

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved
cost-efficient services to all!*

TUESDAY MARCH 19, 2024

COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve March 19th meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - March 5th minutes
 - March 8th minutes
 - Bills

8:30 a.m.

- **EMPLOYEE RECOGNITION**
 - Mitch Zimmermann- Deputy Sheriff- 10 years of Service
 - Denise Siegfried- Deputy Recorder- 20 years of Service

8:35 a.m.

- **NORTH STAR ACT HF2860-SF2724**
 - 1) Resolution in Opposition to the North Start Act

8:40 a.m.

- **AUDITOR-TREASURER**
 - Jean Price
 - 1) Review and Approve the Consent Agenda
 - Cash Balance Report
 - Investment Summary
 - Budget Report: General Fund; Road and Bridge; Building; Human Services; Ditch; Health; Debt Service; Insurance; Solid Waste; Soil and Water Conservation District Fund
 - February 2024 Disbursements

8:45 a.m.

- **SHERIFF**
 - Jason Jacobson
 - 1) February 2024 Jail Population

8:50 a.m.

- **ROAD & BRIDGE**
 - Anthony Sellner
 - 1) Award Construction Contract 24-3; 2024 Bituminous Seal Coat
 - 2) Authorize Board Chair and Administrator to sign Construction Contract 24-3

Agenda

Board of Commissioners

March 19, 2024

- 3) Contract for Services-Land Surveyor- paperwork pending
- 4) PLSS Monument Grant Assurances
- 5) PLSS Monument Grant Certification
- 6) PLSS Monument Grant Resolution

9:15 a.m.

➤ **MINNESOTA DEPARTMENT OF CORRECTIONS**

Sarah Eischens- District Supervisor

- 1) Justice Reinvestment Initiative update

Personnel Action Items:

- 1) Sick Leave Policy Amendment

Commissioner Items:

Commissioners' Reports

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

Commissioner Virtual Attendance Locations:

Commissioner Dennis Groebner (Redwood County): 2905 N. Conway Ave, Mission, Texas 78574

OFFICIAL NOTICES/ UPCOMING MEETINGS

March 19th– 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,
Board Room

April 2nd– 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,
Board Room

April 16th– 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,
Board Room

May 7th – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,
Board Room

May 21st – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center,
Board Room

REDWOOD COUNTY, MINNESOTA

March 5, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield. County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, County Engineer Anthony Sellner, County Attorney Jenna Peterson, Environmental Director Nick Brozek, Land Use and Zoning Supervisor Jeanette Pidde, Human Resource Coordinator Peter Brown, Technology Coordinator Paul Parsons, Maintenance Director Loren Gewerth, Mary Bratsch, City of Redwood Falls Administrator Keith Muetzel, Nuvera Representatives Larry Shepard and Monty Marrow, Ditch Viewers Bill Moldestad and Shawn Wohnoutka, City of Redwood Falls Attorney Trenton Dammann, Bolton & Menk Jesse Zeig.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Open Forum- Tiffany Knott- Petition Discussion

On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the March 5 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following:
 - February 20th Board Minutes.
 - Payment of bills.

General Fund	\$ 69,845.60
Ditch Fund	\$ 37,177.11
Road & Bridge Fund	\$ 368.23
Insurance	\$ 2,058.18

<u>Vendor Name</u>	<u>Amount</u>
BREY TILING & EXCAVATION LLC	28,716.00
ELECTION SYSTEMS & SOFTWARE INC	5,384.22
FLEET SERVICES DIVISION-DEPT OF ADM	7,387.24
ISG	3,227.74
KLUVER LAW OFFICE & MEDIATION CNTR	6,160.00
MAAS CONSTRUCTION CO	3,083.45
NELSON OYEN TORVIK PLLP	2,600.00
SMITH & JOHNSON	4,125.00
SOUTHWEST INITIATIVE FOUNDATION	5,500.00
TAFT STETTINIUS & HOLLISTER LLP	6,713.00
UNITED COMMUNITY ACTION PARTNERS	5,321.19

49	Payments less than 2 0 0 0	20,081.94
	Final Total:	98,299.78

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	11,024.54
Final Total:	11,024.54

PUBLIC HEARING- Tobacco, Cannabis, & Amending Code

- Chair Salfer called the Public Hearing to order at 9:00 a.m.
- Kletscher presented an affidavit of Publication.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Amended Tobacco Ordinance to reflect state law age of use to 21 years of age, as well as updated regulatory provisions.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Cannabis Ordinance to regulate use.
- On motion Salfer, second by Wakefield, the Board voted unanimously to approve the Ordinance with annual updated and amending code.
- Chair Salfer closed Public Hearing at 9:12 a.m.

PUBLIC HEARING- CDBG-CV Broadband Project Overview

- Chair Salfer called the Public Hearing to order at 9:15 a.m.
- Kletscher presented an affidavit of Publication.
- Kletscher gave an overview of the Community Development Block Grant Coronavirus Broadband program. Marrow and Shepard discussed the summary of the project's activities.
- Chari Salfer closed the Public Hearing at 9:30 a.m.

DITCH AUTHORITY- CD25

- Entered into Ditch Authority at 9:30 a.m.
 - 1) On motion by Van Hee, second by Forkrud, the Board voted unanimously to adopt the March 5, 2024, CD 25 Drainage Authority Agenda
 - 2) Brozek presented an affidavit of Publication.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the viewer's report as presented.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to set repayment terms to be paid in full within 60 days or for payment to be put on property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.
- On motion by Van Hee, second by Salfer, the Board voted to approve the findings and order as presented, with any additions or changes.
- Ditch Authority Adjourned at 9:44 a.m.

DITCH AUTHORITY- CD 52

- Entered into Ditch Authority at 9:45 a.m.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to adopt the CD 52 Drainage Authority Agenda.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to accept the Petition to outlet CD 52.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to appoint Mark Behrends as ditch viewer to evaluate drainage benefits.
- Ditch Authority Adjourned at 9:52 a.m.

RECONVENE

- The Board reconvened into Regular Session at 9:52 a.m.

MAINTENANCE

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Emergency Snow Removal Contract with Gordy Serbus & Sons Gravel LLC effective through June 1, 2024.

TECHNOLOGY

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the purchase of remote desktop application EV Reach aka Goverlan in the amount of \$1,084.00.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Risk Assessment Checklist per recommended by BCA and State Auditors.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the revised Security and Acceptable Use Policy.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the purchase of the Barracuda email filter renewal for one year in the amount of \$7,200.00.

JOINT DITCH AUTHORITY- JD 9- REDWOOD & LYON

- At 10:30 a.m., the Full joint Boards of Redwood and Lyon met to reconstitute the JD 9 Board with Chair Salfer and Chair Anderson presiding.
- On motion by Wakefield, second by Crowley the Board voted unanimously to adopt the Redwood Lyon JD 9 Drainage Authority Agenda.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to establish the Joint Drainage Board for Redwood County being Wakefield, Groebner, and Forkrud; Lyon County being Anderson and Crowley.
- Entered into Ditch Authority at 10:38 a.m.

RECONVENE

The Board reconvened into Regular Session at 10:45 a.m.

ENVIRONMENTAL

- Brozek reviewed Redwood County's regulatory options in connection with the proposed Xcel Electric Transmission Lines & proposed Carbon Pipeline projects.

ROAD & BRIDGE

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Road & Bridge February 2024 bills in the amount of \$187,435.45.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	44,956.50
KRIS ENGINEERING INC	15,827.80
L & S CONSTRUCTION CORP	9,455.00
M-R SIGN CO INC	3,155.17
REDWOOD TIRE SERVICE	2,390.00
WIDSETH SMITH NOLTING & ASSOCIATE	78,433.16
37 Payments less than 2 0 0 0	17,934.94
Final Total:	172,152.57

<u>Vendor Name</u>	<u>Amount</u>
SCHMIDT CONSTRUCTION INC	15,196.40
1 Payments less than 2 0 0 0	86.48
Final Total:	15,282.88

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve Lambertson shop repairs with Andy’s Masonry LLC in the amount of \$4,500.00.
- Sellner updated the Board on the advertising for reconstruction of 15 box culvert structures.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve Bridge Inspection Professional Engineering Services Contract with Bolton & Menk in the amount of \$255,000 for 15 box culvert structures.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve purchase of heavy-duty grapple attachment from Quick Attach in the amount of \$5,609.00.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Titan Machinery	\$6,970.00

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to declare homemade grapple excess equipment for sale or auction upon arrival of new grapple.
- Tabled Resolution to make County Surveyor Appointed Position to March 8, 2024.
- Tabled Resolution to appoint Jesse Zeig as County Surveyor to March 8, 2024.
- Tabled Public Land Survey System Grant Assurances to March 8, 2024.
- Tabled Public Land: Survey System Certification to March 8, 2024.
- Tabled Public Land Survey System Resolution to March 8, 2024.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Motor Grading Training from Jackson’s Heavy Equipment Training, LLC in the amount of \$7,200.00.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve payload training from Jackson’s Heavy Equipment Training, LLC in the amount of \$5,400.00.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Duininck, Inc.	\$6,813,406.97

KNIFE RIVER	\$7,097,331.67
OMG Midwest Inc, dba MN Paving & Materials	\$7,883,487.47

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve Contract 24-1 for Bituminous Mill & overlay, Aggregate shoulders, and stripping to Central Specialties Inc. in the amount of \$6,406,581.67.
- On motion by Wakefield, second by Salfer, the Board voted unanimously to authorize Board Chair and Administrator to sign Contract 24-1 with Central Specialties Inc.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the sole bid from Two Pines in the amount of \$21,360 for the CSAH 2 Reconstruction Phase 1 Archaeology Study.
- Sellner updated the Board on the CSAH 2 RAISE Grant Application for County State Aid Highway CSAH 2 Road and Shared Use Path improvement Project.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to declare 1994 triaxle trailer 8947 for highway department excess equipment and list for sale or auction.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve final pay request to Duinick Inc. for Construction project 23-6 in the amount of \$208,528.40.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve final pay request to Fahmer Asphalt Sealers, LLC for 2023 Spring Striping Project CMP 23-PM in the amount of \$4,740.00.

ADMINISTRATION

- On motion by Wakefield, second by Forkrud, the Board set a special Board meeting for Friday, March 8, 2024, at 8:30 a.m.

Personnel

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to acknowledge the resignation of Joel Mertens, Full Time Property Appraiser, effective March 15, 2024.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to hire Paul Zaid as Part Time Extension Office Technical Clerk, effective March 6, 2024, to be placed on the AFSCME Union Salary Schedule Grade 5/Step 2 at \$16.50, due to experience.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve position reclassification request for Lead Clerk Position in Sheriff's Department to be moved from Grade 10 to 11 with no change in title, position reclassification request for the Administrative Assistant at the Highway Department to be moved from Grade 8 to Grade 9 with the title changing to Administrative Assistant/Account Technician, position reclassification request for the Tehcnology Support Specialist in the Technology

Department to be moved from grade 10 to grade 11 with the title changing to Network Administrator.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve MOU between the County and AFSCME Union Council #65 regarding Health Insurance and Employee Sick and Safe Time Law.

COMMISSIONERS

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to send letter of support for Centra Care seeking federal funding.
- The commissioners reported on meetings they attended.

Salfer: Southwest Health & Human Services

Wakefield: Southwest Health & Human Services, Opioid sub-Committee

Van Hee: AMC Legislative Conference, MN Rural Counties

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:30 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

REDWOOD COUNTY, MINNESOTA

March 8, 2024

The Board of County Commissioners met for a special meeting at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dennis Groebner; County Attorney Jenna Peterson, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, County Recorder Amy Gewerth

On motion by Van Hee, second by Wakefield, the Board voted unanimously to adopt the March 8, 2024, agenda.

SPECIAL MEETING

- Chair Salfer presented the Record of Petition. County Attorney Peterson and Auditor-Treasurer Price have reviewed the Petition that was filed. They believe the petition meets the requirements of Minn. Statute 375A.1205 subd. 6(b), Minn. Statute 204B.071, and Minn. Ad min. R 8205.1010 and is therefore a valid petition under Minn. Statute 375A.1205 subd. 6(b). As such, it is the opinion of the County Attorney by virtue of Minn. Statute 375A.1205 subd. 6(b), the Board's Resolution dated February 6, 2024, to Appoint the County Recorder is rescinded.

- On motion by Wakefield, second by Forkrud, in roll call vote with Salfer, Wakefield, Forkrud, Van Hee, and Groebner all voting aye, the Board adopted the following resolution:

WHEREAS, County Recorder Joyce Anderson submitted her retirement/resignation effective January 31, 2024; and

WHEREAS, the Redwood County Board of Commissioners appointed Amy Gewerth as interim County Recorder for the period of February 1, 2024 to March 7, 2024; and

WHEREAS, Minn. Stat. § 375.08 requires the County Board to fill by appointment a vacancy in the office of the elected county recorder; and

WHEREAS, Minn. Stat. § 382.02 requires the County Board to make an appointment to fill the vacancy for the remainder of the term; and

WHEREAS, Minn. Stat. § 386.015 allows the board to set the annual salary for the remainder of the calendar year in instances where a vacancy occurs.

NOW, THEREFORE, BE IT RESOLVED that the Redwood County Board of Commissioners hereby appoints Amy Gewerth to the position of County Recorder effective March 8, 2024, for the remainder of the current term, which expires December 31, 2026.

BE IT FURTHER RESOLVED that the salary paid shall be \$63,729.60; this salary shall be paid in increments comprising the remaining pay periods from March 8 through December 31 of the 2024 calendar year.

ROAD & BRIDGE

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to table the Resolution to make County Surveyor Appointed Position, Resolution to appoint Jesse Zeig as County, Public Land Survey System Grant, Public Land Survey System Certification, Public Land Survey System Resolution to March 19, 2024.

ADJOURN

- On motion by Van Hee, second by Wakefield with there being no further business, Chair Salfer declared the meeting adjourned at 8:37 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

RACHELW
3/14/24 12:43PM

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT			COMMISSIONERS			
4	3402 ASSN OF MN COUNTIES						
	01-002-000-0000-6242		375.00	REG @ LEGISLATIVE CON - RV 02/21/2024 02/22/2024	68049	DUES & REGISTRATION FEES	N
	3402 ASSN OF MN COUNTIES		375.00	1 Transactions			
135	24587 FARM & HOME PUBLISHERS LTD						
	01-002-000-0000-6401		130.00	2024 PLAT BOOKS - COMMISSIONER 03/12/2024 03/12/2024	25945	OFFICE SUPPLIES & EQUIPMENT MAI	N
	24587 FARM & HOME PUBLISHERS LTD		130.00	1 Transactions			
23	26510 FORKRUD/DAVID						
	01-002-000-0000-6331		169.51	2024 FEB - MILEAGE 02/06/2024 02/20/2024	STMT	MILEAGE	N
	26510 FORKRUD/DAVID		169.51	1 Transactions			
32	50350 LAMBERTON NEWS						
	01-002-000-0000-6401		55.00	SUBSCRIPTION RENEWAL - ADMIN 01/01/2024 12/31/2024	32300	OFFICE SUPPLIES & EQUIPMENT MAI	Y
	50350 LAMBERTON NEWS		55.00	1 Transactions			
58	76570 REDWOOD GAZETTE-LIVEWIRE/THE						
	01-002-000-0000-6401		69.00	SUBSCRIPTION RENEWAL 03/14/2024 03/14/2025	767662	OFFICE SUPPLIES & EQUIPMENT MAI	N
	76570 REDWOOD GAZETTE-LIVEWIRE/THE		69.00	1 Transactions			
71	80087 SALFER/JIM						
	01-002-000-0000-6331		264.65	2024 JAN&FEB - MILEAGE 01/02/2024 02/20/2024	STMT	MILEAGE	N
	80087 SALFER/JIM		264.65	1 Transactions			
87	91122 VANHEE/ROBERT						
	01-002-000-0000-6331		187.60	2024 FEB - MILEAGE 02/07/2024 02/22/2024	STMT	MILEAGE	N
86	01-002-000-0000-6334		47.61	MEALS @ AMC LEGISLATIVE CON 02/20/2024 02/22/2024	STMT	LODGING & EXPENSE	N
	91122 VANHEE/ROBERT		235.21	2 Transactions			
	92280 WAKEFIELD/RICK						

*** **Redwood County** ***



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1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89	01-002-000-0000-6331		478.38	2024 JAN - MILEAGE 01/02/2024 01/24/2024	STMT	MILEAGE	Y
	92280 WAKEFIELD/RICK		478.38		1 Transactions		
2	DEPT Total:		1,776.75	COMMISSIONERS	8 Vendors	9 Transactions	
31	DEPT			COUNTY ADMINISTRATION			
13055	COLUMN SOFTWARE PBC						
13	01-031-000-0000-6230		155.10	02/20 BOARD MTG 03/07/2024 03/07/2024	1F46724E-0029	PRINTING & PUBLISHING	N
	13055 COLUMN SOFTWARE PBC		155.10		1 Transactions		
24587	FARM & HOME PUBLISHERS LTD						
133	01-031-000-0000-6401		234.00	2024 PLAT BOOKS - A/T 03/12/2024 03/12/2024	25945	OFFICE SUPPLIES & EQUIPMENT MAI	N
	24587 FARM & HOME PUBLISHERS LTD		234.00		1 Transactions		
55688	MARTIN LAW FIRM PLLC						
35	01-031-000-0000-6263		2,600.16	LEGAL SERVICES 02/07/2024 02/29/2024	1087-01	PERSONNEL & LABOR NEGOTIATIONS	Y
	55688 MARTIN LAW FIRM PLLC		2,600.16		1 Transactions		
75457	RAMBOW INC						
141	01-031-000-0000-6816		328.77	CASH COLLECTED FOR CLOTHING 03/08/2024 03/08/2024	650344	CONTINGENCIES	N
142	01-031-000-0000-6816		217.26	LOGOS PD RW COUNTY 03/08/2024 03/08/2024	650344	CONTINGENCIES	N
	75457 RAMBOW INC		546.03		2 Transactions		
76200	REDWOOD COUNTY HIGHWAY DEPT						
56	01-031-000-0000-6564		106.15	2024 FEB - FUEL 02/01/2024 02/29/2024	CO CARS	COUNTY VEHICLE EXPENSE	N
	76200 REDWOOD COUNTY HIGHWAY DEPT		106.15		1 Transactions		
81350	SERVICE ENTERPRISES INC OF MINNESOT						
76	01-031-000-0000-6817		180.00	COFFEE 03/06/2024 03/06/2024	5RWDCO030424	INCIDENTALS	N
	81350 SERVICE ENTERPRISES INC OF MINNESOT		180.00		1 Transactions		

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
79	83302 SOUTHWEST SALES & SERVICE 01-031-000-0000-6564		65.89	OIL CHANGE - 2014 EXPLORER 03/06/2024 03/06/2024	20792	COUNTY VEHICLE EXPENSE	N
	83302 SOUTHWEST SALES & SERVICE		65.89	1 Transactions			
31	DEPT Total:		3,887.33	COUNTY ADMINISTRATION	7 Vendors	8 Transactions	
41	DEPT 13235 COUNTIES PROVIDING TECHNOLOGY			AUDITOR-TREASURER			
16	01-041-000-2758-6401		120.00	2024 MAR - TAX WEB HOST 03/01/2024 03/31/2024	1971	OFFICE SUPPLIES	N
	13235 COUNTIES PROVIDING TECHNOLOGY		120.00	1 Transactions			
139	64868 ONE OFFICE SOLUTION 01-041-000-0000-6401		94.06	WALL SAFE TAPE, DYMO LABELS 03/02/2024 03/02/2024	034616-00	OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION		94.06	1 Transactions			
41	DEPT Total:		214.06	AUDITOR-TREASURER	2 Vendors	2 Transactions	
42	DEPT 13235 COUNTIES PROVIDING TECHNOLOGY			ASSESSOR			
17	01-042-000-2758-6401		365.00	2024 MAR - CAMA MONTHLY 03/01/2024 03/31/2024	1971	OFFICE SUPPLIES	N
	13235 COUNTIES PROVIDING TECHNOLOGY		365.00	1 Transactions			
45	64868 ONE OFFICE SOLUTION 01-042-000-0000-6401		18.00	POST ITS 03/01/2024 03/01/2024	551799-00	OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION		18.00	1 Transactions			
42	DEPT Total:		383.00	ASSESSOR	2 Vendors	2 Transactions	
43	DEPT 64868 ONE OFFICE SOLUTION			LICENSE CENTER			
44	01-043-000-0000-6401		119.95	CUSTOM PRINTING, DEPOSIT STAMP 02/21/2024 02/21/2024	547770-00	OFFICE SUPPLIES & EQUIPMENT MAI	N

