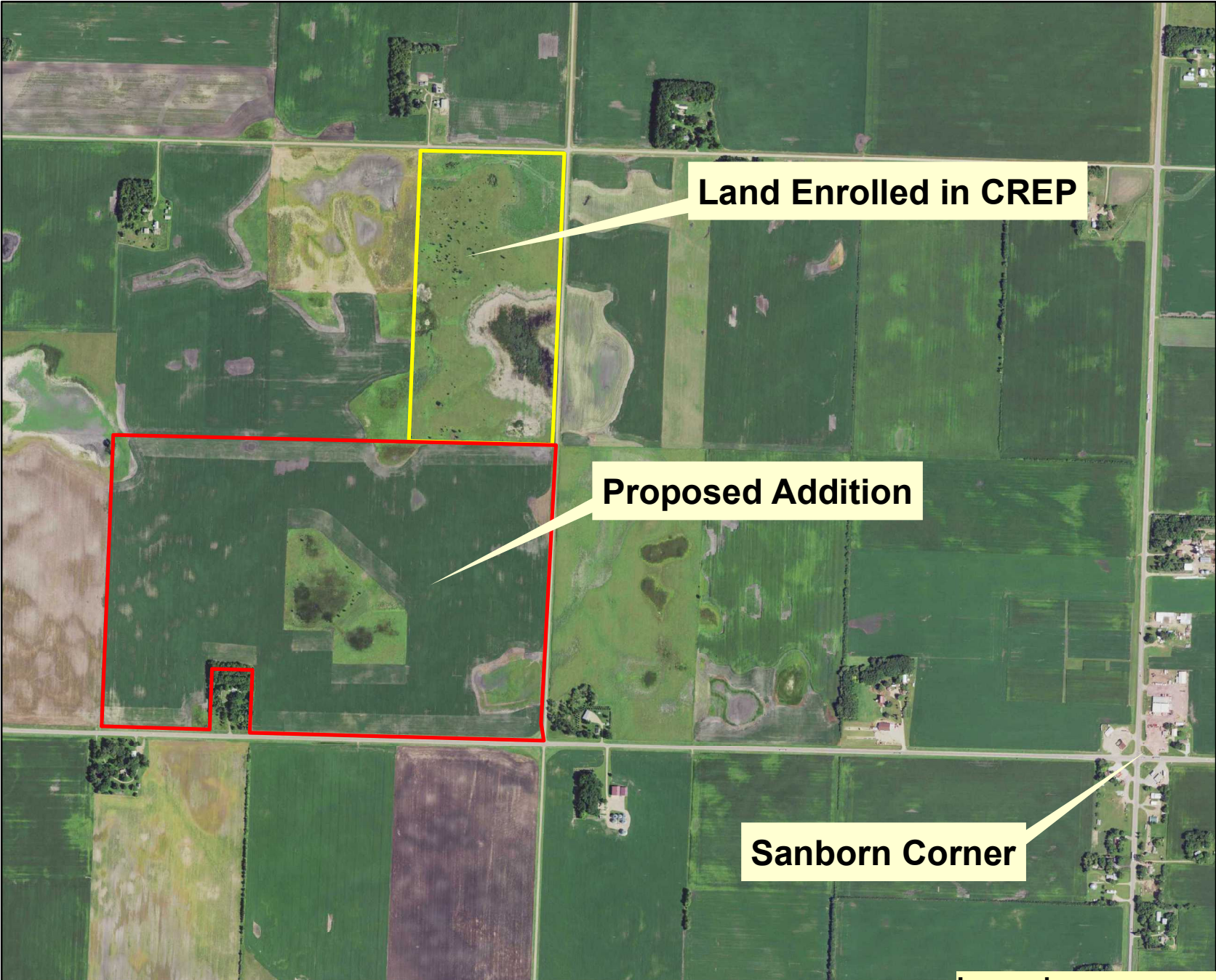
If you have any questions or concerns prior to your February 20th, 2024 meeting don't hesitate to contact me at 507-766-9921 or via email at [jeffrey.zajac@state.mn.us](mailto:jeffrey.zajac@state.mn.us). I look forward to meeting with you later this month.

