

AGENDA
REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect and shared responsibility in providing improved
cost-efficient services to all!*

TUESDAY April 1, 2025

COMMISSIONERS ROOM, GOVERNMENT CENTER
REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times are listed below are approximate.**

8:30 a.m.

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve April 1st meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
 - March 18th minutes
 - Bills

8:35 a.m.

- **DITCH AUTHORITY**
Nick Brozek
 - 1) Use of CD28 as an Outlet- Leroy Harnack
 - 2) CD 33- William Douglass

8:45 a.m.

- **EDA**
Grady Holtberg
 - 1) Media Contract Extension for Sheriff's Office Recruitment Video
 - 2) Revolving Loan Fund Contract

9:00 a.m.

- **AUDITOR-TREASURER**
Jean Price
 - 1) Potential Tax Forfeited Properties

9:05 a.m.

- **SHERIFF**
Jason Jacobson
 - 1) Jail Medical- Western Mental Health
 - 2) Terminate Jail Medical Contract- Advanced Correctional Healthcare

9:10 a.m.

- **ROAD AND BRIDGE**
Jeff Bommersbach
 - 1) Budget Report
 - 2) Bills

9:35 a.m.

- **TECHNOLOGY**
Paul Parsons
1) Cybersecurity discussion

9:40 a.m.

- **ADMINISTRATOR**
Vick Kletscher
1) 2025 Liquor License- Vic's Wild West Grill

Personnel Action Items:

- 1) Recruiting Summary

Commissioners' Reports

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

Zoom Attendance

Note: If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.

Commissioner Virtual Attendance Location:

Commissioner Dennis Groebner (Redwood County): 2915 Tack Drive, Mission, Texas 78574

REDWOOD COUNTY, MINNESOTA

March 18, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner (remote), Jim Salfer, Bob Van Hee, and Corey Theis. Administrator Vicki Kletscher, EDA Coordinator Grady Holtberg, Assistant Ditch/Ag Inspector Matthew Mumme, Auditor-Treasurer Jean Price, County Engineer Anthony Sellner, Highway Maintenance Superintendent Jamie Larsen, Director of Environmental Services Nick Brozek, Ditch/Ag Inspector Brent Lang, Sheriff Jason Jacobson, Building Maintenance Supervisor Loren Gewerth, City Administrator Keith Muetzel, Patrick Schroepfer, Terry & Lisa Dallenbach, Roger Baumann, Matt Boerboom, Ron Coudron, Dean Zimmerli, Mike Marotzke, ISG Engineers Jacob Rishmiller, & Chris Adams. Commissioner Wakefield was absent.

Vice-Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the March 18th agenda.

Vice-Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the following:
 - March 4th Board Minutes.
 - Payment of bills.

<u>Vendor Name</u>	<u>Amount</u>
COUNTIES PROVIDING TECHNOLOGY	4,927.00
FRSECURE LLC	8,250.00
ISG	3,560.50
REDWOOD COUNTY HIGHWAY DEPT	3,749.73
RINKE-NOONAN LTD	6,180.50
RRRSWA	45,000.00
STANTEC CONSULTING SERVICES INC	3,507.25
THE MARKET AT REDWOOD LLC	9,683.44
U.S. BANK CHARLOTTE	1,120,471.88
79 Payments less than 2000	25,915.13
Final Total:	1,231,245.43

EMPLOYEE RECOGNITION

- The Board recognized Matthew Mumme, Assistant Ditch/Ag Inspector, for 5 years of service to Redwood County.

AUDITOR/TREASURER

- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and February 2025 Disbursements in the amount of \$1,090,470.34.

- Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN SOLUTIONS FOR BUSINESS	4,043.92
BLUE CROSS BLUE SHIELD OF MINNESO'	50,544.55
BLUE CROSS BLUE SHIELD OF MINNESO'	7,512.29
BLUE CROSS BLUE SHIELD OF MINNESO'	20,473.53
BLUE CROSS BLUE SHIELD OF MINNESO'	11,132.47
GREAT PLAINS NATURAL GAS CO	2,244.99
GREAT PLAINS NATURAL GAS CO	4,717.08
GREAT PLAINS NATURAL GAS CO	2,772.78
MINNESOTA DEPARTMENT OF REVENUE	20,485.04
REDWOOD COUNTY LICENSE CENTER	2,291.13
REDWOOD COUNTY LICENSE CENTER	3,469.77
REDWOOD COUNTY LICENSE CENTER	2,974.60
REDWOOD COUNTY LICENSE CENTER	2,384.31
REDWOOD COUNTY LICENSE CENTER	5,544.75
REDWOOD FALLS PUBLIC UTILITIES	6,095.00
WEX LEAP	7,596.62
WEX LEAP	7,688.62
32 Payments less than 2000	18,112.72
Final Total:	180,084.17

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	4,124.00
MN OFFICE OF ENTERPRISE TECHNOLOG	2,125.79
13 Payments less than 2000	5,322.28
Final Total:	11,572.07

<u>Vendor Name</u>	<u>Amount</u>
DESIGN ELECTRIC INC	9,944.37
Final Total:	9,944.37

<u>Vendor Name</u>	<u>Amount</u>
1 Payments less than 2000	200.00
Final Total:	200.00

<u>Vendor Name</u>	<u>Amount</u>
ENERGY SOLUTION PARTNERS, LLC	20,150.13
MEADOWLAND FARMERS COOP	2,156.00
9 Payments less than 2000	1,439.12
Final Total:	23,745.25

<u>Vendor Name</u>	<u>Amount</u>
5 Payments less than 2000	703.25
Final Total:	703.25

<u>Vendor Name</u>	<u>Amount</u>
TOWNSHIP OF BROOKVILLE	34,432.08
TOWNSHIP OF CHARLESTOWN	29,959.75
TOWNSHIP OF DELHI	38,521.43
TOWNSHIP OF GALES	29,443.03
TOWNSHIP OF GRANITE ROCK	36,253.43
TOWNSHIP OF JOHNSONVILLE	30,088.51
TOWNSHIP OF KINTIRE	31,241.37
TOWNSHIP OF LAMBERTON	28,526.76
TOWNSHIP OF MORGAN	37,858.72
TOWNSHIP OF NEW AVON	34,136.48
TOWNSHIP OF NORTH HERO	30,791.99
TOWNSHIP OF PAXTON	79,499.73
TOWNSHIP OF REDWOOD FALLS	28,445.92
TOWNSHIP OF SHERIDAN	30,955.61
TOWNSHIP OF SHERMAN	38,853.11
TOWNSHIP OF SPRINGDALE	33,526.83
TOWNSHIP OF SUNDOWN	31,160.64
TOWNSHIP OF SWEDES FOREST	16,760.59
TOWNSHIP OF THREE LAKES	34,174.89
TOWNSHIP OF UNDERWOOD	32,532.68
TOWNSHIP OF VAIL	34,322.51
TOWNSHIP OF VESTA	33,650.11
TOWNSHIP OF WATERBURY	30,478.42
TOWNSHIP OF WESTLINE	29,443.89
TOWNSHIP OF WILLOW LAKE	35,281.52
Final Total:	850,340.00

<u>Vendor Name</u>	<u>Amount</u>
13 Payments less than 2000	5,186.04
Final Total:	5,186.04

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2000	1,201.32
Final Total:	1,201.32

<u>Vendor Name</u>	<u>Amount</u>
GREAT PLAINS NATURAL GAS CO	2,407.25
7 Payments less than 2000	2,332.11
Final Total:	4,739.36

<u>Vendor Name</u>	<u>Amount</u>
7 Payments less than 2000	2,754.51
Final Total:	2,754.51

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the quote of \$1,000 with ACI Payments, Inc. and authorized Administrator digital signature.

ROAD AND BRIDGE

- Salfer motioned to approve the 4th Access Permit in ½ mile segment submitted by Patrick Schroeffer. Vice-Chair Salfer called for a second three times. Motion died for lack of a second.

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the Professional Engineering Services contract for the Belview CSAH 7 LRIP project with Bolton and Menk in the amount of \$775,000, pending County Approval. No other bids were received.

EDA PUBLIC HEARING

- The Board entered into a public hearing at 9:17 a.m. for the matter of the enactment of the Redwood County Housing Trust Fund Ordinance.
 - Holtberg presented the Affidavits of Publication and presented an overview of the proposed ordinance.
 - Vice-Chair Salfer opened the hearing for public comment

The public hearing was closed at 9:48

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board adopted Ordinance No. 2025-1 Creating the Redwood County Housing Trust Fund.
- On motion by Salfer, second by Theis, and in a roll call vote with all members voting Aye, the Board adopted the Housing Trust Fund Policy.
- On motion by Theis, second by Groebner, and in a roll call vote with all members voting Aye, the Board adopted the Housing Trust Fund Application.
- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board authorized to transfer the Statewide Affordable Housing Aid Program funds in the amount of \$182,126 and the unspent 2024 EDA budget in the amount of \$40, 850 to the Redwood County Housing Trust Fund.
- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board authorized EDA Coordinator to apply for the MN Local Housing Trust Fund Grant Program.
- Holtberg updated the Board on current EDA projects.

DITCH AUTHORITY CD 93 PUBLIC HEARING

- Entered Ditch Authority at 10:14 a.m.
- Vice-chair Groebner appointed Salfer as Chair for today's public hearing.
- On motion by Theis, second by Van Hee, with all members voting Aye, the Board adopted the agenda.
- Brozek presented Affidavits of Publication.
- ISG Engineers Jacob Rishmiller and Chris Adams presented the Engineers Opinion of probable cost.
- Chair Salfer opened the hearing for public comment.
 - Dean Zimmerli, Attorney for petitioner Boerboom Ag Resources, LLC, attested to MN Statute 103E.227 indicated project could be done as a privately constructed project and noted they were not asking drainage authority to assign separable maintenance to the project.
 - Boerboom indicated their ditch holds all the water for Marotzke
 - Marotzke indicated the project will cause additional flooding on his property
 - Coudron doesn't want to lose capacity and requested that land elevations be reviewed around the ditch.

- Groebner asked how many land owners are on the system, (29) and that he would personally like to view the project site before making a decision.
- Chair Salfer closed the hearing at 11:12 a.m.
- On motion by Groebner, second by Van Hee, and in a roll call vote with all members voting Aye, the Board continued the hearing until April 15, 2025 at 10:00 a.m. so the engineers can conduct further research and report back to the Drainage Authority.
- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the December 3, 2024 CD 93 minutes.
- On motion by Van Hee, second by Groebner, and in a roll call vote with all members voting Aye, the Board approved the bid from Stantec in the amount of \$24,944 for construction consultant bidding contract for 2023 Flood Damage JD 36 pending County Attorney approval. A second bid was received from Bolton & Menk in the amount of \$75,000.
- Chair Salfer declared the Drainage Authority meeting adjourned at 11:21 a.m.

SHERIFF

The Board reviewed the February 2025 Jail Population.

MAINTENANCE

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the bid from Everstrong Construction in the amount of \$64,775 for concrete sidewalk, gutters and entrance replacements. A second quote was received from Salonek in the amount of \$67,200.
- On motion by Salfer, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the contract with Everstrong Construction in the amount of \$64,775 to replace concrete sidewalks, gutters and entrances.

ADMINISTRATION

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the following budget adjustments to account 01-031-2835-6274 in the amount of \$15,400 for the compensation study approved at the January 21, 2025 board meeting; and \$10,750 from account 10-119-6899 to account 01-520-6358 for Plum Creek Park expansion project approved at the November 19, 2024 board meeting.
- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board acknowledged the gambling application from First Women, Vicki Fredrichs, for a gambling activity on July 9, 2025, at Vicki's Camp N Country Jam.
- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved to publish the 2025 Spring County Connection newsletter.
- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved the 2025 Liquor License for Tracy Country Club.
- On motion by Van Hee, second by Salfer, and in a roll call vote with all members voting Aye, the Board approved the 2025 Tobacco License for Dollar General Store #25506 Lamberton.

- On motion by Theis, second by Salfer, and in a roll call vote with all members voting Aye, the Board approved the Benchmark Communities for the 2025 compensation study.
- On motion by Salfer, second by Van Hee, and in a roll call vote with all members voting Aye, the Board approved to establish a working committee to include Commissioners, department heads and employees to ensure a transparent process for reviewing the market data, and to provide a clear understanding of the Board’s pay philosophy in the adoption process of the compensation study.

PERSONNEL

- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board acknowledged the resignation of Jeanne Prescott Soil & Water Office Manager, effective March 21, 2025 and the resignation of Ben Bauer Soil & Water Office Conservation Specialist, effective April 11, 2025.
- On motion by Theis, second by Van Hee, and in a roll call vote with all members voting aye, the Board approved to set the Soil and Water Administrative Assistant job description at Grade 8.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Salfer: Redwood Soil and Water Conservation District, Redwood Renville Regional Solid Waste Authority, Annual Township meetings

Theis: Redwood Renville Regional Solid Waste Authority, Annual Township meetings

Van Hee: Prime West, Economic Development Authority, United Community Action, Homeless and Hungry, Southwest Regional Development Commission, Transportation Alliance, Minnesota Rural Counties

ADJOURN

- There being no further business, Vice Chair Salfer declared the meeting adjourned at 11:50 A.M.

Jim Salfer, Vice-Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

OFFICIAL NOTICES/ UPCOMING MEETINGS

April 1st – 8:30 a.m. –Redwood County Board Meeting –Redwood County Government Center Board Room

April 15th – 8:30 a.m. –Redwood County Board Meeting –Redwood County Government Center Board Room

May 6th – 8:30 a.m. –Redwood County Board Meeting –Redwood County Government Center Board Room

May 8th – 9:30 a.m. – Brown Lyon Redwood Renville Drug Task Force Stakeholder meeting-Jackpot Junction Casino/Hotel



Print List in Order By: 2 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

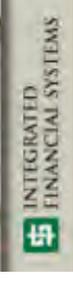
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Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
 S - Condensed Audit List

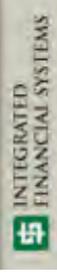
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RACHELW
3/27/25 2:37PM
1 GENERAL

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

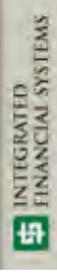
Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
				On Behalf of Name				
42	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			ASSESSOR			
56	01-042-000-0000-6242			450.00	REG @ MASS APPRAISAL - RP	05/15/2025	STMT	DUES & REGISTRATION FEES N
52	01-042-000-0000-6334			35.00	MEAL @ BASIC APPRAISAL - RP	03/17/2025	STMT	LODGING & EXPENSE N
53	01-042-000-0000-6334			35.00	MEAL @ BASIC APPRAISAL - RP	03/18/2025	STMT	LODGING & EXPENSE N
54	01-042-000-0000-6334			21.81	MEAL @ BASIC APPRAISAL - RP	03/20/2025	STMT	LODGING & EXPENSE N
55	01-042-000-0000-6334			25.88	MEAL @ BASIC APPRAISAL - RP	03/19/2025	STMT	LODGING & EXPENSE N
42	DEPT Total:	ELAN CORPORATE PAYMENT SYSTEMS		567.69	ASSESSOR	5 Transactions	1 Vendors	5 Transactions
61	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			ADMINISTRATOR			
23	01-061-000-0000-6401			33.45	FILE FOLDERS	02/25/2025	3313022	OFFICE SUPPLIES & EQUIPMENT MAI N
24	01-061-000-0000-6401			16.91	FT	02/25/2025	2425	OFFICE SUPPLIES & EQUIPMENT MAI N
61	DEPT Total:	ELAN CORPORATE PAYMENT SYSTEMS		50.36	ADMINISTRATOR	2 Transactions	1 Vendors	2 Transactions
64	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			COMPUTER			
33	01-064-000-0000-6401			1,757.54	DIGITAL PLAN	01/16/2025	111067833	OFFICE SUPPLIES & EQUIPMENT MAI N
36	01-064-000-0000-6401			149.00	GRAPHICS BOARD	03/18/2025	1162624	OFFICE SUPPLIES & EQUIPMENT MAI N
30	01-064-000-0000-6401			34.41	DVD BURNER	03/14/2025	1220222	OFFICE SUPPLIES & EQUIPMENT MAI N
39	01-064-000-0000-6401			419.41	DELL DESK TOP	03/18/2025	1677868	OFFICE SUPPLIES & EQUIPMENT MAI N
22	01-064-000-0000-6401			84.99	OFFICE CHAIR	02/19/2025	4955422	OFFICE SUPPLIES & EQUIPMENT MAI N



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1 GENERAL

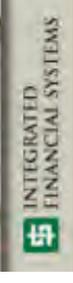
Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description
37	01-064-000-0000-6401				STORAGE CABINET	03/18/2025	8665028		OFFICE SUPPLIES & EQUIPMENT MAI N
31	01-064-000-0000-6401				RAM REPLACEMENT	03/14/2025	9509832		OFFICE SUPPLIES & EQUIPMENT MAI N
	21275 ELAN CORPORATE PAYMENT SYSTEMS					7 Transactions			
64	DEPT Total:				COMPUTER		1 Vendors		7 Transactions
91	DEPT				ATTORNEY				
21275	ELAN CORPORATE PAYMENT SYSTEMS								
25	01-091-000-0000-6401				MICROWAVE PLATE	02/26/2025	9427439		OFFICE SUPPLIES & EQUIPMENT MAI N
	21275 ELAN CORPORATE PAYMENT SYSTEMS					1 Transactions			
91	DEPT Total:				ATTORNEY		1 Vendors		1 Transactions
101	DEPT				RECORDER				
21275	ELAN CORPORATE PAYMENT SYSTEMS								
1	01-101-000-0000-6334				REFUND LODGING - AG	02/11/2025	82047916		LODGING & EXPENSE N
	21275 ELAN CORPORATE PAYMENT SYSTEMS					1 Transactions			
101	DEPT Total:				RECORDER		1 Vendors		1 Transactions
118	DEPT				COURTHOUSE MAINTENANCE				
21275	ELAN CORPORATE PAYMENT SYSTEMS								
2	01-118-000-0000-6301				FLOOR WASHER	02/27/2025	3737810		EQUIPMENT & BUILDING MAINTENAN N
4	01-118-000-0000-6301				PLANT SPRAYER	03/11/2025	5414656		EQUIPMENT & BUILDING MAINTENAN N
3	01-118-000-0000-6301				BANDSAW BLADE	03/11/2025	7866662		EQUIPMENT & BUILDING MAINTENAN N
5	01-118-000-0000-6301				FLOOR CLEANER	03/11/2025	7978622		EQUIPMENT & BUILDING MAINTENAN N
	21275 ELAN CORPORATE PAYMENT SYSTEMS					4 Transactions			
118	DEPT Total:				COURTHOUSE MAINTENANCE		1 Vendors		4 Transactions



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1 GENERAL

Vendor No.	Vendor Name	Account/Formula	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
			Accr				Paid On Blhf #	On Behalf of Name
129	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS		400.00	VETERAN SERVICE OFFICER			
	82	01-129-000-0000-6242			REG @ BASIC BENEFITS - RS	04/25/2025	11878	DUES & REGISTRATION FEES N
				400.00				
129	DEPT Total:			400.00	VETERAN SERVICE OFFICER		1 Vendors	1 Transactions
201	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			SHERIFF			
	49	01-201-000-0000-6302		479.50	UNIFORM PATCHES	03/11/2025	000182	POLICE EQUIPMENT MAINTENANCE N
	69	01-201-000-0000-6302		659.96	LIFE JACKETS	02/21/2025	100367293	POLICE EQUIPMENT MAINTENANCE N
	76	01-201-000-0000-6302		280.00	ERU GEAR - HB	03/11/2025	20094107210	POLICE EQUIPMENT MAINTENANCE N
	41	01-201-000-0000-6334		371.66	LODGING @ TR - HB	02/21/2025	204595A	LODGING & EXPENSE N
	45	01-201-000-0000-6242		350.00	REG @ SUPERVISOR TR - TA	02/26/2025	2460	DUES & REGISTRATION FEES N
	73	01-201-000-2822-6601		175.96	CHARGERS, FLASHLIGHT	02/27/2025	3128240	CAPITAL OUTLAY (\$5,000 AND OVER) N
	50	01-201-000-0000-6302		1,127.44	UAV BATTS	03/12/2025	36204960	POLICE EQUIPMENT MAINTENANCE N
	78	01-201-000-0000-6302		3,552.12	CRADLEPOINT SERVICE	03/19/2025	374597	POLICE EQUIPMENT MAINTENANCE N
	75	01-201-000-2822-6601		134.99	FRIDGE - BUS	02/27/2025	4919458	CAPITAL OUTLAY (\$5,000 AND OVER) N
	34	01-201-000-2746-6601		1,512.56	DOCKING STATION, MONITOR	03/14/2025	5972201	CAPITAL OUTLAY (\$5,000 AND OVER) N
	38	01-201-000-2746-6601		55.98	WIRELESS MOUSE	03/14/2025	5972201	CAPITAL OUTLAY (\$5,000 AND OVER) N
	29	01-201-000-2746-6601		197.99	MONITOR STAND	03/14/2025	6131446	CAPITAL OUTLAY (\$5,000 AND OVER) N
	65	01-201-000-0000-6334		527.84	LODGING @ TR - TR	03/06/2025	695201	LODGING & EXPENSE N
	64	01-201-000-0000-6334		527.84	LODGING @ TR - MI	03/06/2025	696697	LODGING & EXPENSE N
	74	01-201-000-0000-6334		527.84	LODGING @ JAIL CON - SF	03/06/2025	697408	LODGING & EXPENSE N



RACHELW
3/27/25 2:37PM
1 GENERAL

Audit List for Board

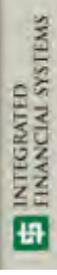
Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
63	01-201-000-0000-6334				527.84	03/03/2025 LODGING @ TR - ML	03/06/2025	697415		LODGING & EXPENSE	N
72	01-201-000-0000-6407				91.62	PT	03/06/2025	7623448		JAIL EXPENSES	N
28	01-201-000-2746-6601				279.99	02/24/2025 NETWORK RACK	02/24/2025	2425	8009842	CAPITAL OUTLAY (\$5,000 AND OVER)	N
48	01-201-000-0000-6334				275.77	03/14/2025 LODGING @ TR - KS	03/14/2025	2425	966613609	LODGING & EXPENSE	N
57	01-201-000-0000-6334				247.28	03/03/2025 LODGING @ TR - AF	03/05/2025	973322124		LODGING & EXPENSE	N
46	01-201-000-0000-6302				112.00	02/19/2025 FIREARM SAFTEY VIDEO	02/21/2025	STMT		POLICE EQUIPMENT MAINTENANCE	N
51	01-201-000-0000-6401				34.09	02/26/2025 FTO SUPPLIES	02/26/2025	STMT		OFFICE SUPPLIES & EQUIPMENT MAI	N
47	01-201-000-2746-6601				133.80	03/20/2025 BUS SUPPLIES	03/20/2025	STMT		CAPITAL OUTLAY (\$5,000 AND OVER)	N
40	01-201-000-0000-6242				395.00	02/27/2025 REG @ SOTA - HB	02/27/2025	WHV-RFR5AJW		DUES & REGISTRATION FEES	N
44	01-201-000-0000-6242				395.00	04/13/2025 REG @ SOTA CON - AC	04/15/2025	WHY-9TTYN3W		DUES & REGISTRATION FEES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS				12,974.07		25 Transactions				
201	DEPT Total:				12,974.07	SHERIFF		1 Vendors		25 Transactions	
202	DEPT					E-911 SYSTEM					
67	21275	ELAN CORPORATE PAYMENT SYSTEMS			350.00	REG @ PSAP CON - KK & BK	02/21/2025	2425		OTHER EXPENSES	N
79	01-202-000-2756-6802				468.30	02/21/2025 LODING @ PSAP - KK	02/21/2025	699065		OTHER EXPENSES	N
80	01-202-000-2756-6802				468.30	03/17/2025 LODING @ PSAP - BK	03/20/2025	699066		OTHER EXPENSES	N
71	01-202-000-2756-6406				75.15	03/17/2025 PSAP TV	03/20/2025	STMT		DISPATCH EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS				1,361.75		4 Transactions				



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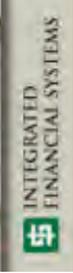
Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
				Paid On Bhf #			On Behalf of Name		
				1 Vendors			4 Transactions		
202	DEPT Total:	E-911 SYSTEM			1,361.75				
249	DEPT	OTHER PUBLIC SAFETY							
21275	ELAN CORPORATE PAYMENT SYSTEMS								
61	01-249-000-2815-6802	CANTEEN SUPPLIES			127.92	02/24/2025	1280154	CANTEEN EXPENSES	N
68	01-249-000-2872-6275	K9 FOOD			86.70	02/02/2025	1626573557	LAW ENFORCEMENT DOG FUND	N
77	01-249-000-2872-6275	K9 FOOD			86.70	02/22/2025	1636326606	LAW ENFORCEMENT DOG FUND	N
60	01-249-000-2815-6802	FOAM MATTRESS PADS			310.56	02/24/2025	1925303	CANTEEN EXPENSES	N
59	01-249-000-2815-6802	CANTEEN SUPPLIES			61.68	02/24/2025	1925304	CANTEEN EXPENSES	N
62	01-249-000-2815-6802	CANTEEN SUPPLIES			16.32	02/25/2025	1925807	CANTEEN EXPENSES	N
42	01-249-000-2872-6275	K9 TRAINING LEG			390.64	02/24/2025	23968326	LAW ENFORCEMENT DOG FUND	N
43	01-249-000-2872-6275	K9 TRAINING ARM			225.43	02/24/2025	299942	LAW ENFORCEMENT DOG FUND	N
58	01-249-000-2815-6802	CANTEEN SUPPLIES			88.75	02/21/2025	STMT	CANTEEN EXPENSES	N
66	01-249-000-2815-6802	CANTEEN SUPPLIES			62.50	03/19/2025	STMT	CANTEEN EXPENSES	N
70	01-249-000-2815-6802	CANTEEN SUPPLIES			18.79	02/26/2025	STMT	CANTEEN EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS				1,475.99	11 Transactions			
249	DEPT Total:	OTHER PUBLIC SAFETY			1,475.99		1 Vendors		11 Transactions
251	DEPT	PROBATION AND PAROLE							
21275	ELAN CORPORATE PAYMENT SYSTEMS								
27	01-251-000-0000-6401	DESK ORGANIZER, MONITOR STAND			112.50	02/28/2025	2071439	OFFICE SUPPLIES & EQUIPMENT MAI	N
32	01-251-000-0000-6401	COMPUTER PRIVACY SCREEN			22.75	03/14/2025	4676217	OFFICE SUPPLIES & EQUIPMENT MAI	N
35	01-251-000-0000-6401	SOAP, TOOL BOX, FOOTREST			53.81	03/14/2025	4676217	OFFICE SUPPLIES & EQUIPMENT MAI	N



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Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Warrant Description	Service Dates	Paid On Bhf #	Invoice #	Account/Formula Description
26	01-251-000-0000-6401				FT	02/28/2025	7393044		On Behalf of Name
						02/28/2025	2425		OFFICE SUPPLIES & EQUIPMENT MAI
									N
21275	ELAN CORPORATE PAYMENT SYSTEMS								
251	DEPT Total:							1 Vendors	4 Transactions
520	DEPT								
21275	ELAN CORPORATE PAYMENT SYSTEMS								
21	01-520-000-0000-6301							7663429	EQUIPMENT & BUILDING MAINTENAN
								2425	N
81	01-520-000-0000-6301							STMT	EQUIPMENT & BUILDING MAINTENAN
									N
21275	ELAN CORPORATE PAYMENT SYSTEMS								
520	DEPT Total:							1 Vendors	2 Transactions
601	DEPT								
21275	ELAN CORPORATE PAYMENT SYSTEMS								
20	01-601-000-0000-6242							294121575	DUES & REGISTRATION FEES
									N
21275	ELAN CORPORATE PAYMENT SYSTEMS								
601	DEPT Total:							1 Vendors	1 Transactions
620	DEPT								
21275	ELAN CORPORATE PAYMENT SYSTEMS								
84	01-620-000-0000-6401							172860769	OFFICE SUPPLIES & EQUIP MNTCE
									N
83	01-620-000-0000-6242							STMT	DUES & REGISTRATION
									N
21275	ELAN CORPORATE PAYMENT SYSTEMS								
620	DEPT Total:							1 Vendors	2 Transactions
1	Fund Total:								70 Transactions