*** **Redwood County** ***



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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
64868	ONE OFFICE SOLUTION		119.95		1 Transactions		
43	DEPT Total:		119.95	LICENSE CENTER	1 Vendors	1 Transactions	
61	DEPT			ADMINISTRATOR			
47850	KLETSCHER/VICKI						
31	01-061-000-0000-6331		53.58	MILEAGE @ ADMIN MTG 02/09/2024 02/09/2024	STMT	MILEAGE	N
47850	KLETSCHER/VICKI		53.58		1 Transactions		
61	DEPT Total:		53.58	ADMINISTRATOR	1 Vendors	1 Transactions	
63	DEPT			ELECTIONS			
11832	CHERRYROAD MEDIA						
128	01-063-000-0000-6898		1,419.60	PNP ELECTION NOTICE 02/15/2024 02/15/2024	152586	PRESIDENTIAL NOMINATON PRIMAR	N
11832	CHERRYROAD MEDIA		1,419.60		1 Transactions		
31534	GUGGISBERG/LISA						
27	01-063-000-0000-6898		18.76	MILEAGE @ PNP ELECTION 03/05/2024 03/05/2024	STMT	PRESIDENTIAL NOMINATON PRIMAR	N
31534	GUGGISBERG/LISA		18.76		1 Transactions		
63	DEPT Total:		1,438.36	ELECTIONS	2 Vendors	2 Transactions	
64	DEPT			COMPUTER			
13235	COUNTIES PROVIDING TECHNOLOGY						
15	01-064-000-0000-6264		4,255.00	2024 MAR - DATA PROCESSING 03/01/2024 03/31/2024	1971	PROGRAMMING EXPENSES	N
13235	COUNTIES PROVIDING TECHNOLOGY		4,255.00		1 Transactions		
20287	EASYVISTA INC						
132	01-064-000-0000-6264		1,084.00	GOVERLAN REMOTE SOFTWARE 03/06/2024 03/06/2024	00065802	PROGRAMMING EXPENSES	N
20287	EASYVISTA INC		1,084.00		1 Transactions		
58700	MORRIS ELECTRONICS INC						
39	01-064-000-0000-6264		7,200.00	BARRACUDA EMAIL SECURITY RENEW	STMT	PROGRAMMING EXPENSES	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
58700	MORRIS ELECTRONICS INC		7,200.00	03/08/2024 03/08/2025 1 Transactions			
64	DEPT Total:		12,539.00	COMPUTER	3 Vendors	3 Transactions	
91	DEPT			ATTORNEY			
13315	COUNTY OF BLUE EARTH - SHERIFF						
129	01-091-000-0000-6271		70.00	SUBPOENA SERVICE 03/05/2024 03/05/2024 1 Transactions	2024-337	SUBPOENA SERVICE	N
13315	COUNTY OF BLUE EARTH - SHERIFF		70.00				
13350	COUNTY OF CHISAGO - SHERIFF						
130	01-091-000-0000-6271		70.00	SUBPOENA SERVICE 03/12/2024 03/12/2024 1 Transactions	24-632	SUBPOENA SERVICE	N
13350	COUNTY OF CHISAGO - SHERIFF		70.00				
14400	CULLIGAN						
131	01-091-000-0000-6401		121.29	BOTTLED WATER DELIVERY 03/13/2024 03/13/2024 1 Transactions	166010003225	OFFICE SUPPLIES & EQUIPMENT MAI	N
14400	CULLIGAN		121.29				
46048	KERKHOFF/DENISE						
30	01-091-000-2769-6331		52.44	MILEAGE @ VICTIM SERV MTG 02/23/2024 02/23/2024 1 Transactions	STMT	MILEAGE	N
46048	KERKHOFF/DENISE		52.44				
32097	PETERSON/JENNA						
140	01-091-000-0000-6334		26.22	MILEAGE @ WITNESS MTG 02/14/2024 02/14/2024 1 Transactions	STMT	LODGING/MILEAGE	N
32097	PETERSON/JENNA		26.22				
76473	REDWOOD COUNTY SHERIFFS DEPT						
143	01-091-000-0000-6420		135.00	2024 PHONEFACTOR LICENSE 01/01/2024 12/31/2024 1 Transactions	STMT	LEGAL RESOURCES	N
76473	REDWOOD COUNTY SHERIFFS DEPT		135.00				
93610	THOMSON REUTERS - WEST OR WEST						
144	01-091-000-0000-6420		875.18	2024 FEB - WEST INFO CHARGES 02/01/2024 02/29/2024	849796213	LEGAL RESOURCES	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
145	01-091-000-0000-6420		49.44	2024 MAR - LIBRARY PLAN 03/01/2024 03/31/2024	849874507	LEGAL RESOURCES	N
	93610 THOMSON REUTERS - WEST OR WEST		924.62	2 Transactions			
91	DEPT Total:		1,399.57	ATTORNEY	7 Vendors	8 Transactions	
118	DEPT 76200 REDWOOD COUNTY HIGHWAY DEPT			COURTHOUSE MAINTENANCE			
51	01-118-000-0000-6564		187.40	2024 FEB - FUEL 02/01/2024 02/29/2024	MAINT	COUNTY VEHICLE EXPENSE	N
	76200 REDWOOD COUNTY HIGHWAY DEPT		187.40	1 Transactions			
70	79500 RUNNINGS FARM & FLEET 01-118-000-0000-6301		254.71	PIPE, PLUMBING, SOFTENER SALT 02/08/2024 02/24/2024	33880	EQUIPMENT & BUILDING MAINTENAN	N
	79500 RUNNINGS FARM & FLEET		254.71	1 Transactions			
80	83965 SUMMIT FIRE PROTECTION 01-118-000-0000-6301		660.00	FIRE ALARM MONITORING 03/02/2024 02/28/2025	150041772	EQUIPMENT & BUILDING MAINTENAN	N
	83965 SUMMIT FIRE PROTECTION		660.00	1 Transactions			
92	99290 ZIEGLER INC 01-118-000-0000-6301		1,502.29	SKID TRACK INSTALLATION 02/14/2024 02/14/2024	SI000450514	EQUIPMENT & BUILDING MAINTENAN	N
	99290 ZIEGLER INC		1,502.29	1 Transactions			
118	DEPT Total:		2,604.40	COURTHOUSE MAINTENANCE	4 Vendors	4 Transactions	
129	DEPT 53227 LOFFLER COMPANIES INC			VETERAN SERVICE OFFICER			
33	01-129-000-0000-6401		9.77	COPIER OVERAGE 02/01/2024 02/29/2024	4629044	OFFICE SUPPLIES & EQUIPMENT MAI	N
	53227 LOFFLER COMPANIES INC		9.77	1 Transactions			
129	DEPT Total:		9.77	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT			SHERIFF			

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2	545 ADVANCED CORRECTIONAL HEALTHCARI 01-201-000-0000-6355		150.00	TELEHEALTH 11/03/2023 11/03/2023	135670	BOARDING PRISONER MEDICAL EXPI	N
1	01-201-000-0000-6355		10,499.91	2024 APR - INMATE MEDICAL 04/01/2024 04/30/2024	138733	BOARDING PRISONER MEDICAL EXPI	N
	545 ADVANCED CORRECTIONAL HEALTHCARI		10,649.91	2 Transactions			
3	2907 ANDERSON/TAFT 01-201-000-0000-6179		179.36	SHIRTS, PANTS 02/20/2024 02/20/2024	STMT	CLOTHING ALLOWANCE	N
	2907 ANDERSON/TAFT		179.36	1 Transactions			
5	7200 BITKER-TABER/LISA 01-201-000-0000-6273		260.00	2 DAYS BALIFF 03/06/2024 03/07/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	N
	7200 BITKER-TABER/LISA		260.00	1 Transactions			
8	10413 CENTRACARE HEALTH SYSTEM 01-201-000-0000-6355		310.53	INMATE MEDICAL - TLN 01/13/2024 01/13/2024	STMT	BOARDING PRISONER MEDICAL EXPI	6
9	01-201-000-0000-6355		284.85	INMATE MEDICAL - DVBB 02/22/2024 02/24/2024	STMT	BOARDING PRISONER MEDICAL EXPI	6
	10413 CENTRACARE HEALTH SYSTEM		595.38	2 Transactions			
14	21801 CORRECTIONAL DENTISTRY LLC 01-201-000-0000-6407		66.73	INMATE DENTAL - DMS 02/09/2024 02/09/2024	STMT	JAIL EXPENSES	Y
	21801 CORRECTIONAL DENTISTRY LLC		66.73	1 Transactions			
19	13800 COUNTY OF RENVILLE 01-201-000-0000-6354		25,782.36	2024 FEB - INMATE BOARDING 02/01/2024 02/29/2024	10709	BOARDING PRISONERS	N
20	01-201-000-0000-6355		7,107.46	2024 FEB - INMATE MEDICAL 02/01/2024 02/29/2024	10709	BOARDING PRISONER MEDICAL EXPI	N
	13800 COUNTY OF RENVILLE		32,889.82	2 Transactions			
21	20730 ECOWATER SYSTEMS OF REDWOOD FALL 01-201-000-0000-6301		194.00	RO LEAK - JAIL 03/11/2024 03/11/2024	118971	EQUIPMENT & BUILDING MAINTENAN	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20730	ECOWATER SYSTEMS OF REDWOOD FALL		194.00		1 Transactions		
22	24500 FALLS AUTOMOTIVE 01-201-000-0000-6343		29.94	WASHER FLUID 02/22/2024 02/22/2024	810435	PATROL CAR LEASE	N
24500	FALLS AUTOMOTIVE		29.94	1 Transactions			
134	24587 FARM & HOME PUBLISHERS LTD 01-201-000-0000-6401		520.00	2024 PLAT BOOKS - SHERIFF 03/12/2024 03/12/2024	25945	OFFICE SUPPLIES & EQUIPMENT MAI	N
24587	FARM & HOME PUBLISHERS LTD		520.00	1 Transactions			
25	27495 GALLS LLC 01-201-000-0000-6302		15.94	CHEVRONS - MZ 02/28/2024 02/28/2024	027226215	POLICE EQUIPMENT MAINTENANCE	Y
24	01-201-000-0000-6302		248.32	NEW HIRE UNIFORM - RL 02/29/2024 02/29/2024	027240588	POLICE EQUIPMENT MAINTENANCE	Y
26	01-201-000-0000-6302		230.07	NEW HIRE UNIFORM - CF & WK 02/12/2024 02/16/2024	1001728234	POLICE EQUIPMENT MAINTENANCE	Y
27495	GALLS LLC		494.33	3 Transactions			
28	33835 HILDEBRANDT/JAMES 01-201-000-0000-6273		130.00	1 DAY BAILIFF 02/21/2024 02/21/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
33835	HILDEBRANDT/JAMES		130.00	1 Transactions			
29	37548 INDEPENDENT HEALTH SERVICES INC 01-201-000-0000-6355		56.84	INMATE MEDICAL 02/29/2024 02/29/2024	100926	BOARDING PRISONER MEDICAL EXPI	N
37548	INDEPENDENT HEALTH SERVICES INC		56.84	1 Transactions			
37	55924 MCKESSON MEDICAL-SURGICAL 01-201-000-0000-6355		229.34	2024 MAR - MEDICAL SUPPLIES 03/04/2024 03/05/2024	55346129	BOARDING PRISONER MEDICAL EXPI	N
55924	MCKESSON MEDICAL-SURGICAL		229.34	1 Transactions			
43	57397 MN DEPT OF TRANSPORTATION 01-201-000-0000-6406		4,032.43	2024 ARMER MOTOROLA AGRMT 01/01/2024 12/31/2024	783103	DISPATCH EXPENSES	N

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57397	MN DEPT OF TRANSPORTATION		4,032.43		1 Transactions		
40	58700 MORRIS ELECTRONICS INC 01-201-000-0000-6401		1,586.25	PHONEFACTOR 01/09/2024	6168 01/09/2024	OFFICE SUPPLIES & EQUIPMENT MAI	N
41	01-201-000-0000-6401		573.75	PHONEFACTOR 02/29/2024	7160 02/29/2024	OFFICE SUPPLIES & EQUIPMENT MAI	N
58700	MORRIS ELECTRONICS INC		2,160.00		2 Transactions		
34	55674 PULVER MOTOR SERVICE LLC 01-201-000-0000-6343		128.00	TOW VEHICLE - ICR#24101068 03/04/2024	24-0213623 03/04/2024	PATROL CAR LEASE	Y
55674	PULVER MOTOR SERVICE LLC		128.00		1 Transactions		
54	76200 REDWOOD COUNTY HIGHWAY DEPT 01-201-000-0000-6343		3,404.50	2024 FEB - FUEL 02/01/2024	SHERIFF 02/29/2024	PATROL CAR LEASE	N
55	01-201-000-0000-6565		552.30	2024 FEB - FUEL 02/01/2024	SHERIFF 02/29/2024	PATROL CAR EXPENSES-OWNED	N
76200	REDWOOD COUNTY HIGHWAY DEPT		3,956.80		2 Transactions		
59	76387 REYNOLDS/TYSON 01-201-000-0000-6334		53.44	MEALS @ SFST TR 01/31/2024	STMT 02/01/2024	LODGING & EXPENSE	N
76387	REYNOLDS/TYSON		53.44		1 Transactions		
60	77020 RICKY J'S CAR WASH 01-201-000-0000-6565		74.00	2024 JAN&FEB - CAR WASHES 01/25/2024	85556 02/21/2024	PATROL CAR EXPENSES-OWNED	N
77020	RICKY J'S CAR WASH		74.00		1 Transactions		
68	79500 RUNNINGS FARM & FLEET 01-201-000-0000-6401		4.59	KEY 02/05/2024	33325 02/05/2024	OFFICE SUPPLIES & EQUIPMENT MAI	N
79500	RUNNINGS FARM & FLEET		4.59		1 Transactions		
72	80594 SCHROEDER/ANDREW 01-201-000-0000-6179		493.98	BOOTS, SHIRTS, POUCHES 02/20/2024	STMT 02/20/2024	CLOTHING ALLOWANCE	N

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73	01-201-000-0000-6334		43.13	MEALS @ DRE TR 02/25/2024 02/28/2024	STMT	LODGING & EXPENSE	N
	80594 SCHROEDER/ANDREW		537.11	2 Transactions			
75	80695 SCOTTS LAWN SERVICE & SNOW REMOV/ 01-201-000-0000-6301		1,280.00	WEED CONTROL 09/04/2023 10/19/2023	9596	EQUIPMENT & BUILDING MAINTENAN	Y
	80695 SCOTTS LAWN SERVICE & SNOW REMOV/		1,280.00	1 Transactions			
78	83302 SOUTHWEST SALES & SERVICE 01-201-000-0000-6565		81.64	OIL CHANGE - TRAVERSE 03/07/2024 03/07/2024	20805	PATROL CAR EXPENSES-OWNED	N
77	01-201-000-0000-6565		90.38	OIL CHANGE - TAHOE 03/07/2024 03/07/2024	20810	PATROL CAR EXPENSES-OWNED	N
	83302 SOUTHWEST SALES & SERVICE		172.02	2 Transactions			
82	84150 SWARD-KEMP DRUG 01-201-000-0000-6355		522.07	2024 FEB - INMATE MEDICAL 02/01/2024 02/29/2024	020368	BOARDING PRISONER MEDICAL EXPI	N
81	01-201-000-0000-6355		39.98	INMATE MEDICAL SUPPLIES 02/29/2024 02/29/2024	7738	BOARDING PRISONER MEDICAL EXPI	N
	84150 SWARD-KEMP DRUG		562.05	2 Transactions			
84	86590 THE MARKET AT REDWOOD LLC 01-201-000-0000-6356		8,582.42	2024 FEB - INMATE MEALS 02/01/2024 02/29/2024	240427	BOARDING PRISONER MEAL EXPENS	N
	86590 THE MARKET AT REDWOOD LLC		8,582.42	1 Transactions			
85	88475 TRANSUNION RISK AND ALTERNATIVE DA 01-201-000-0000-6404		75.00	2024 FEB - RISK DATA 02/01/2024 02/29/2024	5434242024021	INVESTIGATION EXPENSES	Y
	88475 TRANSUNION RISK AND ALTERNATIVE DA		75.00	1 Transactions			
88	92277 WAKEFIELD/LORI 01-201-000-0000-6273		390.00	3 DAYS BAILIFF 02/21/2024 02/23/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
	92277 WAKEFIELD/LORI		390.00	1 Transactions			
	92280 WAKEFIELD/RICK						

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90	01-201-000-0000-6273		260.00	2 DAYS BAILIFF 02/22/2024 02/23/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
91	01-201-000-0000-6273		260.00	2 DAYS BAILIFF 03/06/2024 03/07/2024	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
92280	WAKEFIELD/RICK		520.00		2 Transactions		
201	DEPT Total:		68,823.51	SHERIFF	28 Vendors	39 Transactions	
212	DEPT 13725 COUNTY OF RAMSEY			CORONER			
18	01-212-000-0000-6899		1,556.00	POSTMORTEM EXAM - AD 01/10/2024 01/10/2024	MEDEX-035942	MISCELLANEOUS	N
13725	COUNTY OF RAMSEY		1,556.00		1 Transactions		
78029	RIVER VALLEY FORENSIC SERVICES PA						
62	01-212-000-0000-6899		250.00	2024 JAN - MEDICAL EXAM SERV 01/01/2024 01/31/2024	2384	MISCELLANEOUS	N
63	01-212-000-0000-6899		250.00	POSTMORTEM EXAM - ICR#24200318 01/23/2024 01/23/2024	2384	MISCELLANEOUS	N
64	01-212-000-0000-6899		500.00	POSTMORTEM EXAM - ICR#24200464 02/02/2024 02/02/2024	2384	MISCELLANEOUS	N
65	01-212-000-0000-6899		500.00	POSTMORTEM EXAM - AD 01/10/2024 01/10/2024	2384	MISCELLANEOUS	N
78029	RIVER VALLEY FORENSIC SERVICES PA		1,500.00		4 Transactions		
212	DEPT Total:		3,056.00	CORONER	2 Vendors	5 Transactions	
249	DEPT 78027 RIVERSIDE ANIMAL CLINIC			OTHER PUBLIC SAFETY			
61	01-249-000-2872-6275		1,013.22	VETERINARY SERVICES 02/05/2024 02/06/2024	94&112	LAW ENFORCEMENT DOG FUND	N
78027	RIVERSIDE ANIMAL CLINIC		1,013.22		1 Transactions		
79500	RUNNINGS FARM & FLEET						
69	01-249-000-2872-6275		203.95	DOG SUPPLIES 02/03/2024 02/28/2024	33325	LAW ENFORCEMENT DOG FUND	N
79500	RUNNINGS FARM & FLEET		203.95		1 Transactions		

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249	DEPT Total:		1,217.17	OTHER PUBLIC SAFETY	2 Vendors	2 Transactions	
251	DEPT			PROBATION AND PAROLE			
72457	PRAIRIE LAKES YOUTH PROGRAMS						
50	01-251-000-0000-6291		386.00	2024 FEB DETENTION - PK 02/07/2024 02/07/2024	175-223-1	DETENTION	N
	72457 PRAIRIE LAKES YOUTH PROGRAMS		386.00	1 Transactions			
78800	RS EDEN						
67	01-251-000-0000-6291		542.55	DRUG TESTING SUPPLIES 02/07/2024 02/07/2024	66925	DETENTION	N
	78800 RS EDEN		542.55	1 Transactions			
251	DEPT Total:		928.55	PROBATION AND PAROLE	2 Vendors	2 Transactions	
255	DEPT			RESTORATIVE JUSTICE			
71350	PIZZA RANCH						
47	01-255-000-2863-6401		611.45	2024 FEB - FOOD FOR CIRCLE 02/19/2024 02/29/2024	13660	RESTORATIVE JUSTICE EXPENSES	N
	71350 PIZZA RANCH		611.45	1 Transactions			
86590	THE MARKET AT REDWOOD LLC						
83	01-255-000-2863-6401		396.46	2024 FEB - FOOD FOR CIRCLE 02/02/2024 02/26/2024	240457	RESTORATIVE JUSTICE EXPENSES	N
	86590 THE MARKET AT REDWOOD LLC		396.46	1 Transactions			
255	DEPT Total:		1,007.91	RESTORATIVE JUSTICE	2 Vendors	2 Transactions	
270	DEPT			SENTENCE TO SERVE			
83510	MINNESOTA DEPARTMENT of CORRECTIO						
42	01-270-000-0000-6242		100.00	REG @ STS CREW LEADER CON 02/27/2024 02/27/2024	783153	DUES & REGISTRATION - TRAINING	N
	83510 MINNESOTA DEPARTMENT of CORRECTIO		100.00	1 Transactions			
76200	REDWOOD COUNTY HIGHWAY DEPT						
53	01-270-000-0000-6565		171.56	2024 FEB - FUEL 02/01/2024 02/29/2024	STS	TRAVEL/VEHICLE	N

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76200	REDWOOD COUNTY HIGHWAY DEPT				171.56							
270	DEPT Total:				271.56	SENTENCE TO SERVE		2 Vendors		2 Transactions		
601	DEPT					AGRICULTURAL INSPECTION						
12	13055	COLUMN SOFTWARE PBC										
		01-601-000-0000-6282			174.16	ORDINANCE ENACTMENT	03/07/2024 03/07/2024	CEACC7F9-0093		PLANNING/ZONING COMMITTEE EXPI	N	
	13055	COLUMN SOFTWARE PBC			174.16					1 Transactions		
46	64868	ONE OFFICE SOLUTION										
		01-601-000-0000-6401			12.64	RECEIPT BOOK	02/29/2024 02/29/2024	34361		OFFICE SUPPLIES & EQUIPMENT MAI	N	
	64868	ONE OFFICE SOLUTION			12.64					1 Transactions		
52	76200	REDWOOD COUNTY HIGHWAY DEPT										
		01-601-000-0000-6564			37.65	2024 FEB - FUEL	02/01/2024 02/29/2024	AZ		COUNTY VEHICLE EXPENSE	N	
	76200	REDWOOD COUNTY HIGHWAY DEPT			37.65					1 Transactions		
66	78208	ROHLIK/JOHN W										
		01-601-000-0000-6290			88.86	03/06 BOARD OF ADJUSTMENT MTG	03/06/2024 03/06/2024	STMT		BOARD OF ADJUSTMENT	Y	
	78208	ROHLIK/JOHN W			88.86					1 Transactions		
74	80680	SCHUELLER/JOHN										
		01-601-000-0000-6290			75.46	03/06 BOARD OF ADJUSTMENT MTG	03/06/2024 03/06/2024	STMT		BOARD OF ADJUSTMENT	Y	
	80680	SCHUELLER/JOHN			75.46					1 Transactions		
601	DEPT Total:				388.77	AGRICULTURAL INSPECTION		5 Vendors		5 Transactions		
602	DEPT					EXTENSION						
138	55721	MATHIOWETZ/TALANA L										
		01-602-000-0000-6282			67.42	03/06 EXT MEETING & MILEAGE	03/06/2024 03/06/2024	STMT		COMMITTEE EXPENSE	Y	
	55721	MATHIOWETZ/TALANA L			67.42					1 Transactions		

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64205	O'LEARY/LORI						
137	01-602-000-0000-6282		50.00	03/06 EXT MEETING 03/06/2024 03/06/2024	STMT	COMMITTEE EXPENSE	Y
	64205 O'LEARY/LORI		50.00	1 Transactions			
602	DEPT Total:		117.42	EXTENSION	2 Vendors	2 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
8555	BROZEK/NICHOLAS W						
6	01-620-000-0000-6331		32.15	MILEAGE @ MEADOWLAND MTG 02/05/2024 02/05/2024	STMT	MILEAGE	N
	8555 BROZEK/NICHOLAS W		32.15	1 Transactions			
55717	BRYMA DESIGNS LLC						
7	01-620-000-0000-6242		130.00	2024 MAR - WEB SERVICES 03/01/2024 03/31/2024	BRYMA0155	DUES & REGISTRATION	Y
	55717 BRYMA DESIGNS LLC		130.00	1 Transactions			
55780	MAURER/RICHARD J						
36	01-620-000-0000-6899		142.42	02/14 S&W MEETING 02/14/2024 02/14/2024	STMT	SUPERVISOR EXPENSES	Y
	55780 MAURER/RICHARD J		142.42	1 Transactions			
57940	MN COUNTIES INTERGOVERNMENTAL TRI						
38	01-620-000-0000-6242		3,470.00	2024 PC/WC RENEWAL 01/01/2024 01/01/2025	20283R	DUES & REGISTRATION	N
	57940 MN COUNTIES INTERGOVERNMENTAL TRI		3,470.00	1 Transactions			
71404	PLAETZ/JOSEPH						
48	01-620-000-0000-6899		158.50	02/14 S&W MEETING 02/14/2024 02/14/2024	STMT	SUPERVISOR EXPENSES	Y
	71404 PLAETZ/JOSEPH		158.50	1 Transactions			
72383	POTTER/JEFFERY J						
49	01-620-000-0000-6899		86.39	02/14 S&W MEETING 02/14/2024 02/14/2024	STMT	SUPERVISOR EXPENSES	Y
	72383 POTTER/JEFFERY J		86.39	1 Transactions			
76200	REDWOOD COUNTY HIGHWAY DEPT						

