

**AGENDA**  
**REDWOOD COUNTY BOARD OF COMMISSIONERS**

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!*

TUESDAY MAY 6, 2025

COMMISSIONERS ROOM, GOVERNMENT CENTER  
REDWOOD FALLS, MINNESOTA

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**Please Note:** This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

**8:30 a.m.**

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve May 6<sup>th</sup> meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
  - April 15<sup>th</sup> minutes
  - Bills

**8:30 a.m.**

- **EMPLOYEE RECOGNITION**
  - 1) Vicki Kletscher- Administrator- 20 years of Service with Redwood County
  - 2) Amy Busse- Assistant County Attorney- 5 years of Service with Redwood County

**8:35 a.m.**

- **TECHNOLOGY**  
Paul Parsons
  - 1) Purchase new equipment

**8:45 a.m.**

- **RECORDER**  
Amy Gewerth
  - 1) TriMin Software Agreement

**8:50 a.m.**

- **MAINTENANCE**  
Loren Gewerth
  - 1) Justice Center Landscaping Project Quote
  - 2) Justice Center Landscaping Contract

**9:00 a.m.**

- **SHERIFF**  
Jason Jacobson
  - 1) Mutual Aid Agreement- Nobles County

**9:05 a.m.**

- **DITCH AUTHORITY**  
Nick Brozek
  - 1) Petition for impound, reroute, and diverting CD 93
  - 2) Award bids and approve contracts for JD 36

3) JD36- DISCUSSION ONLY

**9:30 a.m.**

➤ **BREAK**

**9:40 a.m.**

➤ **ROAD & BRIDGE**

Anthony Sellner

- 1) Budget Report
- 2) Bills
- 3) Cancel purchase of two snowplow truck boxes and attachments
- 4) Purchase of snowplow truck boxes and attachments
- 5) Purchase of snowplows from Towmaster for installation by J-Craft
- 6) Chip Seal Oil Purchase
- 7) Discussion on grounds maintenance history, bids, and options
- 8) Award bid for mowing and ground Maintenance Contract for Dekalb/Normandale
- 9) Authorize Board Chair and Administrator to sign Mow and Ground Maintenance Contract
- 10) 2025 Construction Update
- 11) Award Construction Contract 25-2- Pavement Markings
- 12) Authorize Board Chair and Administrator to sign Construction Contract 25-2- Pavement Markings
- 13) TC & W Crossing Agreement
- 14) Authorize to advertise for bridge deck mill and overlay project 25-3
- 15) Set Board Workshop and Public Hearing dates for the 5 Year Plan Update

**10:30 a.m.**

➤ **PROBATION**

Sarah Eichens

- 1) Probation Update

**10:50 a.m.**

➤ **ADMINISTRATION**

- 1) Rescind Motion Gambling Application
- 2) Gambling Application First Woman- Vicki Friedrichs
- 3) Snowmobile Trails Certification
- 4) Confession of Judgement Acknowledgement
- 5) 2025 Liquor License Applications

*Personnel Action Items:*

- 1) New Hires

**Commissioner Items:**

Commissioners' Reports

*Agenda*  
*Board of Commissioners*  
*May 6, 2025*

**ADJOURN:**

**\*\*OPEN FORUM\*\***

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

**OFFICIAL NOTICES/ UPCOMING MEETINGS**

May 6<sup>th</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center  
Board Room

May 8<sup>th</sup> – 9:30 a.m. – Brown Lyon Redwood Renville Drug Task Force Stakeholder Meeting- Jackpot  
Junction Casino & Hotel, Morton MN

May 13<sup>th</sup> – 9:00 a.m. – Compensation Study Work Group Meeting – MN West Training Room –  
Redwood County Government Center

May 13<sup>th</sup> – 5:00 p.m. – LINC Graduation – Redwood Falls American Legion

May 13<sup>th</sup> – 5:00 p.m. – A.C.E. Annual Appreciation Banquet – St. Catherines Church – Redwood Falls

May 20<sup>th</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center  
Board Room

June 3<sup>rd</sup> – 8:30 a.m. – Redwood County Board Meeting– Redwood County Government Center  
Board Room

June 12<sup>th</sup> – 8:00 a.m. – 1:00 p.m. – AMC Spring District Meeting – Lyon County

REDWOOD COUNTY, MINNESOTA

April 15, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Rick Wakefield, County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Redwood County Attorney Shannon Ness, Assistant County Attorney Marissa Pacheco, Redwood County Auditor Treasurer Jean Price, Human Resource Director Michelle Koenig, Redwood County Sheriff Jason Jacobson, Environmental Director Nick Brozek, Economic Development Coordinator Grady Holtberg, Veterans Service Officer Roger Zollner, Maintenance Director Loren Gewerth, Assistant Building Maintenance Supervisor Jay Snyder, Land Use & Zoning Supervisor Jeanette Pidde, Ditch and Ag Inspector Brent Lang, Matt Boerboom, Mike Marotzke, Ron Coundron, Dean Zimmerli, and ISG Engineer Jake Richmiller. Commissioner Theis was absent.

Chair Wakefield called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Salfer, second by Groebner, the Board voted unanimously to approve the April 15<sup>th</sup> agenda.

Chair Wakefield asked the Board Members to identify any areas in which they had a conflict of interest. None.

**CONSENT AGENDA**

- On motion Salfer, second by Groebner, the Board voted unanimously to approve the following:
  - April 1<sup>st</sup> Minutes
  - Payment of bills

General Fund	\$	200,095
Building Fund	\$	200.33
Ditch Fund	\$	545.81
Solid Waste Fund	\$	109.50
Soil & Water	\$	1,789.75
EDA	\$	806.60
Insurance	\$	22.54

○ **Bills**

<u>Vendor Name</u>	<u>Amount</u>
ACE OF SOUTHWEST MINNESOTA	9,760.75
ALPHA WIRELESS COMMUNICATIONS CO	4,271.98
CELLEBRITE	10,185.00
CENTRALSQUARE TECHNOLOGIES LLC	57,438.71
COUNTIES PROVIDING TECHNOLOGY	4,927.00
COUNTY OF RENVILLE	28,874.68

ELECTION SYSTEMS & SOFTWARE INC	9,082.97
FORUM COMMUNICATIONS PRINTING	4,422.64
REDWOOD COUNTY HIGHWAY DEPT	3,968.58
REGENTS OF THE UNIVERSITY OF MINN	25,000.00
SMITH & JOHNSON	5,000.00
STARK PRINTING INC DBA HENLE PRINTI	6,518.06
THE MARKET AT REDWOOD LLC	9,793.70
UNITED COMMUNITY ACTION PARTNERS	3,029.05
62      Payments less than 2 0 0 0	20,561.41
<b>Final Total:</b>	<b>202,834.53</b>

**EMPLOYEE RECOGNITION**

- The Board recognized Naomi Baune- Correctional Officer, for 10 years of service with Redwood County.

**AUDITOR-TREASURER**

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and March 2025 Disbursements in the amount of \$348,408.62
- Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	54,197.26
BLUE CROSS BLUE SHIELD OF MINNESO	10,480.84
BLUE CROSS BLUE SHIELD OF MINNESO	15,683.35
BLUE CROSS BLUE SHIELD OF MINNESO	16,766.12
GREAT PLAINS NATURAL GAS CO	4,940.91
LINCOLN FINANCIAL GROUP	10,148.28
MINNESOTA DEPARTMENT of REVENUE	53,638.96
PAYCOM CORPORATE HEADQUARTERS	2,918.21
REDWOOD COUNTY LICENSE CENTER	3,968.75
REDWOOD COUNTY LICENSE CENTER	3,106.38
REDWOOD COUNTY LICENSE CENTER	2,018.69
REDWOOD COUNTY LICENSE CENTER	2,772.27
REDWOOD COUNTY LICENSE CENTER	3,012.85
REDWOOD FALLS PUBLIC UTILITIES	5,900.48
REDWOOD FALLS PUBLIC UTILITIES	7,069.50
REDWOOD FALLS PUBLIC UTILITIES	4,158.51
WEX LEAP	7,688.62
WEX LEAP	2,318.35
WEX LEAP	5,234.99
WEX LEAP	7,688.62
38      Payments less than 2 0 0 0	19,377.04
<b>Final Total:</b>	<b>243,088.98</b>

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,328.16
MN COMMISSION OF FINANCE	3,822.50
13      Payments less than 2 0 0 0	3,649.29
<b>Final Total:</b>	<b>11,799.95</b>

<u>Vendor Name</u>	<u>Amount</u>
MEADOWLAND FARMERS COOP	2,637.18

REDWOOD FALLS PUBLIC UTILITIES	2,236.21
11 Payments less than 2 0 0 0	2,238.32
<b>Final Total:</b>	<b>7,111.71</b>

<u>Vendor Name</u>	<u>Amount</u>
MINNESOTA VALLEY SNOW-RIDERS	21,667.80
9 Payments less than 2 0 0 0	1,303.82
<b>Final Total:</b>	<b>22,971.62</b>

<u>Vendor Name</u>	<u>Amount</u>
MEADOWLAND FARMERS COOP	2,898.00
2 Payments less than 2 0 0 0	591.96
<b>Final Total:</b>	<b>3,489.96</b>

<u>Vendor Name</u>	<u>Amount</u>
11 Payments less than 2 0 0 0	1,264.47
<b>Final Total:</b>	<b>1,264.47</b>

<u>Vendor Name</u>	<u>Amount</u>
7 Payments less than 2 0 0 0	4,539.71
<b>Final Total:</b>	<b>4,539.71</b>

<u>Vendor Name</u>	<u>Amount</u>
MEADOWLAND FARMERS COOP	2,396.94
REDWOOD FALLS PUBLIC UTILITIES	2,111.58
3 Payments less than 2 0 0 0	2,655.26
<b>Final Total:</b>	<b>7,163.78</b>

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,328.16
10 Payments less than 2 0 0 0	1,308.95
<b>Final Total:</b>	<b>5,637.11</b>

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Auditor-Treasurer to transfer from the General Fund to the Solid Waste Fund to cash flow due to nonpayment of recent bond principal and interest from RRRSWA and to repay General Fund once the payment has been received.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the 2025 Classification of Tax Forfeited Lands in the City of Delhi.

**ATTORNEY**

- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Contract between Redwood County and Smith and Johnson Law Firm to assist in handling the prosecution of backlogged cases.

**VETERANS SERVICE OFFICE**

- On motion by Groebner, second by Van Hee, in a roll call vote with Salfer, Van Hee, Groebner, and Wakefield all voting aye the Board adopted the following Resolution:

**WHEREAS** the artist and owner of Abraham's Army Art Gallery to donate the 24"x36" Veterans Print on Canvas with the Redwood County VSO's Logo (Value of \$180.00) to Redwood County Veterans Service Office.

**WHEREAS** the Veterans Service Office will utilize the donation of the 24"x36" Veterans Print on Canvas to display in the Veterans Service Office in their main customer area.

**WHEREAS** the Board of Commissioners appreciates the generosity of the artist and owner of Abraham's Army Art Gallery in supporting the Redwood County Veterans Service Office.

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners hereby approves the acceptance of the 24"x36" Veterans print on Canvas with Redwood County VSO's Logo (Value of \$180.00) from the artist and owner of Abraham's Army Art Gallery to the Redwood County Veterans Service Office.

**MAINTENANCE**

- Gewerth presented Justice Center landscaping quotes. On motion by Groebner, second by Van Hee, the motion failed with Groebner and Van Hee voting aye and Salfer and Wakefield voting nay. The board directed Gewerth to obtain new quotes with exact specifications.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve quote from Klabunde Electric in the amount of \$10,360.15 for Government Center LED light upgrade. A second quote was received from Bechyn Electric in the amount of \$10,412.00.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve contract with Klabunde Electric for Government Center LED light upgrade.
- On motion by Van Hee, seconded by Groebner, the Board voted unanimously to approve the quote from Schindler in the amount of \$13,500 annually for elevator maintenance in the Justice Center.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the contract with Schindler for elevator maintenance in the Justice Center.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to terminate the MEI contract for elevator maintenance effective April 30<sup>th</sup>, 2025.

**ECONOMIC DEVELOPMENT**

- On motion by Groebner, seconded by Wakefield, the Board voted unanimously to approve letter of support for Nuvera Broadband Equity, Access and Deployment Grant Application

that would deploy new fiber optic broadband service to previously unserved and underserved locations in Redwood County.

### **SHERIFF**

- Jacobson updated the Board on March 2025 Jail Population.
- Jacobson updated the Board on the 2025 Quarterly Report for the Sentence to Service Program for January – March 2025.
- On motion by Wakefield, second by Salfer, the Board voted unanimously to approve the Contract with Renville County for inmate boarding through 2026.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the out-of-state travel request for Deputy Bradley Ebbers for June 8-13, 2025, to attend the Drug Evaluation & Classification training.

### **DITCH AUTHORITY- PUBLIC HEARING**

- Entered into Ditch Authority at 10:02 a.m.
- Continued Public Hearing from March 18<sup>th</sup>, 2025, on CD93.
- Engineer Jake Richmiller presented the updated land elevation map.
- Closed public comment at 10:56 a.m.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve project with changes including the tile being approximately 250 feet from the road.
- Zimmerli will draft the final order and send it to Redwood County for final adoption.

### **JD 36**

- The Ditch Authority held further discussion on the Dauer's claim for damages on JD 36.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the final settlement offer of \$6,000 to D & K Dauer Farm regarding JD36.
- Ditch Authority adjourned at 11:24 a.m. and the regular session continued.

### **PLANNING & ZONING**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Application for rezoning #1-25r to rezone 4 parcels in Morgan Township from UE Urban Expansion to B-1 Highway Service Business District.

### ***Personnel***

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the County Supervisor Training Agreement with Quinlivan & Hughes and directed mandatory attendance by all Department heads.
- On motion by Salfer, second by Groebner, the Board voted unanimously to acknowledge the resignation of Cameran Sommers as Correctional Officer for the Sheriff's Department effective May 18, 2025.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to authorize Redwood County to seek proposals for a Private Paid Family Leave plan.

**ADJOURN**

- There being no further business, Chair Wakefield declared the meeting adjourned at 11:24 a.m.

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Rick Wakefield, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator



Print List in Order By: 4 1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* **Redwood County** \*\*\*



Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
75	<b>1949 ALPHA WIRELESS COMMUNICATIONS CO</b> 10-119-821-2718-6899		9,864.29	PANIC BUTTON PROJECT PHASE 1 04/29/2025 04/29/2025	29749	BUILDING EQUIPMENT	N
	<b>1949 ALPHA WIRELESS COMMUNICATIONS CO</b>		<b>9,864.29</b>	<b>1 Transactions</b>			
1	<b>2755 AMERICAN SOLUTIONS FOR BUSINESS</b> 01-041-000-0000-6401		3,119.30	TAX STATEMENTS 04/17/2025 04/17/2025	07937406	OFFICE SUPPLIES & EQUIPMENT MAIN	N
2	01-042-000-0000-6401		2,495.73	VALUATION NOTICES 04/17/2025 04/17/2025	07937406	OFFICE SUPPLIES & EQUIPMENT MAIN	N
	<b>2755 AMERICAN SOLUTIONS FOR BUSINESS</b>		<b>5,615.03</b>	<b>2 Transactions</b>			
3	<b>3200 ASCENSUS</b> 01-031-000-0000-6274		2,300.00	ACTUARIAL VALUATION GASB75 04/08/2025 04/08/2025	15433HW_202503	ACTUARIAL STUDY/SAFEASSURE	N
	<b>3200 ASCENSUS</b>		<b>2,300.00</b>	<b>1 Transactions</b>			
4	<b>3402 ASSN OF MN COUNTIES</b> 01-061-000-0000-6242		175.00	REG @ 2025 PRACTICAL LEADER 04/09/2025 04/11/2025	72695	DUES & REGISTRATION FEES	N
	<b>3402 ASSN OF MN COUNTIES</b>		<b>175.00</b>	<b>1 Transactions</b>			
76	<b>8993 BCL TELEVISION</b> 15-611-000-0000-6899		1,535.50	CD 12 DITCH REPAIR 04/14/2025 04/14/2025	STMT	MISCELLANEOUS	Y
77	15-611-000-0000-6899		767.75	CD 38 DITCH REPAIR 04/14/2025 04/14/2025	STMT	MISCELLANEOUS	Y
78	15-611-000-0000-6899		767.75	CD 42 DITCH REPAIR 04/14/2025 04/14/2025	STMT	MISCELLANEOUS	Y
	<b>8993 BCL TELEVISION</b>		<b>3,071.00</b>	<b>3 Transactions</b>			
5	<b>10058 CANON FINANCIAL SERVICES INC</b> 01-129-000-0000-6202		72.03	2025 APR - COPIER LEASE 04/01/2025 04/30/2025	39813252	TELEPHONE/FAX EXPENSE	N
	<b>10058 CANON FINANCIAL SERVICES INC</b>		<b>72.03</b>	<b>1 Transactions</b>			
6	<b>10413 CENTRACARE</b> 01-201-000-0000-6355		101.72	INMATE MEDICAL - RT	STMT	BOARDING PRISONER MEDICAL EXPEI	6

\*\*\* Redwood County \*\*\*



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7	01-201-000-0000-6355		25.29	INMATE MEDICAL - MT 04/09/2025 04/09/2025	STMT	BOARDING PRISONER MEDICAL EXPEI	6
	<b>10413 CENTRACARE</b>		<b>127.01</b>	<b>2 Transactions</b>			
8	01-031-000-0000-6230		7,027.02	LEGALS - DELINQUENT TAX 04/21/2025 04/21/2025	28351	PRINTING & PUBLISHING	N
	<b>11832 CHERRYROAD MEDIA</b>		<b>7,027.02</b>	<b>1 Transactions</b>			
10	01-118-000-0000-6410		858.95	PT, TP 04/21/2025 04/21/2025	10568717	FLOOR & CLEANING SUPPLIES	N
11	01-118-000-0000-6611		2,823.53	SMART VAC 04/21/2025 04/21/2025	10569841	CAPITAL OUTLAY (\$500-\$4,999)	N
9	01-118-000-0000-6410		127.80	WIPES, CLEANSER, TRASHBAGS 04/21/2025 04/21/2025	10571222	FLOOR & CLEANING SUPPLIES	N
	<b>13037 COLE PAPERS INC</b>		<b>3,810.28</b>	<b>3 Transactions</b>			
14	01-031-000-0000-6230		51.59	RFP MN PAID LEAVE 04/28/2025 04/28/2025	1F46724E-0063	PRINTING & PUBLISHING	N
13	01-031-000-0000-6230		82.69	04/01 BOARD MINUTES 04/15/2025 04/15/2025	1F46724E-0065	PRINTING & PUBLISHING	N
12	01-601-000-0000-6282		91.34	NOXIOUS WEED NOTICE 04/21/2025 04/21/2025	CEACC7F9-0132	PLANNING/ZONING COMMITTEE EXPEI	N
15	01-601-000-0000-6282		156.42	VARIANCE - SCHEFFLER 04/16/2025 04/16/2025	CEACC7F9-0133	PLANNING/ZONING COMMITTEE EXPEI	N
	<b>13055 COLUMN SOFTWARE PBC</b>		<b>382.04</b>	<b>4 Transactions</b>			
16	01-601-000-0000-6401		94.41	03/24-04/23 COPIER LEASE 04/28/2025 04/28/2025	455946	OFFICE SUPPLIES & EQUIPMENT MAIN	N
79	15-611-000-0000-6401		94.41	03/24 - 04/23 COPIER LEASE 03/24/2025 04/23/2025	455946	OFFICE SUPPLIES & EQUIPMENT MAIN	N
	<b>13187 COORDINATED BUSINESS SYSTEMS LTD</b>		<b>188.82</b>	<b>2 Transactions</b>			
	<b>13242 COUNTRY ENTERPRISES INC</b>						

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17	01-520-000-0000-6301		90.11	DIRECTIONAL SIGNS 04/15/2025 04/15/2025	92977	EQUIPMENT & BUILDING MAINTENANC	N
	<b>13242 COUNTRY ENTERPRISES INC</b>		<b>90.11</b>	<b>1 Transactions</b>			
	<b>13555 COUNTY OF KANDIYOHI - SHERIFF</b>						
18	01-091-000-0000-6271		75.60	SUBPOENA SERVICE 64CR2485 04/15/2025 04/15/2025	10590	SUBPOENA SERVICE	N
	<b>13555 COUNTY OF KANDIYOHI - SHERIFF</b>		<b>75.60</b>	<b>1 Transactions</b>			
	<b>13585 COUNTY OF MCLEOD</b>						
19	01-091-000-0000-6271		80.00	SUBPOENA SERVICE 64CR24446 04/18/2025 04/18/2025	7296	SUBPOENA SERVICE	N
	<b>13585 COUNTY OF MCLEOD</b>		<b>80.00</b>	<b>1 Transactions</b>			
	<b>13719 COUNTY OF NOBLES AUDITOR TREASURER</b>						
20	01-201-000-0000-6354		800.00	2025 MAR - INMATE BOARDING 03/01/2025 03/31/2025	14879	BOARDING PRISONERS	N
	<b>13719 COUNTY OF NOBLES AUDITOR TREASURER</b>		<b>800.00</b>	<b>1 Transactions</b>			
	<b>13920 COUNTY OF YELLOW MEDICINE</b>						
80	15-611-000-0000-6899		2,494.05	2024 SHARED EXP JD 10 05/01/2025 05/01/2025	4469	MISCELLANEOUS	N
81	15-611-000-0000-6899		21,510.38	2024 SHARED EXP JD 32 05/01/2025 05/01/2025	4469	MISCELLANEOUS	N
	<b>13920 COUNTY OF YELLOW MEDICINE</b>		<b>24,004.43</b>	<b>2 Transactions</b>			
	<b>21615 ELEMENT MATERIALS TECHNOLOGY ST PAI</b>						
21	01-520-000-0000-6358		10,750.00	GEOTECHNICAL INVESTIGATION 03/27/2025 03/27/2025	ESP0217690IN	PARK DEVELOPMENT	N
	<b>21615 ELEMENT MATERIALS TECHNOLOGY ST PAI</b>		<b>10,750.00</b>	<b>1 Transactions</b>			
	<b>25810 FLEET SERVICES DIVISION-DEPT OF ADMIN</b>						
22	01-201-000-0000-6343		12,017.50	2025 MAR - PATROL CAR LEASE 03/01/2025 03/31/2025	2025090030	PATROL CAR LEASE	N
	<b>25810 FLEET SERVICES DIVISION-DEPT OF ADMIN</b>		<b>12,017.50</b>	<b>1 Transactions</b>			
	<b>26137 FLYING BUTTRESS MEDIA LLC</b>						

RACHELW  
5/2/25 12:16PM  
GENERAL

\*\*\* Redwood County \*\*\*



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23	01-201-000-2746-6291		1,225.00	RECRUITMENT VIDEOS 04/18/2025 04/18/2025	1303	PROFESSIONAL & TECH SERVICES	Y
	<b>26137 FLYING BUTTRESS MEDIA LLC</b>		<b>1,225.00</b>	<b>1 Transactions</b>			
	<b>27425 G &amp; R CONTROLS INC</b>						
24	01-118-000-0000-6301		10,337.25	2025 2ND QTR MAINT AGREEMENT 04/01/2025 06/30/2025	S12101	EQUIPMENT & BUILDING MAINTENANC	N
	<b>27425 G &amp; R CONTROLS INC</b>		<b>10,337.25</b>	<b>1 Transactions</b>			
	<b>27495 GALLS LLC</b>						
26	01-201-000-0000-6302		141.97	NEW HIRE UNIFORM - JL 04/10/2025 04/10/2025	031011453	POLICE EQUIPMENT MAINTENANCE	Y
27	01-201-000-0000-6302		683.12	NEW HIRE UNIFORM - TD 04/10/2025 04/10/2025	031011463.464	POLICE EQUIPMENT MAINTENANCE	Y
25	01-201-000-0000-6302		139.59	NEW HIRE UNIFORM - TD 04/11/2025 04/11/2025	031018409	POLICE EQUIPMENT MAINTENANCE	Y
	<b>27495 GALLS LLC</b>		<b>964.68</b>	<b>3 Transactions</b>			
	<b>30400 GRAINGER INC</b>						
28	01-118-000-0000-6301		63.13	TOILET REPAIR 04/21/2025 04/21/2025	9480969766	EQUIPMENT & BUILDING MAINTENANC	N
	<b>30400 GRAINGER INC</b>		<b>63.13</b>	<b>1 Transactions</b>			
	<b>30480 GREAT AMERICAN FINANCIAL SERVICES</b>						
29	01-620-000-0000-6401		167.73	03/16-04/15 COPIER LEASE 03/16/2025 04/15/2025	39025159	OFFICE SUPPLIES & EQUIP MNTCE	N
	<b>30480 GREAT AMERICAN FINANCIAL SERVICES</b>		<b>167.73</b>	<b>1 Transactions</b>			
	<b>32001 H &amp; L PRINTING SERVICE</b>						
31	01-101-000-0000-6401		574.00	ABSTRACTING PAPER 04/01/2025 04/01/2025	37149	OFFICE SUPPLIES & EQUIPMENT MAIN	Y
30	01-201-000-0000-6401		296.50	BUSINESS CARDS - HB 04/08/2025 04/08/2025	37154	OFFICE SUPPLIES & EQUIPMENT MAIN	Y
	<b>32001 H &amp; L PRINTING SERVICE</b>		<b>870.50</b>	<b>2 Transactions</b>			
	<b>36671 ISG</b>						
83	15-611-000-0000-6899		9,510.00	PROFESSIONAL SERVICES - JD5 04/14/2025 04/14/2025	116046	MISCELLANEOUS	N

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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
82	15-611-000-0000-6899		10,375.00	PROFESSIONAL SERVICES - CD20 04/14/2025 04/14/2025	116060	MISCELLANEOUS	N
	<b>36671 ISG</b>		<b>19,885.00</b>	<b>2 Transactions</b>			
32	01-201-000-0000-6301		247.63	KEYS 04/15/2025 04/15/2025	113366	EQUIPMENT & BUILDING MAINTENANC	N
	<b>46331 KENDELL DOORS &amp; HARDWARE LLC</b>		<b>247.63</b>	<b>1 Transactions</b>			
84	15-611-000-0000-6564		240.50	2022 F150 - OIL CHANGE,PINION 04/28/2025 04/28/2025	57513	COUNTY VEHICLE EXPENSE	Y
	<b>50753 LARRY'S AUTO CENTER OF REDWOOD FALL</b>		<b>240.50</b>	<b>1 Transactions</b>			
85	15-611-000-0000-6899		76,108.08	JD 30 R&B DITCH REPAIR 04/29/2025 04/29/2025	7102	MISCELLANEOUS	N
	<b>52294 LITZAU FARM DRAINAGE INC</b>		<b>76,108.08</b>	<b>1 Transactions</b>			
33	01-129-000-0000-6401		5.27	COPIER OVERAGE 03/01/2025 03/31/2025	4986949	OFFICE SUPPLIES & EQUIPMENT MAIN	N
	<b>53227 LOFFLER COMPANIES INC</b>		<b>5.27</b>	<b>1 Transactions</b>			
86	15-611-000-0000-6899		362.05	CD 42 DITCH REPAIR 5660 04/28/2025 04/28/2025	3442	MISCELLANEOUS	Y
87	15-611-000-0000-6899		3,267.00	JD 36 R&B DITCH REPAIR 04/29/2025 04/29/2025	3443	MISCELLANEOUS	Y
	<b>55210 MAAS CONSTRUCTION CO</b>		<b>3,629.05</b>	<b>2 Transactions</b>			
34	01-129-000-0000-6242		400.00	2025 MEMBERSHIP - RZ 01/01/2025 12/31/2025	STMT	DUES & REGISTRATION FEES	N
35	01-129-000-0000-6242		100.00	REG @ CON - RZ 04/01/2025 04/01/2025	STMT	DUES & REGISTRATION FEES	N
36	01-129-000-0000-6242		400.00	2025 MEMBERSHIP - RS 01/01/2025 12/31/2025	STMT	DUES & REGISTRATION FEES	N

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
57921	MACVSO		900.00	3 Transactions			
37	55634 MARSH & MCLENNAN AGENCY LLC 73-801-000-0000-6178		436.00	2025 MAY - WELLNESS FEE 05/01/2025 05/31/2025	3052613	EMPLOYEE WELLNESS	N
55634	MARSH & MCLENNAN AGENCY LLC		436.00	1 Transactions			
38	55924 MCKESSON MEDICAL-SURGICAL 01-201-000-0000-6355		31.56	2025 APR - MEDICAL SUPPLIES 04/01/2025 04/30/2025	23651850	BOARDING PRISONER MEDICAL EXPEI	N
55924	MCKESSON MEDICAL-SURGICAL		31.56	1 Transactions			
39	56140 MED COMPASS 01-201-000-0000-6302		120.00	QUANTITATIVE FIT TEST 04/10/2025 04/10/2025	47320	POLICE EQUIPMENT MAINTENANCE	6
56140	MED COMPASS		120.00	1 Transactions			
40	57310 MINNCOR INDUSTRIES 01-043-000-0000-6401		35.00	TITLE PAPER 04/08/2025 04/08/2025	127879	OFFICE SUPPLIES & EQUIPMENT MAIN	N
57310	MINNCOR INDUSTRIES		35.00	1 Transactions			
41	57197 MN BOARD OF WATER & SOIL RESOURCES 01-620-000-0000-6242		600.00	REG @ WETLAND COURSE - MT 09/08/2025 09/12/2025	STMT	DUES & REGISTRATION	N
57197	MN BOARD OF WATER & SOIL RESOURCES		600.00	1 Transactions			
42	57397 MN DEPT OF TRANSPORTATION 01-202-000-0000-6406		4,186.96	2025 ARMER MOTOROLA AGRMT 01/01/2025 12/31/2025	863675	DISPATCH EXPENSES	N
57397	MN DEPT OF TRANSPORTATION		4,186.96	1 Transactions			
43	64868 ONE OFFICE SOLUTION 01-041-000-0000-6401		20.12	CUBICLE HOOKS 04/09/2025 04/09/2025	603938-00	OFFICE SUPPLIES & EQUIPMENT MAIN	N
44	01-043-000-0000-6401		25.38	PENS 04/10/2025 04/10/2025	604421-00	OFFICE SUPPLIES & EQUIPMENT MAIN	N

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**COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
45	01-043-000-0000-6401		25.38	PENS 04/10/2025 04/10/2025	604421-01	OFFICE SUPPLIES & EQUIPMENT MAIN	N
46	01-091-000-0000-6401		107.17	TONER, RUBBERBANDS, CORRECTION 04/16/2025 04/16/2025	044766-00	OFFICE SUPPLIES & EQUIPMENT MAIN	N
<b>64868</b>	<b>ONE OFFICE SOLUTION</b>		<b>178.05</b>	<b>4 Transactions</b>			
<b>72370</b>	<b>PITNEY BOWES CORP</b>						
47	01-201-000-0000-6401		65.37	POSTAGE METER RENT 03/16/2025 06/15/2025	3107204603	OFFICE SUPPLIES & EQUIPMENT MAIN	N
<b>72370</b>	<b>PITNEY BOWES CORP</b>		<b>65.37</b>	<b>1 Transactions</b>			
<b>71900</b>	<b>PLUNKETT'S PEST CONTROL INC</b>						
48	01-201-000-0000-6301		61.34	PEST CONTROL - LEC 04/03/2025 04/03/2025	9090588	EQUIPMENT & BUILDING MAINTENANC	N
50	01-201-000-0000-6342		75.11	PEST CONTROL - IMPOUND 04/03/2025 04/03/2025	9090589	IMPOUND BUILDING EXPENSES	N
49	01-281-000-0000-6251		74.88	PEST CONTROL - EM 04/03/2025 04/03/2025	9091710	UTILITIES	N
<b>71900</b>	<b>PLUNKETT'S PEST CONTROL INC</b>		<b>211.33</b>	<b>3 Transactions</b>			
<b>74900</b>	<b>QUILL LLC</b>						
53	01-201-000-0000-6401		221.99	TONER 03/28/2025 03/28/2025	43493376	OFFICE SUPPLIES & EQUIPMENT MAIN	N
51	01-201-000-0000-6401		469.13	LAMINATION SHEETS, FILE POCKET 04/08/2025 04/09/2025	43638995.43661682	OFFICE SUPPLIES & EQUIPMENT MAIN	N
52	01-201-000-0000-6401		1,347.35	TRASHBAGS, POST ITS, TONER 03/26/2025 04/01/2025	894555	OFFICE SUPPLIES & EQUIPMENT MAIN	N
<b>74900</b>	<b>QUILL LLC</b>		<b>2,038.47</b>	<b>3 Transactions</b>			
<b>74159</b>	<b>QUINLIVAN &amp; HUGHES PA</b>						
54	01-031-000-0000-6263		459.00	2025 MAR - LEGAL SERVICES 03/01/2025 03/31/2025	1002435	PERSONNEL & LABOR NEGOTIATIONS	Y
<b>74159</b>	<b>QUINLIVAN &amp; HUGHES PA</b>		<b>459.00</b>	<b>1 Transactions</b>			
<b>76200</b>	<b>REDWOOD COUNTY HIGHWAY DEPT</b>						
55	01-031-000-0000-6564		321.03	2025 JAN - FUEL 01/01/2025 01/31/2025	CO CARS	COUNTY VEHICLE EXPENSE	N
56	01-031-000-0000-6564		148.62	2025 FEB - FUEL	CO CARS	COUNTY VEHICLE EXPENSE	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
57	01-031-000-0000-6564		237.12	02/01/2025 02/28/2025 2025 MAR - FUEL	CO CARS	COUNTY VEHICLE EXPENSE	N
	<b>76200 REDWOOD COUNTY HIGHWAY DEPT</b>		<b>706.77</b>	<b>3 Transactions</b>			
58	01-503-000-0000-6801		20,000.00	03/01/2025 03/31/2025 2024 APPROPRIATIONS	STMT	OTHER CULT & REC - APPROPRIATION	N
	<b>76225 REDWOOD COUNTY HISTORICAL SOC</b>		<b>20,000.00</b>	<b>1 Transactions</b>			
59	01-201-000-0000-6565		55.00	01/01/2024 12/31/2024 2025 MAR - CAR WASHES	86912	PATROL CAR EXPENSES-OWNED	N
	<b>77020 RICKY J'S CAR WASH</b>		<b>55.00</b>	<b>1 Transactions</b>			
60	01-251-000-0000-6291		6.80	03/10/2025 03/14/2025 DRUG TESTING	67796	DETENTION	N
	<b>78800 RS EDEN</b>		<b>6.80</b>	<b>1 Transactions</b>			
61	01-091-000-0000-6276		5,000.00	03/31/2025 03/31/2025 2025 APR - CONTRACTED SERVICES	STMT	APPEALS	Y
	<b>82467 SMITH &amp; JOHNSON</b>		<b>5,000.00</b>	<b>1 Transactions</b>			
63	01-201-000-0000-6565		64.68	04/01/2025 04/30/2025 OIL CHANGE - EXPLORER	24762	PATROL CAR EXPENSES-OWNED	N
	<b>83302 SOUTHWEST SALES &amp; SERVICE</b>						
62	01-201-000-0000-6565		97.27	04/09/2025 04/09/2025 OIL CHANGE - TRAVERSE	24945	PATROL CAR EXPENSES-OWNED	N
	<b>83302 SOUTHWEST SALES &amp; SERVICE</b>		<b>161.95</b>	<b>2 Transactions</b>			
67	01-201-000-0000-6301		1,200.00	04/28/2025 04/28/2025 VULTURE DETERRENT DECOYS	1425	EQUIPMENT & BUILDING MAINTENANC	Y
	<b>83424 ST CROIX CLIMBERS LLC</b>		<b>1,200.00</b>	<b>1 Transactions</b>			

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
64	<b>33490 STARK PRINTING INC DBA HENLE PRINTING</b> 01-042-000-0000-6401		64.01	BUSINESS CARDS - JJ, RP 03/12/2025 03/12/2025	179869	OFFICE SUPPLIES & EQUIPMENT MAIN	N
	<b>33490 STARK PRINTING INC DBA HENLE PRINTING</b>		<b>64.01</b>	<b>1 Transactions</b>			
65	<b>83626 STELLAR SERVICES</b> 01-201-000-0000-6401		175.00	CHECKS 04/14/2025 04/14/2025	102562	OFFICE SUPPLIES & EQUIPMENT MAIN	Y
	<b>83626 STELLAR SERVICES</b>		<b>175.00</b>	<b>1 Transactions</b>			
66	<b>76760 STEPHENS FUNERAL SERVICES INC</b> 01-212-000-0000-6899		450.00	REMOVAL & TRANSPORT - AK 04/22/2025 04/22/2025	25103018	MISCELLANEOUS	N
	<b>76760 STEPHENS FUNERAL SERVICES INC</b>		<b>450.00</b>	<b>1 Transactions</b>			
68	<b>83048 SW MN REGIONAL PUBLIC SAFETY BOARD</b> 01-202-000-2756-6802		5,000.00	2025 MAINTENANCE FEE 01/01/2025 12/31/2025	STMT	OTHER EXPENSES	N
	<b>83048 SW MN REGIONAL PUBLIC SAFETY BOARD</b>		<b>5,000.00</b>	<b>1 Transactions</b>			
69	<b>93610 THOMSON REUTERS - WEST OR WEST</b> 01-023-000-0000-6899		731.22	2025 MAR - WEST INFO CHARGES 03/01/2025 03/31/2025	851731142	MISCELLANEOUS	N
	<b>93610 THOMSON REUTERS - WEST OR WEST</b>		<b>731.22</b>	<b>1 Transactions</b>			
71	<b>87777 TNT ROADSIDE OF REDWOOD FALLS LLC</b> 01-201-000-0000-6404		500.00	TOW VEHICLE - ICR#25103208 04/28/2025 04/28/2025	000773	INVESTIGATION EXPENSES	N
70	01-201-000-0000-6404		250.00	TOW VEHICLE - ICR#25103134 04/24/2025 04/24/2025	001552	INVESTIGATION EXPENSES	N
	<b>87777 TNT ROADSIDE OF REDWOOD FALLS LLC</b>		<b>750.00</b>	<b>2 Transactions</b>			
72	<b>90477 UNITED COMMUNITY ACTION PARTNERSHIP</b> 01-031-000-2866-6601		7,365.00	BUS CAPITAL CONTRIBUTION 04/11/2025 04/11/2025	STMT	CAPITAL OUTLAY (\$5,000 AND OVER)	Y
	<b>90477 UNITED COMMUNITY ACTION PARTNERSHIP</b>		<b>7,365.00</b>	<b>1 Transactions</b>			

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**COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
<b>91492</b>	<b>VOYAGER FLEET SYSTEMS INC</b>						
73	01-201-000-0000-6343		250.92	2025 APR - FUEL 04/01/2025	8691019802517	PATROL CAR LEASE	N
				04/30/2025			
74	01-201-000-0000-6565		64.64	2025 APR - FUEL 04/01/2025	8691019802517	PATROL CAR EXPENSES-OWNED	N
				04/30/2025			
<b>91492</b>	<b>VOYAGER FLEET SYSTEMS INC</b>		<b>315.56</b>	<b>2 Transactions</b>			
<b>Final Total .....</b>			<b>245,437.03</b>	<b>57 Vendors</b>	<b>87 Transactions</b>		

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Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	108,104.27	GENERAL
10	9,864.29	BUILDING FUND
15	127,032.47	DITCH
73	436.00	INSURANCE
<b>All Funds</b>	<b>245,437.03</b>	<b>Total</b>

Approved by, .....  
.....  
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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COMMISSIONERS			
29	01-002-000-0000-6401		5.76	NAPKINS 04/10/2025 04/10/2025	5256245 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		5.76	1 Transactions			
2	<b>DEPT Total:</b>		<b>5.76</b>	<b>COMMISSIONERS</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
31	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COUNTY ADMINISTRATION			
26	01-031-000-0000-6816		17.95	EMPLOYEE RECOGNITION PLATES 04/09/2025 04/09/2025	118625	CONTINGENCIES	N
4	01-031-000-2847-6899		223.20	POSTAGE - NOTICE OF REDEMPTION 04/11/2025 04/11/2025	STMT	TAX FORFEITED PROPERTIES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		241.15	2 Transactions			
31	<b>DEPT Total:</b>		<b>241.15</b>	<b>COUNTY ADMINISTRATION</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
42	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ASSESSOR			
38	01-042-000-0000-6242		325.00	REG @ SUMMER SEM - BZ 04/04/2025 04/04/2025	133	DUES & REGISTRATION FEES	N
39	01-042-000-0000-6242		680.00	REG @ INCOME BASED TR - SE 06/02/2025 06/05/2025	212863336	DUES & REGISTRATION FEES	N
36	01-042-000-0000-6334		663.20	LODGING @ BASIC APPRAISAL - RP 03/16/2025 03/20/2025	3188879617	LODGING & EXPENSE	N
37	01-042-000-0000-6334		8.39	MEAL @ BASIC APPRAISAL - RP 03/20/2025 03/20/2025	STMT	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,676.59	4 Transactions			
42	<b>DEPT Total:</b>		<b>1,676.59</b>	<b>ASSESSOR</b>	<b>1 Vendors</b>	<b>4 Transactions</b>	
43	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			LICENSE CENTER			
28	01-043-000-0000-6401		8.35	FLASHLIGHT 04/10/2025 04/10/2025	5256245 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
30	01-043-000-0000-6401		19.68	KEYBOARD WRIST PAD 04/14/2025 04/14/2025	9428237 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N

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Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21275	ELAN CORPORATE PAYMENT SYSTEMS		28.03		2 Transactions		
43	<b>DEPT Total:</b>		<b>28.03</b>	<b>LICENSE CENTER</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
64	DEPT			COMPUTER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
23	01-064-000-0000-6401		373.16	ETHERNET SWITCH, CABLES 04/02/2025 04/02/2025	1802633 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
24	01-064-000-0000-6401		195.17	WEBCAM 04/04/2025 04/04/2025	2280229 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
18	01-064-000-0000-6401		31.43	FLASH DRIVES 03/18/2025 03/18/2025	2538651 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
27	01-064-000-0000-6401		22.50	DEVICE WALL MOUNT 04/10/2025 04/10/2025	2602625 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
19	01-064-000-0000-6264		171.69	ZOOM SUBSCRIPTION RENEWAL 03/24/2025 03/23/2026	298377400	PROGRAMMING EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		793.95		5 Transactions		
64	<b>DEPT Total:</b>		<b>793.95</b>	<b>COMPUTER</b>	<b>1 Vendors</b>	<b>5 Transactions</b>	
91	DEPT			ATTORNEY			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
22	01-091-000-0000-6401		93.09	WIRELESS KEYBOARD 03/27/2025 03/27/2025	5936209 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		93.09		1 Transactions		
91	<b>DEPT Total:</b>		<b>93.09</b>	<b>ATTORNEY</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
101	DEPT			RECORDER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
3	01-101-000-0000-6242		100.00	REG @ MCRA SUMMER CON - AG 06/09/2025 06/11/2025	2-3886	DUES & REGISTRATION FEES	N
2	01-101-000-0000-6334		682.94	LODGING @ MCRA CON - AG 06/09/2025 06/11/2025	REBLR17858	LODGING & EXPENSE	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		782.94		2 Transactions		
101	<b>DEPT Total:</b>		<b>782.94</b>	<b>RECORDER</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
118	DEPT 21275	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		COURTHOUSE MAINTENANCE			
7	01-118-000-0000-6301		43.52	STAINLESS STEEL CLEANER 03/27/2025 03/27/2025	0974627 2425	EQUIPMENT & BUILDING MAINTENAN	N
6	01-118-000-0000-6301		36.00	DUCT COVER 03/25/2025 03/25/2025	1680233 2425	EQUIPMENT & BUILDING MAINTENAN	N
9	01-118-000-0000-6301		469.78	INSECTICIDE 04/10/2025 04/10/2025	432857	EQUIPMENT & BUILDING MAINTENAN	N
5	01-118-000-0000-6301		189.90	WET DRY VAC 03/25/2025 03/25/2025	4708222 2425	EQUIPMENT & BUILDING MAINTENAN	N
10	01-118-000-0000-6301		37.72	FOAM SAFETY BUMPERS 04/08/2025 04/08/2025	6097857 2425	EQUIPMENT & BUILDING MAINTENAN	N
11	01-118-000-0000-6301		45.60	FLOOR CLEANER 04/05/2025 04/05/2025	7516235 2425	EQUIPMENT & BUILDING MAINTENAN	N
12	01-118-000-0000-6301		99.99	LIGHTBULBS 04/21/2025 04/21/2025	7793829 2425	EQUIPMENT & BUILDING MAINTENAN	N
8	01-118-000-0000-6301		67.11	STUD FINDER, OFFICECHAIR WHEEL 04/03/2025 04/03/2025	9964242 2425	EQUIPMENT & BUILDING MAINTENAN	N
	<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>	<b>989.62</b>		<b>8 Transactions</b>		
118	<b>DEPT Total:</b>		<b>989.62</b>	<b>COURTHOUSE MAINTENANCE</b>	<b>1 Vendors</b>	<b>8 Transactions</b>	
201	DEPT 21275	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		SHERIFF			
51	01-201-000-0000-6356		75.11	INMATE HOLIDAY MEAL 04/20/2025 04/20/2025	125526911	BOARDING PRISONER MEAL EXPENS	N
55	01-201-000-0000-6334		818.99	LODGING @ NEGOTIATOR TR - KK 03/30/2025 04/05/2025	192360	LODGING & EXPENSE	N
59	01-201-000-0000-6242		90.00	REG @ EXPUNGEMENT TR - AR 04/10/2025 04/10/2025	2713	DUES & REGISTRATION FEES	N
60	01-201-000-0000-6242		300.00	REG @ CON - JJ 04/14/2025 04/14/2025	2757	DUES & REGISTRATION FEES	N
34	01-201-000-0000-6334		372.90	REG @ SOTA TR - HB 04/12/2025 04/15/2025	677689	LODGING & EXPENSE	N
33	01-201-000-0000-6334		372.90	REG @ SOTA TR - AC 04/12/2025 04/15/2025	677690	LODGING & EXPENSE	N
35	01-201-000-0000-6242		1,199.00	REG @ FOUNDATION INST - BE 07/14/2025 07/18/2025	6917	DUES & REGISTRATION FEES	N
45	01-201-000-0000-6334		527.84-	LODGING CREDIT - TR	695201	LODGING & EXPENSE	N

\*\*\* Redwood County \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	01-201-000-0000-6334		433.19	03/03/2025 03/06/2025 LODGING @ TR - JH	982642875	LODGING & EXPENSE	N
50	01-201-000-0000-6334		60.19	04/14/2025 04/16/2025 LODGING @ TR - JH	982642875	LODGING & EXPENSE	N
52	01-201-000-0000-6242		180.00	04/14/2025 04/16/2025 LICENSE RENEWAL - KT & JB	MLSPO2-165211	DUES & REGISTRATION FEES	N
62	01-201-000-0000-6242		90.00	03/25/2025 03/25/2025 LICENSE RENEWAL - TR	MLSPO2-166641	DUES & REGISTRATION FEES	N
57	01-201-000-0000-6242		90.00	04/17/2025 04/17/2025 POST LICENSE - TD	MLSPOS-166013	DUES & REGISTRATION FEES	N
58	01-201-000-0000-6242		1.94	04/07/2025 04/07/2025 SERVICE FEE - POST LICENSE	MLSPOS-166013	DUES & REGISTRATION FEES	N
46	01-201-000-0000-6407		223.12	04/07/2025 04/07/2025 TOOTHPASTE, PANTS, RAZORS	SO0364610	JAIL EXPENSES	N
61	01-201-000-0000-6401		10.05	04/17/2025 04/17/2025 POSTAGE	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
40	01-201-000-0000-6407		12.00	03/27/2025 03/27/2025 KEYS	STMT	JAIL EXPENSES	N
44	01-201-000-0000-6407		75.00	04/04/2025 04/04/2025 BLOOD PRESSURE MONITOR	STMT	JAIL EXPENSES	N
53	01-201-000-2822-6601		97.95	03/26/2025 03/26/2025 BUS TOOLS	STMT	CAPITAL OUTLAY (\$5,000 AND OVER)	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>3,974.50</b>		<b>19 Transactions</b>		
<b>201</b>	<b>DEPT Total:</b>		<b>3,974.50</b>	<b>SHERIFF</b>	<b>1 Vendors</b>	<b>19 Transactions</b>	
<b>202</b>	DEPT			E-911 SYSTEM			
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>						
54	01-202-000-2756-6406		75.15	03/28/2025 03/28/2025 PSAP TV	STMT	DISPATCH EXPENSES	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>75.15</b>		<b>1 Transactions</b>		
<b>202</b>	<b>DEPT Total:</b>		<b>75.15</b>	<b>E-911 SYSTEM</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>249</b>	DEPT			OTHER PUBLIC SAFETY			
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>						
56	01-249-000-2872-6275		92.12	K9 FOOD	1656313083	LAW ENFORCEMENT DOG FUND	N

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	01-249-000-2815-6802		195.84	CANTEEN SUPPLIES 04/06/2025 04/06/2025	1935687	CANTEEN EXPENSES	N
43	01-249-000-2815-6802		143.90	CANTEEN SUPPLIES 03/27/2025 03/27/2025	1935726	CANTEEN EXPENSES	N
41	01-249-000-2815-6802		100.00	CANTEEN SUPPLIES 03/27/2025 03/27/2025	STMT	CANTEEN EXPENSES	N
47	01-249-000-2815-6802		135.00	CANTEEN SUPPLIES 03/27/2025 03/27/2025	STMT	CANTEEN EXPENSES	N
48	01-249-000-2815-6802		27.50	CANTEEN SUPPLIES 04/12/2025 04/12/2025	STMT	CANTEEN EXPENSES	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>694.36</b>		<b>6 Transactions</b>		
<b>249</b>	<b>DEPT Total:</b>		<b>694.36</b>	<b>OTHER PUBLIC SAFETY</b>	<b>1 Vendors</b>	<b>6 Transactions</b>	
<b>251</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			PROBATION AND PAROLE			
20	01-251-000-0000-6401		10.64-	RETURN - DECOR 04/16/2025 04/16/2025	STMT 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>10.64-</b>		<b>1 Transactions</b>		
<b>251</b>	<b>DEPT Total:</b>		<b>10.64-</b>	<b>PROBATION AND PAROLE</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>270</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			SENTENCE TO SERVE			
32	01-270-000-0000-6565		19.99	LIFT SUPPORTS 04/01/2025 04/01/2025	3688247 2425	TRAVEL/VEHICLE	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>19.99</b>		<b>1 Transactions</b>		
<b>270</b>	<b>DEPT Total:</b>		<b>19.99</b>	<b>SENTENCE TO SERVE</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>601</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			AGRICULTURAL INSPECTION			
17	01-601-000-0000-6242		17.17	TELECOM SOFTWARE - ZOOM 04/22/2025 05/23/2025	298203333	DUES & REGISTRATION FEES	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>17.17</b>		<b>1 Transactions</b>		

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5/2/25 12:16PM

# \*\*\* Redwood County \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
601	<b>DEPT Total:</b>		17.17	AGRICULTURAL INSPECTION	1 Vendors	1 Transactions
1	<b>Fund Total:</b>		9,381.66	GENERAL		54 Transactions

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 5/2/25 12:16PM  
 3 ROAD AND BRIDGE

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			ROAD & BRIDGE ADMINISTRATION			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
14	03-301-000-0000-6332		275.00	REG @ SPRAY TR & TEST - JL 05/12/2025 05/14/2025	933901	STAFF DEVELOPMENT	N
15	03-301-000-0000-6334		266.68	LODGING @ MCHAA CON - RK 04/16/2025 04/18/2025	941297	LODGING & EXPENSE	N
16	03-301-000-0000-6334		266.68	LODGING @ MCHAA CON - JR 04/16/2025 04/18/2025	941298	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		808.36	3 Transactions			
301	<b>DEPT Total:</b>		808.36	<b>ROAD &amp; BRIDGE ADMINISTRATION</b>	1 Vendors	3 Transactions	
320	DEPT			HIGHWAY CONSTRUCTION & ENGINEER			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
13	03-320-000-0000-6505		345.00	ENGINEERING SPEC BOOKS 04/02/2025 04/02/2025	1287608	ENG. & CONST.MATERIALS & SUPPLI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		345.00	1 Transactions			
320	<b>DEPT Total:</b>		345.00	<b>HIGHWAY CONSTRUCTION &amp; ENGINEER</b>	1 Vendors	1 Transactions	
3	<b>Fund Total:</b>		1,153.36	<b>ROAD AND BRIDGE</b>		4 Transactions	

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13 EDA

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
704	DEPT			OTHER ECONOMIC DEVELOPMENT			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
25	13-704-000-0000-6242		25.00	REG @ SWMN SUMMIT - GH 04/29/2025 04/29/2025	12190458003	EDA DUES AND REGISTRATIONS	N
21	13-704-000-0000-6401		138.88	OFFICE CHAIR 03/25/2025 03/25/2025	5962603 2425	EDA OFFICE SUPPLIES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		163.88	2 Transactions			
704	<b>DEPT Total:</b>		<b>163.88</b>	<b>OTHER ECONOMIC DEVELOPMENT</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
13	<b>Fund Total:</b>		<b>163.88</b>	<b>EDA</b>		<b>2 Transactions</b>	

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 5/2/25 12:16PM  
 71 FORFEITED TAX SALE

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
801	DEPT		NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS					
1	71-801-000-0000-6899		POSTAGE - FF TAX SURPLUS	STMT	PAYMENTS TO OTHER INDIVIDUALS/I	N
			04/01/2025 04/01/2025			
	21275 ELAN CORPORATE PAYMENT SYSTEMS			1 Transactions		
801	<b>DEPT Total:</b>		<b>NON-DEPARTMENTAL</b>	<b>1 Vendors</b>		<b>1 Transactions</b>
71	<b>Fund Total:</b>		<b>FORFEITED TAX SALE</b>			<b>1 Transactions</b>

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\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**73** INSURANCE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
31	73-801-000-0000-6178		191.48	WELLNESS EVENT - PLANTING 04/02/2025 04/02/2025	13078	EMPLOYEE WELLNESS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		191.48	1 Transactions			
801	<b>DEPT Total:</b>		191.48	<b>NON-DEPARTMENTAL</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
73	<b>Fund Total:</b>		191.48	<b>INSURANCE</b>		<b>1 Transactions</b>	
	<b>Final Total:</b>		<b>10,929.10</b>	<b>19 Vendors</b>	<b>62 Transactions</b>		

\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	9,381.66	GENERAL
3	1,153.36	ROAD AND BRIDGE
13	163.88	EDA
71	38.72	FORFEITED TAX SALE
73	191.48	INSURANCE
<b>All Funds</b>	<b>10,929.10</b>	<b>Total</b>

Approved by, .....  
.....  
.....