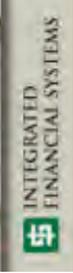


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3 ROAD AND BRIDGE

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	DEPT	Account/Formula	Name	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
301	21275	03-301-000-0000-6401	ELAN CORPORATE PAYMENT SYSTEMS				ROAD & BRIDGE ADMINISTRATION					
8		03-301-000-0000-6401				88.47	FLOOR MATS, WHITE BOARD	02/21/2025	0757028	2425	OFFICE SUPPLIES	N
13		03-301-000-0000-6334				611.20	LODGING @ BRIDGE CLASS - RH	02/23/2025	57991		LODGING & EXPENSE	N
15		03-301-000-0000-6334				611.20	LODGING @ BRIDGE CLASS - RH	03/02/2025	57992		LODGING & EXPENSE	N
16		03-301-000-0000-6334				5.00	WATER	03/07/2025	57992		LODGING & EXPENSE	N
7		03-301-000-0000-6334				123.89	LODGING @ RECERT CLASS - JB	02/19/2025	597153		LODGING & EXPENSE	N
6		03-301-000-0000-6334				123.89	LODGING @ RECERT CLASS - RB	02/20/2025	597154		LODGING & EXPENSE	N
9		03-301-000-0000-6401				47.48	MONITOR STANDS	02/21/2025	6288226	2425	OFFICE SUPPLIES	N
17		03-301-000-0000-6401				29.78	IPAD REPLACEMENT CASE	03/07/2025	7063431	2425	OFFICE SUPPLIES	N
19		03-301-000-0000-6334				329.30	LODGING @ ATSSA CON - MG	03/17/2025	87638687		LODGING & EXPENSE	N
11		03-301-000-0000-6401				94.46	REPLACEMENT CHAIR CUSHIONS	02/26/2025	9904260	2425	OFFICE SUPPLIES	N
14		03-301-000-0000-6401				34.49-	REFUND CHAIR CUSHIONS	03/05/2025	9904260	2425	OFFICE SUPPLIES	N
18		03-301-000-0000-6332				300.00	REG @ EXPO - AS	03/17/2025	PXN7ML83X4W		STAFF DEVELOPMENT	N
						2,330.18		12 Transactions				
301			DEPT Total:			2,330.18	ROAD & BRIDGE ADMINISTRATION		1 Vendors		12 Transactions	
330							EQUIPMENT MAINTENANCE & SHOP					
10	21275	03-330-000-0000-6503	ELAN CORPORATE PAYMENT SYSTEMS			14.00	CAR WASH - UNTIL #1245	02/27/2025	41794		EQUIPMENT REPAIR PARTS & SUPPL	N
12		03-330-000-0000-6503				15.99	PARTS - UNIT #8932	02/27/2025	8031460	2425	EQUIPMENT REPAIR PARTS & SUPPL	N
			DEPT Total:			29.99		2 Transactions				

*** Redwood County ***

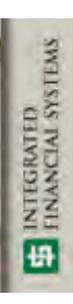


MANUAL WARRANTS/VOIDS/CORRECTIONS

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3 ROAD AND BRIDGE

Audit List for Board

Vendor Name	No. Account/Formula	Rpt	Accr	Warrant Description	Invoice #	Account/Formula Description
				Service Dates	Paid On Bhf #	On Behalf of Name
330 DEPT Total:				EQUIPMENT MAINTENANCE & SHOP	1 Vendors	2 Transactions
3 Fund Total:				ROAD AND BRIDGE		14 Transactions
						29.99
						2,360.17

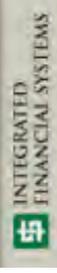


*** Redwood County ***

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85 SOIL & WATER CONSERVA

Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
620	DEPT 21275	ELAN CORPORATE PAYMENT SYSTEMS			995.00	SOIL AND WATER CONSERVATION DIST					
85		85-620-995-0000-6802				SOIL PROBE SOFTWARE RENEWAL	03/18/2025	WB00114723		LCCMR GRANT EXPENSES	N
					995.00		1 Transactions				
620	DEPT Total:				995.00	SOIL AND WATER CONSERVATION DIST		1 Vendors			1 Transactions
85	Fund Total:				995.00	SOIL & WATER CONSERVATION					1 Transactions
	Final Total:				23,882.41		17 Vendors			85 Transactions	



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	20,527.24	GENERAL
	3	2,360.17	ROAD AND BRIDGE
	85	995.00	SOIL & WATER CONSERVATION
All Funds		23,882.41	Total
			Approved by,
		
		



Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
 2 - Department (Totals by Dept) 2 - Page Break by Dept
 3 - Vendor Number
 4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



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1 GENERAL

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
23	DEPT 93610	THOMSON REUTERS - WEST OR WEST			731.22	LAW LIBRARY	2025 FEB - WEST INFO CHARGES 02/01/2025 - 02/28/2025	851582932		MISCELLANEOUS	N
	61	01-023-000-0000-6899					1 Transactions				
	93610	THOMSON REUTERS - WEST OR WEST			731.22						
23	DEPT Total:				731.22	LAW LIBRARY		1 Vendors		1 Transactions	
31	DEPT 13055	COLUMN SOFTWARE PBC			106.31	COUNTY ADMINISTRATION	02/04 BOARD MINUTES 02/28/2025 - 02/28/2025	1F46724E-0059		PRINTING & PUBLISHING	N
	10	01-031-000-0000-6230									
	8	01-031-000-0000-6230			110.73	02/18 BOARD MINUTES 03/18/2025 - 03/18/2025		1F46724E-0060		PRINTING & PUBLISHING	N
	13055	COLUMN SOFTWARE PBC			217.04		2 Transactions				
15102	DAVID DROWN ASSOCIATES INC				400.00	JOB DESCRIPTION REVIEW 03/11/2025 - 03/11/2025		958		COMPENSATION STUDY	N
	18	01-031-000-2835-6274					1 Transactions				
	15102	DAVID DROWN ASSOCIATES INC			400.00						
48350	KRAMER LAW OFFICE				930.00	2023 OCT-2024 JAN -PDN JV23133 10/17/2023 - 01/04/2024		2278		COURT APPOINTED ATTORNEYS	Y
	27	01-031-000-0000-6266									
	28	01-031-000-0000-6266			100.00	2025 JAN - DJA PR24697 01/08/2025 - 01/24/2025		2792		COURT APPOINTED ATTORNEYS	Y
	29	01-031-000-0000-6266			360.00	2025 JAN-FEB - TLA JV23171 01/14/2025 - 02/24/2025		2793		COURT APPOINTED ATTORNEYS	Y
	30	01-031-000-0000-6266			10.00	2025 FEB - TLA JV23132 02/18/2025 - 02/18/2025		2794		COURT APPOINTED ATTORNEYS	Y
	31	01-031-000-0000-6266			30.00	2025 JAN - JLB JV2467 01/22/2025 - 01/22/2025		2795		COURT APPOINTED ATTORNEYS	Y
	32	01-031-000-0000-6266			210.00	2025 JAN-FEB - DVB JV2440 01/16/2025 - 02/03/2025		2796		COURT APPOINTED ATTORNEYS	Y
	33	01-031-000-0000-6266			560.00	2025 JAN-FEB - LFC PR24764 01/02/2025 - 02/21/2025		2797		COURT APPOINTED ATTORNEYS	Y
	34	01-031-000-0000-6266			480.00	2025 JAN-FEB - JRC JV2492 01/10/2025 - 02/18/2025		2798		COURT APPOINTED ATTORNEYS	Y
	35	01-031-000-0000-6266			50.00	2025 JAN - MLD PR24469		2799		COURT APPOINTED ATTORNEYS	Y



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
36	01-031-000-0000-6266				960.00	2025 JAN-FEB - KME JV251	01/16/2025	2800		COURT APPOINTED ATTORNEYS	1099
37	01-031-000-0000-6266				80.00	2025 JAN - BKE JV2423	02/24/2025	2801		COURT APPOINTED ATTORNEYS	Y
38	01-031-000-0000-6266				190.00	2025 JAN - AJF JV2460	01/29/2025	2802		COURT APPOINTED ATTORNEYS	Y
39	01-031-000-0000-6266				840.00	2025 JAN-MAR - VJM JV253	01/21/2025	2803		COURT APPOINTED ATTORNEYS	Y
40	01-031-000-0000-6266				870.00	2024 APR-2025 MAR - PDN JV23133	03/03/2025	2804		COURT APPOINTED ATTORNEYS	Y
41	01-031-000-0000-6266				60.00	04/30/2024	03/04/2025	2807		COURT APPOINTED ATTORNEYS	Y
	48350 KRAMER LAW OFFICE				5,730.00		01/22/2025				
							15 Transactions				
53	74159 QUINLIVAN & HUGHES PA	01-031-000-0000-6263			297.00	2025 FEB - LEGAL SERVICES	02/21/2025	1002435		PERSONNEL & LABOR NEGOTIATIONS	
	74159 QUINLIVAN & HUGHES PA				297.00		02/11/2025				
							1 Transactions				
54	77020 RICKY J'S CAR WASH	01-031-000-0000-6564			55.00	2025 FEB - CAR WASHES	02/25/2025	86895		COUNTY VEHICLE EXPENSE	N
	77020 RICKY J'S CAR WASH				55.00		02/25/2025				
							1 Transactions				
31	DEPT Total:				6,699.04	COUNTY ADMINISTRATION		5 Vendors		20 Transactions	
41	DEPT 64868	ONE OFFICE SOLUTION				AUDITOR-TREASURER					
48	01-041-000-0000-6401				322.68	PAID STAMPERS, DATE STAMP	03/17/2025			OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION				322.68		02/24/2025				
							1 Transactions				
41	DEPT Total:				322.68	AUDITOR-TREASURER		1 Vendors		1 Transactions	
64	DEPT 26647	FRSECURE LLC				COMPUTER					
21	01-064-000-0000-6601				8,250.00	RISK ASSESSMENT TECHNOLOGY		BD-8366		CAPITAL OUTLAY (\$5,000 AND OVER)	N

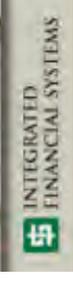


*** Redwood County ***

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
26647	FRSECURE LLC				03/25/2025	03/25/2025				
						1 Transactions				
57230	MN COUNTIES COMPUTER COOPERATIVE				ADOBE ACROBAT	11/09/2025	2503069		PROGRAMMING EXPENSES	N
44	01-064-000-0000-6264				03/10/2025	1 Transactions				
57230	MN COUNTIES COMPUTER COOPERATIVE									
						1 Transactions				
58700	MORRIS ELECTRONICS INC				RSA FOR VPN	09/25/2026	10181		PROGRAMMING EXPENSES	N
45	01-064-000-0000-6264				09/26/2025	1 Transactions				
58700	MORRIS ELECTRONICS INC									
						1 Transactions				
90700	VALSOFT CORPORATION INC dba ACOM S				EZPAY SOFTWARE MAINT RENEWAL	03/31/2026	366919		PROGRAMMING EXPENSES	N
63	01-064-000-0000-6264				04/01/2025	1 Transactions				
90700	VALSOFT CORPORATION INC dba ACOM S									
						1 Transactions				
64	DEPT Total:				COMPUTER		4 Vendors		4 Transactions	
101	DEPT				RECORDER					
63715	ODP BUSINESS SOLUTIONS LLC				PAPER, LABELS, WIPES, BATTIS	03/14/2025	61412906		OFFICE SUPPLIES & EQUIPMENT MAI	N
47	01-101-000-0000-6401				03/14/2025	1 Transactions				
63715	ODP BUSINESS SOLUTIONS LLC									
						1 Transactions				
101	DEPT Total:				RECORDER		1 Vendors		1 Transactions	
118	DEPT				COURTHOUSE MAINTENANCE					
19180	ECOLAB PEST ELIMINATION DIV				PEST CONTROL - JC	03/12/2025	435608		UTILITIES - COURTHOUSE/JC	N
19	01-118-000-0000-6251				03/12/2025	1 Transactions				
19180	ECOLAB PEST ELIMINATION DIV									
						1 Transactions				
27425	G & R CONTROLS INC				PARTS - PH	03/20/2025	150484		EQUIPMENT & BUILDING MAINTENAN	N
22	01-118-000-0000-6301				03/20/2025					



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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
27425	G & R CONTROLS INC					1 Transactions				
118	DEPT Total:				COURTHOUSE MAINTENANCE		2 Vendors			2 Transactions
10058	CANON FINANCIAL SERVICES INC				VETERAN SERVICE OFFICER					
3	01-129-000-0000-6202				2025 MAR - COPIER LEASE	03/01/2025	39084068		TELEPHONE/FAX EXPENSE	N
10058	CANON FINANCIAL SERVICES INC					1 Transactions				
53227	LOFFLER COMPANIES INC				COPIER OVERAGE	02/28/2025	4959385		OFFICE SUPPLIES & EQUIPMENT MAI	N
42	01-129-000-0000-6401				02/01/2025					
53227	LOFFLER COMPANIES INC					1 Transactions				
129	DEPT Total:				VETERAN SERVICE OFFICER		2 Vendors			2 Transactions
545	ADVANCED CORRECTIONAL HEALTHCARI				SHERIFF					
1	01-201-000-0000-6355				TELEHEALTH	02/28/2025	002018		BOARDING PRISONER MEDICAL EXPI	N
545	ADVANCED CORRECTIONAL HEALTHCARI					1 Transactions				
1949	ALPHA WIRELESS COMMUNICATIONS CO				FCC LICENSING	03/19/2025	29173		DISPATCH EXPENSES	N
2	01-201-000-0000-6406				03/19/2025					
1949	ALPHA WIRELESS COMMUNICATIONS CO					1 Transactions				
10413	CENTRACARE				INMATE MEDICAL - RWP				BOARDING PRISONER MEDICAL EXPI	6
4	01-201-000-0000-6355				03/08/2025					
10413	CENTRACARE					3 Transactions				
10413	CENTRACARE				INMATE MEDICAL - DWL				BOARDING PRISONER MEDICAL EXPI	6
5	01-201-000-0000-6355				02/11/2025					
10413	CENTRACARE					3 Transactions				
10413	CENTRACARE				INMATE MEDICAL - RP				BOARDING PRISONER MEDICAL EXPI	6
6	01-201-000-0000-6355				03/08/2025					
10413	CENTRACARE					3 Transactions				
13800	COUNTY OF RENVILLE									



*** Redwood County ***

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

RACHELW 3/27/25 12:46PM
1 GENERAL

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
13	01-201-000-0000-6354				22,547.68	2025 JAN - INMATE BOARDING	01/31/2025	10849		BOARDING PRISONERS	N
14	01-201-000-0000-6355				819.80	2025 JAN - INMATE MEDICAL	01/31/2025	10849		BOARDING PRISONER MEDICAL EXP	N
15	01-201-000-0000-6354				22,500.00	2025 FEB - INMATE BOARDING	01/31/2025	10854		BOARDING PRISONERS	N
16	01-201-000-0000-6355				1,481.52	2025 FEB - INMATE MEDICAL	02/28/2025	10854		BOARDING PRISONER MEDICAL EXP	N
13800	COUNTY OF RENVILLE				47,349.00		4 Transactions				
15481	DAVE'S REFRIGERATION & APPLIANCE SV										
17	01-201-000-0000-6407				313.00	WASHER REPAIR	02/11/2025	63908		JAIL EXPENSES	N
15481	DAVE'S REFRIGERATION & APPLIANCE SV				313.00		1 Transactions				
25810	FLEET SERVICES DIVISION-DEPT OF ADMI										
20	01-201-000-0000-6343				12,017.50	2025 FEB - PATROL CAR LEASE	02/28/2025	2025080030		PATROL CAR LEASE	N
25810	FLEET SERVICES DIVISION-DEPT OF ADMI				12,017.50		1 Transactions				
27495	GALLS LLC										
23	01-201-000-0000-6302				373.74	NEW HIRE UNIFORMS - JH	03/03/2025	030632162		POLICE EQUIPMENT MAINTENANCE	Y
24	01-201-000-0000-6302				162.89	NEW HIRE UNIFORMS - AS	03/05/2025	030655075		POLICE EQUIPMENT MAINTENANCE	Y
27495	GALLS LLC				536.63		2 Transactions				
32001	H & L PRINTING SERVICE										
26	01-201-000-0000-6401				161.00	PAY FOR STAY FORMS	03/10/2025	37136		OFFICE SUPPLIES & EQUIPMENT MAI	Y
32001	H & L PRINTING SERVICE				161.00		1 Transactions				
55924	MCKESSON MEDICAL-SURGICAL										
43	01-201-000-0000-6355				135.06	2025 MAR - MEDICAL SUPPLIES	03/10/2025	23439574		BOARDING PRISONER MEDICAL EXP	N
55924	MCKESSON MEDICAL-SURGICAL				135.06		1 Transactions				
24590	NELSONS SALVAGE & TOWING INC										
46	01-201-000-0000-6404				90.00	TOW VEHICLE - ICR#24100816		0046895		INVESTIGATION EXPENSES	N



*** Redwood County ***

RACHELW
3/27/25 12:46PM
1 GENERAL

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
24590	NELSONS SALVAGE & TOWING INC				90.00	03/13/2025	03/13/2025				
							1 Transactions				
71900	PLUNKETT'S PEST CONTROL INC				61.34	PEST CONTROL - LEC	03/05/2025	9045722		EQUIPMENT & BUILDING MAINTENAN	N
50	01-201-000-0000-6301						1 Transactions				
71900	PLUNKETT'S PEST CONTROL INC				61.34		03/05/2025				
							1 Transactions				
72377	POSITIVE PSYCHOLOGICAL INITIATIVES LI				475.00	PSYCH EVAL - TD	03/16/2025	25-129		PRE-EMPLOYMENT/MEDICAL EXPEN	N
64	01-201-000-0000-6365						1 Transactions				
72377	POSITIVE PSYCHOLOGICAL INITIATIVES LI				475.00		03/16/2025				
							1 Transactions				
74900	QUILL LLC				328.33	CHAIR, PENS, CALCULATOR	02/26/2025	43040905		OFFICE SUPPLIES & EQUIPMENT MAI	N
52	01-201-000-0000-6401						2 Transactions				
74900	QUILL LLC				544.79	LEGAL PADS, WIPES, ENV, FOLDER	03/10/2025	43208486		OFFICE SUPPLIES & EQUIPMENT MAI	N
51	01-201-000-0000-6401						2 Transactions				
77020	RICKY J'S CAR WASH				16.00	2025 FEB - CAR WASHES	02/24/2025	86896		PATROL CAR EXPENSES-OWNED	N
55	01-201-000-0000-6565						1 Transactions				
77020	RICKY J'S CAR WASH				16.00		02/24/2025				
							1 Transactions				
76758	RTS LLC				496.16	BUS REPAIR	03/12/2025	18302		CAPITAL OUTLAY (\$5,000 AND OVER)	Y
56	01-201-000-2746-6601						1 Transactions				
76758	RTS LLC				496.16		03/12/2025				
							1 Transactions				
79500	RUNNINGS FARM & FLEET				7.58	FOAM TAPE	02/26/2025	33865		CAPITAL OUTLAY (\$5,000 AND OVER)	N
57	01-201-000-2746-6601						1 Transactions				
79500	RUNNINGS FARM & FLEET				7.58		02/26/2025				
							1 Transactions				
83344	SOUTHWEST MINNESOTA EMERGENCY CC				3,040.00	2025 SWECEB MEMBERSHIP DUES	01/01/2025	2025-12		DISPATCH EXPENSES	N
58	01-201-000-0000-6406						12/31/2025				



RACHELW
3/27/25 12:46PM
1 GENERAL

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Transactions	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
83344	SOUTHWEST MINNESOTA EMERGENCY C				3,040.00			1				
83302	SOUTHWEST SALES & SERVICE				718.32	TIRES - EXPLORER	03/12/2025	1	24514		PATROL CAR LEASE	N
83302	SOUTHWEST SALES & SERVICE				718.32		03/12/2025	1				
90805	UPTOWN AUTO CARE INC				837.17	REMOVE WHEELCHAIR LIFT - BUS	03/11/2025	1	18157		CAPITAL OUTLAY (\$5,000 AND OVER)	N
90805	UPTOWN AUTO CARE INC				837.17		03/11/2025	1				
201	DEPT Total:				70,383.24	SHERIFF			19	Vendors		26 Transactions
212	DEPT					CORONER						
13725	COUNTY OF RAMSEY				737.00	POSTMORTEM EXAM - ICR#25101348	02/22/2025	1	MEDEX-038253		MISCELLANEOUS	N
12	01-212-000-0000-6899						02/22/2025	1				
13725	COUNTY OF RAMSEY				737.00							
212	DEPT Total:				737.00	CORONER			1	Vendors		1 Transactions
249	DEPT					OTHER PUBLIC SAFETY						
83365	STAR TRIBUNE MEDIA COMPANY LLC				829.30	SUBSCRIPTION RENEWAL - JAIL	04/03/2026	1	10197028		CANTEEN EXPENSES	N
60	01-249-000-2815-6802						04/04/2025	1				
83365	STAR TRIBUNE MEDIA COMPANY LLC				829.30							
249	DEPT Total:				829.30	OTHER PUBLIC SAFETY			1	Vendors		1 Transactions
520	DEPT					PARKS						
11905	CITIZEN PUBLISHING CO INC				702.00	REDWOOD AREA GUIDE - PARK	03/20/2025	1	355867		PARK DEVELOPMENT	N
7	01-520-000-0000-6358						03/20/2025	1				
11905	CITIZEN PUBLISHING CO INC				702.00							



*** Redwood County ***

COMMISSIONER'S VOUCHERS ENTRIES

RACHELW
3/27/25 12:46PM
1 GENERAL

Audit List for Board

Vendor Name	No. Account/Formula	Accr	Rpt	Invoice #	Account/Formula Description	1099
				Paid On Bhf #	On Behalf of Name	
DEPT Total:				1 Vendors		1 Transactions

520		702.00	PARKS			
601	DEPT		AGRICULTURAL INSPECTION			
13055	COLUMN SOFTWARE PBC					
9	01-601-000-0000-6282	274.72	NOTICE - REZONING LEICHTMAN	CEACC7F9-0129	PLANNING/ZONING COMMITTEE EXPI	N
			03/20/2025			
	13055	274.72		1 Transactions		
	13187		COORDINATED BUSINESS SYSTEMS LTD			
11	01-601-000-0000-6401	75.43	02/24-03/23 COPIER LEASE	450185	OFFICE SUPPLIES & EQUIPMENT MAI	N
			02/24/2025			
	13187	75.43		1 Transactions		

601	DEPT Total:	350.15	AGRICULTURAL INSPECTION	2 Vendors		2 Transactions
620	DEPT		SOIL AND WATER CONSERVATION DIST			
30480	GREAT AMERICAN FINANCIAL SERVICES					
25	01-620-000-0000-6401	252.74	02/16-03/15 COPIER LEASE	38801184	OFFICE SUPPLIES & EQUIP MNTCE	N
			02/16/2025			
	30480	252.74		1 Transactions		

64868	ONE OFFICE SOLUTION					
49	01-620-000-0000-6401	339.96	PAPER	601355-00	OFFICE SUPPLIES & EQUIP MNTCE	N
			03/21/2025			
	64868	339.96		1 Transactions		

620	DEPT Total:	592.70	SOIL AND WATER CONSERVATION DIST	2 Vendors		2 Transactions
1	Fund Total:	98,763.25	GENERAL			64 Transactions

RACHELW
3/27/25 12:46PM
13 EDA

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
704	DEPT 11905	CITIZEN PUBLISHING CO INC				OTHER ECONOMIC DEVELOPMENT					
69		13-704+000-00000-6401			351.00	REDWOOD AREA GUIDE - PARK	03/20/2025	355869		EDA OFFICE SUPPLIES	N
					351.00		1 Transactions				
704	DEPT Total:				351.00	OTHER ECONOMIC DEVELOPMENT		1 Vendors		1 Transactions	
13	Fund Total:				351.00	EDA				1 Transactions	



*** Redwood County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

RACHELW
3/27/25 12:46PM
15 DITCH

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
611	DEPT				DITCH MAINTENANCE					
13055	COLUMN SOFTWARE PBC	15-611-000-0000-6899			LEGALS - JD36	03/21/2025	CEACC7F9-0130.01		MISCELLANEOUS	N
65						03/21/2025				
										1 Transactions
13055	COLUMN SOFTWARE PBC									
624.42										
624.42										
13187	COORDINATED BUSINESS SYSTEMS LTD	15-611-000-0000-6401			02/24-03/23 COPIER LEASE	03/23/2025	450185		OFFICE SUPPLIES & EQUIPMENT MAI	N
66						02/24/2025				
										1 Transactions
13187	COORDINATED BUSINESS SYSTEMS LTD									
75.44										
75.44										
36671	ISG	15-611-000-0000-6899			PROFESSIONAL SERVICES - CD20	02/28/2025	115144		MISCELLANEOUS	N
67						02/28/2025				
										1 Transactions
36671	ISG									
8,002.50										
8,002.50										
77020	RICKY J'S CAR WASH	15-611-000-0000-6564			2025 FEB - CAR WASHES	02/21/2025	86894		COUNTY VEHICLE EXPENSE	N
68						02/21/2025				
										1 Transactions
77020	RICKY J'S CAR WASH									
13.00										
13.00										
611	DEPT Total:				DITCH MAINTENANCE		4 Vendors			4 Transactions
8,715.36										
15	Fund Total:				DITCH					4 Transactions
8,715.36										



*** Redwood County ***

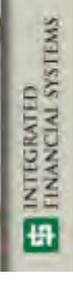
RACHELW

3/27/25 12:46PM

85 SOIL & WATER CONSERVA

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
620	DEPT 86590	THE MARKET AT REDWOOD LLC									
	70	85-620-983-0000-6802			85.33	SOIL AND WATER CONSERVATION DIST		240459		LOCAL CAPACITY SER EXPENSES	N
					85.33	FOOD @ WATER MANAGEMENT MTG	03/18/2025				
							1 Transactions				
620	DEPT Total:				85.33	SOIL AND WATER CONSERVATION DIST		1 Vendors			1 Transactions
85	Fund Total:				85.33	SOIL & WATER CONSERVATION					1 Transactions
	Final Total:				107,914.94		48 Vendors				70 Transactions



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	98,763.25	GENERAL
	13	351.00	EDA
	15	8,715.36	DITCH
	85	85.33	SOIL & WATER CONSERVATION
	All Funds	107,914.94	Total
			Approved by,
		
		



REQUEST FOR BOARD ACTION

Requested Board Date:	April 1, 2025	Originating Dept.:	Environmental
Preferred 2nd Date:	April 15, 2025		
Discussion Item:		Presenter:	Nick
Petition for Authority to Use County Ditch 28 as an Outlet - Leroy Harnack		estimated time needed:	5 minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Adopt Findings and Order consistent with the Board's approval of the Petition to Outlet

Background Information:

Redwood County landowner Leroy Harnack submitted a petition to outlet part of the Southeast quarter of Section 23, North Hero Township, into CD 28. Seven acres in that quarter already drain and pay benefits into CD 28. The remaining acres in the SE 1/4 currently drain into CD 45. Mr. Harnack plans to work with his neighbor to the west to tile into the CD 28 open ditch on the west edge of section 23. Bill Moldestad was appointed viewer. He determined that the new acres will have a benefit on \$38,340.76 and set the outlet fee at \$17,200.00. The County Board of Commissioners approved the viewers report and petition on December 3, 2024.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Agenda

**CD 28 Drainage Authority
In the Matter of the Petition for Authority to Use CD 28 as an Outlet
Leroy Harnack, Petitioner
April 1, 2025
Redwood County Government Center
Redwood Falls, Minnesota**

1. Adopt Agenda
2. Review Findings and Order
3. Possible Action by Drainage Authority
 - Adopt Findings and Order as presented
 - Adopt Findings and Order with changes
4. Review and approve minutes from December 3, 2024
5. Adjourn

STATE OF MINNESOTA
Before the
Redwood County Board of Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 28

In the Matter of:

**the Petition to Outlet into County Ditch
28**

**FINDINGS AND ORDER APPROVING
THE PETITION TO OUTLET INTO
COUNTY DITCH 28**

The Redwood County Board of Commissioners, sitting as the drainage authority for County Ditch 28, pursuant to Minn. Stat. § 103E.401, having received a petition to outlet acres into County Ditch 28 on 09/15/2024; having appointed a viewer to determine the amount of benefits to the property described in the petition to outlet, and the amount to be paid as an outlet fee; and having received the viewer’s report; having followed proper notice requirements in Minn. Stat. § 103E.401; and having held a public hearing and followed all requirements of chapter 103E, based on the record and proceedings, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for County Ditch 28.
2. On 09/15/2024, the drainage authority received the petitioners’ petition to outlet into County Ditch 28. The property to be benefitted by the outlet into County Ditch 28 is described on **Exhibit A**, attached hereto.
3. On 010/01/2024, the drainage authority appointed a viewer for the outlet petition and Environmental Director Nick Brozek administered the Viewer’s Oath. Bill Moldestad was appointed as viewer.
4. The viewer completed their report, which included a benefits and outlet fee statement, on 10/29/2024, for all property benefitted by the outlet, and filed their report with the drainage authority.

5. The drainage authority, by order, set a public hearing on 12/03/2024, at 4:00 p.m., which is within 30 days after the property owners' reports were mailed.
6. A printed copy of the final hearing notice was posted for at least three weeks before the date of the final hearing at the front door of the Government Center of Redwood County.
7. Notice of the final hearing was published in the Redwood Gazette for three successive weeks prior to the hearing.
8. Within one week after the first publication of the notice, the Redwood County Environmental Director provided notice by mail of the time and location of the final hearing to the commissioner of natural resources, all property owners, and others affected by the petition to outlet and listed in the viewer's report.
9. Proper notice of the hearing was made in conjunction with Minn. Stat. § 103E.401 requirements and chapters 103E. A record of the notice requirements is on file with the drainage authority.
10. Evidence of all actions in this matter, including findings and orders, appointments, oaths, affidavits of mailing, publication, and posting as well as hearing agendas, presentation materials, and recordings are present in the record of proceedings and are incorporated by reference.
11. The drainage authority held a public hearing on the petition to outlet on 12/03/2024 at 4:00 p.m. at the Redwood County Government Center.
12. At the public hearing, Bill Moldestad, the duly appointed viewer, presented the viewer's report and explained the process of completing the viewer's report. Moldestad further provided detail of the viewing process and the information used by the viewer to: (1) determine the economic benefit to lands deriving a drainage benefit from the outlet into Lat 2F J 36; and (2) determine the amount to be paid as an outlet fee.
13. To determine the economic benefit to lands deriving a drainage benefit from the outlet into County Ditch 28, the viewer used the same benefit values that were used when County Ditch 28 was redetermined and improved in 1995 and 1996. The benefit value was determined by using acres, soil type, and location.
14. The viewer used maps, LiDAR data, and other information, along with visual inspection of the watershed of the drainage system, to determine the boundaries of the benefiting area.
15. Based on detailed observations, the viewers determined benefit classifications, classified acres, and assigned economic benefit on a per acre basis.