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
57	01-620-000-0000-6564		84.13	2024 FEB - FUEL	S&W	VEHICLE EXPENSES N
				02/01/2024 02/29/2024		
	76200 REDWOOD COUNTY HIGHWAY DEPT		84.13	1 Transactions		
620	DEPT Total:		4,103.59	SOIL AND WATER CONSERVATION DIST	7 Vendors	7 Transactions
704	DEPT			OTHER ECONOMIC DEVELOPMENT		
	11905 CITIZEN PUBLISHING CO INC					
11	01-704-000-0000-6401		682.00	REDWOOD AREA GUIDE - PARK	346231	EDA OFFICE SUPPLIES N
				03/12/2024 03/12/2024		
10	01-704-000-0000-6401		341.00	REDWOOD AREA GUIDE	346260	EDA OFFICE SUPPLIES N
				03/12/2024 03/12/2024		
	11905 CITIZEN PUBLISHING CO INC		1,023.00	2 Transactions		
704	DEPT Total:		1,023.00	OTHER ECONOMIC DEVELOPMENT	1 Vendors	2 Transactions
1	Fund Total:		105,363.25	GENERAL		109 Transactions

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT				ROAD & BRIDGE ADMINISTRATION			
24587	FARM & HOME PUBLISHERS LTD							
136	03-301-000-0000-6401			286.00	2024 PLAT BOOKS - R&B 03/12/2024 03/12/2024	25945	OFFICE SUPPLIES	N
	24587 FARM & HOME PUBLISHERS LTD			286.00	1 Transactions			
301	DEPT Total:			286.00	ROAD & BRIDGE ADMINISTRATION	1 Vendors	1 Transactions	
320	DEPT				HIGHWAY CONSTRUCTION & ENGINEER			
90655	U.S. BANK CHARLOTTE							
96	03-320-000-2720-6702			310,000.00	6,095,000 2021A CSAH BOND PRIN	2508949	PRINCIPAL PAYMENTS 2021A BONDS	N
97	03-320-000-2720-6705			110,075.00	6,095,000 2021A CSAH BOND INT	2508949	INTEREST PAYMENTS 2021A BONDS	N
	90655 U.S. BANK CHARLOTTE			420,075.00	2 Transactions			
320	DEPT Total:			420,075.00	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	2 Transactions	
3	Fund Total:			420,361.00	ROAD AND BRIDGE		3 Transactions	

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*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 BUILDING FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	DEPT			BUILDINGS AND PLANT			
	83292	SOUTHWEST GLASS CENTER, INC					
102	10-119-000-0000-6899		2,900.00	DOOR OPERATOR INSTALLATION 01/04/2024 01/04/2024	110630	MISCELLANEOUS	N
	83292	SOUTHWEST GLASS CENTER, INC	2,900.00	1 Transactions			
119	DEPT Total:		2,900.00	BUILDINGS AND PLANT	1 Vendors	1 Transactions	
10	Fund Total:		2,900.00	BUILDING FUND		1 Transactions	

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
103	8451 BREY TILING & EXCAVATION LLC 15-611-000-0000-6899		2,106.02	JD 36 R&B DITCH REPAIR 4871 02/27/2024 02/27/2024	919550	MISCELLANEOUS	Y
	8451 BREY TILING & EXCAVATION LLC		2,106.02	1 Transactions			
109	13680 COUNTY OF MURRAY 15-611-000-0000-6899		606.56	2023 SHARED DITCH EXPENSE 02/29/2024 02/29/2024	2024-22	MISCELLANEOUS	N
	13680 COUNTY OF MURRAY		606.56	1 Transactions			
104	50050 L & S CONSTRUCTION CORP 15-611-000-0000-6896		937.63	JD 36 FEMA '18 03/06/2024 03/06/2024	022324-E	FEMA EXPENDITURES	N
105	15-611-000-0000-6899		1,359.29	JD 36 DITCH REPAIR 03/06/2024 03/06/2024	022324-E	MISCELLANEOUS	N
	50050 L & S CONSTRUCTION CORP		2,296.92	2 Transactions			
106	52294 LITZAU FARM DRAINAGE INC 15-611-000-0000-6899		5,450.00	CD 24 DITCH REPAIR 02/27/2024 02/27/2024	6610	MISCELLANEOUS	N
	52294 LITZAU FARM DRAINAGE INC		5,450.00	1 Transactions			
107	55210 MAAS CONSTRUCTION CO 15-611-000-0000-6899		619.75	CD 37 DITCH REPAIR 5547 02/27/2024 02/27/2024	3262	MISCELLANEOUS	Y
108	15-611-000-0000-6899		977.85	JD 22 DITCH REPAIR 02/27/2024 02/27/2024	3262	MISCELLANEOUS	Y
	55210 MAAS CONSTRUCTION CO		1,597.60	2 Transactions			
110	70788 PETERSON/THOMAS 15-611-000-0000-6899		245.40	CD 25 DITCH VIEWING 01/01/2024 03/05/2024	STMT	MISCELLANEOUS	Y
	70788 PETERSON/THOMAS		245.40	1 Transactions			
111	76200 REDWOOD COUNTY HIGHWAY DEPT 15-611-000-0000-6564		250.40	2024 FEB - FUEL 02/01/2024 02/29/2024	DITCH	COUNTY VEHICLE EXPENSE	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
76200	REDWOOD COUNTY HIGHWAY DEPT		250.40		1 Transactions		
82475	SMITH PARTNERS PLLP						
112	15-611-000-0000-6899		82.50	LEGAL SERVICES - JD 17 02/27/2024 02/27/2024	44720	MISCELLANEOUS	Y
82475	SMITH PARTNERS PLLP		82.50		1 Transactions		
83339	STANTEC CONSULTING SERVICES INC						
113	15-611-000-0000-6896		1,225.60	JD33 FEMA '19 03/05/2024 03/05/2024	2201624	FEMA EXPENDITURES	N
114	15-611-000-0000-6896		6,774.40	JD36 FEMA '19 03/05/2024 03/05/2024	2201624	FEMA EXPENDITURES	N
83339	STANTEC CONSULTING SERVICES INC		8,000.00		2 Transactions		
48203	WEELBORG FORD INC						
115	15-611-000-0000-6564		150.00	TOW VEHICLE - 2022 F150 01/22/2024 01/22/2024	351562	COUNTY VEHICLE EXPENSE	N
48203	WEELBORG FORD INC		150.00		1 Transactions		
95048	WOHNOUTKA/SHAWN						
116	15-611-000-0000-6899		922.79	CD 22 DITCH VIEWING 12/01/2022 08/31/2023	STMT	MISCELLANEOUS	Y
117	15-611-000-0000-6899		1,810.59	CD 25 DITCH VIEWING 03/01/2023 03/05/2024	STMT	MISCELLANEOUS	Y
118	15-611-000-0000-6899		1,355.40	CD 29 DITCH VIEWING 07/01/2022 02/28/2023	STMT	MISCELLANEOUS	Y
119	15-611-000-0000-6899		1,535.80	CD 30 DITCH VIEWING 07/01/2022 02/28/2023	STMT	MISCELLANEOUS	Y
120	15-611-000-0000-6899		900.13	CD 32 DITCH VIEWING 12/01/2022 08/31/2023	STMT	MISCELLANEOUS	Y
95048	WOHNOUTKA/SHAWN		6,524.71		5 Transactions		
611	DEPT Total:		27,310.11	DITCH MAINTENANCE	11 Vendors	18 Transactions	
15	Fund Total:		27,310.11	DITCH		18 Transactions	

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			SOLID WASTE			
	26510 FORKRUD/DAVID						
125	22-391-000-0000-6331		21.44	2024 FEB - MILEAGE 02/13/2024	STMT	MILEAGE	N
	26510 FORKRUD/DAVID		21.44		1 Transactions		
	80087 SALFER/JIM						
126	22-391-000-0000-6331		23.45	2024 FEB - MILEAGE 02/13/2024	STMT	MILEAGE	N
	80087 SALFER/JIM		23.45		1 Transactions		
391	DEPT Total:		44.89	SOLID WASTE	2 Vendors	2 Transactions	
395	DEPT			RRRSWA JOINT POWERS			
	90655 U.S. BANK CHARLOTTE						
98	22-395-000-0000-6702		60,000.00	385,000 2021A2013A BOND RW PRN	2508949	BOND PRINCIPAL	N
100	22-395-000-0000-6702		60,000.00	385,000 2021A2013A BOND RN PRN	2508949	BOND PRINCIPAL	N
99	22-395-000-0000-6705		8,375.00	385,000 2021A2013A BOND RW INT	2508949	BOND INTEREST PAYMENTS	N
101	22-395-000-0000-6705		8,375.00	385,000 2021A2013A BOND RN INT	2508949	BOND INTEREST PAYMENTS	N
	90655 U.S. BANK CHARLOTTE		136,750.00		4 Transactions		
395	DEPT Total:		136,750.00	RRRSWA JOINT POWERS	1 Vendors	4 Transactions	
22	Fund Total:		136,794.89	SOLID WASTE		6 Transactions	

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

31 DEBT SERVICE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
802	DEPT			DEBT SERVICE			
	90655 U.S. BANK CHARLOTTE						
94	31-802-000-2719-6702		200,000.00	1,285,000 2021A LEC BOND PRIN	2508949	BOND PRINCIPAL 2021A LEC BOND	N
95	31-802-000-2719-6705		27,875.00	1,285,000 2021A LEC BOND INT	2508949	BOND INTEREST PAYMENTS 2021A LI	N
93	31-802-000-2720-6705		136,521.88	9,185,000 2021A CIP BOND INT	2508949	BOND INTEREST PAYMENTS 2021A G	N
	90655 U.S. BANK CHARLOTTE		364,396.88				
				3 Transactions			
802	DEPT Total:		364,396.88	DEBT SERVICE	1 Vendors	3 Transactions	
31	Fund Total:		364,396.88	DEBT SERVICE		3 Transactions	

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*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

73 INSURANCE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
	11867 CHAPTER TWO LLC						
127	73-801-000-0000-6178		649.14	BOOK CLUB BOOKS - WELLNESS 02/22/2024 02/22/2024	22224	EMPLOYEE WELLNESS	Y
	11867 CHAPTER TWO LLC		649.14	1 Transactions			
801	DEPT Total:		649.14	NON-DEPARTMENTAL	1 Vendors	1 Transactions	
73	Fund Total:		649.14	INSURANCE		1 Transactions	

*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT			SOIL AND WATER CONSERVATION DIST			
	58330 MORLEY/THOMAS						
121	85-620-995-0000-6802		1,510.00	COVER CROP, NO TILL 03/06/2024 03/06/2024	STMT	LCCMR GRANT EXPENSES	N
	58330 MORLEY/THOMAS		1,510.00		1 Transactions		
	72386 POTTEROSA FARMS						
122	85-620-995-0000-6802		9,625.00	COVER CROP, NO TILL 03/06/2024 03/06/2024	STMT	LCCMR GRANT EXPENSES	N
	72386 POTTEROSA FARMS		9,625.00		1 Transactions		
	76768 REDWOOD VALLEY LAW LTD						
123	85-620-975-0000-6802		250.00	EASEMENT FEES - KOHLER 02/26/2024 02/26/2024	44247	BWSR RIM-EASEMENTS EXPENSES	Y
124	85-620-975-0000-6802		46.00	EASEMENT FEES - WRIGHT 02/27/2024 02/27/2024	44257	BWSR RIM-EASEMENTS EXPENSES	Y
	76768 REDWOOD VALLEY LAW LTD		296.00		2 Transactions		
620	DEPT Total:		11,431.00	SOIL AND WATER CONSERVATION DIST	3 Vendors	4 Transactions	
85	Fund Total:		11,431.00	SOIL & WATER CONSERVATION		4 Transactions	
	Final Total:		1,069,206.27	113 Vendors	145 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	105,363.25	GENERAL
3	420,361.00	ROAD AND BRIDGE
10	2,900.00	BUILDING FUND
15	27,310.11	DITCH
22	136,794.89	SOLID WASTE
31	364,396.88	DEBT SERVICE
73	649.14	INSURANCE
85	11,431.00	SOIL & WATER CONSERVATION
All Funds	1,069,206.27	Total

Approved by,

.....

.....

Redwood County Board of Commissioners

P.O. Box 130 Redwood Falls, MN 56283



RESOLUTION IN OPPOSITION TO NORTH STAR ACT

WHEREAS, a “Sanctuary State” is a jurisdiction that restricts state and local officials from cooperating with federal immigration enforcement efforts; and

WHEREAS, it is the duty of Congress to establish all laws and rules regarding naturalization, and

WHEREAS, the 14th Amendment to the United States Constitution was ratified on July 9, 1869, and granted citizenship to “all persons born or naturalized in the United States” are citizens of the United States and of the State wherein they reside, and

WHEREAS, law enforcement in Redwood County is dedicated to protecting the communities they serve and promoting public safety requires the assistance and cooperation of the community, so law enforcement has the ability to gather the information necessary to investigate and deter crime, and

WHEREAS, the Redwood County Board of Commissioners supports all law enforcement officers, federal, state, county and municipal, upholding the Constitution of the United States and the State of Minnesota, and

WHEREAS, the Legislature is reviewing approval of Senate File (SF) 2724 and House File (HF) 2860 effectively making Minnesota a “Sanctuary State” by prohibiting law enforcement, county employees, and schools from collecting information on immigration or citizenship status, prohibiting the sharing of any other information about individuals for the purposes of immigration enforcement, and prohibiting the use of county resources for immigration enforcement, and

WHEREAS, SF2724 and HF2860 interferes with the County and its employees’ ability to perform current functions, imposes implementation hurdles and burdens upon the County, creates ambiguity and possible conflicts with federal law, may subject the County and its employees to statutory violations, employment consequences, and possible civil and criminal liability; and

WHEREAS, Redwood County supports legal immigration and the positive impact it provides for our communities and the local and state economy; and

WHEREAS, Redwood County citizens should not be negatively impacted from results caused by illegal immigration and the North STAR Act on the budgeting of taxpayer dollars and public resources.

1st District

RICK WAKEFIELD

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2nd District

JIM SALFER

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3rd District

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Clements, MN 56224

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4th District

BOB VANHEE

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(507) 616-1000

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5th District

DAVE FORKRUD

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Belview, MN 56214

(507) 430-1907

Dave_F@co.redwood.mn.us

Redwood County Board of Commissioners

P.O. Box 130 Redwood Falls, MN 56283



NOW, THEREFORE, BE IT RESOLVED, the Redwood County Board of Commissioners hereby urges our legislative delegation and the Governor to reject the North STAR Act proposals in Senate File 2724 and House File 2860 and give ample acknowledgment to public and local government input and the true impact of a “Sanctuary State” designation.

BE IT HEREBY RESOLVED, the Redwood County Board of Commissioners hereby urges our legislative delegation and the Governor to require support and adherence to applicable federal immigration law.

STATE OF MINNESOTA
OFFICE OF COUNTY ADMINISTRATION
COUNTY OF REDWOOD

I, Vicki Kletscher, Administrator of the County of Redwood do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County of Redwood at a duly authorized meeting thereof held on the

Jim Salfer, Board Chair

Vicki Kletscher, County Administrator

1st District
RICK WAKEFIELD
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5th District
DAVE FORKRUD
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Type	Fund	2/29/2024	
		Cash Balances	Investment Balances
Governmental Funds:	1 General Revenue Fund	\$8,696,244	\$4,129,388
	10 Building Fund	\$3,494,257	\$0
	23 Public Health Fund	\$658,356	\$473,465
		\$12,848,857	\$4,602,853
Special Revenue Funds (Committed):	3 Road & Bridge Fund	\$12,205,827	\$498,375
	5 Human Services Fund	\$0	\$0
	22 Solid Waste Fund	\$83,075	\$0
	15 Ditch Fund	\$0	\$0
Debt Service Fund (Restricted):	31 Debt Service Fund	\$321,040	\$305,981
Internal Service Fund - (provides service to other funds):	73 Insurance Fund	\$850,184	\$249,390
Fiduciary Funds - Agency Funds (assets of another entity):	70 Tax & Penalty Fund	\$154,760	\$0
	71 Forfeited Tax Sale Fund	\$36,617	\$0
	80 State Revenue Fund	\$387	\$0
	85 Soil & Water Conservation Fund	\$1,198,492	\$245,164
	TOTAL CASH & INVESTMENTS	\$27,699,239	\$5,901,764

Loans Receivable:	
RRRSWA Loan (Building Fund)	\$1,000,000.00
EDA Loans (Revenue Fund)	\$125,737.82
Septic Loans (Revenue Fund)	\$158,141.47
Historical Society Loan (Revenue Fund)	\$7,500.00
2/29/2024 Loan Balance Remaining	\$1,291,379.29

FEBRUARY 2024

REDWOOD COUNTY CASH BALANCES

FUNDS	FEB 29 23	MAR 31 23	JUNE 30 23	SEPT 30 23	DEC 31 23	JAN 31 24	FEB 29 24
GENERAL:							
CASH	8,225,144	7,715,221	10,369,480	7,793,008	10,706,206	9,581,529	8,696,244
INVESTMENTS	3,908,281	3,964,386	3,964,686	3,964,686	4,129,388	4,129,388	4,129,388
TOTALS	12,133,425	11,679,607	14,334,166	11,757,694	14,835,595	13,710,917	12,325,633
ROAD & BRIDGE:							
CASH	6,288,323	5,689,499	7,389,661	3,232,481	11,616,508	13,222,262	12,205,827
INVESTMENTS	499,220	499,220	499,220	499,220	498,375	498,375	498,375
TOTALS	6,787,543	6,188,719	7,888,881	3,731,701	12,114,883	13,720,637	12,704,202
HUMAN SERVICES:							
CASH	4,183	4,183	0	0	27,697	0	0
BUILDING:							
CASH	3,196,231	3,031,975	2,965,246	3,263,109	3,535,375	3,498,167	3,494,257
INVESTMENTS	0	0	0	0	0	0	0
TOTALS	3,196,231	3,031,975	2,965,246	3,263,109	3,535,375	3,498,167	3,494,257
DITCH:							
CASH	0	0	4,627	0	43,704	780,445	0
INVESTMENTS	0	0	0	0	0	0	0
TOTALS	0	0	4,627	0	43,704	780,445	0
SOLID WASTE:							
CASH	87,547	87,265	87,118	84,533	92,794	85,847	83,075
INVESTMENTS	0	0	0	0	0	0	0
TOTALS	87,547	87,265	87,118	84,533	92,794	85,847	83,075
HEALTH:							
CASH	649,610	649,611	718,221	663,584	704,630	658,355	658,356
INVESTMENTS	453,175	453,175	453,175	453,175	473,465	473,465	473,465
TOTALS	1,102,785	1,102,786	1,171,396	1,116,759	1,178,095	1,131,820	1,131,821
DEBT SERVICE:							
CASH	282,243	3	412,995	250,830	573,623	320,645	321,040
INVESTMENTS	349,880	293,475	293,475	293,475	305,981	305,981	305,981
TOTALS	632,123	293,478	706,470	544,305	879,604	626,626	627,021
INSURANCE:							
CASH	271,184	332,881	78,908	259,247	835,664	899,517	850,184
INVESTMENTS	750,063	750,063	750,063	750,063	249,390	249,390	249,390
TOTALS	1,021,246	1,082,944	828,971	1,009,309	1,085,054	1,148,907	1,099,574
SWCD:							
CASH	351,698	462,897	802,871	632,187	1,182,893	1,230,841	1,198,492
INVESTMENTS	499,155	499,155	499,155	744,155	245,164	245,164	245,164
TOTALS	850,853	962,052	1,302,026	1,376,342	1,428,057	1,476,005	1,443,656

all Ditch Worksheets		February 2024			2023 Interest due/ Interest income		2023 Negative Balance Transfer		
Ditch's	Beginning Balance	Expenses	Income	2023 Ditch Inspector distribution	due	income	out	in	Ending Balance
Ditch Inspector	0.00	293,229.07	1,292,277.61						999,048.54
Loan - CD 28 principal	0.00	0.00	0.00						0.00
Loan - CD 35 principal	0.00	0.00	0.00						0.00
Investment	0.00	0.00	0.00						0.00
Interest Income	0.00	0.00	0.00						0.00
CD 11	0.00	0.00	2,052.79						2,052.79
CD 12	0.00	0.00	12,420.78						12,420.78
CD12 Tiling	0.00	0.00	0.00						0.00
CD 12A	0.00	2,331.99	0.00						(2,331.99)
CD 12 Lat A Br 5	0.00	0.00	3,093.28						3,093.28
CD 12 Lat B	0.00	0.00	8,812.64						8,812.64
CD 12 Lat C	0.00	0.00	72,006.16						72,006.16
CD 12 Lat D	0.00	0.00	16,307.13						16,307.13
CD 12 Lat E	0.00	0.00	2,982.11						2,982.11
CD 13	0.00	0.00	8,603.23						8,603.23
CD 14 & 14-1	(0.00)	8,641.81	0.00						(8,641.81)
CD 15	0.00	0.00	1,418.71						1,418.71
CD 18	(0.00)	248.60	8,354.27						8,105.67
CD 20	(0.00)	7,175.22	26.43						(7,148.79)
CD 21	0.00	200.00	7,922.99						7,722.99
CD 22	(0.00)	1,385.35	0.00						(1,385.35)
CD 22-A	0.00	61.34	0.00						(61.34)
CD 23	(0.00)	0.00	2,231.36						2,231.36
CD 24	(0.00)	25,038.70	0.00						(25,038.70)
CD 25	(0.00)	6,002.09	0.00						(6,002.09)
CD 26	(0.00)	23,316.55	0.00						(23,316.56)
CD 27	0.00	0.00	7,230.89						7,230.89
CD 28	0.00	42,639.88	0.00						(42,639.87)
CD 29	(0.00)	4,681.32	401.40						(4,279.92)
CD 30	(0.00)	5,575.58	0.00						(5,575.58)
CD 32	0.00	127.40	1,437.71						1,310.31
CD 33	(0.00)	0.00	2,611.34						2,611.34
CD 33 BR 5	0.00	0.00	1,498.10						1,498.10
CD 33 Lat 1 BR 1	0.00	182.34	0.00						(182.34)
CD 33 Lat 2 BR 1	0.00	0.00	437.85						437.85
CD 34	0.00	0.00	27,045.31						27,045.31
CD 35A	0.00	2,285.71	0.00						(2,285.71)
CD 35C	(0.00)	0.00	4,596.98						4,596.98
CD 37	(0.00)	34,035.98	47.85						(33,988.14)
CD 38	(0.00)	23,346.51	0.00						(23,346.51)
CD 39	0.00	0.00	49,868.18						49,868.18
CD 40 & 40A	0.00	2,603.29	393.65						(2,209.64)
CD 41	(0.00)	0.00	3,049.94						3,049.94
CD 42	0.00	2,597.41	15,048.99						12,451.59
CD 43	0.00	7,849.59	0.00						(7,849.59)
CD 44	0.00	0.00	261.75						261.75
CD 45	0.00	0.00	16,381.15						16,381.15
CD 47	(0.00)	3,460.05	0.00						(3,460.05)
CD 48	(0.00)	0.00	2,306.16						2,306.16
CD 49	(0.00)	4,746.69	18.95						(4,727.75)
CD 49 Lat A	0.00	0.00	15,509.97						15,509.97
CD 50	0.00	7,180.56	177.84						(7,002.72)
CD 51	0.00	6,485.77	0.00						(6,485.77)
CD 52	(0.00)	61,507.51	0.00						(61,507.51)
CD 52 Lat 87	0.00	0.00	11,570.01						11,570.01
CD 53	0.00	854.79	103.10						(751.69)
CD 54	(0.00)	10,471.26	137.92						(10,333.34)
CD 55	0.00	6,390.78	0.00						(6,390.78)
CD 56	0.00	0.00	1,086.23						1,086.23
CD 60	(0.00)	31,513.69	0.00						(31,513.69)
CD 63	(0.00)	0.00	1,889.70						1,889.70