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	05-06-2025	<b>Originating Dept.:</b>	Technology							
<b>Preferred 2<sup>nd</sup> Date:</b>										
<b>Discussion Item:</b>	<table border="1"> <tr> <td rowspan="2">Purchase new equipment</td> <td><b>Presenter:</b></td> <td colspan="2">Paul Parsons</td> </tr> <tr> <td><b>estimated time needed:</b></td> <td colspan="2">3 minutes</td> </tr> </table>			Purchase new equipment	<b>Presenter:</b>	Paul Parsons		<b>estimated time needed:</b>	3 minutes	
Purchase new equipment	<b>Presenter:</b>	Paul Parsons								
	<b>estimated time needed:</b>	3 minutes								
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only								

**If Action, Board Motion Requested:**

Please approve purchase from Dell for new desktop PC's (10 each), attorney laptop (one each), and spare deployable laptop. Not to exceed the amount of \$16,402.70.

**Background Information:**

Every year, technology purchases around 10 desktops and a couple laptops to replace older devices. This year Windows 10 will expire and will need to get devices swapped out that are not able to upgrade to Windows 11.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



## Your Quote is ready.

Your personalized Quote is now available for purchase.

Complete your order through our secure online checkout before your Quote expires.

[Order Now](#)

<b>Quote Name:</b>	<b>Redwood Falls Opti, XPS, Lati</b>	<b>Sales Rep</b>	Jodie Catan
<b>Quote No.</b>	<b>3000186973809.7</b>	<b>Phone</b>	456-3355
<b>Total</b>	<b>\$16,402.70</b>	<b>Email</b>	Jodie.Catan@dell.com
<b>Customer #</b>	10786124	<b>Billing To</b>	ACCOUNTS PAYABLE
<b>Quoted On</b>	Apr. 24, 2025		REDWOOD COUNTY
<b>Expires by</b>	May. 04, 2025		403 S MILL ST
<b>Contract Name</b>	Dell NASPO Computer Equipment PA - Minnesota		REDWOOD FALLS, MN 56283-1671
<b>Contract Code</b>	C000001145017		
<b>Customer Agreement #</b>	23026 / 236465		

### Message from your Sales Rep

Please reach out to your sales rep with any questions or concerns, Jodie Catan 512-513-0105 or jodie.catan@dell.com  
Please verify Ship To and Bill To as well as all specifications as Dell does charge a 15% restocking fee on all returns.

Regards,  
Jodie Catan

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
REDWOOD COUNTY IT REDWOOD COUNTY 403 S MILL ST REDWOOD FALLS, MN 56283-1671 (507) 634-1134	Standard Delivery Free Cost

Product	List Price	Unit Price	DOL	Quantity	Subtotal
OptiPlex Small Form Factor Plus 7020 XCTO	\$2,111.99	\$1,267.19	40.00%	10	\$12,671.90
XPS 14 9440	\$2,509.86	\$2,336.68	6.90%	1	\$2,336.68
DELL LATITUDE 5450 XCTO BASE	\$2,681.00	\$1,394.12	48.00%	1	\$1,394.12

---

<b>Subtotal:</b>	<b>\$16,402.70</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Non-Taxable Amount:</b>	<b>\$16,402.70</b>
<b>Taxable Amount:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<hr/>	
<b>Total:</b>	<b>\$16,402.70</b>

## Shipping Group Details

### Shipping To

REDWOOD COUNTY IT  
 REDWOOD COUNTY  
 403 S MILL ST  
 REDWOOD FALLS, MN 56283-1671  
 (507) 634-1134

### Shipping Method

Standard Delivery Free Cost

		Unit Price	Quantity	Subtotal
<b>OptiPlex Small Form Factor Plus 7020 XCTO</b>		<b>\$1,267.19</b>	<b>10</b>	<b>\$12,671.90</b>
Estimated delivery if purchased today: May. 09, 2025 Contract # C000001145017 Customer Agreement # 23026 / 236465				
Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex Small Form Factor Plus 7020 XCTO	210-BKWN	-	10	-
Intel Core i5 processor 14500 vPro (24MB cache, 14 cores, 20 threads, up to 5.0 GHz Turbo, 65W)	338-CNCH	-	10	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	10	-
16 GB: 1 x 16 GB, DDR5	370-BBPY	-	10	-
M.2 2230 512GB PCIe NVMe SSD Class 25	400-BPKD	-	10	-
M.2 22x30 Thermal Pad	412-AAQT	-	10	-
1st M.2 2280 SSD Screw	773-BBBC	-	10	-
NO RAID	817-BBBN	-	10	-
Intel Integrated Graphics	490-BBFG	-	10	-
OptiPlex SFF Plus with 260W Bronze Power Supply	329-BJWJ	-	10	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	10	-
No Optical Drive	429-ABKF	-	10	-
CMS Software not included	632-BBBJ	-	10	-
No Media Card Reader	379-BBHM	-	10	-
No Wireless LAN Card	555-BKHY	-	10	-
Optional HDMI Port	382-BBLO	-	10	-
Dell Pro Keyboard and Mouse - KM5221W - US English - Black	580-AJJG	-	10	-
Mouse included with Keyboard	570-AADI	-	10	-
No Cover Selected	325-BCZQ	-	10	-
Dell Additional Software	634-CHFP	-	10	-
ENERGY STAR Qualified	387-BBLW	-	10	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	10	-
Watch Dog SRV	379-BFMR	-	10	-
Quick Start Guide, OptiPlex SFF Plus	340-DMJC	-	10	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	10	-
Shipping Material	340-CQYR	-	10	-
Shipping Label	389-BBUU	-	10	-

Regulatory Label for OptiPlex SFF Plus PSU DAO	389-FFZD	-	10	-
Intel® Rapid Storage Technology Driver	658-BFSK	-	10	-
Intel Core i5 Processor Label	340-CUEW	-	10	-
Desktop BTO Standard shipment	800-BBIO	-	10	-
No Additional Add In Cards	382-BBHX	-	10	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	10	-
Custom Configuration	817-BBBB	-	10	-
EPEAT 2018 Registered (Silver)	379-BDTO	-	10	-
Internal Speaker	520-AARD	-	10	-
No vPro® support	631-BBQQ	-	10	-
Dell Limited Hardware Warranty Plus Service	812-3886	-	10	-
ProSupport Plus: Accidental Damage Service, 3 Years	812-3926	-	10	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	812-3927	-	10	-
ProSupport Plus: Next Business Day Onsite 3 Years	812-3928	-	10	-
ProSupport Plus: 7x24 Technical Support, 3 Years	812-3929	-	10	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115	997-8367	-	10	-

<b>Unit Price</b>	<b>Quantity</b>	<b>Subtotal</b>
<b>\$2,336.68</b>	<b>1</b>	<b>\$2,336.68</b>

**XPS 14 9440**

Estimated delivery if purchased today:  
May. 06, 2025  
Contract # C000001145017  
Customer Agreement # 23026 / 236465

Description	SKU	Unit Price	Quantity	Subtotal
XPS 14 9440	210-BLBC	-	1	-
Intel(R) Core(TM) Ultra 7 Processor 155H (24MB Cache, 16 cores, up to 4.8 GHz)	338-CNCW	-	1	-
Graphite	320-BEUC	-	1	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	1	-
16GB LPDDR5x Dual Channel at 6400MT/s	370-BCCD	-	1	-
Black Backlit Keyboard (English)	583-BKSY	-	1	-
14.5" 3.2K (3200 x 2000) OLED InfinityEdge touch display	391-BHVT	-	1	-
512GB M.2 PCIe NVMe Solid State Drive	400-BQSH	-	1	-
Intel(R) Killer(TM) Wi-Fi 6E 1675 (AX211), 2x2, 802.11ax, Bluetooth(R) wireless card	555-BHWM	-	1	-
Intel(R) Arc(TM) graphics	490-BKDC	-	1	-
Power Cord (US)	450-BCQD	-	1	-
Documentation	340-DNBV	-	1	-
Energy Star Label	389-DOVG	-	1	-
No vPro - No Out of Band Systems Management	631-BBRW	-	1	-
6-Cell, 69.5Whr	451-BDGJ	-	1	-
Shipping Material	328-BGHG	-	1	-
Custom Configuration	817-BBBB	-	1	-
Intel(R) non-Vpro EVO Label	389-FGSX	-	1	-

Additional Software	658-BFRD	-	1	-
60 Watt Type-C Adapter	450-BCQJ	-	1	-
Dell USB-C to HDMI 2.0/ USB-A 3.0 Adapter	450-BFRS	-	1	-
Dell Limited Hardware Warranty Initial Year	801-0978	-	1	-
1Y ProSupport Plus for PCs NextBusinessDay OnsiteService after RemoteDiagnosis - for business	801-1042	-	1	-
ProSupport Plus: Accidental Damage Service, 3 Years	801-1054	-	1	-
2Y ProSupport Plus NextBusinessDay OnsiteService after RemoteDiagnosis - for business,Extended	801-1055	-	1	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	801-1056	-	1	-
ProSupport Plus: 7x24 Technical Support, 3 Years	801-1060	-	1	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	1	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115	997-8367	-	1	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	1	-

<b>Unit Price</b>	<b>Quantity</b>	<b>Subtotal</b>
<b>\$1,394.12</b>	<b>1</b>	<b>\$1,394.12</b>

### DELL LATITUDE 5450 XCTO BASE

Estimated delivery if purchased today:

May. 06, 2025

Contract # C000001145017

Customer Agreement # 23026 / 236465

Description	SKU	Unit Price	Quantity	Subtotal
DELL LATITUDE 5450 XCTO BASE	210-BMPS	-	1	-
Intel Core Ultra 5 135U vPro (12 MB cache, 12 cores, 14 threads, up to 4.4 GHz Turbo)	379-BFPC	-	1	-
Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish	619-ARSB	-	1	-
Activate Your Microsoft 365 For A 30 Day Trial	658-BCSB	-	1	-
Integrated Intel graphics for Intel Core Ultra 5 135U vPro processor	338-CNNG	-	1	-
Intel vPro Enterprise Technology Enabled	631-BBTJ	-	1	-
16 GB: 2 x 8 GB, DDR5, 5600 MT/s (5200 MT/s with 13th Gen Intel Core processors)	370-BBTL	-	1	-
256 GB, M.2 2230, TLC, Gen 4 PCIe NVMe, SSD	400-BRGL	-	1	-
14.0", FHD 1920x1080, 60Hz, IPS, Touch, AG, 300 nit, 72% NTSC, FHD+IR/IP Cam	391-BJFF	-	1	-
English US backlit AI hotkey keyboard, 79-key	583-BLMY	-	1	-
Intel AX211 WLAN Driver	555-BKPM	-	1	-
Intel Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth 5.3 wireless card	555-BKLQ	-	1	-
3-cell, 54 Wh, ExpressCharge Capable, ExpressCharge Boost Capable	451-BDGX	-	1	-
65W AC adapter, USB Type-C, EcoDesign	492-BDMN	-	1	-
No Security	346-BKMJ	-	1	-
E4 Power Cord 1M for US	537-BBDO	-	1	-
Latitude 5450 Quick Start Guide	340-DMNG	-	1	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	1	-

ENERGY STAR Qualified	387-BBPC	-	1	-
Custom Configuration	817-BBBB	-	1	-
Dell Additional Software	658-BFQB	-	1	-
Mix Model 15/28W CPU + UMA + 65W ADPT	340-DPGF	-	1	-
Intel Core Ultra vPro Enterprise Label	389-FGSQ	-	1	-
FHD HDR IR Camera with Facial Recognition + Intelligent Privacy, TNR, Camera Shutter, Microphone	319-BBKJ	-	1	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	1	-
Latitude 5450 Bottom Door, U15	321-BKTY	-	1	-
Intel Connectivity Performance Suite for Evo/vPro	640-BBTB	-	1	-
Intel Rapid Storage Technology Driver	409-BCXT	-	1	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	1	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	1	-
Dell Limited Hardware Warranty	997-8317	-	1	-
ProSupport: 7x24 Technical Support, 3 Years	997-8344	-	1	-
ProSupport: Next Business Day Onsite, 1 Year	997-8349	-	1	-
ProSupport: Next Business Day Onsite, 2 Year Extended	997-8354	-	1	-

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<b>Subtotal:</b>	<b>\$16,402.70</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<hr/>	
<b>Total:</b>	<b>\$16,402.70</b>

## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Recorder
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	Presenter: Amy Gewerth		
TriMin Software Agreement	<b>estimated time needed:</b>	5 min	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve TriMin's Master Software Agreement

**Background Information:**

TriMin is the company we get our software that is used in the office. The original agreement is not able to be located, so a new agreement has been completed.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## Master Computer Software License Agreement

**THIS MASTER COMPUTER SOFTWARE LICENSE AGREEMENT** (the “**Agreement**”), made effective as of \_\_\_\_\_, 2025 (“the “**Effective Date**”), is by and between TriMin Systems, Inc., with its principal place of business located at 2277 Hwy 36 West, Suite 250, Roseville, Minnesota 55113 (“**TriMin**”), and County of Redwood, a political subdivision of the State of Minnesota, acting by an through its County Recorder’s Office with its principal place of business located at Redwood County Government Center, 403 South Mill Street, P.O. Box 130, Redwood Falls, MN 56283 (“**Customer**”).

### RECITALS

**WHEREAS**, TriMin has developed certain software products identified on **Schedule A** attached hereto and incorporated herein by reference;

**WHEREAS**, TriMin is willing to grant Customer a non-exclusive license to use such software and, if requested, provide related services and software maintenance, on the terms and conditions herein;

**NOW, THEREFORE**, in exchange for and in consideration of the mutual promises, premises, and covenants herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, TriMin and Customer agree as follows:

1. **Grant of Rights.**

A. Provided Customer is not otherwise in breach of any term or condition herein, TriMin grants to Customer a perpetual, personal, nontransferable and nonexclusive license to use the software products identified under “Licensed Software” (the “**Licensed Software**”) on all Licensed Software Order Forms executed by TriMin and Customer as of the Effective Date hereof or thereafter in the form of **Schedule A** attached hereto and incorporated herein by reference.

B. The Licensed Software may only be installed: (i) on a non-production test server; and (ii) on one production processor. A single back-up processor may be used as a substitute for the designated processor without notice to TriMin during any time when the designated processor is inoperative because it is malfunctioning or undergoing repair, maintenance or other modifications. Customer must notify TriMin in writing of its designation by location of any replacement processor that is to become the sole designated processor.

C. An unlimited number of concurrent users may have access to and use the Licensed Software.

D. Other than the uses noted above, Customer shall not use or make any copies of the Licensed Software except as authorized herein. By way of example and not limitation, Customer shall not: (i) use or copy the Licensed Software in any service network, time-sharing or multiple CPU environment; (ii) allow for any use of the Licensed Software by any other state, county or municipal governmental entity; (iii) rent, transfer, assign or sublicense any rights in the Licensed Software or accompanying documentation; or (iv) remove any proprietary notices, labels or trademarks on the Licensed Software or destroy any accompanying documentation.

2. **License Fee.** Upon execution of this Agreement, Customer shall pay all amounts identified under “License Fee/Shipping/Taxes” on **Schedule A** attached hereto and incorporated herein by reference (the “**License Fee**”). All payments to TriMin shall be made in United States dollars to TriMin’s address specified above. Customer shall also pay any tax (and any related interest and penalties) imposed as a result of the existence or operation of this Agreement, including any tax

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which Customer is required to withhold or deduct from payments to TriMin, except any such tax constituting an income tax imposed upon TriMin by any governmental entity within the United States proper (the fifty (50) states and the District of Columbia).

3. **Delivery of Software.** Upon execution of this Agreement, TriMin shall furnish the Licensed Software to Customer for delivery F.O.B. Destination Customer or by remote access or other delivery method as agreed by the parties. The License Fee set forth in Section 2 does not cover installation, implementation or customization of the Licensed Software, data transfer or consulting services related thereto (collectively the “**Services**”). The License Fee also does not include any computer software maintenance services for the Licensed Software (“**Software Maintenance**”). Customer may separately purchase Services from TriMin under a separate Services Schedule Agreement (the “**Services Agreement**”) and Statement of Work for such Services (the “**SOW**”) referenced in Section 4 of this Agreement. Customer may separately purchase Software Maintenance under a separate software maintenance agreement (the “**Software Maintenance Agreement**”) referenced in Section 5 of this Agreement.

4. **Services Agreement (Optional).** If requested by Customer, TriMin agrees to provide Services specifically identified on all Services Agreements and SOWs executed by TriMin and Customer as of the Effective Date hereof or thereafter in the form attached hereto as **Schedule B** and incorporated herein by reference. Customer shall pay all amounts identified on **Schedule B** (the “**Services Fees**”) on the terms and conditions specified therein. All payments to TriMin shall be made in United States dollars to TriMin’s address specified above. Customer shall also pay any tax (and any related interest and penalties) imposed as a result of the existence or operation of this Agreement, including any tax which Customer is required to withhold or deduct from payments to TriMin, except any such tax constituting an income tax imposed upon TriMin by any governmental entity within the United States proper (the fifty (50) states and the District of Columbia).

5. **Software Maintenance Agreement (Optional).** If requested by Customer, TriMin agrees to provide the software maintenance services specifically set forth on all Software Maintenance Agreements executed by TriMin and Customer as of the Effective Date hereof or thereafter in the form attached hereto as **Schedule C** and incorporated herein by reference. Customer shall pay all amounts identified on **Schedule C** (the “**Software Maintenance Fees**”) on the terms and conditions specified therein. All payments to TriMin shall be made in United States dollars to TriMin’s address specified above. Customer shall also pay any tax (and any related interest and penalties) imposed as a result of the existence or operation of this Agreement, including any tax which Customer is required to withhold or deduct from payments to TriMin, except any such tax constituting an income tax imposed upon TriMin by any governmental entity within the United States proper (the fifty (50) states and the District of Columbia).

6. **Responsibilities of Customer.** Customer shall be responsible for maintaining adequate computer equipment, remote access and reasonable facilities as required by TriMin for carrying out the delivery of the Licensed Software and provision of Services and Software Maintenance. If delivery of the Licensed Software or the provision of Services or Software Maintenance is performed at Customer’s location, Customer shall provide adequate work space and parking to TriMin personnel. Customer shall also provide off-hours access to TriMin personnel as necessary for the performance of this Agreement. Customer shall also advise TriMin of its needs and provide TriMin personnel with all information necessary to carry out the Services or Software Maintenance described in the attached schedules, if applicable.

7. **Ownership of Intellectual Property.** All rights not expressly granted to Customer under this Agreement are expressly reserved by TriMin, and no ownership interest in the Licensed Software is transferred to Customer. Without limiting the generality of the foregoing, all right, title and interest in and to the Licensed Software, including, without limitation, all graphic or machine-readable information relating to patents, patent applications, trademarks, trademark applications, copyrights, copyright applications (in each case whether registered or unregistered), developments, inventions, processes, software (including source and object code), hardware configuration and computer programs are and shall

remain the sole and exclusive property of TriMin. Nothing contained herein shall be construed as: (i) conferring by implication, estoppel or otherwise, any license or right to use any name, trade name, trademark, service mark, symbol or any other identification or any abbreviation, contraction or simulation thereof; or (ii) a grant to Customer to sell, lease, sublicense or otherwise transfer or dispose of the Licensed Software, in whole or in part, except as provided in Section 11. However, notwithstanding the foregoing, all data, including but not limited to all records, documents, images and other information located with and/or possessed by Customer, whether existing now, in the future and/or created by the software, are considered the sole property of Customer and TriMin shall have no right to own, use, sell, copy, convey and/or distribute such materials. TriMin also agrees to keep confidential the structure of Customer's operating system.

8. **Disclaimer of Warranties and Limitation of Liability.**

A. Each party represents that it has the right to enter into this Agreement.

B. NEITHER PARTY MAKES ANY WARRANTY OR REPRESENTATION OTHER THAN THAT MADE EXPRESSLY HEREIN, EITHER EXPRESS OR IMPLIED WITH RESPECT TO THE LICENSED SOFTWARE, ITS QUALITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. SUBJECT TO SECTION 8.D BELOW, AND AS OTHERWISE STATED IN THIS PARAGRAPH, ALL LICENSED SOFTWARE PROVIDED HEREUNDER IS "AS IS" AND THERE ARE NO WARRANTIES, EITHER EXPRESS OR IMPLIED, AND ANY AND ALL SUCH WARRANTIES ARE HEREBY DISCLAIMED AND NEGATED. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY EITHER PARTY OR ITS EMPLOYEES SHALL CREATE A WARRANTY OR MAKE ANY MODIFICATION, EXTENSION OR ADDITION TO THIS WARRANTY.

C. IN NO EVENT WHATSOEVER SHALL EITHER PARTY BE LIABLE TO THE OTHER OR TO THIRD PARTIES FOR ANY DAMAGES CAUSED, IN WHOLE OR IN PART, BY THE USE OF THE LICENSED SOFTWARE, THE SERVICES OR THE SOFTWARE MAINTENANCE, OR FOR ANY LOST REVENUES, LOST PROFITS, LOST SAVING OR OTHER DIRECT OR INDIRECT, INCIDENTAL, SPECIAL, STATUTORY OR CONSEQUENTIAL DAMAGES INCURRED BY ANY PERSON, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR CLAIMS. HOWEVER, TRIMIN SHALL BE RESPONSIBLE FOR ANY PROPERTY DAMAGE AND BODILY INJURY CAUSED BY IT AND/OR ITS EMPLOYEES.

D. NOTWITHSTANDING THE DISCLAIMER OF WARRANTIES IN SECTION 8.B ABOVE, TRIMIN REPRESENTS AND WARRANTS THAT TRIMIN HAS ALL RIGHTS NECESSARY TO GRANT CUSTOMER THE RIGHT TO USE THE LICENSED SOFTWARE AS CONTEMPLATED HEREIN, AND TRIMIN AGREES TO DEFEND, INDEMNIFY AND HOLD CUSTOMER HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, CAUSES OF ACTION, DEMANDS, DAMAGES, PENALTIES, SETTLEMENTS, COSTS AND EXPENSES BROUGHT BY THIRD PARTIES AGAINST CUSTOMER ARISING OUT OF OR RELATING TO THE REPRESENTATIONS AND WARRANTIES OF OWNERSHIP CONTAINED IN THIS SECTION 8.D.

9. **Confidentiality**

A. Customer understands and agrees that the Licensed Software contains certain information that is confidential and proprietary to TriMin and which Customer expressly agrees to retain in strictest confidence and to use only in conjunction with the terms of this Agreement. Customer further agrees to use its best efforts to keep the source code and all related documentation confidential and not to disclose such source code and/or related documentation to any third party. Customer further agrees that if it seeks assistance from any third party with respect to the use of the Licensed Software, it shall inform TriMin in advance of the fact of such proposed assistance and the identity of such third party and receive written consent from TriMin to such use by the proposed assisting party of the Licensed Software. Customer shall require such third party and each of their employees granted access to the Licensed Software to execute a confidentiality

agreement under which the third party and their employees agree to limit their use of the Licensed Software and to not disclose or make any other use of the source code and/or related documentation except for purposes expressly authorized by TriMin.

B Customer's obligations with respect to such confidential information shall survive the termination of this Agreement. Notwithstanding anything to the contrary in Section 9.A, Customer shall not be prohibited from using or disclosing information which: (i) is already available to the public as of the date of this Agreement; (ii) becomes publicly available through no fault of Customer (or the fault of its employees or agents); (iii) is already known to Customer at the time of its receipt thereof, as shown by written records existing and is available to Customer from a third party who is not under an obligations of non-disclosure with respect to such information; or (iv) is required by law or court order to disclose. Specifically, TriMin understands both parties must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) as it applies to all data provided to TriMin by the Customer under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by TriMin pursuant to this Agreement. If TriMin receives a request to release data pursuant to this Section, TriMin shall notify the Customer immediately and consult with the Customer as to how TriMin should respond to the request. TriMin's response shall comply with applicable law.

10. **Non-Solicitation of Employees.** During the Term of the Services Agreement and/or Software Maintenance Agreement, as applicable, and for a period of two (2) years following the latest termination of Services Agreement or Software Maintenance Agreement, Customer agrees not to solicit for employment, independently contract with or hire or hire any TriMin representatives or employees ("**TriMin Resource**") without the prior written approval of TriMin. Customer agrees that any violation of the terms of this Section shall requires Customer to pay TriMin, as liquidated damages, an amount equal to one hundred and twenty-five percent (125%) of then current gross annual compensation of said TriMin Resource, in addition to any other damages available to TriMin such as lost revenue directly associated with the loss of such TriMin Resource or expenses associated with replacing such TriMin Resource.

11. **Termination.** If either party shall fail to fulfill one or more of its obligations under this agreement (the "**Breaching Party**"), then the other party (the "**Non-Breaching Party**") may, upon its election and in addition to any other remedies that it may have, at any time terminate all the rights granted by it hereunder by not less than two (2) months' written notice to the Breaching Party specifying any such breach, unless within the period of such notice all breaches specified therein shall have been remedied. Upon such termination Customer shall destroy all copies of the Licensed Software in its possession and certify such destruction in writing to TriMin within thirty (30) days. In the event of termination, the Non-Breaching Party shall have no obligation to refund any amounts paid to it or pay any further amounts due from it under this Agreement, the Services Agreement, or the Software Maintenance Agreement. If the Non-Breaching party has pre-paid for any service, the Non-Breaching party shall be entitled to a pro rata refund of the funds paid from the date of breach (by example, and without limitation, if Customer pays for an annual Maintenance Service Agreement (MSA), and TriMin breaches such agreement leading to lawful termination after six months of the MSA, Customer shall be entitled to a refund of ½ of the annual fee.). The provisions of Sections 7, 8, 9 and 10 shall survive and continue after any termination of rights under this agreement.

Either party may, at any time, terminate this agreement, with at least one month of notice. Upon termination, TriMin will pay revenue that has been collected thus far, minus convenience fees.

12. **Force Majeure.** In the event either party is unable to perform any of its obligations under this Agreement, or to enjoy any of its benefits because of natural disaster, actions, or decrees of government or other impediment that are not the fault of the affected party, the party that has been so affected shall immediately give notice to the other party. If the period of nonperformance exceeds fifteen (15) days from receipt of notice, the affected party may, at its option, terminate this Agreement.

13. **Independent Contractor.** TriMin is an independent contractor and not an employee of Customer.

14. **Assignment.** The parties have entered into this Agreement in contemplation of a personal license extended to Customer and intend that the rights granted to Customer hereunder not extend to other entities without TriMin's express written consent. Neither this agreement nor any rights hereunder shall be otherwise assignable or transferable (in insolvency proceedings or otherwise) by Customer without the express written consent of TriMin. All of TriMin's rights in this Agreement may be assigned to any direct or indirect successor to the business of TriMin, which successor shall thereafter be deemed substituted for TriMin as the party hereto, effective upon such assignment. TriMin shall provide written notice to Customer of its intent to assign any portion of its obligations pursuant to this Agreement.

15. **Final Agreement.** This Agreement supersedes all proposals, oral or written, and all negotiations, conversations, or discussions previously had between the parties to this Agreement. Customer acknowledges that it has not been induced to enter into this Agreement by any representations or statements, oral or written, not expressly contained herein.

16. **Limitation of Actions.** Except for Sections 7, 8, 9 and 10 which survive termination of this Agreement under Section 11, no action, regardless of form, arising out of the transactions governed by this Agreement or the Agreement itself may be brought by either party more than two years after the party intending to pursue a cause of action has discovered the conduct or breach giving rise to the cause of action.

17. **Notices.** To be effective, all notices, consents, or other communications required or permitted hereunder shall be in writing. A written notice or other communication shall be deemed to have been given hereunder (i) if delivered by hand, when the notifying party delivers such notice or other communication to all parties to this Agreement, (ii) if delivered by telecopier or overnight delivery service, on the first business day following the date of such notice or other communication is transmitted by telecopier or timely delivered to the overnight courier, or (iii) if delivered by mail, on the third business day following the date such notice or other communication is deposited in the U.S. mail by certified or registered mail addressed to the other party. Mailed or telecopied communications shall be directed as follows unless written notice of change of address or telecopier number has been given in writing in accordance with this Section:

**If to Customer:**

Amy Gewerth  
County Recorder  
Redwood County Government Center  
403 South Mill Street, P.O. Box 130  
Redwood Falls, MN 56283

**If to TriMin:**

Christine Billins  
Account Executive  
TriMin Systems, Inc.  
2277 Hwy 36 West  
Suite 250  
Roseville, MN 55113

18. **Counterparts.** This Master Computer Software License Agreement may be executed in any number of counterparts, each of which, when so executed, shall be deemed an original, but all such counterparts shall constitute one and the same instrument. The facsimile signature of any party on this Master Computer Software License Agreement shall be deemed to be an original signature and sufficient

to accomplish the purposes of this Master Computer Software License Agreement and compliance with applicable law.

19. **Entire Agreement: Modification.** This Agreement constitutes the full and complete understanding and agreement of the parties and supersedes any prior understanding or agreement between the parties. The terms of his Agreement shall prevail notwithstanding any conflicting terms or legends which may appear in the Licensed Software. No amendment, waiver, addition or modification of any provision of this Agreement or any Schedules incorporated hereunder shall be binding unless made in writing and signed by the parties hereto. The parties will execute any and all assignments, releases, or other documents necessary to effect the terms of the Agreement.

20. **Waiver.** No waiver of any term, condition, or covenant of this Agreement by a party shall be deemed to be a waiver of any subsequent breaches of the same or other terms, covenants, or conditions hereof by such party.

21. **Construction.** Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective or valid under applicable law, but if any provision of this Agreement shall be prohibited by or invalid under applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity without invalidating the remainder of such provision or the remaining provisions of this Agreement.

22. **Insurance Requirements.** TriMin shall purchase, provide and maintain, at its own expense, such insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by TriMin. Proof of such insurance shall be furnished to Redwood County **prior to the commencement of any work** and shall be maintained throughout the life of this contract and shall be evidenced by the carriers certificates, filed with Redwood County. TriMin shall supply Redwood County with a list of subcontractors and shall verify and take responsibility for the subcontractor's proof of insurance. **Insurance shall be in force the first day of the Contract.** Insurance shall not be canceled, limited in scope of coverage or non-renewed until after Thirty (30) days written notice has been given to: **Redwood County Recorder**, Redwood County Government Center, 403 South Mill Street, P.O. Box 130, Redwood Falls, MN 56283.

It is agreed that any insurance maintained by Redwood County will not contribute with insurance provided by this policy. TriMin shall not commence work until TriMin has obtained required insurance and, where labor and material is involved, TriMin has filed an acceptable certificate of insurance with the Customer. All insurance policies shall be open to inspection by the Customer, and copies of policies shall be submitted to the Customer upon written request. The Customer is added as an additional insured.

23. **Audit.** TriMin shall maintain complete and accurate records with respect to costs incurred and services performed under this Agreement for a period of at least six (6) years after the termination of this Agreement. Pursuant to Minn. Stat. § 16C.05, Subd. 5, TriMin shall allow the County or other persons or agencies authorized by the County, including the Legislative or State Auditor, access to the records of TriMin at reasonable hours, including all books, records, documents, and accounting procedures and practices of Consultant relevant to the subject matter of the Agreement, for purposes of audit.

24. **General Provisions.**

**Compliance with Applicable Law.** TriMin agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to TriMin's performance of the provisions of this Agreement. It shall be the obligation of TriMin to maintain, pay



for and obtain all licenses required by any governmental agency for the provision of those services contemplated herein.

Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Redwood. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.

Debarment. TriMin certifies that it is not prohibited from doing business with either the federal government or the State of Minnesota as a result of any debarment or suspension proceedings. TriMin's certification is a material representation upon which the County's approval of this Agreement is based. Consultant shall provide immediate written notice to the County's authorized representative if at any time TriMin learns that this certification is erroneous or becomes erroneous due to changed circumstances.

Conflict of Interest. TriMin affirms that, to the best of TriMin's knowledge, TriMin's involvement in this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. TriMin agrees that, should any conflict or potential conflict of interest become known to TriMin, it will immediately notify the County of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and will advise the County whether the Consultant will or will not resign from the other engagement or representation.

IN WITNESS WHEREOF, this Agreement has been executed and delivered as of the date written. Each party signing this Agreement warrants and represents he or she has the authority to bind its respective entity to the terms of this Agreement.

Dated: \_\_\_\_\_

**TRIMIN SYSTEMS, INC.**

By: \_\_\_\_\_  
Christine Billins, Account Executive

Dated: \_\_\_\_\_

**REDWOOD COUNTY**

By: \_\_\_\_\_  
Rick Wakefield, Board Chair

By: \_\_\_\_\_  
Amy Gewerth, Redwood County Recorder

APPROVED AS TO FORM  
Redwood County Attorney's Office

By: 

Title: Assistant Redwood County Attorney

Date: 04.14.25



**Schedule A – Licensed Software Order Form**

Licensors
TriMin Systems, Inc. 2277 Hwy 36 West Suite 250 Roseville, MN 55113
Contact: Christine Billins Senior Account Executive

Customer
Redwood County Government Center 403 South Mill Street P.O. Box 130 Redwood Falls, MN 56283
Contact: Amy Gewerth County Recorder

Order Form Number	DATE		
001	4/22/2025		

<b><u>Licensed Software (existing software, no fees due):</u></b>
<ul style="list-style-type: none"><li>• LandShark</li><li>• LightHouse</li><li>• LandScan</li><li>• Land Notification</li><li>• Torrens</li><li>• Tract Book</li><li>• Import Module</li><li>• Image Mover</li><li>• Vitals</li></ul>

<b><u>License Fee/Shipping/Taxes:</u></b>	
Total Software:	\$0.00
Shipping:	\$0.00
Sales Tax:	\$0.00
Total Software:	\$0.00



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**Schedule A – Licensed Software Order Form**

**Payment Terms:** Payment due upon signing. Customer shall pay all amounts identified under “License Fee/Shipping/Taxes.” All payments to TriMin shall be made in United States dollars to TriMin’s address specified above. Customer shall also pay any tax (and any related interest and penalties) imposed as a result of the existence or operation of this Agreement, including any tax which Customer is required to withhold or deduct from payments to TriMin, except any such tax constituting an income tax imposed upon TriMin by any governmental entity within the United States proper (the fifty (50) states and the District of Columbia).

IN WITNESS WHEREOF, this Agreement has been executed and delivered as of the date written.

Dated: \_\_\_\_\_

TriMin Systems, Inc

By \_\_\_\_\_  
Christine Billins, Senior Account Executive

Dated: \_\_\_\_\_

Redwood County

By \_\_\_\_\_  
Rick Wakefield, Board Chair

By \_\_\_\_\_  
Amy Gewerth, County Recorder



**Schedule B – Services Schedule Agreement**

Licensors	Customer
TriMin Systems, Inc. 2277 Hwy 36 West Suite 250 Roseville, MN 55113  Contact: Christine Billins Senior Account Executive	Redwood County Government Center 403 South Mill Street P.O. Box 130 Redwood Falls, MN 56283  Contact: Amy Gewerth County Recorder

Agreement Number	DATE		
001	4/22/2025		

<b>Services (previously installed, no new fees):</b> <ul style="list-style-type: none"><li>• LandShark</li><li>• LightHouse</li><li>• LandScan</li><li>• Land Notification</li><li>• Torrens</li><li>• Tract Book</li><li>• Import Module</li><li>• Image Mover</li><li>• Vitals</li></ul>
--

<b><u>Service Fees:</u></b>	
Software Installation and Training:	\$0.00
Sales Tax:	\$0.00
<b>Total Installation &amp; Training:</b>	<b>\$0.00</b>



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**Schedule B – Services Schedule Agreement**

**Payment Terms:** Payment in full is due upon completion of Services. This Services Schedule Agreement will terminate the earlier of the date Services are completed or 1 year from the Effective Date of this Services Schedule Agreement.

**Other Terms:** TriMin will perform Services remotely unless Customer requests that Services be performed at Customer’s principal place of business. No additional expenses are expected for the performance of Services remotely. For all Services performed at Customer’s principal place of business, no additional fees will be charged for these services. Except for Payment Terms and these Other Terms, this Services Schedule Agreement is governed by the Master Computer Software License Agreement between the parties.

IN WITNESS WHEREOF, this Agreement has been executed and delivered as of the date written.

Dated: \_\_\_\_\_

TriMin Systems, Inc

By \_\_\_\_\_  
Christine Billins, Senior Account Executive

Dated: \_\_\_\_\_

Redwood County

By \_\_\_\_\_  
Rick Wakefield, Board Chair

By \_\_\_\_\_  
Amy Gewerth, County Recorder



**Schedule C – Software Maintenance Agreement**

Licensors	Customer
TriMin Systems, Inc. 2277 Hwy 36 West Suite 250 Roseville, MN 55113  Contact: Christine Billins Senior Account Executive	Redwood County Government Center 403 South Mill Street P.O. Box 130 Redwood Falls, MN 56283  Contact: Amy Gewerth County Recorder

Agreement Number	DATE		
SMA04222025-01	4/22/2025		

<b>Software Maintenance Plan Inclusions (no new additions):</b> <ul style="list-style-type: none"><li>• LandShark</li><li>• LightHouse</li><li>• LandScan</li><li>• Land Notification</li><li>• Torrens</li><li>• Tract Book</li><li>• Import Module</li><li>• Image Mover</li><li>• Vitals</li></ul>
---

<b><u>Software Maintenance Fees:</u></b>	
2026 Support for new products purchased	\$0.00
Sales Tax	\$0.00
Total 2026 Software Annual Maintenance Fees for new products purchased:	\$0.00



**Schedule C – Software Maintenance Agreement**

**Term:** This Software Maintenance Agreement shall commence on the date it is signed below and continue thereafter for an Initial Term through February 15, 2026 (the “**Initial Term**”). Thereafter, this Software License Agreement shall continue for successive one (1) year terms (the “**Renewal Terms**”) unless Customer provides TriMin with written notice of its intention to terminate at least sixty (60) days prior to the end of the first Renewal Term or thereafter, as applicable. Notwithstanding the foregoing, either party may terminate this Software Maintenance Agreement on sixty (60) days written notice to other party who is in breach or default under the contract, and Customer shall be entitled to a pro rata return of the annual fee.

**Payment Terms:** Except for the Term and Payment Terms, this Software Maintenance Agreement is governed by the Master Computer Software License Agreement between the parties.

Software Maintenance for existing products	
Year	Annual Fee
2026	\$24,577
2027	\$25,806
2028	\$27,096
2029	\$28,451
2030	\$29,873

IN WITNESS WHEREOF, this Agreement has been executed and delivered as of the date written.

Dated: \_\_\_\_\_

TriMin Systems, Inc

By \_\_\_\_\_  
Christine Billins, Senior Account Executive

Dated: \_\_\_\_\_

Redwood County

By \_\_\_\_\_  
Rick Wakefield, Board Chair

By \_\_\_\_\_  
Amy Gewerth, County Recorder

# Redwood County, MN Credit Card Integration Statement of Work

## TriMin Requirements:

- TriMin will maintain a gateway and merchant account with Authorize.net.
- TriMin will implement the credit card integration with LandShark to enable end users to deposit money into their escrow accounts using their credit card with the Authorize.net gateway.
  - TriMin will update Redwood County's software and make configuration changes to enable the integration with Authorize.net
- On a monthly basis, TriMin will balance the credit card revenue and pay Redwood County revenue earned minus convenience fees, which will be paid by LandShark end users during their LandShark session.
- TriMin will provide reporting that outlines revenue earned in LandShark for the month and convenience fees collected.
- TriMin will issue refunds, when deemed necessary by the county.

## Redwood County Requirements:

- Redwood County will provide end user support to LandShark customers and report issues with credit card usage to TriMin, if necessary.
- Redwood County will maintain an SSL certificate for use by their LandShark server.
- Redwood County will work with TriMin to setup fees for credit card users

## Assumptions

- Redwood County will offer escrow deposits via credit card. However, this will not be offered until the new version of LandShark is implemented at Redwood County.
- In the future Redwood will have the option to offer self registration and credit card payment for downloading images in LandShark. This functionality will be available, if Redwood County wants to offer it in the future, but will not be required.
  - For image purchases, TriMin will issue at \$5.00 convenience fee for each credit card user session in LandShark, when a credit card transaction occurs. The fee will be charged once per \$50 user session in LandShark.

## Fees

- For escrow replenishment, TriMin will issue a 5% convenience fee for each deposit made using a credit card in LandShark.
- These fees will be retained by TriMin and used to pay for the work and fees associated with managing the relationship with Authorize.net.
- Redwood County will be paid all LandShark revenue minus the convenience fees on a monthly basis.

Termination: Either party may, at any time, terminate this agreement, with at least one month of notice. Upon termination, TriMin will pay revenue that has been collected thus far, minus convenience fees.

Accepted and Agreed for  
**Redwood County, MN:**

Accepted and Agreed for  
**TriMin Systems, Inc:**

Signed By: \_\_\_\_\_

Signed By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM  
Redwood County Attorney's Office

By: 

Title: Assistant Redwood County Attorney

Date: 04.24.2025

TriMin Systems  
2277 Highway 36 West  
Suite 250  
Roseville, MN 55113  
Ph. (651) 636-7667



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/25/25	<b>Originating Dept.:</b>	Maintenance
<b>Preferred 2<sup>nd</sup> Date:</b>	5/20/25		
<b>Discussion Item:</b>		<b>Presenter:</b>	Loren Gewerth
Justice Center Landscaping		<b>estimated time needed:</b>	5 Min
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Accept the Estimate for landscaping at Justice center from lifestyle landscaping LLC in the amount of \$8865.00

**Background Information:**

The sod that was put in after new construction was never a good outcome. Because of lack of water access and the past two drought seasons our grass area South has been an eye sore with crab grass taking over. Also, with using salt for ice removal it tends to kill the grass from parking lot side as well. We thought using mulch on entire area with decorative grasses and preen the mulch annually would be a nice look. We would need to add mulch to freshen up in the future.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# ESTIMATE

Lifestyle Landscape LLC  
36249 US Highway 71  
Redwood Falls, MN 56283-2753

Lifestylelandscapellc@gmail.com  
+1 (612) 818-1997  
lifestylelandscape.com



Bill to  
Redwood Falls Justice Center

Ship to  
Redwood Falls Justice Center

## Estimate details

Estimate no.: 1006  
Estimate date: 02/03/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Excavation	Removal and Haul out	9	\$180.00	\$1,620.00
2.	Mulch	Mulch and install with Fabric	27	\$170.00	\$4,590.00
3.	Plants	Grasses and Sage	19	\$45.00	\$855.00
4.	Boulder Out Croppings	3'5' Installed	9	\$200.00	\$1,800.00
				<b>Total</b>	<b>\$8,865.00</b>

Accepted date

Accepted by



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/25	<b>Originating Dept.:</b>	Maintenance
<b>Preferred 2<sup>nd</sup> Date:</b>	5/20/25		
<b>Discussion Item:</b>		<b>Presenter:</b>	Loren Gewerth
Justice Center landscaping project		<b>estimated time needed:</b>	10 min
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve the landscaping contract with Lifestyle Landscaping LLC in the amount of \$8865.00

**Background Information:**

We received two proposals with varying designs and chose the one from Lifestyle Landscaping. It included mulch, grasses and some boulders. The other did not include the boulders in the design.  
 Now the Nursery has declined to do the project.  
 Checked with Doug's lawn and landscaping who also has declined to do the project as well.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 4/1/25

Date Requestor Requires Review Completion: 3/20/25

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# **County of Redwood, Minnesota Service Contract**

## **A.1 DATES AND PARTIES**

A.1.1 THIS CONTRACT, made this 6<sup>th</sup> day of May 2025, by and between the County of Redwood, herein called the “County,” and Lifestyle Landscaping LLC, located at 36249 US Highway 71, Redwood Falls, MN 56283-2753, herein called the “Vendor.”

## **B.1 AGREEMENT**

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase services landscaping for the Justice Center South parking lot boulevard from said Vendor, by the County at the agreed price(s) submitted, and the Vendor shall perform said services all in accordance with the specifications of Vendor’s Proposal dated February 3<sup>rd</sup>, 2025, accepted by the County as of May 6<sup>th</sup>, 2025. Vendor’s Proposal dated February 3<sup>rd</sup>, 2025, is hereby made a part of this Contract.

## **C.1 TERM OF CONTRACT**

C.1.1 The term of this Contract is from 5/6/25 to 9/1/25, inclusive.

## **D.1 SPECIAL CONDITIONS**

D.1.1 This Contract is subject to such special conditions as are set forth in the special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): N/A.

## **E.1 CONTRACT AMOUNT**

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is \$8865.00.

## **F.1 INCREASE**

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless approved in writing by the County through an official Change Order or amendment to this Contract.

## **G.1 PAYMENT**

- G.1.1 The County does hereby agree, to pay said Vendor monthly as services are performed to the satisfaction of the County, or its duly authorized agent. The vendor shall submit an itemized invoice monthly in a form acceptable the County's Authorized Representative.

The County will promptly pay Vendor after Vendor presents an itemized invoice for the services actually performed and the County's Authorized Representative accepts the invoiced services. The County shall mail payment of the approved amount to the Vendor for all services satisfactorily performed or make reasonable arrangements for payment acceptable to the Vendor. No claim for expenses or services not specifically provided for herein shall be honored by the County. Amounts disputed need not be paid until the dispute is resolved. Final payment due to the Vendor will be made by the County when all work and services have been satisfactorily performed as determined by the County in accordance with this Agreement. All payments shall be issued to:

Lifestyle Landscape LLC  
36249 US Highway 71  
Redwood Falls MN, 56283-2753

## **H.1 GUARANTEE**

- H.1.1 The Vendor further agrees to guarantee all materials and services supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its Authorized Representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

## **I.1 BOND**

- I.1.1 Except as provided in Minn. Stat. 574.26, subd. 1, Minn. Stat. 574.263 and Minn. Stat. 574.264, Minn. Stat. 574.26 requires Vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in an amount no less than the contract price, for any contract over \$175,000, in favor of the County, to protect the County against any breach of contract. The Surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

## **J.1 INSURANCE**

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy must be on file with

the County within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 10-day notice of cancellation, nonrenewal, or material change to all named and additional insureds. If insurance expires during the term of this Contract a new Certificate of Insurance must be provided to the County at least 10 days prior to the expiration date. The new insurance must meet all the same terms as outlined in this Section J.1.

J.1.2 The County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Vendor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1 Minimum of \$1,500,000 each occurrence  
Minimum of \$3,000,000 aggregate

J.1.3.2 Policy shall include at least premises, operations, completed operations, independent contractors and subcontractors, and contractual liability.

J.1.3.3 Redwood County **must be named as additional insured.**

J.1.3.4 An excess or umbrella liability policy may be used in conjunction with primary coverages to meet the minimum limit requirements. Redwood County must also be named as additional insured on the excess or umbrella policy.

J.1.4 Business Automobile Liability Insurance

J.1.4.1 Minimum of \$1,500,000 each occurrence  
Minimum of \$3,000,000 aggregate

J.1.4.2 Must cover owned, nonowned, and hired vehicles.

J.1.4.3 Redwood County **must be named as additional insured.**

J.1.4.4 An excess or umbrella liability policy may be used in conjunction with primary coverages to meet the minimum limit requirements. Redwood County must also be named as additional insured on the excess or umbrella policy.

J.1.5 Workers' Compensation and Employer's Liability Coverage

J.1.5.1 Workers' compensation limits should follow statutory limits per applicable state and federal laws.

J.1.5.2 Employer's liability coverage with minimum limits of:

Bodily injury by accident: \$500,000 each employee

Bodily injury by accident: \$1,500,000 each incident

Bodily injury by disease: \$500,000 each employee

Bodily injury by disease: \$1,500,000 policy limit

J.1.5.3 County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder.

J.1.6 Indemnification Clause

J.1.6.1 Except as may be caused by the sole negligence of the County or its employees, Vendor shall indemnify and save harmless the County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Vendor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.6.2 Vendor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.6.3 This provision is not intended to create any cause of action in favor of any third party against the Vendor or the County or to enlarge in any way the Vendor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Vendor's or the Vendor's agents' performance hereunder.

## **K.1 UNAVOIDABLE CIRCUMSTANCES**

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

## **L.1 RIGHT TO TERMINATE**

L.1.1 County reserves the right to terminate this Contract immediately without penalty, at any time during the contract period for failure of Vendor to perform as specified in Vendor's Proposal dated February 3<sup>rd</sup>, 2025, or to the reasonable satisfaction of County, upon notification to Vendor.

## **M.1 ASSIGNMENT**

M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract except as outlined in Vendor's Proposal dated February 3<sup>rd</sup>, 2025, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

## **N.1 INDEMNIFICATION**

N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, its subcontractors, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

## **O.1 COMPLIANCE WITH LAWS**

O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

## **P.1 RECORDS AUDITING AND RETENTION**

P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

## **Q.1 WAIVER**

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

## **R.1 MODIFICATIONS/AMENDMENT**

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

## **S.1 SEVERABILITY**

S.1.1 The provisions of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

## **T.1 FINAL AGREEMENT**

T.1.1 This Contract and Vendor's Proposal dated February 3<sup>rd</sup>, 2025 are the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

**U.1 EXECUTION**

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Lifestyle Landscape LLC

COUNTY OF REDWOOD

By: \_\_\_\_\_  
Its \_\_\_\_\_

By: \_\_\_\_\_  
Rick Wakefield, Board Chair

By: \_\_\_\_\_  
Vicki Kletscher, County Administrator

APPROVED AS TO FORM

By:  \_\_\_\_\_  
Assistant County Attorney



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/25/25	<b>Originating Dept.:</b>	Maintenance
<b>Preferred 2<sup>nd</sup> Date:</b>	5/20/25		
<b>Discussion Item:</b>		<b>Presenter:</b>	Loren Gewerth
Justice Center Landscaping		<b>estimated time needed:</b>	5 Min
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Accept the Estimate for landscaping at Justice center from lifestyle landscaping LLC in the amount of \$8865.00

**Background Information:**

The sod that was put in after new construction was never a good outcome. Because of lack of water access and the past two drought seasons our grass area South has been an eye sore with crab grass taking over. Also, with using salt for ice removal it tends to kill the grass from parking lot side as well. We thought using mulch on entire area with decorative grasses and preen the mulch annually would be a nice look. We would need to add mulch to freshen up in the future.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# ESTIMATE

Lifestyle Landscape LLC  
36249 US Highway 71  
Redwood Falls, MN 56283-2753

Lifestylelandscapellc@gmail.com  
+1 (812) 819-1997  
lifestylelandscape.com



Bill to  
Redwood Falls Justice Center

Ship to  
Redwood Falls Justice Center

## Estimate details

Estimate no.: 1006

Estimate date: 02/03/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Excavation	Removal and Haul out	9	\$180.00	\$1,620.00
2.	Mulch	Mulch and install with Fabric	27	\$170.00	\$4,590.00
3.	Plants	Grasses and Sage	19	\$45.00	\$855.00
4.	Boulder Out Croppings	3'5' Installed	9	\$200.00	\$1,800.00
				<b>Total</b>	<b>\$8,865.00</b>

Accepted date

Accepted by



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b> 05/06/25	<b>Originating Dept.:</b> Sheriff
<b>Preferred 2<sup>nd</sup> Date:</b>	
<b>Discussion Item:</b>	<b>Presenter:</b> Sheriff Jacobson
Mutual Aid Agreement - Nobles County	<b>estimated time needed:</b> 5 Minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve entering into a mutual aid agreement with Nobles County for intercounty use of Sheriff's officer personnel, equipment, and facilities.

**Background Information:**

The Nobles County Sheriff has requested mutual aid while they deal with a staffing emergency. Although Minnesota statutes allow law enforcement agencies to provide mutual aid in emergency situations, a formal agreement is preferred where possible. This agreement will allow Redwood County Deputies to provide law enforcement services within Nobles County.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**JOINT AGREEMENT  
RELATING TO INTERCOUNTY USE  
OF SHERIFF'S OFFICE PERSONNEL, EQUIPMENT, AND FACILITIES**

THIS AGREEMENT is made and entered into between the parties signing the joint agreement relating to the intercounty use of Sheriff's office facilities, equipment, and personnel, made and entered into between Nobles County and Redwood County, each acting by and through its Board of County Commissioners, pursuant to the provisions of Minn. Stat. 471.59.

WITNESSETH:

1. PURPOSE. The purpose of this Agreement is to authorize the joint exercise of police power pursuant to Minnesota Statutes, Section 471.59, Subd. 12.
  - a. This agreement authorizes the joint use of law enforcement facilities, equipment, and personnel of the counties participating in the agreement in the event of emergency and/or necessity arising in one of the counties.
  - b. The use of such personnel, equipment, and facilities shall be exercised, at all times, in accordance with the laws of the State of Minnesota relating thereto.
2. DEFINITIONS
  - a. "Party" means a governmental unit as defined by Minnesota Statute section 471.52, subd. 1.
  - b. "Requesting Official" means the person who is responsible for requesting assistance from other parties.
  - c. "Requesting Party" means a Party that requests assistance from other Parties.
  - d. "Responding Official" means person designated by Party who is reasonable to determine whether and to what extent that Party should provide assistance to Requesting Party
  - e. "Responding Party" means a Party that provides assistance to a Requesting Party.
3. REQUEST FOR ASSISTANCE. When the Requesting Official of one of the participating counties determines that law enforcement assistance is necessary the Requesting Official of such county is authorized to request such assistance.
  - a. Upon receipt of such request, the Responding Official is authorized to furnish use of its facilities, equipment, and personnel to satisfy such a request.