16. Based on information received from the Redwood County Drainage Department, it is the viewer's opinion that the acres petitioning into County Ditch 28 should have a one-time outlet fee of \$17,200.00.
17. The viewer kept an accurate account of all time engaged in viewing and examination; the nature and kind of work performed; the days the viewer was engaged in said work; the amount charged per day by the viewer; and every item of expense incurred by the viewer in said work.
18. The viewer's account of work has been filed with the drainage authority.
19. Upon review of information provided to the Board during the public hearing, the Board further finds that County Ditch 28 has the capacity to handle the additional acres described in the petition to outlet.
20. The viewer's report is attached as **Exhibit B**.
21. The benefits and outlet fee statement is attached as **Exhibit C**.
22. During the public hearing portion of the proceedings, the following persons appeared and provided comment: None
23. At the close of the public comment hearing, Commissioner Salfer moved to accept the Viewers Report. Commissioner Forkrud seconded and the motion carried.
24. At the close of the public comment hearing, The Drainage Authority directed staff to prepare Findings and an Order consistent with the proceedings.
25. Based on the proceedings herein, the evidence presented during the pendency of these proceedings, the testimony of the viewers, and the public comments received, the Board finds:
 - a. County Ditch 28 has sufficient capacity for the proposed outlet;
 - b. that the viewer's report completely and correctly represents the amount of benefits to the property from the outlet, and the amount to be paid as an outlet fee;
 - c. that no evidence was presented in opposition to the benefits and outlet fee determined by the viewers in the viewer's report;

- d. that the benefits and outlet fee, as reflected in the viewer’s report as **Exhibit B**, and as described in the benefits and outlet statement as **Exhibit C**, are proper, reasonable, and conform to the drainage code; and

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Redwood County Ditch 28, hereby orders as follows:

- A. The viewer’s report attached hereto as **Exhibit B**, and the benefits and outlet fee statement attached hereto as **Exhibit C** are hereby adopted by the Board and shall be used in conjunction with the existing County Ditch 28 benefits and damages in all subsequent proceedings.
- B. The viewers are allowed payment of their account of work.
- C. The County Auditor shall ensure that the outlet benefits are added to the existing benefits previously determined for Redwood County Ditch 28.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were, ____yeas, ____nays, ____ absent, and____ abstentions as follows:

	Yea	Nay	Absent	Abstain
Wakefield	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Groebner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salfer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Van Hee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Wakefield, Chairperson

Dated: _____

* * * * *

I, Nick Brozek, Redwood County Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the Redwood County Ditch 28 and find the same to be a true and correct transcript thereof. The above order was filed with me, Nick Brozek, Redwood County Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
____ day of _____, _____.

Nick Brozek

CD28 Drainage Authority

December 3, 2024

The Board of County Commissioners met in Drainage Authority at 4:00 p.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, Bob Van Hee, Jim Salfer, Land Use & Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Ditch Inspector Brent Lang, and Administrative Assistant Sierra Fluck.

On a motion by Forkrud, seconded by Van Hee, the agenda was adopted as presented.

Pidde presented the record of notice requirements.

Moldestad presented the Viewers Report.

No public comment was received.

On a motion by Salfer, seconded by Forkrud, the Petition and Viewers Report were approved.

The Board directed Environmental Director Brozek to prepare a findings and order consistent with the Board's decision.

On motion by Salfer, second by Groebner, the Board voted unanimously to approve the minutes from the November 5, 2024, meeting.

Meeting Adjourned at 4:12 p.m.

STATE of MINNESOTA
Before the
REDWOOD COUNTY BOARD OF COMMISSIONERS
Sitting as the drainage authority for:
Ditch # 28

<p>In the Matter of:</p> <p>Petition for Authority to Use Ditch # 28 as an Outlet</p>		<p>Leroy Harnack 12026 Frontier Ave. Revere, MN 56166</p> <p>507-920-7673</p>
--	--	--

I would like to petition for an outlet into Redwood County Ditch # 28 located in the SW ¼ Section 23 of T109N R38W (North Hero). The purpose of this would be to drain the SE ¼ Section 23 of T109N R38W (North Hero).

I have an outlet going Southeast into Pell Creek on the South edge of Revere, MN that is not adequate. The cost to improve this outlet would be much more costly and difficult permits to cross State Highway 14 and the Railroad.

State of Minnesota
County of Redwood

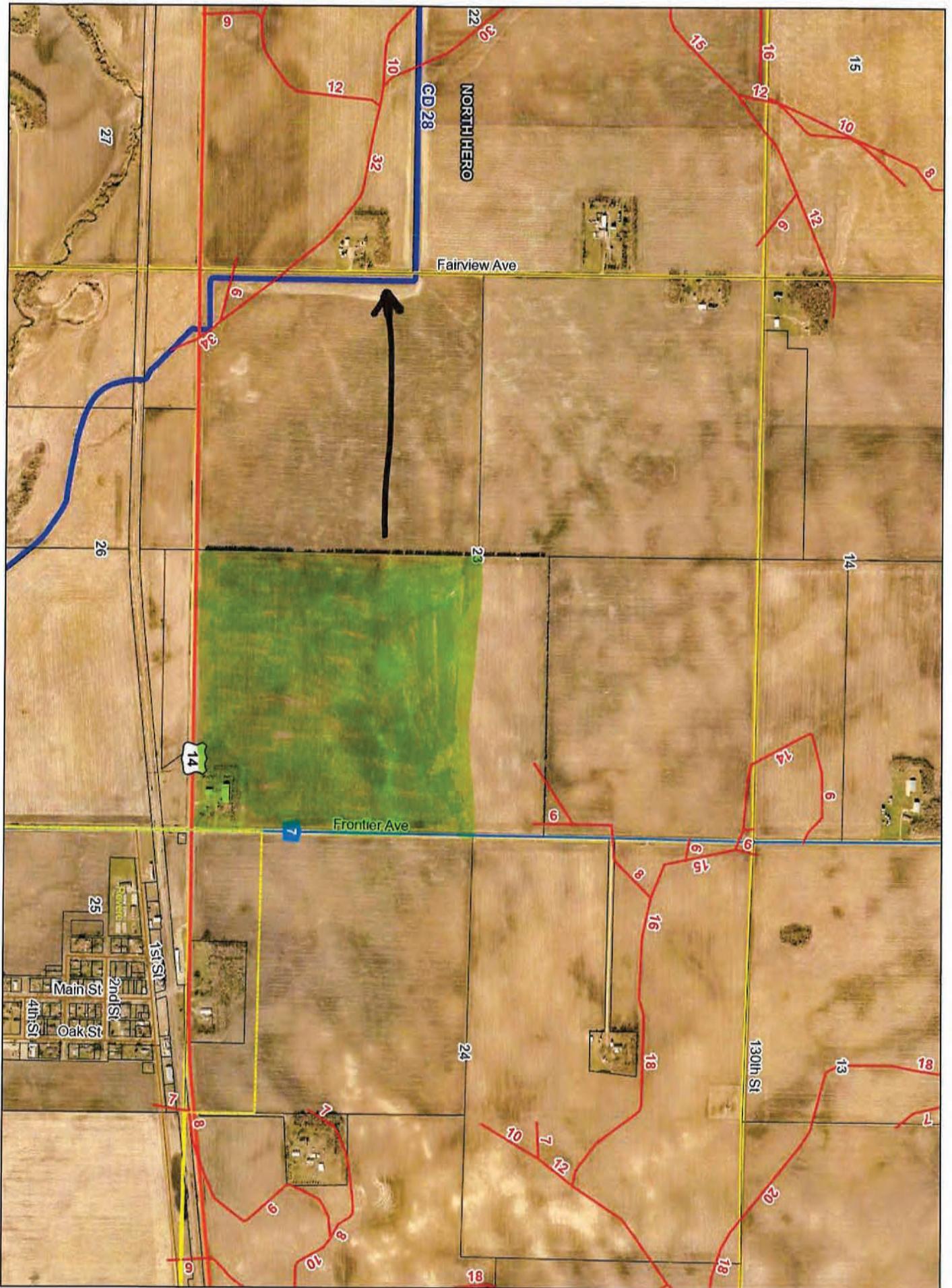
Respectfully submitted this 15 day of August, 2024 by: Leroy Harnack
Leroy Harnack

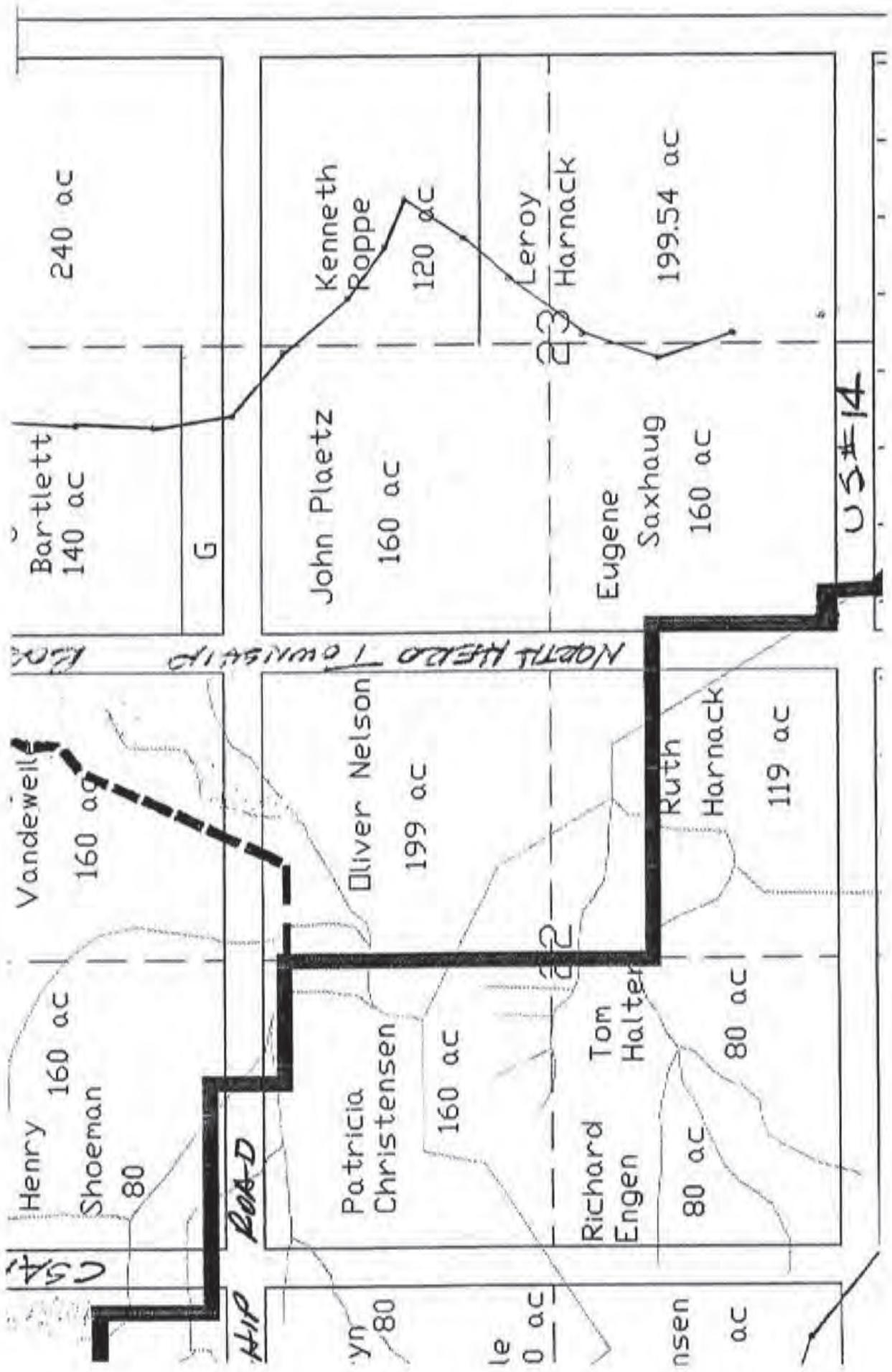
Rachel A. Imker
Notary Public Signature

Rachel A. Imker
Notary Public Printed Name

08/15/2024
Date Notarized







C5A

NORTH HEDD TOWNSHIP

US #14

HIP ROAD

G

22

23

0 ac

80 ac

80 ac

80 ac

160 ac

160 ac

160 ac

199 ac

199.54 ac

240 ac

EXHIBIT "B"

Redwood County Commissioners
Drainage Authority

October 29, 2024

Re: Leroy Harnack Petition to use **Redwood County Ditch 28**
as an outlet for a private drainage system to benefit a portion (SE1/4 Section 23)
of parcel **61-023-1040** in North Hero Township

In accordance with Minnesota Statute 103E.401, I herewith submit the following report.

Currently, seven acres in the NW1/4 SE1/4 Sec. 23-109N-38W were assessed improvement benefits and an improvement cost for the construction of the open ditch portion of County Ditch 28. This report will determine the additional benefits and outlet charge for the remaining acreage of the SE1/4 of Section 23. Included with this report is an aerial photo using digital elevation modeling to help visualize the relative elevations of the petitioned area. Also, the photo indicates the area previously assessed and two small areas along the north side which drain to the north and will not be assessed.

County Ditch 28 had an open ditch improvement project that was constructed in approximately 1996 at an assessed cost of \$390,208.27 to the landowners. In determining benefits for the petitioned parcel, I made an effort to use a method similar to that used by the appointed viewers in their redetermination and improvement reports which were done in 1995.

The following chart shows the proposed additional benefits for the petitioned parcel.

Petitioned Parcel SE1/4 Section 23	Current Watershed Acres	Added Watershed			Total Additional Maintenance Benefits After Petition
		Acres	Improvement Benefits	Redetermined Benefits	
NW1/4 SE1/4	7	30	\$1,969.92	\$1,313.28	\$3,283.20
NE1/4 SE1/4	0	38	\$6,474.24	\$4,046.40	\$10,520.64
SE1/4 SE1/4	0	37	\$7,256.16	\$4,837.44	\$12,093.60
SW1/4 SE1/4	0	38	\$7,319.60	\$5,123.72	\$12,443.32
Totals	7	143	\$23,019.92	\$15,320.84	\$38,340.76

An outlet charge for the entire petitioned parcel was determined to be \$17,200.00. This amount would have been the added acres share of the original construction cost adjusted for inflation.

This report is respectfully submitted to the Redwood County Drainage Authority by:



William Moldestad

SE 1/4 Section 23

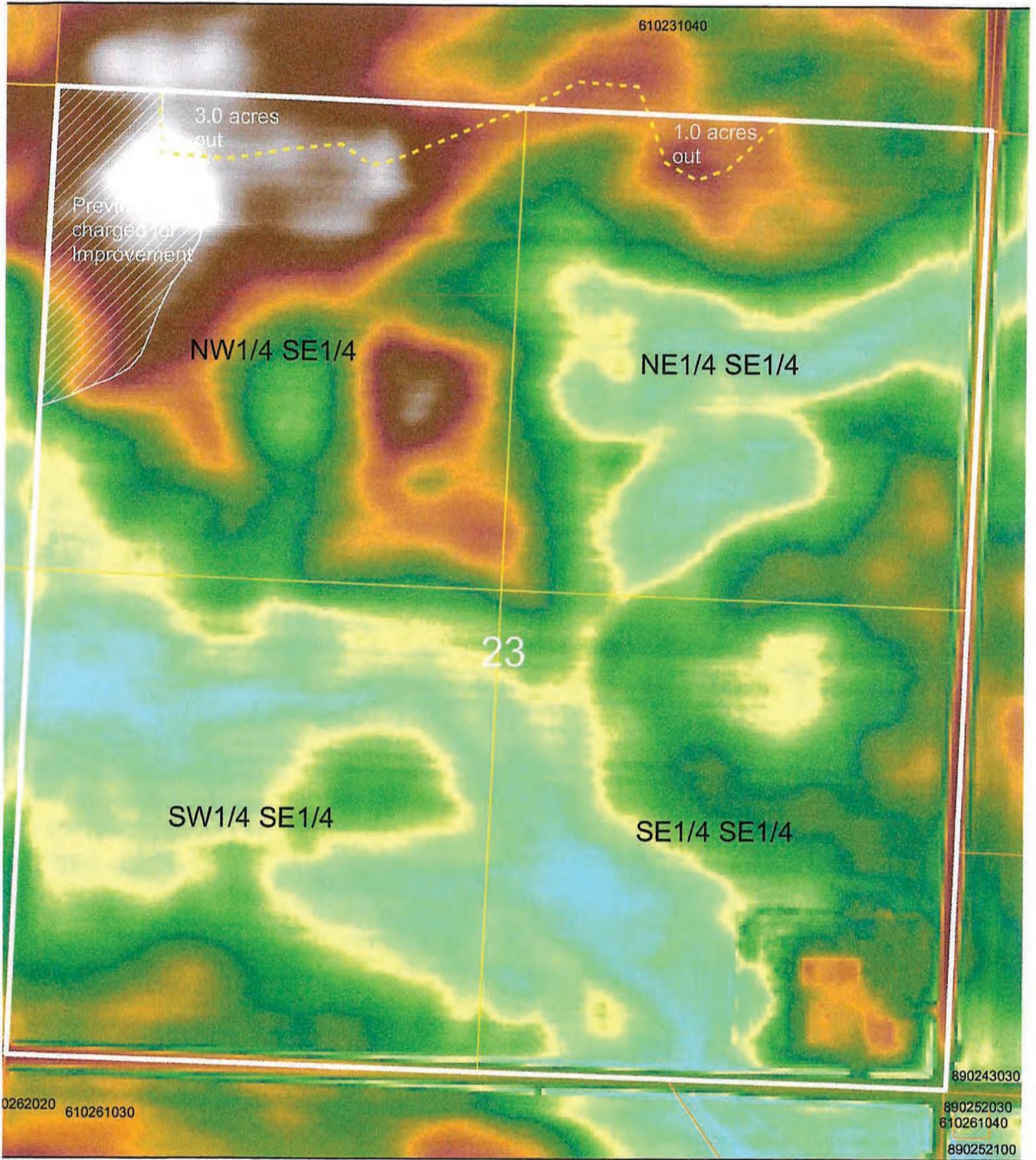


EXHIBIT "C"

Redwood County Environmental Office
403 S Mill St, P.O. Box 130, Redwood Falls, MN 56283
Phone (507) 637-4023 Fax (507) 637-4062
E-mail Environmental@co.redwood.mn.us
Redwoodcounty-mn.us



INVOICE NO.

031925

BILL TO

Leroy Hammack
12026 Frontier Ave.
Revere MN 56166

DATE	DESCRIPTION	UNIT PRICE	TOTAL
03-11-25	CD 28 Outlet Petition Mailing Expenses	N/A	\$55.20
	CD 28 Outlet Petition Publishing Notice Costs	N/A	\$121.89
	Outlet Fee	N/A	\$17,200.00

SUBTOTAL	\$17,680.09
SALES TAX	N/A
SHIPPING & HANDLING	N/A
TOTAL DUE:	\$17680.09

Please contact our office if you have any questions!



REQUEST FOR BOARD ACTION

Requested Board Date:	April 1, 2025	Originating Dept.:	Environmental
Preferred 2nd Date:	April 15, 2025		
Discussion Item:		Presenter:	Nick
Petition for impound, reroute, diverting & partial abandonment of CD 33		estimated time needed:	10 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Accept the petition and appoint William Douglass engineer for the project.

Background Information:

CD 33 is located in Vesta Township. The DNR is working to restore a wetland on state-owned land in Section 20 of Vesta Township. Engineers report for the project was provided with the petition. The tile in question is a portion of Branch 5 of CD 33. The DNR property is near the top end of the branch. Neighboring properties to the south drain through a lateral of Branch 5 into the Branch 5 main line. The project will replace part of the Branch 5 lateral with non-perf pipe which will daylight into an open channel leading into the wetland. The pars of the Branch 5 and Branch 5 lateral lying under the wetland and the channel will be abandoned.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County CD 33 Drainage Authority

Agenda

April 1, 2025
Redwood County Government Center
403 S Mill St
Redwood Falls, MN 56283

1. Adopt Agenda
2. Review Petition - The Board may take one of the following actions:
 - a. Accept petition, if:
 - i. The petition contains the location of the installation, concept plans for the proposed project, and a map that identifies the areas likely to be affected by the project, and
 - ii. The petition identifies the sources of funds to be used to secure the necessary land rights and to construct the project and the amount and rationale for any drainage system funds requested.
 - b. Deny petition if it does not contain the above information.
3. Appoint Engineer
 - a. William Douglass, P. E. – Minnesota Department of Natural Resources, has done the preliminary report and design for the project
4. Adjourn.



**Preliminary Engineer's Report
for the
Impoundment of Branch 5
of County Ditch 33 in
Vesta Township, Redwood County, Minnesota**

February 2025

WMA 01866.00.33.09/8W240

Certification

Preliminary Engineer's Report
for the
Impoundment of Branch 5
of County Ditch 33 in
Vesta Township, Redwood County, Minnesota

February 2025

8W240

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Digitally signed by
William Douglass, P.E.
Date: 2025.02.24
16:07:52 -06'00'

By: _____
William Douglass, P.E.
License No. 18240

Date: February 24, 2025

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APPENDIX

EXHIBIT 1: Petition to Impound CD 33, Branch 5 Drainage System Waters

EXHIBIT 2: Opinion of Probable Construction Cost

IN THE MATTER OF THE FOLLOWING PETITION:

FOR AN IMPOUNDMENT BRANCH 5 IN COUNTY DITCH NO 33 IN REDWOOD COUNTY, MINNEOSTA

On _____, the County Board, acting as the Drainage Authority for County Ditch No. 33 (CD 33) in accordance with Minnesota Statutes 103E.227 accepted a petition for the Impoundment of Branch 5 and the Partial Abandonment of the south lateral of Branch 5 in Vesta Township, Redwood County, Minnesota. This report summarizes the findings of the associated research and analysis of the effects of these petitioned changes on the remaining ditch system and is submitted for consideration by the drainage authority.

I. LOCATION AND SCOPE OF IMPROVEMENTS

The petitioned area for the Branch 5 Impoundment in the County Ditch No. 33 watershed lies within Section 20 (112-38-20) of Vesta Township in Redwood County. Except for the crossing of 300th Street, all the proposed impoundment and rerouting work is on land owned by the State of Minnesota and is currently a Wildlife Management Area (State WMA) within Sections 19 and 20 of Vesta Township. Figure 1 shows the watershed and existing pipe network of Branch 5.



Figure 1

It should be noted that there is a privately owned farm site within the southwest quarter of Section 20 that has a driveway easement across the State WMA property. The proposed impoundment and rerouting will be coordinated with the private property owner to maintain access during the construction. The proposed impoundment berm is separate and upstream of the private driveway, which is by design to help maintain continuous access to the private farm site.

A. Branch 5 Lateral Tile

The Branch 5 Lateral tile appears to have been originally called Branch 16A, which included a 10" concrete tile that had a steeper slope in Section 20 near the lowlands and a milder, 0.2% slope near 300th Street. This branch extends to the south across 300th Street into the northwest quarter of Section 29 and the northeast quarter of Section 30 (See Figure 1).

The proposed plan is to intercept the existing 10-inch Branch 5 lateral tile from its upstream inlet in the south ditch of 300th Street, between Sections 29 and 20; and replace it with a 12" smooth interior PVC pipe at a 0.4% slope until daylighting at elevation 1055.35 into an open ditch near the original tile alignment in Section 20. The proposed open ditch will have a 4-foot bottom and 5:1 (H:V) side slopes. The ditch will also have a longitudinal slope of 0.46% until daylighting approximately 150 -feet north of the new 12" tile outlet. The open ditch is anticipated to daylight at an approximate elevation of 1054.60.

B. Impoundment Berm

An impoundment berm is proposed immediately west (upstream) of the driveway to the farm site in Section 20 (see Proposed Embankment in Figure 1). The top of this berm is proposed to be 1051.50 with an overflow spillway that is designed to allow a protected alternative flow option at elevation 1050.50. The modeled 1% event (100-yr) peak wetland elevation is 1050.72.

C. Water Control Structure and Outlet Piping

The upstream face of the proposed berm includes a 48" diameter drop inlet with a 12" PVC outlet pipe. Figure 2 is a detail of the Water Control Structure.

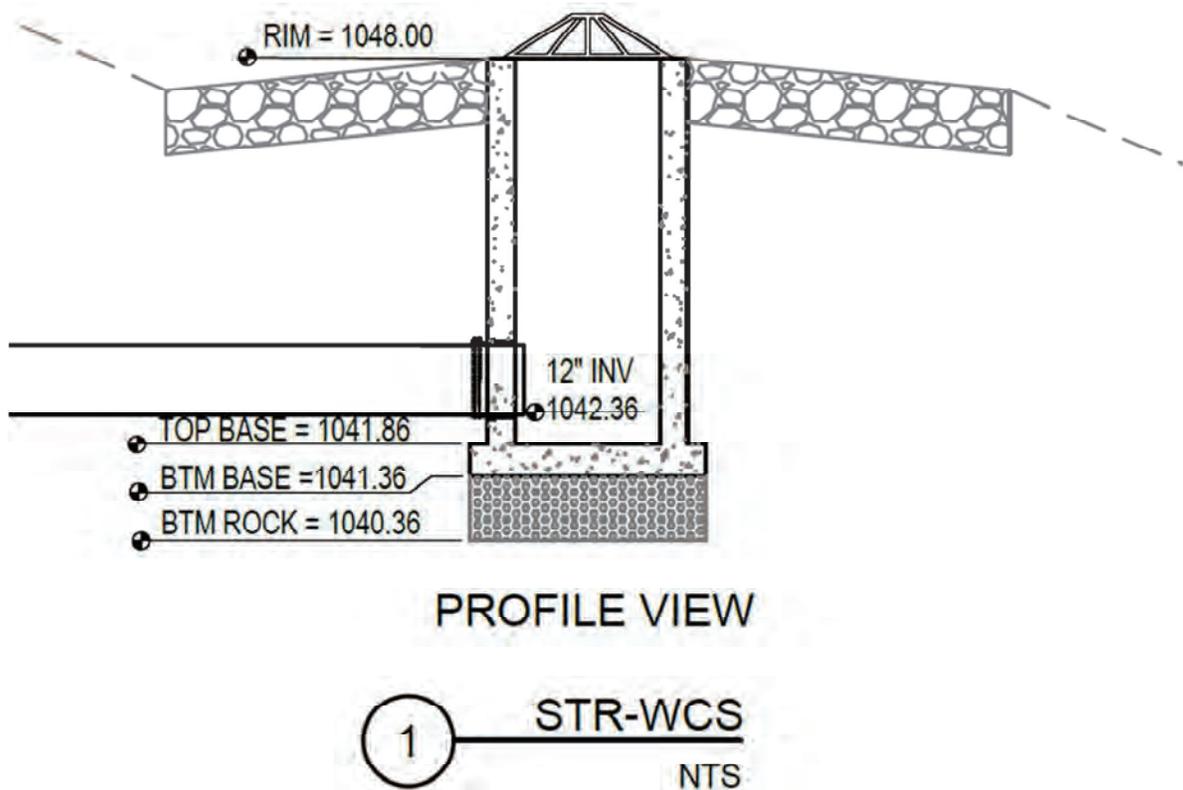


Figure 2 - 48" Outlet Structure

The 12" proposed outlet pipe extends 75-feet across the berm and terminates in Inlet-1, between the new berm and the existing driveway. Inlet-1 is a PVC Tee and riser pipe with a beehive inlet grate. Inlet-1 replaces an existing inlet in the same location. New 12" PVC pipe is proposed as the outlet from Inlet-1 and flows across the existing driveway to the east side where new Inlet-2 is proposed to replace an existing inlet before connecting to the existing 14" downstream tile. The 12" PVC pipe is proposed across the new berm and existing driveway for the following reasons:

1. To properly throttle the flow across the new system to ensure that the downstream flows do not exceed the existing flows.
2. 14" PVC pipe size is not available.
3. PVC pipe has a smooth interior with only slightly decreased flows compared to the existing 14" concrete tile.

A new 15" corrugated metal pipe culvert is also proposed to cross the private driveway to serve runoff that may pass through the emergency overflow. This culvert will ensure that the driveway does not overtop for the 1% event (100-yr rainfall).

II. Watershed Analysis

A. Existing Watershed Characteristics

Generally, the watershed for the proposed impoundment lies upstream of the private driveway in Section 20. The Branch 5 watershed at this driveway crossing was delineated using LiDAR contour mapping. The watershed was determined to be 225 acres in size.

With the exception of a small part of the single farm site served by the driveway in Section 20, the land to the north of 300th Street is State Wildlife Management Area (WMA). The remaining watershed, lying south of 300th Street, is privately owned and in agricultural production.