Ditch's	Beginning Balance	Expenses	Income	2023 Interest due/		2023 Negative		Ending Balance
				Inspector distribution	Interest income	Balance Transfer	Income	
CD 64	0.00	50,879.26	0.00					(50,879.26)
CD 64 Lat 21	0.00	0.00	8,082.34					8,082.34
CD 64-27	0.00	0.00	672.07					672.07
CD 64-31	0.00	388.02	0.00					(388.02)
CD 64 Lat A BR 33	0.00	0.00	9,092.58					9,092.58
CD 64 Impr 1 BR 34	0.00	0.00	463.33					463.33
CD 64-37	0.00	491.73	0.00					(491.73)
CD 64-42	0.00	1,370.49	0.00					(1,370.49)
CD 64-42 Extension	0.00	0.00	2,281.48					2,281.48
CD 64-42 Lat A	0.00	0.00	1,456.36					1,456.36
CD 64-47	0.00	0.00	1,447.02					1,447.02
CD 65	0.00	2,377.36	0.00					(2,377.36)
CD 66	0.00	8,243.16	0.00					(8,243.16)
CD 68	0.00	0.00	9,684.15					9,684.15
CD 68 Lat A	0.00	0.00	7,938.27					7,938.27
CD 69	(0.00)	2,246.28	0.62					(2,245.66)
CD 70	0.00	78,794.54	0.00					(78,794.54)
CD 72	(0.00)	8,886.47	0.00					(8,886.47)
CD 73	0.00	930.89	0.00					(930.89)
CD 74	0.00	6,273.10	360.00					(5,913.10)
CD 80	(0.00)	0.00	10,022.96					10,022.96
CD 81	0.00	1,930.52	2,572.59					642.08
CD 85	0.00	2,092.55	0.00					(2,092.55)
CD 88	0.00	1,921.98	500.00					(1,421.98)
CD 89A	0.00	0.00	30,899.53					30,899.53
CD 90	0.00	0.00	2,586.71					2,586.71
CD 90 Lat A	0.00	0.00	15,985.09					15,985.09
CD 90 Lat B	0.00	0.00	2,120.55					2,120.55
CD 93	0.00	0.00	19,053.26					19,053.26
CD 94	0.00	790.83	0.00					(790.83)
CD 95	0.00	0.00	21,888.77					21,888.77
CD 95 Lat 12	0.00	0.00	6,058.69					6,058.69
CD 96	(0.00)	51.72	5,507.83					5,456.11
CD 97	0.00	0.00	3,510.29					3,510.29
CD 98	0.00	0.00	665.08					665.08
CD 99	(0.00)	511.27	0.00					(511.27)
CD 100	0.00	7,886.63	0.00					(7,886.62)
CD 101	0.00	0.00	21,368.43					21,368.43
CD 102	(0.00)	9,434.51	130.45					(9,304.07)
CD 103	0.00	0.00	6,553.59					6,553.59
CD 104	0.00	0.00	1,447.94					1,447.94
CD 105	0.00	0.00	54,422.45					54,422.45
CD 106	(0.00)	0.00	1,245.71					1,245.71
CD 106 Lat A	(0.00)	0.00	1,885.65					1,885.65
CD 109	0.00	48,477.65	0.00					(48,477.65)
CD 110	0.00	0.00	15,088.89					15,088.89
CD 1202	(0.00)	300.00	1,884.97					1,584.97
CD 1203	0.00	0.00	4,582.88					4,582.88
JD 3 R, L & YM	(0.00)	0.00	9,121.03					9,121.03
JD 5 B & R	0.00	109,076.21	32,065.14					(77,011.07)
JD 5-1 Bunge	0.00	686.20	0.00					(686.20)
JD 5-1 Kunkel	0.00	8,545.59	0.00					(8,545.59)
JD 5-1 Nelson Branch	0.00	1,623.43	0.00					(1,623.43)
JD 6 - RWF Twp	0.00	0.00	859.72					859.72
JD 7	0.00	1,419.04	0.00					(1,419.04)
JD 9 R & L	(0.00)	0.00	52,247.49					52,247.49
JD 10 YM, L, R	0.00	1,291.00	0.00					(1,291.00)
JD 12 B & R	(0.00)	1,902.27	382.25					(1,520.02)
JD 12 R & L (main ditch)	(0.00)	300.00	6,666.38					6,366.38
JD 12 L & R Br 1	0.00	0.00	11,052.06					11,052.06

Ditch's	Beginning Balance	Expenses	Income	2023 Interest due/ Interest income		2023 Negative Balance Transfer		Ending Balance
				2023 Ditch Inspector distribution	due	income	out	
JD 12 BR 2	(0.00)	0.00	33,422.56					33,422.56
JD 13 L & R	0.00	0.00	1,550.59					1,550.59
JD 14	0.00	20,686.17	0.00					(20,686.17)
JD 15 L & R	(0.00)	56,638.56	83,156.58					26,518.02
JD 15 L & R Improvement	43,704.33	0.00	713,780.63					757,484.96
JD 16 NA & WL	0.00	1,689.39	0.00					(1,689.39)
JD 17 R & B	0.00	7,711.13	304.21					(7,406.92)
JD 17 R & B - Improv	0.00	0.00	0.00					0.00
JD 18 B & R	0.00	12,759.06	680.08					(12,078.98)
JD 20 M, L & R Springdale only	0.00	21.50	0.00					(21.50)
JD 22 R & L	0.00	20,188.72	131.78					(20,056.94)
JD 24 R & B	0.00	12,706.65	683.34					(12,023.31)
JD 25 R & B	(0.00)	78.22	2,875.02					2,796.80
JD 28 M & R	0.00	0.00	1,413.43					1,413.43
JD 29 B & R	(0.00)	5,287.71	2,423.01					(2,864.71)
JD 30 R & B	0.00	211,701.50	81,252.84					(130,448.66)
JD 30 Lat A	0.00	0.00	2,570.57					2,570.57
JD 30 Lat B	0.00	0.00	2,781.04					2,781.04
JD 31 R & L	0.00	4,771.86	3,309.25					(1,462.61)
JD 31 Lat A	0.00	0.00	332.49					332.49
JD 31 Lat B	0.00	0.00	4,800.47					4,800.47
JD 31 Lat C	0.00	0.00	1,676.97					1,676.97
JD 31 Lat D	0.00	0.00	2,924.08					2,924.08
JD 31 Lat E	0.00	0.00	14,847.86					14,847.86
JD 31 Lat F	0.00	0.00	3,850.44					3,850.44
JD 31 Lat G	0.00	0.00	15,736.50					15,736.50
JD 32 YM & R	0.00	0.00	36,592.71					36,592.71
JD 33 R & YM	0.00	386,485.88	3,270.90					(383,214.97)
JD 33 YM & R Lat A	0.00	0.00	1,222.70					1,222.70
JD 33 YM & R Lat C	0.00	0.00	10,057.23					10,057.23
JD 33 Lat D	0.00	0.00	1,728.02					1,728.02
JD 33 Lat E	0.00	0.00	141.25					141.25
JD 33 Lat F	0.00	0.00	26,115.47					26,115.47
JD 33 Lat G	(0.00)	0.00	34,663.32					34,663.32
JD 33 Lat H	0.00	0.00	4,319.28					4,319.28
JD 33 Lat J	0.00	1,447.26	108,593.57					107,146.32
JD 33 Lat K	0.00	0.00	9,991.58					9,991.58
JD 33 R & YM Lat 1 BR 2	0.00	0.00	619.36					619.36
JD 34 L & R	(0.00)	5,240.91	0.00					(5,240.91)
JD 35 R & B	(0.00)	8,750.48	5,328.08					(3,422.40)
JD 36 R & B	(0.00)	1,695,979.20	24,555.75					(1,671,423.45)
JD 36 R & C	0.00	3,566.75	28.80					(3,537.95)
JD 36 Lat A	(0.00)	11,240.59	8.52					(11,232.07)
JD 36 Lat 2A	0.00	165.00	13,759.97					13,594.97
JD 36 Lat B	0.00	43.29	74.82					31.53
JD 36 Lat 2B	0.00	7,714.94	0.00					(7,714.93)
JD 36 Lat 13 2B	(0.00)	0.00	113,142.39					113,142.39
JD 36 Lat C	0.00	0.00	154.22					154.22
JD 36 Lat 1 Lat C	0.00	0.00	8,802.19					8,802.19
JD 36 Lat 2C	0.00	0.00	1,058.61					1,058.61
JD 36 Lat D	0.00	3,142.78	166.00					(2,976.78)
JD 36 Lat 2D	0.00	0.00	575.04					575.04
JD 36 Lat E	0.00	3,864.36	0.00					(3,864.36)
JD 36 R & B Lat 2E	0.00	60.00	37,965.62					37,905.62
JD 36 Lat F	0.00	0.00	3,268.55					3,268.55
JD 36 Lat 1 Lat F	0.00	0.00	4,790.22					4,790.22

Redwood County Investments

2/29/2024

REVENUE FUND:

Bank or Brokerage Firm Obtained From:

	<u>Interest Rate</u>	<u>Maturing</u>	<u>CD or Invstmt Amount(MV)</u>
Wells Fargo Advisors Step Up (.50% - 6/30/23 (2 yrs); .75% 1 yr; 1% - 1 yr; 2% - 6 months; 4% - 6 months)	0.75%	06/30/26	459,811.10
Wells Fargo Advisors Step Up (.65% - 6/30/23 (2 yrs); .75% - 1 yr; 1% - 6 months; 1.25% - 6 months; 1.5% - 6 months; 2%	0.75%	06/30/26	232,072.50
Wells Fargo Advisors Step Up (.70-3.00% - steps up every 6 months)	0.90%	10/28/26	928,490.00
Wells Fargo Advisors Step Up (.625-3.00% - steps up every 6 months)	1.125%	10/28/26	936,160.00
Wells Fargo Advisors Step Up (1.0-6.00%)	1.25%	11/24/26	473,465.00
Wells Fargo Advisors	1.35%	12/08/26	221,320.75
Wells Fargo Advisors (Steps Up 1%-3%) (Purchased from Debt Service Fund)	2.00%	12/15/26	168,434.00
Wells Fargo Advisors (Steps Up .75%-5%) (Purchased from Ditch Fund)	1.30%	11/23/26	709,635.00
			<u><u>\$4,129,388.35</u></u>

PHS FUND:

		<u>Maturing</u>	
Wells Fargo Advisors Step Up (1.0-6.00%)	1.25%	11/24/26	473,465.00
			<u><u>473,465.00</u></u>

ROAD AND BRIDGE FUND:

		<u>Maturing</u>	
Wells Fargo Advisors	5.00%	08/26/24	498,375.00
			<u><u>498,375.00</u></u>

INSURANCE FUND:

		<u>Maturing</u>	
Wells Fargo Advisors	5.00%	05/28/24	249,390.00
			<u><u>249,390.00</u></u>

DEBT SERVICE FUND:

		<u>Maturing</u>	
Wells Fargo Advisors (Steps Up 1%-3%) (Sold \$150,000 & \$56,405 to General Fund)	2.00%	12/15/26	305,981.00
			<u><u>305,981.00</u></u>

SOIL AND WATER FUND:

		<u>Maturing</u>	
Wells Fargo Advisors	5.30%	07/26/24	245,164.15
			<u><u>245,164.15</u></u>

Investments that were called or matured in February:

Redwood County Investments

REVENUE FUND:

Bank or Brokerage Firm Obtained From:

Wells Fargo Advisors Step Up (.50% - 6/30/23 (2 yrs); .75% 1 yr; 1% - 1 yr; 2% - 6 months; 4% - 6 months)

Wells Fargo Advisors Step Up (.65% - 6/30/23 (2 yrs); .75% - 1 yr; 1% - 6 months; 1.25% - 6 months; 1.5% - 6 months)

Wells Fargo Advisors Step Up (.70-3.00 steps up every 6 months)

Wells Fargo Advisors Step Up (.625-3.00 steps up every 6 months)

Wells Fargo Advisors Step Up (1.00-6.00)

Wells Fargo Advisors

Wells Fargo Advisors (Steps Up 1%-3%) (Purchased from Debt Service Fund)

Wells Fargo Advisors (Steps Up .75%-5%) (Purchased from Ditch Fund)

PHS FUND:

Wells Fargo Advisors Step Up (1.00-6.00)

ROAD AND BRIDGE FUND:

Wells Fargo Advisors

INSURANCE FUND:

Wells Fargo Advisors

DEBT SERVICE FUND:

Wells Fargo Advisors (Steps Up 1%-3%) (Sold \$150,000 & \$56,405 to General Fund)

SOIL AND WATER FUND:

Wells Fargo Advisors

Investments that were called or matured in February:

Bank CD is held:

ths; 2% - 6 months)

BankUnited NA

<u>FDIC #</u>	<u>CUSIP #:</u>	<u>Interest Rate</u>
	3130AM-UM-2	0.75%
	3130AM-W5-7	0.75%
	3130AP-G8-2	0.90%
	3130AP-KJ-3	1.125%
	3130AP-V5-1	1.25%
58979	066519-RW-1	1.35%
	3030AQ-2W-2	2.00%
	3130AP-PP-4	1.30%
	3130AP-V5-1	1.25%
	3134GY-4B-5	5.00%
	3130AT-X7-7	5.00%
	3030AQ-2W-2	2.00%
	110001-AS-3	5.30%

2/29/2024

<u>Purchased</u>	<u>Maturing</u>	<u>CD or Invstmt Amount(MV)</u>
06/30/21	06/30/26	459,811.10
06/30/21	06/30/26	232,072.50
10/28/21	10/28/26	928,490.00
10/28/21	10/28/26	936,160.00
11/24/21	11/24/26	473,465.00
12/08/21	12/08/26	221,320.75
12/15/21	12/26/26	168,434.00
11/23/21	11/23/26	709,635.00
		<hr/> <hr/>
		\$4,129,388.35

<u>Purchased</u>	<u>Maturing</u>	
11/24/21	11/24/26	473,465.00
		<hr/> <hr/>
		473,465.00

<u>Purchased</u>	<u>Maturing</u>	
11/28/22	08/26/24	498,375.00
		<hr/> <hr/>
		498,375.00

<u>Purchased</u>	<u>Maturing</u>	
11/28/22	05/28/24	249,390.00
		<hr/> <hr/>
		249,390.00

<u>Purchased</u>	<u>Maturing</u>	
12/15/21	12/26/26	305,981.00
		<hr/> <hr/>
		305,981.00

<u>Purchased</u>	<u>Maturing</u>	
07/28/23	07/26/24	245,164.15
		<hr/> <hr/>
		245,164.15

PAID FROM:	DEBT SERVICE FUND	R&B FUND	DEBT SERVICE FUND	SOLID WASTE FUND	TOTALS		
	2021A CIP	2021 CSAH	2021A LEC Refunding	2021A Recycling Refunding			
2024 principal	\$0.00	\$310,000.00	\$200,000.00	\$120,000.00	\$630,000.00	*Principal Due	Apr 1 of each year
2024 interest	\$273,043.76	\$212,400.00	\$50,750.00	\$30,500.00	\$566,693.76	* Interest Due	Apr 1 & Oct 1 of each year
2025 principal	\$180,000.00	\$325,000.00	\$210,000.00	\$130,000.00	\$845,000.00		
2025 interest	\$268,543.76	\$196,525.00	\$40,500.00	\$24,250.00	\$529,818.76		
2026 principal	\$185,000.00	\$340,000.00	\$225,000.00	\$130,000.00	\$880,000.00		
2026 interest	\$259,418.76	\$179,900.00	\$29,625.00	\$17,750.00	\$486,693.76		
2027 principal	\$200,000.00	\$355,000.00	\$235,000.00	\$140,000.00	\$930,000.00		
2027 interest	\$249,793.76	\$162,525.00	\$18,125.00	\$11,000.00	\$441,443.76		
2028 principal	\$205,000.00	\$375,000.00	\$245,000.00	\$150,000.00	\$975,000.00		
2028 interest	\$239,668.76	\$144,275.00	\$6,125.00	\$3,750.00	\$393,818.76		
2029-2037 principal	\$5,075,000.00	\$4,185,000.00	\$0.00	\$0.00	\$9,260,000.00		
2029-2037 interest	\$1,252,743.84	\$505,600.00	\$0.00	\$0.00	\$1,758,343.84		
2038-2042 principal	\$3,340,000.00	\$0.00	\$0.00	\$0.00	\$3,340,000.00		
2038-2042 interest	\$183,815.64	\$0.00	\$0.00	\$0.00	\$183,815.64		
TOTAL principal	\$9,185,000.00	\$5,890,000.00	\$1,115,000.00	\$670,000.00	\$16,860,000.00		
TOTAL interest	\$2,727,028.28	\$1,401,225.00	\$145,125.00	\$87,250.00	\$4,360,628.28		

PAID FROM:

**DEBT SERVICE
FUND**

	<u>2023A R&B</u>	<u>TOTALS</u>
2024 principal	\$0.00	\$0.00
2024 interest	\$376,988.89	\$376,988.89
2025 principal	\$600,000.00	\$600,000.00
2025 interest	\$443,500.00	\$443,500.00
2026 principal	\$780,000.00	\$780,000.00
2026 interest	\$409,000.00	\$409,000.00
2027 principal	\$815,000.00	\$815,000.00
2027 interest	\$369,125.00	\$369,125.00
2028 principal	\$855,000.00	\$855,000.00
2028 interest	\$327,375.00	\$327,375.00
2029-2034 principal	\$6,120,000.00	\$6,120,000.00
2029-2034 interest	\$961,750.00	\$961,750.00
TOTAL principal	\$9,170,000.00	\$9,170,000.00
TOTAL interest	\$2,887,738.89	\$2,887,738.89

*Principal Due
* Interest Due

Feb 1 of each year
Feb 1 & Aug 1 of each year

REDWOOD COUNTY JAIL POPULATION FEBRUARY 2024

DATE	IN COUNTY		UN-SENTENCED		TOTAL	SENTENCED		UN-SENTENCED		TOTAL	TOTAL	GRAND	ADP
	MALE	FEMALE	MALE	FEMALE		MALE	FEMALE	MALE	FEMALE				
	IN COUNTY		OUT COUNTY			OUT COUNTY		TOTAL					
1	4	0	12	0	16	3	1	6	2	12	28	28	28.0
2	5	1	14	0	20	2	2	6	2	12	32	60	30.0
3	5	1	14	0	20	2	2	6	2	12	32	92	30.7
4	3	0	14	0	17	2	2	6	2	12	29	121	30.3
5	3	0	14	0	17	2	2	6	1	11	28	149	29.8
6	4	0	14	0	18	1	2	6	0	9	27	176	29.3
7	6	0	13	1	20	1	3	7	0	11	31	207	29.6
8	6	0	13	1	20	1	3	7	0	11	31	238	29.8
9	7	0	10	0	17	2	3	12	0	17	34	272	30.2
10	5	0	10	0	15	2	2	11	0	15	30	302	30.2
11	8	0	10	1	19	2	2	10	0	14	33	335	30.5
12	7	0	10	1	18	2	2	10	0	14	32	367	30.6
13	7	0	10	1	18	2	2	10	0	14	32	399	30.7
14	5	0	7	0	12	2	1	7	0	10	22	421	30.1
15	5	0	7	0	12	2	1	7	0	10	22	443	29.5
16	5	0	7	0	12	2	1	7	0	10	22	465	29.1
17	5	0	9	0	14	2	1	5	0	8	22	487	28.6
18	5	0	8	0	13	2	1	6	0	9	22	509	28.3
19	5	0	10	0	15	2	1	6	0	9	24	533	28.1
20	5	0	10	0	15	2	1	6	0	9	24	557	27.9
21	5	0	10	0	15	2	1	6	0	9	24	581	27.7
22	6	0	8	0	14	1	1	7	0	9	23	604	27.5
23	5	0	9	0	14	1	1	7	2	11	25	629	27.3
24	5	0	9	1	15	1	1	7	2	11	26	655	27.3
25	5	0	9	1	15	1	1	7	2	11	26	681	27.2
26	6	0	7	1	14	1	1	7	1	10	24	705	27.1
27	6	0	6	0	12	2	1	6	1	10	22	727	26.9
28	6	0	6	0	12	2	1	6	1	10	22	749	26.8
29	4	0	9	0	13	2	1	5	1	9	22	771	26.6
TOTALS	153	2	289	8	452	51	44	205	19	319	771		
Ave.	5.3	0.1	10.0	0.3	15.6	1.8	1.5	7.1	0.7	11.0	26.6		



REQUEST FOR BOARD ACTION

Requested Board Date: 3/19/24	Originating Dept.: Road & Bridge
Preferred 2nd Date: Next	
Discussion Item:	Presenter: Jeff Bommersbach, Assistant County Engineer
Award Construction Contract 24-3; 2024 Bituminous Seal Coat	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Award construction contract 24-3 for SAP 064-030-019; Bituminous Seal Coat to low bidder Morris Sealcoat & Trucking, Inc for the amount of their bid.

Background Information:

This project consists of bituminous seal coat on 62.760 miles of Roadways and 19,447 square yards of parking lots (Recycling Center, Museum, Sheriff's Office and Justice Center) as shown on the attached map. Four bids were received for this contract with the low bidder being 6.53% under the engineer's estimate (\$100,754.55) as shown on the bid summary attached.

The anticipated start date is June 24, 2024 with completion on or before August 9, 2024.