- b. Nothing in this agreement shall be construed as a requirement for either Party to provide assistance. The Responding Official may decline to provide coverage for any reason.
- 4. EMPLOYMENT. Upon reporting for duty, the Responding Party will be considered deputies of the Requesting Party, for purposes of exercising their law enforcement powers, pursuant to the provisions of Minn. Stat. 471.59 and 387.14.
  - a. The Requesting Party shall be in command of the scene. The personnel and equipment of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws assistance.
  - b. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint ventures, or an association, nor shall the Parties be considered employees, agents or representatives of the other Party.
  - c. Each Party shall be responsible for injuries or death of its own personnel. Each Party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any workers' compensation benefits paid to its own employees or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.
  - d. Each Party shall be responsible for damages to or loss of its own equipment. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or volunteers.
- 5. INDEMNIFICATIONS. Both Parties agree to indemnify, hold harmless, and defend, its personnel, and employees against any and all liability, loss, costs, damages, expenses, claims, or actions, including attorney's fees, which its personnel and employees may hereafter sustain, incur, or be required to pay, arising out of or by reason for any act or omission of the party, its agents, servants, or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this agreement.
  - a. It is understood that Minn. Stat. 471.59, Subd. 1a, applies to this Agreement.
  - b. To the full extent permitted by law, actions by the parties pursuant to this agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minn. Stat. 471.59, Subd. 1a(a).

- c. Each party agrees to promptly notify the other party if it knows or becomes aware of any facts or allegations reasonably giving rise to actual or potential liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, involving or reasonably likely to involve the other party, and arising out of acts or omissions related to this agreement.
6. FURTHER AGREEMENTS. The Sheriffs of the respective counties are hereby authorized to enter into such mutual agreement relating to matters which may arise under activities contemplated by this agreement as may be necessary and desirable in the circumstances and for the purpose of preserving law and order in their respective counties.
7. DATA PRACTICES. The parties to this agreement agree to comply with the Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the parties under this agreement.
  - a. The civil remedies of Minn. Stat. 13.08 apply to the release of the data referred to in this clause by either party.
  - b. If one party receives a request to release data pursuant to this Section, the party receiving the data request shall notify the non-receiving party immediately. The receiving party's response shall comply with all applicable law.
8. WAIVER. Nothing in this Agreement shall constitute a waiver by the Parties of any statute of limitation or exceptions on liability.
9. ASSIGNMENT. Neither party may assign any of its rights under this agreement, nor enter into any subcontract for the performance of any services contemplated under this agreement, without the other party's advance written approval.
10. MODIFICATIONS. Any alterations, variations, modifications, amendments, or waivers of the provisions of this agreement shall only be valid when reduced to writing and signed by the authorized representative of the Parties.
11. SEVERABILITY. If any part of this Agreement is deemed invalid such shall not affect the remainder of the agreement unless it substantially impairs the value of the agreement with respect to either party. The Parties agree to substitute for the invalid provision a valid one that most closely approximates the intent of the Agreement.
12. APPLICABLE LAW. The laws of the State of Minnesota apply to this Agreement.

13. TERM. This agreement shall continue in full force and effect from the date of execution. Any party may withdraw from this agreement at any time upon written notice. This agreement shall be terminated upon receipt of notice to withdraw.

14. FINAL AGREEMENT. This agreement is the final expression of the Parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

IN WITNESS THEREOF, the County of Redwood has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this \_\_\_\_ day of \_\_\_\_\_, 2025.

COUNTY OF REDWOOD:

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Chair, Board of Commissioners

SIGNED: Jason Jacobson DATE: 04/30/2025  
Sheriff

SIGNED: \_\_\_\_\_ DATE: 4/30/2025  
County Attorney

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
County Administrator

IN WITNESS THEREOF, the County of Nobles has caused this Agreement to be executed by its Chair and attested by its Administrator pursuant to the authority of the Board of County Commissioners on this \_\_\_\_ day of \_\_\_\_\_, 2025.

COUNTY OF NOBLES:

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

Chair, Board of Commissioners

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

County Attorney

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

Sheriff

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

County Administrator



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	March 18, 2025	<b>Originating Dept.:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	<b>Presenter:</b> Nick		
Petition for impound, reroute, diverting CD 93	<b>estimated time needed:</b>	20 minutes	
<b>Board Action:</b>	<input checked="" type="checkbox"/> <b>Yes, action required</b>	<input type="checkbox"/> <b>No, informational only</b>	

**If Action, Board Motion Requested:**

Approve, deny, or table the petition

**Background Information:**

JD 93 is located entirely within Redwood County. Landowner Boerboom Ag Resources LLC is seeking to enclose the upper portion of the CD 93 open ditch, located on its property. Engineers plans and report are attached. The open ditch will be filled in and a 36" tile line will be installed nearby, paralleling the course of the open ditch. All existing buried tile mains will be connected into the new 36" tile.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable  
 Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

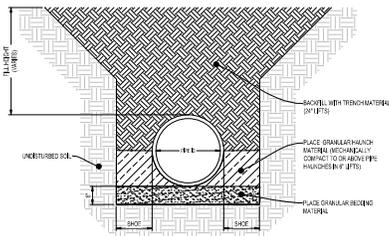
**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

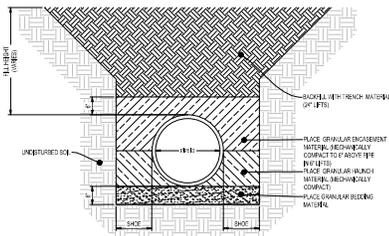






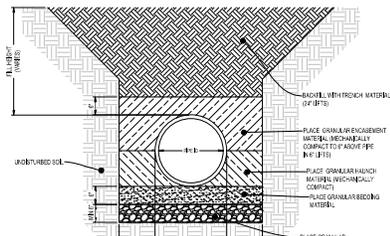
- NOTES:**
1. GRANULAR BEDDING, GRANULAR ENCASMENT AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
  2. ALL PIPE WITH A TALL HEIGHT GREATER THAN 18 FEET SHALL BE FULLY ENCASED IN ASTM CLASS MATERIAL.
  3. THE SPOON HEIGHT SHALL BE THE SAME AS THE COMPACTING MECHANISM WITHIN OF THE PIPE MANUFACTURER'S SPECIFICATIONS, UNLESS OTHERWISE SPECIFIED.
  4. THE CLASS OF RCP REQUIRED SHALL BE BASED ON THE PIPE MANUFACTURER'S SPECIFICATIONS, UNLESS OTHERWISE SPECIFIED.

**RCP FLAT BOTTOM TRENCH**  
NTS AG100-MIN



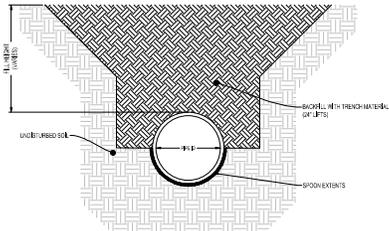
- NOTE:**
1. GRANULAR BEDDING, GRANULAR ENCASMENT AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
  2. ALL PIPE WITH A TALL HEIGHT GREATER THAN 18 FEET SHALL BE FULLY ENCASED IN ASTM CLASS MATERIAL.
  3. THE SPOON HEIGHT SHALL BE THE SAME AS THE COMPACTING MECHANISM WITHIN OF THE PIPE MANUFACTURER'S SPECIFICATIONS, UNLESS OTHERWISE SPECIFIED.

**HDPE FLAT BOTTOM TRENCH**  
NTS AG110-MIN



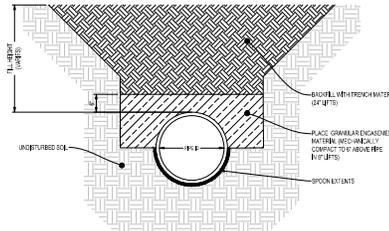
- NOTES:**
1. GRANULAR BEDDING, GRANULAR ENCASMENT AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
  2. GRANULAR FOUNDATION BELOW THE PIPE SHALL BE FIVE FEET OR MORE BY THE CUBE YARD, UNLESS OTHERWISE SPECIFIED BY THE DESIGNER.
  3. ALL PIPE WITH A TALL HEIGHT GREATER THAN 18 FEET SHALL BE FULLY ENCASED IN ASTM CLASS MATERIAL.
  4. THE SPOON HEIGHT SHALL BE THE SAME AS THE COMPACTING MECHANISM WITHIN OF THE PIPE MANUFACTURER'S SPECIFICATIONS, UNLESS OTHERWISE SPECIFIED.

**HDPE FLAT BOTTOM TRENCH WITH GRANULAR FOUNDATION**  
NTS AG120-MIN



- NOTES:**
1. BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
  2. SPOON EXTENTS SHALL COMPLY WITH THE MANUFACTURER'S SPECIFICATIONS.
  3. ALL PIPE WITH A TALL HEIGHT GREATER THAN 18 FEET SHALL BE FULLY ENCASED IN ASTM CLASS MATERIAL.
  4. THE CLASS OF RCP REQUIRED SHALL BE BASED ON THE PIPE MANUFACTURER'S SPECIFICATIONS, UNLESS OTHERWISE SPECIFIED.

**RCP SPOON TRENCH**  
NTS AG100-MIN



- NOTES:**
1. GRANULAR ENCASMENT AND BACKFILL SHALL BE INCIDENTAL TO CONSTRUCTION.
  2. SPOON EXTENTS SHALL COMPLY WITH THE MANUFACTURER'S SPECIFICATIONS.
  3. ALL PIPE WITH A TALL HEIGHT GREATER THAN 18 FEET SHALL BE FULLY ENCASED IN ASTM CLASS MATERIAL.

**HDPE SPOON TRENCH**  
NTS AG110-MIN

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**PRELIMINARY NOT FOR CONSTRUCTION**

DATE: \_\_\_\_\_ (P. NO.) \_\_\_\_\_  
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PROJECT  
**REDWOOD COUNTY**  
**COUNTY DITCH**  
**No. 93**  
UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-3113D  
FILE NAME: 31140000.DWG  
DRAWN BY: JAT  
DESIGNED BY: JAU  
REVIEWED BY: JMLC  
ORIGINAL ISSUE DATE: 11/24/24  
CLIENT PROJECT NO.: -

TITLE  
**DETAILS**

SHEET  
**3** OF 11



**PRELIMINARY NOT FOR CONSTRUCTION**

DATE: (P. NO.)  
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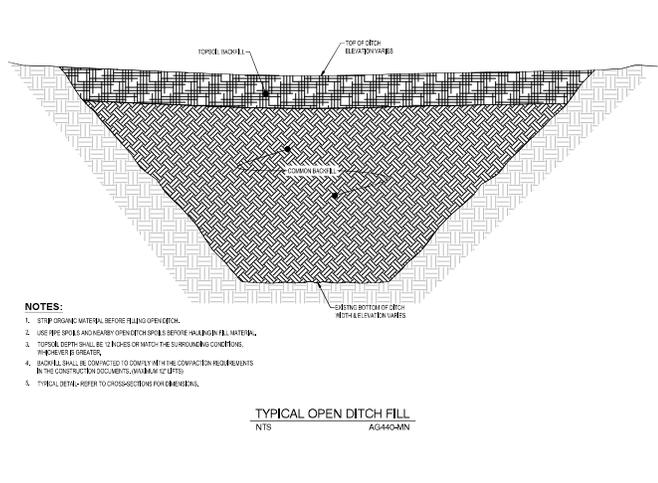
PROJECT  
**REDWOOD COUNTY DITCH No. 93**  
UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

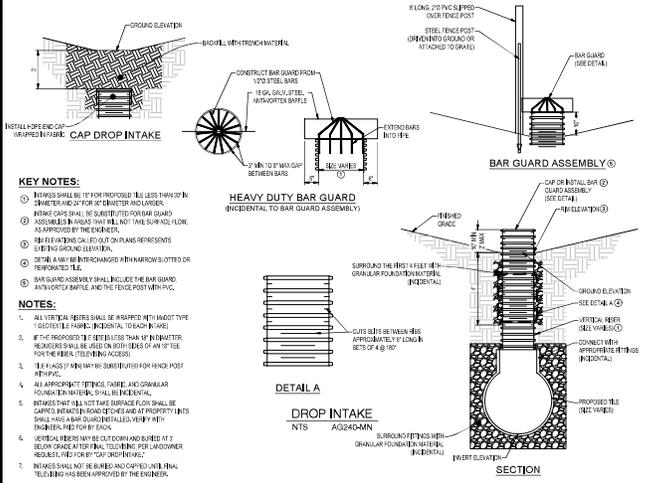
PROJECT NO. 24-31130  
FILE NAME: 243000000  
DRAWN BY: JAT  
DESIGNED BY: JAW  
REVISIONS BY: JAW/C  
ORIGINAL ISSUE DATE: 11/24/24  
CLIENT PROJECT NO.: -

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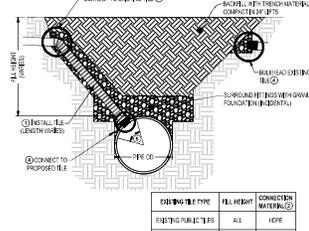


- NOTES:**
1. STOP GRANULAR MATERIAL BEFORE DITCH OPENING.
  2. USE PIPE BRUSH AND MARY-BY OPENING DITCH BEFORE INSTALLING FILL MATERIAL.
  3. TYPICAL DEPTH SHALL BE 12 INCHES OR MATCH THE SURROUNDING CONDITIONS, THEREAFTER INCREASE.
  4. BULKHEAD SHALL BE CONNECTED TO COMPLY WITH THE CONTRACTOR REQUIREMENTS IN THE CONSTRUCTION DOCUMENTS (DRAWING 02 DITCH).
  5. TYPICAL DETAIL REFER TO CROSS-SECTION FOR DIMENSIONS.



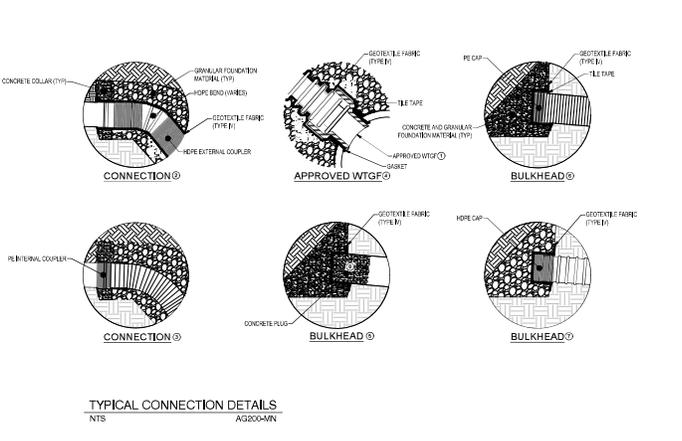
- KEY NOTES:**
1. FINISH SHALL BE 1\"/>

- NOTES:**
1. ALL TRENCH REBERS SHALL BE SHAPED WITH MOST TYPE 1 (SEE DETAIL) FABRIC (INCIDENTAL TO EACH IN CASE).
  2. IF THE PROPOSED TRENCH IS LESS THAN 18 INCHES DEEP, REBERS SHALL BE USED ON EITHER SIDE OF ANY TRENCH FOR THE REBERS (SEE DETAIL) ACCESS.
  3. TRENCH REBERS SHALL BE SHAPED FOR HAND POST REBERS.
  4. ALL APPROVED DETAIL FABRIC AND GRANULAR FOUNDATION MATERIAL SHALL BE IDENTICAL.
  5. FINISH SHALL NOT BE LOWER THAN SURFACE FINISH SHALL BE CARRIED BEHIND ROAD BEHIND ALL PROPERTIES SHALL HAVE BAR GUARD DETAIL VERIFIED WITH ENGINEER FOR EACH CASE.
  6. VERTICAL REBERS SHALL BE CUT DOWN AND BURIED AT A MINIMUM SPACE AFTER BACKFILLING FOR APPROVED REBERS SHALL BE FOR EACH CASE.
  7. FINISH SHALL NOT BE BURIED AND CAPPED UNLESS TRENCH REBERS HAS BEEN APPROVED BY THE ENGINEER.



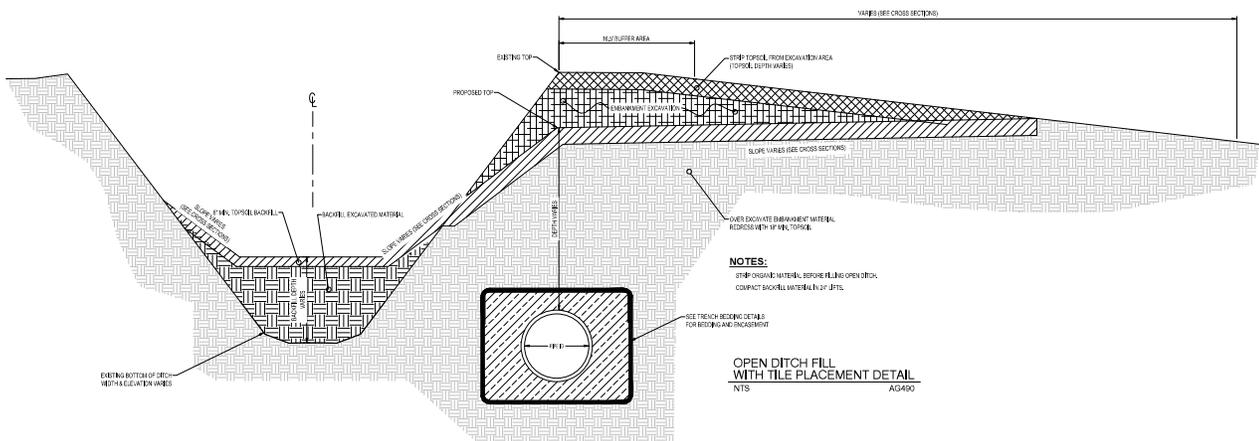
EXISTING TILE TYPE	FILL HEIGHT	CONNECTION MATERIAL (Q)
EXISTING PUBLIC TILES	ALL	HOPE
EXISTING PRIVATE TILES	1/2 FEET	HOPE
EXISTING PRIVATE TILES	1/4 FEET	(Q)

- NOTES:**
1. REFER TO THE TABLE FOR MATERIALS. WHEN THE TILE SHALL BE THE SAME AS OR NOT AVAILABLE, USE UNLESS OTHERWISE SPECIFIED BY THE ENGINEER.
  2. HOPE SHALL BE USED FOR THE EXISTING TILE HOPE, REGARDLESS OF THE FILL HEIGHT.
  3. HOPE SHALL BE USED 1/4\"/>



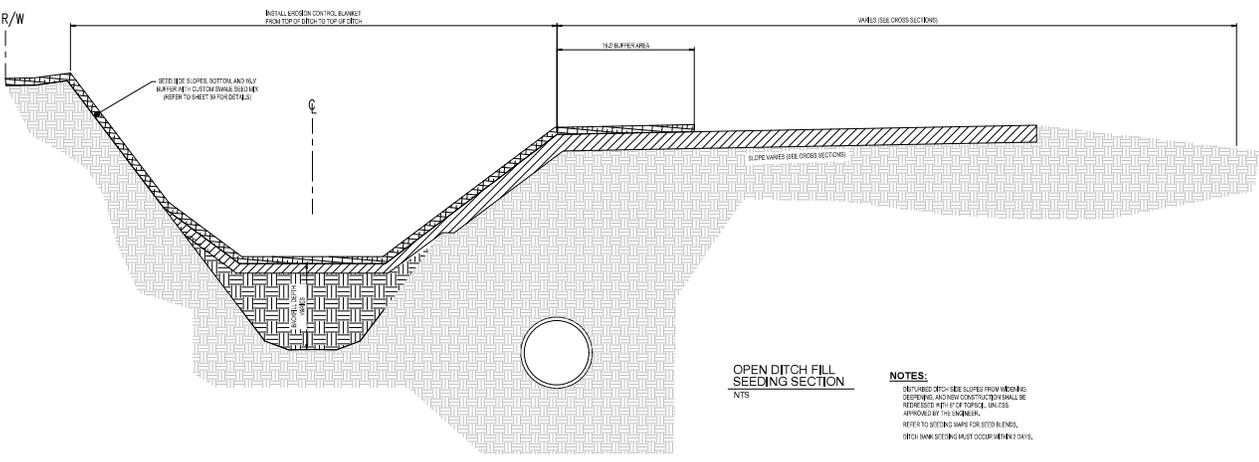
- KEY NOTES:**
1. APPROVED WITGF (Q) SHALL ONLY BE USED WHEN THE PIPE TO BE CONNECTED TO IS GRANULAR. THE QUALITY OF THE PIPE TO BE TAPPED SHOULD BE VERIFIED BY THE ENGINEER. APPROVED WITGF SHALL NOT BE TAPPED INTO VERTICAL OR HORIZONTAL EXISTING TILES.
  2. CONNECTION OF HOPE TO CLAY, CONCRETE, OR RE TILE.
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  100. CONNECTION OF HOPE TO CLAY, CONCRETE, OR RE TILE.

- NOTES:**
1. ALL TILE (TRENCH, REBERS, FOUNDATION, ROCK, TILE TYPE, CONCRETE, AND EXCAVATION SHALL BE IDENTICAL, TO CORRECTLY FIT IF NOT OTHERWISE NOTED.
  2. NOT ALL TRENCHES OR APPROVED REBERS ARE DEMONSTRATED IN DETAIL. ENGINEER SHALL PROVIDE OF EQUALS.



**NOTES:**  
 STRIP ORIGINAL MATERIAL BEFORE FILLING OPEN DITCH.  
 COMPACT BACKFILL MATERIAL IN 4" LIFTS.  
 SEE TRENCH SECTION DETAIL FOR TORQUE AND PROTECTION.

**OPEN DITCH FILL WITH TILE PLACEMENT DETAIL**  
 NTS AG490



**OPEN DITCH FILL SEEDING SECTION**  
 NTS

**NOTES:**  
 IMPROVED DITCH SLOPES FROM WEARING, DEEPENING, AND NEW CONSTRUCTION SHALL BE REVEGGED WITH TILE TORQUE, UNLESS APPROVED BY THE ENGINEER.  
 REFER TO SEEDING MAPS FOR SEED BLEND.  
 DITCH BANK SEEDING MUST OCCUR IMMEDIATELY.

THESEY CERTIFY THAT THIS PLAN SPECIFICATION REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A QUALIFIED PROFESSIONAL ENGINEER IN THE STATE OF MINNESOTA.

**PRELIMINARY NOT FOR CONSTRUCTION**

DATE: \_\_\_\_\_ (P. No. \_\_\_\_\_)

SHEET NOT VALID UNLESS THE TEXT IS COLOR.

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PROJECT  
**REDWOOD COUNTY**  
**COUNTY DITCH No. 93**  
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130  
 FILE NAME: 3134000000  
 DRAWN BY: JAT  
 DESIGNED BY: JAU  
 REVIEWED BY: JMLC  
 ORIGINAL ISSUE DATE: 11/24/24  
 CLIENT PROJECT NO.: -

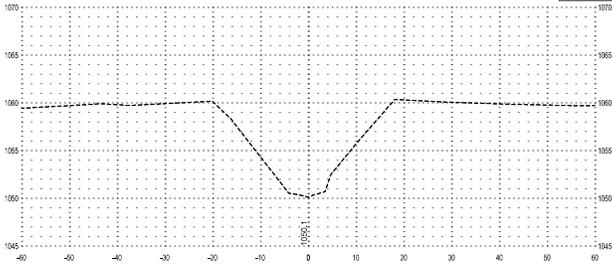
TITLE  
**DETAILS**

SHEET  
**5** OF 11

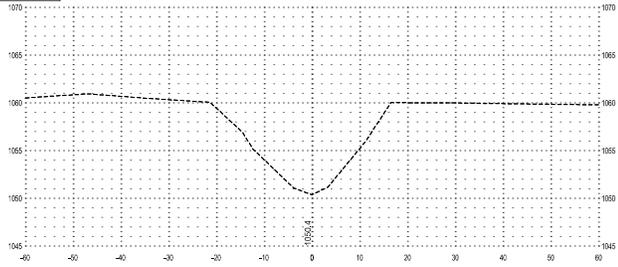


SECTION VIEW LEGEND	
NOTE: AS SHOWN IN THE SECTION OF BEARING STATION	
	EXISTING GROUND
	PROPOSED GROUND
	PROPOSED DITCH

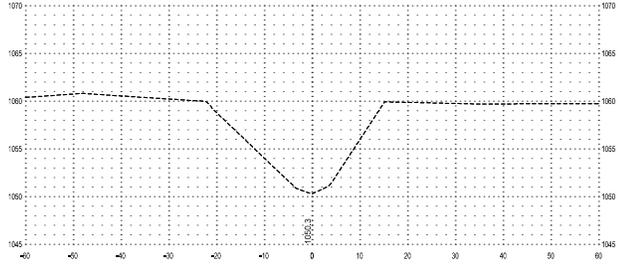
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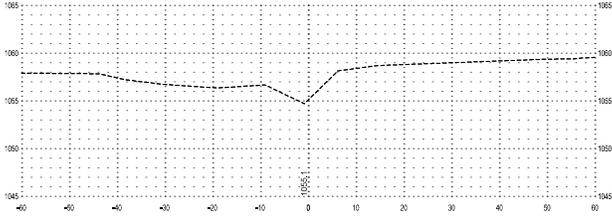
2+50



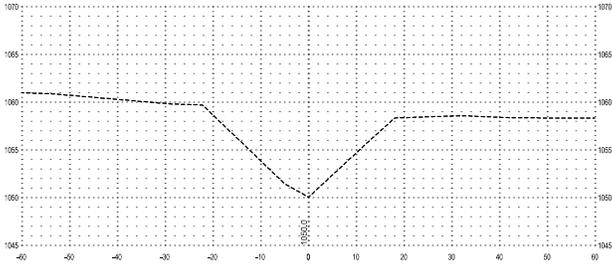
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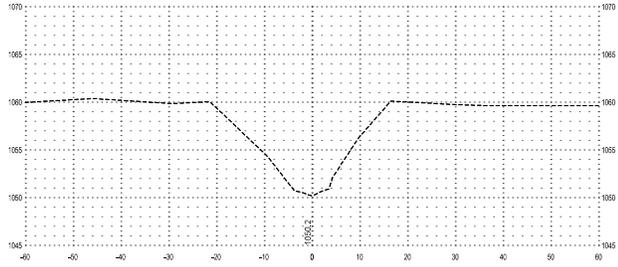
0+50



0+00



1+50



THESEY CERTIFY THAT THIS PLAN SPECIFICATION REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MINNESOTA.

**PRELIMINARY NOT FOR CONSTRUCTION**

DATE: \_\_\_\_\_ (P. No. \_\_\_\_\_)  
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PROJECT  
**REDWOOD COUNTY**  
**COUNTY DITCH No. 93**  
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130  
 FILE NAME 31130.DWG  
 DRAWN BY JAT  
 DESIGNED BY JAT  
 CHECKED BY JMLC  
 ORIGINAL ISSUE DATE 11/11/24  
 CLIENT PROJECT NO. -

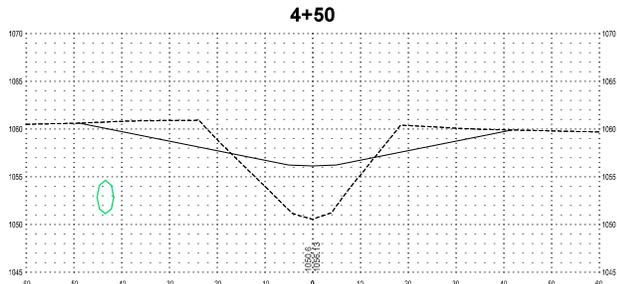
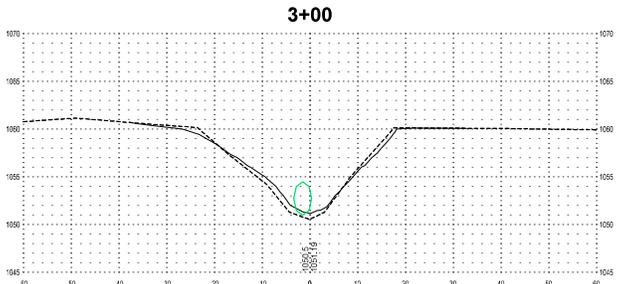
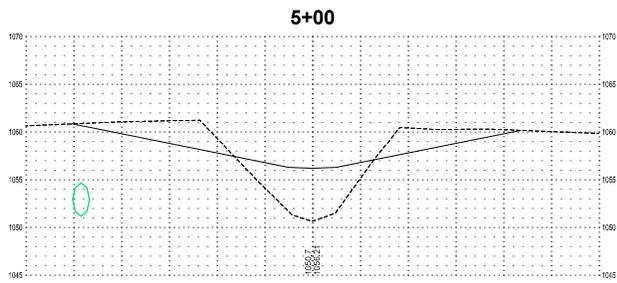
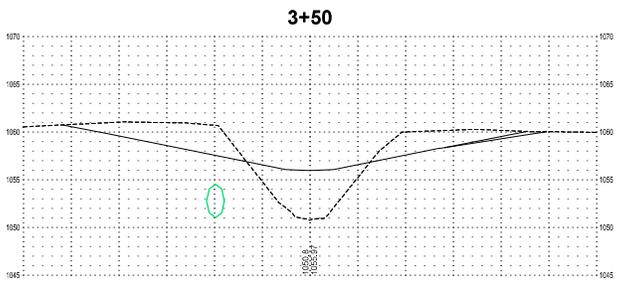
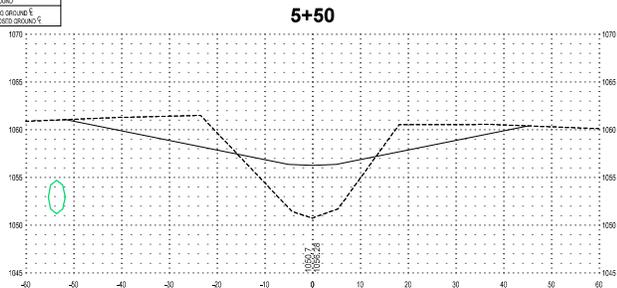
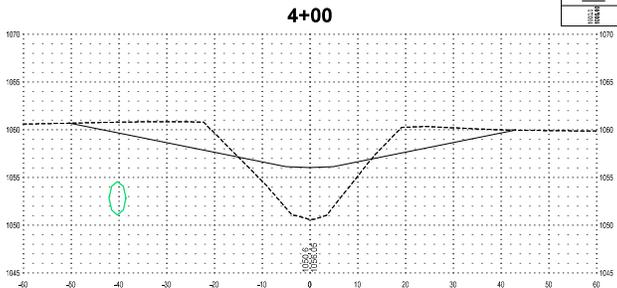
TITLE  
**SECTIONS**

SHEET  
**7** OF 11

I & S GROUP, INC. 11/11/24

**SECTION VIEW LEGEND**

---	EXISTING GROUND
- - - -	PROPOSED GROUND
---	EXISTING GROUND %
- - - -	PROPOSED GROUND %



I HEREBY CERTIFY THAT THE PLAN, SPECIFICATIONS AND REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MINNESOTA.

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PROJECT  
**REDWOOD COUNTY**  
**COUNTY DITCH No. 93**  
 UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130  
 FILE NAME: 31130.DWG  
 DRAWN BY: JAT  
 DESIGNED BY: JAT  
 CHECKED BY: JMLC  
 ORIGINAL ISSUE DATE: 11/11/24  
 CLIENT PROJECT NO.: -

TITLE  
**SECTIONS**

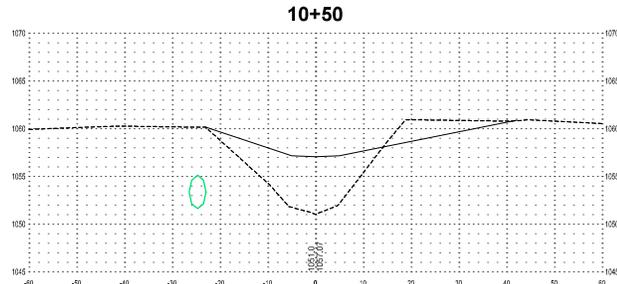
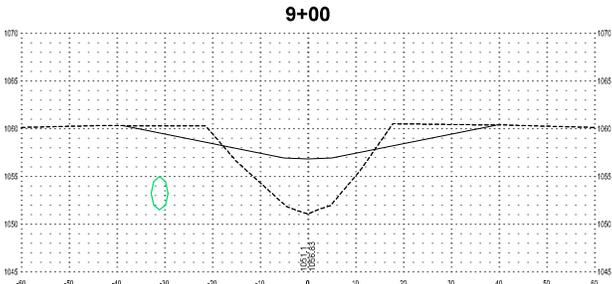
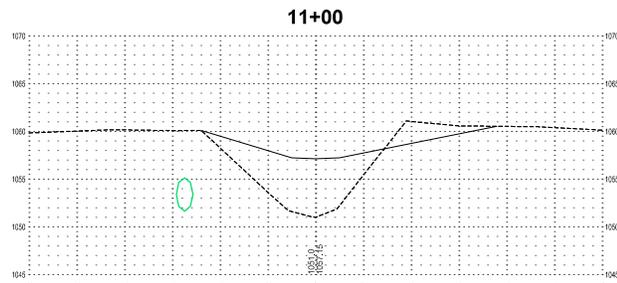
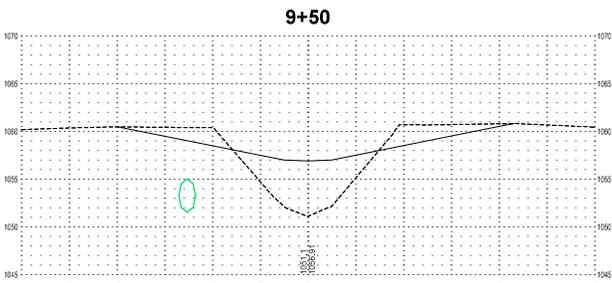
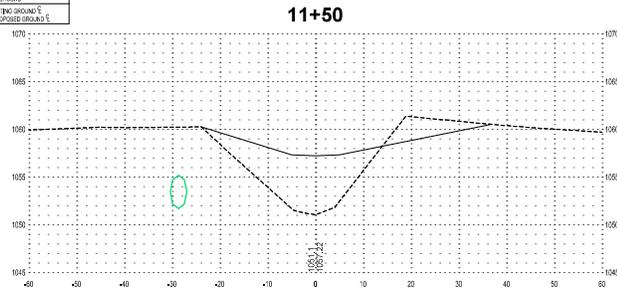
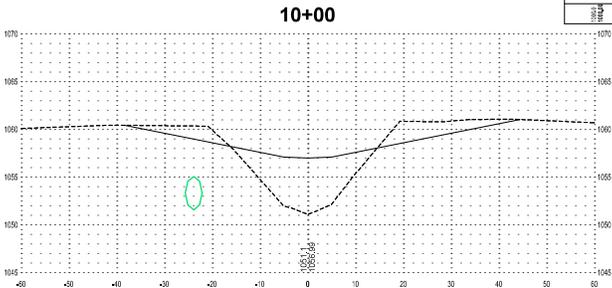
SHEET  
**8** OF 11



**SECTION VIEW LEGEND**

NOTE: ALL ELEVATIONS ARE IN FEET UNLESS OTHERWISE NOTED

---	EXISTING GROUND
---	PROPOSED GROUND
---	EXISTING FINISHED GROUND E
---	PROPOSED FINISHED GROUND E



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**PRELIMINARY NOT FOR CONSTRUCTION**

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PROJECT: **REDWOOD COUNTY COUNTY DITCH No. 93**

UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130  
 FILE NAME: 31130.DWG  
 DRAWN BY: JAT  
 DESIGNED BY: JAT  
 CHECKED BY: JMLC  
 ORIGINAL ISSUE DATE: 11/11/24  
 CLIENT PROJECT NO.: -

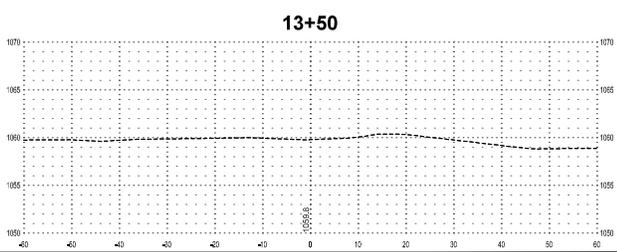
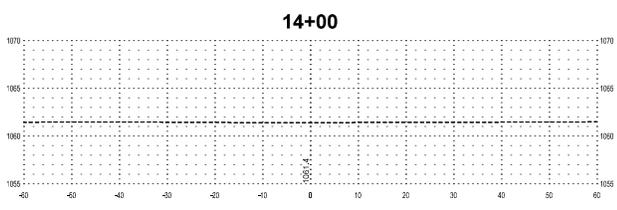
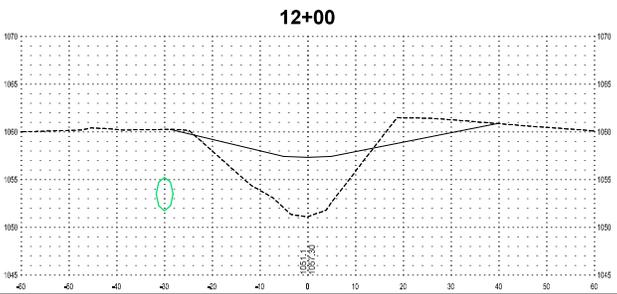
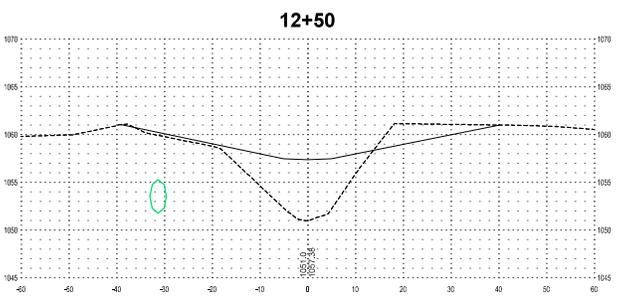
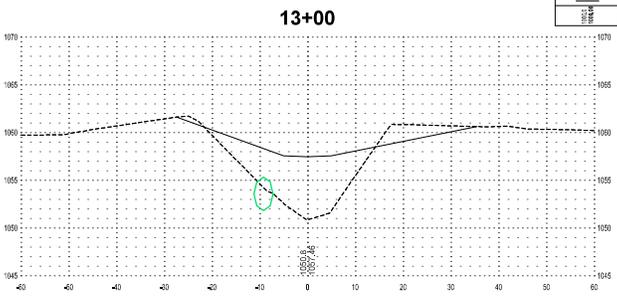
TITLE: **SECTIONS**

SHEET: **10** OF 11

DATE PLOTTED: 11/11/24 10:48 AM

**SECTION VIEW LEGEND**

---	EXISTING GROUND
---	PROPOSED GROUND
---	ADJUSTING GROUND
---	ADJUST-PROPOSED GROUND



THESE PLANS AND SPECIFICATIONS OR REPORT WAS PREPARED BY ME OR UNDER MY SUPERVISION AND THIS IS A GREAT HONOR TO ME AS A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF MINNESOTA.

**PRELIMINARY NOT FOR CONSTRUCTION**

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PROJECT

**REDWOOD COUNTY**

**COUNTY DITCH No. 93**

UNDERWOOD TWP. MINNESOTA

REVISION SCHEDULE		
DATE	DESCRIPTION	BY

PROJECT NO. 24-31130

FILE NAME 31130.DWG

DRAWN BY JAT

DESIGNED BY JAJ

ENGINEER BY JMLC

ORIGINAL ISSUE DATE 11/11

CLIENT PROJECT NO. -

TITLE

**SECTIONS**

SHEET

**11** OF 11

DATE PLOTTED: 11/11/11 10:48 AM

## CD 93 Drainage Authority

December 3, 2024

The Redwood County Board of Commissioners met in Drainage Authority at 4:00 p.m. in the Commissioners Room in the Redwood County Government Center, 403 S Mill Street, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Jim Salfer, Denny Groebner, Bob Van Hee and Dave Forkrud; Also present were Redwood County Administrator Vicki Kletscher and Redwood County Environmental Director Nick Brozek.

Chair Wakefield called the meeting to order.

On motion by Groebner, second by Forkrud, the Board voted unanimously to accept the Petition for Impound, Reroute and Diversion of Redwood County Ditch No. 93, submitted by Boerboom Ag Resources LLC, and appointed Jacob Rischmiller of ISG, Inc. as engineer on the project.

Ditch Authority was adjourned at 4:13 p.m.

CD 93 DRAINAGE AUTHORITY

April 15, 2025, 10:00 a.m.

At 10:00 a.m., the Board entered into Drainage Authority for CD 93. Present were Redwood County Commissioners Wakefield, Groebner, Salfer, and Van Hee; Administrator Kletscher; Environmental Director Nick Brozek. Also present were Petitioner Matt Boerboom, engineer Jacob Rischmiller, attorney Dean Zimmerli, Mike Marotzke, and Ron Coudron.

Brozek introduced the matter to the Board.

Rischmiller provided an updated alignment and profile of the proposed installation which included a slightly steeper grade for the tile to ensure the 20" tile from Mr. Coudron's farmland could be accommodated. The engineer also provided analysis concerning the effect on the downstream land of removing the storage capacity of the ditch. Based on that analysis, even in a worst-case scenario where water was not flowing through the ditch because of tailwater (backed-up) conditions from the River, water ponding on the Marotzke farm would rise only about 1 inch, although these conditions are not likely to develop in the real world, and would be temporary.

The Board discussed modifying the proposed installation so that a portion of the open ditch south of 305<sup>th</sup> Street remains to provide extra storage. The north-south section of the open ditch should remain. The new 36" tile should be reconnected to the ditch around the location where the ditch turns westerly, approximately 218 feet south of 305<sup>th</sup> Street. This plan was acceptable to both Boerboom and Marotzke.

On a motion by Groebner, second by Salfer, the Board voted unanimously to approve the petition with the modifications discussed as described above.

Zimmerli offered to prepare Findings of Fact and Order pursuant to the Board's decision.

There being no further business, Ditch Authority was adjourned at 10:55 a.m.

Attest: \_\_\_\_\_  
Rick Wakefield  
Ditch Authority Chair

\_\_\_\_\_  
Nick Brozek  
Environmental Director

CD 93 DRAINAGE AUTHORITY  
March 18, 2025, 10:00 a.m.

At 10:00 a.m., the Board entered into Drainage Authority for CD 93. Present were Redwood County Commissioners Groebner, Theis, Salfer, and Van Hee; Administrator Kletscher; Environmental Director Nick Brozek. Also present were Petitioner Matt Boerboom, engineer Jacob Rischmiller, attorney Dean Zimmerli, Mike Marotzke, and Ron Coudron.

On a motion by Theis, second by Van Hee, the Board voted unanimously to adopt the agenda.

Brozek introduced the matter to the Board.

Rischmiller presented and explained the project. The project seeks to replace the upstream open ditch portion of CD 93 located in the NW ¼ SE ¼ of Section 21 of Underwood Township with buried tile. The open ditch would be partially filled, leaving a shallow swale across the surface following the path of the existing ditch. A 36" tile would be installed from the existing 15" tile under Balsa Avenue, run approximately parallel to the existing ditch, and outlet back into a small section of open ditch just upstream of the existing culvert under 305th Street.

Zimmerli spoke on behalf of the Petitioners. The drainage authority can lead the construction, or the petitioner can, at the drainage authority's discretion. Construction costs will be paid by the petitioner. Thereafter, inspection, repair and maintenance will be the responsibility of the drainage authority. The petitioner is not asking for separable maintenance. The tile could be redesigned to enter the ditch upstream from 305<sup>th</sup> Street to avoid any construction impact to neighboring property.

Marotzke raised concerns over the loss of storage and potential resultant flooding on property he farms downstream of the proposed project. Mr. Coudron raised concerns over an existing 20" tile that currently flows into the open ditch from his property located south of the Boerboom property and wants to ensure that tile line is not impacted.

On a motion by Groebner, second by Van Hee, the Board voted unanimously to table the petition until April 15 at 10:00 AM so the engineer could analyze the effect on the downstream property of the reduced water storage capacity in the portion of the ditch to be filled in.

On motion by Theis, second by Van Hee, the Board voted unanimously to approve the minutes from the December 3 hearing.

There being no further business, Ditch Authority was adjourned at 11:13 a.m.

Attest: \_\_\_\_\_  
Jim Salfer  
Ditch Authority Vice-Chair

\_\_\_\_\_  
Nick Brozek  
Environmental Director

STATE OF MINNESOTA  
REDWOOD COUNTY BOARD OF COMMISSIONERS  
PUBLIC DRAINAGE AUTHORITY  
TO IMPOUND, REROUTE, AND DIVERT OF REDWOOD COUNTY DITCH 93

---

The matter of the Petition to Impound,  
Reroute, and Divert Redwood County  
Ditch 93

**Findings and Order Approving  
Petition to Impound, Reroute, and  
Divert Redwood County Ditch 93**

---

The Drainage Authority of Redwood County Ditch 93, considered the petition by Boerboom Ag Resources, LLC (“Boerboom”) to Impound, Reroute, and Divert County Ditch 93 as a hearing on March 18, 2025, continued to April 15, 2025. Upon review of the Petition, and consideration of the comments and other evidence presented, Commissioner \_\_\_\_\_ moved, seconded by Commissioner \_\_\_\_\_, for adoption of the following:

**Findings:**

1. The petition to Impound, Reroute, and Divert Redwood County Ditch 93 (CD 93) (the “Petition”) has been filed with the Redwood County Auditor-Treasurer pursuant to statutes section 103E.227.
2. The Drainage Authority accepted the Petition by its Preliminary Findings and Order adopted on December 3, 2024, and appointed Jacob Rischmiller, P.E. of the engineering firm ISG, Inc, to serve as project engineer to review the Petition, investigate the effect of the proposed installation, and file a report of findings with the Drainage Authority.
3. After the engineer completed his review of the proposed project, a hearing was scheduled for March 18, 2025. Notice of the public hearing was provided via mail to the petitioners, owners of property, and political subdivisions likely to be affected by the proposed project, as provided in statute.
4. At the hearing, the engineer presented its findings and recommendations concerning the proposed project.
5. The project as presented seeks to replace the upstream open ditch portion of CD 93 located in the NW ¼ SE ¼ of Section 21 of Underwood Township with buried tile. The open ditch would be partially filled, leaving a shallow swale across the surface following the path of the existing ditch. A 36” tile would be installed from the existing 15” tile under Balsa Avenue, run approximately parallel to the existing ditch, and outlet back into a small

section of open ditch just upstream of the existing culvert under 305<sup>th</sup> Street. All of the work would occur on Boerboom's property.

6. At the hearing, the drainage authority accepted public comment from the petitioner's attorney, Dean M. Zimmerli, as well as several members of the public including Mike Marotzke, and Ron Coudron.
7. At the March 18, 2025 Mr. Marotzke raised concerns over the loss of storage and potential resultant flooding on property he farms downstream of the proposed project. Mr. Coudron raised concerns over an existing 20" tile that currently flows into the open ditch from his property located south of the Boerboom property and wants to ensure that tile line is not impacted.
8. The March 18, 2025 hearing was continued to April 15, 2025 to allow the engineer an opportunity to investigate the concerns raised during public comments.
9. At the continued April 15, 2025 hearing, the engineer provided an updated alignment and profile of the proposed installation which included a slightly steeper grade for the tile to ensure the 20" tile from Mr. Coudron's farmland could be accommodated. The engineer also provided analysis concerning the effect on the downstream land of removing the storage capacity of the ditch. Based on that analysis, even in a worst-case scenario where water was not flowing through the ditch because of tailwater (backed-up) conditions from the River, water ponding on the Marotzke farm would rise only about 1 inch, although these conditions are not likely to develop in the real world, and would be temporary.
10. It is appropriate to modify the proposed installation so that a portion of the open ditch south of 305<sup>th</sup> Street remains to provide extra storage. The north-south section of the open ditch should remain. The new 36" tile should be reconnected to the ditch around the location where the ditch turns westerly, approximately 218 feet south of 305<sup>th</sup> Street.
11. As modified, the proposed installation will be of a public and private benefit. Public benefits include (a) the Drainage Authority will not have to maintain an open ditch which generally has higher maintenance and cleaning costs than buried tile, (b) less sedimentation and erosion are likely to occur because less overland flow will enter into the ditch and less ditch erosion will occur, resulting in less sediment downstream, and (c) manure application on the Boerboom property can occur more safely with less risk of an accidental spill because there will not be an open ditch for an unlikely spill to enter into. Private benefits include that Boerboom will be able to more quickly and efficiently apply manure from its nearby swine operation and will be able to farm a more complete field without the ditch intersecting it.
12. As modified, the proposed installation will not impair the utility of the drainage system or deprive affected landowners of its benefit. Upstream landowners will continue to have the same outlet for drainage and will not be impaired by the conversion of the open ditch

to a buried tile. Flow from the open ditch to downstream landowners will not meaningfully change, because the culvert crossing under 305<sup>th</sup> street is not being changed. Based on the analysis completed by the engineer, elimination of the small amount of storage provided by the open ditch would cause, at most, a 1-inch difference in water elevation in a low area on the downstream property, but this condition is unlikely to occur in real-world scenarios and would be temporary. The ditch will continue to provide an outlet for drainage for the downstream landowner.

13. The engineer identified \$26,510 of maintenance costs (primarily ditch cleaning) that would be avoided because of the proposed installation. Boerboom is not requesting that the Drainage Authority contribute to the cost of this installation. This avoided maintenance cost is an additional benefit to the other landowners on the CD 93 drainage system.

Based on the foregoing findings, the Drainage Authority Board adopts the following:

**Order:**

- a. The Petition to reroute, impound, and divert drainage system waters is approved. Boerboom may install the tile line as shown in the plan and profile drawings prepared by the engineer, which are attached hereto as **EXHIBIT A**, and include the following:
  - i. The north-south section of open ditch, located south of 305<sup>th</sup> Street, shall remain as an open ditch to approximately Station 2+18 (approximately 218 feet south of the road right-of-way). The newly installed tile shall outlet into the remaining section of open ditch so that the flow of the water is parallel to the alignment of the ditch.
  - ii. Appropriate geotextile fabric and riprap shall be placed at the outlet of the new tile line to prevent erosion.
  - iii. Disturbed areas of ditch bank shall be reseeded.
- b. Boerboom shall be responsible for the construction of the proposed installation. Boerboom shall select an experienced drainage contractor to complete the work, subject to the approval of the Redwood County Drainage Inspector. All costs of the installation shall be paid by Boerboom and not by the drainage system.
- c. The Redwood County Drainage Inspector shall inspect the progress of installation to ensure the work is completed in accordance with the plan and profile drawings and industry standards. The Redwood County Drainage Inspector shall file a report accepting the work once completed.
- d. Following the installation of the new drainage tile and other work contemplated hereby, and acceptance by Redwood County Drainage Inspector, the existing ditch, new drainage

tile, and related work, shall all be and remain part of the public drainage system, and the Drainage Authority shall be responsible for ongoing maintenance and repairs.

- e. Notification costs of \$43.48 shall be paid from Petitioner’s \$10,000 cash deposit in lieu of a bond. The balance of such cash deposit shall be returned to Petitioner.

After discussion, the Chairperson called the question. The question was on the adoption of the foregoing findings and order, and there were, \_\_\_yeas, \_\_\_nays, \_\_\_ absent, and\_\_\_ abstentions as follows:

	Yea	Nay	Absent	Abstain
Wakefield	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Groebner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Theis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Salfer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Van Hee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated: May 6, 2025

\_\_\_\_\_  
Commissioner Rick Wakefield, Chairperson

\* \* \* \* \*

I, Nick Brozek, Environmental Director of Redwood County, do hereby certify that I have compared the above resolution with the original thereof as the same appears of record and on file with the County and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Nick Brozek, Environmental Director



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Department:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>	May 20, 2025		
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Brozek
Award bids and approve contracts for JD 36 - 2		<b>estimated time needed:</b>	15 minutes
		<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>	

**If Action, Board Motion Requested:**

Award bids and authorization to execute contracts for JD 36 riprap supply and ditch repair. This project is estimated to cost \$985,585.13 - 75% of which will be reimbursed through Minnesota Homeland Security and Emergency Management grant.

Two bids were received for riprap supply: • L&S Construction - \$764,030.22 • CMF - \$772,155.68  
--L&S Construction was the lowest qualified bid--

Four bids were received for ditch repair: • L&S Construction - \$314,570.96 • MNL - \$221,554.91  
• Noomen Excavating - \$508,582.95 • Selly Excavating - \$297,318.03  
--MNL was the lowest qualified bid--

**Background Information:**

The County advertised for sealed bids to address flood damage that occurred to JD 36 in 2023. The County previously applied for and received disaster funds from HSEM for this project. The project was advertised in the Redwood Gazette on March 27, 2025. Public notice was posted to the Redwood County website and were accessible to interested bidders through the QuestCDN website for over two weeks. Inte Sealed bids were received, and the bid totals were opened and read aloud at 10:00 AM and 10:15 AM April 14, 2025.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**SECTION 00 41 00  
BID FORM**

**REDWOOD COUNTY MNHSEM DITCH REPAIR PROJECT JUDICIAL DITCH 36 – RIPRAP  
SUPPLY**

To: Redwood County (OWNER)  
Government Center  
403 South Mill Street  
P.O. Box 130  
Redwood Falls, MN 56283  
Office (507) 637-4016

Bid of L3S Construction Corp.  
name  
12226 Knox Ave. Sanborn, MN 56083  
address

Pursuant to the Advertisement for Bids for the above-named project to furnish all necessary machinery, equipment, tools, labor and other means of construction and deliver materials and to perform all work at rates and at a total price or prices as hereinafter set forth and in accordance with Drawings and Specifications, and addenda thereto on file in the office of the aforesaid OWNER and the office of ENGINEER (Stantec Consulting Services Inc.)