B. Flow Pattern

Figure 1 shows the Branch 5 tile system layout and the watershed lying upstream of the proposed impoundment. The upstream part of the Branch 5 Main tile in Section 19 was previously abandoned. A wetland has been restored in the southeast quarter of Section 19 where the tile was abandoned. Any overflow runoff coming from the Section 19 wetland flows into the southwest quarter of Section 20 where this new impoundment is proposed.

The south lateral of Branch 5 (previously known as Branch 16A) serves the remaining 121.8-acre agricultural watershed south of 300th Street (see Figure 1). All of the agricultural area to the south of 300th Street is above elevation 1061.00. The original tile drawings show this tile falls approximately 14-feet from its invert in the south ditch of 300th Street to the Main Branch 5 tile in Section 20. The existing junction between the south lateral and the main tile is estimated to have an approximate invert of 1042.40, which is approximately 4.5-feet below the ground at the junction. This is consistent with the surveyed elevation of the downstream inlet invert on the west side of the private driveway, which was at elevation 1041.91.

All of the watershed and Branch 5 tile systems upstream of the Phyllis Voosen WMA are significantly above the proposed impounded wetland normal water elevation of 1048.00. In fact, the invert elevation of the existing inlet in the south 300th Street ditch is 1056.40, which is 8.4 feet above the proposed wetland.

C. Branch 5 South Lateral Pipe Replacement Analysis

The existing Branch 5, south Lateral serving the area to the south of 300th Street as shown on the original tile map (originally known as the 16A tile) is a 10” concrete tile having a pipe slope of 1.33 percent. The replacement pipe is proposed to be a 12” smooth walled PVC pipe having a pipe slope of 0.4 percent.

The following table shows the estimated full pipe flow capacities of the original and proposed replacement tile.

Description	Location	Tile Size	Avg. Pipe Slope	Manning’s Tile Capacity
Existing South Br. B5 Lateral	Flowing North from South 300th St. Inlet	10” Concrete	1.33%	2.53 cfs
Proposed South Br. B5 Lateral	Flowing North from South 300th St. Inlet	12” PVC	0.40%	2.93 cfs

The proposed 12” PVC replacement tile has a greater flow capacity and is proposed to daylight at elevation 1055.35, which is 7.35-feet above the proposed normal wetland water level and 4.85-feet above the overflow spillway at the proposed new embankment. As such, the proposed impoundment and water control structure will have no negative impacts on the upstream tile system.

D. Existing and Proposed Downstream Conditions

The Storm and Sanitary Analysis modeling software by Autodesk was used to analyze the existing and proposed storage and flow conditions. The modeling uses the NRCS (formerly SCS) Technical Release 20 (TR-20) techniques to analyze the watershed, runoff and flow through ponded areas. TR-20 techniques are generally accepted for analyzing agricultural flow conditions associated with pond storage.

The existing system has a recurrent ponding condition on the upstream side of the existing private driveway. Under the existing condition, the upstream flows overwhelm the tile under the existing driveway and ponds on the upstream side of the driveway. This driveway overtops for a 5.8-inch 24-hour rainfall event, which corresponds to a 2% (or 50-year) rainfall event. A 50-year rainfall event has a 2% chance of occurring in any given year. This means that a 50-year event could happen in back-to-back years.

The low area on the upstream side of this private driveway is approximately 1046.0. A new impoundment berm is proposed immediately upstream from the existing driveway. The design includes the creation of a wetland with a controlled outlet elevation of 1048.00. The resulting permanent wetland at this level will be approximately 7.9-acres in size. The new berm will hold additional water up to 2.5-feet above the controlled elevation before reaching the overflow spillway at elevation 1050.50. The overflow spillway is designed to protect the berm from erosion problems in the event a more significant flood occurs. The proposed berm is not tall enough to require a dam permit.

The upstream area at the emergency overflow elevation (1050.50) is approximately 16.4-acres in size. This enlarged storage area creates sufficient storage to hold the 1% rainfall event (100-yr storm) with only a minor amount of flow using the protective emergency overflow spillway. This design ensures that the proposed outlet structure and pipe network will adequately regulate the downstream flows so that they do not exceed the existing flows for the same rainfall events. The following table shows the existing and proposed downstream flows for several rainfall events.

Recurrence Probability Per year	Probable Recurrence Interval	24-hour Rainfall Amount (Inches)	Existing Condition Downstream Flow (cfs)	Proposed Condition Downstream Flow (cfs)
50%	2-year	2.72"	7.0	4.3
10%	10-year	4.01"	7.7	4.8
1%	100-year	6.74"	24.9	12.9

It should be noted that the downstream flow is a combination of the primary culvert flow plus any overtopping flows. For example, the existing condition driveway overtops for events larger than a 5.8-inch, 24-hour rainfall, which corresponds to a 50-year storm. The 100-year *existing* downstream flow cited above includes approximately 8.9 cfs through the 14" tile and 16 cfs overtopping the driveway.

Similarly, the overflow spillway becomes active under the proposed condition for events larger than a 50-year event. However, the overtopping elevation of the pond is only 0.01-feet above the spillway for a 50-year event (5.8-inch rainfall). For the 100-year event, the pond elevation is only 0.22-feet (less than 3-inches above the spillway).

The modeling was further used to determine the impact of the proposed impoundment and water control structure on the downstream system.

The modeling of the existing conditions included:

1. A geographic analysis of the area soils map to determine appropriate runoff curve numbers used in NRCS (formerly SCS) TR-20 hydrologic analyses.
2. Measurements of the flow path lengths and slopes using LiDAR contours and CAD measurements to determine flow lengths and slopes needed to determine the times of concentration associated with each watershed.
3. Measuring the contour areas in ponding areas for the development of a depth vs storage curve to enable the analysis of runoff storage (ponding) when the inflows exceed the downstream pipe capacity.

The contour areas of the proposed system were also analyzed to enable the development of a depth vs storage curve for the proposed new impoundment system.

These watershed and storage parameters were used in the SCS TR-20 analysis of the watershed, tile system and storage to evaluate and compare the existing and proposed flow conditions associated with multiple rainfall events, including the 50%, 10% and 1% annual chance rainfall events (a.k.a., 2-year, 10-year and 100-year rainfall events respectively).

The following shows the input parameters for the existing and proposed impoundment conditions.

	Existing Conditions	Proposed Conditions
South Lateral Watershed Area	121.8 acres	121.8 acres
So. Lateral Time of Concentration	120 minutes	120 Minutes
West Lateral Watershed Area	40.5 acres	40.5 acres
West Lateral Time of Concentration	150 minutes	150 minutes
Proposed Pond Direct Watershed Area	62.6 acres	62.6 acres
Proposed Pond Time of Concentration	21.2 Minutes	21.2 Minutes

This table shows that area upstream from the private driveway remains unchanged in the modeling of the proposed berm. That is, the same service area and the same amount of water drains to the site as it has since the tile system was originally constructed. The only thing that changes is the construction of an embankment and outlet system on the upstream side of the existing private driveway.

The proposed construction is designed to create a 7.9-acre wetland storage area by building a berm. Since the proposed wetland will have a controlled outlet elevation that is roughly 2-feet higher than the existing ground, a berm is required to ensure that the ponded water and the upstream runoff are contained and metered out at the same or lesser flows than under the existing condition.

III. DISCUSSION OF IMPOUNDMENT AND REROUTING

A. Properties Affected

The Minnesota DNR (State or DNR) owns all the property within the County Ditch 33 watershed in Sections 19 and 20 (See Figure 1). The exceptions are:

1. The private farm site in Section 20 and their associated driveway easement.
2. The proposed work associated with the crossing of 300th Street,

Since the DNR property is currently a Wildlife Management Area, it is desired to reestablish a wetland basin that can contain elevated storage on the property without adversely affecting the upstream or downstream property owners within the existing system and currently benefitted by the County Tile system.

B. Impoundment Size and Outlet Control Structure

Minor scraping of the proposed wetland bottom is proposed to enhance viability of the reestablished wetland area. The spoil is proposed to be placed and compacted over the proposed berm. The berm and the proposed Impoundment are shown in Figure 3.

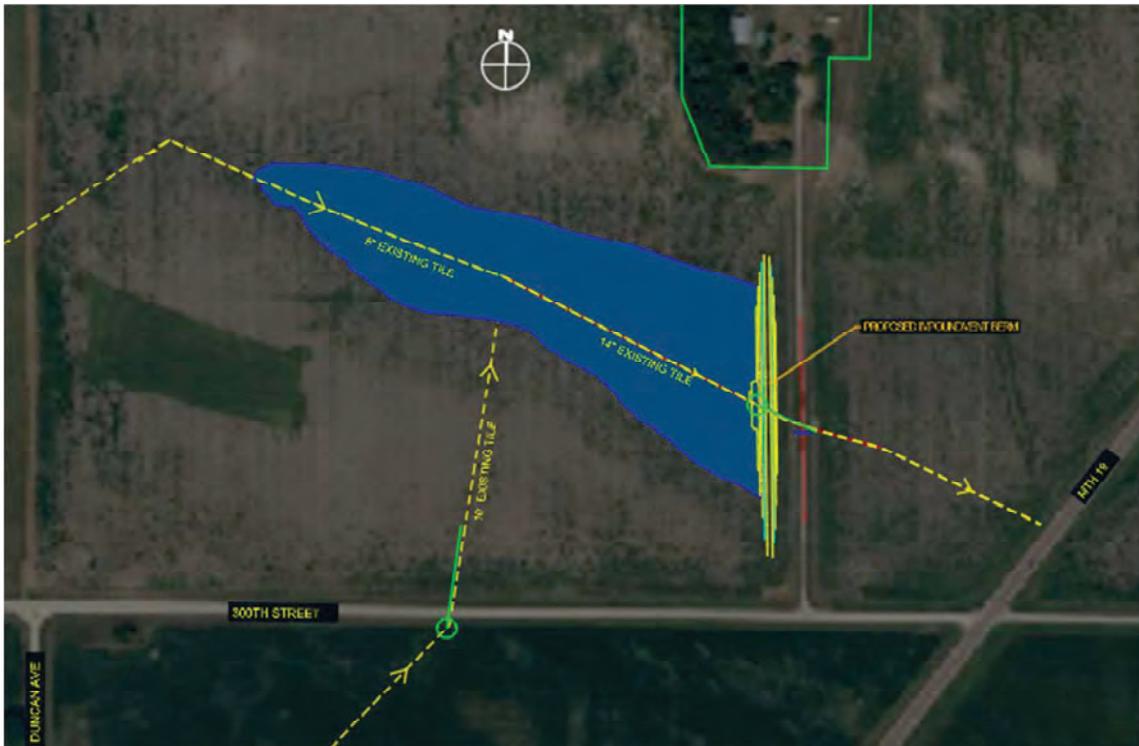


Figure 3

A grated 48-inch manhole style drop outlet control structure is proposed to control the normal water elevation of the impounded wetland. The existing 14-inch tile under the berm and driveway is proposed to be removed and replaced with a gasketed, smooth interior, solid walled 12-inch PVC pipe with antiseepage collars to prevent leaking through the berm. In addition, approximately 100-feet of the existing upstream 14-inch tile is proposed to be removed from the proposed wetland basin. This removal is possible because the upstream Branch 5 lateral tile is proposed to be daylighted above the proposed wetland as described earlier. The westerly tile was abandoned in a previous wetland enhancement project in Section 19.

C. Wetland to Watershed Ratio

The Wetland to Watershed ratio is provided to help in checking whether the wetland can be sustained throughout a normal rainfall year. Typically, a 6:1 ratio means that the wetland has a reasonable chance of being sustained through a normal summer dry spell. However, watershed and wetland soils are also significant factors affecting the sustainability of a wetland. More porous soils can create greater infiltration loss prior to runoff. Similarly, porous soils at the wetland bottom also release the stored water from under the wetland. As such, these ratios are only shown to provide a feel for the type of wetlands that may be created. The wetland to watershed ratio for the proposed wetland is 28:1, which suggests that this wetland should be sustainable.

Even if the proposed wetland should become intermittent under severe drought conditions, intermittent wetlands (wetlands that may evaporate to dry levels) are also invaluable in their unique contribution to the diversity of the flora and fauna that can be sustained within the WMA.

IV. ALTERNATIVE SOLUTIONS

A. Do Nothing

The “do nothing” alternative would maintain the existing condition, which includes drained wetlands that utilize the existing tile system. The State of Minnesota DNR desires to reestablish the wetland drained by the tile under it, as long as the only area impacted is the State WMA property. The proposed daylighting of the upstream tile along with the replacement of the drain through the impoundment with smooth interior non-perforated plastic pipe is designed to maintain the existing drainage outlet for the upstream property owner while ensuring that the downstream landowners within County Ditch 33 are unaffected by the proposed Rerouting and Impoundment.

B. Daylighting the Branch 5 Lateral (a.k.a., 16A) tile

Many times, it is desired to outlet the existing upstream tile above the proposed new wetland surface. This solution not only allows for unhindered flow from the upstream tile, but also ensures that the drainage area remains unchanged for the reestablished wetland. This is a viable alternative for the Branch 5 (a.k.a., 16A Tile) because the tile elevation is perched sufficiently above the normal water level of the proposed wetland. In fact, it is perched above the top of the proposed containment berm. Hence, the Branch 5 lateral tile is proposed to be daylighted on State property above the proposed wetland.

V. OTHER CONSIDERATIONS

A. Permit Requirements

Permitting for the proposed improvements is predominately limited to:

1. The County Ditch permitting process as governed by Minnesota Statue 103E.
2. Minnesota and Federal Wetland permits are not anticipated to be needed, because the area is currently drained and has no current wetland characteristics. Also, the proposed rerouting is designed to reestablish wetlands.
3. The proposed rerouting and impoundment will most likely involve more than 1-acre of disturbance, which means that the DNR will need to apply for a Construction Stormwater Permit from the Minnesota Pollution Control Agency. However, it remains to be seen whether an agricultural exemption applies.

4. The DNR will work with Vesta Township to secure permission for work directly on 300th Street and its associated roadside ditches as needed to extend the lateral tile across the roadway as described herein.
5. The embankment height will be less than the 6-foot threshold criterion of the dam permit requirements. Hence, a Dam Permit will not be required.

B. Wetlands

1. No special wetland permit is anticipated for this project, since the general purpose of the work is to reestablish wetland conditions at the WMA, and since the existing conditions are best described as previously drained wetlands.

C. Public and Private Benefits and Cost

1. An Opinion of Probable Construction Cost of \$275,000 for the proposed impoundment and tile replacement.
2. The benefit of the impoundment is to reestablish pre-existing wetlands, which will enhance the WMA.
3. The proposed pipe replacements are sized to ensure that there is no reduction in drainage capability for any property owners within the CD 33 system, other than property currently owned by the DNR.
4. The DNR proposes to fund the proposed impoundment and pipe replacement project in its entirety. No new benefits are anticipated, and no new assessment of benefits are anticipated in the CD 33 system.

D. Agricultural Effects

1. The proposed impoundment and tile replacement is not anticipated to have any impact on the existing drainage.
2. The life of the replacement pipe should be increased due to the new construction and the design life of the proposed plastic replacement pipe.

E. Alternative Measures

1. The proposed project is designed to conserve and use drainage waters, enhance infiltration and groundwater recharge.
2. The proposed new outlet and riprapping together with the impoundment and more gradual release of the impounded water will also reduce potential surface erosion at the existing ditch outlet.

F. Water Quality

1. The retention of water within the proposed wetland and the associated wetland exfiltration potential are known water quality enhancement techniques. Although impoundments are typically described as water quality improvements, little change in

measurable water quality of the downstream receiving waters is anticipated as a result of the proposed impoundment and pipe replacement.

G. Fish And Wildlife

1. A review of the Threatened and Endangered species database found no threatened or endangered species in the vicinity of the Phyllis Voosen WMA.

H. Groundwater

1. The purpose of this project is to impound and store more water on the site. As such, it is anticipated to improve the infiltration characteristics of the site.

I. Environmental Impact

1. Adverse impacts associated with the proposed Impoundment and pipe replacement project are temporary in nature and are as follows:
 - a. Temporary noise and dust generation can be expected from construction operations. These impacts are not viewed as significant since there are few residences near the proposed construction site, and since the contract specifications will be written to limit dust generation and work during nonbusiness hours.
 - b. Temporary erosion of soil may occur in the construction area until permanent ground cover and soil stabilization occurs. This improvement is anticipated to need an NPDES/SDS permit from the MPCA, which requires the successful contractor to incorporate soil stabilization and erosion control techniques throughout the construction process.
2. Numerous beneficial effects are anticipated from the proposed impoundment and pipe replacement. Most of these benefits are associated with the reestablishment of the previously drained wetland and/or the enhancement of the Wildlife Management Area for public recreational activities. Another benefit is associated with storing and metering flow from the 225-acre drainage area that is currently served by the Branch 5 system.

J. Land Use

1. The present use of the DNR owned land is a Wildlife Management Area. This use is expected to continue for the foreseeable future.

VI. ESTIMATED COST

The Opinion of Probable Construction Cost for the proposed Impoundment and Pipe Replacement, as described in this report is included in Exhibit 2. The total Opinion of the Probable Construction Cost is \$275,000.

100 percent of this cost is proposed to be paid by the Minnesota DNR using Outdoor Heritage Funds.

No assessment of benefits is proposed or anticipated for the work associated with this proposed Impoundment and pipe replacement.

VII. GENERAL FINDINGS

The proposed project is not expected to cause any limitations on the flow characteristics of the upstream or downstream CD 33 system.

The proposed Impoundment, Reroute of CD 33, Branch 5 in Redwood County, as described in this report, is feasible, practical and necessary to provide the impoundment for the enhancement of the Wildlife Management Area for use by the general public. All costs associated with the proposed improvement will be paid by an Outdoor Heritage Grant secured by the Minnesota DNR for wetland restoration projects.

Because the DNR is fully funding all proposed work, including engineering and administrative costs; there will be no assessment of benefits to the CD 33 system for the costs associated with this project.

A viewers report to determine benefits and damages should not be necessary.

VIII. RECOMMENDATIONS

As a result of these findings, the engineering recommendation is that this Report be approved by the County Ditch Board, and that the Board call a Hearing on the proposed Impoundment and Rerouting project. Because this project is fully funded by the Minnesota DNR, Viewers should not be needed or appointed to determine benefits and damages.

Exhibits

- Exhibit 1 – Petition to Impound, Reroute, and Divert CD 33, Branch 5
Drainage System Waters
- Exhibit 2 – Opinion of Probable Construction Cost

Exhibit 1

STATE OF MINNESOTA
Before the
REDWOOD COUNTY BOARD
SITTING AS THE DRAINAGE AUTHORITY FOR
BRANCH 5 OF COUNTY DITCH 33

In the Matter of: The Petition to Impound and Reroute Divert Branch 5 of County Ditch 33	PETITION TO IMPOUND AND REROUTE DIVERT BRANCH 5 OF THE COUNTY DITCH 33 DRAINAGE SYSTEM WATERS
---	--

Pursuant to Minn. Stat. § 103E.227, Petitioners seek approval to impound and reroute drainage system waters on Branch 5 of the Redwood County Ditch 33 system for beneficial use. For their Petition, the undersigned Petitioners state and allege the following:

Findings:

1. Petitioner seeks approval to impound and reroute drainage system waters on Branch 5 of County Ditch 33 located in Vesta Township, in Redwood County for beneficial use.
2. The State of Minnesota DNR owns property within the County Ditch 33 system where Branch 5 crosses to the northwest side of Minnesota Trunk Highway 19 . The property is currently a Wildlife Management Area (WMA), which is available for public uses, such as hunting. The State of Minnesota (State) desires to restore previously drained wetlands on its property to enhance the public use.
3. To facilitate implementation of the Phyllis Voosen WMA Wetland Restoration project, Petitioner must impound and reroute divert portions of Branch 5 of the County Ditch 33 system located on or across the following properties:

Property Description	Property Owners	Address
West half of Section 20, Vesta Township, Redwood County (112-38-20) except 5.91 acre tract (farm site), including a driveway easement.	State of Minnesota DNR	500 Lafayette Road Saint Paul, MN 55155

Exhibit 1

4. William R. Douglass, a licensed engineer, has investigated the potential and feasibility of impounding and rerouting portions of Branch 5 of the County Ditch 33 system and has found that a feasible impounded and rerouted drainage system alternative will help to restore the wetlands on State owned property that are currently being drained by the system without reducing drainage efficiency to properties benefited by the drainage system. The proposed impoundment and reroute changes include new smooth interior, solid walled pipe having equal or greater diameter and greater flow capacity for the rerouted pipe entering the State Property and a smaller pipe for the pipe leaving the impounded wetland on State property. These pipe sizes will:
 - a. Maintain or enhance the existing system flow capacity of the upstream tile entering the State Property from the South.
 - b. Maintain or reduce the flow capacity of the pipe leaving the State Property to the East.

The proposed solid walled pipe replacements will serve to impound more surface water on the State Property, thereby reducing the amount of surface water currently draining through the system outlet. The State may also perform shallow excavations in the vicinity of the restored wetlands to further enhance the restored wetland depth and vitality.

5. Attached to this Petition and labeled as **EXHIBIT A** is a drawing showing the proposed impoundment and reroute. The State of Minnesota proposes to use its own engineering staff to prepare final plans and move forward with the pipe replacements and wetland enhancements.
6. All of the proposed areas likely to be affected by the impoundment are on property owned by the State of Minnesota, except as described in paragraphs 6.a, and 6.b. herein. **EXHIBIT B** shows the Comprehensive existing County Ditch 33 system with existing pipe sizes and proposed impoundment (i.e., wetland restoration areas).
 - a. The Petitioner will work with Vesta Township to obtain permission to work in the right-of-way of 300th Street.
7. Aside from the work in the right-of-way of 300th Street described in 6.a. above, the rerouting and impoundment work on Branch 5 of County Ditch 5 is entirely in the State of Minnesota WMA property.
8. Approximately 225 feet of existing 10" **Branch 5 Lateral** tile will be replaced and daylighted with 12" solid wall pipe from the point where it flows northerly across 300th Street right-of-way into DNR property. This is from the northern limits of Section 29 to the point where it daylights within DNR property in Section 20. The flow continues northerly into a proposed impoundment wetland with a design normal water level that is approximately 7.35-feet below the new tile outlet.

Exhibit 1

9. Approximately 100-feet of the 14" **Branch 5 Main** under the proposed impoundment wetland is proposed to be removed to enhance the wetland and eliminate potential wetland leaking.
10. A new embankment, designed to contain the proposed impoundment is proposed to be constructed immediately west of the existing private driveway easement serving a private residential site within the State WMA property.
 - a. The low elevation of the existing private driveway is 1048.50.
 - b. The top elevation of the proposed embankment is 1051.50.
 - c. The proposed impoundment wetland normal water elevation is 1048.00.
 - d. The area of the proposed wetland at elevation 1048.00 is 7.9 acres.
11. A new 48" Manhole style drop outlet control structure with approximately 140-feet of 12" PVC outlet piping is proposed to replace the existing 14" **Branch 5 Main** tile crossing the impoundment berm and the existing private driveway. The 12" PVC pipe is sized to ensure that the downstream flows are less than or equal to the original flows for the same rainfall events.
12. Petitioners agree to be responsible for the cost of installation and construction of the structures, township road repairs and private driveway repairs as well as the engineering and legal costs associated with this Petition.
13. Petitioners have consulted with the Division of Waters, Department of Natural Resources, and determined that a public waters permit is not required for this impoundment and reroute.
14. Petitioner shall acquire, in writing, all property rights, rights-of-way, or flowage easements necessary before construction.

Respectfully submitted this 28th day of February, 2025 by:

Assistant Director
Lands and Minerals Division
Minnesota Department of Natural Resources
500 Lafayette Rd
St. Paul, MN 55155

Opinion of Probable Cost - Preliminary

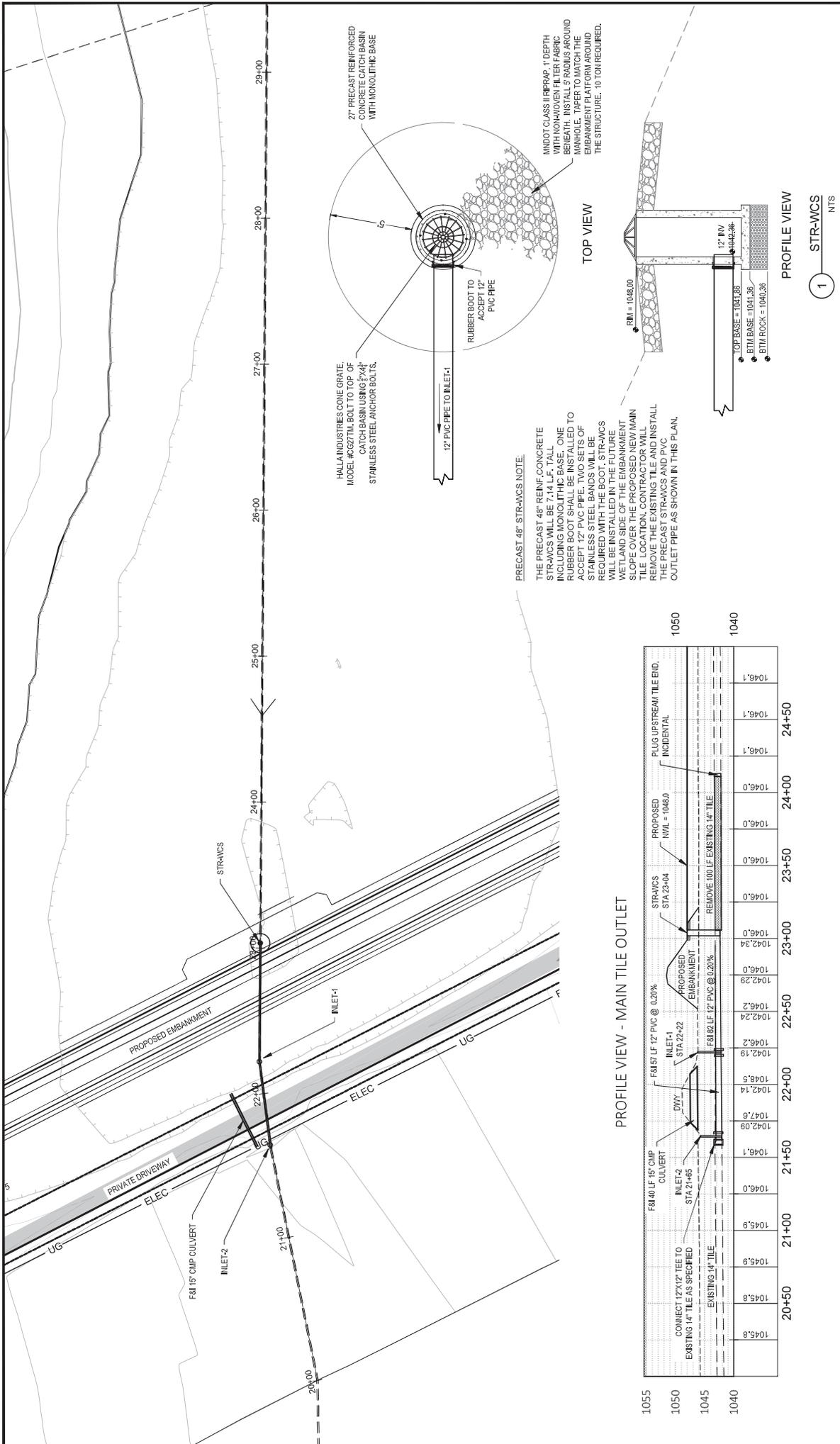
Date:	1/6/2025		Cost Code 2:	8W240
Project:	Public Tile Rerouting & Impoundment		File:	WMA01866.00.33.09
Location:	Phyllis Voosen WMA		Sub Account #	C697
County:	Redwood			

ITEM NO.	SPEC. REF.	DESCRIPTION	UNIT	QTY	UNIT COST	COST
1	01 20 00	MOBILIZATION	LS	1	\$ 20,000.00	\$ 20,000.00
2	01 70 00	CONSTRUCTION SURVEYING AND STAKING	LS	1	\$ 5,000.00	\$ 5,000.00
3	02 41 18	REMOVE EXISTING TILE, 10" - 14"	LF	476	\$ 9.00	\$ 4,284.00
4	31 23 00	EXPLORATORY EXCAVATION	HR	10	\$ 500.00	\$ 5,000.00
5	31 23 00	EXCAVATION - COMMON (P)	CY	2,840	\$ 11.00	\$ 31,240.00
6	31 23 00	CLAY BORROW (CV) (P)	CY	4,602	\$ 25.00	\$ 115,050.00
7	31 23 00	SALVAGED TOPSOIL PLACEMENT (P)	CY	904	\$ 12.00	\$ 10,848.00
8	31 25 00	NPDES PERMIT COMPLIANCE	LS	1	\$ 3,500.00	\$ 3,500.00
9	31 25 00	SILT FENCE, TYPE MS	LS	1	\$ 3,000.00	\$ 3,000.00
10	31 25 00	SEDIMENT CONTROL LOG - NATURAL NET	LF	1,620	\$ 5.00	\$ 8,100.00
11	31 25 00	CONSTRUCTION EXIT	EA	1	\$ 1,500.00	\$ 1,500.00
12	31 25 00	ROCK CHECK DAM, CL III	EA	1	\$ 1,250.00	\$ 1,250.00
13	31 25 00	RIPRAP INLET PROTECTION	EA	3	\$ 900.00	\$ 2,700.00
14	31 25 00	EROSION CONTROL BLANKET - CAT. 3N NAT. NET	SY	2,200	\$ 3.00	\$ 6,600.00
15	31 37 00	RIPRAP, CLASS III	TON	50	\$ 85.00	\$ 4,250.00
16	32 11 23	AGGREGATE SURFACING, CLASS 2	TON	70	\$ 30.00	\$ 2,100.00
17	32 92 00	TURF ESTABLISHMENT, MULCH AND DISC	LS	1	\$ 2,500.00	\$ 2,500.00
18	33 41 00	12" PVC, SDR 35	LF	355	\$ 60.00	\$ 21,300.00
19	33 41 00	15" CMP	LF	60	\$ 60.00	\$ 3,600.00
20	33 50 00	CONSTRUCT 12"X12"PVC TEE AND RISER	EA	3	\$ 1,250.00	\$ 3,750.00
21	33 50 00	12" INLET BAR GUARD	EA	3	\$ 250.00	\$ 750.00
22	33 50 00	48" INLET BAR GUARD	EA	1	\$ 400.00	\$ 400.00
23	35 49 14	F&I 48" WATER MH WATER CONTROL STRUCTURE, INCLUDES CONCRETE, REBAR, BOOTED TILE CONNECTIONS AND DEWATERING	LS	1	\$ 5,500.00	\$ 5,500.00
		SUBTOTAL				\$ 262,222.00

CONTINGENCIES (5%) \$12,778.00

OPINION OF PROBABLE CONSTRUCTION COST \$275,000.00

Prepared By: William Douglass, P.E.