Sincerely,

*Jeffrey Zajac*

Jeff Zajac  
Area Wildlife Manager  
Redwood Falls

# Proposed Addition to Wildlife Management Area System



**Legend**

- Proposed Acquisition
- State Wildlife Management Area Boundaries



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> February 20, 2024	<b>Originating Dept.:</b> Admin/License
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Vicki K
Petty Cash for License Center staff	<b>estimated time needed:</b> 5 min
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Authorize Auditor-Treasurer to supply an additional \$100 petty cash for the License Center for the new part-time staff to have cash drawer for transaction purposes.

**Background Information:**

Each employee in the license center is responsible for the oversight of their own transactions and to balance their cash drawer at the end of each business day

Supporting Documents:  Attached     None   

County Attorney Reviewed Information:  Completed     In Progress     Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes     No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> February 20, 2024	<b>Originating Dept.:</b> Administration
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Vicki K
United Way of SW Minnesota Gambling Permit	<b>estimated time needed:</b> 5 min
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

**If Action, Board Motion Requested:**

Approve Gambling Permit for United Way of SW Minnesota

**Background Information:**

United Way of SW Minnesota will host a raffle event on June 29, 2024 at Vicki's Camp N Country Jam, Delhi Township

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

MINNESOTA LAWFUL GAMBLING  
**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.  
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: United Way of Southwest Minnesota Previous Gambling Permit Number: X- 94618-22-004

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 41-6023143

Mailing Address: PO Box 41

City: Marshall State: MN Zip: 56258 County: Lyon

Name of Chief Executive Officer (CEO): Meg Louwagie

CEO Daytime Phone: 507-929-2273 CEO Email: Meg.Louwagie@unitedwayswmn.org  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): unitedway@unitedwayswmn.org

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

Fraternal     Religious     Veterans     Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

**A current calendar year Certificate of Good Standing**  
Don't have a copy? Obtain this certificate from:  
MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103  
Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
651-296-2803, or toll free 1-877-551-6767

**IRS income tax exemption (501(c)) letter in your organization's name**  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Vicki's Camp N Country Jam

Physical Address (do not use P.O. box): 29446 370th St, Redwood Falls MN 56283

Check one:

City: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Township: Delhi Zip: 56283 County: Redwood

Date(s) of activity (for raffles, indicate the date of the drawing): June 29, 2024

Check each type of gambling activity that your organization will conduct:

Bingo     Paddlewheels     Pull-Tabs     Tipboards     Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

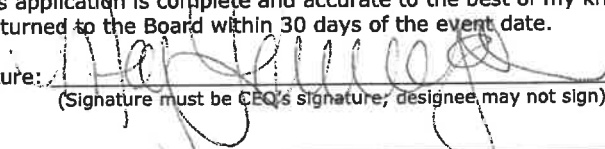
# LG220 Application for Exempt Permit

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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### CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: February 6, 2024

(Signature must be CEO's signature; designee may not sign)

Print Name: Meg Louwagie

<b>REQUIREMENTS</b>	<b>MAIL APPLICATION AND ATTACHMENTS</b>
---------------------	-----------------------------------------

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Mail application with:**

\_\_\_\_\_ a copy of your proof of nonprofit status; and

\_\_\_\_\_ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> February 20, 2024	<b>Originating Dept.:</b> Administration
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Vicki K
2023 Audit Engagement Letter-OSA	<b>estimated time needed:</b> 5 min
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve 2023 Audit Engagement letter with the Office of the State Auditor

**Background Information:**

This is the engagement letter for the audit of Redwood County for the year ended December 31, 2023.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# STATE OF MINNESOTA



Suite 500  
525 Park Street  
Saint Paul, MN  
55103

**Julie Blaha**  
State Auditor

January 29, 2024

Jean Price, County Auditor/Treasurer  
Redwood County  
403 South Mill Street  
Redwood Falls, Minnesota 56283

Members of the Board of Commissioners  
County Administrator  
Redwood County

We are pleased to confirm our understanding of the services we are to provide pursuant to Minnesota Laws for Redwood County for the year ended December 31, 2023.