First: In submitting this Bid, the undersigned bidder understands and agrees that the Instruction to Bidders and, without limiting the foregoing, that this Bid is based upon the following undertakings:

1. That bidder has inspected the site(s) of the work, existing construction in the areas of the proposed work, and has informed itself as to the condition thereof as the same bears on the work to be performed.
2. That bidder has received and examined the Project Manual, and has informed itself of all addenda thereto, the forms of the contract, and the Performance Bond and Payment Bond to be furnished in the event the bidder is the successful bidder and is awarded the contract.
3. Certain types of equipment and kinds of material are described in the specifications by means of trade names and catalog numbers and/or manufacturer's names. In each instance where this occurs, it is not intended to exclude from consideration such types or equipment and kinds of material bearing other trade names, catalog numbers and/or manufacturer's names, capable of accomplishing the purpose of the types of equipment or kinds of material specifically indicated. Such types of equipment and kinds of material will be acceptable to the OWNER if equivalence can be determined by ENGINEER (see Section 01 25 00 Substitution Procedures for requirements). Substitutions for equipment or material listed, without exception, must be approved in writing by ENGINEER and be agreed upon by OWNER. Substitutions will only be allowed as specified in the Instructions to Bidders (Section 00 21 13) and Substitution

Procedures (Section 01 25 00). Bidder acknowledges that this proposal is submitted in strict accord with specified requirements.

4. Sealed Bid Proposals will be publicly opened at the time and location specified in Advertisement for Bids (Section 00 11 13) and only Bid Proposals received prior thereto will be considered.
5. That the OWNER intends to award a contract as specified in Instructions to Bidders (Section 00 21 13).
6. That this Bid and the Bid Security submitted herewith may not, except with the consent of the aforesaid OWNER, be withdrawn for the period of days specified in Advertisement for Bids (Section 00 11 13) after the day the bids are opened.

Second: The undersigned bidder agrees, if the successful bidder, to execute the contract in the form as set forth in the specifications and to furnish the required certificates of insurance and Performance Bond and Payment Bond in forms as set forth in the Project Manual within the number of days specified in Instructions to Bidders (Section 00 21 13) from the date of Notice of Award of contract from the OWNER.

Third: The undersigned bidder further agrees to begin work on receipt of an executed contract and to prosecute said work so as to complete the same as specified in the Supplemental General Conditions, subject to Liquidated Damages, if they apply.

Fourth: The undersigned bidder further agrees to guarantee performance of all work in accordance with the Project Manual and in a good and workmanlike manner, and to renew or repair any work that may be rejected due to defective materials or workmanship prior to final completion and acceptance of the material and installation by the OWNER.

Fifth: The undersigned bidder further agrees, prior to execution of the contract by the OWNER, to provide Supporting Data as specified in Instructions to Bidders (Section 00 21 13).

Sixth: Following is a tabulation of the undersigned bidder's bid for all work to be performed to carry out the aforementioned construction project including, where required, alternate bids, it being understood that this bid contemplates all machinery, equipment, tools, labor, and other means of construction and all materials and times specified in accordance with the Project Manual and all Addenda thereto. At the opening of Bid, the bidders' names and bid prices will be read out loud. The undersigned bidder proposes to do all unclassified work required to complete the contemplated improvement at the unit prices given in this Bid.

Seventh: This bid is genuine and not made in the interest or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding; and bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over OWNER.

Eighth: The total bid price represents the material, labor, equipment, all other costs to the bidder, and the bidder's profit to complete the project as specified, in the timeframe anticipated.

Ninth: The undersigned bidder agrees that the Work will be substantially completed on or before the date listed in Agreement Form (Section 00 52 00), and completed and ready for final payment

in accordance with Paragraph 14.07 of the General Conditions on or before the date listed in Agreement Form (Section 00 52 00).

OWNER anticipates, but in no way guarantees the following anticipated sequence of events:

- April 14, 2025 – Bids Received and Opened
- April 15, 2025 – Bid Results Presented to County Board

Tenth: Be prepared to provide qualifications requested by OWNER in accordance with Instructions to Bidders (Section 00 21 13).

Eleventh: The undersigned bidder has reviewed, and satisfies, the Minimum Criteria set forth in the Responsible Contractor documents as included as part of the project documents, and has acknowledged compliance of these criteria, by notarized signature, on the Responsible Contractor Verification form provided in this Bid Proposal Section.

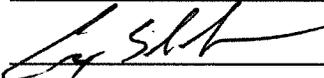
**ADDENDUM ACKNOWLEDGMENT**

Addendum No. 1	<u>LSH NA</u>
Addendum No. 2	<u>LSH NA</u>
Addendum No. 3	<u>LSH NA</u>
Addendum No. 4	<u>LSH NA</u>

Contractor LS5 Construction Corp.

Print Name Cooper Scheffler

Title Vice President

Signature 

Date 4/7/25

Email cooperscheffler@gmail.com

Phone Number 507 - 227 - 5911

Enclosed herewith is Bid Security in the form of

- )a) Certified check in the amount of  
) \_\_\_\_\_  
) Dollars  
) (\$ 38,201.51 ) payable to Redwood County.  
)  
)or  
)  
)b) Bid Bond in the amount of  
) Dollars (\$ \_\_\_\_\_ ) to Redwood County as obligee.

The amount of the Bid Security being five percent (5%) of the total amount of this Bid as required by the Advertisement for Bids and by the Instruction to Bidders.

WITNESS Our hands and seals this 10<sup>th</sup> day of April, 2025

Individual ) \_\_\_\_\_  
or )  
Partnership) \_\_\_\_\_  
Execution )

) Co-partners doing business under the name and style of:  
) \_\_\_\_\_  
) \_\_\_\_\_  
) \_\_\_\_\_

A Corporation of the State of

Corporate ) LSS Construction Corp. Minnesota  
Execution )

) By [Signature]  
)

) Title Vice President  
) \_\_\_\_\_

Corporate ) By \_\_\_\_\_  
Seal )

) Title \_\_\_\_\_  
) \_\_\_\_\_

**BID FORM**

Redwood County  
Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 - Riprap Supply

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	SUBTOTAL
	<b>BASE BID:</b>				
1	MOBILIZATION	LS	1	\$1000-	\$1000-
2	RIPRAP CLASS III	TN	21,863.33	\$34.90	\$763,030.22
				<b>TOTAL BASE BID:</b>	\$764,030.22

\$ 764,030.22

**Total Written Amount for Base Bid**

**Responsible Contractor Verification**

PROJECT TITLE: Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Riprap Supply

I am an owner or officer of LSS Construction Corp. [name of bidder] ("Bidder"). I hereby verify that Bidder is in compliance with the minimum criteria required of a "responsible contractor" as that term is defined in Minnesota Statutes § 16C.285, subdivision 3, and as explained in the attached document entitled "Responsible Contractor Law."

I further agree that Bidder has received a signed statement under oath from each subcontractor and motor carrier that Bidder intends to use to perform work on the project verifying that the subcontractor and motor carrier meets the minimum criteria under Minn. Stat. § 16C.285, and that Bidder will furnish such statements to the contracting authority upon request. Bidder intends to retain the following first-tier subcontractors and motor carriers for work on this project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If Bidder is awarded the contract for the project, I further agree that Bidder will submit the attached document entitled "Additional Subcontractor and Motor Carrier List" as required.

Signed this 10<sup>th</sup> day of April, 2025

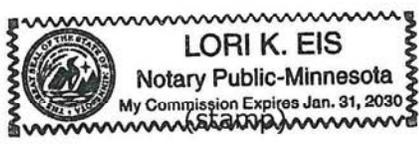
\_\_\_\_\_  
*(Signature)*

By: Cooper Scheffter [printed name]

Vice President [title] of LSS Construction Corp. [name of bidder]

STATE OF MINNESOTA )  
COUNTY OF Redwood ) ss.

Signed and sworn to before me on April 10, 2025, by Cooper Scheffter.



\_\_\_\_\_  
*(Signature)*  
Notary Public

**SECTION 00 45 19**  
**AFFIDAVIT OF AUTHORITY AND NON-COLLUSION**

Redwood County  
Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Riprap Supply

I hereby swear (or affirm) under the penalty for perjury:

1. That I am the bidder (if the bidder is an individual), a partner of the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation (if the bidder is a corporation), having authority to sign on his, hers, or its behalf and if awarded the contract to enter into such contract;
2. That the attached bid or bids have been arrived at by the bidder independently and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other vendor of materials, supplies, equipment or services described in the Advertisement for Bids, designed to limit independent bidding or competition;
3. That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids; and
4. That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

[Insert Name of Contractor]

By LCS Construction Corp.

Its \_\_\_\_\_

By [Signature]

Its Vice President



WANDA STATE BANK

RD. BOX 278 • WANDA, MN 56294-0278  
507-550-1678 • 855-808-8878

056575

April 10, 2025

Pay to the Order of Redwood County MN HSEM Ditch Repair Project

\$38,201.51

\*\*\*\*\* Thirty Eight Thousand Two Hundred One and 51/100

REMITTER: L & S Construction Corp

CASHIER'S CHECK

*[Handwritten Signature]*  
\_\_\_\_\_  
AUTHORIZED SIGNATURE

⑈ 56575 ⑈

⑆091209797⑆ 008430340 ⑆⑈

56575

April 10, 2025

Pay to the Order of Redwood County MN HSEM Ditch Repair Project

\$38,201.51

\*\*\*\*\* Thirty Eight Thousand Two Hundred One and 51/100

REMITTER: L & S Construction Corp

NOT NEGOTIABLE - CUSTOMER COPY

CASHIER'S CHECK

**SECTION 00 43 13  
BID BOND FORM**

Redwood County  
Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Slope Repair and  
Riprap Placement

KNOW ALL PERSONS BY THESE PRESENTS that we, MNL  
8740 77th Street NE, Otsego, MN 55362  
as principal, and Merchants Bonding Company (Mutual)

6700 Westown Parkway, West Des Moines, IA 50266 as surety, are  
held and firmly bound unto the OWNER as obligee, in the sum of  
Five Percent of Total Bid Amount

(\$ 5% ) Dollars,  
lawful money of the United States of America, for payment of which sum well and  
truly to be made we bind ourselves, our heirs, executors, administrators, successors  
and assigns, jointly and severally and firmly by these presents.

The condition of this obligation is such that whereas the principal has submitted the  
accompanying Bid dated April 14th, 2025, for construction work to construct the  
Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Slope Repair and  
Riprap Placement for the OWNER.

NOW, THEREFORE, if the aforesaid principal shall not withdraw (his) (her) (its)  
(their) Bid for a period of sixty (60) days after the opening of bids, and if awarded a  
contract upon said Bid shall enter into a contract with the OWNER, and give  
Performance Bond and Payment Bond as required by law and in form specified by the  
OWNER, then this obligation shall be null and void; otherwise the principal and  
surety will pay unto the obligee, the sum

of Five Percent of Total Bid Amount (5%)

not as a penalty, but as liquidated damages sustained by the OWNER, as a result of  
such failure.

Signed and dated this 14th day of April, 2025

Minnesota Native Landscapes, Inc.

Merchants Bonding Company (Mutual)

Surety

Principal

Attorney in Fact Nicole M. Goty

*Amy Schaff*  
Amy Schaffer





**SECTION 00 41 00  
BID FORM**

**REDWOOD COUNTY MNHSEM DITCH REPAIR PROJECT JUDICIAL DITCH 36 – SLOPE  
REPAIR AND RIPRAP PLACEMENT**

To: Redwood County (OWNER)  
Government Center  
403 South Mill Street  
P.O. Box 130  
Redwood Falls, MN 56283  
Office (507) 637-4016

Bid of MNL name  
8740 77<sup>th</sup> St NE Otsego MN 55302 address

Pursuant to the Advertisement for Bids for the above-named project to furnish all necessary machinery, equipment, tools, labor and other means of construction and deliver materials and to perform all work at rates and at a total price or prices as hereinafter set forth and in accordance with Drawings and Specifications, and addenda thereto on file in the office of the aforesaid OWNER and the office of ENGINEER (Stantec Consulting Services Inc.)

First: In submitting this Bid, the undersigned bidder understands and agrees that the Instruction to Bidders and, without limiting the foregoing, that this Bid is based upon the following undertakings:

1. That bidder has inspected the site(s) of the work, existing construction in the areas of the proposed work, and has informed itself as to the condition thereof as the same bears on the work to be performed.
2. That bidder has received and examined the Project Manual, and has informed itself of all addenda thereto, the forms of the contract, and the Performance Bond and Payment Bond to be furnished in the event the bidder is the successful bidder and is awarded the contract.
3. Certain types of equipment and kinds of material are described in the specifications by means of trade names and catalog numbers and/or manufacturer's names. In each instance where this occurs, it is not intended to exclude from consideration such types or equipment and kinds of material bearing other trade names, catalog numbers and/or manufacturer's names, capable of accomplishing the purpose of the types of equipment or kinds of material specifically indicated. Such types of equipment and kinds of material will be acceptable to the OWNER if equivalence can be determined by ENGINEER (see Section 01 25 00 Substitution Procedures for requirements). Substitutions for equipment or material listed, without exception, must be approved in writing by ENGINEER and be agreed upon by OWNER. Substitutions will only be allowed as specified in the Instructions to Bidders (Section 00 21 13) and Substitution Procedures (Section 01 25 00). Bidder acknowledges that this proposal is submitted in strict accord with specified requirements.

4. Sealed Bid Proposals will be publicly opened at the time and location specified in Advertisement for Bids (Section 00 11 13) and only Bid Proposals received prior thereto will be considered.
4. That the OWNER intends to award a contract as specified in Instructions to Bidders (Section 00 21 13).
5. That this Bid and the Bid Security submitted herewith may not, except with the consent of the aforesaid OWNER, be withdrawn for the period of days specified in Advertisement for Bids (Section 00 11 13) after the day the bids are opened.

Second: The undersigned bidder agrees, if the successful bidder, to execute the contract in the form as set forth in the specifications and to furnish the required certificates of insurance and Performance Bond and Payment Bond in forms as set forth in the Project Manual within the number of days specified in Instructions to Bidders (Section 00 21 13) from the date of Notice of Award of contract from the OWNER.

Third: The undersigned bidder further agrees to begin work on receipt of an executed contract and to prosecute said work so as to complete the same as specified in the Supplemental General Conditions, subject to Liquidated Damages, if they apply.

Fourth: The undersigned bidder further agrees to guarantee performance of all work in accordance with the Project Manual and in a good and workmanlike manner, and to renew or repair any work that may be rejected due to defective materials or workmanship prior to final completion and acceptance of the material and installation by the OWNER.

Fifth: The undersigned bidder further agrees, prior to execution of the contract by the OWNER, to provide Supporting Data as specified in Instructions to Bidders (Section 00 21 13).

Sixth: Following is a tabulation of the undersigned bidder's bid for all work to be performed to carry out the aforementioned construction project including, where required, alternate bids, it being understood that this bid contemplates all machinery, equipment, tools, labor, and other means of construction and all materials and times specified in accordance with the Project Manual and all Addenda thereto. At the opening of Bid, the bidders' names and bid prices will be read out loud. The undersigned bidder proposes to do all unclassified work required to complete the contemplated improvement at the unit prices given in this Bid.

Seventh: This bid is genuine and not made in the interest or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid; bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding; and bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over OWNER.

Eighth: The total bid price represents the material, labor, equipment, all other costs to the bidder, and the bidder's profit to complete the project as specified, in the timeframe anticipated.

Ninth: The undersigned bidder agrees that the Work will be substantially completed on or before the date listed in Agreement Form (Section 00 52 00), and completed and

ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the date listed in Agreement Form (Section 00 52 00).

OWNER anticipates, but in no way guarantees the following anticipated sequence of events:

- April 14, 2025 – Bids Received and Opened
- April 15, 2025 – Bid Results Presented to County Board

Tenth: Be prepared to provide qualifications requested by OWNER in accordance with Instructions to Bidders (Section 00 21 13).

Eleventh: The undersigned bidder has reviewed, and satisfies, the Minimum Criteria set forth in the Responsible Contractor documents as included as part of the project documents, and has acknowledged compliance of these criteria, by notarized signature, on the Responsible Contractor Verification form provided in this Bid Proposal Section.

**ADDENDUM ACKNOWLEDGMENT**

Addendum No. 1 \_\_\_\_\_  
Addendum No. 2 \_\_\_\_\_  
Addendum No. 3 \_\_\_\_\_  
Addendum No. 4 \_\_\_\_\_

Contractor MNL  
Print Name Amy Schaffer  
Title President  
Signature Amy Schaffer  
Date 4/14/25  
Email estimating@mnlcorp.com  
Phone Number 763-295-0010

Enclosed herewith is Bid Security in the form of

- ) a) Certified check in the amount of \_\_\_\_\_ Dollars
- ) (\$ \_\_\_\_\_) payable to Redwood County.
- ) or
- ) b) Bid Bond in the amount of \_\_\_\_\_ Dollars (\$ 5%) to Redwood County as obligee.

The amount of the Bid Security being five percent (5%) of the total amount of this Bid as required by the Advertisement for Bids and by the Instruction to Bidders.

WITNESS Our hands and seals this 14 day of April, 2025

Individual ) \_\_\_\_\_  
 or )  
 Partnership) \_\_\_\_\_  
 Execution )  
 ) Co-partners doing business under the name and style of:  
 ) \_\_\_\_\_  
 ) \_\_\_\_\_  
 ) \_\_\_\_\_

A Corporation of the State of Minnesota

) By [Signature]  
 ) Title President

) By \_\_\_\_\_  
 ) Title \_\_\_\_\_



**BID FORM**

Redwood County  
Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Slope Repair and Riprap  
Placement

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	SUBTOTAL
	<b>BASE BID:</b>				
1	MOBILIZATION	LS	1	10,000	10,000
2	DITCH SLOPE REPAIR	LF	16,737	3.30	55,232.10
3	INSTALL RIPRAP	TN	21,863.33	7.15	156,322.81
				<b>TOTAL BASE BID:</b>	221,554.91

two hundred twenty one thousand five hundred fifty four and <sup>91</sup>/<sub>100</sub>  
**Total Written Amount for Base Bid**



**ADDITIONAL SUBCONTRACTORS AND MOTOR CARRIERS LIST**

PROJECT TITLE: Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Slope Repair and Riprap Placement

Pursuant to Minn. Stat. § 16C.285, subd. 5, the prime contractor must submit this form within 14 days of retaining additional subcontractors and motor carriers on the project. This form must be submitted to the Project Manager or individual as identified in the solicitation document.

**Additional Subcontractors**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

By signing this document, I certify that I am an owner or officer of the company, and I swear under oath that all additional subcontractors and motor carriers listed on this Additional Subcontractor List have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.

Signed this 14 day of April, 2025

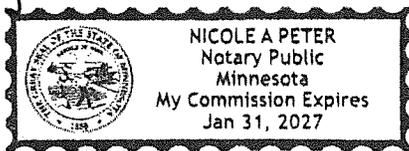
Amy Schaffer

By: Amy Schaffer [printed name]

President [title] of MNL [name of company]

STATE OF MINNESOTA )  
COUNTY OF Wright ) ss.

Signed and sworn to before me on April 14, 2025, by Amy Schaffer.



(stamp)

Nicole Peter  
Notary Public

**SECTION 00 45 19  
AFFIDAVIT OF AUTHORITY AND NON-COLLUSION**

Redwood County  
Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Slope Repair and Riprap Placement

I hereby swear (or affirm) under the penalty for perjury:

1. That I am the bidder (if the bidder is an individual), a partner of the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation (if the bidder is a corporation), having authority to sign on his, hers, or its behalf and if awarded the contract to enter into such contract;
2. That the attached bid or bids have been arrived at by the bidder independently and have been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other vendor of materials, supplies, equipment or services described in the Advertisement for Bids, designed to limit independent bidding or competition;
3. That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids; and
4. That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

MNL  
[Insert Name of Contractor]

By Amy Scheffer

Its President

By \_\_\_\_\_

Its \_\_\_\_\_

**MERCHANTS**  
**BONDING COMPANY™**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

AJ Krist; Alice M Johnson; Carrie L Pyzick; DeeAnn Swanson; Drew Boehne; Erin Pohlman; Holly Sens; Jacqueline Riley; Jami L Johnson; Jeffrey T Moat; Jessica A Olson; Leslie Seehusen; Litton E S Field Jr; Lori Hilmoe; Lori Hubbard; Mark Hayford; Martha Hoven; Michelle J Sinclair; Nicole M Coty; Sarah C Lorenzen; Scott G Michaletz; Sierra McQuoid; Tamara J Amos; Tara Schwartz; Valeri J Eide

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

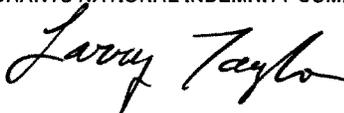
In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 4th day of December, 2024.

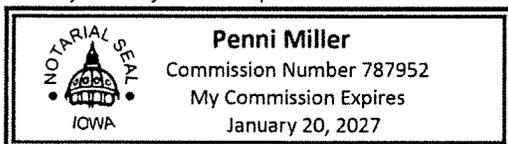


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By   
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 4th day of December, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 14th day of April, 2025.



  
Secretary

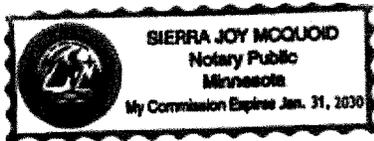
ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA  
COUNTY OF DAKOTA

On the 14th day of April, 2025 before me personally appeared, Nicole M Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Merchants Bonding Company (Mutual), a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that the said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

  
\_\_\_\_\_  
Notary Public



AFFIX HERE ACKNOWLEDGMENT OF CORPORATE SURETY

The form of this bond has been prescribed by the OWNER.

NOTICE OF CORPORATE SURETIES: This bond will not be accepted unless executed or countersigned by a Minnesota Agent, resident officers, or a duly licensed non-resident producer, or attorney in fact whose names and address must be noted in the space hereinafter provided. The corporate surety's form of corporate acknowledgment should be attached in the place provided on this form.

Full Name of Surety Company Merchants Bonding Company (Mutual)

Name of Attorney In Fact Nicole M. Coty

Name of Local Agency North Risk Partners

Address 2010 Centre Pointe Blvd, Mendota Heights, MN 55120

Signature N/A

END OF SECTION

**April 14, 2025 Bid Opening Redwood County MNHSEM Ditch Project  
Slope Repair and Riprap Placement JD 36**

Bid Name	Base Bid Amount
L&S Construction	\$ 314,570. <sup>96</sup>
MNL	\$ 221,554. <sup>91</sup>
Noomen Excavating LLC	\$ 508,582. <sup>95</sup>
Schmidt Construction	
Duininck, Inc.	
Selly Excavating	\$ 297,318. <sup>03</sup>

**April 14, 2025 Bid Opening Redwood County MNHSEM Ditch Project  
Riprap Supply JD 36**

<b>Bid Name</b>	<b>Base Bid Amount</b>
L&S Construction	\$ 764,030.22
Schmidt Construction, Inc	
Beach Transport, Inc.	
Juul Underground	
CMF	\$ 772,155.69

**SECTION 00 52 00  
AGREEMENT FORM**

THIS AGREEMENT is by and between

Redwood County, Minnesota

("OWNER") and

\_\_\_\_\_  
("CONTRACTOR").

OWNER and CONTRACTOR hereby agree as follows:

**ARTICLE 1 – WORK**

1.01 CONTRACTOR shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: placement of riprap and ditch slope repair.

**ARTICLE 2 – THE PROJECT**

2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Slope Repair and Riprap Placement.

**ARTICLE 3 – ENGINEER**

3.01 The Project has been designed by Stantec Consulting Services Inc. (ENGINEER), who is to act as the OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**ARTICLE 4 – CONTRACT TIMES**

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for Final Payment as stated in the Contract Documents are of the essence in the Contract.

4.02 *Dates for Substantial Completion and Final Payment*

A. Delivery of the riprap must occur before the Work can begin. Delivery of riprap is executed under a separate contract. Under separate contract, riprap delivery is required as follows: Riprap must be delivered to predetermined sites directed by the OWNER on or before 90 calendar days from the date of signed notice to proceed. Contractor must start within 10 calendar days from the date of signed notice to proceed. Weather conditions related time extension must be approved by the County Drainage Inspector. Substantial completion shall be defined as the completion of the following items: Supply and delivery of riprap to 129 repair sites.

B. The Work under this contract (placement of riprap and ditch slope repair) will be substantially completed as follows: Placement of riprap and ditch slope repair must

be completed at predetermined sites as directed by the OWNER on or before 150 calendar days from the date of signed notice to proceed. Construction must start within 10 calendar days from the date of signed notice to proceed. The riprap supply contract will start approximately 14 calendar days prior to this contract. Weather conditions related time extension must be approved by the County Drainage Inspector. Substantial completion shall be defined as the completion of the following items:

1. Completion of all grading activities, slope repair, riprap placement at 129 repair sites.
- C. All of the Work of the Project shall be completed and ready for Final Payment in accordance with Paragraph 14.07 of the General Conditions on or before 30 calendar days after substantial completion.
- D. Contractor shall submit a schedule illustrating the above dates can be met with available resources. If the project schedule is delayed or affected during construction and the dates outlined can no longer be met, revised dates must be proposed for ENGINEER and OWNER review and approval. Any delay claims or requests to extend the contract deadlines will not be considered without an initial and updated schedule.

#### 4.03 *Liquidated Damages*

- A. CONTRACTOR and OWNER recognize that time is of the essence as stated in Paragraph 4.01 above and that OWNER will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay OWNER \$1000 for each calendar day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. CONTRACTOR and OWNER have reviewed this liquidated damages provision and agree that this is a reasonable forecast of just compensation for the harm caused by such delay in this project.
- B. After Substantial Completion, if CONTRACTOR shall neglect, refuse, or fail to complete the remaining Work within the Contract Time specified in Paragraph 4.02 above or any extension thereof granted by OWNER in accordance with Article 12 of the General Conditions, CONTRACTOR shall pay OWNER \$500 for each calendar day that expires after Substantial Completion until the Work is completed and ready for Final Payment. CONTRACTOR and OWNER have also reviewed this liquidated damages provision and agree that this is a reasonable forecast of just compensation for the harm caused by such delay in this project.

## **ARTICLE 5 – CONTRACT PRICE**

5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds as set forth in the Bid Form.

## **ARTICLE 6 – PAYMENT PROCEDURES**

### *6.01 Submittal and Processing of Payments*

A. CONTRACTOR shall submit Applications for Payment in accordance with Article 14 of the General Conditions as may be modified by the Supplementary Conditions. Applications for Payment will be processed by ENGINEER as provided in the General Conditions as may be modified by the Supplementary Conditions.

### *6.02 Progress Payments; Retainage*

A. OWNER shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 25th day of each month during performance of the Work as provided in Paragraph 6.02.A.1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER may determine or OWNER may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions.

a. 95 percent of Work completed (with the balance being retainage).

b. 95 percent of cost of materials and equipment incorporated in the Work (with the balance being retainage).

B. Upon Substantial Completion, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 100 percent of the Work completed, less 250 percent of ENGINEER's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion and less one percent of the value of the Contract or \$500, whichever is greater, pending completion and submission of all final paperwork by CONTRACTOR or subcontractor. The ENGINEER shall provide a written statement to CONTRACTOR detailing the amount and basis for any withholding pursuant to this paragraph. Such withholdings shall be paid to Contractor within 60 days after completion and invoicing for the applicable work and submission of the final paperwork, respectively. However, nothing in this paragraph shall require OWNER to make any payments for portions of a contract which are funded by federal or state aid until such aid payments have been received by OWNER. Further, no payment contemplated herein shall be mandated for a portion of the Contract which is not complete or for which an invoice has not been submitted. Upon receipt of retainage funds, CONTRACTOR shall be obligated to make corresponding payments to subcontractors pursuant to Minnesota Statute Section 15.72.

### 6.03 *Final Payment*

- A. OWNER shall withhold final payment until the CONTRACTOR provides, if required under Minn. Stat. § 270C.66, the OWNER with an IC-134 form signed by the Minnesota Department of Revenue indicating compliance with the withholding requirements of Minn. Stat. § 290.92.
- B. Upon final completion, acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, and receipt of forms specified in paragraph 6.03.A, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said Paragraph 14.07.

## **ARTICLE 7 – INTEREST**

- 7.01 Payment due dates and calculation of interest for monies not paid when due as provided in ARTICLE 14 of the General Conditions, shall be determined in accordance with the provisions of the Minnesota Prompt Pay Law, Minnesota Statutes §471.425.

## **ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS**

- 8.01 By signing this Agreement, CONTRACTOR makes the following representations:
  - A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related information identified in the Contract Documents.
  - B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, performance, or furnishing of the Work.
  - C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, or furnishing of the Work.
  - D. CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified on the plans or within the project manual.
  - E. CONTRACTOR has considered the information known to CONTRACTOR; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) CONTRACTOR’s safety precautions and programs.
  - F. Based on the information and observations referred to in Paragraph 8.01.E above, CONTRACTOR does not consider that further examinations, investigations, explorations, tests, studies, or information are necessary for the performance of the

Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.

- G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Bidding Documents prior to the due date for submitting such notice and has submitted this Bid in reliance only on the Bidding Documents and any Addenda issued by the ENGINEER prior to the due date.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

## **ARTICLE 9 – CONTRACT DOCUMENTS**

### **9.01 Contents**

- A. The Contract Documents consist of the following:
  - 1. Written Amendments, Modifications, Change Orders, and other documents amending, modifying, or supplementing the Contract Documents pursuant to Paragraphs 3.04 of the General Conditions, as modified by the Supplementary Conditions, after the date of execution of this Agreement shall become incorporated into, attached to, and made a part of this Agreement on the effective date of such document.
  - 2. This Agreement Form.
  - 3. Bid Form.
  - 4. Affidavit of Authority and Non-Collusion.
  - 5. Instructions to Bidders.
  - 6. Addenda – number \_\_ to \_\_ inclusive (if applicable).
  - 7. Special Provisions
  - 8. Project Manual – Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Slope Repair and Riprap Placement
  - 9. Supplementary Conditions.
  - 10. General Conditions.
  - 11. Performance Bond.
  - 12. Payment Bond.

13. The following which are not included with this Agreement Form but may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
    - a. Notice to Proceed
  14. Bid Bond.
  15. Advertisement for Bids
- B. The documents listed in Paragraph 9.01.A are attached to and made a part of this Agreement.
  - C. There are no Contract Documents other than those listed above in this Article 9.
  - D. In case of discrepancy in the Contract Documents, the order listed above shall be the order of precedence for the Contract Documents, that is, the governing document shall be Change Order(s) followed by the Agreement, and so forth.
  - E. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions, and as modified by the Supplementary Conditions.

## **ARTICLE 10 – RECORDS AND INFORMATION**

### *10.01 Ownership of Documents, Intellectual Property Rights and Confidentiality*

All documents, reports, recommendations, and other work prepared or furnished by Consultant pursuant to this Agreement are work products of the County and shall be the property of the County. Consultant represents and certifies that the works and documents created and paid for under this Agreement do not and will not infringe upon any intellectual property rights of other persons or entities. Consultant shall furnish the County with all products upon completion of the work, and at any other time as requested by the County. Consultant may retain copies of all such work products and related documents, but Consultant may not use the work products and related documents for any purpose not related to the Project without the County's consent. No reports, documents, or other information that are generated under this Agreement shall be released by Consultant except as required to be released by the Minnesota Data Practices Act or with the approval of the Authorized Representative.

### *10.02 Data Practices*

The Consultant must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) as it applies to all data provided to the Consultant by the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Consultant pursuant to this Agreement. If the Consultant receives a request to release data pursuant to this Section 8.2, the Consultant shall notify the County immediately and consult with the County as to how the Consultant should respond to the request. The Consultant's response shall comply with applicable law.

### *10.03 Private and Confidential Data*

The Consultant shall comply with the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) and all other applicable state and federal laws, rules and regulations relating to data privacy or confidentiality, which may include the Health Insurance Portability and Accountability Act (HIPAA and/or the Health Information Technology for Economic and Clinical Health Act (HITECH). Consultant further acknowledges that the classification of data as trade secret data will be determined based on applicable law, and labeling data as trade secret data will not necessarily make it so.

#### 10.04 *County Network Connection*

Consultant acknowledges that this Agreement does not authorize Consultant to make any connection to the County's network through the use of any hardware or through a Virtual Private Network (VPN). In the event a VPN or other network connection becomes necessary or convenient during the term of this Agreement, Consultant shall not make any such connection without first obtaining the express written consent of the County's Information Technology Director and executing and delivering to the County copy of the County's then-current Information Technology Usage Agreement.

### **ARTICLE 11 – AUDIT**

10.05 Consultant shall maintain complete and accurate records with respect to costs incurred and services performed under this Agreement for a period of at least six (6) years after the termination of this Agreement. Pursuant to Minn. Stat. § 16C.05, Subd. 5, Consultant shall allow the County or other persons or agencies authorized by the County, including the Legislative or State Auditor, access to the records of Consultant at reasonable hours, including all books, records, documents, and accounting procedures and practices of Consultant relevant to the subject matter of the Agreement, for purposes of audit.

### **ARTICLE 12 - MISCELLANEOUS**

#### 12.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.
- B. If there is a discrepancy between a definition in the General Conditions, as modified by the Supplementary Conditions, and a definition in the Contract Documents, the provision most favorable to the Owner shall prevail.

#### 12.02 *Indemnification*

CONTRACTOR shall indemnify, hold harmless and defend OWNER, its officers, officials, agents, and employees against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which OWNER, its officers, officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of CONTRACTOR or its subcontractors, or CONTRACTOR's or subcontractors' officers, agents, subcontractors, or employees, in the execution, performance, or failure to adequately perform CONTRACTOR's obligations pursuant to this Agreement.

### 12.03 *Assignment of Contract*

No assignment by a party hereto of any rights under or interests in this Agreement will be binding on the other party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

### 12.04 *Successors and Assigns*

OWNER and CONTRACTOR each binds itself, its partners, officers, officials, successors, assigns, and legal representatives to the other party hereto, its partners, officers, officials, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in this Agreement.

### 12.05 *Severability*

Any provision or part of this Agreement held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

### 12.06 *Contractor's Certifications*

- A. CONTRACTOR certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.06:
1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of OWNER, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive OWNER of the benefits of free and open competition;
  3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of OWNER, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
  4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

### 12.07 *Other Provisions*

- A. This Agreement shall be governed by the laws of the State of Minnesota.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or have been identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR

Redwood County \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest  
: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

403 South Mill Street \_\_\_\_\_

\_\_\_\_\_

Redwood Falls, MN 56283 \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

License No.: \_\_\_\_\_

(Where applicable)

Designated Representative:

Designated Representative:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Facsimile: \_\_\_\_\_

**SECTION 00 52 00  
AGREEMENT FORM**

THIS AGREEMENT is by and between

**Redwood County, Minnesota**

("OWNER") and

**L&S Construction**

("CONTRACTOR").

OWNER and CONTRACTOR hereby agree as follows:

**ARTICLE 1 – WORK**

- 1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: riprap rock supply and delivery.

**ARTICLE 2 – THE PROJECT**

- 2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Riprap Supply.

**ARTICLE 3 – ENGINEER**

- 3.01 The Project has been designed by Stantec Consulting Services Inc. (ENGINEER), who is to act as the OWNER's representative, assume all duties and responsibilities, and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**ARTICLE 4 – CONTRACT TIMES**

4.01 *Time of the Essence*

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for Final Payment as stated in the Contract Documents are of the essence in the Contract.

4.02 *Dates for Substantial Completion and Final Payment*

- A. The Work will be substantially completed as follows: Riprap must be delivered to predetermined sites directed by the OWNER on or before 90 calendar days from the date of signed notice to proceed. Contractor must start within 10 calendar days from the date of signed notice to proceed. Weather conditions related time extension must be approved by the County Drainage Inspector. Substantial completion shall be defined as the completion of the following items:
1. Supply and delivery of riprap to 129 repair sites.
- B. All of the Work of the Project shall be completed and ready for Final Payment in accordance with Paragraph 14.07 of the General Conditions on or before 30 calendar days after substantial completion.

- C. Contractor shall submit a schedule illustrating the above dates can be met with available resources. If the project schedule is delayed or affected during construction and the dates outlined can no longer be met, revised dates must be proposed for ENGINEER and OWNER review and approval. Any delay claims or requests to extend the contract deadlines will not be considered without an initial and updated schedule.

#### 4.03 *Liquidated Damages*

- A. CONTRACTOR and OWNER recognize that time is of the essence as stated in Paragraph 4.01 above and that OWNER will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty), CONTRACTOR shall pay \$1000 for each calendar day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. CONTRACTOR and OWNER have reviewed this liquidated damages provision and agree that this is a reasonable forecast of just compensation for the harm caused by such delay in this project.
- B. After Substantial Completion, if CONTRACTOR shall neglect, refuse, or fail to complete the remaining Work within the Contract Time specified in Paragraph 4.02 above or any extension thereof granted by OWNER in accordance with Article 12 of the General Conditions, CONTRACTOR shall pay OWNER in accordance with \$500 for each calendar day that expires after Substantial Completion until the Work is completed and ready for Final Payment. CONTRACTOR and OWNER have also reviewed this liquidated damages provision and agree that this is a reasonable forecast of just compensation for the harm caused by such delay in this project.

### **ARTICLE 5 – CONTRACT PRICE**

- 5.01 OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents an amount in current funds as set forth in the Bid Form.

### **ARTICLE 6 – PAYMENT PROCEDURES**

#### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions as may be modified by the Supplementary Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions as may be modified by the Supplementary Conditions.

#### 6.02 *Progress Payments; Retainage*

- A. OWNER shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 25th day of each month during performance of the Work as provided in Paragraph 6.02.A.1 and 6.02.A.2 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price

Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or OWNER may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions.
  - a. 95 percent of Work completed (with the balance being retainage).
  - b. 95 percent of cost of materials and equipment incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, OWNER shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less 250 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion and less one percent of the value of the Contract or \$500, whichever is greater, pending completion and submission of all final paperwork by Contractor or subcontractor. The Engineer shall provide a written statement to Contractor detailing the amount and basis for any withholding pursuant to this paragraph. Such withholdings shall be paid to Contractor within 60 days after completion and invoicing for the applicable work and submission of the final paperwork, respectively. However, nothing in this paragraph shall require OWNER to make any payments for portions of a contract which are funded by federal or state aid until such aid payments have been received by OWNER. Further, no payment contemplated herein shall be mandated for a portion of the Contract which is not complete or for which an invoice has not been submitted. Upon receipt of retainage funds, Contractor shall be obligated to make corresponding payments to subcontractors pursuant to Minnesota Statute Section 15.72.

#### 6.03 *Final Payment*

- A. OWNER shall withhold final payment until the Contractor provides, if required under Minn. Stat. § 270C.66, the OWNER with an IC-134 form signed by the Minnesota Department of Revenue indicating compliance with the withholding requirements of Minn. Stat. § 290.92.
- B. Upon final completion, acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, and receipt of forms specified in paragraph 6.03.A, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said Paragraph 14.07.

### **ARTICLE 7 – INTEREST**

- 7.01 Payment due dates and calculation of interest for monies not paid when due as provided in ARTICLE 14 of the General Conditions, shall be determined in accordance with the provisions of the Minnesota Prompt Pay Law, Minnesota Statutes §471.425.

## **ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS**

8.01 By signing this Agreement, CONTRACTOR makes the following representations:

- A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related information identified in the Contract Documents.
- B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, performance, or furnishing of the Work.
- C. CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, or furnishing of the Work.
- D. CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified on the plans or within the project manual.
- E. CONTRACTOR has considered the information known to CONTRACTOR; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) CONTRACTOR’s safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 8.01.E above, CONTRACTOR does not consider that further examinations, investigations, explorations, tests, studies, or information are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Bidding Documents prior to the due date for submitting such notice and has submitted this Bid in reliance only on the Bidding Documents and any Addenda issued by the ENGINEER prior to the due date.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

## **ARTICLE 9 – CONTRACT DOCUMENTS**

### 9.01 *Contents*

- A. The Contract Documents consist of the following:
1. Written Amendments, Modifications, Change Orders, and other documents amending, modifying, or supplementing the Contract Documents pursuant to Paragraphs 3.04 of the General Conditions, as modified by the Supplementary Conditions, after the date of execution of this Agreement shall become incorporated into, attached to, and made a part of this Agreement on the effective date of such document.
  2. This Agreement Form.
  3. Bid Form.
  4. Affidavit of Authority and Non-Collusion.
  5. Instructions to Bidders.
  6. Addenda – number \_\_\_ to \_\_\_ inclusive (if applicable)
  7. Special Provisions
  8. Project Manual – Redwood County MNHSEM Ditch Repair Project Judicial Ditch 36 – Riprap Supply
  9. Supplementary Conditions.
  10. General Conditions.
  11. Performance Bond.
  12. Payment Bond.
  13. The following which are not included with this Agreement Form but may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
    - a. Notice to Proceed
  14. Bid Bond.
  15. Advertisement for Bids
- B. The documents listed in Paragraph 9.01.A are attached to and made a part of this Agreement.
- C. There are no Contract Documents other than those listed above in this Article 9.

- D. In case of discrepancy in the Contract Documents, the order listed above shall be the order of precedence for the Contract Documents, that is, the governing document shall be Change Order(s) followed by the Agreement, and so forth.
- E. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions, and as modified by the Supplementary Conditions.

## **ARTICLE 10 – RECORDS AND INFORMATION**

### *10.01 Ownership of Documents, Intellectual Property Rights and Confidentiality*

All documents, reports, recommendations, and other work prepared or furnished by Consultant pursuant to this Agreement are work products of the County and shall be the property of the County. Consultant represents and certifies that the works and documents created and paid for under this Agreement do not and will not infringe upon any intellectual property rights of other persons or entities. Consultant shall furnish the County with all products upon completion of the work, and at any other time as requested by the County. Consultant may retain copies of all such work products and related documents, but Consultant may not use the work products and related documents for any purpose not related to the Project without the County's consent. No reports, documents, or other information that are generated under this Agreement shall be released by Consultant except as required to be released by the Minnesota Data Practices Act or with the approval of the Authorized Representative.

### *10.02 Data Practices*

The Consultant must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) as it applies to all data provided to the Consultant by the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Consultant pursuant to this Agreement. If the Consultant receives a request to release data pursuant to this Section 8.2, the Consultant shall notify the County immediately and consult with the County as to how the Consultant should respond to the request. The Consultant's response shall comply with applicable law.

### *10.03 Private and Confidential Data*

The Consultant shall comply with the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) and all other applicable state and federal laws, rules and regulations relating to data privacy or confidentiality, which may include the Health Insurance Portability and Accountability Act (HIPAA and/or the Health Information Technology for Economic and Clinical Health Act (HITECH). Consultant further acknowledges that the classification of data as trade secret data will be determined based on applicable law, and labeling data as trade secret data will not necessarily make it so.

### *10.04 County Network Connection*

Consultant acknowledges that this Agreement does not authorize Consultant to make any connection to the County's network through the use of any hardware or through a Virtual Private Network (VPN). In the event a VPN or other network connection becomes necessary or convenient during the term of this Agreement, Consultant

shall not make any such connection without first obtaining the express written consent of the County's Information Technology Director and executing and delivering to the County copy of the County's then-current Information Technology Usage Agreement.

## **ARTICLE 11 – AUDIT**

11.01 Consultant shall maintain complete and accurate records with respect to costs incurred and services performed under this Agreement for a period of at least six (6) years after the termination of this Agreement. Pursuant to Minn. Stat. § 16C.05, Subd. 5, Consultant shall allow the County or other persons or agencies authorized by the County, including the Legislative or State Auditor, access to the records of Consultant at reasonable hours, including all books, records, documents, and accounting procedures and practices of Consultant relevant to the subject matter of the Agreement, for purposes of audit.

## **ARTICLE 12 - MISCELLANEOUS**

### 12.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.
- B. If there is a discrepancy between a definition in the General Conditions, as modified by the Supplementary Conditions, and a definition in the Contract Documents, the provision most favorable to the OWNER shall prevail.

### 12.02 *Indemnification*

CONTRACTOR shall indemnify, hold harmless and defend OWNER, its officers, officials, agents, and employees against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which OWNER, its officers, officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of Contractor or its subcontractors, or Contractor's or subcontractors' officers, agents, subcontractors, or employees, in the execution, performance, or failure to adequately perform Contractor's obligations pursuant to this Agreement.

### 12.03 *Assignment of Contract*

No assignment by a party hereto of any rights under or interests in this Agreement will be binding on the other party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

### 12.04 *Successors and Assigns*

OWNER and CONTRACTOR each binds itself, its partners, officers, officials, successors, assigns, and legal representatives to the other party hereto, its partners, officers,

officials, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in this Agreement.

#### 12.05 *Severability*

Any provision or part of this Agreement held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that this Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

#### 12.06 *Contractor's Certifications*

- A. CONTRACTOR certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.06:
1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of OWNER, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive OWNER of the benefits of free and open competition;
  3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of OWNER, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
  4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

#### 12.07 *Other Provisions*

- A. This Agreement shall be governed by the laws of the State of Minnesota.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement in duplicate. One counterpart has been delivered to OWNER and CONTRACTOR. All portions of the Contract Documents have been signed or have been identified by OWNER and CONTRACTOR or on their behalf.

This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR

**Redwood County**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest  
: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

403 South Mill Street

\_\_\_\_\_

Redwood Falls, MN 56283

\_\_\_\_\_

License No.: \_\_\_\_\_

(Where applicable)

Designated Representative:

Designated Representative:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Facsimile: \_\_\_\_\_



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Budget Report		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

For information only

**Background Information:**

See attached budget report

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

IFX  
4/29/25 7:06AM

# \*\*\* Redwood County \*\*\*



## REVENUES & EXPENDITURES BUDGET REPORT

Page 1

Budget Name for Report:	2025 BUDGET (ORIGINAL) ORIG	Page Break Option:	1	1 - Page Break by FUND
Include on the Report:	1 B - Both Revenues And Expenditures			2 - Page Break by DEPT
	E - Expenditure Accounts Only	Report Basis:	2	1 - Cash
	R - Revenue Accounts Only			2 - Modified Accrual
Report Thru:	04/2025			3 - Full Accrual
Save Report:	N			
Comment:				

\*\*\* Redwood County \*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 04/2025

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year Budget	33% % of BDG
3 FUND ROAD AND BRIDGE					
301 DEPT ROAD & BRIDGE ADMINISTRATION					
----- REVENUES -----					
03-301-000-0000-5001 PROPERTY TAXES-CURRENT		0.00	0.00	3,493,074.00-	0
03-301-000-0000-5015 WHEELAGE TAX		37,812.79-	109,569.76-	360,000.00-	30
03-301-000-0000-5016 LOCAL SALES TAX		0.00	120,043.29-	1,174,000.00-	10
03-301-000-0000-5020 SEVERED MINERAL TAXES		0.00	6.31-	5.00-	126
03-301-000-0000-5205 DISPARITY REDUCTION AID		0.00	0.00	9,430.00-	0
03-301-000-0000-5208 MARKET VALUE CREDIT		0.00	0.00	85,628.00-	0
03-301-000-0000-5225 SPECIAL TOWN BRIDGE		0.00	79,599.24-	1,514,500.00-	5
03-301-000-0000-5230 TOWN BRIDGE REVENUE		0.00	0.00	995,681.00-	0
03-301-000-0000-5235 TOWN ROAD REVENUE		0.00	850,340.00-	720,556.00-	118
03-301-000-0000-5240 ST. OF MN. - REG. MAINT.		0.00	1,166,393.00-	2,297,317.00-	51
03-301-000-0000-5242 ST. OF MN. - MUN.MAINT.		0.00	181,822.00-	358,911.00-	51
03-301-000-0000-5244 ST. OF MN. - REG.CONST.		0.00	15,385.04-	3,414,072.00-	0
03-301-000-0000-5246 ST. OF MN - MUN. CONST.		0.00	0.00	538,123.00-	0
03-301-000-0000-5247 ST. OF MN - BRIDGE INSPECTION REIM		0.00	22,044.00-	0.00	0
03-301-000-0000-5333 BRIDGE BONDING REVENUE		0.00	0.00	3,607,609.00-	0
03-301-000-0000-5455 FEDERAL FUNDS - HIGHWAY		0.00	9,175.12-	446,344.00-	2
03-301-000-0000-5502 FEES & SERVICES		0.00	0.00	12,089.00-	0
03-301-000-0000-5503 OVERWEIGHT TRUCK PERMITS		0.00	0.00	24,800.00-	0
03-301-000-0000-5850 SALES OF MATERIALS		100,607.81-	114,537.03-	158,367.00-	72
03-301-000-0000-5920 SALE OF CAPITAL ASSET		0.00	8,577.50-	35,000.00-	25
----- EXPENDITURES -----					
03-301-000-0000-6103 SALARIES & WAGES-REGULAR		28,064.00	102,447.86	366,235.00	28
03-301-000-0000-6113 MEAL EXPENSE-TAXABLE		322.68	513.11	0.00	0
03-301-000-0000-6153 EMPLOYER CAFETERIA CONTRIBUTION		4,805.00	19,220.00	57,660.00	33
03-301-000-0000-6163 PERA-COUNTY SHARE		2,104.80	7,682.53	27,468.00	28
03-301-000-0000-6172 WORKERS' COMPENSATION		0.00	34,183.00	34,183.00	100
03-301-000-0000-6175 FICA-COUNTY SHARE		1,645.73	6,021.94	22,707.00	27
03-301-000-0000-6176 MEDICARE-COUNTY SHARE		384.90	1,408.36	5,310.00	27
03-301-000-0000-6202 TELEPHONE/FAX EXPENSE		1,576.72	5,713.63	18,837.00	30
03-301-000-0000-6210 POSTAGE		182.58	1,047.37	2,044.00	51
03-301-000-0000-6230 PRINTING & PUBLISHING		0.00	104.83	2,039.00	5
03-301-000-0000-6235 DOR LOCAL SALES TAX COSTS		846.58	1,926.97	20,428.00	9
03-301-000-0000-6241 SUBSCRIPTIONS		0.00	0.00	124.00	0
03-301-000-0000-6242 DUES		0.00	2,920.00	3,433.00	85

# \*\*\* Redwood County \*\*\*



## REVENUES & EXPENDITURES BUDGET REPORT As of 04/2025

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
03-301-000-0000-6262	STATE AUDIT	0.00	0.00	2,520.00	0
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	0.00	15,033.25	14,649.00	103
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.	75.19	1,324.15	1,550.00	85
03-301-000-0000-6331	MILEAGE	0.00	0.00	87.00	0
03-301-000-0000-6332	STAFF DEVELOPMENT	830.00	2,221.66	6,000.00	37
03-301-000-0000-6334	LODGING & EXPENSE	1,804.48	2,190.30	2,183.00	100
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY	0.00	107,881.00	109,870.00	98
03-301-000-0000-6401	OFFICE SUPPLIES	331.70	1,700.84	5,827.00	29
03-301-000-0000-6507	MISCELLANEOUS EXPENSES	45.00	45.00	1,239.00	4
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL	0.00	525.98-	9,668.00-	5
<b>301 DEPT</b>	<b>Totals ROAD &amp; BRIDGE ADMINISTRATION</b>				
		<b>Revenue</b>	<b>138,420.60-</b>	<b>2,677,492.29-</b>	<b>19,245,506.00-</b>
		<b>Expend.</b>	<b>43,019.36</b>	<b>313,059.82</b>	<b>694,725.00</b>
		<b>Net</b>	<b>95,401.24-</b>	<b>2,364,432.47-</b>	<b>18,550,781.00-</b>
<b>310 DEPT</b>	<b>HIGHWAY MAINTENANCE</b>				
----- REVENUES -----					
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	0.00	9,845.00-	0
03-310-000-0000-5301	STATE GRANTS	19,642.50-	19,642.50-	0.00	0
03-310-000-0000-5401	DISASTER GRANTS	65,475.00-	65,475.00-	50,000.00-	131
----- EXPENDITURES -----					
03-310-000-0000-6103	SALARIES & WAGES-REGULAR	82,249.60	298,707.76	1,110,691.00	27
03-310-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	0.00	39,426.00	0
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME	2,691.32	11,955.23	38,199.00	31
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	0.00	132.00	0
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	27,840.00	110,243.00	328,332.00	34
03-310-000-0000-6163	PERA-COUNTY SHARE	6,370.58	23,279.48	86,167.00	27
03-310-000-0000-6175	FICA-COUNTY SHARE	4,814.70	17,680.35	73,676.00	24
03-310-000-0000-6176	MEDICARE-COUNTY SHARE	1,126.01	4,134.93	17,231.00	24
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE	60.00	240.00	360.00	67
03-310-000-0000-6292	CONTRACT PAYMENTS	0.00	0.00	130,000.00	0
03-310-000-0000-6332	STAFF DEVELOPMENT	0.00	583.00	14,000.00	4
03-310-000-0000-6341	EQUIPMENT RENTAL	16,692.50	16,692.50	143,594.00	12
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS	13,681.47	83,326.35	1,502,784.00	6
03-310-000-0000-6507	MISCELLANEOUS EXPENSES	1,803.64	3,692.82	93,086.00	4
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION	0.00	850,340.00	720,556.00	118
03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	13,880.00	927,701.00	1
03-310-000-0000-6910	TRANSFERS IN	0.00	0.00	326,376.00-	0