HALLA INDUSTRIES CONE GRATE, MODEL #627714, BOLT TO TOP OF CATCH BASIN USING 3/8" X 48" STAINLESS STEEL ANCHOR BOLTS.

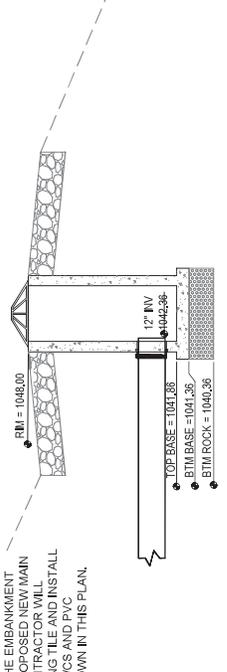
27" PRECAST REINFORCED CONCRETE CATCH BASIN WITH MONOLITHIC BASE

12" PVC PIPE TO INLET-1

RUBBER BOOT TO ACCEPT 12" PVC PIPE

MINI DOT CLASS II RIPRAP, 1' DEPTH WITH NON-WOVEN FILTER FABRIC BENEATH. INSTALL 5' RADIUS ROUND MANHOLE. TAPER TO MATCH THE EMBANKMENT PLATFORM AROUND THE STRUCTURE. 10 TON REQUIRED.

TOP VIEW



PROFILE VIEW

PROFILE VIEW - MAIN TILE OUTLET

Station	Elevation	Description
20+50	1045.8	EXISTING 14" TILE
21+00	1045.9	EXISTING 14" TILE
21+50	1046.1	EXISTING 14" TILE
22+00	1047.5	EXISTING 14" TILE
22+10	1042.09	EXISTING 14" TILE
22+20	1042.19	EXISTING 14" TILE
22+30	1042.24	EXISTING 14" TILE
22+40	1042.29	EXISTING 14" TILE
22+50	1042.34	EXISTING 14" TILE
23+00	1042.34	EXISTING 14" TILE
23+10	1042.34	EXISTING 14" TILE
23+20	1042.34	EXISTING 14" TILE
23+30	1042.34	EXISTING 14" TILE
23+40	1042.34	EXISTING 14" TILE
23+50	1042.34	EXISTING 14" TILE
24+00	1046.0	EXISTING 14" TILE
24+10	1046.0	EXISTING 14" TILE
24+20	1046.0	EXISTING 14" TILE
24+30	1046.0	EXISTING 14" TILE
24+40	1046.0	EXISTING 14" TILE
24+50	1046.0	EXISTING 14" TILE
25+00	1046.1	EXISTING 14" TILE
26+00	1046.1	EXISTING 14" TILE
27+00	1046.1	EXISTING 14" TILE
28+00	1046.1	EXISTING 14" TILE
29+00	1046.1	EXISTING 14" TILE

PRECAST 48" STR-WCS NOTE:
 THE PRECAST 48" REINFORCED CONCRETE STR-WCS WILL BE 7' 14" L. TALL INCLUDING MONOLITHIC BASE. ONE RUBBER BOOT SHALL BE INSTALLED TO ACCEPT 12" PVC PIPE. TWO SETS OF STAINLESS STEEL BANDS WILL BE REQUIRED WITH THE BOOT. STR-WCS WILL BE INSTALLED IN THE FUTURE WETLAND SIDE OF THE EMBANKMENT SLOPE OVER THE PROPOSED NEW MAIN TILE LOCATION. CONTRACTOR WILL REMOVE EXISTING STR-WCS AND PVC OUTLET PIPE AS SHOWN IN THIS PLAN.

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Public Tile Rerouting & Impoundment
 Phyllis Voesen WMA

REDWOOD COUNTY
 Section: 20 Township: 112 Range: 38

Revisions

Date	By	Designated	WD	WD	WD
		11/23	11/23	11/23	11/23

CD 33 BR. 5 TILE RECONSTRUCTION
 Sheet: C-102
 CC2: 8/24/20
 File #: WMA01666-00.33.09
 Site #: R250916

120
60
0

FEET

DEPARTMENT OF NATURAL RESOURCES

EXHIBIT A

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.

STR-WCS



REQUEST FOR BOARD ACTION

Requested Board Date: 4/1/25	Originating Dept.: EDA/Sheriff
Preferred 2nd Date:	
Discussion Item:	Presenter: Grady Holtberg
Approve media contract extension for Sheriff's office recruitment video	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Approval of Amendment to Media Contract between the Redwood County Sheriff's office and Flying Buttress Media, to extend the due date of the contract.

Background Information:

The Redwood County Sheriff's office and Flying Buttress media entered into a contract on November 18, 2024, to complete a recruitment video for the Sheriff's office, with an initial contract end date of April 1, 2024. Delays have occurred in the scheduling of necessary filming activities for the project, at no fault to the contracted parties. At this time, both parties wish to amend this contract so as to extend the end date until July 1, 2025, to allow ample time for quality completion of the project.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Amendment to Media Contract

This Amendment ("Amendment") made and entered into this 1ST day of April, 2025, by and between the County of Redwood ("County") a political subdivision of the State of Minnesota, and Flying Buttress Media, who are parties to the Contract Agreement, herein after the "Agreement", dated November 18, 2024.

WITNESSETH:

WHEREAS, the County and Flying Buttress Media entered into the above referenced agreement on November 18, 2024, for the Production of a media video project for the County; and

WHEREAS, the parties desire to amend the Agreement so as to extend the contract end date to be effective until July, 1, 2025; and

WHEREAS, paragraph 3 of the Agreement provides the Contract may be amended to extend its duration, provided that both the Client and Contractor sign and date the amendment;

NOW, THEREFORE, in consideration of the mutual conveys contained herein and for other good and valuable consideration, the parties do agree as follows:

1. That the term in paragraph 3 of the Agreement shall be amended to provide a new end date for the Contract to be until July 1, 2025.
2. That all other provisions of the original Agreement, except as amended herein, shall remain in full force and effect.

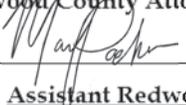
COUNTY OF REDWOOD

BY _____

FLYING BUTTRESS MEDIA

BY _____

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 03.25.25 _____



REQUEST FOR BOARD ACTION

Requested Board Date: 4/1/25	Originating Dept.: EDA
Preferred 2nd Date:	
Discussion Item:	Presenter: Grady Holtberg
Approval of Revolving Loan Fund Loan and corresponding documents.	estimated time needed: 10 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Approval of Redwood County EDA Revolving Loan Fund Loan and corresponding documents for VF Ag Services LLC.

Background Information:

At the March 12, 2025 EDA Board meeting, the EDA board unanimously approved a recommendation to the County Board of Commissioners, to approve the revolving loan application for VF Ag Services in the amount of \$39,150. Corresponding loan documents have been prepared and approved by the County Attorney's office and are included in this action for approval.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: 3/18/25

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Economic Development Authority:
Revolving Loan Fund Application Advisory Opinion



Application Date: February 25, 2025
Applicant: VF Ag Services LLC.
Business Address: 28752 Ranch Avenue Morgan, MN 56266 (PID 65-032-1020)
Ownership: DeAnna and Andrew Van Nurden 100%
Applicant Contact: DeAnna and Andrew Van Nurden

Finance Contacts: Ryan Hoffman, Citizens Bank AVP/Ag Lending Officer

Amount Requested: \$39,150

Financing Structure: \$47,850 - Citizens Bank; 6.75% interest, 5 year term
\$39,150 – Redwood County EDA; 6.00% interest, 10 year term

Total Project: \$87,000

Collateral: First position lien on 2012 Ram 3500, second position lien on drone, trailer and equipment.

Project: In February 2025, DeAnna and Andrew Van Nurden approached the Redwood EDA Coordinator with a business plan to startup a new drone agricultural spraying and cover crop planting business. The Van Nurdens own a farm site in Morgan, MN, which will serve as the location for the business and Andrews’ personal truck will be used to transport equipment for the business. The current need for the business is financial assistance to cover equipment costs including acquisition and assembly of the drone, trailer, generator, supporting equipment/materials, and operating costs including insurance, fuel, licensing/registration fees, and ongoing equipment maintenance or repairs. VF Ag Services plans to have all equipment and licensing in place to begin agricultural crop spraying and cover crop planting services at the start of the 2025 planting season, pending approval of this loan application.

Applicant Overview: Andrew and Deanna have been residents of Redwood County for over 10 years, residing on the farm site that Andrew’s family has owned for over 4 generations, where Andrew still farms today. Andrew has over 10 years of experience in agriculture and has completed extensive research on the agricultural spray drone industry. DeAnna is currently employed at Bayer in Redwood Falls as a research associate, is a licensed unmanned arial vehicle pilot by the FAA and is highly experienced in commercial/agricultural drone operation. VF Ag Services will offer arial crop spraying services to farmers growing row crops, as well as arial cover crop seeding to land managers across Redwood County and the surrounding area. By offering cover crop seeding services in addition to arial crop spraying, VF Ag Services will be able to reach a broad variety of customers across the region. Through Andrew and DeAnna’s work experience in agriculture and community involvement, they have an extensive network of potential customers, including local farmers and co-ops, many of whom have already expressed great interest in contracting with VF



Ag Services for crop spraying as soon as they are operational. VF Ag Services has tentative plans to expand their business as demand grows but will be able to retain both Andrew and DeAnna's current employment and income until the business has the capacity to support full-time employment for DeAnna and Andrew.

Loan Review Committee Application Review Summary:

The Loan Review Committee (LRC) reviewed the application and supporting documents individually. The Committee met virtually on March 11, 2025. The following considerations were accounted during the review:

- The project meets the criteria as a qualifying project, under the RLF guidelines to include: a demonstrated funding gap, leverage of other financing, business is located in Redwood County, eligible fund use; and meets the definition of "small and emerging" private business, employing less than 50 employees and less than \$1 million in annual projected sales.
- The following items were received and reviewed: Citizens Bank notes, personal assets and liabilities statement, business plan, business income statement, personal and business tax returns for the past three years, personal balance sheet, business projections, source and uses statement, and County RLF application.
- U.S. Prime Interest Rate as of 3/12/2025 is 7.5%. Per the Redwood County RLF Guidelines, interest rates for any loan will not exceed 2% over prime.
- As of 3/4/2025 the Redwood County RLF Fund balance is \$155,307.75. Per the Redwood County RLF Guidelines, loan amounts may be no greater than \$75,000 or not to exceed 50% of the available loan balance.
- As of 3/13/2025 all property taxes are current for PID 65-032-1020.
- Pros: The applicants have been a long-standing residents and agricultural business owners in the county, financial strength to serve existing and new debt, satisfactory collateral offering, extensive experience and research in emerging field, broad potential customer network, current possession of specialized licenses needed to operate.
- Cons: no cons were discovered during the conversation.

Recommendation: Authorization to extend a Redwood County EDA Revolving Loan Fund loan in the amount of \$39,150 at a 6% fixed interest rate, over a 10-year (120 months) term to VF Ag Services, LLC.

Approval: Redwood County EDA Board developed the above recommendation at their March 12, 2025 board meeting; on a motion by Jenniges, second by Cohrs, the board voted unanimously to support the recommendation.

Approved loans must execute a loan agreement addressing all of the terms and conditions, including monitoring procedures, repayments, delinquencies, defaults and remedies for the project. Additionally, all notes, mortgages, security agreements, UCC filings and other legal documents necessary to close the loan will be prepared by the Redwood County Economic Development Coordinator and approved by the Redwood County Attorney.



Redwood County EDA Revolving Loan Fund
VF Ag Services, LLC.

LOAN AGREEMENT

THIS LOAN AGREEMENT ("Loan Agreement") is made and entered into this ____ day of _____, 2025, by and between the Redwood County Economic Development Authority, 403 South Mill Street, P.O. Box 130, Redwood Falls, Minnesota 56283 (hereinafter "Lender"), and VF Ag Services, a Limited Liability Corporation located at 28752 Ranch Avenue Morgon, MN 56266 (hereinafter "Borrower").

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **LOAN, INTEREST RATE AND PAYMENTS.** Borrower agrees to borrow from Lender, and Lender agrees to lend to Borrower, the sum of Thirty-Nine Thousand and One Hundred and Fifty Dollars (\$39,150.00); such loan proceeds shall be used by Borrower for the following purposes and subject to all of the terms, provisions and conditions of this Agreement: Acquisition and assembly of equipment including drone, trailer, generator, and chemical tanks; and operating costs including insurance, fuel, licensing, and registration costs. Lender shall advance loan funds to Borrower upon signature of the Loan Documents.

A. Expenses and Advances Secured by Loan Documents. All disbursements, advances or payments made by Lender hereunder, all amounts expended by Lender pursuant to this Loan Agreement, Lender's reasonable attorneys' fees, if any, and all other loan expenses, as and when advanced or incurred by Lender, will be secured by the Loan Documents (as hereinafter defined) executed of even date herewith.

B. Interest. The unpaid principal balance of the Note (as hereinafter defined) shall accrue interest at an annual rate (the "Interest Rate") equal to the rate of seven percent (6%), and shall remain fixed for the term of this loan. Interest on the unpaid principal balance shall be computed on the basis of a 360 day year, but shall be charged for the actual number of days interest is unpaid (actual+ 360). If the loan has not been repaid on or before the Maturity Date (as hereinafter defined) or if an Event of Default (as hereinafter defined) occurs, then the unpaid principal balance shall thereafter accrue interest at an annual rate of seven percent (7%) per annum in excess of the Interest Rate, as such rate changes from time to time (the "Default Rate"), until the unpaid principal balance is paid in full or such Event of Default is cured.

If for any reason whatsoever the interest and other consideration payable to Lender under the Loan Documents (as defined below) exceeds the limit prescribed by any applicable usury statute or any other applicable law, then such interest and other consideration shall be reduced to the limit provided in such statute or law, so that in no event shall such interest and other consideration be in excess of such limit. If any payments of interest or other consideration have been made to Lender in excess of such limits, such excess amount shall be applied to the principal balance or, if the loan has been fully paid, refunded to Borrower.

C. Payments. The loan amount shall be amortized over a period of 120 months. Beginning July 1, 2025 and thereafter for the term of the loan, the principal balance and accrued interest on the Note shall be payable on the first day of each calendar month. The payment shall be in the amount of Four Hundred Thirty-Four Dollars and 65/100 Cents (\$434.65), the first installment being due on the 1st day of July, 2025 with a like amount on the same day of each and every month thereafter.

All payments paid after July 1, 2025 shall be applied first to accrued interest, then to late payment charges and then to the payment of the principal balance; provided, however, if an Event of Default exists, Lender may elect to apply any payments in any order as it deems appropriate. Payments of principal of, and interest on, the Note and all late payment charges, fees, expenses and other obligations of Borrower under the Loan Documents which are payable to Lender shall be made to Lender without setoff or counterclaim in immediately available funds on the due date thereof.

D. Origination Fee Payment. Borrower will pay to Lender the amount of Five Hundred and *Noll* 00 Dollars (\$500.00) as an origination fee at the time of closing. This fee includes the cost of recording vehicle and property liens on property identified for collateral.

E. Prepayment. The unpaid principal balance of the Note and accrued interest thereon may be prepaid in full or in part at any time, without premium or penalty. No partial payment shall change any due date or the amount of any regularly scheduled installment payment. Lender shall not be obligated hereunder to re-advance to Borrower any sums prepaid by Borrower, whether prepaid voluntarily or involuntarily.

F. Late Payment Charge. In the event that any required payment of principal or interest hereunder is not made within five days after the due date thereof, Borrower shall pay to Lender a late payment charge equal to five percent (5%) of the amount of the overdue payment, for the purpose of reimbursing Lender for a portion of the expense incident to handling the overdue payment.

2. **RELOCATION.** The Borrower agrees that the funds loaned will not be used for any activity that serves to relocate jobs from one labor market (commuting) area to another. The Borrower agrees that the business being financed will not be moved to a different labor market area to the detriment of local workers.

3. **ELIGIBLE LENDING AREA.** The Borrower agrees that the business activity being financed will be accomplished in Redwood County. The Borrower agrees that the business being financed will not be moved out of said area.

4. **SECURITY.** Prior to disbursement of any funds Borrower shall deliver to Lender a Promissory Note ("Note"); a first position lien on a 2012 Ram 3500 Truck and a second position lien on drone, trailer, and equipment collectively, the "Loan Documents"), all of which shall incorporate the terms and conditions of this Agreement by reference and where in direct conflict, the terms of such Loan Documents shall prevail. The terms and conditions of all Loan Documents are incorporated herein by reference.

5. **NON-SUBSTITUTION FOR PRIVATE CAPITAL.** The purpose of the Redwood County EDA Revolving Loan Fund ("Fund") is to directly loan funds to assist new and existing retail, service, manufacturing, and distribution businesses with fixed asset and working capital financing. The primary business sectors targeted for these loan proceeds will be agribusiness, retail firms, and service sector. Manufacturing companies will also be considered. Businesses must be located or operate in Redwood County. They must be a "for-profit" business. Should the Lender determine that Borrower's documentation supporting said conditions is inaccurate, Borrower shall be deemed to be in default and Lender shall have rights and remedies set forth in this agreement and other Loan Documents.

6. **BUSINESS ORGANIZATION.**

A. Organization and Standing. Borrower is duly organized, validly existing and in good standing under the laws of the State of Minnesota and is qualified to do business in all jurisdictions in which it operates.

B. Management. Borrower shall not permit any significant change in ownership, control or management of Borrower's business operation for which the loan proceeds are designated without notifying the Lender. After the date of this agreement Borrower shall furnish to Lender the names of any additional persons who from time to time become partners, shareholders, or executive personnel of Borrower and the names of those persons who no longer are partners, shareholders, or executive personnel of the Borrower. The Borrower agrees to meet with the Lender every other month, as requested, to discuss management and business issues.

C. Lending Prohibited. No loans shall be made to partners, employees, shareholders, directors or related parties of Borrower, until all debt obligations hereunder, including principal, interest or other costs, are paid in full to Lender. Any such existing loans are hereby subordinated to all indebtedness to Lender.

D. Repayment Prohibited. There shall be no repayment of loans from partners, employees, shareholders, directors, or family members of partners, employees, shareholders, or directors until such time that all debt obligations hereunder, including principal, interest, or other costs, are paid in full to Lender. Any such existing loans are hereby subordinated to all indebtedness to Lender.

7. **INSURANCE.** Borrower shall obtain fire, theft and extended coverage insurance covering all collateral given by Borrower to Lender to secure the loan. The insurance shall be in a sum at least equal to the fair market value of the collateral. The insurance shall contain a loss payable clause in favor of Lender which shall not be impaired by the acts or omissions of Borrower and that Lender shall otherwise be afforded all rights and privileges customarily provided by a Lender under the so called standard mortgage clause. The insurance which Borrower is required to procure and maintain shall be issued by an insurance company or companies licensed to do business in the State of Minnesota and acceptable to Lender. The insurance shall be maintained by Borrower at all times while any amount remains unpaid under the promissory note. The insurance policy shall provide for not less than twenty (20) days written notice to Lender before cancellation, non-renewal, termination or change of coverage, and Borrower shall deliver to Lender a duplicate original or certificate of such insurance policy or policies.

8. **FINANCIAL STATEMENTS.** The Borrower and any of its subsidiaries or affiliates shall provide Lender with financial statements, upon request. The records, books, documents and accounting procedures and practices of the Borrower, subsidiaries, affiliates, and any subcontractor relating to this program and to this contract, shall be subject to audit and examination by the Lender and the State of Minnesota. Every guarantor of the promissory note shall provide Lender with an annual financial statement in a form acceptable to Lender. The financial statement shall be provided within four months of the end of each calendar year.

9. **LEGAL STANDING.** If the Borrower is required to be registered with the Secretary of State of the State of Minnesota, the Borrower shall provide Lender with a certificate from the Secretary of State evidencing that Borrower is in good standing with the State of Minnesota.

10. **INDEMNIFICATION.** Borrower agrees to indemnify, save and hold harmless the Lender, and all its agents, and employees from any and all claims, demands, actions, cause of action, or expense incurred by Lender, including attorney fees of whatsoever nature or character arising out of or by reason of the Lender's functions and of any activities connected with the performance of this Agreement, and further agrees to defend at the Borrower's sole cost and expense any action or proceeding commenced for the purpose of asserting any claims of whatsoever character arising as a result of the Lender's functions and of any activities connected with the performance of this Agreement, whether or not such action or claim was negligence of the Lender, its agents or employees.

The Borrower and its principals agree to indemnify and hold harmless the Lender, its agents, and assigns from and against any damages, costs liability or expense, including attorney and other professional fees directly or indirectly attributable to the release, threatened release, discharge, manufacture, production, storage, disposal or presence of hazardous toxic substances, either on or under Borrower's property or property in which the Borrower has an interest, including adjoining real property, brought on by the Borrower's conduct of business.

The indemnification will specifically survive, and is entirely independent of: 1) the Borrower's contractual obligation to repay the primary obligation held by Lender as amended, extended or renewed by Borrower; 2) the repayment in full of the borrower's indebtedness to Lender; and 3) the release of Lender's liens on Borrower's real or personal property by payment, foreclosure or other action, including Lender's discretionary abandonment of lien.

Furthermore, the Borrower, and its principals, as individuals, hereby assure the Lender they will abide by all federal and state statutes and/or regulations regarding environmental protection issues.

11. **IDENTIFICATION NUMBER.** The Borrower agrees to provide its federal tax identification number. This Agreement cannot be approved unless this information is provided. This number will be available to federal and state tax authorities and state personnel involved in the payment of state obligations.

Tax Identification or Social Security No: .

12. **WORKERS' COMPENSATION INSURANCE.** In accordance with the Minnesota Statutes Chapter 176, Borrower agrees to provide workers' compensation insurance and furnish proof of coverage upon request.

13. **JOBS.** One full-time job must be created or retained for every ten thousand (\$10,000.00) dollars of loan proceeds from Lender. Borrower shall provide Lender a statement as to the number of types of jobs created or retained as a result of this loan. The statements will be provided on a semi-annual basis until notified by Lender to discontinue. A full-time job is defined as a year-round job consisting of at least 32 hours per week.

14. **DEFAULT.** The principal and interest owed under any indebtedness made and arising under this Loan Agreement shall immediately become due and payable without notice, presentment, demand, protest or notice of protest of any kind, all of which are expressly waived by Borrower, in following events ("Event of Default"):

A. Borrower defaults in the performance or observation of any of the conditions or covenants of this Agreement or of any other Loan Document described herein.

B. Any sum payable on account of principal and interest shall not be paid within fifteen (15) days after it becomes due.

C. After notice from the appropriate regulatory body, Borrower fails to comply with any applicable law or regulation within reasonable period of time, it being agreed that nothing shall prevent Borrower from contesting, in good faith, the applicability or legality of any such law or regulation.

D. Borrower shall make a general assignment to the benefit of creditors or file a petition in voluntary bankruptcy or a petition or answer seeking reorganization of Borrower or a readjustment of its indebtedness under the Federal Bankruptcy law, or consent to the appointment of a receiver or trustee of its property.

E. The Borrower shall be adjudged bankrupt or insolvent or a petition or proceedings for the bankruptcy or for reorganization shall be filed against it and it shall admit the material allegations thereof, or an Order, Judgment or Decree shall be made approving such a petition, and such Order, Judgment or Decree shall not be vacated or stayed within thirty (30) days of its entry or a receiver or trustee shall be appointed for Borrower or its properties or any part thereof and remain in possession thereof for thirty (30) days.

F. Lender reasonably deems itself insecure.

G. Borrower fails to comply with the covenants and agreements contained in the promissory note, mortgage and/or security agreement, application documents, or any agreements signed by Borrower in connection with this loan.

H. Any statement or representation made by the Borrower in any loan document proves to be false or inaccurate.

15. **RIGHTS OF LENDER UPON DEFAULT.** Upon default by Borrower, Lender may proceed to exercise any of its legal rights and remedies provided by law, including, but not limited to, proceedings against Borrower's collateral. No delay or failure on the part of Lender in exercising any right, power or privilege, nor shall any single or partial exercise thereof prevent any further exercise thereof, or the exercise of any other rights, power or privileges.

16. **LEGAL REMEDIES OF LENDER.** The Borrower acknowledges Lender's right to pursue any legal remedies against the Borrower and to recover from the Borrower any amounts paid by Lender to the Borrower under this Agreement together with interest and all reasonable costs of collection including attorney fees.

17. **DUTIES OF BORROWER.** Borrower agrees, in connection with the operation of its business, to do the following:

- A. To keep account books for the operation.
- B. To furnish Lender, upon request, with periodic financial statements, including balance sheets, profit and loss statements, and analysis budgets. This paragraph is in addition to the requirements of paragraph 8 herein.
- C. To allow Lender to conduct on-site visits and to inspect Borrower's business records and business operation, at reasonable times with reasonable notice to Borrower.
- D. Upon request, to furnish the Lender with the following reports or a copy thereof: (1) all tax records (local, state and federal); (2) all payroll records; (3) all sales records; (4) all purchase records; and (5) all employment records.
- E. To invest the entire proceeds of the loan in Borrower's business and property at 28752 Ranch Avenue, Morgan, Minnesota 56266, and not intermingle the funds with the funds of other businesses or projects of Borrower.
- F. To execute a promissory note, mortgage and/or security agreement, and personal guaranty, granting to Lender a security interest in the property described in said security agreement. Borrower also agrees to also execute such documents as are necessary to perfect the security interests.
- G. Abide by all other documents signed in connection with this loan.
- H. Abide by and comply with the following:
 1. It will comply with Department of Commerce and the Economic Development Administration Regulations under Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-2000d 4), the requirements imposed by or pursuant to Regulations, issued for the Department of Commerce and designated as 15 CFR Subtitle A Part 8, and any amendments thereto.
 2. It will comply with the provisions of Section 112 of Public Law 92-65 (42 U.S.C. 3123), the requirements imposed by or pursuant to the Regulations of the Economic Development Administration promulgated in 13 CFR Part 311 (as amended by the April 1979 EDA Civil Rights Guidelines), and any amendments thereto.
 3. It will comply with Section 504 of the Rehabilitation Act of 1973 (26 U.S.C. 794), and the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.). In addition, it agrees to secure the compliance or to cooperate actively with EDA to secure the compliance by others with the acts and the regulations. Such requirements hold that no person in the United States shall on the ground of race, color, national origin, sex, handicap, or age be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which Federal financial assistance has been extended.
 4. It will comply with Executive Order 11246 as amended by Executive Orders 11375 and 12086 and the regulation issued pursuant thereto (24 CFR Part 130 and 41 CFR Chapter 60), which provide that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin in all phases of employment during the performance of federal or federally assisted construction contract. Contractors and subcontractors on federal and federally assisted construction contracts shall take affirmative action to insure fair treatment in employment, upgrading,

- demotion, or transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation and selection for training and apprenticeship.
5. It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended, requiring that to the greatest extent feasible opportunities for training and employment be given to lower income persons residing within the unit of local government in which the project is located; and the contracts for work in connection with the project be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing within the unit of local government.
 6. It will comply with the Contract Work Hours and Safety Standards Act as Amended (40 U.S.C. 327-333) and with the Anti-Kickback Act as Amended (40 U.S.C. 276(c); 18 U.S.C. 874); which outlaw and prescribe penalties for kickbacks of wages in federally financed or assisted construction activities.
 7. It will comply with the provisions of Executive Order 11296, relating to evaluation of flood hazards and Executive Order 11288 relating to the prevention, control, and abatement of water pollution.
 8. It will give Lender and the Minnesota State Auditor, through any authorized representatives, access to and the right to examine all records, books, papers or documents related to the loan.
 9. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the fund of the Receipt of any communication from the Director or the EPA Office of federal activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
 10. It will comply with the flood insurance purchase requirement of Section 102(a) of the Flood Disaster Protection Act of 1973, P.O. 93-234, Section 102(a) required, on and after March 2, 1974, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any RLF financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan or guaranty.
 11. It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 469a-1, et seq.) by: (a) consulting with the State Historic Preservation Officer to identify properties listed or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the proposed activity; and (b) complying with all requirements established by the State to avoid or mitigate adverse effects upon such properties.
 12. It will comply with: (a) the National Environmental Policy Act of 1969 (42 U.S.C. Section 4321 et. seq.) and 24 CFR Part 58; (b) Executive Order 11988, Floodplain Management; (c) Executive Order 11990, Protection of Wetlands; (d) the Endangered Species Act of 1973, as amended (16 U.S.C. Section 1531 et. seq.); (e) the Wild and Scenic Rivers Act, as amended (16 U.S.C.S. 1271 et. seq.); (f) the Safe Drinking Water Act P.L. 93-523 as amended (42 U.S.C.S. 300f-300j-9) (g) Section 401 (f) of the Lead-Based Paint Poisoning Prevention Act, as amended (42 U.S.C.S. 4831 (b)); (h) the Clean Air Act, as amended (42 U.S.C.S. 7401 et. seq.); (i) the Water Pollution Control Act as amended, (33 U.S.C.S. 1251 et. seq.); (j) the Clean Water Act of 1977 (Public Law 95-217; and Public Law 96-148); (k) the Solid Waste Disposal Act Public Law 96-482 (42 U.S.C.S. 6901 et. seq.); (l) the Noise Pollution and Abatement Act of 1970 (42 U.S.C.S. 1858); and (m) the Noise Control Act of 1972 (Public Laws 92-574 and 95-609).
 13. It will require every building or facility designed, constructed, or altered with funds provided under this part to comply with the "American Standard Specifications for Making Building and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A-117, subject to the exceptions contained.
 14. It will not use loan proceeds from the Borrower in a project which assists in moving jobs from one area to another. An expansion of an existing business to a new location may be assisted if such an expansion will not cause unemployment in other areas where the business conducts operations, or will not enable contractors or subcontractors to undertake contracts or subcontracts heretofore

performed elsewhere, the performance of which would result in an increase of unemployment at the previous location of such work. If requested by Lender, the Borrower must sign a "Certificate of Non-Relocation."