## **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Redwood County as of and for the year ended December 31, 2023. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Redwood County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB) who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Redwood County's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America (GAAP) and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Budgetary Comparison Schedules for the General Fund and the major special revenue funds
- Schedule of Changes in Total OPEB Liability and Related Ratios – Other Postemployment benefits
- PERA retirement plan schedules
- Notes to the Required Supplementary Information

We have also been engaged to report on supplementary information other than RSI that accompanies Redwood County's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the basic financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Debt Service Fund Budgetary Comparison Schedule
- Combining statements for fiduciary funds
- Schedule of Intergovernmental Revenue
- Schedule of Expenditures of Federal Awards and related notes

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance; and the legal provisions of the *Minnesota Legal Compliance Audit Guides*, and

will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to report in conformity with the provisions of the *Minnesota Legal Compliance Audit Guides*. As part of audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (a) errors, (b) fraudulent financial reporting, (c) misappropriation of assets, or (d) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical evidence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Risk of management override of controls
- Risk of misclassification or misstatement of receivables, unavailable revenues, unearned revenue and related revenues, or contracts payable

Please note that our audit planning is still in progress, and modifications may be made. We will inform you of any changes in significant risks as we conduct our planning of the audit.

Our audit of the financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the entity and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Redwood County's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Redwood County's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Redwood County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

#### **Other Services**

If assistance is needed in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Redwood County, we will assist with the preparation in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on the information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedures or take any action that could be construed as assuming management responsibilities. The County understands this will result in additional costs and agrees to pay for these services.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. If you are unable to prepare the information needed for the financial statements, schedule of expenditures of federal awards, or related notes, or if the completion schedule varies significantly, we will, based on our staffing availability, provide the additional nonaudit services necessary to assist in the preparation of

your draft financial statements, schedule of expenditures of federal awards, and related notes, in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on management's chart of accounts and other information determined and approved by management. You will be required to acknowledge in the management representation letter our assistance, if any, with preparation of the financial statements, schedule of expenditures of federal awards, and related notes, and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Furthermore, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

We will provide clerical assistance consisting of typing, formatting, and printing and/or binding the financial report.

#### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (a) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (b) following laws and regulations; (c) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (d) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America with oversight of those charged with governance; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (a) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (b) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (c) additional information that we may request for the purpose of the audit; and (d) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. At the

conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters required by auditing standards generally accepted in the United States of America, *Government Auditing Standards*, and the Uniform Guidance.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving (a) management, (b) employees who have significant roles in internal control, and (c) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if applicable, should be available for our review.

With regard to using or making reference to the auditor's report or the audited financial statements in a document other than your annual financial report, including bond offering official statements, you understand that prior to issuing the document you must provide the document to us. We will read and consider if any material inconsistencies or material misstatements of fact exist between the document and the auditor's report or audited financial statements. These services do not constitute an assurance engagement on other information. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for providing us with the other document. The County understands that this will result in additional costs and agrees to pay for these services.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that



includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the management representation letter that (a) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the management representation letter that (a) you are responsible for presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America; (b) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America; (c) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing us with report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

#### **Engagement Administration, Fees, and Other**

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic

submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide your governing body, management, and related organization representatives with copies of our reports. Management is responsible for all other distribution of the reports and the financial statements. Pass-through entities and others can obtain a copy of your report from our website or the federal audit clearinghouse. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of the Minnesota Office of the State Auditor and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under our supervision. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained, pursuant to our record retention plan, for a period of ten years after the date the auditor's report is issued. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact those contesting the audit finding for guidance prior to destroying the audit documentation. We will be available throughout the year to answer questions, provide assistance, or assist you in implementing any of our recommendations.

The Office of the State Auditor's use of FILR is solely to transmit and exchange information and is not intended to store Redwood County's information. Upon completion of the audit, Redwood County is responsible for downloading any files from FILR that it wishes to retain for its own records.

Amy Thomas, Audit Director, is the lead on this engagement and is primarily responsible for the audit. Any questions or concerns that may arise during the course of the audit should be directed to the Audit Director.

Our fees are based on standard hourly rates plus travel and any out-of-pocket expenses. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Auditing procedures are planned to be conducted remotely, to the extent possible. Periodic progress billings will be sent to you. The condition of your records and the assistance you are able to provide us affects both the timeliness and cost of the audit.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract

when requested by you. Our 2021 peer review report can be found on our website at [www.osa.state.mn.us](http://www.osa.state.mn.us).

## Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing body of Redwood County. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add emphasis-of-matter or other-matter paragraphs to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (a) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (b) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Redwood County and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact me at (651) 296-6280 or [Amy.Thomas@osa.state.mn.us](mailto:Amy.Thomas@osa.state.mn.us), or Stephanie Erickson, Audit Manager, at (651) 297-7106 or [Stephanie.Erickson@osa.state.mn.us](mailto:Stephanie.Erickson@osa.state.mn.us). If you agree with the terms of our engagement as described in this letter, please sign where provided below and return it to us.

Sincerely,



Amy Thomas, CPA, Audit Director

Approved: This letter correctly sets forth the understanding of Redwood County.

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Chair, Board of Commissioners

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Date

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Auditor/Treasurer

\_\_\_\_\_  
Date



REQUEST FOR BOARD ACTION

Requested Board Date: February 20, 2024	Originating Dept.: Administration
Preferred 2 <sup>nd</sup> Date:	
Discussion Item:	Presenter: Vicki K
2024 Liquor License Application-Tracy Country Club, Inc.	estimated time needed: 5 min
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Approve Liquor License Application for Tracy County Club, Inc.

Background Information:

Sheriff and County Attorney recommend approval of the application by Tracy County Club, Inc. for a 2024 Liquor License

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\*

# 2024 Liquor License Application

Redwood County, Minnesota

**Tracy Country Club Inc**

-Township of Springdale

Board of Commissioner's Approval

County Auditor Approval

REDWOOD COUNTY SHERIFF'S OFFICE

JASON JACOBSON, SHERIFF

303 East Third Street | PO Box 47 | Redwood Falls, MN 56283-0047  
(507) 637-4036 (P) | (507) 637-4007 (F) | sheriff@co.redwood.mn.us

RECEIVED  
DEC 21 2023  
REDWOOD COUNTY  
AUDITOR - 11/13

To: All Tobacco & Liquor License Applicants  
Instructions:  Type or print legibly in black ink.  
 Failure to complete all information could delay the processing your application.

BUSINESS INFORMATION

Name:	Tracy Country Club, Inc.			
Address:	10752 US Hwy 14, PO Box 1213	Tracy, MN 56299-1213		
	(Street)	(City)	(State)	(Zip)
Phone:	(507) 629 - 4666			

MANAGER INFORMATION

Name: <small>(List other nicknames, maiden name or other names 'known as')</small>	Blegen	Jeffery	Orin
	(Last)	(First)	(Middle)
Address:	774 N 3 <sup>rd</sup> St		Tracy MN 56175
			(State) (Zip)
Driver's Li	[Redacted]		Date of Bir [Redacted]
Phone Number:	507-626-0169		
Previous Address (10 Years):			

State of Minnesota,

County Of Redwood

The undersigned, Redwood County Attorney or Assistant Redwood County Attorney, and Redwood County Sheriff, hereby recommend the within application, it appearing to the best of our knowledge that said applicant has not, within a period of twelve months prior to the date of this application, been convicted of a federal, state or local law, ordinance provision, or other regulation relating to tobacco, and that in our judgment the applicant will comply with the laws regulations, and ordinances relating to the sale of tobacco, tobacco products, and tobacco related devices.

  
Redwood County Attorney

11/25/2024  
Date

  
Redwood County Sheriff

11/16/24  
Date

No. 64-24-13

Fee \$ 850.00



County REDWOOD

### COUNTY LIQUOR LICENSE - "ON SALE"

THIS CERTIFIES THAT:

LICENSEE TRACY COUNTRY CLUB INC

TRADE NAME TRACY COUNTRY CLUB

STREET ADDRESS OR LOT AND BLOCK NO 10752 US HWY 14, TRACY, MN 56175

Is authorized to sell intoxicating liquor at on sale subject to the laws and regulations of the State of Minnesota and municipal ordinances for the period beginning FEBRUARY 20, 2024 to DECEMBER 31, 2024

THIS LICENSE IS APPROVED

\_\_\_\_\_  
Chair Person or President  
Given under my hand and the Corporate Seal of

\_\_\_\_\_  
Date

\_\_\_\_\_  
Alcohol & Gambling Enforcement Director      Date

\_\_\_\_\_  
CLERK or Recorder