**\*\*\* Redwood County \*\*\***



**REVENUES & EXPENDITURES BUDGET REPORT** As of 04/2025

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Percent of Year		33%		
		Budget	% of BDG			
		Quarter To Date	Year To Date			
<b>310 DEPT</b>	<b>Totals HIGHWAY MAINTENANCE</b>	<b>Revenue</b>	<b>85,117.50-</b>	<b>85,117.50-</b>	<b>59,845.00-</b>	<b>142</b>
		<b>Expend.</b>	<b>157,329.82</b>	<b>1,434,755.42</b>	<b>4,899,559.00</b>	<b>29</b>
		<b>Net</b>	<b>72,212.32</b>	<b>1,349,637.92</b>	<b>4,839,714.00</b>	<b>28</b>
<b>320 DEPT</b>	<b>HIGHWAY CONSTRUCTION &amp; ENGINEERING</b>					
----- REVENUES -----						
03-320-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC		0.00	0.00	80,000.00-	0
----- EXPENDITURES -----						
03-320-000-0000-6103	SALARIES & WAGES-REGULAR		17,058.01	66,759.29	244,755.00	27
03-320-000-0000-6105	SALARIES & WAGES-PART TIME		0.00	0.00	13,500.00	0
03-320-000-0000-6107	SALARIES & WAGES-OVERTIME		0.00	0.00	20,949.00	0
03-320-000-0000-6113	MEAL EXPENSE-TAXABLE		0.00	0.00	51.00	0
03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		6,235.00	24,940.00	74,820.00	33
03-320-000-0000-6163	PERA-COUNTY SHARE		1,279.35	5,006.95	19,928.00	25
03-320-000-0000-6175	FICA-COUNTY SHARE		925.25	3,675.88	17,311.00	21
03-320-000-0000-6176	MEDICARE-COUNTY SHARE		216.39	859.68	4,048.00	21
03-320-000-0000-6230	PRINTING & PUBLISHING		0.00	0.00	57.00	0
03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES		19,976.86	50,236.86	434,521.00	12
03-320-000-0000-6292	CONTRACT PAYMENTS		0.00	322,374.59-	11,043,602.00	-3-
03-320-000-0000-6297	GO BONDING CONTRACT PAYMENTS		0.00	202,901.89-	166,299.00	-122-
03-320-000-0000-6331	MILEAGE		0.00	0.00	47.00	0
03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS		0.00	0.00	100,000.00	0
03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER		3,135.23	3,135.23	40,000.00	8
03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIESS		274.51	5,628.51	44,435.00	13
----- REVENUES -----						
03-320-000-2720-5240	2021A GO BOND INTEREST REIM - REG MAINT		0.00	102,325.00-	0.00	0
03-320-000-2720-5244	2021A GO BOND PRINCIPAL REIM - REG CONST		0.00	325,000.00-	325,000.00-	100
03-320-000-2720-5249	2021A GO BOND INTEREST REIM - REG MAINT		0.00	0.00	196,525.00-	0
----- EXPENDITURES -----						
03-320-000-2720-6702	PRINCIPAL PAYMENTS 2021A BONDS		0.00	325,000.00	325,000.00	100
03-320-000-2720-6705	INTEREST PAYMENTS 2021A BONDS		0.00	102,325.00	196,525.00	52
<b>320 DEPT</b>	<b>Totals HIGHWAY CONSTRUCTION &amp; ENGINEERING</b>	<b>Revenue</b>	<b>0.00</b>	<b>427,325.00-</b>	<b>601,525.00-</b>	<b>71</b>
		<b>Expend.</b>	<b>49,100.60</b>	<b>62,290.92</b>	<b>12,745,848.00</b>	<b>0</b>
		<b>Net</b>	<b>49,100.60</b>	<b>365,034.08-</b>	<b>12,144,323.00</b>	<b>3-</b>
<b>330 DEPT</b>	<b>EQUIPMENT MAINTENANCE &amp; SHOP</b>					
----- REVENUES -----						
03-330-000-0000-5980	INSURANCE RECOVERIES		33,324.50-	33,324.50-	0.00	0
----- EXPENDITURES -----						

**\*\*\* Redwood County \*\*\***



**REVENUES & EXPENDITURES BUDGET REPORT** As of 04/2025

3 FUND ROAD AND BRIDGE

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	% of BDG	
03-330-000-0000-6103	SALARIES & WAGES-REGULAR	10,043.20	36,657.68	131,064.00	28	
03-330-000-0000-6107	SALARIES & WAGES-OVERTIME	96.12	1,369.71	5,010.00	27	
03-330-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	2,234.00	8,936.00	26,808.00	33	
03-330-000-0000-6163	PERA-COUNTY SHARE	760.45	2,852.05	10,206.00	28	
03-330-000-0000-6175	FICA-COUNTY SHARE	609.31	2,290.06	8,437.00	27	
03-330-000-0000-6176	MEDICARE-COUNTY SHARE	142.49	535.58	1,973.00	27	
03-330-000-0000-6251	UTILITIES	3,311.39	19,353.61	81,619.00	24	
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE	2,629.03	8,832.69	99,065.00	9	
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT	3,755.00	4,717.50	34,216.00	14	
03-330-000-0000-6332	STAFF DEVELOPMENT	0.00	0.00	38.00	0	
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES	4,878.43	15,507.16	56,293.00	28	
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES	3,474.53	20,635.36	283,617.00	7	
03-330-000-0000-6504	FUEL	26,063.92	67,576.34	432,296.00	16	
<b>330 DEPT</b>	<b>Totals EQUIPMENT MAINTENANCE &amp; SHOP</b>	<b>Revenue</b>	<b>33,324.50-</b>	<b>33,324.50-</b>	<b>0.00</b>	<b>0</b>
		<b>Expend.</b>	<b>57,997.87</b>	<b>189,263.74</b>	<b>1,170,642.00</b>	<b>16</b>
		<b>Net</b>	<b>24,673.37</b>	<b>155,939.24</b>	<b>1,170,642.00</b>	<b>13</b>
<b>3 FUND</b>	<b>Totals ROAD AND BRIDGE</b>	<b>Revenue</b>	<b>256,862.60-</b>	<b>3,223,259.29-</b>	<b>19,906,876.00-</b>	<b>16</b>
		<b>Expend.</b>	<b>307,447.65</b>	<b>1,999,369.90</b>	<b>19,510,774.00</b>	<b>10</b>
		<b>Net</b>	<b>50,585.05</b>	<b>1,223,889.39-</b>	<b>396,102.00-</b>	<b>309</b>
<b>FINAL TOTALS</b>	<b>99 Accounts</b>	<b>Revenue</b>	<b>256,862.60-</b>	<b>3,223,259.29-</b>	<b>19,906,876.00-</b>	<b>16</b>
		<b>Expend.</b>	<b>307,447.65</b>	<b>1,999,369.90</b>	<b>19,510,774.00</b>	<b>10</b>
		<b>Net</b>	<b>50,585.05</b>	<b>1,223,889.39-</b>	<b>396,102.00-</b>	<b>309</b>



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Approve bills		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve Highway Department bills

**Background Information:**

.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

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Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

IFX  
4/29/25 2:36PM

# \*\*\* Redwood County \*\*\*

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	1949 ALPHA WIRELESS COMMUNICATIONS CO		277.64	Radio Chargers	29434	SHOP MATERIALS & SUPPLIES	N
	1949 ALPHA WIRELESS COMMUNICATIONS CO		277.64		1 Transactions		
5	76720 AUTO VALUE OF REDWOOD FALLS		244.44	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
3	03-330-000-0000-6503		161.71	Oil		EQUIPMENT REPAIR PARTS & SUPP	N
4	03-330-000-0000-6503		29.63-	Part Return		EQUIPMENT REPAIR PARTS & SUPP	N
6	03-330-000-0000-6503		39.58	Filter		EQUIPMENT REPAIR PARTS & SUPP	N
7	03-330-000-0000-6503		345.45	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
8	03-330-000-0000-6503		31.79	Repair Part		EQUIPMENT REPAIR PARTS & SUPP	N
9	03-330-000-0000-6503		137.72	Filters		EQUIPMENT REPAIR PARTS & SUPP	N
	76720 AUTO VALUE OF REDWOOD FALLS		931.06		7 Transactions		
1	4556 AUTO VALUE TRACY		88.69	Adapter Cable	35178249	EQUIPMENT REPAIR PARTS & SUPP	N
	4556 AUTO VALUE TRACY		88.69		1 Transactions		
11	10017 CALDWELL/HEIDI		448.62	Permanent ROW		RIGHT OF WAY - PERMANENT EASE	Y
12	03-320-000-0000-6366		153.07	Temporary ROW		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
	10017 CALDWELL/HEIDI		601.69		2 Transactions		
10	13055 COLUMN SOFTWARE PBC		355.48	ROW Posting		PRINTING & PUBLISHING	N
	13055 COLUMN SOFTWARE PBC		355.48		1 Transactions		
13	14080 CRYSTEEL TRUCK EQUIPMENT INC		160.00	Mud Flaps		EQUIPMENT REPAIR PARTS & SUPP	N
14	03-330-000-0000-6503		80.00	Mud Flaps	LP223398	EQUIPMENT REPAIR PARTS & SUPP	N
	14080 CRYSTEEL TRUCK EQUIPMENT INC		240.00		2 Transactions		
15	20730 ECOWATER SYSTEMS OF REDWOOD FALL		39.00	Office Supplies	133968	OFFICE SUPPLIES	N
	20730 ECOWATER SYSTEMS OF REDWOOD FALL		39.00		1 Transactions		
16	21500 ELECTRIC MOTOR COMPANY		295.87	LP Fill		EQUIPMENT REPAIR PARTS & SUPP	N
17	03-330-000-0000-6503		124.34	Starter		EQUIPMENT REPAIR PARTS & SUPP	N
18	03-330-000-0000-6503		316.90	Battery		EQUIPMENT REPAIR PARTS & SUPP	N

IFX  
4/29/25 2:36PM  
3 ROAD AND BRIDGE

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21500	ELECTRIC MOTOR COMPANY			737.11		3 Transactions		
19	24583 FARM-RITE EQUIPMENT OF WILLMAR INC 03-310-000-0000-6341			2,671.20	Stump Grinder		EQUIPMENT RENTAL	N
	24583 FARM-RITE EQUIPMENT OF WILLMAR INC			2,671.20		1 Transactions		
20	24589 FARMWARD COOPERATIVE 03-310-000-0000-6501			124.50	LP Fill		ROAD MAINTENANCE SUPPLIES & M	N
	24589 FARMWARD COOPERATIVE			124.50		1 Transactions		
21	24695 FICK/DENISE 03-320-000-0000-6367			41.01	Temporary ROW		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
	24695 FICK/DENISE			41.01		1 Transactions		
22	27465 GAG SHEET METAL INC 03-330-000-0000-6305			844.93	Replace Ridge Cap on Cold Stor		BLDG - REPAIRS & MAINTENANCE	N
	27465 GAG SHEET METAL INC			844.93		1 Transactions		
24	29675 GMS INDUSTRIAL SUPPLIES INC 03-330-000-0000-6502			231.66	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
23	03-330-000-0000-6503			113.46	Tarp Straps		EQUIPMENT REPAIR PARTS & SUPP	N
	29675 GMS INDUSTRIAL SUPPLIES INC			345.12		2 Transactions		
25	32462 HANSEN DISCLAIMER TRUST/LOWELL A 03-320-000-0000-6367			526.79	Temporary ROW		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
	32462 HANSEN DISCLAIMER TRUST/LOWELL A			526.79		1 Transactions		
26	37640 INNOVATIVE OFFICE SOLUTIONS LLC 03-301-000-0000-6401			1,570.37	Office Supplies, Stools		OFFICE SUPPLIES	N
	37640 INNOVATIVE OFFICE SOLUTIONS LLC			1,570.37		1 Transactions		
28	43095 JOHN DEERE FINANCIAL 03-330-000-0000-6502			486.44	Shop Suppliees		SHOP MATERIALS & SUPPLIES	N
27	03-330-000-0000-6503			393.90	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	43095 JOHN DEERE FINANCIAL			880.34		2 Transactions		
31	45745 KECK TREE SERVICE 03-310-000-0000-6501			46,790.00	Tree Clearing		ROAD MAINTENANCE SUPPLIES & M	Y
30	03-330-000-0000-6305			750.00	Trim Trees at Lamberton Shop		BLDG - REPAIRS & MAINTENANCE	Y

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
45745	KECK TREE SERVICE			47,540.00		2 Transactions		
32	46050 KERKHOFF PLUMBING & HEATING INC 03-330-000-0000-6502			3,610.00	Eyewash Stations		SHOP MATERIALS & SUPPLIES	N
	46050 KERKHOFF PLUMBING & HEATING INC			3,610.00		1 Transactions		
33	47700 KLABUNDE ELECTRIC INC 03-330-000-0000-6305			277.95	Commercial Ceiling Fan	7934	BLDG - REPAIRS & MAINTENANCE	N
	47700 KLABUNDE ELECTRIC INC			277.95		1 Transactions		
34	47856 KNOTT/ARLEN S 03-320-000-0000-6367			1,793.50	Temporary ROW		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
	47856 KNOTT/ARLEN S			1,793.50		1 Transactions		
29	48215 KOKESCH/ROBIN 03-301-000-0000-6113			42.10	Meal Reimbursement - Accountan		MEAL EXPENSE-TAXABLE	N
	48215 KOKESCH/ROBIN			42.10		1 Transactions		
36	50416 LANDUYT/NOEL GERALD 03-320-000-0000-6366			448.76	Permanent ROW		RIGHT OF WAY - PERMANENT EASE	Y
37	03-320-000-0000-6367			153.11	Temporary ROW		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
	50416 LANDUYT/NOEL GERALD			601.87		2 Transactions		
39	50900 LAVOY'S REPAIR LLC INC 03-330-000-0000-6306			17.00	Repair Tire		MAINTENANCE - EQUIPMENT	N
38	03-330-000-0000-6503			4.50	Tire Patch		EQUIPMENT REPAIR PARTS & SUPP	N
	50900 LAVOY'S REPAIR LLC INC			21.50		2 Transactions		
40	53100 LOCATORS & SUPPLIES INC 03-310-000-0000-6507			15.99	T-Shirt/PPE		MISCELLANEOUS EXPENSES	N
	53100 LOCATORS & SUPPLIES INC			15.99		1 Transactions		
35	53227 LOFFLER COMPANIES INC 03-301-000-0000-6310			85.99	Copier Contract		OFFICE EQUIPMENT REPAIR & MAIN	N
	53227 LOFFLER COMPANIES INC			85.99		1 Transactions		
41	55610 M-R SIGN CO INC 03-310-000-0000-6501			866.32	Clearance Markers		ROAD MAINTENANCE SUPPLIES & M	N
42	03-310-000-0000-6501			1,250.13	Misc Signs		ROAD MAINTENANCE SUPPLIES & M	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
55610	M-R SIGN CO INC			2,116.45		2 Transactions		
43	55389 MARC 03-330-000-0000-6502			216.96	Mosquito Repel Plus		SHOP MATERIALS & SUPPLIES	N
	55389 MARC			216.96		1 Transactions		
44	56665 MIDSTATES EQUIPMENT & SUPPLY INC 03-330-000-0000-6503			3,795.00	20' Copperstate Hose		EQUIPMENT REPAIR PARTS & SUPP	N
	56665 MIDSTATES EQUIPMENT & SUPPLY INC			3,795.00		1 Transactions		
45	56913 MIDWEST SUPPLY OF TRACY INC 03-330-000-0000-6502			67.98	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
	56913 MIDWEST SUPPLY OF TRACY INC			67.98		1 Transactions		
46	57397 MN DEPT OF TRANSPORTATION 03-301-000-0000-6291			444.73	Equipment Calibration-Mat Ins		PROFESSIONAL & TECHNICAL SERV	N
	57397 MN DEPT OF TRANSPORTATION			444.73		1 Transactions		
47	59045 MURRAY/KRISTIN JOAN 03-320-000-0000-6366			448.62	Permanent ROW		RIGHT OF WAY - PERMANENT EASE	Y
48	03-320-000-0000-6367			153.07	Temporary ROW		RIGHT OF WAY-TEMP.EASE.& OTHE	Y
	59045 MURRAY/KRISTIN JOAN			601.69		2 Transactions		
49	63542 NORTH CENTRAL INTERNATIONAL LLC 03-330-000-0000-6503			154.90	Filters		EQUIPMENT REPAIR PARTS & SUPP	N
50	03-330-000-0000-6503			3,663.36	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	63542 NORTH CENTRAL INTERNATIONAL LLC			3,818.26		2 Transactions		
51	64208 O'REILLY AUTO PARTS 03-330-000-0000-6502			57.62	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
	64208 O'REILLY AUTO PARTS			57.62		1 Transactions		
53	71300 PITNEY BOWES GLOBAL 03-301-000-0000-6210			164.79	Postage Machine Lease		POSTAGE	N
	71300 PITNEY BOWES GLOBAL			164.79		1 Transactions		
52	71350 PIZZA RANCH 03-301-000-0000-6332			247.16	Spring Safety Meeting		STAFF DEVELOPMENT	N
	71350 PIZZA RANCH			247.16		1 Transactions		

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
54	72637 PROBST/JOSEPH			200.00	Boot Reimbursement		MISCELLANEOUS EXPENSES	N
	72637 PROBST/JOSEPH			200.00	1 Transactions			
55	76028 RECK/JACQUELINE			35.55	Meal Reimbursement - Accountan		MEAL EXPENSE-TAXABLE	N
	76028 RECK/JACQUELINE			35.55	1 Transactions			
56	76778 REGENTS OF THE UNIVERSITY OF MINNESI			135.00	Leadership Training		STAFF DEVELOPMENT	N
	76778 REGENTS OF THE UNIVERSITY OF MINNESI			135.00	1 Transactions			
57	17132 ROCKMOUNT RESEARCH AND ALLOYS INC			649.34	8 Piece Large Drill		SHOP MATERIALS & SUPPLIES	N
	17132 ROCKMOUNT RESEARCH AND ALLOYS INC			649.34	1 Transactions			
58	78815 RSS GROUP INTERNATIONAL INC			1,092.76	Misc Small Tools (Wrenches, Pu		SHOP MATERIALS & SUPPLIES	N
59	78815 RSS GROUP INTERNATIONAL INC			689.28	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
	78815 RSS GROUP INTERNATIONAL INC			1,782.04	2 Transactions			
60	76758 RTS LLC			33.00	Tire Mount & Tire Disposal		MAINTENANCE - EQUIPMENT	Y
61	76758 RTS LLC			50.00	Tire Repair		MAINTENANCE - EQUIPMENT	Y
	76758 RTS LLC			83.00	2 Transactions			
63	79500 RUNNINGS FARM & FLEET			9.98	Shop Supply		SHOP MATERIALS & SUPPLIES	N
62	79500 RUNNINGS FARM & FLEET			32.11	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	79500 RUNNINGS FARM & FLEET			42.09	2 Transactions			
65	80075 SAFETY-KLEEN SYSTEMS INC			144.96	Parts Washer		SHOP MATERIALS & SUPPLIES	N
	80075 SAFETY-KLEEN SYSTEMS INC			144.96	1 Transactions			
67	80084 SALFER WELDING MFG & REPAIR LLC			916.50	Repair Bucket on Payloader		MAINTENANCE - EQUIPMENT	Y
66	80084 SALFER WELDING MFG & REPAIR LLC			57.25	Tailgate Brackets		EQUIPMENT REPAIR PARTS & SUPP	Y
	80084 SALFER WELDING MFG & REPAIR LLC			973.75	2 Transactions			

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
68	80180 SCHMIDT CONSTRUCTION INC 03-310-000-0000-6501			87,300.00	FEMA Event DR4797 - June/July		ROAD MAINTENANCE SUPPLIES & M	N
	80180 SCHMIDT CONSTRUCTION INC			87,300.00	1 Transactions			
64	83002 SOLAR TRAFFIC SYSTEMS INC 03-310-000-0000-6501			111.00	Battery Pack for Lighted Sign		ROAD MAINTENANCE SUPPLIES & M	N
	83002 SOLAR TRAFFIC SYSTEMS INC			111.00	1 Transactions			
69	83965 SUMMIT FIRE PROTECTION 03-330-000-0000-6503			660.00	Alarm Monitoring		EQUIPMENT REPAIR PARTS & SUPP	N
	83965 SUMMIT FIRE PROTECTION			660.00	1 Transactions			
70	85210 T AND A'S TOOLBOX LLC 03-330-000-0000-6502			104.14	Shop Supplies		SHOP MATERIALS & SUPPLIES	Y
	85210 T AND A'S TOOLBOX LLC			104.14	1 Transactions			
71	86590 THE MARKET AT REDWOOD LLC 03-301-000-0000-6332			58.69	Spring Safety Meeting		STAFF DEVELOPMENT	N
	86590 THE MARKET AT REDWOOD LLC			58.69	1 Transactions			
72	88615 TRIBBLE/DAVID ALLEN 03-330-000-0000-6503			580.00	UV/Heat Protection Film		EQUIPMENT REPAIR PARTS & SUPP	N
	88615 TRIBBLE/DAVID ALLEN			580.00	1 Transactions			
73	88743 TRUCK CENTER COMPANIES EAST LLC 03-330-000-0000-6503			382.92	Repair Part		EQUIPMENT REPAIR PARTS & SUPP	Y
	88743 TRUCK CENTER COMPANIES EAST LLC			382.92	1 Transactions			
75	89002 TURBES AG SALES & SERVICE LLC 03-330-000-0000-6306			180.00	Mount Tires		MAINTENANCE - EQUIPMENT	Y
74	03-330-000-0000-6503			3,486.30	Tires		EQUIPMENT REPAIR PARTS & SUPP	Y
	89002 TURBES AG SALES & SERVICE LLC			3,666.30	2 Transactions			
77	90661 VALLEY EARTHWORKS INC 03-310-000-0000-6341			1,300.00	Road Blading		EQUIPMENT RENTAL	N
78	03-310-000-0000-6341			3,510.00	Road Blading	1087	EQUIPMENT RENTAL	N
79	03-310-000-0000-6341			520.00	Road Blading	1119	EQUIPMENT RENTAL	N
80	03-310-000-0000-6341			780.00	Road Blading	1120	EQUIPMENT RENTAL	N
	90661 VALLEY EARTHWORKS INC			6,110.00	4 Transactions			

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
76	91159 VAULT HEALTH			115.14	Drug Testing		MISCELLANEOUS EXPENSES	N
	91159 VAULT HEALTH			115.14	1 Transactions			
81	91230 VESTIS SERVICES LLC			221.36	Uniforms, Mats, Shop Towels, F		SHOP MATERIALS & SUPPLIES	Y
	91230 VESTIS SERVICES LLC			221.36	1 Transactions			
82	93110 WIDSETH SMITH NOLTING & ASSOCIATES I			2,242.50	Consult Engineer Fees	236968	PROFESSIONAL & TECHNICAL SER	N
83	03-320-000-0000-6291			2,189.60	Consult Engineer Fees	236969	PROFESSIONAL & TECHNICAL SER	N
84	03-320-000-0000-6291			1,012.50	Consult Engineer Fees	236970	PROFESSIONAL & TECHNICAL SER	N
85	03-320-000-0000-6291			4,275.00	Consult Engineer Fees	236971	PROFESSIONAL & TECHNICAL SER	N
86	03-320-000-0000-6291			1,066.48	Consult Engineer Fees	236972	PROFESSIONAL & TECHNICAL SER	N
87	03-320-000-0000-6291			1,320.00	Consult Engineer Fees	236973	PROFESSIONAL & TECHNICAL SER	N
	93110 WIDSETH SMITH NOLTING & ASSOCIATES I			12,106.08	6 Transactions			
88	99028 ZACKS INC			1,692.70	Shop Supplies	37182	SHOP MATERIALS & SUPPLIES	N
	99028 ZACKS INC			1,692.70	1 Transactions			
89	99290 ZIEGLER INC			605.54	Oil		EQUIPMENT REPAIR PARTS & SUPP	N
90	03-330-000-0000-6503			19.94	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	99290 ZIEGLER INC			625.48	2 Transactions			
<b>3 Fund Total:</b>				<b>193,574.01</b>	<b>ROAD AND BRIDGE</b>	<b>58 Vendors</b>	<b>90 Transactions</b>	
<b>Final Total:</b>				<b>193,574.01</b>	<b>58 Vendors</b>	<b>90 Transactions</b>		

# \*\*\* Redwood County \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	193,574.01	ROAD AND BRIDGE
<b>All Funds</b>	<b>193,574.01</b>	<b>Total</b>

Approved by, .....

.....

.....



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Cancel purchase of two snowplow truck boxes and attachments		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Cancel purchase of snowplow truck boxes and attachments as ordered at the May 21, 2024 board meeting from J-Craft in amount of \$176,589 each (\$353,178 total) for the 2025 and 2026 47X Western Star tandem axle trucks from State Contract #222960 (Release Number: T-863(5)).

**Background Information:**

Redwood County's next two snowplow trucks have been delivered and are awaiting installation of snowplow equipment. The previously ordered Henke underbody and wing plows have a production delay of over 300 days, and will be canceled at no cost.

Falls underbody and wing plows will be ordered through Towmaster to replace Henke plows, but must be procured directly by Redwood County. The total price of the snowplow truck boxes, plows and attachments will stay the same.

May 21, 2024 Pricing:	May 6, 2025 Pricing:
J-Craft: \$176,589 each (\$353,178 total)	J-Craft: \$132,421 each (\$264,842 total)
(pricing included all plows)	+ Towmaster Falls Plows: \$44,168 each (\$88,336 total)
	-----
	Total Price: \$176,589 each (\$353,178 total)

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Approve purchase of snowplow truck boxes and attachments		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Approve purchase of snowplow truck boxes and attachments from J-Craft in amount of \$132,421 each (\$264,842 total) for the 2025 and 2026 47X Western Star tandem axle trucks from State Contract #222960 (Release Number: T-863(5)).

**Background Information:**

Redwood County's next two snowplow trucks have been delivered and are awaiting installation of snowplow equipment. The previously ordered Henke underbody and wing plows have a production delay of over 300 days, and will be canceled at no cost.

Falls underbody and wing plows will be ordered through Towmaster to replace the previously ordered Henke plows, but must be procured directly by Redwood County. The total price of the snowplow truck boxes, plows and attachments will stay the same.

May 21, 2024 Pricing:	May 6, 2025 Pricing:
J-Craft: \$176,589 each (\$353,178 total)	J-Craft: \$132,421 each (\$264,842 total)
(pricing included all plows)	+ Towmaster Falls Plows: \$44,168 each (\$88,336 total)
	-----
	Total Price: \$176,589 each (\$353,178 total)

J-Craft will manufacture and/or install the truck boxes, plows and snowplow attachments at the cost listed above. This purchase is from the 2025 and projected 2026 budget year, and will be paid upon delivery of snowplow truck and attachments.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



Ox Bodies | Crysteel | DuraClass | Rugby | J-Craft | Travis  
 PROUDLY MADE IN THE USA

# Quote Response Form

52182 Ember Road  
 Lake Crystal MN 56055  
 507-726-2728

**End User:**  
**Customer:** 101356  
 LUCAS DELLWO  
 REDWOOD COUNTY HWY DEPT  
 P0 BOX 6  
 REDWOOD FALLS MN 56283

**Taken By:** Brandon Oachs

**Phone:** (507) 430-2608  
**Fax:** 507-637-4068

Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00148724	Net 30 Days.	4/4/2025	6/13/2024	BROOKS NEAGLE	

UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00		MAB*ULTRA-84/96-1406-REDWOOD 2025-CS-INS	35,187.00	35,187.00
		2608369			

\*\*REF: 2287821 - LAST BUILD MAKE NEW STYLE BOM AND VERIFY FOR ANY UPDATES IN BOM OR BODY - ADD CAMERA MOUNTED TO DRIVERS SIDE REAR PILLAR AND QTY 2 SS CAMERA COVERS TO BOM\*\*

1.0 Box Make and Model J-CRAFT - ULTRA-MXR

List Truck Type Box Fits Tandem Axle

Box Style Elliptical Crossmemberless.

Width & Length of Box 96" wide O.D.

Side Panel Description 3/16" Hardox construction, 18" lower radius, fully boxed top rails, without board pockets, with inverted box top rails dirt shedding.

Front Panel Description 3/16" Hardox construction contoured to body, reinforced top rail, with reinforcing at 1/3 points.

Floor Description 1/4" thick Hardox Material, approx 95" wide.

Corner Post Description 7 ga 201 STAINLESS steel, full depth, located at rear of body. 1/4" SS Rear Apron and latching hardware

Under Structure Description Structural I-BEAM longsills (no crossmembers)

Tailgate Description 3/16" Hardox main panel, 10 ga GR-50 reinforcing. 1-1/2" dia top & 1-1/4" bottom pins, Airtrip linkage standard.

Hinge Description Upper gate hinges constructed of 1" thick steel, supported by dual 1/2" ears.

Description of Peripheral Items (Lights, Access Steps, etc.) FMVSS-108 approved (rubber grommet mounted) L.E.D. clearance lights, wiring harness, and L.E.D. cluster of 3 included. Airtrip tailgate linkage, Rear mudflaps included.

Is Installation included in price? Yes  or No

Is Box Painted? Yes  or No

Warranty Information 24 Months from "in service" date

**Includes:**

- 1.1 - Air operated tailgate latch
- 1.2 - Box Vibrator - Cougar DC 3200
- 1.029 - 14'6" 146ULTRAMXR-M/CS-60-46-46
- 1.7 - Installation Price Include all Parts & Labor - Body Labor
- 1.8 - Installation of Air Trip
- 1.9 - Installation of Vibrator
- 1.11 - Tandem Axle Painting of Box - Shot Blast entire exterior of body & understructure, Polyurethane Primer, with Polyurethane Top Coat Painted 1 Color with undercoated understructure between longsills only. (Single stage paint only)
- 1.014 - Grab Handle, installed (2 ea)



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- 1.103 - Fold-A-Way Access ladder (CARBON STEEL) (1 ea) - Left Rear
- 1.078 - Cabshield, 1/2 type Stationary Free-Standing style, w/painted carbon steel canopy, shovel holders, & mounts for cabshield mounted reservoir, Installed.
- 1.053 - Dual "split" line sander manifolds in rear corner posts (Also Need holes for Wing Rear Lift & Pushbeam Wing in Right Side Filler Plate and Speed Sensor in Left Pillar)
- 1.222 - Removable Arm Tarp Parts - Steel Body
- 1.267 - Assy-Prewet Tubes Mounts on Frame (Future Use)
- 1.269 - Frame Paint Black after Equipments Installed

-  
Hoist:

Box Hoist Make and Model J-CRAFT/MAILHOT CS SERIES

Class & type NTEA Class 90, Type IV Telescopic

Rated capacity 30 tons

Maximum PSI operating pressure 2000 PSI

Cylinder bore & stroke 5.5", 4.5", & 3.5" x Total Stroke

Piston rod diameter & description Multi Stage Nitrided finish, in & out

Sub-frame construction Cylinder base frame constructed of channel crossmembers, angle frame mounts with 2" block base pin mounts. Hinge point constructed of 5" angle, with 1" pin supports, 3-1/2" solid block hinges, & 2" dia pins (greasable) and 2 safety props included

Is installation included in price? Yes  or No

Warranty Info 24 Months from "in service" date

Includes:

- 2.6 - Mailhot Telescopic Hoist - CS130-5.5-3 DOUBLE ACTING
- 2.11 - Installation of Single or Double Acting Hoist with 8" x 5" Greaseable Hinge
- 2.13 - 48" J-CRAFT HOIST STABILIZER

EA	1.00	MAB*HYDRAULICS-REDWOOD COUNTY-2025-INS	48,800.00	48,800.00
	2608368			

\*\*REF: 2287810 - MAKE NEW KIT\*\*

9.0 Hydraulics - Make and Model Force America pump, Force/Parker MCV-ISO Add-A-Fold Valve Series

Cab controls description Force America electronic control assembly, (Seat Mount)

Sander control description Force America model 6100 manually or programable adjustable Electronic control, w/stand-by, blast, ground-speed interrupt, & liquid hookup.

Pump drive description Automatic Transmission Mounted PTO W/TXV92 PUMP

Pump type Variable displacement, axial piston type, load-sensing,

Valve description Closed center load-sensing type, w/mid-inlet, manifold design

Number and type functions 11 functions: Valve to run a D/A Telescopic Hoist, S/A Telescopic Pup, D/A Plow Lift, D/A Plow Reverse, D/A Plow Tilt, D/A Wing Toe, D/A Wing Heel, D/A Pushbar, D/A Scraper Lift, Auger W/reverse, and Spinner.

Type of valve actuation Elect solenoid, w/manual over-ride

Reservoir size Selectable, w/filler-breather, sight glass, suction screen, and magnetic plug

Fluid type ATF (equivalent to Dexron III)

Filter style Remote mount, or intank w/12 volt DC condition indicator, & return line check valve.



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Valve enclosure Stainless Steel construction, frame mount design, w/removable cover. Valve Enclosure Mounted on Stainless Steel Mounting Brackets.

Hose recommendation 2" dia suction, 1-1/4" dia return, 1" dia pressure, w/balance to match equipment port sizing. R2 for pressure lines, R1 for return lines, R4 for suction line. Return line manifold included.

Includes:

- 9.1 - Installation (Hose, plumbing, hardware, labor, etc.) of hydraulics.
- 9.8 - MCV-ISO VALVE 10 FUNCTIONS INSTALLED
- 9.23 - MODULAR ULTRA-5-6100 Patrol Commander control, Installed
- 9.25 - Extra Valve Module for 6100 Patrol Commander Control, (Note: Adder for controls that outputs exceeds the 20 outputs on the single module included in above controls)
- 9.26 - FORCE BRACKET, ARM, DISPLAY MOUNT, PIPING-SCREEN MOUNT
- 9.27 - SEAT MOUNTED CONTROL BRACKET, INSTALLED (ADDER)
- 9.32 - IN-TANK mounted filter w/12 volt indicator, installed
- 9.44 - Stationary Cabshield mounted 45 GAL reservoir (stainless steel) w/intank filter provision, installed
- 9.58 - Force TXV92 (5.6 CID) pump, w/ 280 hotshift P.T.O. for Allison Trans application, installed
- 9.73 - Temp/Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab installed
- 9.74 - Cable pull-off valve (for use w/telescopic hoist) installed
- 9.85 - (ADDER) Internal Counter Balance Valve (Intergrated into Valve) (POST SIDE)
- 9.88 - (ADDER) Double Acting Plow Float. (Price includes 1959A001 harness)  
(For use when Husting Flat Plate is attached for V-Plow)
- 9.93 - (ADDER) for Auto Reverse Scraper Lift
- 9.94 - (ADDER) for Pressure Transmitter to Read Scraper Pressure on LCD Screen, installed
- 9.97 - (ADDER) Pup Section (Includes extra valve section)
- 9.035 - (ADDER) U-2 nitrogen accumulator, Installed

Note: No Fuse Panel all Switches in Control and Dash of Truck Gen5 6100

Note: Vibrator Solnoid in Valve Encosure

Dash Switches:

- Strobes
- Wing Work Light
- Sander Work Light
- Plow Lights
- PTO
- Low Oil
- Pup Tailgate
- Fog Lights
- Cabshield Lights

Force Control Layout:

- Stick 1 - Body Raise w/Detent Button
- Stick 2 - Pup Body Raise w/Detent Button
- Stick 3 - Plow Up/Down & Left/Right - Sander on/off on push button
- Stick 4 - Wing Toe / Heel - Sander Blast on push button
- Stick 5 - Scraper / Pushbeam - Vibrator on push button

- Switch 1 - Air Tailgate
- Switch 2 - Plow Tilt
- Switch 3 - Tarp Open/Close
- Switch 4 - Tarp Lock
- Switch 5 - Sander Screen on/off

EA	2.00	KIT-6100-GEN 5-STD-CAM -20M CABLE-INST	525.00	1,050.00
	2485218			

- 9.032 - (ADDER) for optional Force Camera Kit, Installed (QTY 2)
- One Mounted off Passenger Side Wing Strobe Tube
- One Mounted off Drivers Side Rear Pillar for Backup - Trigger to Reverse

EA	1.00	PRECISE-"ARC"-SENSOR-WIRELESS-GEN5-INS	661.00	661.00
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# Quote Response Form

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52182 Ember Road  
Lake Crystal MN 56055  
507-726-2728

**End User:**  
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Estimate	Terms	Quote Date	Expiration Date	Salesperson	Customer Currency
LC00148724	Net 30 Days.	4/4/2025	6/13/2024	BROOKS NEAGLE	

UM	Quantity	Item	Description	Unit Price	Extended Price
-		2190624			
-		17.1	Air and Road Temperature Sensor, Wireless (GEN 5) 1117640 - Installed (Includes Bracket for Round Bar mirrors 1126929)		
EA	1.00		WHELEN-DOT3410D SYSTEM W/TIR3 -INST	5,099.00	5,099.00
		1817152			
-		1.114	WHELEN PACKAGE /J-CRAFT (DOT3410D) warning light system 410, consisting of:(2) STAINLESS STEEL Micro 400 3 Lamp with 60' TPR Cable, 400 Series Rear Lighthoods with Stainless Steel boxes with side TIR3 (ADD4TIR3). Rear lights include (2) Linear 400 Amber, (2) LED Back Up, and (2) LED BTT. Includes DOT-LED Flasher/Junction box and install kit. - Installed		
EA	1.00		WHELEN WING STROBE TIR3(WPLOWZ1A) INST	335.00	335.00
		1818419			
-		1.107	Whelen Amber Wing Strobe Super LED TIR3 w/20' HD TPR (WPLOWZ1A) Installed		
EA	2.00		WHELEN-LED SPOT LIGHT(P36SLCHG)-INS	304.00	608.00
		1852519			
-		1.156	1852519 Accessory LED work light with disconnect (WHELEN SPOT/FLOOD P36SLCHG) One for Wing mounted off aluminum bracket off left side of cabshield One for Sander Spinner Both with weather pack connections.		
EA	1.00		WORK LIGHT-LED-LIGHT FORCE-(ROK40)- INST	350.00	350.00
		2160300			
-		1.162	FOG LIGHT INSTALLED OFF PASSENGER SIDE WHELEN LIGHT TUBE SHINING DOWN TOWARDS FOG LINE AREA WIRED TO BRIGHTS ON PLOW HEADLIGHTS.		
EA	1.00		JW SPEAKER(HEATED)PLOW LIGHT-47X-SS-INST	1,575.00	1,575.00
		2500729			
-		1.141	Mirror mounted JW Speaker (Heated) Plow light package (S.S. brackets 47X)		
EA	1.00		LED DOUBLE FACE TURN LIGHTS INSTALLED	266.00	266.00
		2147095			
-		1.106	Double Face Turn Lights w/steel protectors (cabshield sides)		



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UM	Quantity	Item	Description	Unit Price	Extended Price
EA	1.00	2160303	FOG LIGHTS-HOLOGEN-LIGHT FORCE-INST	505.00	505.00
-	-	-	1.164 - Fog lights (CLEAR) installed Off cabshield wired to switch in dash of truck - Mounted off top of Cabshield on Mounts	-	-
EA	1.00	1651344	FENDERS, MIN400B W/TUFF TRAC INSTALLED	2,119.00	2,119.00
-	-	-	1.183 - Fenders, Minimizer,I model MIN4000B TDM AXLE black Poly fender set, Installed for TUFF TRACK SUSP	-	-
EA	1.00	2133391	SHUR-CO-ARM MATIC SHORT ARM W/ROLLER-INS	3,267.00	3,267.00
-	-	-	1.206 - TDM AXLE SHUR-CO - Electric Arm-Matic Flip Tarp System, w/alum side arms, external springs, Complete tarp housing, Installed	-	-
-	-	-	1.216 - SHUR-CO - Tarp Roller Bar Kit, Installed on front of housing	-	-
EA	1.00	1929429	SHUR-CO-SHUR LOCK AIR KIT-INST	1,085.00	1,085.00
-	-	-	1.215 - SHUR-CO - Arm Lock Kit - Locks rear cross tube in closed position	-	-
EA	1.00	2051253	TOOLBOX-AL-SM-15X15X18L-PROTECH-INST	756.00	756.00
-	-	-	1.231 - PRO-TECH 15"Tx 15"D x 18"L Polished Smooth Door, Mil finish tool box, Stainless Steel Mounts Installed off Drivers Side of Truck.	-	-
EA	1.00	2681739	MAB*PPW-HYD PUSHBEAM-REAR/MID MOUNT-STD	5,473.00	5,473.00



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LC00148724	Net 30 Days.	4/4/2025	6/13/2024	BROOKS NEAGLE	

UM	Quantity	Item	Description	Unit Price	Extended Price
			CUSTOMER SUPPLIED FALLS POSTLESS REAR WING WITH SPRING CUSHION PUSHBEAM Wing Falls RHSDL10A-STDPB Primed LESS CUTTING EDGES Wing Falls POST-LESS Toe Lift in lieu of Std Front post/slide system		
			Includes: (NOTE: INSTALL TO TRY AND ACHEIVE 4-6" OVERLAP TO WING) 4.1 - Installation of Wing Plow - w/Standard Bulkhead Couplers 4.7 - 4 line standard bulkhead couplers Mechanic Shop Rate \$150 x 12 hours for fitting equipment and painting after welding mounting plates and re-mounting to chassis, Hoses and Fittings Warranty Information 12 Months from "in service" date on Installation Labor NO CUTTING EDGES QUOTED - REDWOOD COUNTY TO INSTALL THEIR OWN		
EA	1.00		PLOW HITCH-D/A-40B/44B/46B/48B-STD-INS	4,070.00	4,070.00
		2653953			
			CUSTOMER SUPPLIED FALLS 46XB2 (46B) FRONT PLOW HITCH Plow Hitch Falls 46XB2/STD/STD/SA/SPR-RET/HITCH		
			Includes: 5.1 - Installation of Front Hitch 5.2 - 2 line standard bulkhead couplers for Tilt Cylinder - Fixed Lines to DA Lifrt Cylinder Mechanic Shop Rate \$150 x 10 hours for fitting hitch and welding to fit front frame extension, painting after welding and re-mounting to chassis, Hoses and Fittings - C-Channel bumper Tapered on each side off each side of hitch - Note: Make sure couplers are easy & accessible to put on and remove Warranty Information 12 Months from "in service" date on Installation Labor		
			Note: Re-Mount Front Tow Hooks that come on truck		
EA	1.00		FALLS-OWFA PLOW-TILT-PREP/HOSES-INS	750.00	750.00
		2674452			



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			CUSTOMER SUPPLIED FALLS ONE WAY WITH HYDRAULIC TILT FRONT PLOW Plow Falls FX312/HYD-TLT/NOSHU/PRIME7GA LESS CUTTING EDGES		
			Includes: 6.001 - Installation of Plow Body Shop Rate \$150 x 3 for Plow Prep, Hoses and Fittings NO CUTTING EDGES QUOTED - REDWOOD COUNTY TO INSTALL THEIR OWN -CUSTOMER SUPPLIED FALLS ONE WAY WITH HYDRAULIC TILT FRONT PLOW Plow Falls FX312/HYD-TLT/NOSHU/PRIME7GA LESS CUTTING EDGES		
			Includes: 6.001 - Installation of Plow Body Shop Rate \$150 x 3 for Plow Prep, Hoses and Fittings NO CUTTING EDGES QUOTED - REDWOOD COUNTY TO INSTALL THEIR OWN -CUSTOMER SUPPLIED FALLS ONE WAY WITH HYDRAULIC TILT FRONT PLOW Plow Falls FX312/HYD-TLT/NOSHU/PRIME7GA LESS CUTTING EDGES		
			Includes: 6.001 - Installation of Plow Body Shop Rate \$150 x 3 for Plow Prep, Hoses and Fittings NO CUTTING EDGES QUOTED - REDWOOD COUNTY TO INSTALL THEIR OWN -		
EA	1.00		SNOW WHEEL SYSTEM-6509 SINGLE WHEEL-INST 1895202	4,044.00	4,044.00
			- 6.17 - Snow Wheel Systems Single 6509 Wheel Complete (Pair) (1895202) Installed on Plow -		
EA	1.00		SCRAPER-IB-FIXED-SGL LIFT-W/ACCUM-INS 2681729	4,801.00	4,801.00
			CUSTOMER SUPPLIED FALLS FIXED UNDERBODY DUAL LIFT Scraper FALLS IB-10A 1" MB, w/dual lift cylinders, LESS CUTTING EDGES		
			Includes: 3.1 - Installation of underbody plow Body Shop Rate \$150 x 4 for Mounting Lock Valve, Hoses, Fittings Warranty Information 12 Months from "in service" date on Installation Labor NO CUTTING EDGES QUOTED - REDWOOD COUNTY TO INSTALL THEIR OWN -		
EA	1.00		MAB*HITCH-3/4"-2300(AIR)-CHIP-REDWOOD-IN 2046949	2,810.00	2,810.00



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UM	Quantity	Item	Description	Unit Price	Extended Price
			PRICE SCHEDULE 7.0 VENDOR TO PROVIDE Pup Hitch FOLLOWING DETAIL		
			Pup Hitch - Make & Model 3/4" thick pull plate, w/1/2" thick bracing to truck frame. Safety Chain D-Rings installed. Provision for electrical socket included.		
			Vertical tongue weight 18,000 lbs		
			Horizontal tongue weight 90,000 lbs max Gross Trailer Weight		
			Latching tensile strength 20,000 lbs		
			Rated capacity 90,000 lbs max Gross Trailer Weight		
			Is installation included? YES		
			Is the price of the hitch for a truck with air and electric YES provided to rear of frame? Note:Truck Must come w/Tractor Pkg		
			Warranty Info 24 months from "In-Service" date		
			Includes: 7.2 - Installation Cost Include all Parts & Labor 7.9 - PREMIER 2300A PINTLE, Installed (22" ground to pintle) 7.21 - Pup hydraulic line (1" R2) with standard female quick coupler half & dust plug, from valve to rear plate - including cab mounted switch for pup tailgate trip, and wiring to rear socket. Note: Hydraulic source must exist in control valve. Installed Note: Pup Coupler on 90 degree fitting in plate 7.25 - Transfer Electrical Socket & Glad Hands existing on Truck Note: Glad hands on 90 degree fitting and short hoses 7.28 - Adder for Chip Bar Installed (11" FROM GROUND TO TOP OF BAR)		
EA	1.00		TBEI-SANDER-SS-9"-6"FLIGHTING-INS 2191124	8,528.00	8,528.00
			8.0 - Sander - Make and Model J-Craft 9TGS SS Tailgate Sander		
			Type of sander Stainless Steel Under tailgate type, 9" dia (carbon steel) 6" pitch single auger, direct hydraulic drive, Oversized auger motor for low speed operation & continuous flow, LH Discharge w/POLY self-leveling spinner assembly, Dual over-center locks on hopper cleanout door, mtg brackets and mtg tabs welded to hopper, In Stainless Mill Finish.		
			Warranty Info 24 months from "In-Service" date		
			Includes: 8.1 - Installation of Sander 8.2 - Sander with standard couplers installed 8.8 - Exterior spill plates (Removable) made from stainless steel		
EA	1.00		ROLLER BAR KIT, SHUR-CO-INST	282.00	282.00



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-		1930139			
-		1.216	- SHUR-CO - Tarp Roller Bar Kit, Installed off Box Top Rail for Tarp to go under		
EA	1.00	2495595	MNDOT STATE CONTRACT PURCHASE (222960)	0.00	0.00
-			After reviewing your equip. needs, and per the State of MN contract number (222960) release number S-863(5) and J-Craft contract number 222960, valid thru February 28th, 2025 we offer this for your consideration. Note: 1. This quote is a summary of the State of MN price pages, and detailed spec sheets. 2. Warranty is 24 months from In-Service date.		
-			ISO 9001:2008 CERTIFIED J-Craft is certified as a NTEA MVP member.		
EA	1.00	2694115	MAB*CUTOMER SUPPLIED REDWOOD CO-FALLS EQ	0.00	0.00
-			CUSTOMER SUPPLIED FALLS PLOW EQUIPMENT WING: Wing Falls RHS11A-HYDPB Primed LESS CUTTING EDGES **NOTE: REAR WING POST FOR SIDE OF REAR TOW HITCH MOUNTING Wing Falls RL (REAR LIFT) up charge SDL WING Wing Falls POST-LESS Toe Lift in lieu of Std Front post/slide system Wing Falls Hwy Orange - Paint Moldboard FOR SHIPOUT SCRAPER: Scraper FALLS IB-10A 1" MB, w/single lift cylinder W/12" bolt-on extension (11' total), LESS CUTTING EDGES PLOW HITCH: Plow Hitch Falls 44XB2/STD/STD/DA-HITCH PLOW: Plow Falls FX312/HYD-TLT/NOSHU/PRIME7GA LESS CUTTING EDGES Plow Falls Hwy Orange Paint, Fixed Plow, for Ship Out Plow Push Unit Falls 24/44 Series Std Plow Falls Hyd Tilt Adj Chain Restraint Plow Falls DUAL Plow SNOW-WHEEL BRACKETS ONLY Plow Falls High Visibility Marker Set Plow Falls 1/2" x 12" Standard Rubber Belt Snow Deflector Kit - Installed Plow Falls Parking Stand - Screw Adj Style		



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Municipal Terms of Sale:

-

If you accept this proposal please sign and date below with PO# if you use one:

PO# \_\_\_\_\_

Accepted By (Print): \_\_\_\_\_

Accepted By (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

Note: If Changes need to be made after PO is submitted we will need a revised PO reflecting the changes.

Visit us online at [www.j-craftinc.com/](http://www.j-craftinc.com/)

-

Per OEM manufacturer guidelines the following recommendations should be followed. Failure to follow OEM guidelines can result in non warrantable failure.

Within the first week of use, recheck the installation of the PTO. Check for leaks and loose mounting hardware (studs, cap screws, nuts). Recheck the cable or lever connections for proper adjustment and tighten any loose connections. At regular maintenance intervals, check adjustments and lubricate moving parts, tighten and repair the connections, mounting hardware, cable or lever linkage. Refer to OEM owners manual for regular maintenance intervals.

-

Due to current market conditions, price is subject to change at time of product release.

-

<b>Sale Amount:</b>	132,421.00
<b>Freight:</b>	0.00
<b>Sales Tax:</b>	0.00
<b>FET Charges:</b>	0.00
<b>Total Amount:</b>	132,421.00



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Approve purchase of snowplows from Towmaster for installation by J-Craft		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Approve purchase of snowplows from Towmaster in amount of \$44,168 each (\$88,336 total) for the 2025 and 2026 47X Western Star tandem axle trucks from State Contract #267372.

**Background Information:**

Towmaster will provide the Falls snowplows at the cost listed above. This purchase is from the 2025 and projected 2026 budget year, and will be paid upon delivery of snowplows to J-Craft, who will then install the plows.

Redwood County's next two snowplow trucks have been delivered and are awaiting installation of snowplow equipment. The previously ordered Henke underbody and wing plows have a production delay of over 300 days and will be canceled at no cost.

Falls underbody and wing plows will be ordered from Towmaster to replace Henke plows, but must be procured directly by Redwood County. The total price of the snowplow truck boxes, plows and attachments will stay the same.

May 21, 2024 Pricing:	May 6, 2025 Pricing:
J-Craft: \$176,589 each (\$353,178 total)	J-Craft: \$132,421 each (\$264,842 total)
(pricing included all plows)	+ Towmaster Falls Plows: \$44,168 each (\$88,336 total)
	-----
	Total Price: \$176,589 each (\$353,178 total)

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355  
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517  
 TOWMASTERTRUCK.COM

Reference No.  
 QT 93413

**\*\* QUOTATION \*\***

<b>Ship To:</b> J-CRAFT INC/TBEI 52182 EMBER ROAD  LAKE CRYSTAL MN 56055 USA	<b>Cust:</b> 3617          ATTN: JAMIE LARSEN	<b>Phone:</b>	<b>Bill To:</b> REDWOOD COUNTY HIGHWAY DEPT. P.O. BOX 6  REDWOOD FALLS MN 56283	<b>Phone:</b>
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PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	1/27/25	4/08/25	0/00/00

Serial No.

**Order Comments:** F.O.B. LAKE CRYSTAL MN,  
 VIA TOWMASTER TRUCK

**Build Instructions** LEAD TIME: ALLOW 18 WEEKS +/- ARO

**Other Instructions** \*\*STATE OF MN CONTRACT #267372\*\*

Qty	Part No.	Description	Price Ea.	Net Amt.
1	9902924	Scraper FALLS IB-10A 1" MB, w/single lift cylinder W/12" bolt-on extension (11' total), LESS CUTTING EDGES	\$10,186.00	\$10,186.00
1	9902955	Wing Falls RHSDL11A-HYDPB Primed LESS CUTTING EDGES **NOTE: REAR WING POST FOR SIDE OF REAR TOW HITCH MOUNTING	\$15,166.00	\$15,166.00
1	9901431	Wing Falls RL (REAR LIFT) up charge SDL WING	\$649.00	\$649.00
1	9904688	Wing Falls POST-LESS Toe Lift in lieu of Std Front post/slide system **NOTE: NO EXTRA CHARGE		
1	9906380	Wing Falls Hwy Orange - Paint Moldboard FOR SHIPOUT	\$576.00	\$576.00
1	9900557	Plow Hitch Falls 44XB2/STD/STD/DA-HITCH	\$4,290.00	\$4,290.00
1	9903034	Plow Falls FX312/HYD-TLT/NOSHU/PRIME7GA LESS CUTTING EDGES	\$8,458.00	\$8,458.00
1	9900649	Plow Falls Hwy Orange Paint, Fixed Plow, for Ship Out	\$724.00	\$724.00
1	9900625	Plow Push Unit Falls 24/44 Series Std	\$1,312.00	\$1,312.00
1	9902524	Plow Falls Hyd Tilt Adj Chain Restraint	\$353.00	\$353.00
1	9903285	Plow Falls DUAL Plow SNOW-WHEEL BRACKETS ONLY	\$893.00	\$893.00
1	9900637	Plow Falls High Visibility Marker Set	\$161.00	\$161.00

\*--- Continued ---\*

Accepted by \_\_\_\_\_

Date \_\_\_\_\_

Price:

Total Discounts:

Net Cost:

Freight

Total:



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355  
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517  
 TOWMASTERTRUCK.COM

Reference No.  
 QT 93413

**\*\* QUOTATION \*\***

<b>Ship To:</b> J-CRAFT INC/TBEI 52182 EMBER ROAD  LAKE CRYSTAL	<b>Cust:</b> 3617	<b>Phone:</b>	<b>Bill To:</b> REDWOOD COUNTY HIGHWAY DEPT. P.O. BOX 6  REDWOOD FALLS	<b>Phone:</b>	
	MN 56055	USA		MN	56283

ATTN: JAMIE LARSEN

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	TIM ERICKSON	NET 30 DAYS	1/27/25	4/08/25	0/00/00

Serial No.	Description	Price	Appx Comp
1 9900639	- Plow Falls 1/2" x 12" Standard Rubber Belt Snow Deflector Kit - Installed	\$509.00	\$509.00
1 9900641	- Plow Falls Parking Stand - Screw Adj Style	\$391.00	\$391.00
	FREIGHT TO LAKE CRYSTAL	\$500.00	

<b>Accepted by</b>	<b>Date</b>	<b>Price:</b>	\$43,668.00
		<b>Total Discounts:</b>	
		<b>Net Cost:</b>	\$43,668.00
		<b>Freight</b>	
		<b>Total:</b>	\$44,168.00



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Chip Seal Oil Purchase		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve purchase of chip seal oil from Flint Hills Resources, Marshall, from State Contract 217940, Release B-303(5) at a price of \$720 per ton for CRS 2P and \$450 per ton for CSS 1H D50.