15. **AIR QUALITY**: Clean Air Act of 1970, as Amended (42 U.S.C. 7401-7642) EPA Regulation 40 CFR Part 50, and Partially 40 CFR Part 51, 52, 61;
16. **HISTORIC PROPERTIES**: National Historic Preservation Act Public Law 89-665 (16 U.S.C. 470 et. seq.) (36 CFR Part 800); Preservation of Historic and Archaeological Data Act of 1974 (16 U.S.C. 469-469c); Executive Order 11593 -- Protection and Enhancement of the Cultural Environment;
17. **FLOODPLAIN**: Flood Disaster Protection Act of 1973 (PL 93-234) and Implementary Regulations; Title 24, Chapter X, Subchapter B, National Flood Insurance Program (44 CFR 59-75);
18. **WETLANDS**: Executive Order 11990, Protection of Wetlands and Applicable State Legislation or Regulations;
19. **COASTAL ZONE**: Coastal Zone Management Act of 1972, Public Law 92-583 as Amended (16 U.S.C. 1451 et. seq.);
20. **WATER QUALITY**: Federal Water Pollution Control Act, as Amended (33 U.S.C. 1251-1376); Safe Drinking Water Act of 1974 (42 U.S.C. 300f-300j-10), as Amended; Minnesota Statutes 116.46 et seq.; Minnesota Statutes 103H;
21. **SOLID WASTE DISPOSAL**: Solid Waste Disposal Act, as Amended by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. 6901-6987); U.S. Environmental Protection Agency (EPA) Implementing Regulations (40 CFR Parts 240-265);
22. **FISH AND WILDLIFE**: Fish and Wildlife Coordination Act (16 U.S.C. 661-666c);
23. **ENDANGERED SPECIES**: Endangered Species Act of 1973, as Amended (16 U.S.C. 1531-1543);
24. **CHEMICALS AND HAZARDOUS WASTE**: Toxic Substances Control Act, (15 U.S.C. 2601 et. seq.);
25. **ACCESS FOR HANDICAPPED PERSONS**: Public Law 90-480 as Amended (42 U.S.C.S. 4151 et seq.) and the regulations issued thereunder;
26. **DAVIS-BACON**: Davis-Bacon Act, as Amended (40 U.S.C.S. 276a-276a-5); (42 U.S.C.S. 3222);
27. **EARTHQUAKE REQUIREMENTS**: Earthquake Hazards Reduction Act of 1977, P.L. 95-124, as Amended (42 U.S.C.S. 7704 et seq.) and Executive Order 12699;
28. Coastal Barriers Resources Act, P.L. 97-348 (16 U.S.C.S. 3501 et seq.);
29. The Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), P.L. 96-510, as Amended, by Superfund Amendments and Reauthorization Act of 1986 (SARA) (42 U.S.C.S. 6091 et. seq.); and,
30. Resource Conservation Recovery Act of 1976, P.L. 94-580, as Amended (42 U.S.C.S. 6901).

18. **WAIVER.** Lender shall not by an act, delay, or omission be deemed to have waived any of its rights or remedies against Borrower and any delay or omission shall not be construed as a bar to or waiver or any such right or remedy against Borrower which Lender would have had on any future occasion.

19. **ENTIRE AGREEMENT INVALIDITY.** This Agreement sets forth the entire agreement between the parties and there are no representations or warranties except as expressly set forth herein. No amendment or modification of this Agreement shall be valid unless in writing and signed by the parties hereto. Should any clause or provision of this Agreement become invalid for any reason, such invalidity shall not result in the invalidity or unenforceability of any other clause or provision of this Agreement.

20. **NO AGENCY.** Borrower shall have no authority to act as agent of Lender and nothing herein shall be construed as constituting Borrower as agent for Lender.

21. **ASSIGNMENT.** This Agreement shall not be assignable by Borrower without the written consent of Lender.

22. **SUCCESSORS AND ASSIGNS.** This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

23. **GOVERNING LAW.** This Agreement shall be governed and construed in accordance with the laws of the State of Minnesota.

24. **NOTICES.** Notices and other communications required herein shall be in writing and mailed to the last known address of each party, to be effective on date of mailing. The address of each party, unless notified as required herein, is as follows:

Lender:

Redwood County Economic Development Authority
Physical: 403 South Mill Street, Redwood Falls, Minnesota 56283
Mailing: P.O. Box 130, Redwood Falls, Minnesota 56283

Borrower:

VF Ag Services, LLC,
Physical: 28752 Ranch Avenue, Morgan, Minnesota 56266
Mailing: 28752 Ranch Avenue, Morgan, Minnesota 56266

25. **TITLES AND HEADINGS.** The titles and headings used herein are for convenience only and do not constitute any part of this Agreement.

IN WITNESS WHEREOF, The parties hereto executed this Agreement the day and year first above written.

**Redwood County Economic
Development Authority**

BY: _____
Rick Wakefield, County Commissioner Chairman
Redwood County

BORROWERS

DeAnna Van Nurden, VF Ag Services, LLC.-

Andrew Van Nurden, VF Ag Services, LLC.

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 03.28.2025



Redwood County EDA Revolving Loan Fund
VF Ag Services LLC.

GUARANTY

THIS GUARANTY (Guaranty), dated as of this ____ day of _____, 2025, is made and given by VF Ag Services, LLC., with an address at 28752 Ranch Avenue, Morgan, Minnesota, 56266 (Guarantors), in favor of the Redwood County Economic Development Authority, 403 South Mill Street, PO Box 130, Redwood Falls, Minnesota 56283 (Lender).

RECITALS:

A. Lender has agreed to extend VF Ag Services, LLC., (Borrower), an economic development loan in the sum of Thirty-Nine Thousand Dollars and One Hundred and Fifty Dollars (\$39,150.00) (the Loan), which Loan is evidenced by a Promissory Note in such amount of even date herewith (the Note), and is the subject of a Loan Agreement of even date herewith between Borrower and Lender (the Loan Agreement); the Note, the Loan Agreement, this Guaranty and the other Loan Documents (as that term is defined in the Loan Agreement) are sometimes hereinafter collectively referred to as the Loan Documents. Any capitalized term used herein and otherwise defined herein shall have the meaning ascribed to such term in the Loan Agreement.

B. It is a condition precedent to the obligation of Lender to make the Loan to Borrower that this Guaranty be executed and delivered by Guarantors.

NOW, THEREFORE, in consideration of the recitals, the truth and correctness of which are hereby confirmed by Guarantors, of the making of the Loan, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Guarantor hereby covenants and agrees with Lender as follows:

Section 1. The Guaranty. Guarantors hereby primarily, absolutely, irrevocably and unconditionally guaranteed to Lender the following (collectively referred to herein as the Obligations): (i) the prompt payment when due (whether at a stated maturity date or earlier by reason of acceleration of otherwise) of all periodic amounts now and hereafter made by Lender to Borrower under the Loan Documents; (ii) all indebtedness (principal, interest and other), liabilities and monetary obligations of Borrower to Lender of every kind, nature and description under the Loan Documents; (iii) the prompt performance of all other covenants, obligations and agreements to be kept and performed by Borrower under the Loan Documents; and (iv) all representations and warranties made by Borrower in the Loan Documents being true, correct and complete. This is a guaranty of payment and performance and not of collection. If there is more than one guarantor of the Obligations, this guaranty shall be a joint and several guaranty of the Obligations of each person who executes this guaranty or any other Guaranty of the Loan.

Section 2. Continuing Guaranty. This Guaranty is an absolute, irrevocable, direct, primary, unconditional, complete and continuing guaranty of payment and performance of the Obligations. The obligations of Guarantors hereunder shall not be released by any action which might, but for these provisions of this Guaranty, be deemed a legal or equitable discharge of a surety or guarantor, other than irrevocable payment and performance in full of the Obligations. No notice of any renewal or extension

of the Obligations need be given to Guarantors. Guarantors hereby waive (a) diligence, demand for payment, presentment, protest, notice of demand, of protest, of dishonor, of nonpayment, of default or of nonperformance of any and all of the Obligations; (b) notices of advances of any Obligations; (c) all other notices and demands of any kind and description relating to the Obligations now or hereafter provided for by any agreement, statute, law, rule or regulation; and (d) all defenses of Borrower pertaining to the Obligations, except for the defense of discharge by irrevocable payment and performance. The Obligations shall constitute the direct and primary obligations of Guarantors, and the obligations of Guarantors hereunder are irrevocable. Guarantors shall be and remain liable for any deficiency remaining after foreclosure of any mortgage, whether or not the liability of Borrower or any other person for such deficiency is discharged pursuant to statute, judicial decision or otherwise. The acceptance of this Guaranty by Lender is not intended to and does not release any liability previously existing of any guarantor or surety of any indebtedness of Borrower to Lender.

Section 3. Other Transactions. Lender is authorized (a) to make the loan as requested by Borrower pursuant to the Loan Agreement; (b) to exchange, surrender or release, with or without consideration, any collateral or security which may be placed with it by Borrower or to deliver any such collateral or security directly to Borrower for collection and remittance or for credit, or to collect the same in any manner without notice to Guarantors; and (c) to amend, extend or supplement the Loan Documents, to waive compliance by Borrower with the terms thereof and to settle or compromise any of the Obligations without notice to or consent of Guarantors and without affecting the liabilities of Guarantors hereunder. No invalidity, irregularity or unenforceability of all or any part of the Obligations or of any security therefor or other recourse with respect thereto shall affect, impair or be a defense to this Guaranty. The liabilities of Guarantors shall not be affected by any failure, delay, neglect or omission on the part of Lender to realize upon any of the obligations of Borrower to Lender, or upon any collateral or security for any of the Obligations, nor by the taking by Lender of (or its failure to take) any other guaranty or guaranties to secure the Obligations, nor by the taking by Lender of (or its failure to take or its failure to perfect its security interest in or other lien on) collateral or security of any kind. No act or omission of Lender, whether or not such action or failure to act varies or increases the risk, or affects the rights or remedies, of Guarantors, shall affect or impair the obligations of Guarantors hereunder. This Guaranty is in effect and binding without reference to whether this Guaranty is signed by any other person. Possession of this Guaranty by Lender shall be conclusive evidence of due delivery hereof by Guarantors and acceptance hereof by Lender. This Guaranty shall continue in full force and effect, notwithstanding (a) the release of Borrower or any extension of time to Borrower, (b) the release of or any extension of time to any other guarantor of the Obligations or any part thereof, and/or the making of any other loans by Lender to Borrower.

Section 4. Actions Not Required. Guarantors hereby waive any and all right to cause a marshalling of the assets of Borrower or any other action by any court or other governmental body with respect thereto or to cause Lender to proceed against any security for the Obligations or any other recourse which Lender may have and waives any requirement that Lender institute any action or proceeding at law or in equity, or obtain any judgment, against Borrower or any other person, or with respect to any collateral or security for the Obligations, as a condition precedent to making demand on, or bringing an action or obtaining and/or enforcing a judgment against, Guarantors upon this Guaranty. Time is of the essence with respect to Guarantors' obligations under this Guaranty. If any remedy or right hereby granted shall be found to be unenforceable, such unenforceability shall not limit or prevent enforcement of any other remedy or right hereby granted.

Section 5. No Subrogation. Unless and until the Obligations have irrevocably been paid in full, and notwithstanding any payment or payments made by Guarantors hereunder, Guarantors irrevocably waive all rights of subrogation to any of the rights of Lender against Borrower or any other person liable for payment of any of the Obligations or any collateral security or guaranty or right of offset held by Lender for the payment or performance of the Obligations, and

Guarantor irrevocably waives all legal and equitable rights to seek any recourse to or contribution, recovery or reimbursement from, or subrogation against, Borrower or any other person liable for payment or performance of any of the Obligations in respect of payments or performance made by Guarantors hereunder.

Section 6. Application of Payments. Any and all payments made by Guarantors or by any other person, and/or the proceeds of any or all collateral or security for any of the Obligations, may be applied by Lender on such items of the Obligations as Lender may elect.

Section 7. Recovery of Payment. If any payment received by Lender and applied to the Obligations is subsequently set aside, recovered, rescinded or required to be returned or repaid for any reason (including, without limitation, the bankruptcy, insolvency or reorganization of Borrower), the Obligations to which such payment was applied shall for the purposes of this Guaranty be deemed to have continued in existence, notwithstanding such application, and this Guaranty shall be enforceable as to such Obligations as fully as if such application had never been made. No payment shall be deemed to be irrevocable for the purpose of this Guaranty if it remains subject to any possible such set aside, recovery, rescission, return or repayment for any reason.

Section 8. Representations and Warranties of Guarantors. Guarantors hereby represent and warrant to, and covenant with, Lender that:

- a. Borrower's Financial Condition. Guarantors are familiar with the financial condition of Borrower and with all other facts and circumstances which a diligent inquiry would reveal and which would bear upon the risk of nonpayment or nonperformance of the Obligations, and Guarantors have executed and delivered this Guaranty based on his or her own judgment and not in reliance upon any statement or representation of Lender. Lender shall have no obligation to provide any Guarantors with any advice or information whatsoever or to inform any Guarantors at any time of Lender's actions, evaluations or conclusions on the financial condition of or any other matter concerning Borrower.
- b. Guarantors are individual persons who are citizens of the United States of America and both are a citizen and resident of the State of Minnesota, who is under no legal disability. This Guaranty, when executed and delivered, will be the legal and binding obligation of Guarantors, enforceable against Guarantors in accordance with its terms. The execution and delivery of this Guaranty will not violate any law, statute, ordinance, code or governmental rule or regulation applicable to Guarantors, and will not violate or cause a default under, or permit acceleration of, any agreement to which Guarantors are a party or by which he or she or any of his or her assets or property is bound. Guarantors are not in default (beyond any applicable grace period) in the performance of any loan, agreement, order, writ, injunction, decree or demand to which it is a party or by which it is bound, and the execution and delivery of this Guaranty will not constitute a default thereunder.
- c. Litigation. There are no actions, suits or proceedings pending or, to the knowledge of Guarantors, threatened against or affecting Guarantors which, if determined adversely to Guarantors, would have a material adverse effect on the condition of Guarantors or on the ability of Guarantors to perform his or her obligations under this Guaranty. No unsatisfied judgments have been entered against Guarantors; and no unsatisfied liens have been filed against Guarantors.

- d. Taxes. Guarantors have filed all federal, state and local tax returns required to be filed and has paid or made provision for the payment of all taxes due and payable pursuant to such returns and pursuant to any assessments made against Guarantors.

Section 9. Financial Statements and Reports. Upon request, and as required by the Loan Agreement, Guarantors will furnish to Lender such annual financial statements prepared in accordance with recognized accounting principles consistently applied, all filed income tax returns, and such other financial reports and information as are requested by Lender.

Section 10. Remedies. All remedies afforded to Lender by this Guaranty are separate and cumulative remedies, and no one of such remedies, whether or not exercised by Lender, shall limit any of the other remedies available to Lender hereunder, under the Loan Documents, at law, in equity by statute or otherwise, and shall in no way limit or prejudice any other remedy which Lender may have. Mere delay or failure to act shall not preclude the exercise or enforcement of any such rights and remedies available to Lender.

Section 11. Bankruptcy of Borrower. The liabilities and obligations of Guarantors under this Guaranty shall not be impaired or affected by the institution by or against Borrower or any other person of any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings, or any other similar proceedings for relief under any bankruptcy law or similar law for the relief of debtors. Any discharge of any of the Obligations pursuant to any such bankruptcy or similar law or other law shall not diminish, discharge or otherwise affect in any way the obligations of Guarantors under this Guaranty, and upon the institution of any of the above actions, such obligations shall be enforceable against Guarantors.

Section 12. Costs and Expenses. Guarantors shall pay or reimburse Lender on demand for all out-of-pocket expenses (including in each case all reasonable fees and expenses of counsel) incurred by Lender arising out of or in connection with the enforcement of this Guaranty against Guarantors or arising out of or in connection with any failure of Guarantors to fully and timely perform the obligations of Guarantors hereunder.

Section 13. Waivers and Amendments. This Guaranty can be waived, modified, amended, terminated or discharged only explicitly in a writing signed by Lender. A waiver so signed shall be effective only in the specific instance and for the specific purpose given.

Section 14. Transfer of Assets. Guarantors agree not to transfer any material portion of his, her, it's or their assets without fair and adequate consideration, except for gifts made for the ordinary course to a spouse or child, or as otherwise agreed to in writing by Lender.

Section 15. Notices. All notices, requests, demands and other communications required or permitted to be given hereunder will be sufficiently given if in writing and delivered in person, sent by United States certified mail, return receipt requested, postage prepaid, sent by overnight mail by a nationally recognized courier service or sent by fax (provided that a copy of such fax is also sent to such party on the same business day) by certified mail or by an overnight courier service to the party being given such notice at the appropriate address or fax number set forth on page 1 hereof, or to such other address or fax number as any party may give to the others in writing at least 10 days prior to the effective date of said change of address or fax number.

Section 16. Guarantor Acknowledgments. Guarantors acknowledges that (a) Guarantors will benefit by and from the making of the Obligations by Lender to Borrower; (b) Guarantors have received legal and adequate consideration for the execution of this Guaranty and has executed and delivered this Guaranty to Lender in good faith in exchange for reasonably equivalent value; (c) Guarantors are not presently insolvent and will not be rendered insolvent by

virtue of the execution and delivery of this Guaranty; (d) Guarantors have not executed or delivered this Guaranty with actual intent to hinder, delay or defraud Guarantors' creditors; (e) Lender has agreed to make the Loan in reliance upon this Guaranty; (f) Guarantors' independent counsel has advised Guarantors in the negotiation, execution and delivery of this Guaranty; (g) Lender has no fiduciary relationship to Guarantors, their relationship being solely that of debtors and creditor; (h) no joint venture exists between Guarantors and Lender; and (i) Guarantors have received a true and correct copy of the Loan Agreement and Note.

Section 17. Successors and Assigns. This Guaranty shall (a) remain in full force and effect until irrevocable payment and performance in full of the Obligations, and the expiration of the obligation, if any, of Lender to make Discretionary Advances to Borrower under the Loan Agreement, (b) be binding upon Guarantors and the heirs, representatives, successors and assigns of Guarantors, and (c) inure to the benefit of, and be enforceable by, Lender and its successors, transferees and assigns. In the event of the death of Guarantors, this Guaranty shall be enforceable as a claim against his or her estate or otherwise against the representatives of said estate, his or her heirs at law, the devisees or beneficiaries of said estate and each of them.

Section 18. GOVERNING LAW; JURISDICTION; VENUE. THIS GUARANTY, THE RIGHTS OF THE PARTIES HEREUNDER AND THE INTERPRETATION HEREOF SHALL BE GOVERNED BY, AND CONSTRUED IN ACCORDANCE WITH, THE INTERNAL LAWS OF THE STATE OF MINNESOTA, WITHOUT GIVING EFFECT TO CONFLICT OF LAWS PRINCIPLES THEREOF. AT THE OPTION OF LENDER, THIS GUARANTY MAY BE ENFORCED IN THE STATE COURT SITTING IN REDWOOD COUNTY, MINNESOTA; GUARANTOR CONSENTS TO THE JURISDICTION AND VENUE OF ANY SUCH COURT AND WAIVES ANY ARGUMENT THAT JURISDICTION IN SUCH FORUMS IS NOT PROPER OR THAT VENUE IN SUCH FORUMS IS NOT CONVENIENT. IN THE EVENT AN ACTION IS COMMENCED IN ANOTHER JURISDICTION OR VENUE UNDER ANY TORT OR CONTRACT THEORY ARISING DIRECTLY OR INDIRECTLY FROM THE RELATIONSHIP CREATED BY THIS GUARANTY, LENDER AT ITS OPTION SHALL BE ENTITLED TO HAVE THE CASE TRANSFERRED TO ONE OF THE JURISDICTIONS AND VENUES ABOVE DESCRIBED, OR IF SUCH TRANSFER CANNOT BE ACCOMPLISHED UNDER APPLICABLE LAW, TO HAVE SUCH CASE DISMISSED WITHOUT PREJUDICE.

Section 19. Severability. Whenever possible, each provision of this Guaranty and any other statement, instrument or transaction contemplated hereby or relating hereto, shall be interpreted in such manner as to be effective and valid under applicable law, but, if any provision of this Guaranty or any other statement, instrument or transaction contemplated hereby or relating hereto shall be held to be prohibited or invalid under applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Guaranty or any other statement, instrument or transaction contemplated hereby or relating hereto.

Section 20. WAIVER OF JURY TRIAL. GUARANTORS AND LENDER HEREBY JOINTLY AND SEVERALLY WAIVE ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING RELATING TO THIS GUARANTY, THE OBLIGATIONS HEREUNDER, ANY COLLATERAL SECURING THE OBLIGATIONS, OR ANY TRANSACTION ARISING THEREFROM OR CONNECTED THERETO. GUARANTORS AND LENDER EACH REPRESENTS TO THE OTHER THAT THIS WAIVER IS KNOWINGLY, WILLINGLY AND VOLUNTARILY GIVEN.

Section 21. General. All representations and warranties contained in this Guaranty, or in any other agreement between Guarantors and Lender, shall survive the execution, delivery and performance of this Guaranty and the creation, payment and performance of the Obligations.



Redwood County EDA Revolving Loan Fund
VF Ag Services LLC

PROMISSORY NOTE

AT: Redwood Falls, MN
AMOUNT: \$39,150
DATED: April 1, 2025

FOR VALUE RECEIVED, the undersigned Borrowers DeAnna Van Nurden and Andrew Van Nurden, whose address is 28752 Ranch Avenue Morgan, MN 56266, promises to pay to the order of the Redwood County Economic Development Authority 403 South Mill Street, PO 130, Redwood Falls, Minnesota 56283, or at such other place as the holder may from time to time designate in writing, the sum of Thirty-Nine Thousand and One Hundred and Fifty Dollars (\$39,150), or so much as may have been advanced hereunder, together with interest thereon as hereinafter provided.

The Loan Agreement of even date herewith between Borrow and Lender (the Loan Agreement) sets forth the interest rate, default rate, late payment charge, payment and prepayment provisions, the maturity date and other provisions applicable to this Note, all of herein, but no defined herein, shall have the meaning given such term in the Loan Agreement.

This Note is secured by a first position lien on a 2012 Ram 3500 Truck and second position lien on the drone, trailer, and equipment (collectively, the Loan Documents), all of even date herewith. The terms of the Loan Documents are incorporated herein. Disbursements of the principal of this Note will be made pursuant to the Terms of the Loan Agreement.

Except as otherwise described in the Loan Agreement, all payments shall first be applied to interest due on the unpaid principal balance and thereafter the reduction of principal. The entire outstanding principal balance and interest, if not sooner paid, shall be paid in full on or before the fifth anniversary of this Note.

If a default occurs under this Note and is not cured with fifteen (15) days after written notice to the Borrowers, Lender is entitled to all of the rights and remedies provided for in the Loan Documents, including without limitation the right to declare the principal balance hereof to be immediately due and payable and any other rights and remedies of Lender at law or in equity, and Lender may enforce the covenants, agreements and undertakings of Borrowers contained in the Note, in the Loan Agreement or the other Loan Documents and may exercise the remedies provided for thereby or otherwise available in respect to this Note and the other Loan Documents, all in accordance with the terms thereof.

The undersigned shall pay a late charge of five percent (5%) of the payment due of principal or interest if payment for any of these installments is not received within fifteen (15) calendar days following the due date. The late charge shall be considered unpaid if not received within thirty (30) calendar days of the missed due date for which it was imposed. Any unpaid late charge shall be added to principal and bear interest at the same rate as specified in the Loan Agreement. Acceptance of a late charge by Lender does not constitute a waiver of default.



REQUEST FOR BOARD ACTION

Requested Board Date:	04/01/2025	Originating Dept.:	A/T
Preferred 2nd Date:			
Discussion Item:	Potential Tax Forfeited Properties		
	Presenter:	Jean	
	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Authorize the County Auditor, per MN Statute 281.23, subd. 8 to recover the costs incurred for posting, publishing, mailing and serving notice from the owner of the parcel that is the subject for the Notice of Expiration of Redemption.