This project is funded with our Regular County State Aid Highway Funds and local funds for the parking lots.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 3/13/2024

Date Requestor Requires Review Completion: 3/22/2024

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Bid Abstract Summary - SAP 064-030-019

Bid Release
2/16/2024

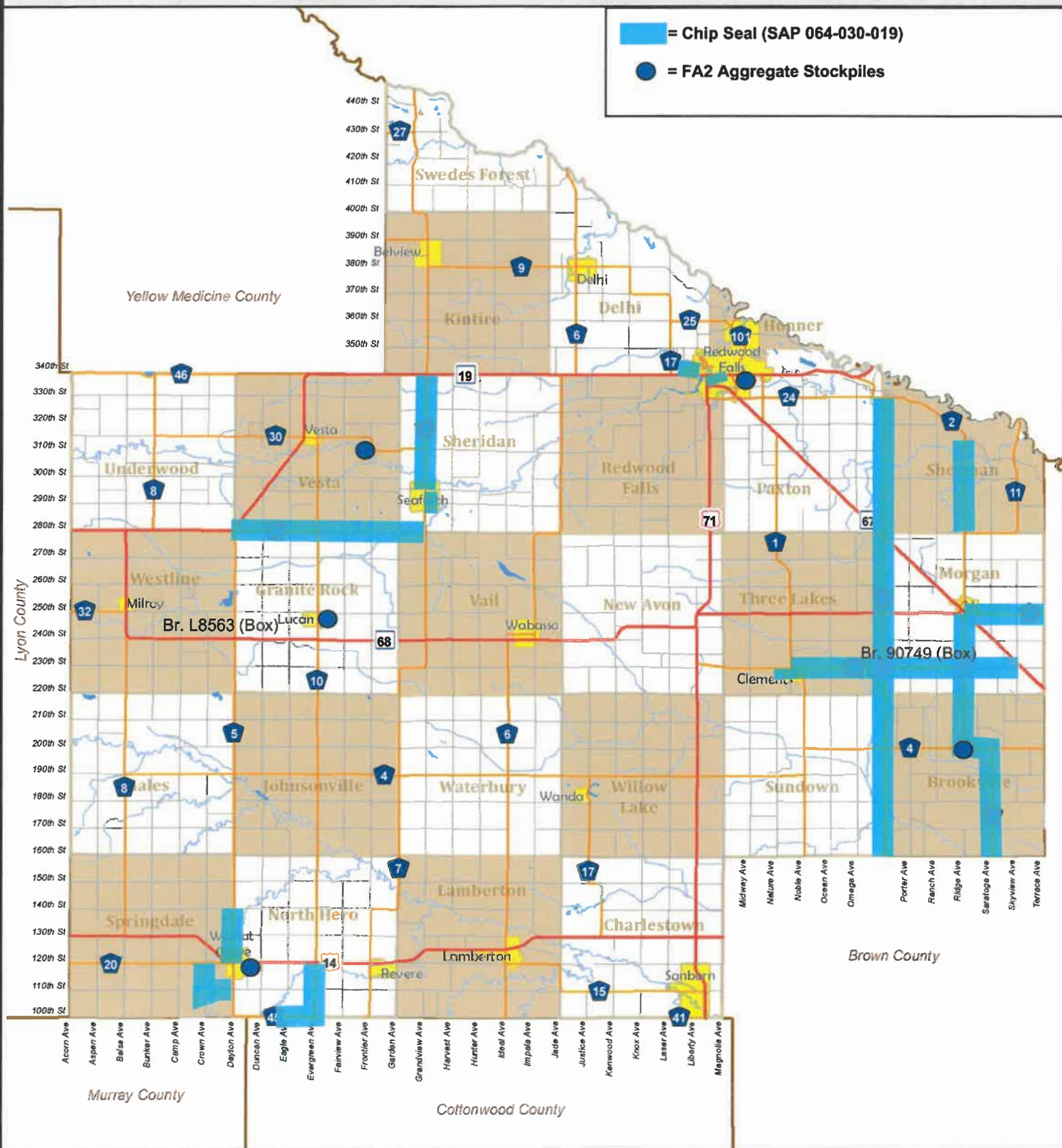
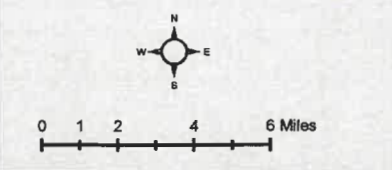
Bid Opening
3/12/2024

Bid Name	Total	% Over/Under Estimate
Engineer's Estimate	\$1,541,864.88	
<i>Morris Sealcoat & Trucking, Inc.</i>	<i>\$1,441,110.33</i>	<i>6.53% UNDER</i>
Asphalt Surface Technologies Corp.	\$1,486,041.43	3.62% UNDER
Fahrner Asphalt Sealers, LLC - Eau Claire	\$1,649,006.97	6.95% OVER
Allied Blacktop Company	\$1,919,074.75	24.46% OVER








Redwood County, MN

 = Chip Seal (SAP 064-030-019)

 = FA2 Aggregate Stockpiles

0 1 2 4 6 Miles

Roads	Boundaries	Water
 Federal and State	 Cities	 Lakes
 County State Aid	 Townships	 Rivers
 All other County and Township	 Counties	

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



REQUEST FOR BOARD ACTION

Requested Board Date:	3/19/24	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Anthony Sellner, County Highway Engineer
Authorize Board Chair and Administrator to sign Construction Contract 24-3		estimated time needed:	5 minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Authorize County Board Chair and County Administrator to sign awarded construction contract 24-3 for project SAP 064-030-019; Bituminous Seal Coat, pending obtaining signatures from the awarded Contractor and county attorney approval.

Background Information:

This project consists of bituminous seal coat on 62.760 miles of Roadways and 19,447 square yards of parking lots (Recycling Center, Museum, Sheriff's Office and Justice Center) as shown on the attached map. Four bids were received for this contract with the low bidder being 6.53% under the engineer's estimate (\$100,754.55) as shown on the bid summary attached.

The anticipated start date is June 24, 2024 with completion on or before August 9, 2024.

This project is funded with our Regular County State Aid Highway Funds and local funds for the parking lots.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 3/13/2024

Date Requestor Requires Review Completion: 3/22/2024

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Bid Abstract Summary - SAP 064-030-019

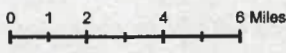
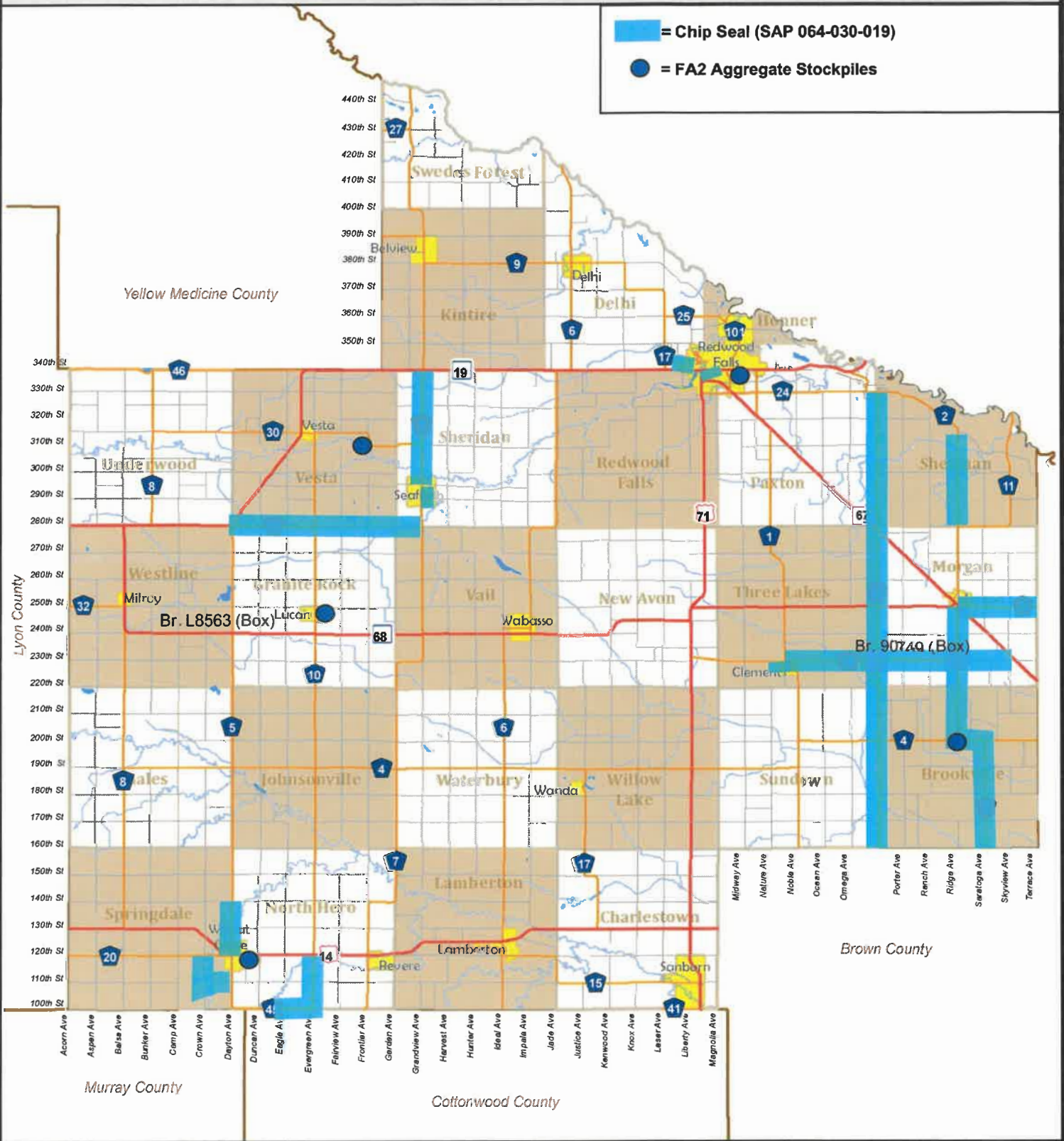
Bid Release Bid Opening
2/16/2024 3/12/2024

Bid Name	Total	% Over/Under Estimate
Engineer's Estimate	\$1,541,864.88	
<i>Morris Sealcoat & Trucking, Inc.</i>	<i>\$1,441,110.33</i>	<i>6.53% UNDER</i>
Asphalt Surface Technologies Corp.	\$1,486,041.43	3.62% UNDER
Fahrner Asphalt Sealers, LLC - Eau Claire	\$1,649,006.97	6.95% OVER
Allied Blacktop Company	\$1,919,074.75	24.46% OVER




Redwood County, MN

 = Chip Seal (SAP 064-030-019)




 = FA2 Aggregate Stockpiles



Roads

-  Federal and State
-  County State Aid
-  All other County and Township

Boundaries

-  Cities
-  Townships
-  Counties

Water

-  Lakes
-  Rivers

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



REQUEST FOR BOARD ACTION

Requested Board Date: 3/19/2024	Originating Dept.: Road & Bridge
Preferred 2nd Date: Next	
Discussion Item:	Presenter: Jeff Bommersbach, Assistant Engineer
PLSS Monument Grant Assurances	estimated time needed: 5 minutes
Board Action: <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Public Land Survey System Grant Assurances.

Background Information:

The Redwood County Highway Department and Redwood County Recorder's Office are collaborating in order to acquire up to a \$300,000 Public Land Survey System (PLSS) Monument Grant. The purpose of the grant is to establish and certify section corners throughout the State.

The PLSS Grant is available to Redwood County, and Redwood County will rank highly due to having less than 30% of corners recorded (850/2836). The grant application deadline is April 5, 2024.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 2/14/2024

Date Requestor Requires Review Completion: 2/23/2024

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Assurances

The applicant by signing the coversheet to the application submitted to the state, certifies they have read all application documents including any revised documents and agree to comply with the approved application and all federal, state and local laws, ordinances, rules and regulations, public policies herein and all others as applicable.

1. Survival of Terms

The following clauses survive the expiration or cancellation of this award: 4B) Audits; 5) Liability; 6) Intellectual Property Rights; 7) Publicity; 8) Government Data Practices; 9) Data Disclosure; and 11) Governing Law, Jurisdiction and Venue.

2. Use of Funds

The use of funds shall be limited to that portion identified in the application materials and the attached application and by any applicable state or federal laws. Funds should support the purpose and activities approved in the application. Funds must not be used for Fundraising, Taxes, except sales tax on goods and services and payroll taxes, Lobbyists, political contributions, Bad debts, late payment fees, finance charges, or contingency funds, Parking violations and traffic violations, Out of state transportation and travel expenses. Minnesota will be considered the home state for determining whether travel is out of state, Tools of the trade necessary for the execution of the awarded grant. "Tools of the trade": a set of tools or skills that are necessary for a particular kind of job or work . E.g.: Survey Measurement Technology (GPS, total stations, etc.), Vehicles (of any kind), software programs, scanning and plotting equipment, etc.

- A. The grantee, in the conduct of activities under this award, shall submit such reports as may be required by written instructions of the state within the times required by it. The state reserves the right to withhold funding if reporting requirements are not met. The grantee must promptly return to the state any unexpended funds not accounted for in the financial report due to the state at grant closeout.
- B. The grantee shall present reports to MnGeo or the state's Authorized Representative. At the Commissioner's discretion, these reports may be presented at departmental, legislative, other state agency or public meetings where the grantee shall be available to explain the project and respond to questions.
- C. Reimbursement for travel and subsistence expenses actually and necessarily incurred by grantee in performance of this project will be paid if state is allowed in the approved budget, provided that the grantee shall be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than in the current "Commissioner's Plan," promulgated by the Commissioner of Minnesota Management and Budget (MMB). The grantee will only be reimbursed for travel and subsistence outside Minnesota if it has received prior written approval for such out-of-state travel from the state. The current [Commissioner's Plan](#) can be viewed to obtain current maximum expense reimbursement rates.

3. Time

In the performance of this grant, time is of the essence. The grantee must comply with the time requirements described in the application and award, and inform the grantor of any potential long term delays or changes affecting those timelines.

4. Financial and Administrative Provisions

A. Allowability of Costs

The allowability of costs for funding incurred under this award shall be determined in accordance with:

- The approved budget
- The PLSS Preservation Grant Program is authorized by MN Statute 381.125 and appropriations made in Chapter 62—H.F.No. 1830.

For all funds, no claim for materials purchased in excess of budget categories or program services not specifically provided for in this award by the grantee will be allowed by the state unless approved in writing by the state. Such approval shall be considered to be a modification of the award. There may be additional limitations on allowable costs, which shall be noted in the award.

B. Audits.

Under Minn.Stat. §16B.98, Subd. 8, the grantee's books, records, document, and accounting procedures and practices relevant to this grant are subject to examination by the Commissioner of Administration, the state granting agency and/or the state auditor or legislative auditor, as appropriate, for a minimum of six years from the end of this grant, receipt and approval of all final reports, or the required period of time to satisfy all state retention requirements, whichever is later.

C. State Requirements

- The grantee will comply with required grants management policies and procedures set forth through Minn.Stat. §16B.97, Subd. 4 (a) (1) and requirements in Minn. Stat. §16B.981.
- Pursuant to Minn.Stat. §16B.98, Subd.1, the grantee agrees to minimize administrative costs as a condition of this grant.
- The grantee certifies they are not suspended or debarred in MN: Suspended/Debarred Vendors / Minnesota Office of State Procurement (mn.gov)
- The grantee must promptly return to the State any unexpended funds that have not been accounted for annually in a financial report to the State due at grant closeout.

5. Liability

Grantee agrees to indemnify and save and hold the state, its agents and employees harmless from any and all claims or causes of action, including all attorneys' fees incurred by the state arising from the performance of the award by grantees, agents or employees. This clause shall not be construed to bar any legal remedies grantee may have for the state's failure to fulfill its obligations pursuant to the award and subsequent awards.

6. Publicity and Endorsement

Any publicity regarding the subject matter of this grant must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes

of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

The Grantee must not claim that the State endorses its products or services.

7. Government Data Practices

The grantee and the state must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the state under the award, and as it applies to all data created collected, received, stored, used, maintained or disseminated by the grantee under the award. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this paragraph by either the grantee or the state. If the grantee receives a request to release the data referred to in this paragraph, the grantee must immediately notify the state. The state will give the grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

8. Data Disclosure

Under Minn. Stat. § 270C.65 Subd. 3, and other applicable laws, the grantee consents to disclosure of its SWIFT Supplier ID Number (formally known as SWIFT Vendor ID), Social Security number, DUNS number, federal employer tax identification number and/or Minnesota tax identification number, already provided to the state, to federal and state tax agencies and state personnel involved in the payment of state obligations. These numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the grantee to file state tax returns and pay delinquent state tax liabilities, if any.

9. Worker's Compensation

Grantee certifies that it is in compliance with Minn. Stat. §176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The grantee's employees and agents will not be considered state employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the state's obligation or responsibility.

10. Governing Law, Jurisdiction and Venue

Minnesota law, without regard to its choice-of-law and provisions, governs the award. Venue for all legal proceedings arising out of the award, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Transferability

The grantee shall not transfer or assign to any party or parties any right(s), obligation(s) or claim(s) under the award without the prior written consent of the state. It is understood, however, that grantee remains solely responsible to the state for providing the products and services described.

12. Affirmative Action and Nondiscrimination

- A. The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified per Minn. Stat. §363A.02. The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.
- B. The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Minnesota Rules, Part 5000.3500
- C. The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

13. Pre-Award Work and Pre-Award Costs

The grantee understands that no work should begin and no pre-award costs would be covered under this award until all required signatures have been obtained; an official Grant Award Notification (GAN) has been issued or other award documentation has been received and the grantee is notified to begin work by the state's program authorized representative or their designee. If an exception to this is determined necessary by MNIT/MnGeo, the grantee would be informed in writing or email by the state's program authorized representative or designee.

14. Grantee's Grant Program Representative

The applicant's Program Contact Representative will be named on the Grant Award Notification (GAN) or other award information. If the Program Contact Representative or official with authority to sign changes at any time during the grant award period, the applicant/grantee must immediately notify the state.

15. Cancellation:

- **With or Without Cause:**
 - An award contract may be cancelled by the state at any time, with or without cause, upon thirty (30) days' written notice to the grantee. Upon termination, the grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed and for approvable expenditures.
 - The Commissioner of Administration may unilaterally cancel the grant award if further performance under this award would not serve agency purposes or is not in the best interest of the State.
- **Due to Discontinued or Insufficient Funding:**
 - It is expressly understood and agreed that in the event the funding to the state from Federal sources or appropriations by the Minnesota Legislature are not obtained and/or continued at an

aggregate level sufficient to allow for the grantee's program to continue operating, the grant shall immediately be terminated upon written notice by the state to the grantee. The state is not obligated to pay for any services that are provided after notice and effective date of termination. However, the grantee will be entitled to payment, determined on a pro-rata basis, for services satisfactorily performed and approvable expenditures incurred prior to termination to the extent that funds are available. The state will not be assessed any penalty if the grant is terminated because of a decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The state must provide the grantee notice within a reasonable time of the state receiving notice.

- **Due to Failure to Comply:**
 - The state may cancel an award contract immediately if the state finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled. The state may take action to protect the interests of the state of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

16. Conflict of Interest

In accordance with the Minnesota Office of Grants Management Policy 08-01, the grantee will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflicts of interest, or personal gain. Grantees will maintain and implement written standards of conduct covering conflicts of interest.

17. Voter Registration

The grantee will comply with [Minn. Stat. §201.162](#) by providing voter registration services for its employees and for the public served by the grantee.

18. Contracting Requirements:

- A. [Per Minn. Stat. §471.345](#), grantees that are municipalities as defined in Subdivision 1 must follow service contracting and bidding requirements as stated including prevailing wage rules for construction work of \$25,000 or more.
- i. Municipalities are encouraged to utilize [Minn. Stat. §471.345 Subd. 8](#) for targeted business procurement where available.
 - ii. Municipalities must not contract with vendors who are suspended or debarred in MN: [Suspended/Debarred Vendors / Minnesota Office of State Procurement \(mn.gov\)](#)
 - iii. Support documentation for the procurement processes must be retained regardless of the source of funding.

19. Amendments

Any amendment to an award must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant award, or their successors in office.

20. Financial and Grantee Capacity Review

Minn. Stat. §16B.981/[Chapter 62 - MN Laws](#), Article 7, Section 11 requires that a pre-award risk assessment is conducted for grant awards of \$50,000 or more.

All grantees as defined in Minn. Stat. §16B.981 Subd. 1 (c) applying for grants in the state of Minnesota must undergo a financial and capacity review prior to a grant award of \$50,000 and higher.

In order to comply with this requirement, the following information and documents will need to be submitted, as applicable, before the grant award notification is fully executed:

- I. **Capacity Responses: All potential grantees: Exhibit C**
 - o Please describe your history of performing the work that will be funded by the grant:
 - o This includes describing your organization's current staffing, current budget and [agency can add specific measurements they need to determine grant capacity].
- II. **Certification: No current principals have been convicted of a felony financial crime in the last ten years: All potential Grantees: Exhibit D**

Based on Minn. Stat. §16B.981/[Chapter 62 - MN Laws](#), Article 7, Section 11, Subd. 3-5 establishes the authority for MNIT/MnGeo to:

- Provide or require enhanced grant oversight
- Request additional information from a potential grantee to determine whether there is a substantial risk that the potential grantee cannot or would not perform the required duties of the grant
 - o The potential grantee has 30 business days to respond
- Develop a plan to address the risk or concerns identified
- Not award the grant.
 - o MNIT/MnGeo must provide notice of this determination to not award the grant to the potential grantee and the Commissioner of Administration.
 - o The notice must include the following:
 - The reason for postponing/not awarding the grant
 - The timeline for the process for contesting the agency's decision

21. Other Provisions

- a. Grantees will submit reports and comply with the terms as outlined in the Grant Award Notification (GAN)
- b. Grantees will comply with all provisions and technical specifications outlined in the Request for Proposal corresponding to this grant application.

Print Name, Signature, Title, and Date

Print Name

Signature

Title

Date

I certify I have read the application (narrative, assurances, budget and supplemental documents, if applicable) and will comply with the approved application and assurances herein and additional state, local, federal regulations and policies that apply to my organization. The submission of inaccurate or misleading information may be grounds for disqualification from the grant award and may subject me/my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.



REQUEST FOR BOARD ACTION

Requested Board Date: 3/19/2024	Originating Dept.: Road & Bridge
Preferred 2nd Date: Next	
Discussion Item: PLSS Monument Grant Certification	Presenter: Jeff Bommersbach, Assistant Engineer
	estimated time needed: 5 minutes

Board Action: Yes, action required No, informational only

If Action, Board Motion Requested:

Approve Public Land Survey System Grant Certification

Background Information:

The Redwood County Highway Department and Redwood County Recorder's Office are collaborating in order to acquire up to a \$300,000 Public Land Survey System (PLSS) Monument Grant. The purpose of the grant is to establish and certify section corners throughout the State.

The PLSS Grant is available to Redwood County, and Redwood County will rank highly due to having less than 30% of corners recorded (850/2836). The grant application deadline is April 5, 2024.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 2/14/2024

Date Requestor Requires Review Completion: 2/23/2024

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

EXHIBIT D: CERTIFICATION: NO CONVICTION OF FELONY FINANCIAL CRIME BY A PRINCIPAL

INSTRUCTIONS: Grant applicant must certify to this condition required under this Grant Request for Proposal.

Please sign below to finalize response and submit this document as part of the grant application materials/response to the Grant Request for Proposal.

Please upload or attach an organizational chart or list of principals that you are certifying for below.

16B.981 Subd. 2 (6) requires that no current principals of a grantee have been convicted of a felony financial crime in the last 10 years. A principal is defined as a public official, a board member, or staff (paid or volunteer) with the authority to access funds provided by this grant opportunity or to determine how those funds are used.

By signing here, I warrant that no current principal of my organization has been convicted of a felony financial crime in the last 10 years.

I certify that this information is true, correct, and reliable.