**Background Information:**

The estimated oil that will be used to chip seal and fog 35 miles of road is:  
 CRS 2P for Seal Coat: 149,708 Gallons = 604 Ton x \$720/ton = \$434,880.  
 CSS 1H D50 for Fog Sealing: 60,993 Gallons = 245 Ton x \$450/ton = \$110,250.  
 The total estimated oil cost is \$545,130. This will be funded through a combination of levy funds (\$45,130) and State Aid Construction funds via a Force Account (\$500,000).

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



February 28th, 2025

Subject: Redwood County, MN

Flint Hills Resources, LP (FHR) is pleased to offer the following quotations for your bituminous requirements for the 2025 paving season. Buyer hereby accepts the FHR Standard Terms of Sale, which may be found in the link at the bottom of this page and are incorporated as part of this Agreement.

CRS-2P	\$ 720/ton delivered from Marshall
CSS-1H D30	\$490/ton delivered from Marshall
CSS-1H D50	\$450/ton delivered from Marshall

Sampling and testing of the product listed on the BOL will be conducted in accordance with the Quality Control Plan for Asphaltic Materials most recently submitted to the Minnesota Department of Transportation. Acceptance of, or purchase from, a Sales Agreement corresponding to this bid document will be construed as acceptance of this testing process and/or any other Flint Hills Resources, LP change, modification, or deletion contained herein.

All product orders should be made at least 24 hours in advance.

**This quote is good for 3 days from the date above unless otherwise agreed to, in writing, from FHR** and is subject to any other conditions listed below. All sales require a valid line of credit be established with FHR

Additional Considerations:

1. Emulsions are available from May 1, 2025 - September 15, 2025.

Sincerely,

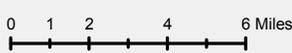
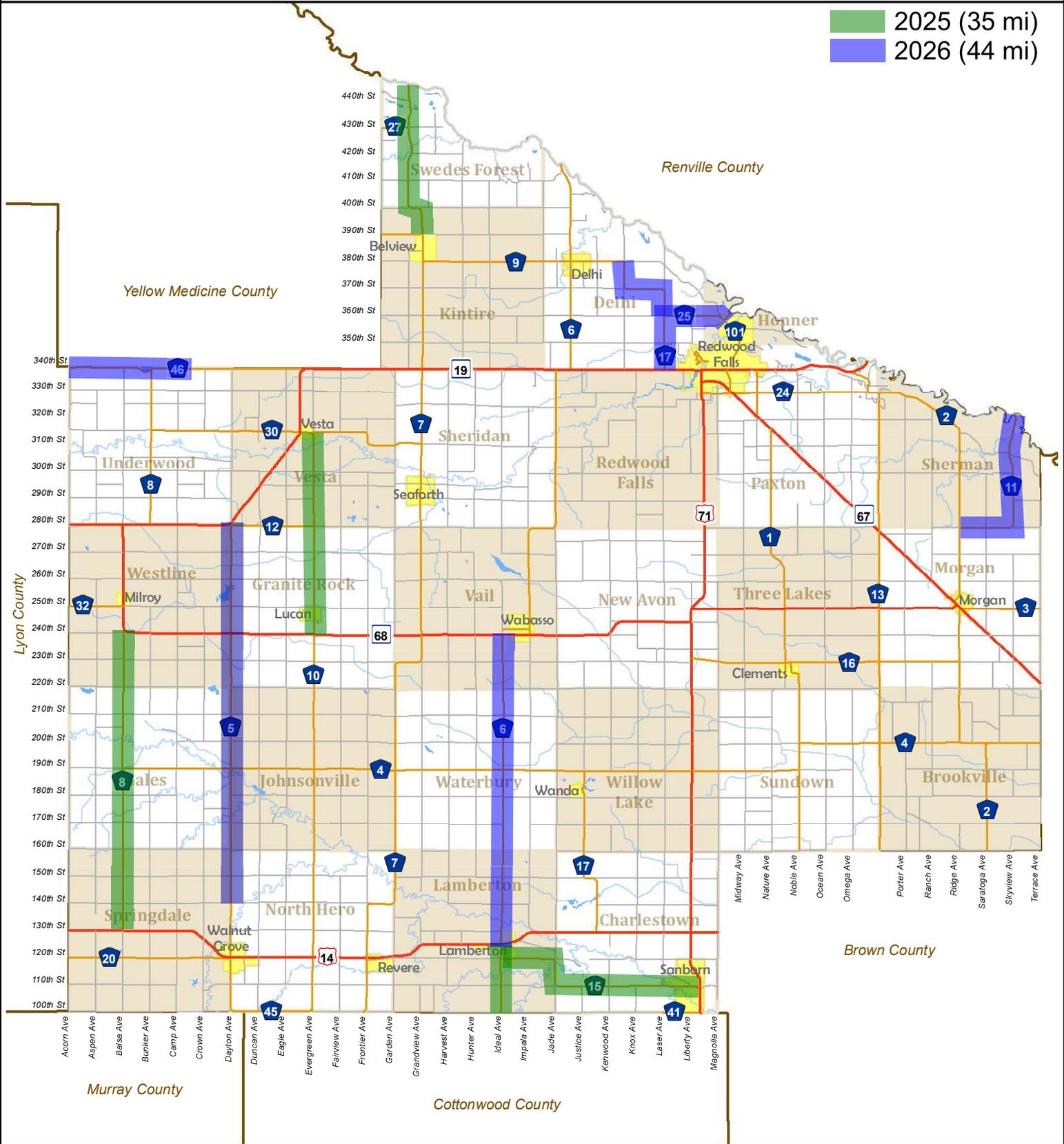
A handwritten signature in black ink, appearing to read 'Randy Holladay', written in a cursive style.

Randy Holladay  
Account Manager  
Flint Hills Resources, LP  
[Randy.Holladay@fhr.com](mailto:Randy.Holladay@fhr.com)

UNLESS OTHERWISE AGREED TO IN WRITING BY BOTH PARTIES, THIS SALES AGREEMENT IS SUBJECT TO THE FLINT HILLS RESOURCES, LP STANDARD TERMS OF SALE – ASPHALT, AVAILABLE AT: <https://www.fhr.com/resources/asphalt-policies>. THE STSA MAY BE MODIFIED BY SELLER AT ANY TIME WITHOUT NOTICE TO BUYER, AND FUTURE DELIVERIES OF PRODUCT UNDER THIS SALES AGREEMENT ARE SUBJECT TO THE VERSION OF THE STSA IN EFFECT AND POSTED AT THE TIME BUYER ACCEPTS SUCH DELIVERY.

# Seal Coat Planning Redwood County, MN

2025 (35 mi)  
 2026 (44 mi)



### Roads

- Federal and State
- County State Aid
- All other County and Township

### Boundaries

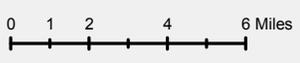
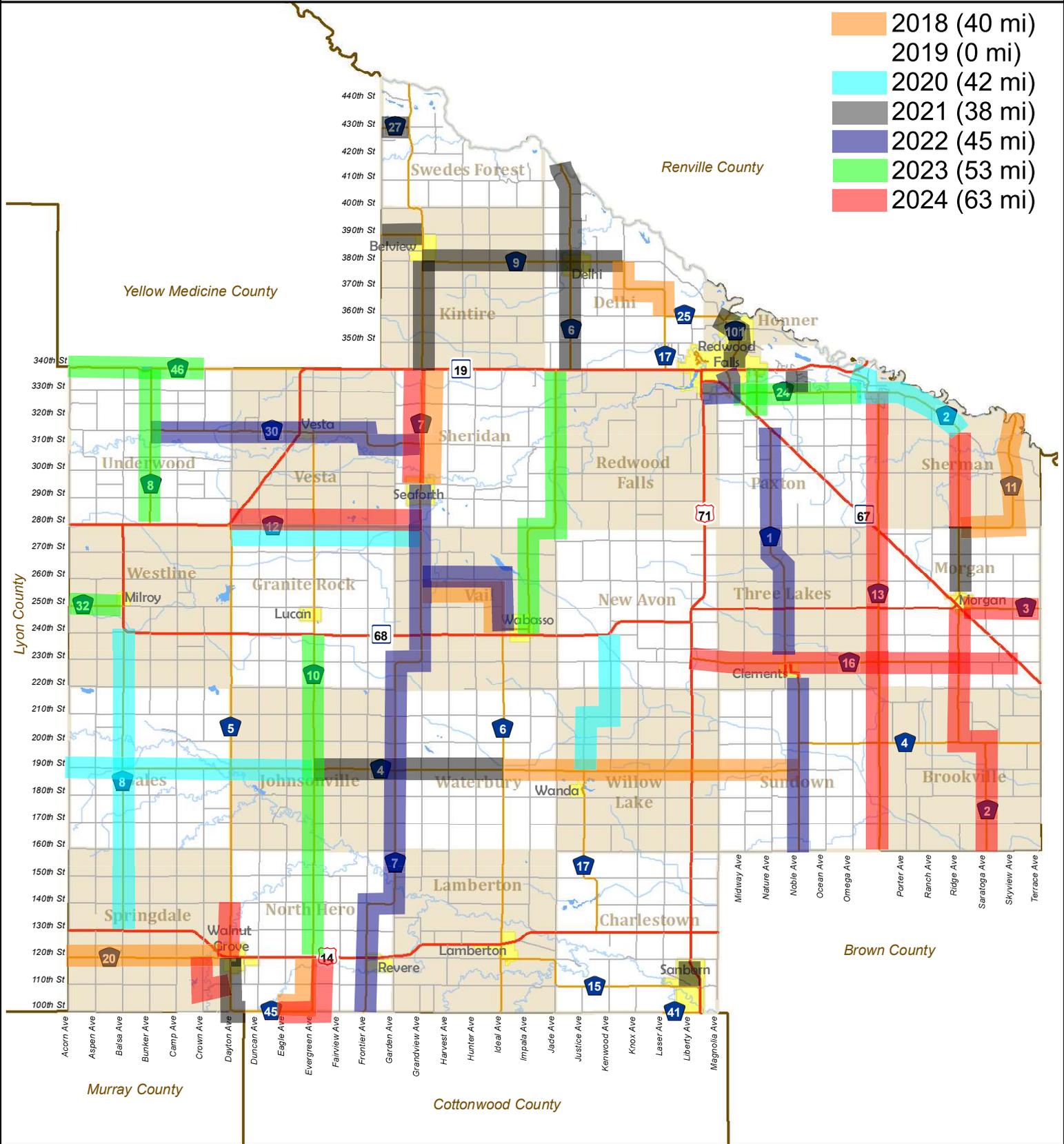
- Cities
- Townships
- Counties

### Water

- Lakes
- Rivers

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

# Seal Coat History Redwood County, MN



**Roads**

- Federal and State
- County State Aid
- All other County and Township

**Boundaries**

- Cities
- Townships
- Counties

**Water**

- Lakes
- Rivers

*Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.*



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Discussion on grounds maintenance history, bids, options and way forward.		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

None.

**Background Information:**

See attached documents for discussion.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

Option Analysis - Way Forward		
Options	Cost	Notes
A	\$75,725	Hire contractors for full scope as low bid (not recommended).
B	\$51,955	Hire contractors for mowing only as low bid (not recommended).
C	\$28,800	Hire back to back (2 total) seasonal/part time mowers for full season mowing at shops. However have difficulty hiring season help in April, May, late August, September and October, which results in pulling full time staff off of road crews during those months.
D	\$32,550	Full time employees work overtime mowing/trimming.
E	\$0	Full time employees end road work early for mowing/trimming maintenance.
F	\$27,488	<b>Combination of full time employees and seasonal help completing mowing/trimming maintenance and hire mowing/grounds maintenance for Dekalb/Normandale (recommended).</b>
G	\$129,878	Hire full time employee for mowing in summer season and complete the Belview Area Maintenance. Adjust road grader routes with existing blades. This adds an 11th full time snowplow truck to service (\$33,637 yearly cost when replace a snowplow truck every 10 years) + \$12,000 yearly cost for fuel, cutting edges, oil, insurance, etc.
	(\$49,751)	Less the Belview Maintenance Yearly Average
	\$80,127	Added Department Cost for Option G

Estimated Mowing Times Per Month		
Month	Mowing	Weed Trim
April	1	0
May	4	2
June	4	2
July	4	2
August	4	2
September	4	2
October	2	1
<b>Total</b>	<b>23</b>	<b>11</b>

Total Manpower Needs Analysis					
#	Location	Hours Per Mow	Hours Mowing	Hours Per Trim	Hours Whip/Trim
1	Redwood Shop	7	161	2	22
2	KLGR	3	69	1	11
3	Clements	1	23	1	11
4	Lamberton	1	23	1	11
5	Lucan	2	46	1	11
6	Milroy	1	23	1	11
7	Morgan	0	0	1	11
8	Wabasso	2	46	1	11
9	Walnut Grove	3	69	1	11
10	Dekalb/Normandale	12	276	2	22
	<b>Subtotal</b>	-	736	-	132
	<b>Total</b>	<b>868 Hours</b>			

Historic Costs from Hired Labor			
#	Location	2024	Contractor/Resident
1	Redwood Shop	\$1,272	Weed Spray 1x by Scott Lawn Service
2	KLGR		
3	Clements		
4	Lamberton		
5	Lucan	\$475	Bob Christensen
6	Milroy	\$475	Dean Duscher
7	Morgan		
8	Wabasso	\$350	Adam Goblirsch
9	Walnut Grove	\$2,200	Plum Creek Cabinets & Construction Inc
10	Dekalb/Normandale	\$10,900	Scott's Lawn Service & Snow Removal LLC
<b>Total</b>		<b>\$15,672</b>	

Low Bids - Full Scope (From 4/23 Bid Opening)			
#	Location	Bid	Company Name
1	Redwood Shop	\$17,050	Doug's Lawn + Landscaping Service
2	KLGR	\$11,650	Doug's Lawn + Landscaping Service
3	Clements	\$1,100	Scott's Lawn Service & Snow Removal LLC
4	Lamberton	\$5,750	Doug's Lawn + Landscaping Service
5	Lucan	\$4,325	Smith Lawn Care Company
6	Milroy	\$5,750	Doug's Lawn + Landscaping Service
7	Morgan	\$2,250	Smith Lawn Care Company
8	Wabasso	\$4,325	Smith Lawn Care Company
9	Walnut Grove	\$11,375	Doug's Lawn + Landscaping Service
10	Dekalb/Normandale	\$12,150	Doug's Lawn + Landscaping Service
<b>Total</b>		<b>\$75,725</b>	

Low bids include all work, a combination of lawn mowing, weed whip/trim and weed spray. Fertilizer and interseeding only to occur at Redwood Falls locations. It is estimated that the lawn mowing and weed whip/trim amounts to a total of 868 man hours of work per year.

Bids - Just Mowing Scope (From 4/23 Bid Opening)					
#	Location	Dougs	Scotts	Smith	Low Bid
1	Redwood Shop	\$11,500	\$16,100	\$11,500	\$11,500
2	KLGR	\$6,900	\$8,050	\$6,900	\$6,900
3	Clements	\$4,600	\$805	\$3,450	\$805
4	Lamberton	\$4,000			\$4,000
5	Lucan	\$4,600		\$3,450	\$3,450
6	Milroy	\$4,600			\$4,600
7	Morgan	-	-	-	-
8	Wabasso	\$4,600		\$3,450	\$3,450
9	Walnut Grove	\$9,200			\$9,200
10	Dekalb/Normandale	\$8,050	\$8,740	\$11,500	\$8,050
<b>Total</b>		<b>\$58,050</b>	<b>\$33,695</b>	<b>\$40,250</b>	<b>\$51,955</b>

<b>ReBid - Full Scope - Location 10 Only (Re-bid on April 30, 2025)</b>					
<b>#</b>	<b>Location</b>	<b>Dougs</b>	<b>Scotts</b>	<b>Smith</b>	<b>Low Bid</b>
10	Dekalb/Normandale	\$12,125	\$9,715	\$10,800	\$9,715

For Information:

<b>Belview Area Maintenance Contract Yearly Costs</b>	
<b>Year</b>	<b>Cost</b>
2013	\$65,391
2014	\$53,010
2015	\$37,854
2016	\$50,843
2017	\$37,237
2018	\$45,745
2019	\$67,189
2020	\$44,963
2021	\$40,610
2022	\$33,235
2023	\$71,184
<b>Average:</b>	<b>\$49,751</b>

For Information:

<b>Shop Utility Expenses 2020 - 2025</b>						
<b>Location</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Averages</b>
<b>Clements</b>	\$2,402.43	\$4,534.59	\$2,635.20	\$3,082.27	\$2,820.82	\$3,095.06
<b>Lamberton</b>	\$6,623.53	\$7,356.38	\$8,326.56	\$7,431.81	\$6,289.28	\$7,205.51
<b>Lucan</b>	\$8,479.81	\$8,132.42	\$6,400.34	\$5,465.81	\$4,504.84	\$6,596.64
<b>Milroy</b>	\$2,852.16	\$5,943.99	\$2,594.59	\$3,407.16	\$3,088.60	\$3,577.30
<b>Morgan</b>	\$4,980.96	\$5,704.05	\$5,494.08	\$6,891.91	\$5,590.58	\$5,732.32
<b>Redwood Falls</b>	\$29,607.65	\$33,804.47	\$39,769.47	\$41,245.36	\$37,499.52	\$36,385.29
<b>Wabasso</b>	\$3,325.03	\$5,190.27	\$3,587.37	\$3,803.75	\$4,227.36	\$4,026.76
<b>Walnut Grove</b>	\$4,984.13	\$5,569.95	\$6,935.81	\$8,299.10	\$5,936.85	\$6,345.17
<b>Wanda</b>	\$4,634.94	\$5,728.17				
	<b>\$ 67,890.64</b>	<b>\$ 81,964.29</b>	<b>\$ 75,743.42</b>	<b>\$ 79,627.17</b>	<b>\$ 69,957.85</b>	<b>\$ 72,964.05</b>



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Award bid for Mowing and Ground Maintenance Contract for Dekalb/Normandale		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Award bid for Mowing and Ground Maintenance Contract on Dekalb/Normandale Street to Scott's Lawn Service and Snow Removal, LLC in the amount of \$9,715.

**Background Information:**

See Bid Summaries on page 2 and 3. Bids were opened initially for all locations on April 24. Bids were requested again on April 30 for just Normandale and Dekalb Street due to irregular proposals (2 out of 3 proposals did not contain a unit price for each item listed).

Redwood County has historically worked directly with contractors and residents for quoting and hiring mowing and grounds maintenance work at several shop locations, in an effort to spend more crew time repairing roadways. This year Redwood County has made the process transparent by formally bidding out the work. By requiring formal contracts with insurance requirements for said services, Redwood County is in a position to protect itself from future claims should an accident occur.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## BID OPENING RECORD

**Project No.** Building Mowing and Grounds Maintenance

**Type of Work** (Seasonal Requirements)

**Project Location** Dekalb/Normandale

**Start Date** \_\_\_\_\_ **End Date** \_\_\_\_\_

**Bid Opening Date** 4/30/2025 **Time** 10:00 AM **Engr. Est. \$** N/A

BIDDER'S NAME	Address	Addendum	Dekalb/Normandale AMOUNT OF BID
Lifestyle Landscape	36249 US Hwy 71	N/A	NA
	Redwood Falls, MN 56283		
	612-819-1997		
Scott's Lawn Service & Snow Removal, LLC	208 Baker Drive	N/A	\$9,715.00
	Redwood Falls, MN 56283		
	507-829-5220		
Doug's Lawn & Landscaping Service	913 S. Washington St	N/A	\$12,125.00
	Redwood Falls, MN 56283		
	507-430-1510		
Smith Lawn Care Co.	31039 346th St	N/A	\$10,800.00
	Redwood Falls, MN 56283		
	507-828-6227		



**SCHEDULE OF PRICES (FORM 1\_VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**REDWOOD FALLS SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	HOUR	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
2123.601	FERTILIZER	EACH	\$	1	\$
Two times per year, once in the spring and once in the fall.					
2123.601	INTERSEEDING	EACH	\$	1	\$
Interseed as requested, not to exceed one time per year.					
<b>TOTAL REDWOOD FALLS SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Redwood Falls Shop  
1820 East Bridge Street  
Redwood Falls, MN 56283

**SCHEDULE OF PRICES (FORM 2\_VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**KLGR LOCATION**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
2123.601	FERTILIZER	EACH	\$	1	\$
Two times per year, once in the spring and once in the fall.					
2123.601	INTERSEEDING	EACH	\$	1	\$
Interseed as requested, not to exceed one time per year.					
<b>TOTAL KLGR BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



KLGR Location  
641 Bridge Street  
Redwood Falls, MN 56283

**SCHEDULE OF PRICES (FORM 3\_VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**CLEMENTS SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
<b>TOTAL CLEMENTS SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Clements Shop  
41 Elm Street  
Clements, MN 56224

**SCHEDULE OF PRICES (FORM 4\_VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**LAMBERTON SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
<b>TOTAL LAMBERTON SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Lamberton Shop  
12072 Co Hwy 6  
Lamberton, MN 56152

**SCHEDULE OF PRICES (FORM 5\_ VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**LUCAN SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
<b>TOTAL LUCAN SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Lucan Shop  
103 Elm Street  
Lucan MN 56255

**SCHEDULE OF PRICES (FORM 6\_VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**MILROY SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
<b>TOTAL MILROY SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Milroy Shop

206 Lexington Street

Milroy, MN 56263

**SCHEDULE OF PRICES (FORM 7\_ VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**MORGAN SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
<b>TOTAL MORGAN SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Morgan Shop  
603 Carlton Street  
Morgan, MN 56266

**SCHEDULE OF PRICES (FORM 8\_VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**WABASSO SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
<b>TOTAL WABASSO SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Wabasso Shop  
2035 West Main Street  
Wabasso, MN 56293

**SCHEDULE OF PRICES (FORM 9\_VERSION 2)**

**THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.**

**WALNUT GROVE SHOP**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	11	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
<b>TOTAL WALNUT GROVE SHOP BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



Walnut Grove Shop  
411 1<sup>st</sup> Street  
Walnut Grove, MN 56180

**SCHEDULE OF PRICES (FORM 10\_ VERSION 2)**

THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.

**DEKALB AND NORMANDALE**

Dekalb Street (CSAH 101) from TH 14 to TH 19; and  
 Normandale Street (CSAH 101) from TH 71 to 875' south of TH 67.

Contract Jamie Larsen, Maintenance Superintendent for specific mowing areas if you plan to bid on this segment of work at 507-616-6079.

SPEC. OR ITEM NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	AMOUNT
2123.510	LAWN MOWING	EACH	\$	23	\$
Average hours for mowing but may vary depending on weather conditions.					
2123.510	WEED WHIP/TRIM	EACH	\$	22	\$
Average hours for weed whipping/trimming but may vary depending on weather conditions.					
2123.601	WEED SPRAYING	EACH	\$	3	\$
Three times per year, once in the spring and twice in the fall.					
2123.601	FERTILIZER	EACH	\$	1	\$
Two times per year, once in the spring and once in the fall.					
2123.601	INTERSEEDING	EACH	\$	1	\$
Interseed as requested, not to exceed one time per year.					
<b>TOTAL DEKALB &amp; NORMANDALE BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					

**SCHEDULE OF PRICES (FORM 10\_VERSION 4)**

THE COUNTY WILL MAKE MULTIPLE AWARDS. BIDS WILL BE AWARDED BY LOCATION. BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.

**DEKALB AND NORMANDALE**

**Dekalb Street (CSAH 101) from TH 14 to TH 19; and  
Normandale Street (CSAH 101) from TH 71 to 875' south of TH 67.**

**Contract Jamie Larsen, Maintenance Superintendent for specific mowing areas if you plan to bid on this segment of work at 507-616-6079.**

<b>SPEC. OR ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>QUANTITY</b>	<b>AMOUNT</b>
2123.510	LAWN MOWING	EACH	\$	23	\$
Item paid by each time full area mowed.					
2123.510	WEED WHIP/TRIM	EACH	\$	22	\$
Item paid by each time area is weed whip/trimmed.					
2123.601	WEED SPRAYING	EACH	\$	2	\$
Item paid by each time area is sprayed. Assume 2x per year.					
2123.601	FERTILIZER	EACH	\$	1	\$
Item paid by each time area is fertilized Assume 1x per year.					
<b>TOTAL DEKALB &amp; NORMANDALE BID PRICE = \$</b>					
Payment for the use of each unit at the price per hour or per each shall be compensation in full for the use and operation of such equipment, including fuel, grease, repairs, spray, fertilizer, interseeding and other accessories required in connection with such use, and also including a competent operator.					



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Authorize Board Chair and Administrator to sign Mowing and Ground Maintenance Contract		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Authorize County Board Chair and County Administrator to sign awarded contract for Mowing and Ground Maintenance Contract on Dekalb/Normandale Street, pending obtaining signatures from the awarded Contractor and County Attorney approval.

**Background Information:**

Redwood County has historically worked directly with contractors and residents for quoting and hiring mowing and grounds maintenance work at several shop locations, in an effort to spend more crew time repairing roadways. This year Redwood County has made the process transparent by formally bidding out the work. By requiring formal contracts with insurance requirements for said services, Redwood County is in a position to protect itself from future claims should an accident occur.

Page 2 and 3 shows the Bid Summaries. Bids were opened initially for all locations on April 24. Bids were requested again on April 30 for just Normandale and Dekalb Street due to irregular proposals (2 out of 3 proposals did not contain a unit price for each item listed).

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 4/25/2025

Date Requestor Requires Review Completion: 5/6/2025

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## BID OPENING RECORD

**Project No.** Building Mowing and Grounds Maintenance

**Type of Work** (Seasonal Requirements)

**Project Location** Dekalb/Normandale

**Start Date** \_\_\_\_\_ **End Date** \_\_\_\_\_

**Bid Opening Date** 4/30/2025 **Time** 10:00 AM **Engr. Est. \$** N/A

BIDDER'S NAME	Address	Addendum	Dekalb/Normandale AMOUNT OF BID
Lifestyle Landscape	36249 US Hwy 71	N/A	NA
	Redwood Falls, MN 56283		
	612-819-1997		
Scott's Lawn Service & Snow Removal, LLC	208 Baker Drive	N/A	\$9,715.00
	Redwood Falls, MN 56283		
	507-829-5220		
Doug's Lawn & Landscaping Service	913 S. Washington St	N/A	\$12,125.00
	Redwood Falls, MN 56283		
	507-430-1510		
Smith Lawn Care Co.	31039 346th St	N/A	\$10,800.00
	Redwood Falls, MN 56283		
	507-828-6227		





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
2025 Construction Update		<b>estimated time needed:</b>	10 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

No board action required; for information only.

**Background Information:**

The current status of construction projects will be discussed.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

[Empty text box for Administrator Comments]

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

Below is a current construction update and snapshot for the Highway Department as of April 29, 2025:

- 1) CSAH 10 Bridge 89830 over Cottonwood River**
  - a. Construction Start Date: May 5, 2025
  - b. Contract Completion Date: September 1, 2025
  - c. Contractor: Prahm Construction, Inc.
- 2) CSAH 10 Bridge 92859 (Box Culvert) at CSAH 10/45 Curve at south County line**
  - a. Construction Start Date: May 3, 2025
  - b. Contract Completion Date: August 12, 2025, although will be re-opened to traffic in mid-May, paving in mid-summer
  - c. Contractor: John Riley Construction
- 3) CSAH 7 Bridge 94129 (Box Culvert) between south County line and TH 14**
  - a. Construction Start Date: Mid-May
  - b. Contract Completion Date: August 12, 2025, although will be re-opened to traffic at the end of May, paving in mid-summer
  - c. Contractor: John Riley Construction
- 4) CR 71 Bridge 93245 (Double Box) between TH 14 and CSAH 4**
  - a. Construction Start Date: End of May
  - b. Contract Completion Date: August 12, 2025, although will be complete in mid-June
  - c. Contractor: John Riley Construction
- 5) CR 57 Bridge 89872 (Double Box) between MN 68 and TH 19**
  - a. Construction Start Date: TBD
  - b. Contract Completion Date: August 12, 2025, although will be re-opened to traffic in mid-May, paving in mid-summer
  - c. Contractor: John Riley Construction
- 6) CSAH 1 Bridge 4329 (Double Box) between MN 68 and TH 67**
  - a. Construction Start Date: TBD
  - b. Contract Completion Date: August 12, 2025, paving in mid-summer
  - c. Contractor: John Riley Construction
- 7) Three Lakes Township Bridge L9522 (Box Culvert) on 270<sup>th</sup> Street, at Ocean Ave Intersection**
  - a. Construction Start Date: TBD in May/June
  - b. Contract Completion Date: September 15, 2025
  - c. Contractor: Midwest Contracting LLC
- 8) Gales Township Bridge L9886 (Double Box Culvert) on 170<sup>th</sup> Street, west of Aspen Avenue**
  - a. Construction Start Date: TBD in May/June
  - b. Contract Completion Date: September 15, 2025
  - c. Contractor: Midwest Contracting LLC
- 9) Sherman Township Bridge L9348 (Double Box Culvert) on Porter Avenue, north of 300<sup>th</sup> Street**
  - a. Construction Start Date: TBD in May/June
  - b. Contract Completion Date: September 15, 2025
  - c. Contractor: Midwest Contracting LLC
- 10) Kintire Township Bridge L6933 (Box Culvert) on Harvest Avenue, north of 360<sup>th</sup> Street**
  - a. Construction Start Date: TBD in May/June
  - b. Contract Completion Date: September 15, 2025
  - c. Contractor: Midwest Contracting LLC
- 11) CSAH 46 Paving from TH 19 to west County Line**
  - a. Construction Start Date: TBD in mid-May
  - b. Contract Completion Date: September 26, 2025
  - c. Contractor: Central Specialties
- 12) CSAH 17 Paving from CSAH 25 to CSAH 9**
  - a. Construction Start Date: TBD in August or early September
  - b. Contract Completion Date: September 26, 2025
  - c. Contractor: Ulland Brothers Inc.
- 13) EV Chargers at Redwood County Highway Department and Government Center**
  - a. Construction Start Date: TBD
  - b. Contract Completion Date: September 30, 2025

- c. Contractor: MR Paving & Excavating

**14) County Wide Striping:**

- a. Construction Start Date: Mid-Summer, TBD
- b. Contract Completion Date: September 5, 2025
- c. Contractor: KAMCO

**15) County Wide Chip Sealing:**

- a. Construction Start Date: June 16
- b. Contract Completion Date: July 31, 2025 or earlier
- c. Completed in house by Maintenance staff

**16) CSAH 19 Timber Bridge Abutment Cap Replacement, north of TH 19**

- a. Construction Start Date: TBD; plans under review
- b. Contract Completion Date: Fall 2025
- c. Contractor: TBD

**17) CR 60 Timber Pier Cap Replacement, west of CSAH 13**

- a. Construction Start Date: TBD; drafting specifications
- b. Contract Completion Date: Fall 2025
- c. Contractor: TBD

**18) Bridge Deck Mill and Overlays (6 locations):**

- a. Construction Start Date: TBD; bidding begins May 6
- b. Contract Completion Date: Fall 2025
- c. Contractor: TBD

**19) CR 78 Plum Creek Park Road Stabilization Process:**

- a. Construction Start Date: TBD; drafting specifications
- b. Contract Completion Date: Fall 2025
- c. Contractor: TBD



## Bridge Replacements Key - Pending Design and/or Funding

● = 2025 Location

● = 2026 Location

● = 2027-2029 Location

### 2025-2026 Bridge List

1. Br. 89830 CSAH 10 (funds secured)
  2. 92859 CSAH 45 Box (funds secured)
  3. 94129 CSAH 7 Box (funds secured) (40-40-40)
  4. 4329 CSAH 1 D. Box (fund secured)
  5. 89872 CR 57 Box (funds secured)
  6. 93245 CR 71 D. Box (funds secured)
  7. L9522 Three Lakes 270th St Box (funds secured) (12-20-20)
  8. L9886 Gales 170th Box (funds secured) (18-32-32)
  9. L9348 Sherman Porter Ave Box (funds secured) (10-18-18)
  10. L6933 Kintire Harvest Ave Box (funds secured) (14-24-24)
  11. 64511 CSAH 7 Triple Box (design in progress) (8-20-20)
  12. Br. 64532 CSAH 5 (design in progress) (16-30-30)
  13. 1195 CSAH 20 Box (funds secured, design in progress) (14-26-26)
  14. Br. 64505 Brookville Prairie Ave (design in progress) (30-40-40)
  15. Br. L6945 Delhi Impala Ave (design in progress) (28-40-40)
  16. L8563 Westline Bunker Ave Box (design in progress)
  17. L8764 Granite Rock Duncan Ave Box (design in progress)
  18. Br. 64513 CR 70 TBD (design in progress)
  19. Br. 64501 CSAH 11 (design TBD) (26-40-40)
  20. 92202 CSAH 5 Box (design TBD)
  21. Br. 89850 CSAH 17 Goldmine (funds secured, design in progress) (Closed)
- Target Year: 2025
- Target Year: 2026

### 2027-2029 Bridge List

22. L8558 Waterbury Grandview Ave RILB (TBD yr) (Township decision req'd) (16-24-24)
23. L8797 Waterbury 200th St RILB (TBD yr) (Township decision req'd)
24. L6880 Springdale 140th St Box (TBD yr) (design in progress - DNR) (12-22-22)
25. L6909 Springdale Crown Ave Box (TBD yr) (Township decision req'd) (3-0-0)
26. L6892 Springdale Aspen Ave Box (TBD yr) (design in progress - DNR) (10-16-16)
27. Br. 89888 CR 65 (2027) (design in progress) (22-38-38)
28. 89844 CSAH 16 Box (design in progress) (2029)
29. 92194 CSAH 101 Box (design in progress) (2029)
30. Br. 5745 CSAH 6 (2029) (design TBD)

### Bridges Under Design - TBD Build Year (NOT ON MAP)

31. Br. L8766 Granite Rock Frontier Ave (TBD yr) (design in progress)
32. Br. L8767 Granite Rock Fairview Ave (TBD yr) (design in progress)
33. L9684 Charlestown Knox Ave Box (TBD yr) (design in progress)
34. L9778 Springdale Bunker Ave Box (TBD yr) (design in progress)
35. 95578 Springdale 160th St. Box (TBD yr) (design in progress)
36. L8763 Granite Rock Eagle Ave Box (TBD yr) (design in progress)
37. L8770 Granite Rock 230th Ave Box (TBD yr) (design in progress)
38. L8562 Westline 230th St. Box (TBD yr) (design in progress)
39. L9687 Springdale 110th St Box (TBD yr) (design in progress)
40. Br. 64527 Delhi Kenwood Ave (TBD yr) (design in progress)
41. Br. 64538 Willow Lake Kenwood Ave (TBD yr) (design in progress) (24-40-40)
42. Br. L9347 Paxton 300th St TBD (TBD yr) (design in progress) (34-0-0)
43. Br. 3824 CSAH 2 (TBD yr) (design in progress) (22-34-34)
44. Br. 4065 CSAH 2 (TBD yr) (design in progress) (40-40-40)

PRESS RELEASE

CONTACT INFORMATION

Anthony Sellner, PE

Redwood County Engineer

Phone: (507) 637-4056

Email: [Anthony\\_s@co.redwood.mn.us](mailto:Anthony_s@co.redwood.mn.us)

For Immediate Release

April 21, 2025 (Redwood Falls):

Redwood County contracted with Prahm Construction, Inc, the low bidder, to construct a new \$2.1M bridge across the Cottonwood River on County State Aid Highway 10. The existing, structurally deficient bridge was built in 1959 and is in poor condition. The new bridge will be 36' wide, compared to the 28' wide existing bridge. MnDOT will pay for \$1.6M of the overall cost using legislatively approved bridge bonds, and Redwood County's gas tax fund distribution will cover the remaining amount.

The bridge will be closed beginning May 5, 2025. The new bridge is scheduled to be complete and reopened to traffic on September 1, 2025. Traffic will be detoured on County State Aid Highway 7 through the duration of the project.

For more information visit [redwoodcounty-mn.us](http://redwoodcounty-mn.us) and follow Redwood County on Facebook.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Award Construction Contract 25-2; Pavement Markings		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Award construction contract 25-2 for CMP 25-PM; reflectorized pavement markings to low bidder KAMCO Inc. for the amount of their bid.

**Background Information:**

This project consists of approximately 97 miles of reflectorized pavement markings county-wide on paved roadways designated in the proposal. Three bids were received for this contract. The low bidder (\$110,467.60) is 22.86% under engineers estimate (\$143,196.27). The bid summary is attached.

The anticipated construction start date is May 28, 2025 with completion no later than September 5, 2025.

This project is funded with local highway levy funds.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 4/22/2025

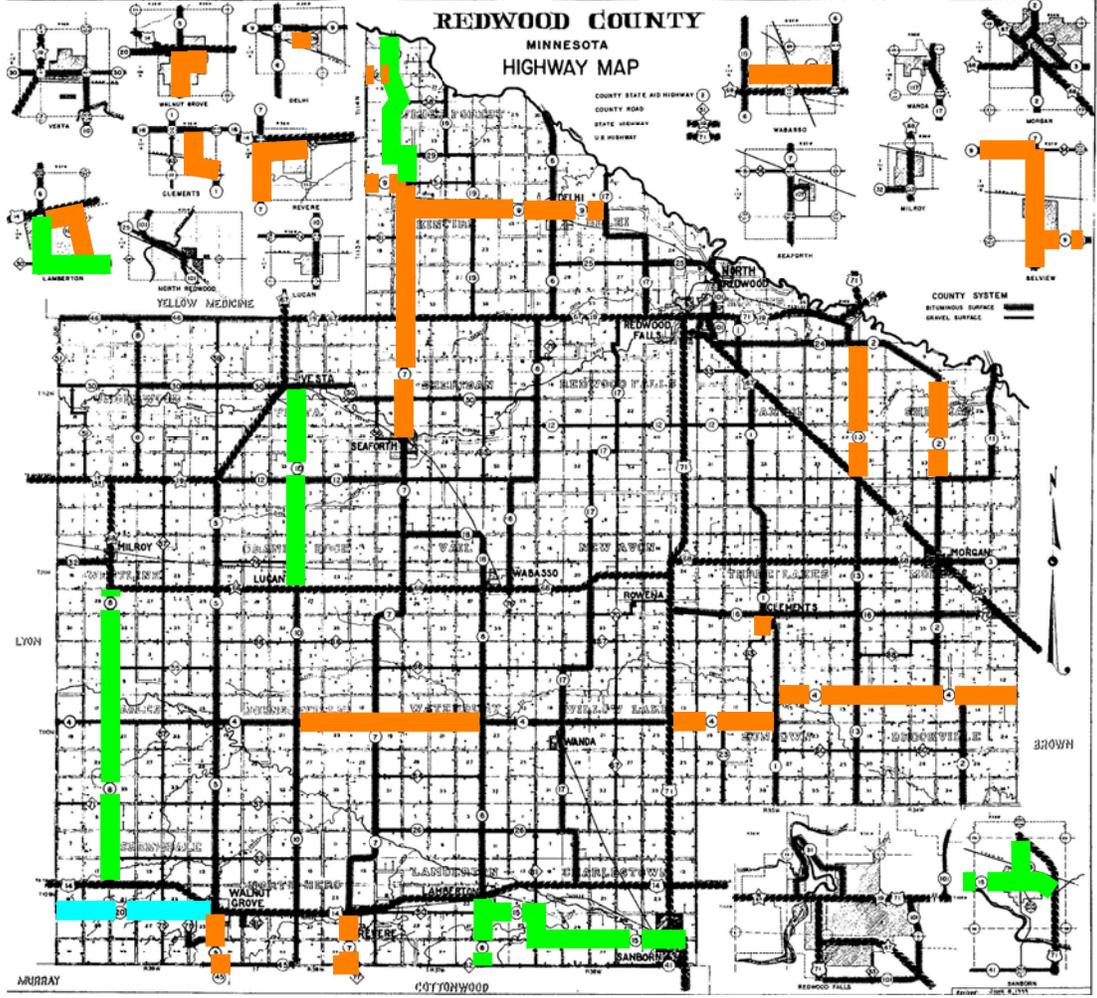
Date Requestor Requires Review Completion: 5/2/2025

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# REDWOOD COUNTY MINNESOTA HIGHWAY MAP



## 2025 STRIPING

- █ = C/L ONLY
- █ = RESTRIPE
- █ = SEALCOAT



**Contract 25-2 - Bid Abstract**  
**Bid Opening 4/22/2025**

**REDWOOD COUNTY HIGHWAY DEPARTMENT**  
**BID ABSTRACT**  
**CMP 25-PM**

<b>Bid Name</b>	<b>Total</b>	<b>% Over/Under</b>
<i>Engineer's Estimate</i>	\$143,196.27	
KAMCO Inc	\$110,467.60	22.86% UNDER
Sir Lines-A-Lot, LLC	\$112,708.69	21.29% UNDER
Vogel Traffic Services Inc.	\$895,617.75	525.45% OVER



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Authorize Board Chair and Administrator to sign Construction Contract 25-2; Pavement Markings		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Authorize County Board Chair and County Administrator to sign awarded construction contract 25-2 for project CMP 25-PM; reflectorized pavement markings, pending obtaining signatures from the awarded Contractor.

**Background Information:**

This project consists of approximately 97 miles of reflectorized pavement markings county-wide on paved roadways designated in the proposal. Three bids were received for this contract. The low bidder (\$110,467.60) is 22.86% under engineers estimate (\$143,196.27). The bid summary is attached.

The anticipated construction start date is May 28, 2025 with completion no later than September 5, 2025.

This project is funded with local highway levy funds.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 4/22/2025

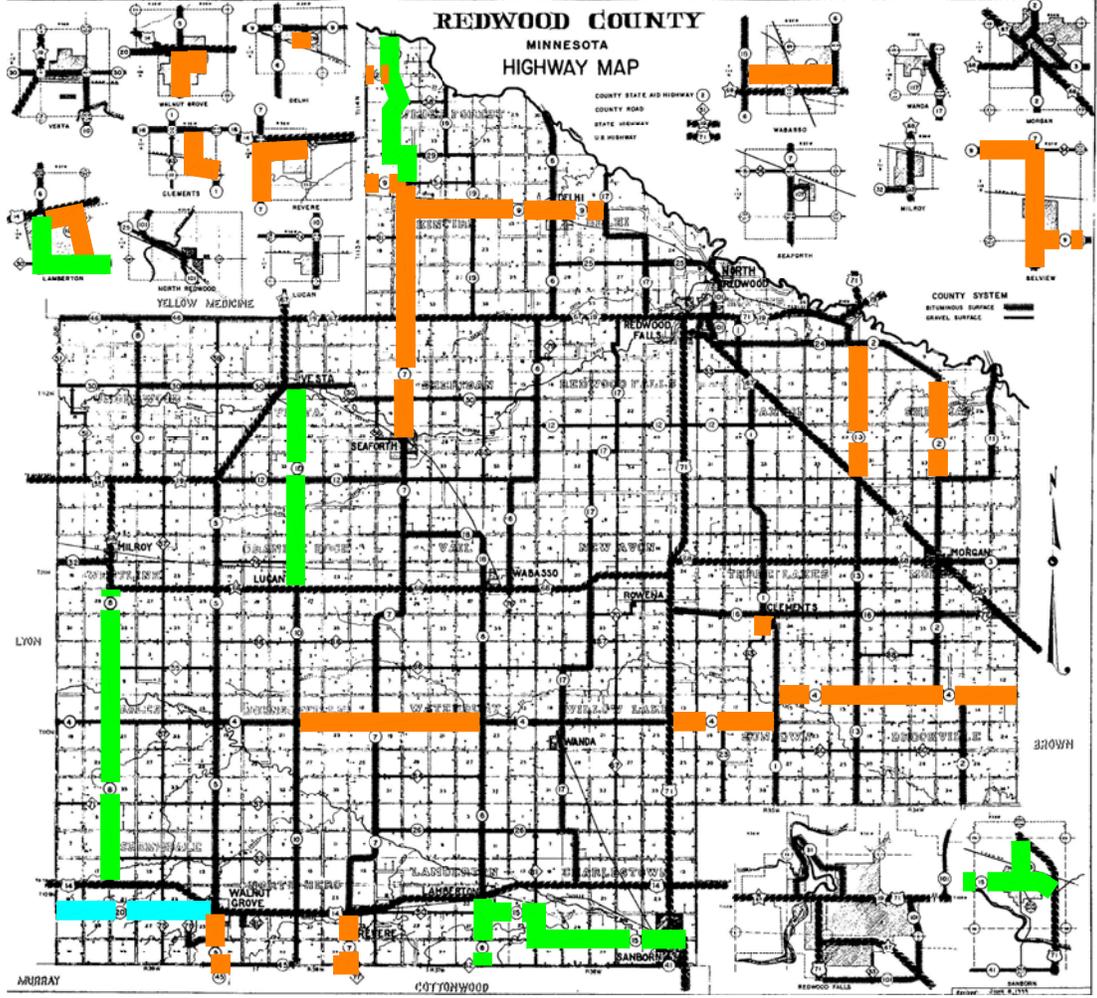
Date Requestor Requires Review Completion: 5/2/2025

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

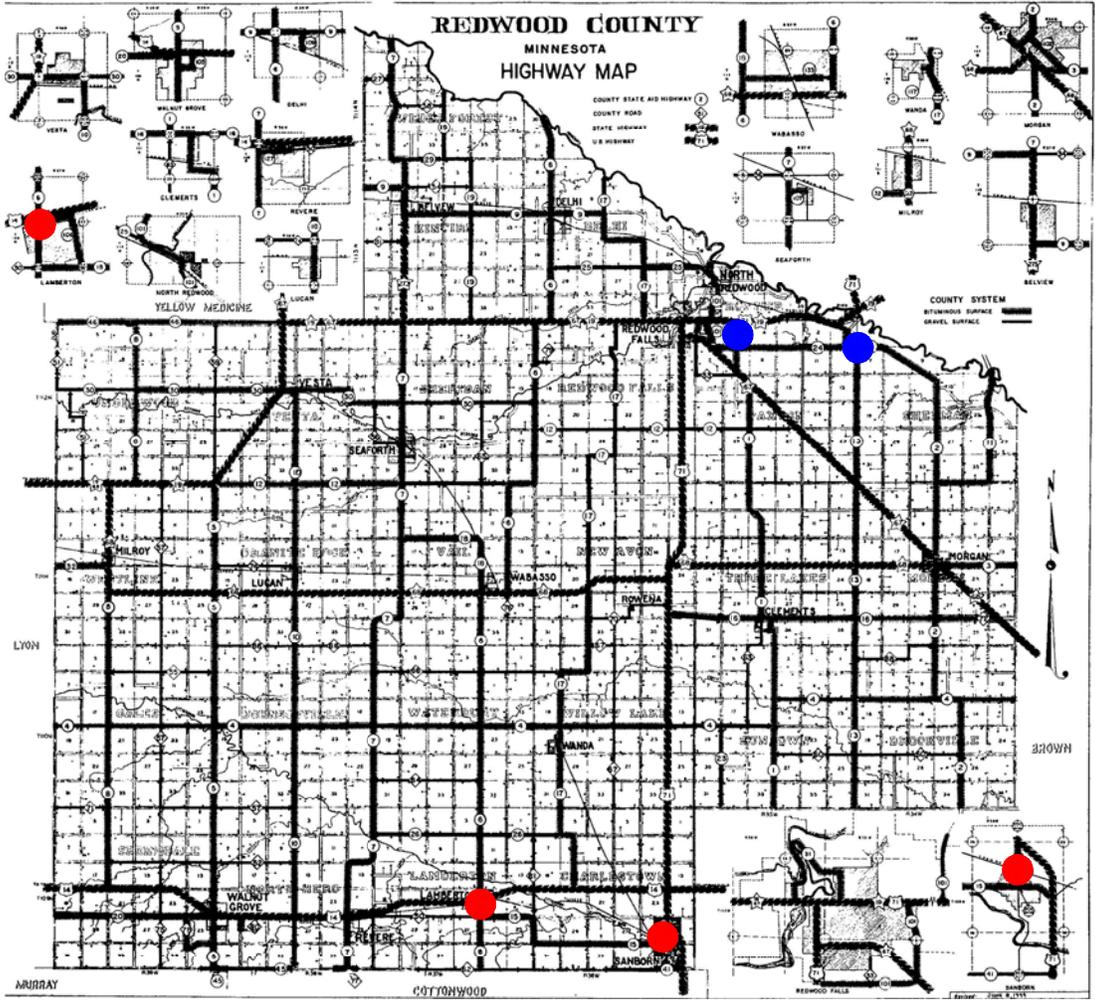
**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# REDWOOD COUNTY MINNESOTA HIGHWAY MAP



## 2025 STRIPING

-  = C/L ONLY
-  = RESTRIPE
-  = SEALCOAT



## 2025 RR Crossings and Arrows

● = R/R CROSSING

● = ARROW

**Contract 25-2 - Bid Abstract**  
**Bid Opening 4/22/2025**

**REDWOOD COUNTY HIGHWAY DEPARTMENT**  
**BID ABSTRACT**  
**CMP 25-PM**

<b>Bid Name</b>	<b>Total</b>	<b>% Over/Under</b>
<i>Engineer's Estimate</i>	\$143,196.27	
KAMCO Inc	\$110,467.60	22.86% UNDER
Sir Lines-A-Lot, LLC	\$112,708.69	21.29% UNDER
Vogel Traffic Services Inc.	\$895,617.75	525.45% OVER



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Approve TC&W RR Crossing Agreement		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b>	<input type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve agreement with Twin Cities and Western Railroad agreement to replace the railroad crossing on CSAH 17 in the amount of \$45,066.86.

**Background Information:**

The RR crossing on CSAH 17 will be replaced in advance of the CSAH 17, 2" mill and 3" overlay pavement rehabilitation project. Construction impacts to asphalt pavement will initially be replaced with a gravel patch, then patched with hot-mix asphalt by our maintenance crews, pending crew availability. This work will occur prior to the mill and overlay which is planned for completion in August or early September.

CSAH 17 will be closed and a detour will possibly be setup pending the length of closure and timing of the crossing replacement (expected 2-3 day closure to start the week of May 12).

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: April 30, 2025

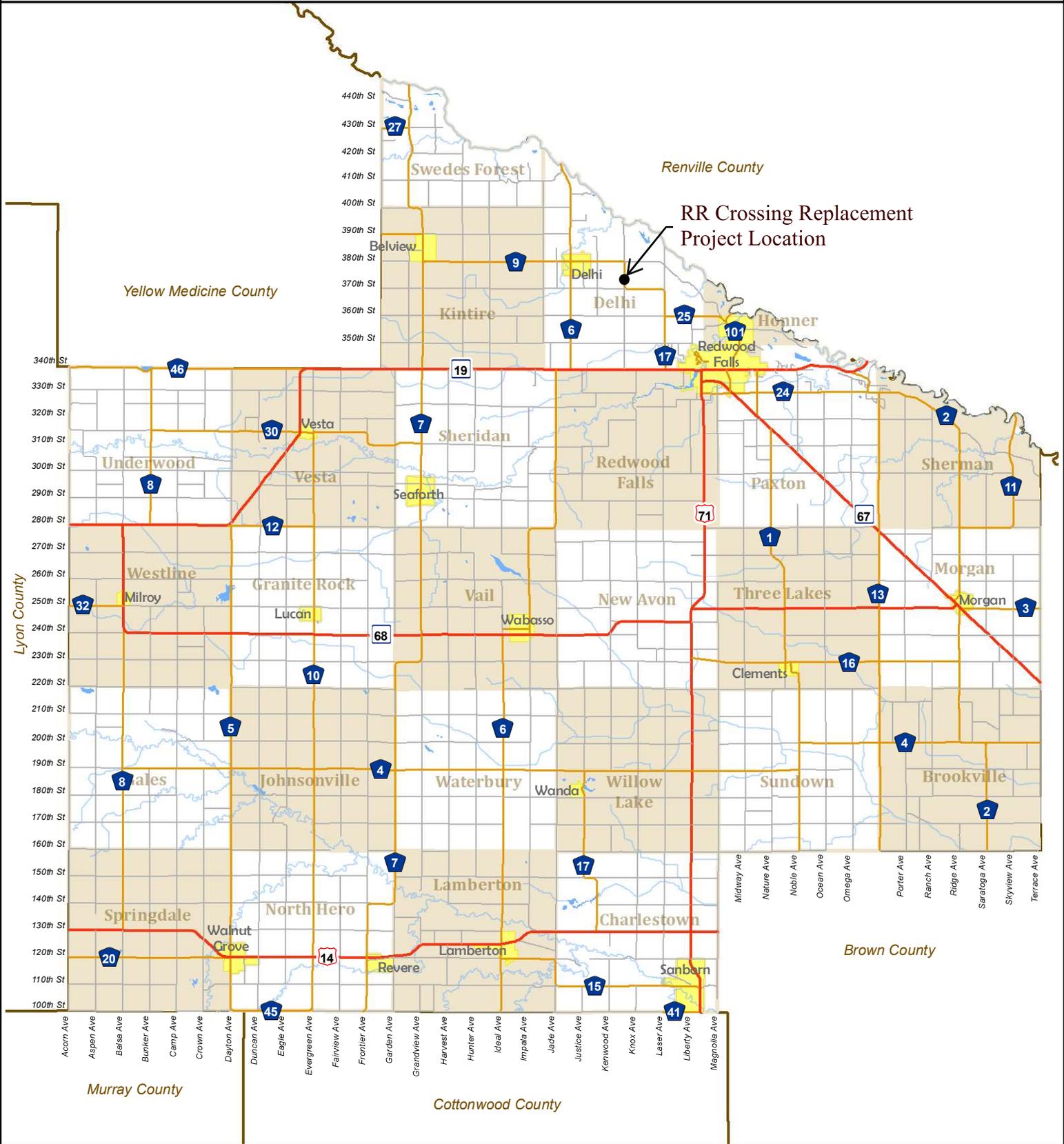
Date Requestor Requires Review Completion: May 9, 2025

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# Redwood County, MN



Lyon County

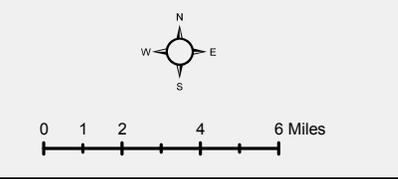
Yellow Medicine County

Renville County

Brown County

Murray County

Cottonwood County



Roads	Boundaries	Water
Federal and State	Cities	Lakes
County State Aid	Townships	Rivers
All other County and Township	Counties	

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.