Background Information:

A tax forfeited sale will occur in 2025. The parcels affected will be mailed a notice of redemption along with publishing, posting and Sheriff service. Per MN Statute 281.23, subd. 8, the County can recoup costs associated with the publishing, posting, mailing and serving notice from the owners.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Recoup Costs

MN Statute

281.23

Subd. 8

16 Parcels on "Expiration of Redemption Notice"

Published

Published

Publishing:

Estimated based on information from Redwood Gazette

832.46

832.46

Posting:

Estimated Auditor's time preparing @ \$50/parcel

Mailing:

Certified Piece of Mail \$9.68/parcel

Sheriff Service of Notice of Expiration of Redemption:

\$70.00/parcel

COST per MN Statute 281.23 Subd. 8 added to each parcel:



Publication

Cost per Parcel

104.06

50.00

9.68

70.00

\$233.74

2023 FORFEITED TAX SALE PARCELS

DIST	CITY/TWP	#	NAME	PROPERTY ADDRESS	2025 EMV		BALANCE AS OF		RECORD COSTS		AMOUNT NECESSARY TO REDEM AS OF		AMOUNT NECESSARY TO REDEM AS OF		AMOUNT NECESSARY TO REDEM AS OF		PROVIDE APPRAISED VALUE	2025 TAXES	NOTES	ASSUMT BALANCE	WELL STATUS
					30-Apr-25	31-May-25	30-Jun-25	31-Jul-25	MM Share	Subst B	30-Apr-25	31-May-25	30-Jun-25	31-Jul-25							
COMMISSIONER DISTRICT 1																					
1	Lucan City of	84-200-0620	Bruce Delano Anderson	202 Pine St, Lucan MN 56255	\$ 54,400.00	\$ 5,110.14	\$ 5,134.32	\$ 1,158.51	233.74	5,319.70	5,343.88	5,885.06	5,392.25	1,910.00				1,579.84		84-200-0620	
1	Milroy City of	85-200-1380	Zach Desmitch	302 Levington St, Milroy MN 56263	\$ 40,700.00	3,485.01	3,502.42	3,519.83	233.74	3,701.35	3,718.75	3,716.16	3,753.57	1,117.00				256.15		85-200-1380	
1	Milroy City of	85-200-1800	Joel Octavio Trevino Jr.	208 Cedar St, Milroy MN 56263	\$ 21,700.00	6,018.79	6,052.45	6,086.10	233.74	6,224.86	6,252.53	6,286.19	6,319.84	1,396.00				2,641.66		85-200-1800	
1	Walnut Grove City of	94-200-0540	Tamera McFarlin	440 Main St, Walnut Grove MN 56180	\$ 51,200.00	3,410.10	3,450.23	3,470.28	233.74	3,643.84	3,663.91	3,683.97	3,704.02	840.00				237.85		94-200-0540	
COMMISSIONER DISTRICT 2																					
2	Lamberton Township of	58-010-3060	Carol A. Nielsen	25115 140 St, Lamberton MN 56152	\$ 89,600.00	2,081.42	2,073.56	2,085.72	2,097.85	2,295.16	2,307.30	2,319.46	2,331.95	512.00				238.00		58-010-3060	
2	Lamberton City of	83-200-1300	Alan Wetenskamp	204 W Third Ave, Lamberton MN 56152	\$ 18,100.00	5,800.66	5,867.70	5,901.21	233.74	6,034.40	6,067.93	6,101.44	6,134.95	1,126.00				2,801.12		83-200-1300	
2	Sawborn City of	83-565-0940	Courtney Haggard	611 W Third Ave, Lamberton MN 56152	\$ 49,500.00	4,300.42	4,330.95	4,355.46	4,379.97	4,540.16	4,564.69	4,589.20	4,613.71	1,234.00				204.00		83-565-0940	
2	Sawborn City of	90-026-4122	David Heinzen & Michael Heinzen	400 South St, Sawborn MN 56083	\$ 32,700.00	4,072.64	4,096.02	4,119.38	4,142.75	4,306.38	4,329.76	4,353.12	4,376.49	740.00				344.00		90-026-4122	
2	Sawborn City of	90-866-0200	David Arthur Heinzen	5 Main St, Sawborn MN 56083	\$ 17,200.00	2,911.49	2,919.86	2,930.21	2,944.55	2,785.23	2,790.00	2,793.95	2,778.29	430.00				344.00		90-866-0200	
2	Sawborn City of	90-876-0100	Janice M Spiv	320 W Central St, Sawborn MN 56083	\$ 42,600.00	669.37	672.76	676.16	233.74	892.71	903.11	906.50	909.30	614.00				68.00		90-876-0100	
COMMISSIONER DISTRICT 3																					
3	Morgan City of	86-365-0320	Richard M. Hinrichs	301 Carleton Ave, Morgan MN 56266	\$ 23,200.00	5,200.75	5,232.31	5,263.86	5,295.42	5,434.49	5,466.05	5,497.60	5,529.16	426.00				2,896.78		86-365-0320	
3	Morgan City of	86-670-0160	Samuel William Michog	210 E Second St, Morgan MN 56266	\$ 19,800.00	8,568.94	8,618.55	8,670.14	8,721.73	8,800.68	8,852.29	8,903.88	8,955.47	360.00				5,655.76		86-670-0160	
COMMISSIONER DISTRICT 4																					
4	Redwood Falls City of									0.00	0.00	0.00	0.00				0.00				
4	Redwood Falls City of									0.00	0.00	0.00	0.00				0.00				
4	Redwood Falls City of									0.00	0.00	0.00	0.00				0.00				
4	Redwood Falls City of									0.00	0.00	0.00	0.00				0.00				
4	Redwood Falls City of									0.00	0.00	0.00	0.00				0.00				
4	Redwood Falls City of									0.00	0.00	0.00	0.00				0.00				
COMMISSIONER DISTRICT 5																					
5	Delhi City of	82-200-0880	Erin Ockwig	285 Second Street, Delhi MN 56283	\$ 18,000.00	4,071.48	4,076.78	4,120.10	233.74	4,280.91	4,305.22	4,329.52	4,353.84	1,592.00				2,934.27		82-200-0880	
5	Redwood Falls City of - W1	88-200-0060	Rebecca L. Sheely	417 E Second St, Redwood Falls MN 56283	\$ 54,300.00	4,822.98	4,854.46	4,886.43	233.74	5,056.72	5,084.98	5,113.24	5,141.50	1,170.00				1,169.05		88-200-0060	
5	Redwood Falls City of - W1	88-200-1840	Jens Lynne Beller	239 S Washington St, Redwood Falls MN 56283	\$ 36,600.00	2,849.09	2,896.14	2,943.24	233.74	3,080.00	3,127.88	3,175.76	3,223.64	902.00				172.00		88-200-1840	
5	Redwood Falls City of - W1	88-423-1160	Richard Leonard & Stephanie Martin-Lemar	802 S Halverson St, Redwood Falls MN 56283	\$ 47,200.00	6,717.99	6,757.92	6,797.83	6,837.74	6,951.73	6,991.66	7,031.57	7,071.48	3,050.00				2,793.44		88-423-1160	

W:\Forfeited Tax\2023 Sale\Wood Falls for Commissioners

2023 FORFEITED TAX SALE PARCELS

DIST#	CITY/TWP	#	NAME	PROPERTY ADDRESS	2025 EMV	AMOUNT TO REDEEM July Payoff	PROVIDE APPRAISED VALUE	2025 TAXES
COMMISSIONER DISTRICT 1								
1	Lucan City of	84-200-0620	Bruce Delano Anderson	202 Pine St, Lucan MN 56255	\$ 54,400.00	5,392.25		1,910.00
1	Milroy City of	85-200-1380	Zach Desmitch	302 Lexington St, Milroy MN 56263	\$ 40,700.00	3,753.57		1,112.00
		85-200-1800	Joel Octoavio Trevino Jr.	203 Cedar St, Milroy MN 56263	\$ 21,700.00	6,319.84		1,396.00
1	Walnut Grove City of	94-200-0540	Tamera McFarlin	440 Main St, Walnut Grove MN 56180	\$ 51,200.00	3,704.02		840.00

	NOTES	ASSMT BALANCE	WELL STATUS
		1,579.84	
		236.15	
		2,641.66	
		237.85	

2023 FORFEITED TAX SALE PARCELS

DIST#	CITY/TWP	#	NAME	PROPERTY ADDRESS	2025 EMV	AMOUNT TO REDEEM July Payoff	PROVIDE APPRAISED VALUE	2025 TAXES
COMMISSIONER DISTRICT 2								
2	Lamberton Township of	58-010-3060	Carol A. Nielsen	25115 140 St, Lamberton MN 56152	\$ 89,600.00	2,331.59		512.00
2	Lamberton City of	83-200-1300	Allan Wetenkamp	204 W Third Ave, Lamberton MN 56152	\$ 18,100.00	6,134.95		1,126.00
		83-565-0940	Courtney Haggard	611 W Third Ave, Lamberton MN 56152	\$ 49,500.00	4,613.71		1,234.00
2	Sanborn City of	90-026-4122	David Heinen & Michael Heinen	400 South St, Sanborn MN 56083	\$ 32,700.00	4,376.49		740.00
		90-866-0200	David Arthur Heinen	S Main St, Sanborn 56083	\$ 17,200.00	2,778.29		430.00
		90-876-0100	Janice M Spry	320 W Central St, Sanborn MN 56083	\$ 42,600.00	909.90		664.00

		ASSMT	WELL
		BALANCE	STATUS
NOTES			
		238.00	
		2,801.12	
		204.00	
		344.00	
		344.00	
		68.00	

2023 FORFEITED TAX SALE PARCELS

DIST#	CITY/TWP	#	NAME	PROPERTY ADDRESS	2025 EMV	AMOUNT TO REDEEM July Payoff	PROVIDE APPRAISED VALUE	2025 TAXES
COMMISSIONER DISTRICT 3								
3	Morgan City of	86-365-0320	Richard M. Hinrichs	301 Carleton Ave, Morgan MN 56266	\$ 19,000.00	5,529.16		426.00
		86-670-0160	Samuel William Michog	210 E Second St, Morgan MN 56266	\$ 19,000.00	8,955.47		360.00

	NOTES	ASSMT BALANCE	WELL STATUS
		2,896.78	
		5,655.76	

2023 FORFEITED TAX SALE PARCELS

DIST#	CITY/TWP	#	NAME	PROPERTY ADDRESS	2025 EMV	AMOUNT TO REDEEM July Payoff	PROVIDE APPRAISED VALUE	2025 TAXES
COMMISSIONER DISTRICT 4								
4	Redwood Falls		City of		\$ -	0.00		-
					\$ -	0.00		-
					\$ -			
					\$ -			
					\$ -			

NOTES	ASSMT BALANCE	WELL STATUS
	0	
	0	

2023 FORFEITED TAX SALE PARCELS

DIST#	CITY/TWP	#	NAME	PROPERTY ADDRESS	2025 EMV	AMOUNT TO REDEEM July Payoff	PROVIDE APPRAISED VALUE	2025 TAXES
COMMISSIONER DISTRICT 5								
5	Delhi City of	82-200-0880	Erin Ockwig	285 Second Street, Delhi MN 56283	\$ 18,900.00	4,353.84		1,592.00
5	Redwood Falls City of - W1	88-200-0060	Rebecca L. Sheely	417 E Second St, Redwood Falls MN 56283	\$ 54,300.00	4,717.17		1,170.00
		88-200-1840	Jena Lynne Beller	239 S Washington St, Redwood Falls MN 56283	\$ 36,600.00	2,353.98		902.00
		88-423-1160	Richard Leonard & Stephanie Martin-Leonar	802 S Halvorson St, Redwood Falls MN 56283	\$ 47,200.00	7,071.48		3,050.00

	NOTES	ASSMT BALANCE	WELL STATUS
		2,934.27	
		1,169.06	
		172.00	
		2,793.44	

2025 FORFEITED TAX PARCELS

PARCEL #	NAME	PROPERTY ADDRESS	BALANCE AS OF 30-Apr-25	BALANCE AS OF 31-May-25	BALANCE AS OF 30-Jun-25	BALANCE AS OF 31-Jul-25	Recoup Costs MN Statute 281.23 Subd. 8	COUNTY COSTS RECEIPT #	AMOUNT NECESSARY TO REDEEM AS OF 30-Apr-25
Lucan City of	84-200-0620	Bruce Delano Anderson	202 Pine St, Lucan MN 56255	5,110.14	5,134.32	5,158.51	233.74		5,319.70
Milroy City of	85-200-1380	Zach Desmitch	302 Lexington St, Milroy MN 56263	3,467.61	3,502.42	3,519.83	233.74		3,701.35
	85-200-1800	Joel Octoavio Trevino Jr.	203 Cedar St, Milroy MN 56263	5,985.12	6,018.79	6,086.10	233.74		6,218.86
Walnut Grove City of	94-200-0540	Tamera McFarlin	440 Main St, Walnut Grove MN 56180	3,410.10	3,430.17	3,470.28	233.74		3,643.84
Lamberton Townsh	58-010-3060	Carol A. Nielsen	25115 140 St, Lamberton MN 56152	2,061.42	2,073.56	2,097.85	233.74		2,295.16
Lamberton City of	83-200-1300	Allan Wetenkamp	204 W Third Ave, Lamberton MN 56152	5,800.66	5,834.20	5,901.21	233.74		6,034.40
	83-565-0940	Courtney Haggard	611 W Third Ave, Lamberton MN 56152	4,306.42	4,330.95	4,355.46	233.74		4,540.16
Sanborn City of	90-026-4122	David Heinen & Michael Heinen	400 South St, Sanborn MN 56083	4,072.64	4,096.02	4,119.38	233.74		4,306.38
	90-866-0200	David Arthur Heinen	S Main St, Sanborn 56083	2,501.49	2,515.86	2,530.21	233.74		2,735.23
	90-876-0100	Janice M Spry	320 W Central St, Sanborn MN 56083	665.97	669.37	672.76	233.74		899.71
Morgan City of	86-365-0320	Richard M. Hinrichs	301 Carleton Ave, Morgan MN 56266	5,200.75	5,232.31	5,295.42	233.74		5,434.49
	86-670-0160	Samuel William Michog	210 E Second St, Morgan MN 56266	8,566.94	8,618.55	8,721.73	233.74		8,800.68
Delhi City of	82-200-0880	Erin Ockwig	285 Second Street, Delhi MN 56283	4,047.17	4,071.48	4,120.10	233.74		4,280.91
Redwood Falls City	88-200-0060	Rebecca L. Sheely	417 E Second St, Redwood Falls MN 56283	4,822.98	4,851.24	4,458.46	233.74		5,056.72
	88-200-3560	Retro 71 LLC	238 S Mill St, Redwood Falls MN 56283	2,084.09	2,096.14	2,108.19	233.74		2,317.83
	88-423-1160	Richard Leonard & Stephanie Martin-Leonar	802 S Halvorson St, Redwood Falls MN 56283	6,717.99	6,757.92	6,797.83	233.74		6,951.73

AMOUNT NECESSARY TO REDEEM AS OF 31-May-25	AMOUNT NECESSARY TO REDEEM AS OF 30-Jun-25	AMOUNT NECESSARY TO REDEEM AS OF 31-Jul-25
5,343.88	5,368.06	5,392.25
3,718.75	3,736.16	3,753.57
6,252.53	6,286.19	6,319.84
3,663.91	3,683.97	3,704.02
2,307.30	2,319.46	2,331.59
6,067.94	6,101.44	6,134.95
4,564.69	4,589.20	4,613.71
4,329.76	4,353.12	4,376.49
2,749.60	2,763.95	2,778.29
903.11	906.50	909.90
5,466.05	5,497.60	5,529.16
8,852.29	8,903.88	8,955.47
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
4,305.22	4,329.52	4,353.84
5,084.98	4,692.20	4,717.17
2,329.88	2,341.93	2,353.98
6,991.66	7,031.57	7,071.48



REQUEST FOR BOARD ACTION

Requested Board Date: 04/01/2024	Originating Dept.: Sheriff
Preferred 2nd Date:	
Discussion Item:	Presenter: Sheriff Jacobson
Jail Medical	estimated time needed: 5 Minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Approve a contract with Western Mental Health to provide medical services to the inmates at the Redwood County Jail effective May 1st, 2025.

Background Information:

Jail medical services have been provided by Advanced Correctional Healthcare dating back to January of 2023. These services include 16 hours of a registered nurse, and 4 hours every three weeks of a medical provider. In 2024, Redwood County paid ACH approximately \$137,319 for jail medical services. The contract with WMHC will increase our nursing, provider, and programming within the jail. The contract includes up to 20 hours a week for a nurse, up to 4 hours a week for a provider, and numerous mental health and chemical dependency programs. This change also aligns with the WMHC co-responder model which was implemented in 2024. The range for base medical services with WMHC is between \$92,560 and \$116,480. Additional programming to address the mental health and chemical dependency of inmates would have a maximum cost of \$37,440. These services are as needed, as determined by the jail and WMHC.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

PROFESSIONAL SERVICES CONTRACT

This agreement made and entered into by and between Western Mental Health Center Inc. (WMHC), 1212 East College Drive, Marshall, MN 56258 and the Redwood County Sheriff's Office (hereinafter RCSO) 303 E 3rd St, PO Box 47, Redwood Falls, MN 56283.

WHEREAS, RCSO has identified a need for a Registered Nurse and a Medical Director;

WHEREAS, Western Mental Health Center, Inc. meets the needs of the RCSO and is willing to provide the services provided for in this Agreement; and

WHEREAS, RCSO wishes to purchase services from WMHC pursuant to the terms of this agreement.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the RCSO and WMHC enter into the following Agreement:

I. WESTERN MENTAL HEALTH CENTER will:

1. Provide a Registered Nurse at an hourly rate of \$60.00 per hour for up to 5 hours a day, 4 days a week, Monday – Friday or as approved by WHMC and the RCSO, excluding holidays to provide the following services:
 - a. Review medical screenings, conduct follow up if needed and obtain medical records.
 - b. Work with pharmacies to ensure medication is accurate and secure refills.
 - c. Conduct TB tests and screenings for inmates and staff.
 - d. Conduct a Health Assessment including vitals and attempt to identify inmate needs.
 - e. Conduct COVID tests (provided by RCSO) and read the results. Any vaccination requests will be sent to Genoa – WMHC on-site pharmacy for coordination.
 - f. RN will document information in the records management software provided by the RCSO.
 - g. Complete Medication Administration Records (MARS).
 - h. Provide injections as necessary.
2. Provide a Medical Director at an hourly rate of \$260 per hour or a Nurse Practitioner at an hourly rate of \$145 per hour for up to 4 hours per week, Monday – Friday between the hours of 8:00 a.m. -5:00 p.m. excluding holidays to provide the following services:
 - a. Review inmate needs and provide medication prescriptions within MD scope of practice.
 - b. Review and sign off on jail medical policies and procedures.
 - c. Review and sign off on standing orders for jail staff.
3. As needed provide an On-Call Nurse Practitioner at a rate of \$180 per hour for services provided after hours or on weekends.
4. If RCSO chooses to work with WMHC on-site pharmacy, Genoa, then prescriptions and refills for inmates will be monitored, delivered and bubble packs will be made

available. If working with an off-site pharmacy, WMHC cannot guarantee the above items.

5. Provide all services and written documentation in accordance with MN Department of Human Service, Department of Corrections and RCSO guidelines, clinical policies of RCSO and code of ethics of the professionals' licensing board.
5. Have and keep in force a general liability insurance policy in the amount of \$1,500,000 for each occurrence and \$3,000,000 for each general aggregate.
6. Have and keep in force workers compensation insurance as required by the State of Minnesota.
7. Bill RCSO an hourly wage for services.

II. Redwood County Law Enforcement Center will:

1. Provide an officer in a safe and confidential room with the RN while conducting any work with an inmate.
2. Provide access to the Records Management Software as it relates to relevant duties under this Agreement.
3. Provide any supplies, materials, etc. that will be needed to conduct the services mentioned in this contract. WMHC will not be responsible for any costs in providing care, supplies or ancillary services needed.
4. Have and keep in force workers compensation insurance.
5. Allow for vacation, sick and holiday leave per Western Mental Health Center's policies.
6. Reimburse Western Mental Health Center within 30 days of receipt of monthly invoice for services rendered.

III. INDEPENDENT CONTRACTOR

It is agreed that nothing herein contained is intended or shall be construed in any manner as creating or establishing the relationship of co-partner, joint venture or similar arrangement between the parties. Western Mental Health Center is to be and shall remain an independent contractor with respect to all services as performed under this agreement.

IV. DATA PRIVACY

- A. All data will remain the property of the RCSO.
- B. All data collected, created, received, maintained, or disseminated, or used for any purpose during Western Mental Health Center's performance of this agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes, Section 13,01 et seq. or any other applicable State statutes and Federal regulations on data privacy. Western Mental Health Center and the RCSO agree to abide by these statutes, rules, and regulations as they may be amended.

V. TERMS OF CONTRACT

- A. This contract shall be in effect from January 1, 2025, until December 31, 2025, unless canceled by either party, and automatically renew for a year unless a cancellation notice is received within 30 days of the beginning of the new year.
- B. Any material alteration, modification, or variation shall be reduced to writing as an amendment and signed by the parties.
- C. This contract will have an automatic 3% increase built into it every calendar year to help cover increasing salary and benefits costs of the staff directly providing the services.
- D. The provisions of this Agreement which, by their terms, impose obligations that are continuing in nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: Sections 2.5 (Standard of Care and Liability for Work); 7 (Insurance and Indemnification); 8 (Records and Information); 9 (Audit); 14.3 (Governing Law; Jurisdiction; Venue).

VI. Equal Employment Opportunity and Civil Rights Nondiscrimination

- A. RCSO agrees to comply with Civil Rights Act of 1964, Title VII (42 USC 2000e); including the Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.
- B. RCSO certifies that it has received a certificate of compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, section 363.073 (1988).

VII. Fair Hearing and Grievance Procedures

- A. The RCSO agrees to provide for a fair hearing and grievance procedure in conformance with Minnesota Statutes, section 256.045, and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

IX. Conditions of the Parties Obligations

- A. It is understood and agreed that in the event the reimbursement to WMHC is not obtained to allow for the subsidy of the indicated Services, the obligations of each party hereunder shall thereupon be terminated.
- B. This agreement may be canceled by either party at any time, upon 90 days' notice, in writing, delivered by mail or in person.
- C. Any alterations, variations, modifications, or waivers of provisions of this agreement shall be valid only when they have been reduced in writing, duly signed, and attached to the original of this agreement.

- D. No claim for services furnished by WMHC, not specifically provided in this agreement, will be allowed by the RCSO, nor shall the WMHC do any work or furnish any material not covered by this agreement, unless this is approved in writing by WMHC. Such approval shall be considered to be a modification of the agreement.

X. DISCONTINUATION/TERMINATION OF SERVICES

- A. Contractor inability to provide services. WMHC shall, within ninety (90) days, notify the RCSO of its determination that it is unable to, or will be unable to, provide the required quality or quantity of Purchased Services.
- B. Safety of the Person. If WMHC has sufficient reason to believe that the safety or well-being of a person providing services may be endangered by actions of the RCSO, its agent, and/or employees, WMHC will require immediate action to remedy the concern. If the RCSO fails to remedy the concern or an agreement can't be made in regards to safety, WMHC reserves the right to immediately terminate providing services. These actions may be taken forthwith and may continue for such a period as is reasonably necessary for WMHC to determine that the safety and well-being of the person has been assured. If it is determined that the safety and well-being of the person will remain in jeopardy, WMHC may terminate this contract effective immediately. No payments shall be made for the period during which services are suspended.
- C. Termination of Contract. This contract may be canceled by either party at any time, with or without cause and without further liability on the part of either party, except as otherwise provided in this contract, upon 90 days written notice, delivered by mail or in person, such notice to be effective upon receipt of such notice by the other party.
- D. Payment upon Termination and Suspension With or Without Cause. WMHC shall be entitled to payment for all work satisfactorily performed up to the day the termination or suspension takes effect, as determined by the County.

XI. AUDIT.

- A. Consultant shall maintain complete and accurate records with respect to costs incurred and services performed under this Agreement for a period of at least six (6) years after the termination of this Agreement. Pursuant to Minn. Stat. § 16C.05, Subd. 5, Consultant shall allow the County or other persons or agencies authorized by the County, including the Legislative or State Auditor, access to the records of Consultant at reasonable hours, including all books, records, documents, and accounting procedures and practices of Consultant relevant to the subject matter of the Agreement, for purposes of audit.

XII. INDEMNIFICATION.

- A. WMHC shall defend, indemnify and hold RCSO, its directors, officers, agents, and employees harmless from any and all claims for loss of liability arising out of or related to any act or omission by WMHC its agents or subcontractors.

- B. RCSO shall defend, indemnify and hold WMHC, its directors, offices, agents, employees harmless from any and all claims for loss of liability arising out of or related to any act or omission by RCSO.

XIII. GENERAL PROVISIONS

- A. Compliance with Applicable Law. WMHC agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the WMHC's performance of the provisions of this Agreement. It shall be the obligation of the WMHC to maintain, pay for and obtain all licenses required by any governmental agency for the provision of those services contemplated herein.
- B. Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Redwood. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.
- C. Debarment. WMHC certifies that it is not prohibited from doing business with either the federal government or the State of Minnesota as a result of any debarment or suspension proceedings. WMHC's certification is a material representation upon which the County's approval of this Agreement is based. WMHC shall provide immediate written notice to the County's authorized representative if at any time WMHC learns that this certification is erroneous or becomes erroneous due to changed circumstances.
- D. Conflict of Interest. WMHC affirms that, to the best of their knowledge, the WMHC's involvement in this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. WMHC agrees that, should any conflict or potential conflict of interest become known to the WMHC, it will immediately notify the RCSO of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and will advise the RCSO whether the Consultant will or will not resign from the other engagement or representation.
- E. Assignment and Delegation. Neither party shall assign its rights or delegate its duties under this Agreement without receiving the prior written consent of the other party.
- F. Successors in Interest. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties and their permitted successors and assigns.
- G. Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.
- H. Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

IN WITNESS WHEREOF, Western Mental Health Center, Inc. and the RCSO have executed this contract, as of this 1st day of May 2025.

Western Mental Health Center, Inc.

Redwood County Sheriff's Office



Sarah Ackerman
Executive Director

Vicki Knobloch
Redwood County Administrator

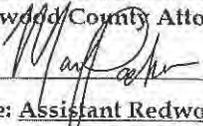
Date: 3-18-25

Date: _____

Jason Jacobson
Sheriff

Date: _____

APPROVED AS TO FORM
Redwood County Attorney's Office

By:  _____

Title: Assistant Redwood County Attorney

Date: 03.13.2025

**LETTER OF AGREEMENT
BETWEEN
REDWOOD COUNTY LAW ENFORCEMENT CENTER
AND
WESTERN MENTAL HEALTH CENTER
INDIVIDUALIZED THERAPY PROGRAM**

Western Mental Health Center (WMHC) agrees to provide individualized therapy services to inmates of Redwood County Law Enforcement Center covered under this Agreement.

Western Mental Health Center agrees to:

- 1) Receive referrals from Redwood County Law Enforcement Center Individualized Therapy Program without discrimination on the basis of race, color, creed, gender, religion, national origin, health status, disability, or any unlawful discrimination.
- 2) Arrange appointments for the individuals covered under this Agreement within five business days from the time of initial contact for non-emergency problems, and on the same day for clients in crisis;
- 3) Furnish specified contract services, including individualized brief therapy sessions as needed for each client. Each session is not to exceed 60 minutes. If WMHC determines that the client's issues cannot be resolved with the allowed number of sessions, the independent contractor will provide the appropriate recommendation and/or referral;
- 4) Refer individuals/families to appropriate mental health facilities or substance abuse treatment facilities in consideration of the nature and severity of the problem(s) and the abilities and quality of the helping resource available if applicable;
- 5) Provide a local number for inquires/appointments and an "800" number for 24-hour crisis intervention;
- 6) Represent and warrant that it is currently and for the duration of this Agreement to remain duly licensed and qualified to provide individualized therapy services in the state services are rendered in;
- 7) Provide immediate notification to Redwood LEC of any action to suspend, revoke or restrict its license or other qualification to furnish individualized therapy services.
- 8) Ensures that each professional shall have at least the following minimum qualifications to provide services under this Agreement.

*Master's Degree in Behavioral Health or related field from an accredited college or university or be a Licensed Alcohol Drug Counselor.

*At least 12 hours per year of continuing education in treatment of mental health.

*Possess and maintain current state license or license eligible and attend regular clinical supervision with a licensed professional.

- 9) Maintain insurance policies of general liability and professional liability.
- 10) Work in cooperation with Redwood LEC to arrange agreements with referral resources to secure continuing information on the referred individual's status;
- 11) Apply for reimbursement to Redwood LEC within thirty (30) days of the last client interview;
- 12) Safeguard the client's right to confidentiality by not divulging any information about a particular client without first securing written authorization from the client;

- 13) On request from Redwood LEC staff, discuss our operations in the program and cooperate in monitoring/reviewing the program's operation.
- 14) WMHC will provide up to 2 hours per week of Individualized Brief Therapy time to the Redwood County LEC and will bill accordingly.
- 15) WMHC will provide Individualized Therapy/Substance Abuse services that could include items such as but not limited to: Individual 1:1 hour-long sessions, Accelerated Resolution Therapy for the time needed (could be up to 2 hours per one client), individual anger management sessions, individual substance abuse counseling, etc. and bill accordingly.
- 16) WMHC will conduct annual compliance training for one hour on typical mental health diagnoses, symptoms, warning signs, emotional disturbance, chemical dependency, tips, etc. In conjunction with the training, WMHC will furnish a certificate of attendance for every staff that attends. This training can also be requested at other times throughout the year at the Redwood County LEC's request. This training and preparation time will be billed out at the agreed rate per hour per session.
- 17) WMHC will set up additional programming outside of the services described above to include one mental health 101 group along with one substance abuse 101 groups each for one hour.

Redwood LEC agrees to:

- 1) Reimburse the Independent Contractor \$120 per hour for each individualized brief therapy hour, preparation time for the annual compliance training, and the training itself.
- 2) Reimburse the Independent Contractor \$120 per hour for individualized therapy/substance abuse services.
- 3) Reimburse the Independent Contractor \$200 for each client visit for psychiatric services.
- 4) Reimburse the Independent Contractor \$120 per hour for each mental health 101 and substance abuse 101 group.

WMHC shall defend, indemnify and hold Independent Contractor, its directors, officers, agents, and employees harmless from any and all claims for loss of liability arising out of or related to any act or omission by WMHC its agents or subcontractors.

Independent Contractor shall defend, indemnify and hold WMHC, its directors, offices, agents, employees harmless from any and all claims for loss of liability arising out of or related to any act or omission by Independent Contractor.

Neither party shall disclose to any other party any information relating to the terms of this Agreement, including but not limited to pricing, without the other party's prior written consent. Neither party shall use any of the other party's logos, trade names, trademarks, service marks, copyrighted or proprietary materials without the prior written consent of the other party.

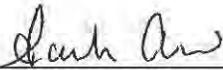
All amendments or modifications to this Agreement shall require the jointly written consent of the parties, consent shall not be unreasonably withheld.

This Agreement may be canceled at any time, with or without cause, upon 30 days written notice to the other parties. In the event of such cancellation, all parties shall be entitled to payment determined on a prorated basis for work or services satisfactorily performed and completed.

This Agreement shall not be assigned or transferred to either party without prior written consent, with consent shall not be unreasonably withheld.

In witness whereof, the parties have executed this Agreement to be effective as of May 1, 2025.

Western Mental Health Center
1212 East College Drive
Marshall, MN 56258

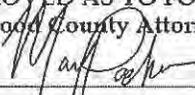
 Date: 3-18-25
Sarah Ackerman, Executive Director

Redwood County
303 E 3rd St, PO Box 47
Redwood Falls, MN 56283

Date: _____
Vicki Knobloch Kletscher, County Administrator

Date: _____
County Board Chair

APPROVED AS TO FORM
Redwood County Attorney's Office

By: 

Title: Assistant Redwood County Attorney

Date: 03.13.2025



REQUEST FOR BOARD ACTION

Requested Board Date: 04/01/2025	Originating Dept.: Sheriff
Preferred 2 nd Date:	
Discussion Item:	Presenter: Sheriff Jacobson
Terminate Jail Medical Contract	estimated time needed: 5 Minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Terminate the contract with Advanced Correctional Healthcare for jail medical services effective May 1st, 2025.