The submission of inaccurate or misleading information may be grounds for disqualification from the grant contract agreement award and may subject me/my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

Print Name

Signature

Title

Date

**Redwood County Organizational Chart
PLSS Grant**

Redwood County Commissioners:

District 1: Rick Wakefield
District 2: Jim Saler
District 3: Dennis Groebner
District 4: Robert Van Hee
District 5: Dave Forkrud

Redwood County Administrator:

Vicki Kletscher

Redwood County Engineer:

Anthony Sellner

Redwood County Recorder:

Amy Gewerth



REQUEST FOR BOARD ACTION

Requested Board Date:	3/19/2024	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Jeff Bommersbach, Assistant Engineer
PLSS Monument Grant Resolution		estimated time needed:	5 minutes
Board Action:	<input type="checkbox"/> Yes, action required	<input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Public Land Survey System Grant Resolution

Background Information:

The Redwood County Highway Department and Redwood County Recorder's Office are collaborating in order to acquire up to a \$300,000 Public Land Survey System (PLSS) Monument Grant. The purpose of the grant is to establish and certify section corners throughout the State.

The PLSS Grant is available to Redwood County, and Redwood County will rank highly due to having less than 30% of corners recorded (850/2836). The grant application deadline is April 5, 2024.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 2/14/2024

Date Requestor Requires Review Completion: 2/23/2024

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street
P.O Box 130
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Resolution

Authorization to Submit a Proposal to Minnesota IT Services Office of Minnesota Geospatial Information (MnGEO) for a Project to Restore, Maintain and Update the Public Land Survey System (PLSS) Land Corners in Redwood County, Minnesota

March 19, 2024

The following Resolution was offered by Commissioner _____ and moved for adoption at a Regular Meeting held on March 19, 2024 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, In 2023 the Minnesota Legislature, through MN Statute §381.125, directed the Minnesota Geospatial Information Office (Mn Geo) to develop a grant program for the perpetuation of Public Land Survey System (PLSS) monuments; and

WHEREAS, Redwood County is responsible for maintaining the PLSS; and

WHEREAS, Redwood County has identified PLSS work needs in every township in Redwood County; and

WHEREAS, Redwood County has the will request funding for PLSS work up to the grant amount of \$300,000; and

WHEREAS, Redwood County has reviewed the funding request and is fully aware of of the work that will occur if funded and its associated timeline and budget.

NOW, THEREFORE BE IT RESOLVED, The Redwood County Board authorizes the appropriate county officials to submit a proposal to MnGeo for the Minnesota PLSS Monument Grant Program and if awarded, authorize the appropriate county officials to accept the grant and enter into the necessary agreements.

FURTHERMORE, The Redwood County Board authorizes the Redwood County Highway Department to act as fiscal agent if funding is awarded for the project.

Seconded by Commissioner _____ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes _ Nays _

Dated this 19th day of March, 2024

Board Chair, Redwood County

ATTEST:

Administrator, Redwood County

1st District RICK WAKEFIELD P.O. Box 473 Walnut Grove, MN 56180 (507) 859-2369 Rick_W@co.redwood.mn.us	2nd District JIM SALFER 865 Pine Street Wabasso, MN 56293 (507) 342-2431 Jim_S2@co.redwood.mn.us	3rd District DENNIS GROEBNER 250 Center Street Clements, MN 56224 (507) 692-2235 Dennis_G@co.redwood.mn.us	4th District BOB VANHEE 503 Fallwood Road Redwood Falls, MN 56283 (507) 616-1000 Bob_V@co.redwood.mn.us	5th District DAVE FORKRUD P.O. Box 235 Belview, MN 56214 (507) 430-1907 Dave_F@co.redwood.mn.us
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Redwood County Comprehensive Plan-2024

Sarah Eischens | District Supervisor

Introduction

Purpose of Comprehensive Plan:

- Strategic plans for probation office
- Collect Feedback and answer questions
- Collaborate with justice partners

DOC Mission: Transforming Lives for a
safer Minnesota

New Funding Formula

- Council of State Governments (CSG)-Justice Reinvestment Initiative: Provide equitable funding and consist probation services throughout the state of MN. MN Corrections under funded.
- In the 2023 Legislative Session MN Statutes 244.19 and 401.10 were modified and established a new correctional supervision funding formula for the entire state of MN.
- The new supervision formula included a capitated rate of \$5.62 per day for each person supervised for a felony level offense.
- For each juvenile or person sentenced for an adult gross misdemeanor or misdemeanor offense, the capitated rate is \$2.81 per day. The juvenile and MSD/Gross Adult agents DOC county contract positions will receive a 50% reimbursement under the new funding formula which is a significant increase to what we had received in the past.
- The funding formula did not include pre-trial supervision or diversion programs for funding.

- The capitated rate of \$5.62 breaks down as follows:
 - \$3.62 – includes agent salary and fringe
 - \$2.00 – includes administrative costs such as supervisor, management, current expenses, support staff salary and fringe.
- In order to fund the new formula, the legislature approved 43.1 million in new funding.



DEPARTMENT OF CORRECTIONS

01017556
Sarah Eischens
New Ulm
00314600

New Ulm AF
1 S. State St. Box 248
New Ulm, MN 56073
507-233-6651

Olivia C
500 E. DePue Ave.
Olivia, MN 56277
320-400-0711

Redwood Falls AF/C
267 E. 2nd St.
Redwood Falls, MN 56283
507-637-4047

St. James AF/C
710 Second Ave S, Box 518
St. James, MN 56081
507-375-1294

STS
City/County

01205029
Susan Enwright
OAS Int. (0.5)
00279360

C0000003
Kim Anderson
Support Staff
C0000003

C0000004
Susan Minkel
Support Staff
C0000004

01218250
Kim Crowley
OAS Sr.
00183880

01119451
Tom Hennis
Fairmont/Martin
00441030

01115866
Nola Seidl
Agent
01018478

CBB 01186907
Kali Steffel
Agent
00453270

C0000010
Lisa Reynolds (0.5)
Support Staff
C0000010

C0000014
Jordan Schultz
Support Staff
C0000014

01219648
Thomas Hazuka
New Ulm/Brown
01060631

00137578
Emily Douglas
Agent
01003117

01128187
Andre Wohnoutka
Agent
01000398

CBB 01192036
Brenna Davidson
Agent
00315430

01098004
Andrea Stevens
Agent
00460730

01019462
Eric Bruns
New Ulm/Brown
00958200

00497206
Pat Booker
Agent
01062420

01149434
Miles Kranz
Agent
01119808

01000720
Marsi Salvati
Agent
01000638

01181365
Courtney Rannow
Agent
01000428

01074349
Kyle Redenius
Fairmont/Martin
01006654

CBB 01222029
Hailey Stoffer
Agent
01128180

CBB 00747188
Duane Frank
Agent
00362110

CBB 01030832
Amy Altenburg
Agent
01007882

01235622
Jason Casias
Blue Earth/Faribault
00976720

01080331
Tamara Johnson-Bolluyt
Agent
00299000

CBB 01005619
Neil Johnson
Agent
00299010

00000000 **V**
Vacant
Agent
01118901

Probation Office Staff

- Brenna Davidson, Corrections Agent Senior: Juvenile Caseload
- Duane Frank, Corrections Agent Career: Adult GMD/MSD Caseload
- Marsi Salvati, Corrections Agent Career: Treatment Court/Enhanced/Medium Felony
- Tamara Johnson Bolluyt, Corrections Agent Senior: Inatke/PSI Redwood & Renville
- Miles Kranz, Corrections Agent Senior: Enhanced Sex Offender
- Andre Wohnoutka, Corrections Agent Career: Minimum Felony Caseload
- Susan Minkel, Office Administrative Support
- Lisa Reynolds, Office Administrative Support

The DOC Key Supervision Principles:

- **Use of validated risk needs and responsivity assessment tools that are validated and evaluated for disparities**
- **Supervision intensity and case management contacts vary based on level of risk per normed cut off scores**
- **Adherence to general responsivity and providing cognitive behavior interventions, The focus of supervision is skill development**
- **Addressing specific responsivity such as mental health, housing, gender, and culturally specific services**
- **Caseload sizes for supervision intensity should be capped based on normed supervision and task workload studies**
- **Early discharge should focus on intervention dosage and not just completion of conditions.**
- **Use of incentives and adherence to the 4 to 1 positive ratios**
- **Utilize community-based interventions compared to the reliance on out of home placements including incarceration for technical violations**

Supervision Fees

Fee Description	2022 Fees Imposed	2022 Fees Collected
County Supervision Fee	14,760.00	11,421.66
DOC Supervision Fee	22,950.00	6,933.01
Total	37,710.00	18,354.67

Budget Summary

	FTEs	FY24	FY25	Total
Felony	2.44	\$ 388,700.05	\$ 406,191.55	\$ 794,891.61
Agent	2.19	\$ 270,627.70	\$ 282,805.95	\$ 553,433.65
Cost - CE		\$ 51,218.64	\$ 53,523.47	\$ 104,742.11
Cost - Interstate		\$ 19,110.37	\$ 19,970.34	\$ 39,080.70
Cost - Mgt-Admin		\$ 14,840.34	\$ 15,508.16	\$ 30,348.50
OAS Sr.	0.13	\$ 12,116.42	\$ 12,661.66	\$ 24,778.08
Supervisor	0.12	\$ 20,786.58	\$ 21,721.98	\$ 42,508.56
Non-Felony	3.92	\$ 297,900.73	\$ 311,306.26	\$ 609,207.00
CBB - Agent	2.00	\$ 218,197.06	\$ 228,015.93	\$ 446,212.99
Cost - Mgt-Admin		\$ 23,191.84	\$ 24,235.47	\$ 47,427.31
OAS Sr.	0.21	\$ 19,405.21	\$ 20,278.44	\$ 39,683.65
Supervisor	0.22	\$ 37,106.62	\$ 38,776.42	\$ 75,883.04
Grand Total	6.36	\$ 686,600.78	\$ 717,497.82	\$ 1,404,098.60

*Pretrial Agent Tasks										
	2020		2020 Total	2021		2021 Total	2022		2022 Total	Grand Total
Adult	Hispanic	Unknown		Hispanic	Unknown		Hispanic	Unknown		
Female	2	96	98	2	95	97	6	66	72	267
Felony		55	55	2	68	70	1	40	41	166
Am Ind/Alaskan Nat		33	33		27	27		24	24	84
Asian/Pacific Islander					1	1		2	2	3
Black		1	1		3	3				4
White		21	21	2	37	39	1	14	15	75
Gross Misdemeanor		13	13		15	15	2	12	14	42
Am Ind/Alaskan Nat		6	6		3	3		4	4	13
Black		2	2							2
Unknown					1	1	1	2	3	4
White		5	5		11	11	1	6	7	23
Misdemeanor	2	28	30		12	12	3	13	16	58
Am Ind/Alaskan Nat		9	9		4	4		5	5	18
Unknown		1	1				3	1	4	5
White	2	18	20		8	8		7	7	35
Petty Misdemeanor								1	1	1
White								1	1	1
Male	16	277	293	13	308	321	10	254	264	878
Felony	10	202	212	10	237	247	9	211	220	679
Am Ind/Alaskan Nat	3	36	39		41	41	1	36	37	117
Asian/Pacific Islander		2	2		2	2		11	11	15
Black		18	18		20	20		15	15	53

Unknown				1	2	3		15	15	18
White	7	146	153	9	172	181	8	134	142	476
Gross Misdemeanor	1	35	36	1	46	47	1	20	21	104
Am Ind/Alaskan Nat		7	7		13	13		3	3	23
Asian/Pacific Islander		2	2							2
Black		3	3					1	1	4
Unknown					3	3				3
White	1	23	24	1	30	31	1	16	17	72
Misdemeanor	5	39	44	2	23	25		23	23	92
Am Ind/Alaskan Nat		7	7	1	10	11		6	6	24
Asian/Pacific Islander								2	2	2
Black		2	2		1	1		2	2	5
Unknown					1	1				1
White	5	30	35	1	11	12		13	13	60
Petty Misdemeanor		1	1		2	2				3
White		1	1		2	2				3
Grand Total	18	373	391	15	403	418	16	320	336	1145

Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2020	DOC	Redwood	Felony	189	61	80	172	126	46	110	14	47	1	0	7	165
2020	DOC	Redwood	Gross Misd	109	41	50	99	71	28	62	6	26	3	2	11	88
2020	DOC	Redwood	Misd	84	56	57	82	53	29	62	4	14	0	2	8	74
2020	DOC	Redwood	Juvenile	35	13	18	30	22	8	15	1	13	0	1	0	30
Total				417	171	205	383	272	111	249	25	100	4	5	26	357
Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2021	DOC	Redwood	Felony	162	55	67	154	106	48	98	16	36	3	1	4	150
2021	DOC	Redwood	Gross Misd	94	55	55	93	68	25	60	3	23	4	3	9	84
2021	DOC	Redwood	Misd	78	50	54	71	50	21	47	4	17	0	3	6	65
2021	DOC	Redwood	Juvenile	30	25	26	29	21	8	13	1	11	1	3	3	26
Total				364	185	202	347	245	102	218	24	87	8	10	22	325
Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2022	DOC	Redwood	Felony	160	67	56	168	119	49	105	16	39	5	3	6	162
2022	DOC	Redwood	Gross Misd	96	54	70	80	54	26	43	4	25	1	7	8	72
2022	DOC	Redwood	Misd	63	50	55	61	40	21	35	2	19	2	3	3	58
2022	DOC	Redwood	Juvenile	29	41	31	39	26	13	13	0	18	0	8	3	36
Total				348	212	212	348	239	109	196	22	101	8	21	20	328

Parole				1	1	1	1	2
Male				1	1	1	1	2
American Indian-Non Hispanic				1	1	1	1	2
Standard Supervised Release		18	18	18	18	14	14	50
Female		4	4	1	1	3	3	8
American Indian or Alaskan Native		3	3					3
American Indian-Non Hispanic						1	1	1
White		1	1					1
White-Non-Hispanic				1	1	2	2	3
Male		14	14	17	17	11	11	42
American Indian or Alaskan Native		4	4					4
American Indian-Non Hispanic				4	4	1	1	5
Black		3	3					3
Black-Non Hispanic				1	1			1
White		7	7					7
White-Non-Hispanic				12	12	10	10	22
Grand Total	1	22	23	23	23	20	20	66

Intensive Supervised Release	1	4	5	4	4	5	5	14
Male	1	4	5	4	4	5	5	14
American Indian or Alaskan Native		1	1					1
American Indian-Non Hispanic				1	1			1
Black		2	2					2
Black-Non Hispanic						1	1	1
White	1	1	2					2
White-Non-Hispanic				3	3	4	4	7

	High		Low		Medium		Per Policy- No Assmt Required		Prescreen Low-- No Assmt		Unknown		Total #	Total %
Risk Level	#	%	#	%	#	%	#	%	#	%	#	%		
Adult	16	100.00%	153	94.44%	86	94.51%	13	61.90%	30	78.95%	34	80.95%	332	89.73%
Andre J. Wohnoutka		0.00%	57	35.19%	2	2.20%	1	4.76%	1	2.63%	2	4.76%	63	17.03%
Duane Frank		0.00%	43	26.54%	12	13.19%		0.00%	20	52.63%	10	23.81%	85	22.97%
Marsi Salvati	15	93.75%	14	8.64%	57	62.64%	2	9.52%		0.00%	8	19.05%	96	25.95%
Miles D. Kranz		0.00%	11	6.79%	2	2.20%		0.00%		0.00%		0.00%	13	3.51%
Sarah XEischens-JM	1	6.25%	21	12.96%	9	9.89%	10	47.62%	8	21.05%	11	26.19%	60	16.22%
Tamara Johnson-Bolluyt		0.00%	7	4.32%	4	4.40%		0.00%	1	2.63%	3	7.14%	15	4.05%
Juvenile		0.00%	9	5.56%	5	5.49%	8	38.10%	8	21.05%	8	19.05%	38	10.27%
Duane Frank		0.00%	1	0.62%		0.00%		0.00%		0.00%		0.00%	1	0.27%
Marsi Salvati		0.00%		0.00%	1	1.10%		0.00%		0.00%		0.00%	1	0.27%
Sarah XEischens-JM		0.00%	8	4.94%	4	4.40%	8	38.10%	8	21.05%	8	19.05%	36	9.73%
Grand Total	16	100.00%	162	100.00%	91	100.00%	21	100.00%	38	100.00%	42	100.00%	370	100.00%

	Successful		Unsuccessful		Total # of cases	Total %
Adult	# of cases	%	# of cases	%		
Felony	26	12.87%	24	11.88%	50	24.75%
Discharge	2	0.99%		0.00%	2	0.99%
Discharge-Early	5	2.48%		0.00%	5	2.48%
Discharge-Expiration	13	6.44%		0.00%	13	6.44%
Dismiss	6	2.97%		0.00%	6	2.97%
Executed-Client Demanded-COC serving MCF (Felony Supervision)		0.00%	13	6.44%	13	6.44%
Executed-COC serving MCF (Felony Supervision)		0.00%	11	5.45%	11	5.45%
Gross Misdemeanor	68	33.66%	5	2.48%	73	36.14%
Discharge	3	1.49%		0.00%	3	1.49%
Discharge-Early	44	21.78%		0.00%	44	21.78%
Discharge-Expiration	18	8.91%		0.00%	18	8.91%
Dismiss	3	1.49%		0.00%	3	1.49%
Executed		0.00%	1	0.50%	1	0.50%
Executed-Court-LOC (GM/M Supervision cases)		0.00%	4	1.98%	4	1.98%
Misdemeanor	72	35.64%	7	3.47%	79	39.11%
Discharge	1	0.50%		0.00%	1	0.50%
Discharge-Early	28	13.86%		0.00%	28	13.86%
Discharge-Expiration	40	19.80%		0.00%	40	19.80%
Dismiss	3	1.49%		0.00%	3	1.49%
Executed		0.00%	1	0.50%	1	0.50%
Executed-Client Demanded-LOC (GM/M Supervision)		0.00%	4	1.98%	4	1.98%
Executed-Court-LOC (GM/M Supervision cases)		0.00%	2	0.99%	2	0.99%
Grand Total	166	82.18%	36	17.82%	202	100.00%

	Successful		Total # of cases	Total %
Juvenile	# of cases	%		
Discharge-Early	5	10.42%	5	10.42%
Discharge-Expiration	32	66.67%	32	66.67%
Dismiss	11	22.92%	11	22.92%
Grand Total	48	100.00%	48	100.00%

Highlights

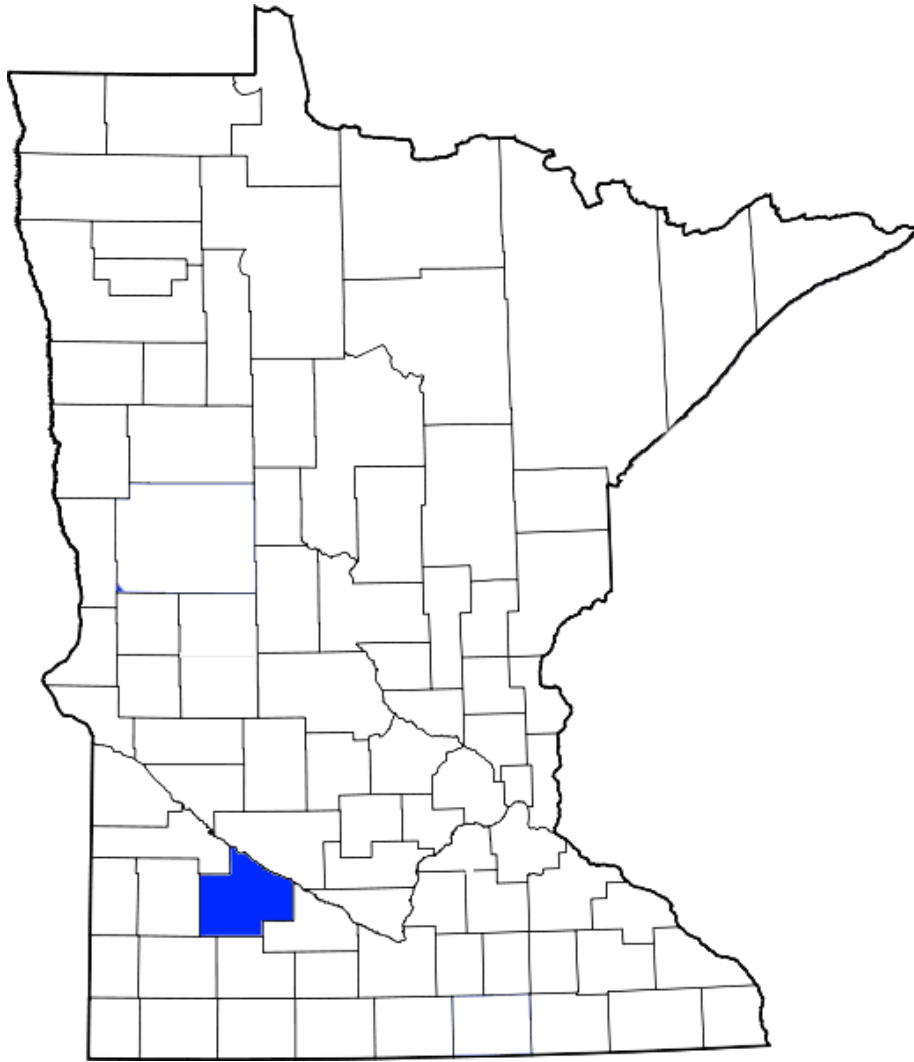
- With the new funding formula for corrections, Redwood County will be adding a felony agent position. This will allow for Redwood County felony cases currently supervised by Renville County agents to be transferred back to Redwood. It will also allow the felony agents in Redwood to focus on evidence-based practice for Redwood clients and maintain manageable caseloads.
- Decision Points is a virtual cognitive based group offered on a weekly basis for medium and high-risk adult clients. Three out of the four agents in the Redwood Office are trained to facilitate Decision Points.
- Redwood agents are a part of a virtual peer-based coaching circle to enhance skills with clients. Agents are focusing on practicing using intervention tools with clients, including normative feedback and Carey Guides. Agents will listen to an audio recorded session of a client and agent followed by feedback provided by peers. This group will meet bimonthly and be agent led. This is a safe space to practice skills and trouble shoot challenges.
- Our office offers SAFE class for low level offense related to driving. This is run in conjunction with the probation office and a facilitator. The class is held in the county and takes referrals from the court and probation. It is a one time educational session with a small fee paid by participants.

Thank You!

Sarah Eischens/ District Supervisor

Sarah.eischens@state.mn.us

507-381-0348



Redwood County
Comprehensive Plan

02/12/2024

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Introduction

Redwood County was established in 1862. The County was named for the Redwood River that flows eastward through the county. Redwood County is located 115 miles west of Minneapolis-St. Paul in southwestern Minnesota. Redwood County consists of 26 townships and 15 cities with the largest city, Redwood Falls, operating as the county seat. Redwood County has one tribal nation of the Lower Sioux Indian Community located outside of Morton, MN. Redwood County consists of 874 square miles, much of the area is heavily agricultural. Redwood County's top producing crops are corn and soybeans. Minnesota Farmfest is held every year in Redwood County south of Redwood Falls. This draws farmers and legislators from all over the state.