# AGREEMENT NO. 2025-2

AGREEMENT  
BETWEEN  
TWIN CITIES & WESTERN RAILROAD COMPANY  
AND  
REDWOOD COUNTY  
FOR REPLACEMENT OF  
RAILROAD/ROAD AUTHORITY CROSSING SURFACE ON CSAH 17

THIS AGREEMENT, made and entered into by and between Twin Cities & Western Railroad Co., a Minnesota corporation (the “Company”), and Redwood County, Minnesota, a body politic and corporate under Minnesota law (the “County”);

## RECITALS

**FIRST:** The Company owns and/or operates a rail line that intersects with CSAH 17 (the area of intersection is, the “Crossing”)

**SECOND:** The Company and the County desire to undertake jointly, improvements to the Crossing and further desire to memorialize the terms and conditions of their joint undertaking.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Company and the County agree as follows:

- 1. Scope of Joint Undertaking.** The joint undertaking shall consist of (i) removal and replacement of the Crossing at-grade surface, (all such work being, the “Company’s Work”); and (ii) removal and replacement of the roadway surface leading up to the Crossing, including temporary surface patching during construction (all such work being, the “County Work”)(together, the Company’s Work and the County’s Work are, the “Project”).
- 2. Company Undertaking.** At all times, the Company shall be sole manager of the Company’s Work. In said capacity, the Company shall:
  - a. Prepare all plans and specifications and estimate of total construction costs of the Crossing at-grade surface, and provide the County prior written notice, as provided in paragraph 4. a. below, of any substantial changes to said plans and specifications; and
  - b. Provide all necessary labor, equipment, and materials for the Company’s Work and complete the same as soon as practicable after commencement.
- 3. County Undertaking.** At all times, the County shall be sole manager of the County’s Work:
  - a. Cause all necessary engineering work for its undertakings under this

paragraph 3 to be completed;

- b. Provide all necessary labor, equipment, and materials for the County's Work and complete the same as soon as practicable after commencement.
- c. For the duration of the Project, provide traffic control for the Project, such control to include but not be limited to, closing of CSAH 17, and redirecting traffic by way of posted detours.

**4. Construction Period/Work Notices/Inspections.**

- a. Each party understands that the Project will be scheduled in the year 2025, and dates to be mutually agreed upon by the Company and the County;
- b. Prior to commencement of on-site work on the Project, the Company and the County, as the case may be, shall give at least 7 days written notice by email, as follows:

**If to County:**

Anthony Sellner

[Anthony\\_s@redwoodcounty-mn.gov](mailto:Anthony_s@redwoodcounty-mn.gov)

**With "cc" to:**

Jeff Bommersbach

Jeff\_b@co.redwood.mn.us

**If to Company:**

Greg Graham

ggraham@tcwr.net

- c. The Company shall at all times permit authorized representatives of the County to inspect the Project.

**5. Construction Costs/Payment.**

- a. Construction and engineering costs relating to the Project shall be allocated as follows:
  - i. Of the total cost of \$90,133.73 for the Company's undertaking described in paragraph 2 above, the County shall reimburse the Company in the amount of \$45,066.86.;
  - ii. Subject to the foregoing reimbursement provision, the Company shall pay all costs associated with the Company's undertaking described in paragraph 2 above;
  - iii. The County shall pay all costs associated with the County's undertaking described in paragraph 3 above.

- b. Within thirty (30) days after the Company provides the County with written notice of completion and acceptance of the Project and an invoice for the County's allocated share of Project costs as set forth in subparagraph 5. a. i. above, the County shall remit to the Company forthwith, payment of the invoiced amount.

**6. Distinct Employees/Contractors – Non-Discriminatory Retention Practices.**

- a. Employees of and other personnel retained by either party to this Agreement shall not be considered employees or contractors of the other party, and any and all claims that arise or are alleged to arise under Minnesota Statutes Chapter 176 (Workers' Compensation) as the result of one party's undertaking under this Agreement shall be the obligation or responsibility of the other party hereunder.
- b. The Company and the County each agrees that no person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, creed or national origin, be excluded from employment.

**7. Mutual Indemnity/Hold Harmless.** The Company and the County hereby indemnify each other against and hold each other harmless from any and all claims, actions, liability, loss, costs, damages, and expenses, including, but not limited to attorneys' fees and disbursements, relating directly or indirectly to the Project.

**8. Miscellaneous.**

- a. Any modification of this Agreement shall be effective only by written amendment executed by both the Company and the County;
- b. This Agreement shall apply only to the Crossing;
- c. This Agreement may be executed either by wet signature or digital signature, in multiple counterparts, each of which shall be deemed an original. Digital transmittal of an executed counterpart shall be deemed an original.

IN WITNESSETH WHEREOF, the Company and the County have executed this Agreement as of the dates set forth below.

TWIN CITIES & WESTERN RAILROAD  
COMPANY

COUNTY OF REDWOOD, MN

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Its: President

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Rick Wakefield, Redwood County Board Chair

COUNTY OF REDWOOD, MN

By: \_\_\_\_\_ Dated: \_\_\_\_\_  
Vicki Kletscher, Redwood County Administrator



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Authorization to advertise for bridge deck mill and overlay project 25-3		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Authorization to advertise for 2025 Bridge Deck Mill and Overlays projects with individual letting date to be determined by the County Engineer.

**Background Information:**

Six Redwood County timber bridges are in need of mill and overlays on the bridge decks, as pavement surfacing ranges from 47 to 57 years old. New pavement surfacing will preserve the timber bridges by properly shedding water off of the structures and will allow for a smoother ride by motorists. The project is expected to cost \$163,052, with \$123,533 coming from the State Aid Regular Construction Account and \$39,519 coming from the 2025 Road Supplies/Materials account (bituminous patching budget).

Bridge Number	Roadway	Year Built
64516	CSAH 30	1971
64512	CSAH 17	1976
64515	CR 59	1971
64528	CR 78	1977
64531	CSAH 5	1978
64514	CSAH 7	1968

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# BRIDGE DECK MILL & OVERLAYS

## Redwood County, MN

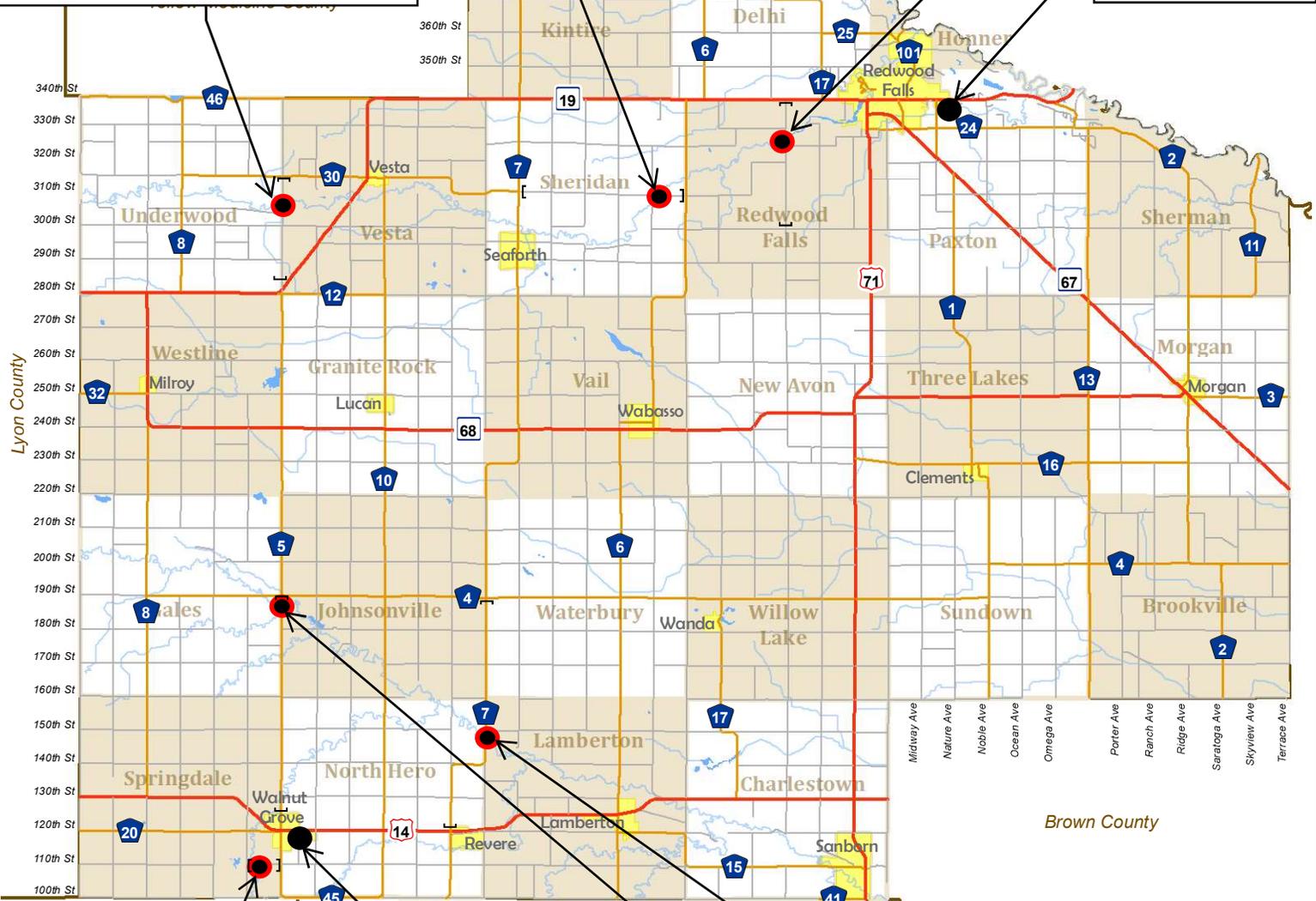
Br. 64516 on CSAH 30, Over Redwood River  
160.5'x30.2' Deck

1 Road Closed Ahead Signs

Br. 64512 on CSAH 17, Over Redwood River  
200.5'x32' Deck

Br. 64515 on CR 59, Over Redwood River  
96.5'x28.2 Deck

Milling Stockpile Location 1 of 2



Br. 64528 on CR 78, over Plum Creek  
92'x28' Deck + Road Tapers

**Roads**  
— Federal and State  
— County State Aid  
— All other County and Township

Br. 64531 on CSAH 5, First Bridge South of CSAH 4.  
180'x40' Deck + Road Tapers

Br. 64514 on CSAH 7, Over Cottonwood River  
127'x30.3' Deck + Road Tapers

Milling Stockpile Location 2 of 2

Created by Redwood County GIS Specialist 1/24/2017 using data created by Redwood County. This map is for informational purposes only. Redwood County is not responsible for any inaccuracies herein contained. No responsibility is assumed for damages or other liabilities due to the accuracy, availability, use or misuse of the information herein provided.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	5/6/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Anthony Sellner, County Highway Engineer
Set Board Workshop and Public Hearing dates for the 5 Year Plan Update		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Set Board Workshop and Public Hearing dates for the Five Year Road and Bridge Plan update.

**Background Information:**

The previously approved Five Year Plan for the Highway Department from 2023 is attached. The Highway Department will update the plan again this year in June.

Proposed dates include:

- Board Workshop: June 2, 2025 (5:00pm to 7:00pm)
- Public Hearing: June 3, 2025 (10:00am)
- Plan Approval by the County Board: June 17, 2025 (pending outcome of the workshops and hearing).

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# Redwood County Highway Department Five Year Plan

2022-2023 Reconstruction of CSAH 1, Clements MN



Prepared By Redwood County Highway Department  
Board Workshop  
Board Workshop  
Public Hearing  
Plan Approval by County Board of Commissioners

Date: 5/2/2023  
Date: 5/2/2023  
Date: 6/6/2023  
Date: 7/6/2023  
Date: 7/6/2023

*I certify that this proposal was prepared by me or under my direct supervision and that I am a registered professional engineer under the laws of the State of Minnesota.*

*Anthony J. Sellner*

Anthony J. Sellner, P.E. Reg No: 54241

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*2020-2021 CSAH 101 Bridge Replacement over MN River, Redwood Falls, MN*



## Executive Summary

The Redwood County Highway Department is committed to stewardship, respect and shared responsibility in providing improved, cost-efficient services to all. The Highway Department is furthermore responsible for providing a safe and useful transportation system for all users, which is both responsive to community needs and within our program budget.

To effectively maintain and improve the infrastructure for which the department is responsible for, the department prepares a five-year road and bridge plan. The plan is developed by the County Board and Highway Department staff to aid with planning and budgeting, project programming and development and ultimately design and construction of highway and bridge improvement projects.

The plan is then presented to the Public for input and to the County Board for final review and approval.

Redwood County's highway infrastructure consists of 510 centerline miles of road, 130 County bridges and 150 Township bridges. The county highway system is categorized by funding source. The County State Aid Highway (CSAH) system, a network of key highways, consists of 391 miles of the system, of which 85% are paved. County Roads (CR) consist of 119 miles of the system, of which 98% are gravel.

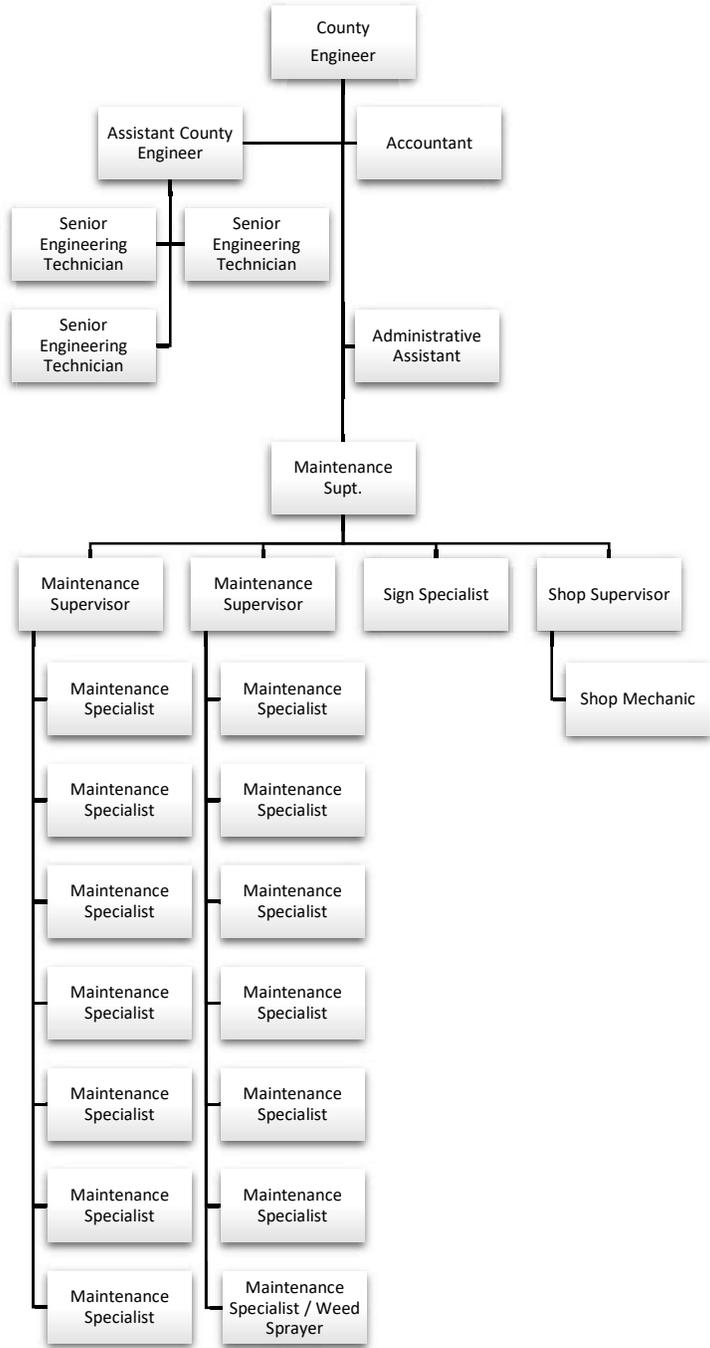
Revenue from motor fuel tax, vehicle registration tax, vehicle sales tax and automotive parts sales tax is distributed by the State of Minnesota to Redwood County to assist in the construction and maintenance of the County State Aid Highways (CSAH) and bridges on this CSAH system. The local property tax levy, wheelage tax, and local option sales tax are sources of funding for the construction and maintenance of all county roads and bridges. State and federal bridge bonds supplement funding of bridge replacements. Additional federal funding sources vary by year and applications are completed to pursue these additional funds whenever possible.

This plan lists the projects the Department intends on completing in the next five years based on current and projected funding. The plan is intended to be flexible, recognizing road and bridge priorities may shift due to rapid changes in highway and bridge conditions, public input, goals, priorities and budget constraints.

*2022 Full Depth Reclamation and Paving of CSAH 24, East of Redwood Falls, MN*



# Highway Department Organizational Chart



## **Funding Sources**

There are several sources of funding for road and bridge improvement projects and maintenance. Some of these sources require a local cost share but bring significant funds into the improvement program. The sources include:

### ***Road and Bridge Tax levy***

County funds generated by property taxes. Redwood County uses exclusively for roadway maintenance.

### ***County State Aid Highway – Regular and Maintenance***

State aid funding is administered by MnDOT's State Aid for Local Transportation Division. CSAH funds can be used towards assisting in road construction, improvements and maintenance of highways on the state aid system (Minnesota Statutes 162.08).

### ***County State Aid Highway - Municipal***

CSAH Municipal funds can be used towards road construction, improvements and maintenance of highways on the state aid system (Minnesota Statutes 162.08) located in cities having a population of less than 5,000.

### ***State Bridge Bonding & Township Bridge Funds***

The Local Bridge Replacement Program (LBRP) provides local agencies funding for the reconstruction, rehabilitation or removal of bridges or structures. The program is financed by specific legislation allocating general obligation state bond funds under Minnesota Statutes 174.51 and is administered by the MnDOT State Aid for Local Transportation Division. Typically bridges on CSAH routes are funded at 50% and bridges on County Roads are funded at 100%. Township bridges are funded at 100% except for a local cost share of \$20,000 by the township. Townships are also responsible for right-of-way acquisition.

### ***Wheelage Tax Revenue***

The wheelage tax is a tax added to a vehicle registration fee. The Redwood County Board of Commissioners approved the wheelage tax beginning in 2018 to fund needed transportation projects in accordance with Minnesota Statute 163.051.

### ***Sales Tax Revenue***

In 2019, Redwood County Board of Commissioners approved a 0.5 percent transit sales and use tax in accordance with Minnesota Statute 297A.993. The revenues fund road improvements as identified in the Redwood County 5 Year Road and Bridge Plan.

### ***Highway Safety Improvement Program***

The Federal Highway Safety Improvement Program (HSIP) goal is to significantly reduce traffic fatalities and serious injuries on all public roads and roads on tribal lands. Federal HSIP funding is distributed to each MnDOT district based on the proportion of fatal and serious injury crashes occurring in the district. Counties can then apply for these HSIP funds in their district.

### ***Federal Funds***

Federal aid funding may be used by states and local agencies for preservation, reconstruction or construction on any federally eligible highway, bridge/tunnel, pedestrian/bicycle facility, and transit capital facility.

## Funding Projections

Redwood County is projected to receive \$75.6 million dollars in state and federal funds, state bridge bonds, local bonds, sales tax and wheelage tax revenue for road and bridge construction between the years 2023 and 2028.

## Funding Expenditures

Redwood County has \$76.7 million dollars of projects planned between the years 2023 and 2028, which includes 103 miles of roadway improvements and 36 bridge projects. Of the 36 bridge projects, 27 are currently unfunded.

## Unfunded Road and Bridge Projects

Redwood County needs an additional 56 miles of roadway improvements, with a projected unfunded cost of \$23.3 million dollars. There are 34 county bridges and 33 township bridges that need replacing at an unfunded cost of \$51.4 million dollars. The Highway Department can responsibly pursue funding for 27 of the 67 unfunded bridges in the next five years. **Redwood County's total unfunded road and bridge reconstruction needs are valued at \$74.7 million dollars.**

*2022 Magnolia Ave Bridge Replacement over Sleepy Eye Creek, Sundown Township MN*



## Acronyms and Definitions

### *Average Daily Traffic (ADT)*

The bi-directional estimate of total vehicles traveling on a road segment during a 24-hour period.

### *County Road (CR)*

Roads locally maintained by the county highway department, but not part of the County State Aid Highway system.

### *County State Aid Highway (CSAH)*

County roads dedicated as part of the state aid system. County State Aid routes receive authorized financial support from the County State Aid Highway Fund.

### *Functional Classification*

Roads are organized into Functional Classifications according to the type of service they provide. The two services a road can provide are mobility from one point to another and access to adjacent land.

**Arterial:** Roads that provide for a faster or more direct mode of travel, but have less access to adjacent land.

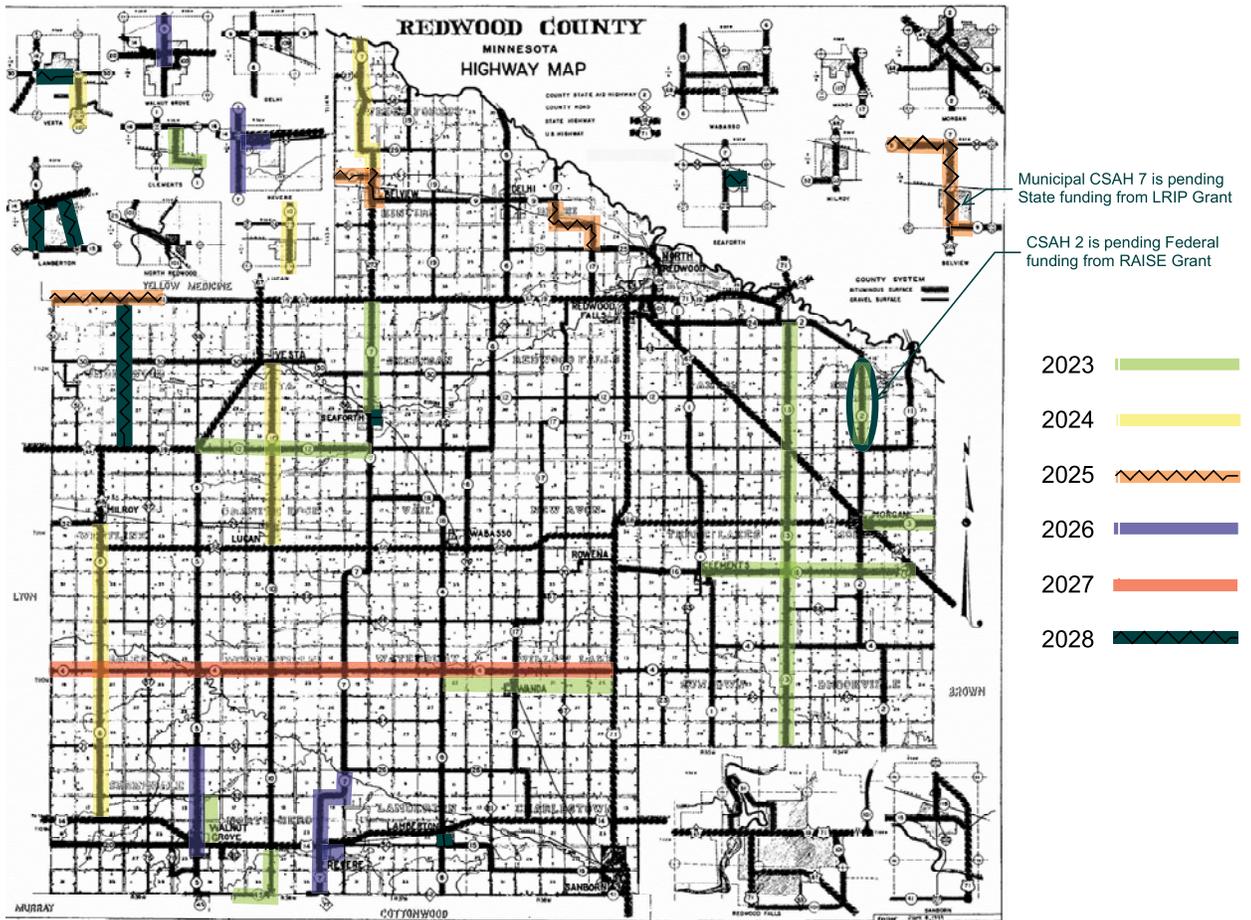
**Collector:** Roads that gather traffic from local roads and funnel to the arterial network. These roads balance both traffic circulation and land access roles. Most Redwood County roads are collectors.

**Local:** Roads that primarily serve to provide access to adjacent land.

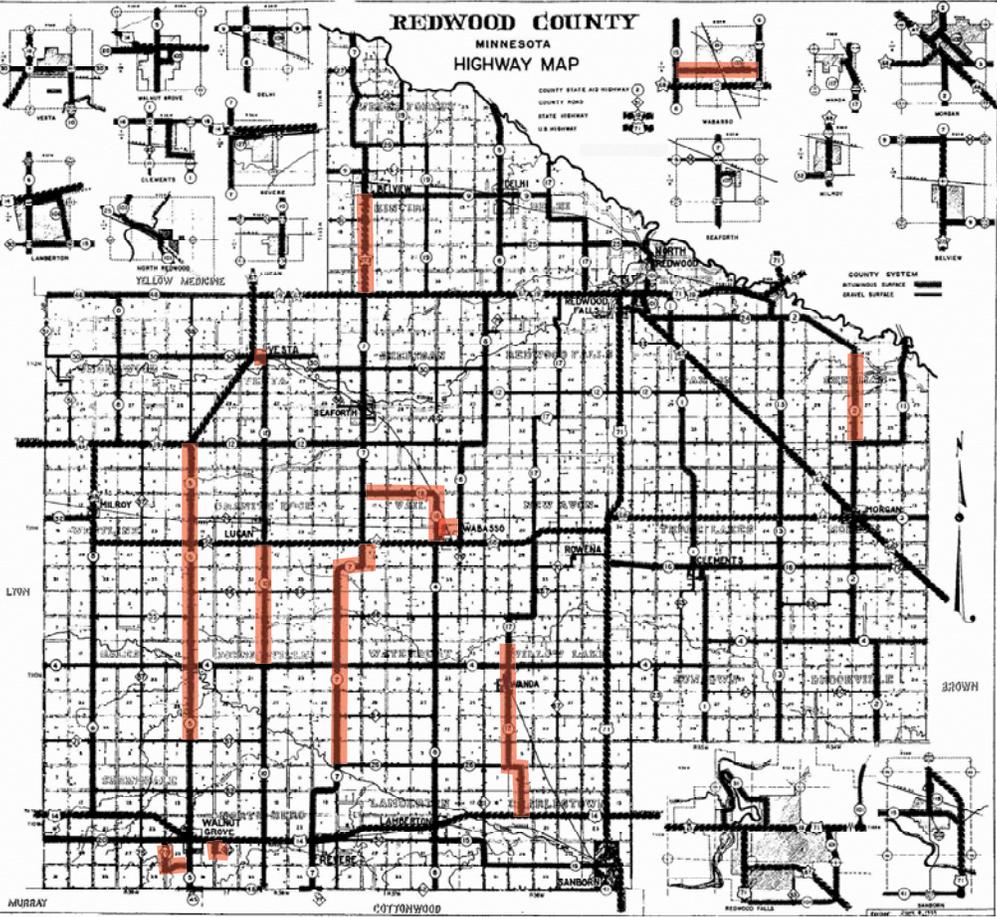
*2022 Cold-in-Place Recycling and Paving  
of CSAH 6 North of Wabasso, MN*



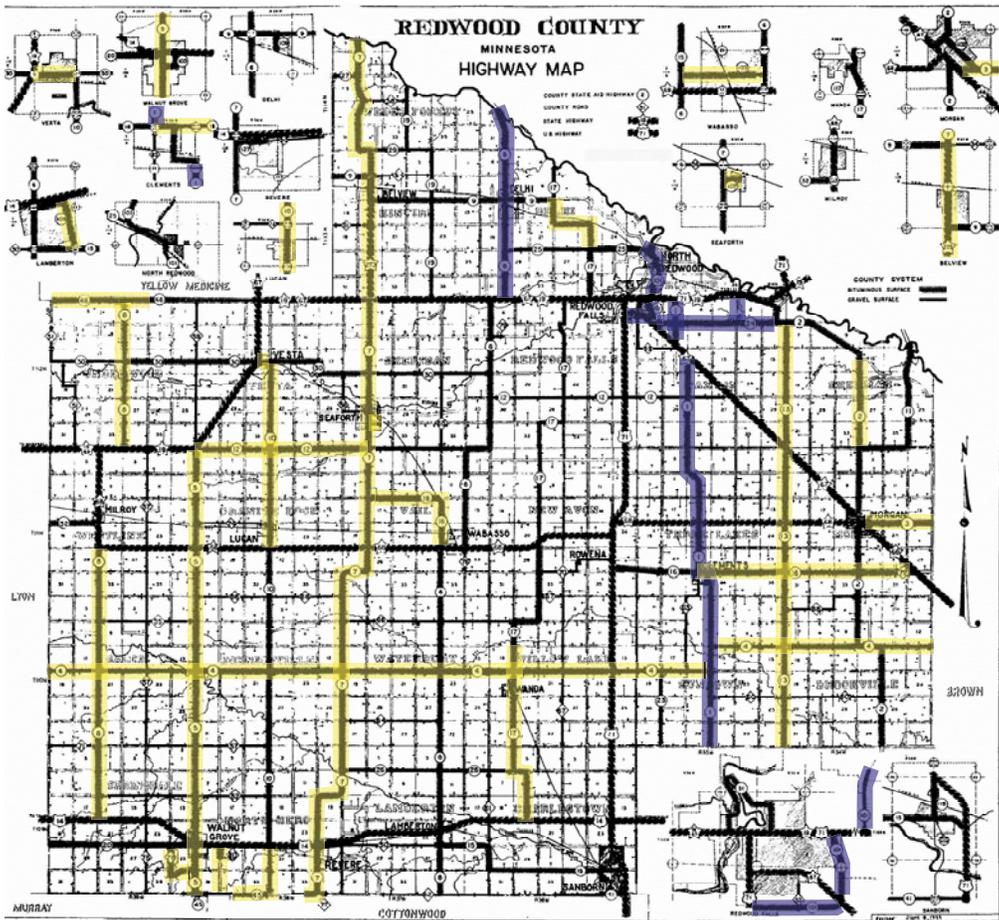
# EXHIBIT A: FIVE YEAR ROAD IMPROVEMENT PLAN - BOND \$10M



# EXHIBIT B: FIVE YEAR UNFUNDED ROAD NEEDS



# EXHIBIT C: SALES TAX PROJECTS





**Exhibit E: Redwood County Bridge Priority List**

Updated 6/8/2023

Bridge No.	Route	Township	Total Cost	State Aid	Town Bridge	Local	LBRP	Const. Year	LPI	Survey	Design	Const.	Load Posting	Twp. Res.	Bridge No.	Bridge Type	Yr. Built
64503	CR 51	Underwood	\$1,014,475			\$75,000	\$939,475	2023/24	49.0	C	P	I	Closed (2022)	N/A	64503	79' timber slab span	1962
89872	CR 57	Westline	\$328,415			\$82,701	\$245,714	2023/24	56.0	C	C	I		N/A	89872	14' csp arch	1955
93245	CR 71	Springdale	\$337,344			\$52,258	\$285,086	2023/24	55.0	C	C	I		N/A	93245	27' csp arch	1977
64513	CR 70	New Avon	\$706,800			\$75,000	\$631,800	2025/26	55.0	I	I	I		N/A	64513	36' timber slab span	1965
89888	CR 65	Sheridan	\$1,713,525			\$75,000	\$1,638,525	2025/26	54.0	I	I	I		N/A	89888	161' timber beam span	1957
64542	CR 60	Sundown	\$1,057,100			\$75,000	\$982,100	TBD	62.0	I	I	I	22-38-38	N/A	64542	84' timber slab span	1980
64528	CR 78	Springdale	\$1,125,300			\$75,000	\$1,050,300	TBD	64.0	I	I	I	30-40-40	N/A	64528	92' timber slab span	1977
89874	CR 57	Gales	\$682,000			\$75,000	\$607,000	TBD	61.0	I	I	I	18-32-32	N/A	89874	42' steel beam span	1916
89875	CR 57	Gales	\$792,825			\$75,000	\$717,825	TBD	75.0	I	I	I	24-40-40	N/A	89875	53' steel beam span	1952
90749	CSAH 16	Three Lakes	\$466,812	\$322,284			\$144,528	2023/24	29.0	C	C	I	10-18-18	N/A	90749	16' csp arch	1974
89826	CSAH 8	Underwood	\$922,379	\$523,035			\$399,345	2023/24	47.0	C	C	I	22-40-40	N/A	89826	61' steel beam span	1948
92859	CSAH 45	North Hero	\$430,000	\$290,000			\$140,000	2023/24	55.0	P	P	I		N/A	92859	13' csp arch	1971
94129	CSAH 7	North Hero	\$234,066	\$61,524			\$172,542	2023/24	50.0	C	C	I	40-40-40 (2023)	N/A	94129	15' timber box culvert	1968
4329	CSAH 1	Three Lakes	\$640,223	\$395,632			\$244,591	2025	58.0	P	P	I		N/A	4329	18' concrete box + csp arch	1925
89850	CSAH 17	Delhi	\$2,825,250	\$1,612,500			\$1,212,750	2026	19.0	I	I	I	Closed (2023)	N/A	89850	191' steel high truss beam span	1903
89830	CSAH 10	Johnsonville	\$2,250,000	\$1,200,000			\$1,050,000	2029	59.0	P	P	I		N/A	89830	160' steel continuous beam	1959
89844	CSAH 16	New Avon	\$465,000	\$325,000			\$140,000	2029	79.0	P	P	I		N/A	89844	12' concrete box	1941
92194	CSAH 101	City Redwood	\$825,000	\$475,000			\$350,000	2029	56.0	C	P	I		N/A	92194	20' precast channel span	1962
92202	CSAH 5	Granite Rock	\$495,000	\$247,500			\$247,500	TBD	51.0	I	I	I		N/A	92202	11' csp arch	1964
64501	CSAH 11	Sherman	\$1,395,625	\$847,500			\$548,125	TBD	54.0	I	I	I	26-40-40	N/A	64501	105' timber slab span	1960
5745	CSAH 6	Lamberton	\$1,801,800	\$1,050,500			\$751,300	TBD	60.0	I	I	I		N/A	5745	128' steel beam span	1938
64517	CSAH 10	Granite Rock	\$1,221,000	\$685,500			\$535,500	TBD	47.0	I	I	I	32-40-40	N/A	64517	62' timber slab span	1969
64531	CSAH 5	Johnsonville	\$2,117,500	\$1,208,500			\$909,000	TBD	58.0	I	I	I	36-40-40	N/A	64531	180' timber beam span	1978
64518	CSAH 4	Johnsonville	\$1,058,750	\$679,000			\$379,750	TBD	60.0	I	I	I	40-40-40	N/A	64518	70' timber slab span	1971
1195	CSAH 20	Springdale	\$555,000	\$352,500			\$202,500	TBD	44.0	I	I	I	14-26-26	N/A	1195	12' concrete box	1941
64511	CSAH 7	Vail	\$770,000	\$535,000			\$235,000	TBD	45.0	I	I	I	8-20-20 (2023)	N/A	64511	40' timber slab span	1965
89819	CSAH 8	Springdale	\$790,500	\$470,250			\$320,250	TBD	64.0	I	I	I	26-40-40 (2021)	N/A	89819	21' steel beam span	1956
89852	CSAH 19	Kintire	\$614,400	\$344,700			\$269,700	TBD	63.0	I	I	I		N/A	89852	18' timber slab span	1958
64521	CSAH 19	Kintire	\$701,400	\$388,200			\$313,200	TBD	66.0	I	I	I	36-40-40	N/A	64521	32' timber slab span	1973
64514	CSAH 7	Lamberton	\$1,607,375	\$953,500			\$653,875	TBD	70.0	I	I	I	40	N/A	64514	127' timber beam span	1968
89845	CSAH 17	Willow Lake	\$895,125	\$522,563			\$372,562.50	TBD	70.0	I	I	I	22-40-40	N/A	89845	53' steel beam span	1950
4067	CSAH 1	Sundown	\$895,125	\$597,500			\$297,625	TBD	72.0	I	I	I	34-40-40	N/A	4067	44' steel beam span	1959
3824	CSAH 2	Sherman	\$600,000	\$375,000			\$225,000	TBD	62.0	I	I	I	22-34-34 (2023)	N/A	3824	15' concrete box	1922
4065	CSAH 2	Sherman	\$1,654,000	\$952,000			\$702,000	TBD	69.0	I	I	I	40-40-40 (2023)	N/A	4065	23' concrete box	1923
L6880	T-139 / 140th St.	Springdale	\$434,700		\$414,700	\$20,000		2023/24	35.0	P	P	I	20-36-36/12-22-22 (2021)	C	L6880	12' steel beam span	1925
L6892	T-155 / Aspen Ave.	Springdale	\$474,575		\$454,575	\$20,000		2023/24	41.0	P	P	I	10-16-16 (2023)	C	L6892	17' steel beam span	1925
L6909	T-166 / Crown Ave.	Springdale	\$442,675		\$422,675	\$20,000		2023/24	32.0	P	P	I	3-0-0 (2023)	C	L6909	13' steel beam span	1925
L9522	T-234 / 270th St.	Three Lakes	\$405,000		\$385,000	\$20,000		2023/24	25.0	P	P	I	12-20-20 (2022)	C	L9522	15' csp arch	1974
L8797	T-36 / 200th St.	Waterbury	\$626,100		\$606,100	\$20,000		2023/24	50.0	P	P	I		P	L8797	36' timber slab span	1965
L8558	T-96 / Grandview Ave.	Waterbury	\$665,975		\$645,975	\$20,000		2024	35.0	C	P	I	16-24-24 (2021)	C	L8558	41' timber slab span	1965
L9301	T-75 / 270th St.	Three Lakes	\$405,000		\$385,000	\$20,000		2024	24.0	C	P	I	5-0-0	C	L9301	20' csp arch	1957
L6900	T-159 / Balsa Ave.	Underwood	\$405,000		\$385,000	\$20,000		2024	40.0	P	P	I	16-24-24 (2021)	C	L6900	12' csp arch	1956
L9886	T-126 / 170th St.	Gales	\$630,000		\$610,000	\$20,000		2025	38.0	P	P	I	18-32-32	I	L9886	29' steel arch	1979
L9348	<b>T-241 / Porter Ave.</b>	<b>Sherman</b>	\$594,200		\$574,200	\$20,000		2025	58.0	P	P	I	10-18-18	C	L9348	32' timber beam span	1971
64505	T-336 / Prairie Ave	Brookville	\$873,325		\$853,325	\$20,000		2026	49.0	I	I	I	30-40-40	I	64505	67' timber slab span	1963
L6933	T-197 / Harvest Ave.	Kintire	\$466,600		\$446,600	\$20,000		2026	41.0	P	P	I	14-24-24 (2022)	C	L6933	16' steel beam span	1935
L6927	T-186 / Garden Ave.	Sheridan	\$490,525		\$470,525	\$20,000		2027	58.0	P	I	I		P	L6927	12' csp arch	1956
L6945	T-206 / Impala Ave.	Delhi	\$490,525		\$470,525	\$20,000		2027	39.0	I	I	I	28-40-40 (2023)	P	L6945	19' steel beam span	1947
L9451	T-52 / 310th St.	Paxton	\$405,000		\$385,000	\$20,000		2027	56.0	P	I	I		C	L9451	13' csp arch	1974

**Exhibit E: Redwood County Bridge Priority List**

Updated 6/8/2023

L8563	T-161 / Bunker Ave.	Westline	\$405,000	\$385,000	\$20,000	2028	58.0	C	I	I		C	L8563	12' csp arch	1959
L8764	T-171 / Duncan Ave.	Granite Rock	\$405,000	\$385,000	\$20,000	2028	56.0	P	I	I		C	L8764	13' csp arch	1964
L8766	T-181 / Frontier Ave	Granite Rock	\$530,400	\$510,400	\$20,000	TBD	53.0	I	I	I		I	L8766	24' timber slab span	1966
L8767	T-179 / Fairview Ave.	Granite Rock	\$538,375	\$518,375	\$20,000	TBD	55.0	I	I	I		C	L8767	25' timber slab span	1965
L9684	T-147 / Knox Ave.	Charlestown	\$405,000	\$385,000	\$20,000	TBD	55.0	I	I	I		C	L9684	30' csp arch	1977
L9778	T-160 / Bunker Ave	Springdale	\$840,000	\$820,000	\$20,000	TBD	55.0	I	I	I		I	L9778	33' steel arch pipe	1978
95578	T-132 / 160th St	Springdale	\$630,000	\$610,000	\$20,000	TBD	55.0	I	I	I		I	95578	36' steel arch pipe	1982
L8763	T-39 / Eagle Ave.	Granite Rock	\$405,000	\$385,000	\$20,000	TBD	56.0	I	I	I		C	L8763	14' csp arch	1964
L6919	T-177 / Evergreen Ave	Vesta	\$405,000	\$385,000	\$20,000	TBD	56.0	I	I	I		I	L6919	11' steel arch pipe	1956
L8770	T-17 / 230th St.	Granite Rock	\$405,000	\$385,000	\$20,000	TBD	56.0	I	I	I		C	L8770	12' csp arch	1964
L8562	T-17 / 230th St	Westline	\$405,000	\$385,000	\$20,000	TBD	56.0	I	I	I		I	L8562	11' steel arch pipe	1966
L9687	T-19 / 110th St	Springdale	\$280,000	\$260,000	\$20,000	TBD	57.0	I	I	I		I	L9687	12' steel arch pipe	1977
64527	T-221 / Kenwood Ave	Delhi	\$817,500	\$797,500	\$20,000	TBD	59.0	I	I	I		I	64527	60' timber slab span	1977
64538	T-218 / Kenwood Ave	Willow Lake	\$610,150	\$590,150	\$20,000	TBD	64.0	I	I	I	24-40-40	I	64538	90' timber slab span	1980
95238	T-137 / 150th St	Springdale	\$540,000	\$520,000	\$20,000	TBD	64.0	I	I	I		I	95238	30' steel arch pipe	1980
L9347	T-57 / 300th St.	Paxton	\$610,150	\$590,150	\$20,000	TBD	65.0	I	I	I	34-0-0	C	L9347	34' timber beam span	1971
L6816	T-19 / 110th St.	Springdale	\$466,600	\$446,600	\$20,000	TBD	65.0	I	I	I		C	L6816	16' steel beam span	1925
64547	T-171 / Duncan Ave	North Hero	\$881,300	\$861,300	\$20,000	TBD	72.0	I	I	I	36-0-0	I	64547	68' timber slab span	1990

Bridge Location	Total Cost	State Aid	Town Bridge	Local	LBRRP
<b>County Road</b>	\$7,757,784	\$0	\$0	\$659,959	\$7,097,825
<b>County State Aid Highway</b>	\$26,231,330	\$15,414,687	\$0	\$0	\$10,816,643
<b>Township Road</b>	\$17,388,675	\$0	\$16,728,675	\$660,000	\$0
<b>Total</b>	\$51,377,789	\$15,414,687	\$16,728,675	\$1,319,959	\$17,914,468

Key
I=Incomplete
P=In Progress
C=Complete
N/A=Not Applicable

# Table 1: 2023 Project Funding & Expenses

Project	Project Description	Project Type	Length Miles	TOTAL FUNDS	Source of Funds										Cost Estimate							TOTAL COST	Comments				
					CSAH Reg	CSAH Mun	Federal Regular	Federal Other	State or St Bonds	Town Bridge	Township City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Lev	Consult Eng	County Eng	ROW	Grading	Bridges	Pavement			Utilities Misc.			
<b>Planning and Cooperative Projects for 2024 Proj.</b>																											
	Subtotal Planning Projects		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
<b>Grading Projects</b>																											
22-6	CSAH 1 - CSAH 10 to S. Clements Line	S	0.72	496,150		496,150											441,150	20,000	35,000					496,150	SAP 064-601-017 \$1.25M LRIP Fund		
22-8	City of Wabasso	S	0.42	1,827,043			1,250,000				577,043						0	0	0					1,827,043	SAP 064-594-003 / \$1.25M LRIP Fund		
22-7	Payoff CR 69 from 2022 - Wheelage Tax	S		192,122									192,122								192,122				192,122	MR Paving & Excavating	
23-5	CR 18 Embankment Stabilization	Safety		166,863									166,863				16,863	0	0					150,000	166,863		
	Subtotal Grading Projects		1.14	2,881,978	0	496,150	0	1,250,000	0	0	577,043	0	192,122	166,863	0	457,813	20,000	35,000	0	192,122	1,977,043	0	0	2,881,978			
<b>Paving Projects</b>																											
23-6	Maintenance Overlay - CSAH 2,3,4,5,7,10,12,16,45	S	39	4,595,801	(0)								4,595,801				0	90,114					4,505,687	4,595,801	Various SAPs		
22-12	CSAH 13 - MN 67 to S. County Line	S	17	3,955,916	422,702							1,347,754	2,185,460				14,092	77,291					3,864,933	3,955,916	SAP 064-613-016 / 15 Yr Bond + SA		
N/A	CSAH 5 Target Paving with Murray County	S	0.1	24,567	24,567																		21,567	24,567	SAP 064-606-034		
23-4	HSP Lighted Intersections	Safety	0	175,016	50,016	125,000											35,016	5,000				135,000	175,016	SP 064-070-009/010			
	Subtotal Bituminous Projects		56.1	8,751,300	497,285	0	125,000	0	0	0	0	1,347,754	0	6,781,261	0	49,108	173,404	0	0	0	0	8,391,787	135,000	8,751,300			
<b>Bridge Projects</b>																											
22-11	L8663 Brookville Twp 190th St (Posted 16-28-26)	Beam Br.		615,812							595,812	20,000					42,220	25,000	0			548,092		615,812	SAP 064-599-123 / M&K		
22-11	L8554 Waterbury Twp Impala Ave (no posting)	Beam Br.		539,144							519,144	20,000					32,500	25,000	0			481,644		539,144	SAP 064-599-121 / M&K		
22-2	L8857 Sierman Twp 305th St (Ex. D. Box) (no p)	Beam Br.		677,279							667,279	20,000					34,520	25,000	0			617,659		677,279	SAP 064-599-117 / Eventbong - 2023		
22-4	9246 CR 52	D. Box		364,587						314,615							49,972	24,650	10,000			329,637		364,587	SAP 064-598-029 / R&G - 2023		
22-4	89893 CR 68	D. Box		444,380						303,952							140,428	24,640	10,000			409,740		444,380	SAP 064-598-028 / R&G - 2023		
23-2	L1954 Redwood Falls Twp Laser Ave (Closed)	Box		459,390							439,390	20,000					15,000	15,000				429,390		459,390	SAP 064-599-134 / J. Riley Const.		
23-2	L8560 Westline Twp Acom Ave (Closed)	Box		354,642							334,642	20,000					29,000	15,000				311,612		354,642	SAP 064-599-130 / J. Riley Const.		
23-2	L8879 Springdale Twp 150th St (Posted 7-12-22)	D. Box		399,981							379,981	20,000					42,220	15,000				342,761		399,981	SAP 064-599-125 / J. Riley Const.		
Design	L6880 Springdale Twp 140th St (Posted 12-22-22)	Box		491,820							471,820	20,000					42,220	15,000				434,700		491,820	SAP 064-599-124		
Design	L6909 Springdale Twp Crown Ave (Posted 25-40)	Box		499,895							479,895	20,000					42,220	15,000				442,675		499,895	SAP 064-599-126		
Design	L0992 Springdale Twp Alpen Ave. (Posted 27-40)	D. Box		511,795							491,795	20,000					42,220	15,000				454,575		511,795	SAP 064-599-127		
Design	L5522 Three Lakes Twp 270th (Posted 12-20-20)	Box		448,030							428,030	20,000					28,000	15,000				405,000		448,030	SAP 064-599-129		
Design	L8797 Waterbury Twp 200th St	T&D		693,320							673,320	20,000					42,220	25,000				626,100		693,320	SAP 064-599-128		
Need Br \$	89826 CSAH 8 (Ex. Br.) (Posted 22-40-40)	Slab Br.		999,599	77,220						922,379						42,220	25,000	10,000			822,379		999,599	SAP 064-608-030		
Need Br \$	90749 CSAH 16 (Posted 10-18-18)	Box		1,945,998	376,170						1,444,528						23,898	15,000	15,000			1,466,812		1,945,998	SAP 064-616-017		
Need Br \$	64592 CR 51 (Closed)	Beam Br.		1,945,998							1,547,014						42,018	5,000		351,870		1,547,010		1,945,998	SAP 064-598-032		
Need Br \$	89872 CR 57	Box		358,055							245,714						24,640	5,000				328,415		358,055	SAP 064-598-031		
Need Br \$	83245 CR 71	D. Box		366,984							285,086						24,640	5,000				337,344		366,984	SAP 064-598-030		
Design	82699 CSAH	Box		478,030	338,030						140,000						28,030	15,000				430,000		478,030	SAP 064-645-007		
Need Br \$	84129 CSAH 7 (Posted 40-40-40)	Box		282,095	195,824						86,271						28,030	15,000	5,000			234,065		282,095	SAP 064-607-049		
22-4	Payoff CR 75 Box Culvert - Previously wheelage tax			71,127													71,127							71,127	SAP 064-598-027 / R&G - 2023		
	Subtotal Bridge Projects		0	11,522,861	987,244	0	0	0	0	3,989,555	5,471,208	220,000	0	71,127	783,527	0	654,254	275,000	70,000	351,870	10,171,537	0	0	11,522,861			
<b>Miscellaneous Projects</b>																											
23-1	Chip Seal Project			1,319,588	1,319,588													5,000					1,314,588	1,319,588	SAP 064-030-018 / Morris Sealcoat		
	Bond Repayment (\$235,000)			205,000	205,000																		205,000	205,000			
23-3	Payment Materials			103,092																	103,092		103,092	103,092	Fahner Asphalt Sealers, LLC		
	Construction Contingencies			0																							
	Subtotal Miscellaneous		0	1,627,680	1,524,588	0	0	0	0	0	0	0	0	0	0	0	103,092	0	5,000	0	0	0	1,622,680	0	1,627,680		
<b>YEAR 2023 TOTAL</b>				57.24	24,583,619	3,008,117	496,150	125,000	1,250,000	3,989,555	5,471,208	797,043	1,347,754	263,249	7,731,451	103,092	1,161,175	475,404	105,000	351,870	10,363,659	11,991,510	135,000	24,583,619			
<b>AVAILABLE</b>					24,343,800	2,768,154	431,635	125,000	1,250,000	3,989,555	5,471,208	797,043	1,347,754	360,000	7,731,451	74,000											
				Difference	(242,963)	(64,515)	0	0	0	0	0	0	0	96,751	0	(29,092)											

Project type: S=Surfacing, R=Reconstruction.  
 CSAH Reg: \$3,401,708 received LESS \$1,232,994 AC to 2022 AND plus \$597,380 not needed on advance to 2022.  
 CSAH Mun: \$431,635 received.  
 Federal: City of Wabasso project is LRIP and City Funded.  
 State: TBD based on legislative bridge bonding. Assumes all bridges funded.  
 Town Bridge: Assumes all town bridges funded with Regular or Special. Actual 2023 allotment is \$981,896.  
 Wheelage Tax: Overspent for County Road Bridges. Will self-reimburse over next three years. Collected \$363,484 in 2022.  
 Sales Tax: Assumes no carryover. Collected \$1,174,010 in 2022.  
 Road & Bridge Local Levy: Budgeted \$74,000 for striping. Epoxy and contractor price increases resulting in overbudget amount.