Background Information:

The contract dated 01/27/23 with Advanced Correctional Healthcare has a 30 day out clause in section 4.2.2. The RCSO wishes to utilize that clause and pursue a different health care option for inmates.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Advanced Correctional Health Care Inc.
Attn: Legal
720 Cool Springs Blvd., Suite 100
Franklin, TN 37067
Facsimile: 309-214-9977; email: Contracts@advancedch.com

RE: Termination of Agreement Effective 4/30/2025

Dear Advanced Correctional Healthcare:

This letter is to inform you that the Redwood County Jail no longer requires the services of Advanced Correctional Healthcare Incorporated. This notification complies with the "30-Day Out Clause" under Section 4.2.2 of our Agreement. Unless expressly stated otherwise or mutually agreed upon by the parties in writing, both parties are obligated to fulfill all outstanding obligations prior to termination.

This termination is effective 4/30/2025. Please confirm the receipt of this letter as termination of our Agreement by contacting me at 507-637-4036 or sheriff@co.redwood.mn.us. If you have any additional questions, please let me know.

The Redwood County Jail thanks you for your services.

Date:

3/26/25


Redwood County Jail
Sheriff

Date:

Rick Wakefield
Board Chair



REQUEST FOR BOARD ACTION

Requested Board Date:	4/1/2025	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:	Presenter: Jeff Bommersbach, Assistant Hwy Engineer		
Budget Report	estimated time needed:	5 minutes	
Board Action:	<input type="checkbox"/> Yes, action required	<input checked="" type="checkbox"/>	No, informational only

If Action, Board Motion Requested:

For information only

Background Information:

See attached budget report

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report: 2025 BUDGET (ORIGINAL) ORIG

Include on the Report: 1 B - Both Revenues And Expenditures
E - Expenditure Accounts Only
R - Revenue Accounts Only

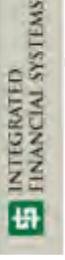
Report Thru: 03/2025

Save Report: N

Comment:

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Report Basis: 2 1 - Cash
2 - Modified Accrual
3 - Full Accrual





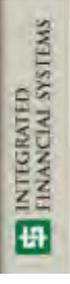
Report Basis: Modified Accrual

3 FUND		Account Number	Status	Quarter To Date	Year To Date	Percent of Year	Budget	% of BDG
ROAD AND BRIDGE								
ROAD & BRIDGE ADMINISTRATION								
REVENUES -----								
	301 DEPT	03-301-000-0000-5001		0.00	0.00		3,493,074.00-	0
		03-301-000-0000-5015		34,850.89-	34,850.89-		360,000.00-	10
		03-301-000-0000-5016		120,043.29-	120,043.29-		1,174,000.00-	10
		03-301-000-0000-5020		0.00	0.00		5.00-	0
		03-301-000-0000-5205		0.00	0.00		9,430.00-	0
		03-301-000-0000-5208		0.00	0.00		85,628.00-	0
		03-301-000-0000-5225		0.00	0.00		1,514,500.00-	0
		03-301-000-0000-5230		0.00	0.00		995,681.00-	0
		03-301-000-0000-5235		850,340.00-	850,340.00-		720,556.00-	118
		03-301-000-0000-5240		1,166,393.00-	1,166,393.00-		2,297,317.00-	51
		03-301-000-0000-5242		181,822.00-	181,822.00-		358,911.00-	51
		03-301-000-0000-5244		15,385.04-	15,385.04-		3,414,072.00-	0
		03-301-000-0000-5246		0.00	0.00		538,123.00-	0
		03-301-000-0000-5247		22,044.00-	22,044.00-		0.00	0
		03-301-000-0000-5333		0.00	0.00		3,607,609.00-	0
		03-301-000-0000-5455		9,175.12-	9,175.12-		446,344.00-	2
		03-301-000-0000-5502		0.00	0.00		12,089.00-	0
		03-301-000-0000-5503		0.00	0.00		24,800.00-	0
		03-301-000-0000-5850		9,646.51-	9,646.51-		158,367.00-	6
		03-301-000-0000-5920		3,877.50-	3,877.50-		35,000.00-	11
EXPENDITURES -----								
		03-301-000-0000-6103		46,319.85	46,319.85		366,235.00	13
		03-301-000-0000-6113		190.43	190.43		0.00	0
		03-301-000-0000-6153		9,610.00	9,610.00		57,660.00	17
		03-301-000-0000-6163		3,472.93	3,472.93		27,468.00	13
		03-301-000-0000-6172		34,183.00	34,183.00		34,183.00	100
		03-301-000-0000-6175		2,730.47	2,730.47		22,707.00	12
		03-301-000-0000-6176		638.56	638.56		5,310.00	12
		03-301-000-0000-6202		4,076.91	4,076.91		18,837.00	22
		03-301-000-0000-6210		864.79	864.79		2,044.00	42
		03-301-000-0000-6230		104.83	104.83		2,039.00	5
		03-301-000-0000-6235		1,080.39	1,080.39		20,428.00	5
		03-301-000-0000-6241		0.00	0.00		124.00	0
		03-301-000-0000-6242		2,920.00	2,920.00		3,433.00	85



Report Basis: Modified Accrual

Account Number	FUND	Status	Quarter		Year		Percent of Year	Budget	% of BDG
			To Date	To Date	To Date	To Date			
ROAD AND BRIDGE									
03-301-000-0000-6262			0.00	0.00	0.00	0.00		2,520.00	0
03-301-000-0000-6291			15,033.25	15,033.25	15,033.25	15,033.25		14,649.00	103
03-301-000-0000-6310			1,248.96	1,248.96	1,248.96	1,248.96		1,550.00	81
03-301-000-0000-6331			0.00	0.00	0.00	0.00		87.00	0
03-301-000-0000-6332			300.00	300.00	300.00	300.00		6,000.00	5
03-301-000-0000-6334			385.82	385.82	385.82	385.82		2,183.00	18
03-301-000-0000-6351			107,881.00	107,881.00	107,881.00	107,881.00		109,870.00	98
03-301-000-0000-6401			1,369.14	1,369.14	1,369.14	1,369.14		5,827.00	23
03-301-000-0000-6507			0.00	0.00	0.00	0.00		1,239.00	0
03-301-000-0000-6891			174.90-	174.90-	174.90-	174.90-		9,668.00-	2
301 DEPT			2,413,577.35-	2,413,577.35-	2,413,577.35-	2,413,577.35-		19,245,506.00-	13
			232,235.43	232,235.43	232,235.43	232,235.43		694,725.00	33
			2,181,341.92-	2,181,341.92-	2,181,341.92-	2,181,341.92-		18,550,781.00-	12
310 DEPT									
HIGHWAY MAINTENANCE									
INTERGOVERNMENTAL REIMBURSEMENTS-LC									
DISASTER GRANTS									
SALARIES & WAGES-REGULAR									
SALARIES & WAGES-PART TIME									
SALARIES & WAGES-OVERTIME									
MEAL EXPENSE-TAXABLE									
EMPLOYER CAFETERIA CONTRIBUTION									
PERA-COUNTY SHARE									
FICA-COUNTY SHARE									
MEDICARE-COUNTY SHARE									
TELEPHONE/FAX EXPENSE									
CONTRACT PAYMENTS									
STAFF DEVELOPMENT									
EQUIPMENT RENTAL									
ROAD MAINTENANCE SUPPLIES & MATERIALS									
MISCELLANEOUS EXPENSES									
TOWN ROAD DISTRIBUTION									
CAPITAL OUTLAY (\$5,000 AND OVER)									
TRANSFERS IN									
			Revenue	135,185.52	135,185.52	135,185.52		1,110,691.00	12
			Expend.	0.00	0.00	0.00		9,845.00-	0
			Net	0.00	0.00	0.00		50,000.00-	0



IFX 3/25/25 7:06AM

REVENUES & EXPENDITURES BUDGET REPORT As of 03/2025

Report Basis: Modified Accrual

Account Number	FUND	Status	Quarter		Revenue	Expend.	Net	Percent of Year	Year		Budget	25% of BDG
			To Date	To Date					To Date	To Date		
ROAD AND BRIDGE												
Totals HIGHWAY MAINTENANCE												
310 DEPT			0.00	0.00	1,181,160.34	1,181,160.34	0.00	0.00	0.00	1,181,160.34	59,845.00-	0
HIGHWAY CONSTRUCTION & ENGINEERING												
INTERGOVERNMENTAL REIMBURSEMENTS-LC												
320 DEPT			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00-	0
REVENUES												
03-320-000-0000-5249												
EXPENDITURES												
03-320-000-0000-6103			30,946.08	30,946.08					30,946.08		244,755.00	13
03-320-000-0000-6105			0.00	0.00					0.00		13,500.00	0
03-320-000-0000-6107			0.00	0.00					0.00		20,949.00	0
03-320-000-0000-6113			0.00	0.00					0.00		51.00	0
03-320-000-0000-6153			12,470.00	12,470.00					12,470.00		74,820.00	17
03-320-000-0000-6163			2,320.96	2,320.96					2,320.96		19,928.00	12
03-320-000-0000-6175			1,720.15	1,720.15					1,720.15		17,311.00	10
03-320-000-0000-6176			402.28	402.28					402.28		4,048.00	10
03-320-000-0000-6230			0.00	0.00					0.00		57.00	0
03-320-000-0000-6291			128,920.31	128,920.31					128,920.31		434,521.00	30
03-320-000-0000-6292			9,944.37	9,944.37					9,944.37		11,043,602.00	0
03-320-000-0000-6297			0.00	0.00					0.00		166,299.00	0
03-320-000-0000-6331			0.00	0.00					0.00		47.00	0
03-320-000-0000-6366			0.00	0.00					0.00		100,000.00	0
03-320-000-0000-6367			0.00	0.00					0.00		40,000.00	0
03-320-000-0000-6505			5,354.00	5,354.00					5,354.00		44,435.00	12
REVENUES												
03-320-000-2720-5240			102,325.00-	102,325.00-					102,325.00-		0.00	0
03-320-000-2720-5244			325,000.00-	325,000.00-					325,000.00-		325,000.00-	100
03-320-000-2720-5249			0.00	0.00					0.00		196,525.00-	0
EXPENDITURES												
03-320-000-2720-6702			325,000.00	325,000.00					325,000.00		325,000.00	100
03-320-000-2720-6705			102,325.00	102,325.00					102,325.00		196,525.00	52
Totals HIGHWAY CONSTRUCTION & ENGINEERING												
320 DEPT			427,325.00-	427,325.00-					427,325.00-		601,525.00-	71
			619,403.15	619,403.15					619,403.15		12,745,848.00	5
			192,078.15	192,078.15					192,078.15		12,144,323.00	2
REVENUES												
330 DEPT												
EXPENDITURES												
03-330-000-0000-6103			16,571.28	16,571.28					16,571.28		131,064.00	13
03-330-000-0000-6107			504.63	504.63					504.63		5,010.00	10



Report Basis: Modified Accrual

Account Number	FUND	Status	Quarter		Year		Percent of Year	
			To Date	To Date	To Date	To Date	Budget	% of BDG
	3	ROAD AND BRIDGE						
		EMPLOYER CAFETERIA CONTRIBUTION	4,468.00	4,468.00	4,468.00	4,468.00	26,808.00	17
		PERA-COUNTY SHARE	1,280.69	1,280.69	1,280.69	1,280.69	10,206.00	13
		FICA-COUNTY SHARE	1,029.72	1,029.72	1,029.72	1,029.72	8,437.00	12
		MEDICARE-COUNTY SHARE	240.83	240.83	240.83	240.83	1,973.00	12
		UTILITIES	11,650.32	11,650.32	11,650.32	11,650.32	81,619.00	14
		BLDG - REPAIRS & MAINTENANCE	6,203.66	6,203.66	6,203.66	6,203.66	99,065.00	6
		MAINTENANCE - EQUIPMENT	962.50	962.50	962.50	962.50	34,216.00	3
		STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	38.00	0
		SHOP MATERIALS & SUPPLIES	10,628.73	10,628.73	10,628.73	10,628.73	56,293.00	19
		EQUIPMENT REPAIR PARTS & SUPPLIES	17,160.83	17,160.83	17,160.83	17,160.83	283,617.00	6
		FUEL	39,115.48	39,115.48	39,115.48	39,115.48	432,296.00	9
		Totals EQUIPMENT MAINTENANCE & SHOP	109,816.67	109,816.67	109,816.67	109,816.67	1,170,642.00	9
		Revenue	109,816.67	109,816.67	109,816.67	109,816.67	1,170,642.00	9
		Expend.	109,816.67	109,816.67	109,816.67	109,816.67	1,170,642.00	9
		Net						
		Totals ROAD AND BRIDGE	2,840,902.35-	2,840,902.35-	2,840,902.35-	2,840,902.35-	19,906,876.00-	14
		Revenue	2,840,902.35-	2,840,902.35-	2,840,902.35-	2,840,902.35-	19,906,876.00-	14
		Expend.	2,142,615.59	2,142,615.59	2,142,615.59	2,142,615.59	19,510,774.00	11
		Net	698,286.76-	698,286.76-	698,286.76-	698,286.76-	396,102.00-	176
		Revenue	2,840,902.35-	2,840,902.35-	2,840,902.35-	2,840,902.35-	19,906,876.00-	14
		Expend.	2,142,615.59	2,142,615.59	2,142,615.59	2,142,615.59	19,510,774.00	11
		Net	698,286.76-	698,286.76-	698,286.76-	698,286.76-	396,102.00-	176
		FINAL TOTALS						
		97 Accounts						



REQUEST FOR BOARD ACTION

Requested Board Date:	4/1/2025	Originating Dept.:	Road & Bridge
Preferred 2nd Date:	Next		
Discussion Item:		Presenter:	Jeff Bommersbach, Assistant Hwy Engineer
Approve bills		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve Highway Department bills

Background Information:

.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

Administrators Comments:

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Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



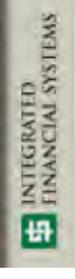
Print List in Order By: 1 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name on Audit List?: N

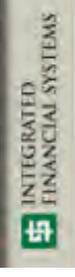
Type of Audit List: D D - Detailed Audit List
 S - Condensed Audit List

Save Report Options?: N



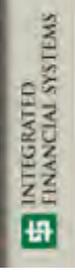
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3 ROAD AND BRIDGE

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
1	76720	AUTO VALUE OF REDWOOD FALLS			852.12	Repair Parts	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
		03-330-000-0000-6503			852.12					
2	76720	AUTO VALUE OF REDWOOD FALLS			613.16	Repair Parts	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	Y
		9945 C & R SUPPLY INC			613.16					
		03-330-000-0000-6503								
3	15049	DALLENBACH/JOHN R & JEANNE K			1,341.73	Temp Easement - Parcel 69-009-	1 Transactions		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
		03-320-000-0000-6367			1,341.73					
		15049 DALLENBACH/JOHN R & JEANNE K								
4	20730	ECOWATER SYSTEMS OF REDWOOD FALL			106.00	Office Supplies	1 Transactions		OFFICE SUPPLIES	N
		03-301-000-0000-6401			106.00					
		20730 ECOWATER SYSTEMS OF REDWOOD FALL								
6	24500	FALLS AUTOMOTIVE			79.05	Filters	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
		03-330-000-0000-6503			79.05					
		24500 FALLS AUTOMOTIVE								
7	24589	FARMWARD COOPERATIVE			123.50	LP Fill	1 Transactions	11133072	ROAD MAINTENANCE SUPPLIES & M	N
		03-310-000-0000-6501			123.50					
		24589 FARMWARD COOPERATIVE								
5	26133	FLUID-AIRE DYNAMICS INC			1,903.90	Annual Compressor Inspection	1 Transactions	INV106796	BLDG - REPAIRS & MAINTENANCE	N
		03-330-000-0000-6305			1,903.90					
		26133 FLUID-AIRE DYNAMICS INC								
9	29675	GMS INDUSTRIAL SUPPLIES INC			94.68	Safety Glasses			MISCELLANEOUS EXPENSES	N
		03-310-000-0000-6507			52.56	Shop Supplies			SHOP MATERIALS & SUPPLIES	N
8	29675	GMS INDUSTRIAL SUPPLIES INC			147.24		2 Transactions			
10	31525	GUETTER/MATTHEW			57.25	Meals Reimbursement - ATSSA Tr	1 Transactions		MEAL EXPENSE-TAXABLE	N
		03-301-000-0000-6113			57.25					
		31525 GUETTER/MATTHEW								
13	33015	HEILING LLC/CDDJJ			1,793.50	Temp Easement - Parcel 56-034-			RIGHT OF WAY-TEMP.EASE.& OTHE	Y
		03-320-000-0000-6367								



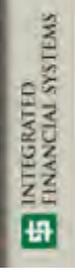
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3 ROAD AND BRIDGE

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
33015	HEILING LLC/CDDJJ				1,793.50		1 Transactions			
33838	HILDEBRANDT/RYAN									
12		03-301-000-0000-6113			265.43	Meal Reimbursement - Bridge Tr			MEAL EXPENSE-TAXABLE	N
11		03-330-000-0000-6503			58.02	Fuel Reimbursement - Bridge Tr			EQUIPMENT REPAIR PARTS & SUPP	N
33838	HILDEBRANDT/RYAN				323.45		2 Transactions			
43095	JOHN DEERE FINANCIAL									
14		03-330-000-0000-6503			469.23	Repair Parts	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
43095	JOHN DEERE FINANCIAL				469.23					
47700	KLABUNDE ELECTRIC INC									
15		03-330-000-0000-6305			416.82	Ceiling Fan - Morgan Shop	1 Transactions	7855	BLDG - REPAIRS & MAINTENANCE	N
47700	KLABUNDE ELECTRIC INC				416.82					
50050	L & S CONSTRUCTION CORP									
16		03-320-000-0000-6505			258.52	Gravel	1 Transactions	031325-a	ENG. & CONST.MATERIALS & SUPPI	N
50050	L & S CONSTRUCTION CORP				258.52					
52290	LITTLE FALLS MACHINE INC									
18		03-330-000-0000-6503			372.49	Repair Parts	1 Transactions		EQUIPMENT REPAIR PARTS & SUPP	N
52290	LITTLE FALLS MACHINE INC				372.49					
53100	LOCATORS & SUPPLIES INC									
19		03-310-000-0000-6507			1,303.96	Safety Vests & T-Shirts	1 Transactions	0319436-IN	MISCELLANEOUS EXPENSES	N
53100	LOCATORS & SUPPLIES INC				1,303.96					
53227	LOFFLER COMPANIES INC									
17		03-301-000-0000-6310			75.19	Copier Contract	1 Transactions	4959384	OFFICE EQUIPMENT REPAIR & MAIN	N
53227	LOFFLER COMPANIES INC				75.19					
55610	M-R SIGN CO INC									
20		03-310-000-0000-6501			6,828.25	Sign Shop Supplies	1 Transactions		ROAD MAINTENANCE SUPPLIES & M	N
55610	M-R SIGN CO INC				6,828.25					
55389	MARC									
21		03-330-000-0000-6502			443.57	Shop Supplies	1 Transactions	0842164-IN	SHOP MATERIALS & SUPPLIES	N
55389	MARC				443.57					
55697	MATHESON TRI-GAS INC									

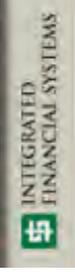


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3 ROAD AND BRIDGE

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
								Paid On Bhf #	On Behalf of Name	
22	03-330-000-0000-6502				74.35	Shop Supplies			SHOP MATERIALS & SUPPLIES	N
23	03-330-000-0000-6502				328.40	Smith Toughcut Torch			SHOP MATERIALS & SUPPLIES	N
55697	MATHESON TRI-GAS INC				402.75		2 Transactions			
56300	MEADOWLAND FARMERS COOP				65.82	LP Cylinder	1 Transactions		SHOP MATERIALS & SUPPLIES	N
56913	MIDWEST SUPPLY OF TRACY INC				78.12	Misc Fittings	1 Transactions		BLDG - REPAIRS & MAINTENANCE	N
57928	MINNESOTA COUNTY HWY ACCOUNTANTS				530.00	Accountants Conference - Jacqu	1 Transactions		STAFF DEVELOPMENT	N
62010	NEWMAN SIGNS INC				2,622.00	8'3# Posts			ROAD MAINTENANCE SUPPLIES & M	N
64521	OLSON CHEVROLET				501.20	Fat Cat Markers			ROAD MAINTENANCE SUPPLIES & M	N
64521	OLSON CHEVROLET				1,193.11	7'2# Posts			ROAD MAINTENANCE SUPPLIES & M	N
64521	OLSON CHEVROLET				2,132.10	18X24 Chevron			ROAD MAINTENANCE SUPPLIES & M	N
64521	OLSON CHEVROLET				6,448.41		4 Transactions			
64521	OLSON CHEVROLET				30.00	Oil Change & Tire Rotate			MAINTENANCE - EQUIPMENT	N
64521	OLSON CHEVROLET				6.95	Oil Filter			EQUIPMENT REPAIR PARTS & SUPP	N
64521	OLSON CHEVROLET				78.00	Oil			EQUIPMENT REPAIR PARTS & SUPP	N
64521	OLSON CHEVROLET				114.95		3 Transactions			
71300	PITNEY BOWES GLOBAL				182.58	Postage Meter Ink	1 Transactions		POSTAGE	N
71300	PITNEY BOWES GLOBAL				182.58					
76350	REDWOOD COUNTY RECORDER				500.00	Owners & Encumbrance Searches			PROFESSIONAL & TECHNICAL SER	N
76350	REDWOOD COUNTY RECORDER				250.00	Owners & Encumbrance Search			PROFESSIONAL & TECHNICAL SER	N
76350	REDWOOD COUNTY RECORDER				750.00		2 Transactions			
78815	RSS GROUP INTERNATIONAL INC				150.00	TNT Truck Wash			SHOP MATERIALS & SUPPLIES	N



Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
38	78815	RSS GROUP INTERNATIONAL INC			241.79	Stubby Wrench Set, Drill Bits,	2 Transactions		SHOP MATERIALS & SUPPLIES	N
	76758	RTS LLC			391.79					
40	03-330-000-0000-6306				280.00	Mount & Dismount Tires, Tire D			MAINTENANCE - EQUIPMENT	Y
41	03-330-000-0000-6306				360.00	Mount & Tire Disposal			MAINTENANCE - EQUIPMENT	Y
39	03-330-000-0000-6502				1,860.00	Tires			SHOP MATERIALS & SUPPLIES	Y
42	03-330-000-0000-6502				310.00	Tire			SHOP MATERIALS & SUPPLIES	Y
43	03-330-000-0000-6502				50.00	Tire Stems			SHOP MATERIALS & SUPPLIES	Y
	76758	RTS LLC			2,860.00		5 Transactions			
44	79500	RUNNINGS FARM & FLEET			15.99	Batteries			ENG. & CONST.MATERIALS & SUPPI	N
45	03-320-000-0000-6505				44.99	Jack			SHOP MATERIALS & SUPPLIES	N
47	03-330-000-0000-6502				428.00	Shop Supplies			SHOP MATERIALS & SUPPLIES	N
46	03-330-000-0000-6503				481.74	Repair Parts			EQUIPMENT REPAIR PARTS & SUPP	N
	79500	RUNNINGS FARM & FLEET			970.72		4 Transactions			
49	80075	SAFETY-KLEEN SYSTEMS INC			144.96	Parts Washer			SHOP MATERIALS & SUPPLIES	N
	80075	SAFETY-KLEEN SYSTEMS INC			144.96		1 Transactions			
48	81085	SELLNER/ ANTHONY			45.00	Parking Fees - MN Transport Co			MISCELLANEOUS EXPENSES	N
	81085	SELLNER/ ANTHONY			45.00		1 Transactions			
50	85210	T AND A'S TOOLBOX LLC			462.63	Ratchet, Socket Set			SHOP MATERIALS & SUPPLIES	Y
	85210	T AND A'S TOOLBOX LLC			462.63		1 Transactions			
52	88743	TRUCK CENTER COMPANIES EAST LLC			2,485.00	Service Truck			MAINTENANCE - EQUIPMENT	Y
51	03-330-000-0000-6306				334.78	Repair Parts			EQUIPMENT REPAIR PARTS & SUPP	Y
	88743	TRUCK CENTER COMPANIES EAST LLC			2,819.78		2 Transactions			
53	90661	VALLEY EARTHWORKS INC			4,550.00	February/March Blading			EQUIPMENT RENTAL	N
54	03-310-000-0000-6341				3,775.00	February/March Snow Removal			EQUIPMENT RENTAL	N
55	03-310-000-0000-6341				1,345.00	February/March Snow Removal		1063	EQUIPMENT RENTAL	N



IFX 3/26/25 7:15AM
3 ROAD AND BRIDGE

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Warrant Description	Service Dates	Invoice #	Account/Formula Description
90661	VALLEY EARTHWORKS INC					3 Transactions		On Behalf of Name
								Amount 9,670.00
91230	VESTIS SERVICES LLC				Uniforms, Mats, Shop Towels	1 Transactions		SHOP MATERIALS & SUPPLIES Y
56	03-330-000-0000-6502							221.36
91230	VESTIS SERVICES LLC							221.36
93110	WIDSETH SMITH NOLTING & ASSOCIATES I				Consult Engineer Fees	7 Transactions		PROFESSIONAL & TECHNICAL SER\ N
57	03-320-000-0000-6291						236336	840.00
58	03-320-000-0000-6291						236552	1,225.23
59	03-320-000-0000-6291						236553	1,172.50
60	03-320-000-0000-6291						236554	2,175.23
61	03-320-000-0000-6291						236555	7,500.00
62	03-320-000-0000-6291						236556	1,637.50
63	03-320-000-0000-6291						236557	4,676.40
93110	WIDSETH SMITH NOLTING & ASSOCIATES I							19,226.86
99290	ZIEGLER INC				Service Truck			600.00
64	03-330-000-0000-6306							99.00
65	03-330-000-0000-6503				Repair Parts	2 Transactions		699.00
99290	ZIEGLER INC							
								MAINTENANCE - EQUIPMENT N
								EQUIPMENT REPAIR PARTS & SUPP N
3 Fund Total:					ROAD AND BRIDGE	38 Vendors	38 Vendors	63,593.66
Final Total:						65 Transactions	65 Transactions	63,593.66



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Recap by Fund</u>	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	63,593.66	ROAD AND BRIDGE
All Funds	Total	63,593.66	Approved by,
		
		



REQUEST FOR BOARD ACTION

Requested Board Date:	04-01-2025	Originating Dept.:	Technology
Preferred 2nd Date:			
Discussion Item:	Technology Update		
	Presenter:	Paul Parsons	
	estimated time needed:	5 minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Technology update from Assessments and to appoint alternate Commissioner for Cyber Security Committee.

Background Information:

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



REQUEST FOR BOARD ACTION

Requested Board Date:	April 1, 2025	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:	2025 Liquor License Application		
	Presenter:	Vicki K	
	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve 2025 Liquor License Application for Vic's Wild West Grill

Background Information:

County Attorney and Sheriff have signed off on application. Acceptable for Board to approve.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

2025 Liquor License Application

Redwood County, Minnesota

Vic's Wild West Grill

- Delhi Township

Board of Commissioner's Approval

County Auditor Approval

No. 64-25-19
Fee \$ 850.00



County REDWOOD

COUNTY LIQUOR LICENSE - "ON SALE"

THIS CERTIFIES THAT:

LICENSEE VIC'S WILD WEST GRILL

TRADE NAME VIC'S WILD WEST GRILL

STREET ADDRESS OR LOT AND BLOCK NO 29446 370TH ST REDWOOD FALLS MN 56283

Is authorized to sell intoxicating liquor at on sale subject to the laws and regulations of the State of Minnesota and municipal ordinances for the period beginning APRIL 1, 2025 to DECEMBER 31, 2025

THIS LICENSE IS APPROVED

Chair Person or President
Given under my hand and the Corporate Seal of

Date

Alcohol & Gambling Enforcement Director Date

CLERK or Recorder

PS90381 (10/03)

REDWOOD COUNTY ALCOHOL LICENSE APPLICATION

Instructions:

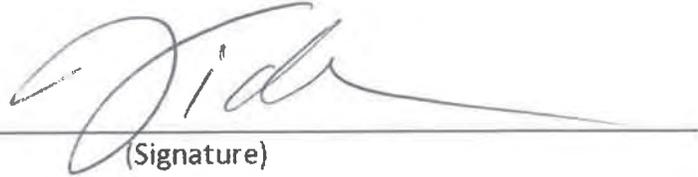
- Type or print legibly in black ink.
- Complete entire application.
- Remit application plus license fee payable to:
Redwood County Treasurer
PO Box 130
Redwood Falls, MN 56283

Business Name:	Vic's Wild West Grill			
Business Address:	29446 370th St, Redwood Falls, MN 56283			
	(Street)	(City)	(State)	(Zip)
Business Phone:	612-799-9955			
Owner/Manager Name:	Friedrichs	Vicki		
	(Last)	(First)		
Owner/Manager Address:	29446 370th St, Redwood Falls, MN 56283			
	(Street)	(City)	(State)	(Zip)

I affirm that all of the information I have provided on this application is true and correct.

2/20/25

Vicki Friedrichs



(Date)

(Signature)