Data collected from the Demographics and Statistics (Population Estimates from 2022 U.S. Census Bureau) is as follows:

County Population: 15,361

Population Under age 18: 24.9%

Gender: Female 49.7 %

Per Capita Income: \$33,175

Median Household Income: \$65,617

Persons Living in Poverty Status: 11% of population

Population Change: -3.9% (decrease from 2010)

Race and Hispanic Origin	Redwood
White alone, percent	88.50%
Black or African American alone, percent(a)	1.10%
American Indian and Alaska Native alone, percent(a)	5.30%
Asian alone, percent(a)	2.70%
Native Hawaiian and Other Pacific Islander alone, percent(a)	0.10%
Two or More Races, percent	2.40%
Hispanic or Latino, percent(b)	4.30%
White alone, not Hispanic or Latino, percent	85.60%

Geography	
Population per square mile, 2020	17.6
Land area in square miles, 2020	878.57
FIPS Code	27127

Administration and Organization of Correctional Services

DOC Vision

Achieving justice through promotion of racial equity, restoration from harm, and community connectedness

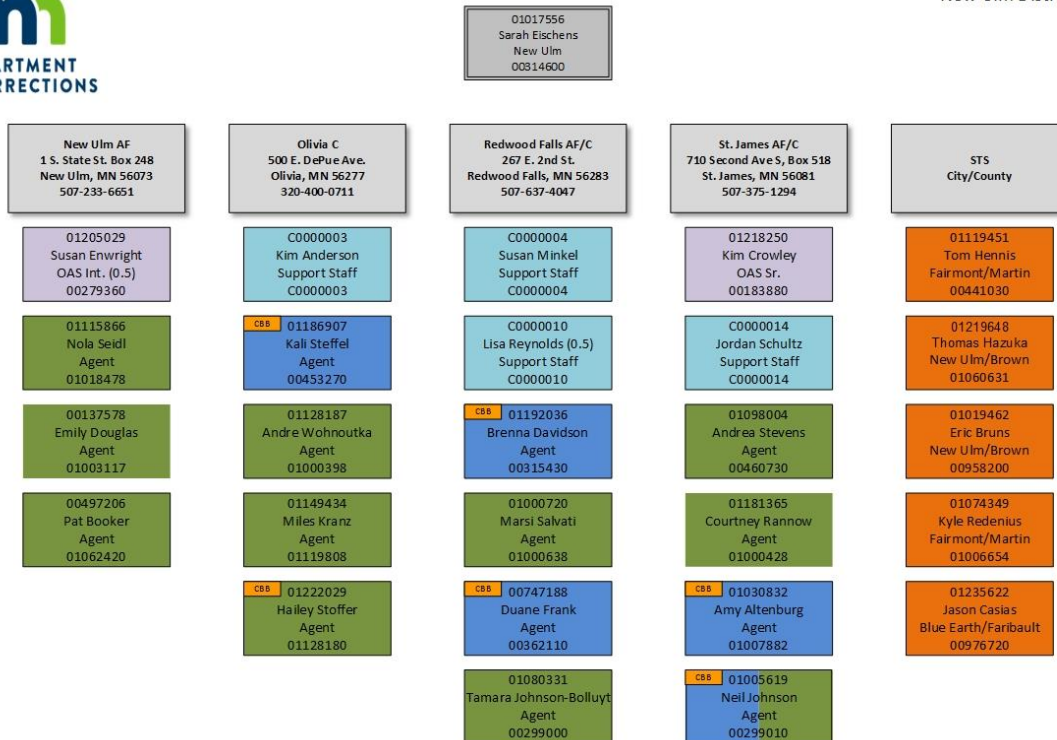
DOC Mission

Transforming lives for a safer Minnesota

District Organization Chart



New Ulm District Org Chart



The Minnesota Department of Corrections (DOC) provides felony and supervised release supervision in 51 of the 87 Minnesota counties, and in 30 of those counties, the DOC also provides juvenile, and misdemeanor sentenced supervision. On any given day there are approximately 20,000 persons under probation and supervised release supervision. In addition, the DOC provides Intensive Supervised Release (ISR) supervision in 75 of the 87 counties for those persons that are released from prison with the highest level of risk for repeat sexual and violent offenses. The DOC also provides supervision in 82 of our 87 counties for those persons released from prison early to serve their time in the community after participating in the DOC Challenge Incarceration Program (CIP). Lastly, the DOC operates 21 Sentence to Service (STS) crews across the state.

Redwood County operates under DOC model where Department of Corrections provides supervision for all persons ordered to probation or supervised release in Redwood County. The probation office is comprised of one district supervisor, four probation agents housed local, two agents house in Renville County and two support staff. Staff include the following:

- Susan Minkel, County Administrative Assistant
- Lisa Reynolds, County Administrative Assistant (part time)
- Brenna Davidson (Corrections Agent Senior) supervises the juvenile caseload and completes adult misdemeanor/gross misdemeanor PSIs for Redwood County.
- Duane Frank (Corrections Agent Career) supervises the gross misdemeanor and misdemeanor adult caseload for Redwood County.
- Tamara Johnson-Bolluyt (Senior Corrections Agent) completes felony pre-sentence investigations for Redwood and Renville County. Tamara completes worksheets and felony intakes for Redwood County.
- Marsi Salvati (Career Corrections Agent) supervises adult felony medium risk, high risk and treatment court clients for Redwood County.
- Andre Wohnoutka (Career Corrections Agent) supervises adult felony minimum risk caseload for Redwood County. Andre is housed out the Renville County office.
- Miles Kranz (Senior Corrections Agent) supervises the enhanced sex offender caseload in Redwood County. Miles is housed out the Renville County office.

Advisory Board

Redwood County has a Criminal Justice Council that meets on a quarterly basis. The council consists of local law enforcement, sheriff's department, court administration, defense attorneys, prosecutors, jail staff, probation and the Judge. Various topics regarding procedures and updates within the local criminal justice system are discussed and feedback is provided during meetings.

DOC Training Requirements:

Agents new to the DOC participate in a Statewide Training (STA) Academy. STA is spread out over three months, is hybrid in nature (courses in person & virtual platform) and consists of over 140 hours of instruction on evidence best practices (EBP) and how to effectively work with persons under supervision to assess and reduce their probability for future criminality, agent safety, as well as other general knowledge courses. Agents are required to complete 40 hours of training each year; 20 of which are to be EBP related. STS crew leaders are required to complete 40 hours of training, which includes an annual two-day Advanced Crew Leader training at Camp Ripley with instruction on chainsaws, tree felling, small engine repair, safety, and best approaches to working with clients and stakeholders. Support staff are required to complete 16 hours of training relevant to their position. See the FY 24 required training for Field Services in Appendix A.

Overview of Supervision Population

See Appendix C

Strategic Planning at the State Level

Each county may have goals addressing specific needs in their community. As an agency, Field Services' main approach to transforming lives is targeting the drivers of criminality and providing interventions to address those needs to lower that person's level of risk for criminality. As with most agencies, it is not just knowing what those strategies are, but who to prioritize for resources and how to effectively implement those strategies with high fidelity within an organization that leads to greater success.

Use of Evidenced Based Practices with fidelity: (Normative Feedback)

All DOC Supervisors attended the Alliance for Community and Justice Innovation (ACJI's) Implementation Leadership Academy on best approaches to implementation and sustaining culture change and will continue with coaching from ACJI. For all DOC counties, one of the main objectives is to continue to ensure that staff are using evidenced best practices with fidelity. In fiscal year 2024, all DOC counties will be ensuring that staff review the risk assessment results with the person being assessed. (Normative Feedback). This helps the person under supervision have a better understanding of behaviors and thinking that place them at risk for ongoing criminality.

- Redwood County Agents have spent time over the past year attending trainings and practicing providing normative feedback with peers. Agents have been submitting audio recordings that are reviewed with peers and supervisor and coaching is provided to enhance fidelity of skills. Agents have been trained on the normative feedback chrono and will be working on consistently documenting the normative feedback session.

Council of State Governments (CSG)- Justice Reinvestment Initiative

All three MN delivery systems have partnered together and are currently receiving technical assistance from CSG and the Bureau of Justice Assistance (BJA) to continue to implement the recommendations for MN made by CSG after assessing the state's supervision procedures through the Justice Reinvestment Initiative. Legislatively, an oversight body, the Community Services Advisory Council (CSAC), was created with specific goals. That oversight group will provide both direction and approve recommendations from various statewide workgroups. Technical assistance was awarded to all 3 delivery systems to implement a statewide Risk/Needs Assessment tool. A workgroup was formed for this initiative and is actively working to implement one tool within the next year. All delivery systems have agreed to move forward with using the Level of Service/Case Management Inventory (LS/CMI) as MN's risk and needs tool. The workgroup is currently working to create a "Request for Proposal" for outside parties to submit interest in validating this tool for the state of MN. Once validated, MN will utilize this tool to determine risk and need areas and level of supervision for justice-involved adults. Additional tools may also be utilized for offense specific cases and other responsibility areas.

There is also a Phase II workgroup that is designated to assist in the implementation of many of CSG's original recommendations. Initially, this group is looking at creating a single standard of supervision for MN, regardless of what county/agency a client is supervised in. In addition, they are creating recommendations to implement, statewide, assessment-driven, formalized, collaborative case planning to focus case planning goals on identified criminogenic and behavioral health need areas for moderate- and high-risk individuals. Finally, implementation of a statewide behavior modification tool or incentives/sanctions grid, is being considered.

CSG is also aiding Minnesota in development of statewide supervision outcome data. A statewide data committee has been established to create statewide outcomes that are able to measure supervision success and return on investment. The committee has worked with CSG staff to identify outcomes that impact success, such as housing or mental health rates, the percent of persons under supervision that are successfully completing cognitive behavior or other treatment services to address their pathways to criminality, and data on recidivism, violation rates, and percent of those who successfully completed required conditions of supervision. The committee is currently working on where the data is located, the ability to gather data statewide and standards on data input for each agency to follow.

Lastly ISR Transformation has been focused on supervision standards across all ISR agencies where the supervision is structured at an individual level rather than a “program”. The purpose of ISR Transformation is to develop standards and guidelines for the administration of ISR that increases success (desistance), enhances equity, and appropriately balances the need for public safety with person-centered approaches. ISR Transformation is currently working on implementing the changes established by the working group in CY 2024.

Strategic Planning at the Local Level

Redwood County is comprised of four agents housed locally. Two felony agents housed in Renville County supervise in both Renville and Redwood Counties. A position is being added to Redwood County which will allow Renville County agents to give back Redwood cases. This will allow stakeholders and clients increased accessibility to their agent within Redwood County. It will create more equitable and manageable workloads within the office to allow more time to invest in evidence-based practices with clients in Redwood County.

Pre-Trial, Diversion and Other Services

Pretrial standards based on best practices focus on maximizing court appearances and providing referral for services, rather than release condition compliance. Please see Pre Trial-Best Practices in Appendix B

- Redwood County conducts the MN Pretrial Assessment Tool (MNPAT) as ordered by the Court or according to a predetermined judicial list.
- Redwood County has a Restorative Justice coordinator who runs a juvenile community circle process. Community Circle takes referrals from human services, community members and the Court system. Juvenile Community Circles can be a diversion process to help support youth in the community and avoid collateral consequences of adjudication. Not all referrals are based on criminal referrals; juveniles can be referred for challenging behaviors. Probation takes an active role in participating and supporting the program.
- Redwood County offers a treatment court. Treatment Court is an evidence-based supervision approach to provide support to clients remaining sober in the community and operates under a team concept. The program offers intensive supervision, drug testing, treatment, and regular contact with treatment team/ judge.
- The Court orders the probation office to complete pre-sentence investigations, pre-dispositional reports, and pre plea worksheets. An agent is assigned and completes the report one week prior to sentencing or disposition.

Narrative of Core Interventions and Evidence-based Practices (EBP)

The DOC uses risk, need, and responsivity principles for effective case management that adhere to the following:

The DOC Key Supervision Principles:

- **Use of validated risk needs and responsivity assessment tools that are validated and evaluated for disparities.** Primary assessment tools are LS/CMI and Youth Level of Service/Case Management Inventory (YLS/CMI) as the overall tool for most persons under supervision. For sex-specific crimes, the DOC uses the Static 99 and Stable, and the DOC MNSTARR 2.0 for risk on supervised releasees from a MN Correctional Facility. Field Services' policy is to have the assessment completed within 30 days of the person being placed under supervision and reassessed annually for adults and every six months for juveniles. The CSAC has prioritized validation of the LS/CMI tool for MN's justice-involved population in 2024.
 - In Redwood County, the Domestic Violence Inventory (DVI) is conducted in domestic violence-related cases.
- **Supervision intensity and case management contacts vary based on level of risk per normed cut off scores.** Interventions are most effective in reducing recidivism when they match a person's assessed level of risk. The focus of supervision should be on moderate, moderate-high, and high-risk persons. Contacts include office, home, and virtual contacts. Low risk persons should receive support and assistance in completion of conditions that do not require a supervision agent to perform.
 - Redwood County provides supervision based on a client's assessed risk and needs, with agent's caseloads based on specific risk and needs scores. Redwood currently has an enhanced position supervising high risk, medium and treatment court clients. An agent is providing sex offender specific supervision. While another felony agent supervises low risk probation and supervised release cases. There is no capacity to offer any other specialized caseloads currently due to limited staff and specific cases.
- **Adherence to general responsivity and providing cognitive behavior interventions.** Agents use core correctional practices, motivational interviewing, and skill directed interventions that include modeling, practice, and homework. All DOC agents are trained and provided electronic Carey Guides and 170 agents have Tools on Devices.
 - Redwood County is a part of a district wide virtual Decision Points group. Agents rotate facilitating the group. Participants can be referred from any of the four counties within the district. The group can consist of up to 8 participants. By the end of March, three out of the four agents in Redwood County will be trained and available to facilitate group.
- **Addressing specific responsivity such as mental health, housing, gender, and culturally specific services.** The Minnesota Department of Corrections supports housing first initiatives and collaboration for addressing mental health needs, gender specific interventions that target unique pathways into the justice system and working with Tribal Nations on supervision and intervention partnerships. The DOC has four full time staff that help work with persons and communities around housing needs. DOC supervisors and staff that work closely with our Tribal Nations participated in Tribal State Relations training offered by the University of Minnesota in this last year and DOC has

started to track tribal affiliation in our data management system for future gap analysis of programming needs.

- Redwood County is part of the Lower Sioux tribal nation. Tribal State Relations training has been offered on two occasions in Redwood County. Two of the four agents in Redwood have attended this training. Redwood agents work in conjunction with Lower Sioux Human Services to collaborate services on cases. A quarterly meeting is held between probation and Lower Sioux Human Services to discuss cases and any concerns. Lower Sioux offers culturally specific substance use disorder (SUD) and mental health treatment through Woniya Kini. Redwood County has Minnesota Indigenous Women's Society to assist with culturally specific needs of women.
- Redwood County is a rural county with limited options for housing and individualized programming services. Redwood County agents can access housing funds through the DOC as necessary to assist with short term housing solutions. A local program, United Community Action Partnership, offers program to assist with housing, affordable housing solutions, emergency shelter and energy assistance. There are no homeless shelters or programs in Redwood County. Local hotels can be utilized on a short-term emergency basis.
- Redwood County offers Women's Rural Advocacy Program (WRAP) to assist victims of domestic violence. If a specific program or treatment is needed, clients access other programs available within 35 miles. Lower Sioux Social Services offers both SUD and mental health services to tribal members. Woniya Kini offers outpatient SUD treatment. Redwood County also has a crisis center; New Horizon Crisis.
- **Caseload sizes for supervision intensity should be capped based on normed supervision and task workload studies.** Minnesota Department of Corrections uses supervision workload points tracked in CSTS to manage caseload sizes.
 - The Redwood County office is fully staffed. Caseloads are manageable and fluctuate some from month to month. Redwood county will be adding a felony position to retain all Redwood felony cases locally. This will allow agents more equitable and manageable workloads, to focus on evidence-based practices within Redwood County.
- **Early discharge should focus on intervention dosage and not just completion of conditions.** The DOC along with Dodge & Olmsted County are partnering with National Institute of Corrections, Center for Effective Public Policy and the Carey Group on a readiness assessment and implementation of Dosage probation. This promising practice focuses on prescribed intervention hours that target clients' highest criminogenic need areas which is "dosed" according to the client's risk level. Successful completion of hours results in the client's discharge from probation.
 - Redwood County follows the DOC's early discharge policy. To be considered for early discharge, a client must be assessed as low risk, have all conditions completed and violation free for 12 months. Stability in areas of employment, mental or chemical health and housing of the client are also taken into consideration when assessing cases. Clients are reviewed on case-by-case basis if they do not meet all the criteria.

- **The focus of supervision is skill development.** While supervision focuses on conditions, agents work with clients in developing new skills to avoid future recidivism is the key to long term success.
 - Agents in Redwood County are utilizing intervention tools, such as Carey Guides, Carey BITs, Core Correctional practices, and thinking reports to work on skill development with clients. The recent implementation of Decision Points provides the option for a weekly cognitive skills group as well.
- **Use of incentives and adherence to the 4 to 1 positive ratios.** Agents are trained in using reinforcements which have proven to be more effective in supporting behavior changes than the use of punishment.
 - Agents are well versed in using affirmations to motivate clients towards positive change. Agents use the step-down approach to supervision levels, where clients who are doing well may have contacts and drug testing decreased. Agents use early discharge as an incentive for consistent positive behavior as approved by the Court.
- **Utilize community-based interventions compared to the reliance on out of home placements including incarceration for technical violations.** Programming and services in one's local community should be exhausted prior to recommending revocation.
 - Redwood County agents use community-based services to promote positive change and success while in the community. Redwood County has four mental health providers with probation primarily using Western Mental Health and Sojourn Counseling. Southwest Health and Human Services offers mental health case management and services. They have continued to offer comprehensive assessments for SUD needs of clients. Project Turnabout offers outpatient SUD treatment and assessments locally. Lower Sioux Social Services offers both SUD and mental health services to tribal members. Woniya Kini offers outpatient SUD treatment. Redwood County also has a crisis center; New Horizon Crisis. Further mental health and SUD treatment providers are located within 35 miles in Willmar, Marshall, Granite Falls and Hutchinson.
 - Agent led virtual cognitive skills group is used along with individual cognitive skill building during appointments.

Victim Concerns

The Redwood County Attorney's office has a Victim/Witness Coordinator. This position works in conjunction with probation to coordinate pre-trial services to the victim including assisting with restitution affidavit's, victim recommendations during sentencing, resources/services referrals, and victim impact statements. The Victim/Witness Coordinator is available following sentencing, while on probation. The agent works with the victims post sentencing to help coordinate victim requests, refer to services or other resources, and safety concerns. Agents use information provided to help identify client's risks and needs to develop relevant case plans. Agents work to uphold the conditions from the Court to address any high-risk situations or public safety concerns. Agents may consult with victims about early discharge. Redwood County has New Horizon Crisis Center to help support and advocate for victims.

Correctional Fees

Please describe your agency's use of correctional fees including the following:

- Types of correctional services for which fees are imposed (supervision and program fee schedule).
- Aggregate amount of fees imposed in CY 2022.
- Aggregate amount of fees collected in CY 2022.

Fee Description	2022 Fees Imposed	2022 Fees Collected
County Supervision Fee	14,760.00	11,421.66
DOC Supervision Fee	22,950.00	6,933.01
Total	37,710.00	18,354.67

Contracted Services and Proposals for New Services

The Minnesota Department of Corrections covers all electronic monitoring costs for supervised release clients through a contract with BI Incorporated. All counties, regardless of delivery system, have access to the contract. Monitoring is generally established prior to the client’s release from the MN Correctional Facility or through a violation hearing or restructure recommendation.

- Redwood County uses Community Compliance and Midwest Monitoring for all court ordered monitoring services. The costs are billed directly to the clients at the time of installation and throughout their pretrial supervision.

STS Contract

Redwood County has one Sentence to Serve crew leader who is employed and supervised by the county. The program operates under a joint powers agreement with the state and is reimbursed 25% of program costs. The county submits quarterly STS reports and requests for funding reimbursement.

Budget

	FTEs	FY24	FY25	Total
Felony	2.44	\$ 388,700.05	\$ 406,191.55	\$ 794,891.61
Agent	2.19	\$ 270,627.70	\$ 282,805.95	\$ 553,433.65
Cost - CE		\$ 51,218.64	\$ 53,523.47	\$ 104,742.11
Cost - Interstate		\$ 19,110.37	\$ 19,970.34	\$ 39,080.70
Cost - Mgt-Admin		\$ 14,840.34	\$ 15,508.16	\$ 30,348.50
OAS Sr.	0.13	\$ 12,116.42	\$ 12,661.66	\$ 24,778.08
Supervisor	0.12	\$ 20,786.58	\$ 21,721.98	\$ 42,508.56
Non-Felony	3.92	\$ 297,900.73	\$ 311,306.26	\$ 609,207.00
CBB - Agent	2.00	\$ 218,197.06	\$ 228,015.93	\$ 446,212.99
Cost - Mgt-Admin		\$ 23,191.84	\$ 24,235.47	\$ 47,427.31
OAS Sr.	0.21	\$ 19,405.21	\$ 20,278.44	\$ 39,683.65
Supervisor	0.22	\$ 37,106.62	\$ 38,776.42	\$ 75,883.04
Grand Total	6.36	\$ 686,600.78	\$ 717,497.82	\$ 1,404,098.60

Highlights

With the new funding formula for corrections, Redwood County will be adding a felony agent position. This will allow for Redwood County felony cases currently supervised by Renville County agents to be transferred back to Redwood. It will also allow the felony agents in Redwood to focus on evidence-based practice for Redwood clients and maintain manageable caseloads.

Decision Points is a virtual cognitive based group offered on a weekly basis for medium and high-risk adult clients. By the first week in March, three out of the four agents in the Redwood Office will be trained to facilitate Decision Points.

Redwood agents are a part of a virtual peer-based coaching circle to enhance skills with clients. Agents are focusing on practicing using intervention tools with clients, including normative feedback and Carey Guides. Agents will listen to an audio recorded session of a client and agent followed by feedback provided by peers. This group will meet bimonthly and be agent led. This is a safe space to practice skills and trouble shoot challenges.

Our office offers SAFE class for low level offense related to driving. This is run in conjunction with the probation office and a facilitator. The class is held in the county and takes referrals from the court and probation. It is a one time educational session with a small fee paid by participants.

Appendix A Training Requirements

Title	Hours	Applicability	Description
Defensive Tactics	8	All DT trained staff	Recertification for all staff previously trained in defensive tactics.
Office Safety	3	All office staff (STS discretionary)	Office safety training w/scenarios
EBP Trainings	20	All Agents	2 hrs of training for each of the following: Case Planning, MI, CCP, Carey Guides, LSCMI/YLSCMI, formal/informal boosters, COPs Staff will be required to obtain the remaining 10 hours through self-learning opportunities and/or formal learning (literature review, webinars, EBP Café videos, additional boosters, other training opportunities). Staff can access EBP resource information: https://mn.gov/doc/assets/Virtual%20EBP%20Options%204-2023_tcm1089-572601.docx
Interstate Compact	2.5	All ICOTS Users	2.5 hours of refresher or advanced course regarding Adult Interstate Compact
Trauma Informed Care	1-2	All Staff	TBD
Intrastate Transfer/Release Planning	4	Agents	Updated policy changes (Spring 2024)
MNPAT	1	Staff who complete Bail Evaluations	Release January 2024 (training Dec 2023)

The below will be discretionary training.

Title	Hours	Applicability	Description
NARCAN	1	All staff carrying Narcan or requesting to carry	Naloxone training to administer nasal spray in OD incidents. Review of Opioid exposure and signs/symptoms
Chemical Irritant	1	All staff issued CI	TBD-is this needed for re-cert
Mental Health Training	TBD	All staff who have contact with clients	TBD
Tribal State Relations Training	TBD	All agent staff who work with Tribal Nations	Culturally Specific Training
Adverse Childhood Experience Training (ACES)	TBD	Agent Staff	Understanding the tool and what it means when working with clients
Sovereign Citizen Training	TBD	Agent Staff	Understanding the culture of sovereign citizens and how to work with this population

Appendix B Pre Trial-Standards

Operationalized Mission

The DOC's mission as it relates to pretrial monitoring is to enhance public safety through evidence-based strategies that minimize re-arrest, ensure court appearance, and provide support for released defendants.

Staff will be educated in best practices regarding pre-trial monitoring and will share this knowledge with local stakeholders. It is strongly recommended that stakeholders meet and regularly discuss the framework within which pretrial monitoring will occur as well as to discuss responses to pretrial failures. Information pertaining to community safety issues regarding pretrial monitoring should be discussed with stakeholders on an on-going basis.

Universal Screening

A designated risk assessment tool approved by Judicial Council will be completed on all offenses required by Minnesota Statute 629.74, with encouragement for use on all assault related misdemeanor and gross misdemeanor offenses to include DANCO Violations. Court involved stakeholders will be encouraged to utilize the risk assessment scores, in addition to other information presented at the preliminary hearing, when making decisions regarding Release on Recognizance, Pre-trial Monitoring or Remanding a defendant.

Validated Pre-Trial Risk Assessments

Once placed on pre-trial monitoring, the designated risk assessment tool approved by Judicial Council will be used to determine level of supervision.

Sequential Bail Review

Process by which agents can target scheduled court hearings to address non-emergency violations of pre-trial monitoring, progress reports or make a recommendation to the Court to end pretrial monitoring in the community due to positive adjustment. Agents will not be requesting any changes to monetary bail. Agents may also request adjustment regarding conditions of supervision. Emergency issues will be addressed with the Court as needed.

Risk-Based Monitoring - Minimum Standards

Following a court order for pre-trial monitoring, a validated risk assessment as noted above will be utilized to place defendants into one of three categories for pre-trial monitoring:

- Only the highest risk defendants, based on the validated risk assessment, will receive formal pre-trial monitoring support. Low and Medium scores will result in minimal interaction with corrections staff.

- Low & Medium: Contact with the defendant will occur as needed and necessary to accomplish or assist in compliance with pre-trial monitoring conditions. These levels will involve monitoring of conditions as ordered by the Court, such as EHM, drug testing, and violations regarding new criminal behavior.
- Monitoring may take place electronically, by phone and/or virtually. Ideally, low scoring defendants will not be placed on pre-trial monitoring to DOC.
- High: Contact with the defendant will occur a minimum of once per month. Contact may be virtual and/or office visit. This level will involve monitoring of conditions as ordered by the Court, such as EHM, drug testing, and violations regarding new criminal behavior.

Focus for Contacts:

- Reminder of next Court date
- Update phone/address/employment information. Agent will remind client to contact Court Administration with updated address. Agent will provide updated address information to Court Administration as well.
- Inquire as to if they have had any new arrests/citations.
- Provide information around housing, employment and any other resources requested by the client.
- Follow up with any court ordered obligations as appropriate (i.e., chemical and/or mental health assessments, color wheel testing, etc.)
- Increase/decrease pre-trial monitoring in the community based on adjustment and/or risk assessment.

Boundaries of Pre-Trial Monitoring:

- Absolutely no discussion regarding any details of their alleged criminal offense. All defendants will be referred to their defense attorney for these types of discussions.
- Agents will not provide an opinion regarding plea agreements during the pre-trial monitoring process.
- Agents MAY comment on cooperation regarding pre-trial monitoring.
- Court Reporting Process (violations/progress/discharges)
- Violation/Progress/Discharge reports will be filed as needed by the agent directly with the Court for review and decision making. Copies will be served to the prosecuting attorney and defense attorney.
- Performance Measurement and Feedback
- Percentage of pre-trial defendants who made all Court appearances (CSTS enhancement is needed to track this information)
- Percentage of pre-trial defendants who remained compliant with Court conditions during pre-trial monitoring (not to include re-arrest)

- Percentage of pre-trial defendants who remained law abiding during their pre-trial monitoring.
- Validate the risk assessment tool approved by Judicial Council to target high risk defendants for placement on pre-trial monitoring.
- Comparisons between districts regarding successes in each risk level category.
- Develop specialized training program for Pre-Trial Division with technical assistance from the National Institute of Corrections (NIC).

<https://nicic.gov/pretrial-justice-how-maximize-public-safety-court-appearance-and-release-internet-broadcast>

Best Practices Based on NIC Article Reviews

Pre-Trial Monitoring

Committee Findings: Studies were a bit dated with mixed results. Pre-Trial Monitoring did not appear to impact re-arrest rates. Studies did not look at specific conditions when Pre-Trial Monitoring was ordered.

Recommendations:

- Pre-Trial Monitoring should be used only in those cases scoring high risk on a validated assessment tool.
- Pre-Trial Monitoring should be used to offer support services such as referrals for mental health, chemical health, employment, housing, etc.
- Pre-Trial Monitoring conditions should be individualized to the defendant vs. having blanket conditions for everyone.

Court Date Notification Systems

Committee Findings:

Court notification systems were found to significantly impact court appearance rates. It worked best when specific information was provided, such as next court date, location of courthouse, & consequences for non-appearance. Additionally, a notice sent following a missed court appearance along with instructions as to how to resolve this issue, decreased the number of warrants issued. Electronic notices (texts/voicemails/broadcast messaging) are good, but live reminders are better and resulted in the defendant being twice as likely to show up for court. This was the most well researched and effective intervention regarding court appearances. Proven to save jail beds as well as minimize the impact to the defendant regarding employment, housing, and family responsibilities.

Recommendations:

- Post information in lobby areas describing how to sign up for State Court Administration e-court reminders.
- If placed on Pre-Trial Monitoring, assist defendant in setting up the e-reminders.

Pre-Trial Assessment Tools

Committee Findings: Pre-Trial assessment tools can improve outcomes and guide the investment of resources. Implementation with fidelity as well as a process for quality assurance is crucial. Assessment tools need to be validated on the populations they serve to ensure minority communities are not negatively impacted and cut off scores are normed.

Recommendations:

Factors to review regarding validation of the Judicial Council approved assessment tool:

- Disparity regarding minority populations
- Cut off scores for low, medium, and high.
- AUC score
- Quality Assurance - annual booster trainings

Implementation –training staff on the validated assessment tool following approval of the tool by Judicial Council.

Pre-Trial Detention

Committee Findings: Pre-Trial Detention should be reserved for serious/violent crimes. Detaining low/moderate risk defendants can make them worse given they are likely to be detained with higher risk individuals and defendant's social supports are removed during this time. When defendants are detained with bail, they are unable to pay, many plead guilty to get out of jail. Defendants who were detained were more likely to experience the following collateral consequences:

- Harsher and/or longer sentences.
- Increased likelihood of re-arrest long term – increased recidivism

Difficulties maintaining employment/housing.

- Recommendations:
Quality risk assessments provided to the Court can assist in judicial decision-making regarding detention.

Pre-Trial Drug Testing

Committee Findings: Based on research from the 1980's and 1990's, there is no connection between drug testing and pre-trial success and/or failure. Information regarding the specifics

of who was selected for drug testing is lacking. For example, was drug testing a blanket condition or individualized to the defendant's risk/need? There was a correlation between those that showed up for drug testing and court appearances. If defendants showed up for drug testing, they also tended to show up for court. If defendants failed to show up for drug testing, they also tended to not appear for court.

Various additional studies indicate a direct relationship between the use of illegal substances and crime. Of particular note, is the high propensity for violence when individuals are under the influence of opiates and/or methamphetamine.

Recommendations:

- Drug testing should be reserved for high-risk defendants.
- Drug testing should be individualized to target defendant's risk/need and not used as a blanket condition for pre-trial monitoring.
- Drug testing can improve outcomes for defendants when a positive relationship is built, and pre-trial agents respond to positive test results in a supportive manner.
- Drug testing can serve as a support for defendants who choose to address their chemical dependency issues.

Pre-Trial Location Monitoring (EHM)

Committee Findings: There is very little research on EHM at the pre-trial stage. Studies have mixed outcomes and depending on which study you read, defendants on EHM are more, less, or equally likely to appear for court and/or remain law abiding than those not placed on EHM. Of further note, defendants placed on EHM had increased technical violations compared to defendants not placed on EHM. Many of these technical violations were due to equipment issues.

Recommendations:

Electronic Home Monitoring / Electronic Alcohol Monitoring should be reserved for high-risk defendants unless otherwise statutorily required.

Appendix C Overview of Supervision Population

(INCLUDING SR, ISR and pre-trial)

Describe your agency's supervision year-end population for calendar years (CY) 2020, 2021, and 2022 broken out as follows in table or graph form. Follow the same instructions/parameters as you use for reporting on the annual probation survey.¹

- Pre-trial Population

*Pretrial Agent Tasks

Adult	2020		2020 Total	2021		2021 Total	2022		2022 Total	Grand Total
	Hispanic	Unknown		Hispanic	Unknown		Hispanic	Unknown		
Female	2	96	98	2	95	97	6	66	72	267
Felony		55	55	2	68	70	1	40	41	166
Am Ind/Alaskan Nat		33	33		27	27		24	24	84
Asian/Pacific Islander					1	1		2	2	3
Black		1	1		3	3				4
White		21	21	2	37	39	1	14	15	75
Gross Misdemeanor		13	13		15	15	2	12	14	42
Am Ind/Alaskan Nat		6	6		3	3		4	4	13
Black		2	2							2
Unknown					1	1	1	2	3	4
White			5		11	11	1	6	7	23
Misdemeanor	2	28	30		12	12	3	13	16	58
Am Ind/Alaskan Nat		9	9		4	4		5	5	18
Unknown		1	1				3	1	4	5
White	2	18	20		8	8		7	7	35
Petty Misdemeanor								1	1	1
White								1	1	1
Male	16	277	293	13	308	321	10	254	264	878
Felony	10	202	212	10	237	247	9	211	220	679
Am Ind/Alaskan Nat	3	36	39		41	41	1	36	37	117
Asian/Pacific Islander		2	2		2	2		11	11	15
Black		18	18		20	20		15	15	53

Unknown				1	2	3		15	15	18
White	7	146	153	9	172	181	8	134	142	476
Gross Misdemeanor	1	35	36	1	46	47	1	20	21	104
Am Ind/Alaskan Nat		7	7		13	13		3	3	23
Asian/Pacific Islander		2	2							2
Black		3	3					1	1	4
Unknown					3	3				3
White	1	23	24	1	30	31	1	16	17	72
Misdemeanor	5	39	44	2	23	25		23	23	92
Am Ind/Alaskan Nat		7	7	1	10	11		6	6	24
Asian/Pacific Islander								2	2	2
Black		2	2		1	1		2	2	5
Unknown					1	1				1
White	5	30	35	1	11	12		13	13	60
Petty Misdemeanor		1	1		2	2				3
White		1	1		2	2				3
Grand Total	18	373	391	15	403	418	16	320	336	1145

**Pretrial Agent Tasks*

	2020	2021	2022	Grand Total	
Juvenile	Unknown	Unknown	Hispanic	Unknown	
Female	1	6	1	7	15
Am Ind/Alaskan Nat	1	4		7	12
White		2	1		3
Male	7	21	1	14	43
Am Ind/Alaskan Nat	5	10		11	26
Asian/Pacific Islander		1			1
White	2	10	1	3	16
Grand Total	8	27	2	21	58

○ Probation Population

Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2020	DOC	Redwood	Felony	189	61	80	172	126	46	110	14	47	1	0	7	165
2020	DOC	Redwood	Gross Misd	109	41	50	99	71	28	62	6	26	3	2	11	88
2020	DOC	Redwood	Misd	84	56	57	82	53	29	62	4	14	0	2	8	74
2020	DOC	Redwood	Juvenile	35	13	18	30	22	8	15	1	13	0	1	0	30
Total				417	171	205	383	272	111	249	25	100	4	5	26	357

Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2021	DOC	Redwood	Felony	162	55	67	154	106	48	98	16	36	3	1	4	150
2021	DOC	Redwood	Gross Misd	94	55	55	93	68	25	60	3	23	4	3	9	84
2021	DOC	Redwood	Misd	78	50	54	71	50	21	47	4	17	0	3	6	65
2021	DOC	Redwood	Juvenile	30	25	26	29	21	8	13	1	11	1	3	3	26
Total				364	185	202	347	245	102	218	24	87	8	10	22	325

Year	Type	County	Offense Level	Previous Year	Entries	Removals	Year End	Males	Females	White	Black	American Indian	Asian	Other Race	Hispanic	Non Hispanic Unknown
2022	DOC	Redwood	Felony	160	67	56	168	119	49	105	16	39	5	3	6	162
2022	DOC	Redwood	Gross Misd	96	54	70	80	54	26	43	4	25	1	7	8	72
2022	DOC	Redwood	Misd	63	50	55	61	40	21	35	2	19	2	3	3	58
2022	DOC	Redwood	Juvenile	29	41	31	39	26	13	13	0	18	0	8	3	36
Total				348	212	212	348	239	109	196	22	101	8	21	20	328

Supervised Release (SR), Parole, and Intensive Supervised Release (ISR) Population

	2020		2020 Total	2021		2021 Total	2022		2022 Total	Grand Total
	Hispanic	Non Hispanic		Non Hispanic		Non Hispanic				
Intensive Supervised Release	1	4	5	4	4	5	5	5	14	
Male	1	4	5	4	4	5	5	5	14	
American Indian or Alaskan Native		1	1						1	
American Indian-Non Hispanic				1	1				1	
Black		2	2						2	
Black-Non Hispanic						1	1	1	1	
White	1	1	2						2	
White–Non-Hispanic				3	3	4	4	4	7	
Parole				1	1	1	1	1	2	
Male				1	1	1	1	1	2	
American Indian-Non Hispanic				1	1	1	1	1	2	
Standard Supervised Release		18	18	18	18	14	14	14	50	
Female		4	4	1	1	3	3	3	8	
American Indian or Alaskan Native		3	3						3	
American Indian-Non Hispanic						1	1	1	1	
White		1	1						1	
White–Non-Hispanic				1	1	2	2	2	3	
Male		14	14	17	17	11	11	11	42	
American Indian or Alaskan Native		4	4						4	
American Indian-Non Hispanic				4	4	1	1	1	5	
Black		3	3						3	
Black-Non Hispanic				1	1				1	
White		7	7						7	
White–Non-Hispanic				12	12	10	10	10	22	
Grand Total	1	22	23	23	23	20	20	20	66	

In addition, please provide the following:

- Average Caseload Sizes by Caseload Type.
- Percentage and number of probation clients by Risk Levels (Very High/High, Medium, Low, and Unknown)

*Select agents supervise clients across multiple counties. *Risk Level snapshot in Dec 2022.

Risk Level	High #	%	Low #	%	Medium #	%	Per Policy-No Assmt Required #	%	Prescreen Low--No Assmt #	%	Unknown #	%	Total #	Total %
Adult	16	100.00%	153	94.44%	86	94.51%	13	61.90%	30	78.95%	34	80.95%	332	89.73%
Andre J. Wohnoutka		0.00%	57	35.19%	2	2.20%	1	4.76%	1	2.63%	2	4.76%	63	17.03%
Duane Frank		0.00%	43	26.54%	12	13.19%		0.00%	20	52.63%	10	23.81%	85	22.97%
Marsi Salvati	15	93.75%	14	8.64%	57	62.64%	2	9.52%		0.00%	8	19.05%	96	25.95%
Miles D. Kranz		0.00%	11	6.79%	2	2.20%		0.00%		0.00%		0.00%	13	3.51%
Sarah XEischens-JM	1	6.25%	21	12.96%	9	9.89%	10	47.62%	8	21.05%	11	26.19%	60	16.22%
Tamara Johnson-Bolluyt		0.00%	7	4.32%	4	4.40%		0.00%	1	2.63%	3	7.14%	15	4.05%
Juvenile		0.00%	9	5.56%	5	5.49%	8	38.10%	8	21.05%	8	19.05%	38	10.27%
Duane Frank		0.00%	1	0.62%		0.00%		0.00%		0.00%		0.00%	1	0.27%
Marsi Salvati		0.00%		0.00%	1	1.10%		0.00%		0.00%		0.00%	1	0.27%
Sarah XEischens-JM		0.00%	8	4.94%	4	4.40%	8	38.10%	8	21.05%	8	19.05%	36	9.73%
Grand Total	16	100.00%	162	100.00%	91	100.00%	21	100.00%	38	100.00%	42	100.00%	370	100.00%

Adult														
Assignment Type	High #	%	Low #	%	Medium #	%	Per Policy-No LSCMI #	%	Prescreen Low--No Assmt #	%	Unknown #	%	Total #	Total %
Felony	15	93.75%	88	57.52%	69	80.23%	3	23.08%	3	10.00%	13	38.24%	191	57.53%
Administrative Caseload (includes STS only/unsup probation/juvenile monitoring)		0.00%	1	0.65%		0.00%		0.00%		0.00%		0.00%	1	0.30%
CIP	1	6.25%		0.00%	1	1.16%		0.00%		0.00%		0.00%	2	0.60%
Enhanced Supervision	9	56.25%	1	0.65%	2	2.33%		0.00%		0.00%		0.00%	12	3.61%
ESO Phase 2		0.00%		0.00%	1	1.16%		0.00%		0.00%		0.00%	1	0.30%
ESO Phase 3		0.00%	8	5.23%	1	1.16%		0.00%		0.00%		0.00%	9	2.71%
ESO Phase 4		0.00%	3	1.96%		0.00%		0.00%		0.00%		0.00%	3	0.90%
Intake/Pretrial/Investigation Caseload-includes incoming transfers		0.00%	1	0.65%		0.00%	2	15.38%		0.00%	8	23.53%	11	3.31%

Specialty Court-Probation	1	6.25%	2	1.31%	3	3.49%		0.00%		0.00%		0.00%	6	1.81%
Traditional Supervision	4	25.00%	72	47.06%	61	70.93%	1	7.69%	3	10.00%	5	14.71%	146	43.98%
Gross Misdemeanor	1	6.25%	32	20.92%	14	16.28%	9	69.23%	20	66.67%	12	35.29%	88	26.51%
Administrative Caseload (includes STS only/unsup probation/juvenile monitoring)		0.00%	1	0.65%		0.00%		0.00%		0.00%		0.00%	1	0.30%
Intake/Pretrial/Investigation Caseload-includes incoming transfers		0.00%	1	0.65%	1	1.16%	2	15.38%	2	6.67%	6	17.65%	12	3.61%
Specialty Court-Probation		0.00%	1	0.65%		0.00%		0.00%		0.00%		0.00%	1	0.30%
Traditional Supervision	1	6.25%	29	18.95%	13	15.12%	7	53.85%	18	60.00%	6	17.65%	74	22.29%
Misdemeanor		0.00%	33	21.57%	3	3.49%	1	7.69%	7	23.33%	9	26.47%	53	15.96%
Intake/Pretrial/Investigation Caseload-includes incoming transfers		0.00%		0.00%		0.00%	1	7.69%		0.00%	4	11.76%	5	1.51%
Traditional Supervision		0.00%	33	21.57%	3	3.49%		0.00%	7	23.33%	5	14.71%	48	14.46%
Grand Total	16	100.00%	153	100.00%	86	100.00%	13	100.00%	30	100.00%	34	100.00%	332	100.00%

Juvenile														
Assignment Type	Low		Medium		Per Policy- No LSCMI		Prescreen Low--No Assmt		Unknown		Total #	Total %		
	#	%	#	%	#	%	#	%	#	%				
Intake/Pretrial/Investigation Caseload-includes incoming transfers		0.00%		0.00%		0.00%		0.00%		0.00%	1	12.50%	1	2.63%
Traditional Supervision	9	100.00%	5	100.00%	8	100.00%	8	100.00%	7	87.50%	37	97.37%		
Grand Total	9	100.00%	5	100.00%	8	100.00%	8	100.00%	8	100.00%	38	100.00%		

Please also provide the following outcomes for CY 2022:

- Percent of adult probation cases successfully closed and unsuccessfully closed.
- Percent of juvenile probation cases successfully closed and unsuccessfully closed.

	Successful		Unsuccessful		Total # of cases	Total %	
	Adult	# of cases	%	# of cases			%
Felony		26	12.87%	24	11.88%	50	24.75%
Discharge		2	0.99%		0.00%	2	0.99%
Discharge-Early		5	2.48%		0.00%	5	2.48%
Discharge-Expiration		13	6.44%		0.00%	13	6.44%
Dismiss		6	2.97%		0.00%	6	2.97%
Executed-Client Demanded-COC serving MCF (Felony Supervision)			0.00%	13	6.44%	13	6.44%
Executed-COC serving MCF (Felony Supervision)			0.00%	11	5.45%	11	5.45%
Gross Misdemeanor		68	33.66%	5	2.48%	73	36.14%
Discharge		3	1.49%		0.00%	3	1.49%
Discharge-Early		44	21.78%		0.00%	44	21.78%
Discharge-Expiration		18	8.91%		0.00%	18	8.91%
Dismiss		3	1.49%		0.00%	3	1.49%
Executed			0.00%	1	0.50%	1	0.50%
Executed-Court-LOC (GM/M Supervision cases)			0.00%	4	1.98%	4	1.98%
Misdemeanor		72	35.64%	7	3.47%	79	39.11%
Discharge		1	0.50%		0.00%	1	0.50%
Discharge-Early		28	13.86%		0.00%	28	13.86%
Discharge-Expiration		40	19.80%		0.00%	40	19.80%
Dismiss		3	1.49%		0.00%	3	1.49%
Executed			0.00%	1	0.50%	1	0.50%
Executed-Client Demanded-LOC (GM/M Supervision)			0.00%	4	1.98%	4	1.98%
Executed-Court-LOC (GM/M Supervision cases)			0.00%	2	0.99%	2	0.99%
Grand Total		166	82.18%	36	17.82%	202	100.00%

	Successful		Total # of cases	Total %
Juvenile	# of cases	%		
Discharge-Early	5	10.42%	5	10.42%
Discharge-Expiration	32	66.67%	32	66.67%
Dismiss	11	22.92%	11	22.92%
Grand Total	48	100.00%	48	100.00%