## Table 2: 2024 Project Funding & Expenses

Project	Project Description	Project Type	Length Miles	TOTAL FUNDS	Source of Funds										Cost Estimate							TOTAL COST	Comments			
					CSAH Reg	CSAH Mun	Federal Regular	Federal Other	State or St Bonds	Town Bridge	Township City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Lev	Consult Eng	County Eng	ROW	Grading	Bridges	Pavement			Utilities Misc.		
<b>Planning and Cooperative Projects for 2023 Proj.</b>																										
	CSAH 2 - CSAH 11 to 356th St.	Design		480,499	0										480,499	390,499	0	90,000						480,499	SAP 064-602-025 / Pay consultant w/ reserves until const. begins	
	Subtotal Planning Projects		0	480,499	0	0	0	0	0	0	0	0	0	0	480,499	390,499	0	90,000	0	0	0	0	0	480,499		
<b>Grading Projects</b>																										
	Subtotal Grading Projects		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Paving Projects</b>																										
	CSAH 6 - TH 14 to MN 68 2' Mil. 3' Overlay	S	11	2,839,500	90,491									2,749,009		7,000	82,500					2,750,000	2,839,500	SAP 064-608-031		
	CSAH 7 - Bellevue to N. Co. Line 2' Mil. 4' Overlay, Edge Drain	S	6	2,233,000	602,249							1,174,000	456,751			70,000	63,000					2,100,000	2,233,000	SAP 064-607-050		
	CSAH 10 - MN 68 to Vesta 0.5 mile thru Lucan, 2' Mil. 3' Overlay	S	7.5	2,704,211	2,704,211	0										7,000	78,560					2,618,652	2,704,211	SAP 064-610-033		
	Subtotal Bituminous Projects		24.5	7,776,711	3,396,951	0	0	0	0	0	0	1,174,000	456,751	2,749,009	0	84,000	224,060	0	0	0	0	7,468,652	0	7,776,711		
<b>Bridge Projects</b>																										
	L8558 Waterbury Twpsh Grandview Ave (Posted 14)	TBD		720,975						700,975	20,000					30,000	25,000				865,975		720,975	SAP 064-599-115		
	L9301 Three Lakes Twpsh 270th St (Posted 5-0-0)	Box		453,298						433,298	20,000					33,298	15,000				405,000		453,298	SAP 064-599-132		
	L6900 Underwood Twpsh Balsas Ave (Posted 16-24)	Box		453,298						433,298	20,000					33,298	15,000				405,000		453,298	SAP 064-599-131		
	Subtotal Bridge Projects		0	1,627,571	0	0	0	0	0	1,567,571	60,000	0	0	0	0	96,596	55,000	0	0	0	1,475,975	0	0	1,627,571		
<b>Miscellaneous Projects</b>																										
	Pavement Markings			125,000										125,000								125,000	125,000			
	Chp Seal			1,305,000										1,305,000			5,000					1,300,000	1,305,000	SAP 064-030-019		
	CSAH 10 Culvert Replacements			200,000										200,000								200,000	200,000	SAP 064-610-034		
	CSAH 7 Culvert Replacements			200,000										200,000								200,000	200,000	SAP 064-607-051		
	Bond Repayment (\$310,000)			310,000	310,000																	310,000	310,000			
	EV Charging Stations & Parking Pad Project			409,133	83,453		325,680									84,133	5,000	0				350,000	409,133	SP 064-596-001		
	Construction Contingencies			0																		0	0	0		
	Subtotal Miscellaneous		0	2,549,133	393,453	0	325,680	0	0	0	0	0	0	1,705,000	125,000	54,133	10,000	0	0	0	1,610,000	875,000	2,549,133			
<b>YEAR 2024 TOTAL</b>				24.5	12,433,914	3,790,404	0	325,680	0	0	1,567,571	60,000	1,174,000	456,751	4,454,009	605,499	625,228	289,060	90,000	0	1,475,975	9,078,652	875,000	12,433,914		
<b>AVAILABLE</b>					12,508,917	3,516,018	446,140	325,680	0	0	1,567,571	60,000	1,174,000	380,000	4,454,009	605,499										
					Difference	(274,386)	446,140	0	0	0	0	0	0	(96,751)	0	0										

Project type: S=Surfaceing, R=Reconstruction.  
 CSAH Reg: 2023 distribution x 1.034% per Feb 2023 projections.  
 CSAH Mun: 2023 distribution x 1.034% per Feb 2023 projections.  
 Federal:  
 State:  
 Town Bridge:  
 Wheelage Tax: Payoff 2023 Bridge Projects  
 Sales Tax: Need to add CSAH 8 to the Sales Tax Project List  
 Road & Bridge Local Levy:  
 [\\nw021\redwood\Anthony Seltzer's Files\PROJECT PLANNING.xlsx]2023

### Table 3: 2025 Project Funding & Expenses

Project	Project Description	Project Type	Length Miles	TOTAL FUNDS	Source of Funds										Cost Estimate							TOTAL COST	Comments								
					CSAH Reg	CSAH Mun	Federal Regular	Federal Other	State or St Bonds	Town Bridge	Township City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Lev	Consult Eng	County Eng	ROW	Grading	Bridges	Pavement			Utilities Misc.							
<b>Planning and Cooperative Projects for 2026 Proj.</b>																															
																							0								
	Subtotal Planning Projects		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0							
<b>Grading Projects</b>																															
	CSAH 7 - Belview (Contingent on LRIP funds)	R	0.51	3,060,000	(191,264)	827,264		1,250,000							1,174,000								433,500	76,500		2,550,000	3,060,000	Needs \$1.25M in LRIP funding			
	Subtotal Grading Projects		0.51	3,060,000	(191,264)	827,264	0	1,250,000	0	0	0	0	0	1,174,000	0	0	0	0	0	0	0	0	433,500	76,500	0	2,550,000	3,060,000				
<b>Paving Projects</b>																															
	CSAH 9 - CSAH 7 to Belview City Limits	S	0.25	125,000		125,000																				125,000	125,000				
	CSAH 9 - CSAH 7 to West County Line	S	1.5	375,000		375,000																				375,000	375,000				
	CSAH 17 - CSAH 25 to CSAH 9	S	3.4	1,060,800		1,060,800																			10,200	30,600	1,020,000	1,060,800	MAO		
	CSAH 46 - W Co. Line to 1.5 mile East CSAH 8	S	4.5	1,287,000		1,287,000																				12,375	37,125	1,237,500	1,287,000		
	Subtotal Bituminous Projects		9.65	2,847,800	2,847,800	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,757,500	2,847,800				
<b>Bridge Projects</b>																															
	L9886 Gates Twship 170th St (Posted 18-32-32)	Box		675,000						655,000	20,000															30,000	15,000	630,000	675,000	SAP 064-599-135	
	L9348 Sherman Twship Porter Ave (Posted 10-18-1)	TBD		638,944						618,944	20,000															29,744	15,000	594,200	638,944	SAP 064-599-133	
	4329 CSAH 1	Box		688,253	443,662					244,591																28,030	15,000	5,000	640,223	688,253	SAP 064-601-018
	64513 CR 70	TBD		776,800						631,800					145,000											45,000	15,000	10,000	706,800	776,800	
	89888 CR 65	Br.		1,808,525						1,638,525					170,000											45,000	40,000	10,000	1,713,525	1,808,525	
	Bridge Contingencies - Wheelage Tax			45,000											45,000												45,000	45,000			
	Subtotal Bridge Projects		0	4,632,522	443,662	0	0	0	2,514,916	1,273,944	40,000	0	360,000	0	0	177,774	100,000	25,000	0	4,329,748	0	0	0	0	0	4,329,748	4,632,522				
<b>Miscellaneous Projects</b>																															
	Pavement Markings			130,000																						130,000	130,000				
	Bond Repayment (\$325,000)			325,000	325,000																						325,000	325,000			
	Construction Contingencies			0											0												0	0			
	Subtotal Miscellaneous		0	455,000	325,000	0	0	0	0	0	0	0	0	0	0	130,000	0	0	0	0	0	0	0	0	0	325,000	130,000	455,000			
	<b>YEAR 2025 TOTAL</b>		10.16	10,995,322	3,425,198	827,264	0	1,250,000	2,514,916	1,273,944	40,000	1,174,000	360,000	0	130,000	633,849	244,225	25,000	0	4,329,748	5,632,500	130,000	10,995,322								
	<b>AVAILABLE</b>			10,700,576	3,512,076	445,839	0	1,250,000	2,514,916	1,273,944	40,000	1,174,000	360,000	0	130,000																
				Difference	66,878	(381,629)	0	0	0	0	0	0	0	0	0																

Project type: S=Surfaceing, R=Reconstruction.  
 CSAH Reg: 2023 distribution x 1.034% (2024 increase) x 99.9 (2025 decrease) per Feb 2023 projections.  
 CSAH Mun: Carry forward \$381,625 from 2024, 2023 distribution x 1.034% (2024 increase) x 99.9 (2025 decrease) per Feb 2023 projections.  
 Federal: \$1,250,000 for CSAH 7 LRIP Project in 2027, if funding is received.  
 State:  
 Town Bridge:  
 Wheelage Tax: Payoff 2023 Bridge Projects  
 Sales Tax:  
 Road & Bridge Local Levy:  
 [D:\RW023\redwood\Anthony Seltzer's Files\PROJECT PLANNING.xlsx]2025

# Table 4: 2026 Project Funding & Expenses

Project	Project Description	Project Type	Length Miles	TOTAL FUNDS	Source of Funds											Cost Estimate							TOTAL COST	Comments
					CSAH Reg	CSAH Mun	Federal Regular	Federal Other	State or St Bonds	Town Bridge	Township City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Lev	Consult Eng	County Eng	ROW	Grading	Bridges	Pavement	Utilities Misc.		
<b>Planning and Cooperative Projects for 2027 Proj.</b>																								
																							0	
	Subtotal Planning Projects		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Grading Projects</b>																								
	Subtotal Grading Projects		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Paving Projects</b>																								
	CSAH 7 - TH 14 to CSAH 26	S	4	1,456,000	1,456,000												14,000	42,000				1,400,000	1,456,000	
	CSAH 7 - S. Co. Line to TH 14 (Reverse)	S	2	728,000	728,000												7,000	21,000				700,000	728,000	
	CSAH 127 - CSAH 7 thru Reverse	S	0.38	593,750	145,110	448,640											80,750	38,000				475,000	593,750	
	CSAH 5 - S. Limits Walnut Grove to CR 57	S	4.5	1,654,578	480,578									1,174,000			15,909	47,728				1,590,941	1,654,578	
	Subtotal Bituminous Projects		10.88	4,432,328	2,809,688	448,640								1,174,000			117,659	148,728				4,165,941	4,432,328	
<b>Bridge Projects</b>																								
	L6933 Kirline Twship Harvest Ave	7BD		531,600							511,600	20,000					40,000	25,000				466,600	531,600	
	64505 Brookville Twship Prairie Ave	Br		938,325							918,325	20,000					40,000	25,000				873,325	938,325	
	89650 CSAH 17	Br		4,425,250	490,000	2,825,250						750,000	360,000				500,000	100,000				3,825,250	4,425,250	SAP 064-617-032 / \$500k Renville
	Subtotal Bridge Projects		0	5,895,175	490,000	2,825,250					1,429,925	790,000	360,000				580,000	150,000				5,165,175	5,895,175	
<b>Miscellaneous Projects</b>																								
	Pavement Markings			130,000													130,000					130,000	130,000	
	Bond Repayment (340,000)			340,000	340,000																	340,000	340,000	
	Construction Contingencies			0													0					0	0	
	Subtotal Miscellaneous		0	470,000	340,000	0	0	0	0	0	0	0	0	0	0	0	130,000	0	0	0	0	340,000	470,000	
	<b>YEAR 2026 TOTAL</b>		10.88	10,797,503	3,639,688	448,640	2,825,250	0	0	1,429,925	790,000	1,174,000	360,000	0	130,000	697,659	298,728	0	0	5,165,175	4,505,941	130,000	10,797,503	
	<b>AVAILABLE</b>			10,693,542	3,535,727	448,640	2,825,250	0	0	1,429,925	790,000	1,174,000	360,000	0	130,000									
				Difference	(103,962)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Project type: S=Surfaceing, R=Reconstruction.  
 CSAH Reg: 2023 distribution x 1.034% (2024 increase) x 99.9% (2025 decrease) x 100.7% (2026 increase) per Feb 2023 projections.  
 CSAH Mun: 2023 distribution x 1.034% (2024 increase) x 99.9% (2025 decrease) x 100.7% (2026 increase) per Feb 2023 projections.  
 Federal: \$2,825,250 approved for 2026 construction or rehab of Goldmine Bridge.  
 State:  
 Town Bridge: \$750,000 is for Renville County's share of the CSAH 17 bridge replacement.  
 Wheelage Tax: Payoff 2023 Bridge Projects in amount of \$229k.  
 Sales Tax:  
 Road & Bridge Local Levy:





# Table 7: Unfunded Projects

Project	Project Description	Project Type	Length Miles	TOTAL FUNDS	Source of Funds										Cost Estimate						TOTAL COST	Comments
					CSAH Reg	CSAH Mun	Federal Regular	Federal Other	State or St Bonds	Town Bridge	Township City	Sales Tax	Wheelage Tax	Bond	Road & Bridge	Consult Eng	County Eng	ROW	Grading	Bridges		
<b>Planning and Cooperative Projects</b>																						
Subtotal Planning Projects																						
<b>Grading Projects</b>																						
	CSAH 2 - 305th St to CSAH 11	R	3.5	4,276,520	4,276,520																	
	CSAH 2 - 305th St to CSAH 11	R	3.5	1,517,190	1,517,190																	
Subtotal Grading Projects																						
<b>Paving Projects</b>																						
	CSAH 5 - CR 57 to TH 19	S	12	3,744,000	3,744,000																	
	CSAH 6 - CSAH 15 to TH 14	S	1	624,000	624,000																	
	CSAH 7 - TH 19 to Bellevue	S	3.9	1,216,800	1,216,800																	
	CSAH 7 - CSAH 28 to MN 68	S	10	3,120,000	3,120,000																	
	CSAH 10 - CSAH 4 to MN 68	S	5	1,560,000	1,560,000																	
	CSAH 18 - MN 68 to CSAH 7	S	5	1,560,000	1,560,000																	
	CSAH 17 - TH 14 to 1 mi N CSAH 4	S	8	4,160,000	4,160,000																	
	CR 78 - CSAH 5 to CSAH 20	S	2.4	748,800	748,800																	
	CSAH 106 - CSAH 15 to Concrete 106	S	0.65	514,800	514,800																	
	CSAH 133 - CSAH 18 to CSAH 6	S	1	312,000	312,000																	
Subtotal Bituminous Projects																						
<b>Bridge Projects</b>																						
See Redwood County Bridge Priority List (Exhibit D, E)																						
Subtotal Bridge Projects																						
<b>Miscellaneous Projects</b>																						
Subtotal Miscellaneous																						
<b>YEAR UNFUNDED TOTAL</b>				55.95	23,354,110	23,354,110	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>AVAILABLE</b>																						
				Difference	(23,354,110)		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Project type: S=Surfacing, R=Reconstruction.

**TABLE 8: Summary Table - Planned, Projected and Unfunded Projects**

PLANNED ROAD AND BRIDGE CONSTRUCTION EXPENSES 2023-2028												
Year	Total	CSAH Regular Const.	CSAH Municipal Const.	Federal Regular	Federal Other	State Bonds	Town Bridge	Township / City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Levy
2023	24,583,619	3,009,117	496,150	125,000	1,250,000	3,989,555	5,471,208	797,043	1,347,754	263,249	7,731,451	103,092
2024	12,433,914	3,790,404	0	325,680	0	0	1,567,571	60,000	1,174,000	456,751	4,454,009	605,499
2025	10,995,322	3,425,198	827,264	0	1,250,000	2,514,916	1,273,944	40,000	1,174,000	360,000	0	130,000
2026	10,797,503	3,639,888	448,640	2,825,250	0	0	1,429,925	790,000	1,174,000	360,000	0	130,000
2027	10,205,650	3,415,800	0	0	3,590,000	0	1,471,050	60,000	1,174,000	360,000	0	135,000
2028	7,708,400	4,241,116	908,284	0	0	0	850,000	40,000	1,174,000	360,000	0	135,000
<b>TOTAL:</b>	<b>76,724,408</b>	<b>21,521,124</b>	<b>2,680,338</b>	<b>3,275,930</b>	<b>6,090,000</b>	<b>6,504,471</b>	<b>12,063,698</b>	<b>1,787,043</b>	<b>7,217,754</b>	<b>2,160,000</b>	<b>12,185,460</b>	<b>1,238,591</b>

PROJECTED AVAILABLE FUNDS FOR ROAD AND BRIDGE CONSTRUCTION 2023-2028												
Year	Total	CSAH Regular Const.	CSAH Municipal Const.	Federal Regular	Federal Other	State Bonds	Town Bridge	Township / City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Levy
2023	24,343,800	2,766,154	431,635	125,000	1,250,000	3,989,555	5,471,208	797,043	1,347,754	360,000	7,731,451	74,000
2024	12,508,917	3,516,018	446,140	325,680	0	0	1,567,571	60,000	1,174,000	360,000	4,454,009	605,499
2025	10,700,576	3,512,076	445,639	0	1,250,000	2,514,916	1,273,944	40,000	1,174,000	360,000	0	130,000
2026	10,693,542	3,535,727	448,640	2,825,250	0	0	1,429,925	790,000	1,174,000	360,000	0	130,000
2027	10,823,278	3,579,086	454,142	0	3,590,000	0	1,471,050	60,000	1,174,000	360,000	0	135,000
2028	6,592,228	3,579,086	454,142	0	0	0	850,000	40,000	1,174,000	360,000	0	135,000
<b>TOTAL:</b>	<b>75,662,339</b>	<b>20,488,146</b>	<b>2,680,338</b>	<b>3,275,930</b>	<b>6,090,000</b>	<b>6,504,471</b>	<b>12,063,698</b>	<b>1,787,043</b>	<b>7,217,754</b>	<b>2,160,000</b>	<b>12,185,460</b>	<b>1,209,499</b>

DIFFERENCE: PROJECTED FUNDS MINUS PLANNED EXPENSES												
Year	Total	CSAH Regular Const.	CSAH Municipal Const.	Federal Regular	Federal Other	State Bonds	Town Bridge	Township / City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Levy
2023	(239,819)	(242,963)	(64,515)	0	0	0	(0)	0	0	96,751	0	(29,092)
2024	75,002	(274,386)	446,140	0	0	0	0	0	0	(96,751)	0	0
2025	(294,746)	86,878	(381,625)	0	0	0	0	0	0	0	0	0
2026	(103,961)	(103,962)	0	0	0	0	0	0	0	0	0	0
2027	617,627	163,485	454,142	0	0	0	0	0	0	0	0	0
2028	(1,116,172)	(662,030)	(454,142)	0	0	0	0	0	0	0	0	0
<b>TOTAL:</b>	<b>(1,062,069)</b>	<b>(1,032,977)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(29,092)</b>

UNFUNDED ROAD PROJECTS												
Year	Total	CSAH Regular Const.	CSAH Municipal Const.	Federal Regular	Federal Other	State Bonds	Town Bridge	Township / City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Levy
20XX	23,354,110	23,354,110	0	0	0	0	0	0	0	0	0	0

UNFUNDED BRIDGE PROJECTS												
Year	Total	CSAH Regular Const.	CSAH Municipal Const.	Federal Regular	Federal Other	State Bonds	Town Bridge	Township / City	Sales Tax	Wheelage Tax	Bond	Road & Bridge Levy
20XX	51,412,566	15,431,555	0	0	0	17,932,377	16,728,675	660,000	0	0	0	659,959

<b>Table 9: Pavement Rehabilitation Miles By Year</b>	
<b>Year</b>	<b>Pavement Rehab Miles</b>
2023	57.2
2024	24.5
2025	10.2
2026	10.9
2027	23.0
2028	8.0
<b>TOTAL:</b>	<b>102.8</b>
<b>UNFUNDED:</b>	<b>56.0</b>

# Redwood County Probation/DOC

District Supervisor:  
Sarah Eischens

**Mission:** Transforming Lives  
for a Safer Minnesota

May 6, 2025



Brenna Davidson  
Adult Felony  
Enhanced Sex  
Offender/Enhanced/T  
reatment Court

Tamara Johnson-  
Bolluyt  
Adult Felony  
PSI/Intake

Duane Frank  
Contract  
Adult MSD/GMD

Jorden Minkel  
Contract  
Juvenile/GM Adult  
PSI

Amber Tisue  
Adult Felony  
Medium/Minimum

Lisa Reynolds  
Administrative  
Assistant

Catherine Nichols  
Support Staff

Sarah Eischens  
District Supervisor

# Redwood Probation Staff:

# Redwood Caseloads

MSD/GMD Adult : 166

Enhanced Sex Offender: 13

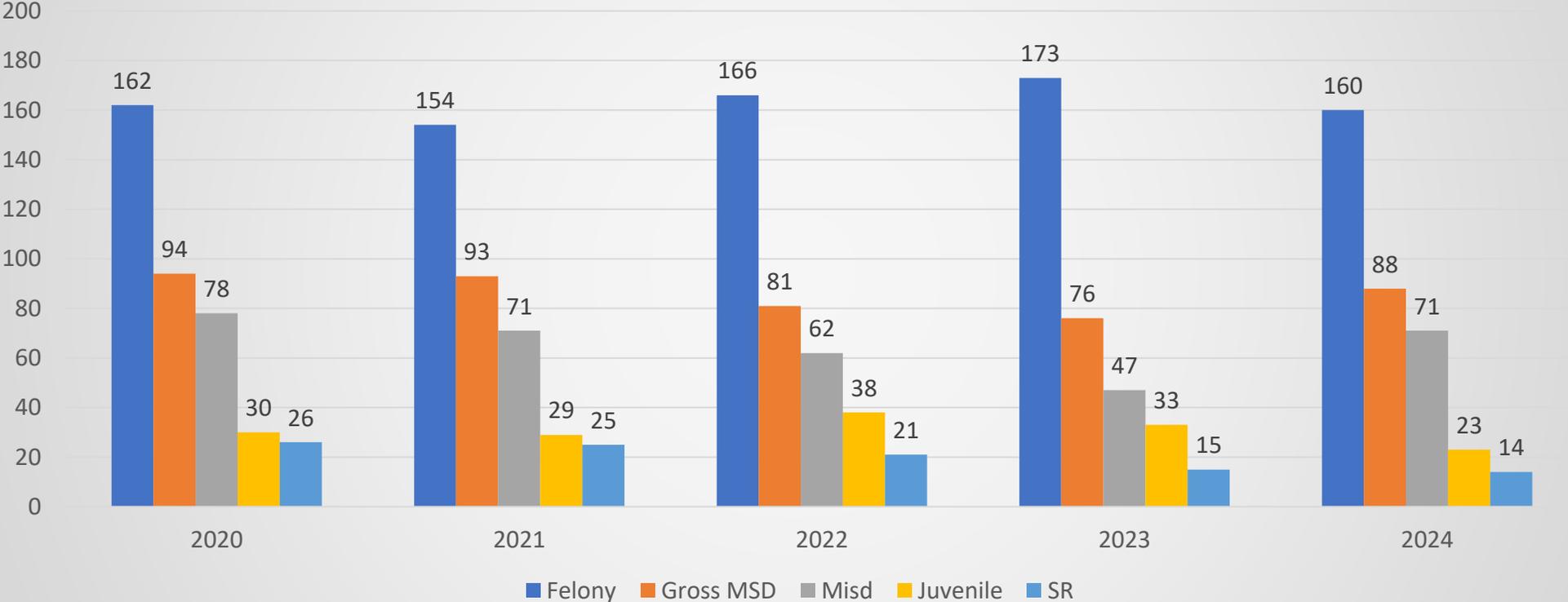
Felony Adult : 188

Juvenile : 25 ( 2 placement)

Drug Court: 5

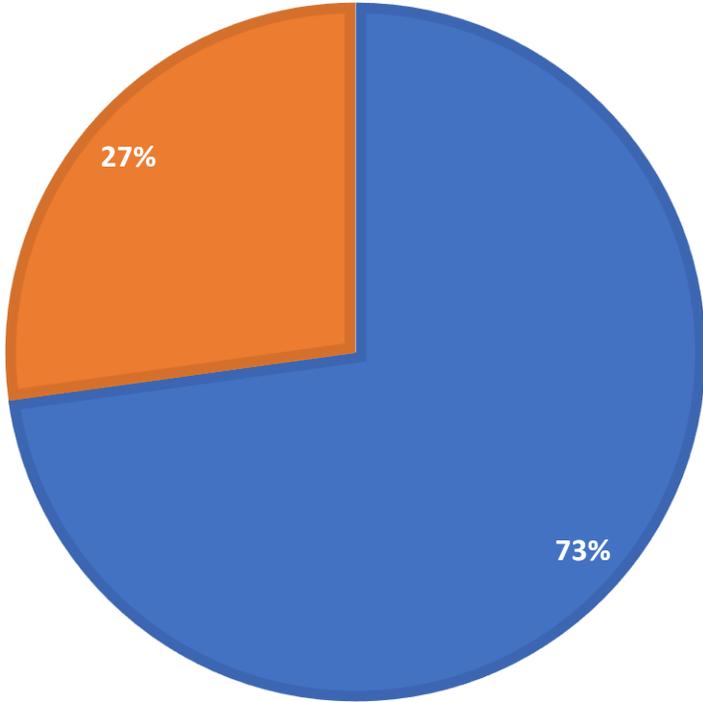


# Probation Survey Clients-Redwood



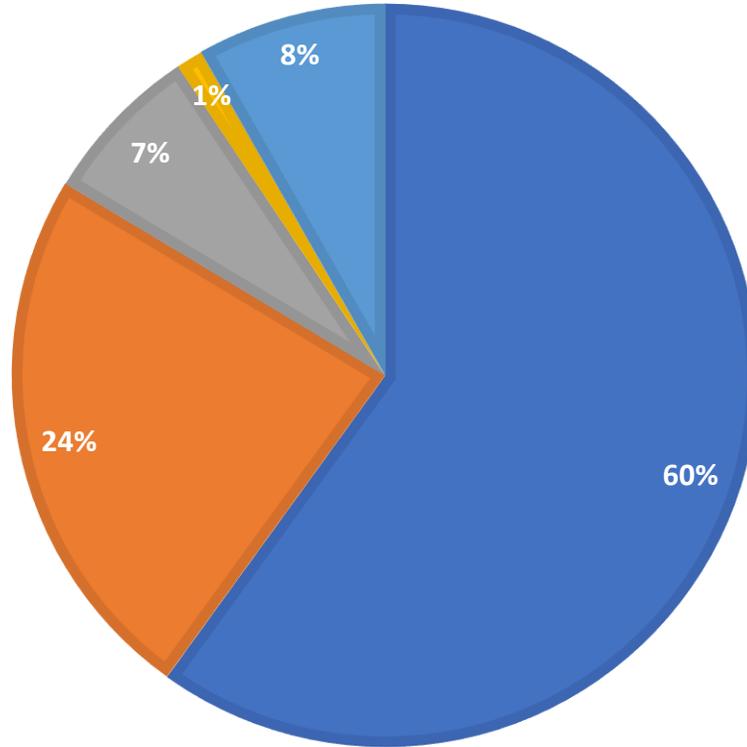
### GENDER

■ Male ■ Female



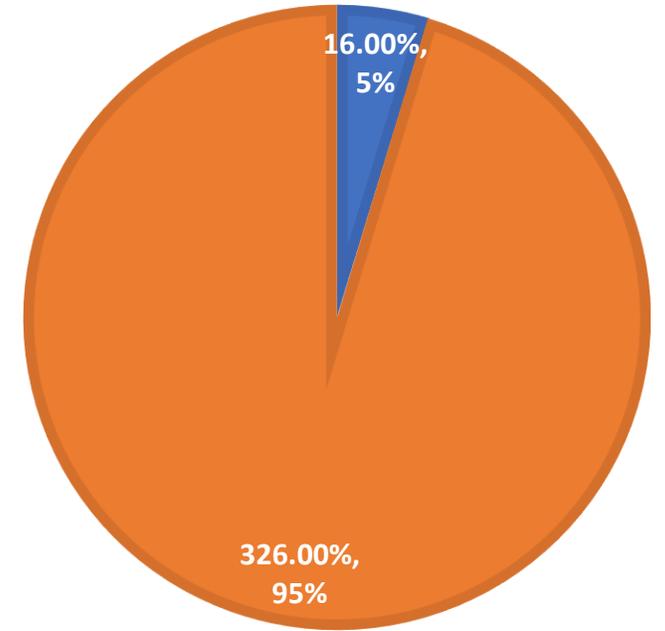
### RACE

■ White ■ Ameri Ind ■ Black ■ Asian ■ Other

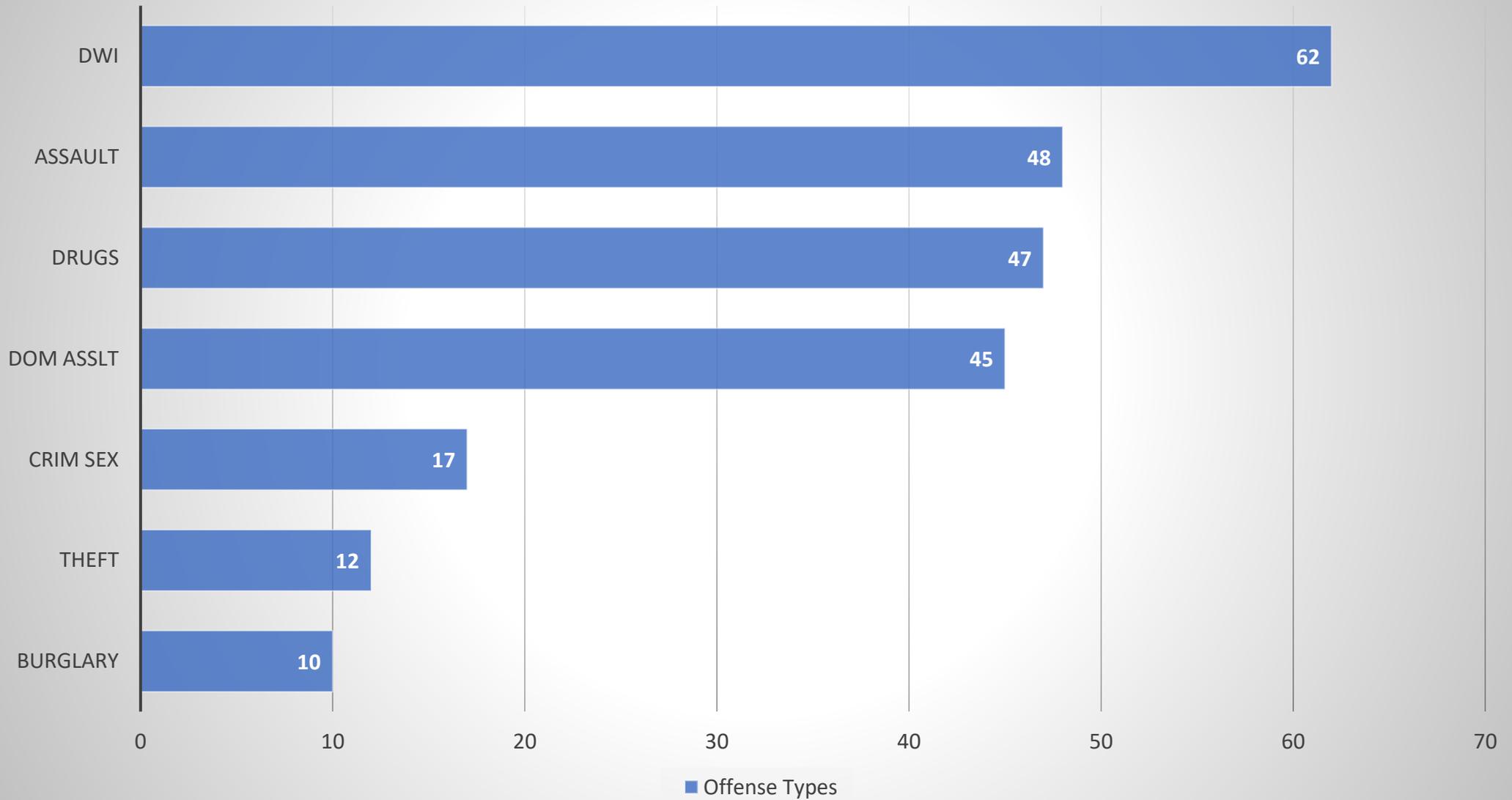


### ETHNICITY

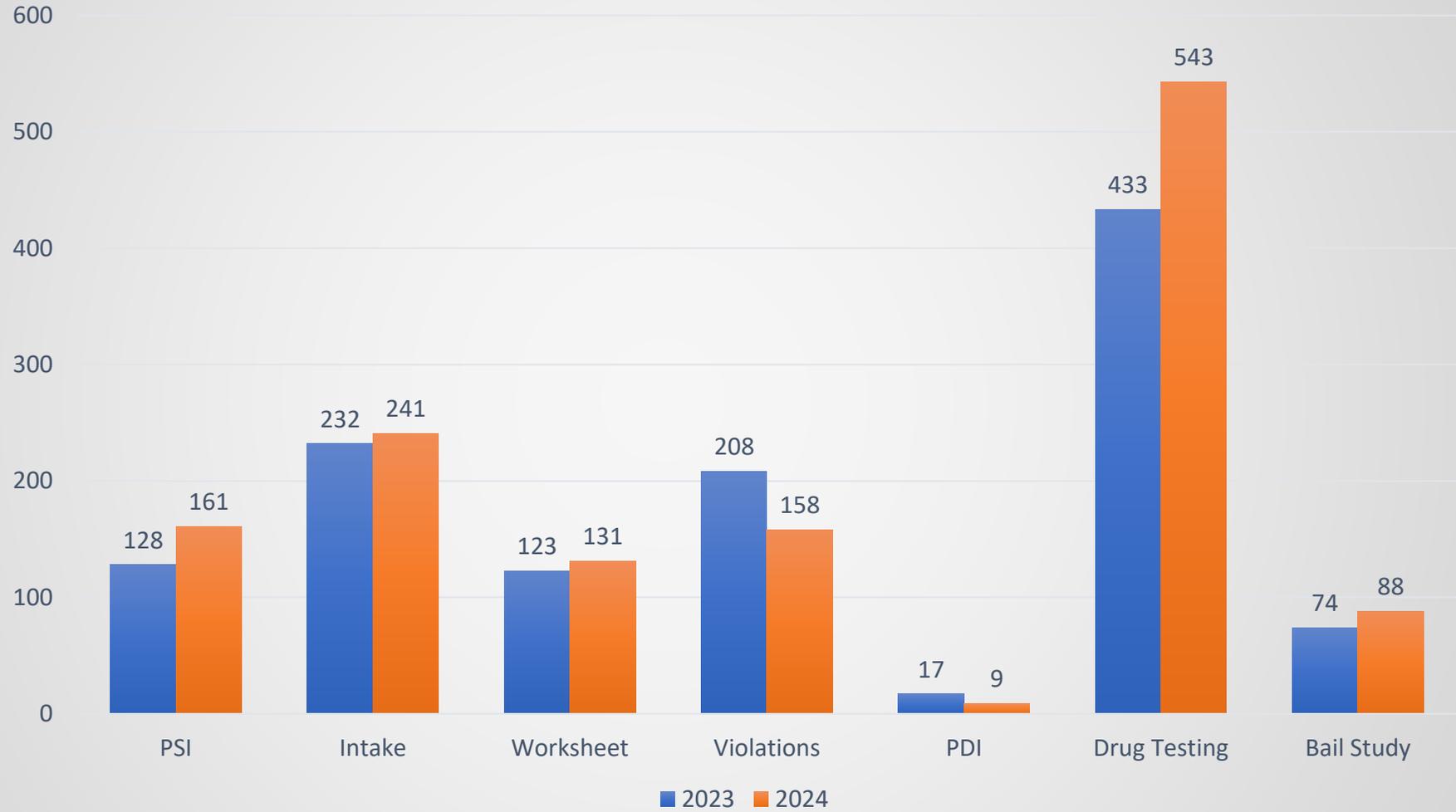
■ Hispanic ■ Non Hispanic



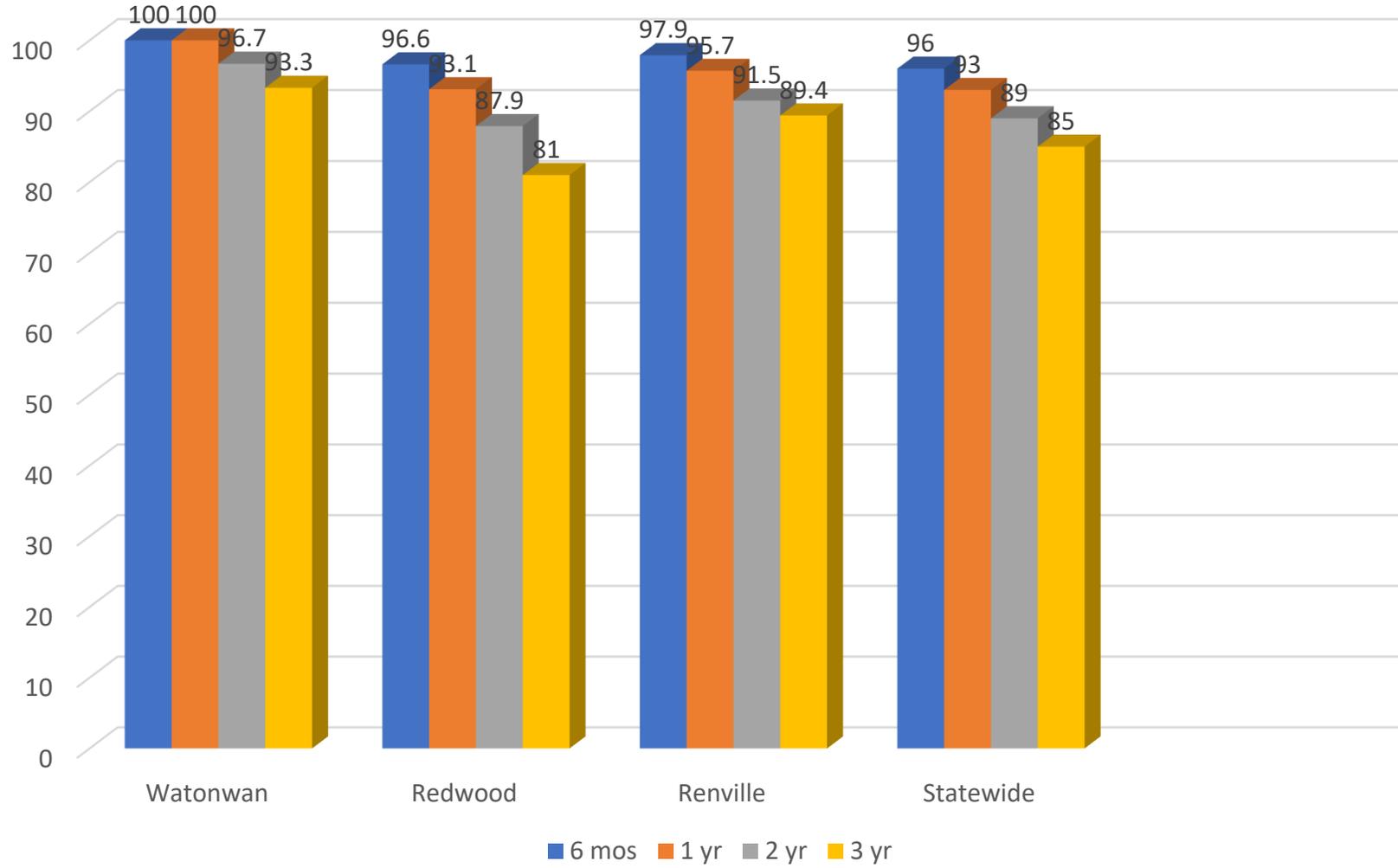
# 2024 Offense Types



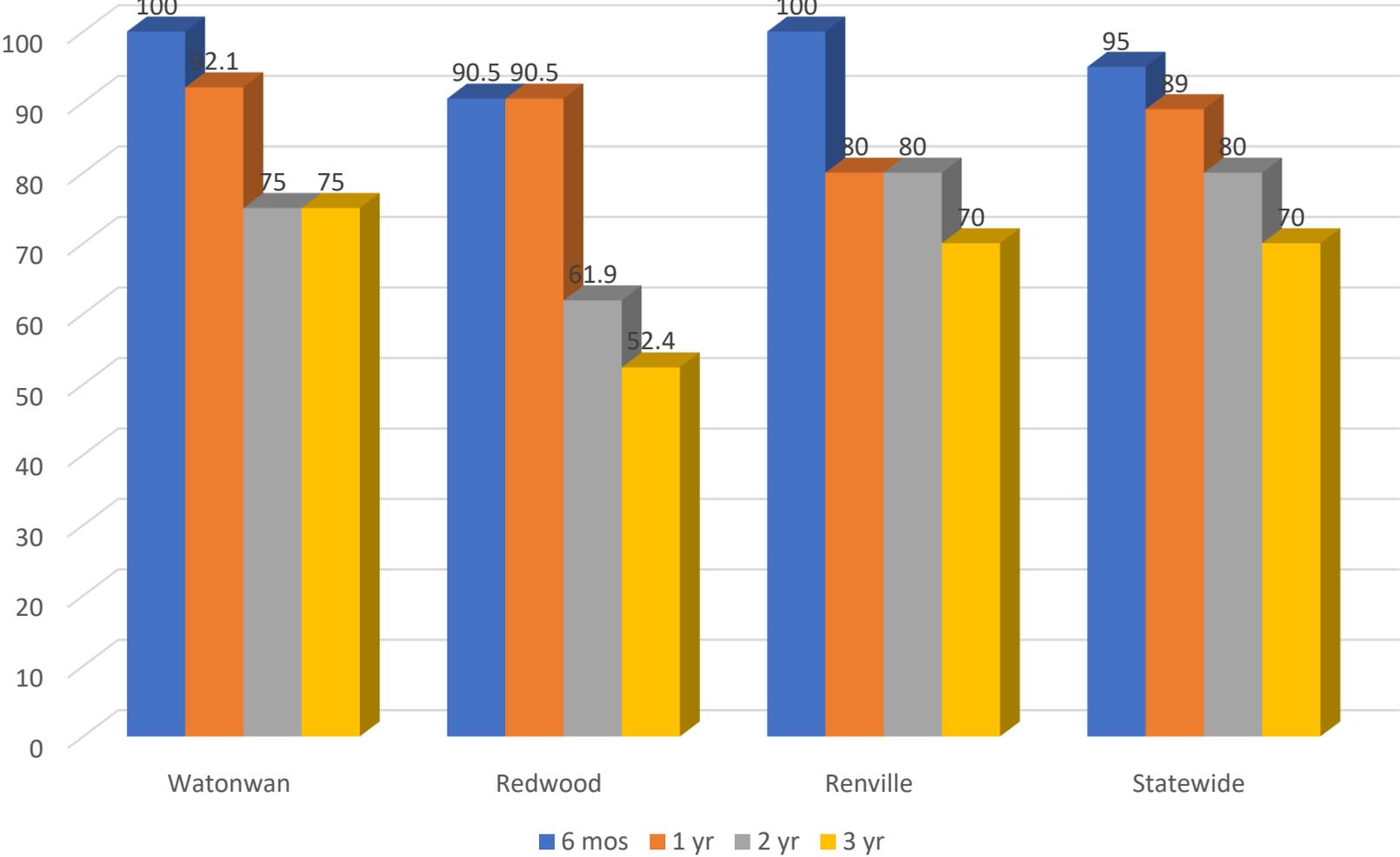
# Tasks



### Probation Recidivism Rates- Closed 2019



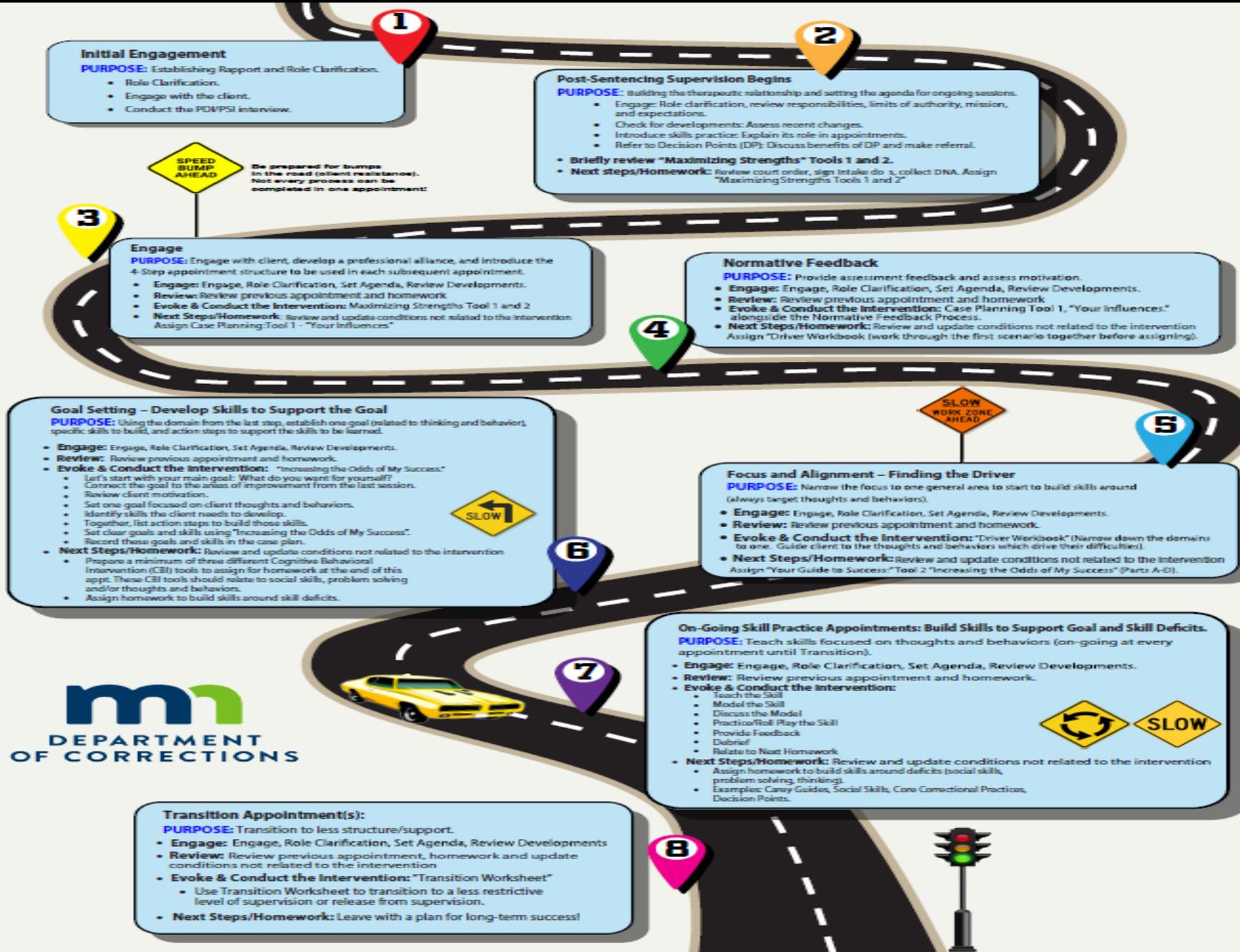
# Supervised Release Case Closed 2019



# Highlights

- Decision Points is a virtual 16- week Cognitive Skills program offered to high –medium risk clients, at no cost. The program helps participants to identify thoughts and feelings that lead to trouble and replacing them with pro-social thoughts and actions. Four out of the five agents in Redwood are trained to co-facilitate the group.
- The Probation office assists with SAFE(seatbelts, alcohol, fatals and education) class every other month. Clients are court ordered to complete the class.
- The DOC has been leading the state in coaching agents to improve outcomes with clients. We are using the four-step model to engage in supporting clients to focus on making positive changes. Redwood agents participate in individual and Coaching Circles to develop and work on skills.
- The Redwood Office has one agent assigned to the Treatment Court team. Treatment Court targets individuals who struggle with substance abuse problems, by engaging them in treatment, supportive programming and living improved sober lives through evidence-based practices. This helps to reduce harm caused by substances to the individuals and community.
- Corrections Advisory Board, meets quarterly to educate and discuss topics related to probation and criminal justice system.
- Agents are utilizing individual cognitive interventions during meetings, help develop skills and to target high risk areas. Agents are starting to use the Roadmap as guide. To use individual intervention such as Carey Guides and core correctional practices.

# Case Plan Roadmap – A GUIDE TO SUCCESS



# Redwood County

- ❖ DOC pays for all felony level supervision costs including three probation agents and 50% of two county support staff positions. DOC pays for over 50% of the two agent positions providing supervision to Juveniles and Misdemeanor/GMD cases. County pays portion of supervisor's salary, shared amongst other counties and DOC.
- ❖ DOC contributes to rent for office space, covers all IT support & equipment, training unit, human resources, legal department and manage analyst for database support.
- ❖ County maintains control and staffing level input for MSD/GMSD/Juvenile portion of office. Board approves budget and any new positions.
- ❖ The DOC is leading the state in evidence-based practices in probation. We offer cognitive skills groups and individual interventions while providing coaching to agents.
- ❖ DOC offers specialized caseloads, example sex offender and treatment court.
- ❖ Anticipated costs for Redwood County after all reimbursements is under \$144,000

Questions?

Thank you for  
your time

Sarah Eischens

Email: [sarah.eischens@state.mn.us](mailto:sarah.eischens@state.mn.us)

Phone: 507-381-0348





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Dept.:</b>	Admin
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	Rescind Motion Gambling Application		
	<b>Presenter:</b>	Vicki K	
	<b>estimated time needed:</b>	5 min	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Rescind original motion on March 18, 2025 approving a gambling event on July 9, 2025 (original motion below)

**Background Information:**

• On motion by Theis, second by Van Hee, and in a roll call vote with all members voting Aye, the Board acknowledged the gambling application from First Women, Vicki Fredrichs, for a gambling activity on July 9, 2025, at Vicki's Camp N Country Jam. The applicant submitted the application with the wrong date for the event. State of MN indicated board must rescind original application acknowledgment and approve a new application.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**LG240B Application to Conduct Excluded Bingo****No Fee****ORGANIZATION INFORMATION**

Organization Name: First Woman Previous Gambling Permit Number: \_\_\_\_\_

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 33-3814667

Mailing Address: 29446 370th St

City: Redwood Falls State: MN Zip: 56283 County: Redwood

Name of Chief Executive Officer (CEO): Vicki Friedrichs

CEO Daytime Phone: 612-799-9955 CEO Email: vickifriedrichs@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

- Fraternal     Religious     Veterans     Other Nonprofit Organization

**Attach a copy of at least one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- Current calendar year Certificate of Good Standing**  
Don't have a copy? This certificate must be obtained each year from:  
MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767
- Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**  
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**EXCLUDED BINGO ACTIVITY**Has your organization held a bingo event in the current calendar year?  Yes  No

If yes, list the dates when bingo was conducted: \_\_\_\_\_

The proposed bingo event will be:

- one of four or fewer bingo events held this year. Dates: 7/10/25

**-OR-**

- conducted on up to 12 consecutive days in connection with a:

county fair      Dates: \_\_\_\_\_

civic celebration      Dates: \_\_\_\_\_

Minnesota State Fair      Dates: \_\_\_\_\_

Person in charge of bingo event: Vicki Friedrichs Daytime Phone: 612-799-9955Name of premises where bingo will be conducted: Vicki's Camp N Country JamPremises street address: 29446 370th StCity: Redwood Falls If township, township name: Delhi County: Redwood

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: \_\_\_\_\_

Signature of City Personnel:  
\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**The city or county must sign before submitting application to the Gambling Control Board.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: \_\_\_\_\_

Signature of County Personnel:  
\_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: Vicki Friedrichs

**MAIL OR FAX APPLICATION & ATTACHMENTS**

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

**Questions?**

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. A list of licensed distributors is available on the Gambling Control Board's website at [www.mn.gov/gcb](http://www.mn.gov/gcb).

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: \_\_\_\_\_

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: Redwood

Signature of County Personnel: \_\_\_\_\_



Title: Vice-Chair Date: 3.18.25

**The city or county must sign before submitting application to the Gambling Control Board.**

**TOWNSHIP (if required by the county)**

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: \_\_\_\_\_

**MAIL OR FAX APPLICATION & ATTACHMENTS**

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113  
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

**Questions?**

Call a Licensing Specialist at 651-539-1900.

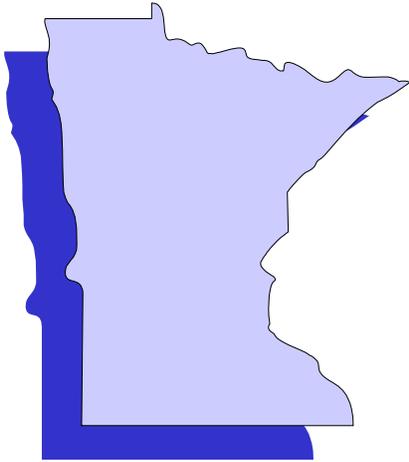
Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. A list of licensed distributors is available on the Gambling Control Board's website at [www.mn.gov/gcb](http://www.mn.gov/gcb).

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



# Minnesota Gambling Control Board

has issued

## **Excluded Bingo Permit** XB-95803-25-001 **Vickis Camp N Country Jam** 29446 370th St Delhi Twp, MN 56283 to **First Woman**

Effective Date: Jul 09 2025  
Expiration Date: Jul 09 2025

*Licensing Supervisor*

Vicki Friedrichs  
First Woman  
29446 370th St  
Redwood Falls, MN 56283

Issued by:  
Minnesota Gambling Control Board  
Suite 300 South  
1711 W. County Road B  
Roseville, MN 55113



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Dept.:</b>	Admin
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	Presenter: Vicki K		
Gambling Application	<b>estimated time needed:</b>	5 min	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Acknowledge the Gambling Application from First Woman, Redwood Falls for a gambling activity to be held July 10, 2025 at Vicki's Camp N Country Jam located at 29446 370th Street, Redwood Falls.

**Background Information:**

The Local Unit of Government must acknowledge the Application to conduct off-site gambling in order for the business to apply to the Minnesota Gambling Control Board to conduct off-site gambling.  
 This gambling application was originally acted upon at the March 18, 2025 Board meeting; however, the applicant, Vicki Friedrichs, listed the incorrect date on this application. The event is to be held on Thursday, July 10, 2025; therefore, a new application must be submitted, pursuant to the Office of the Minnesota Secretary of State.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**LG240B Application to Conduct Excluded Bingo****No Fee****ORGANIZATION INFORMATION**

Organization Name: First Woman Previous Gambling Permit Number: \_\_\_\_\_

Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 33-3814667

Mailing Address: 29446 370th St

City: Redwood Falls State: MN Zip: 56283 County: Redwood

Name of Chief Executive Officer (CEO): Vicki Friedrichs

CEO Daytime Phone: 612-799-9955 CEO Email: vickifriedrichs@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

- Fraternal     Religious     Veterans     Other Nonprofit Organization

**Attach a copy of at least one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- Current calendar year Certificate of Good Standing**  
Don't have a copy? This certificate must be obtained each year from:  
MN Secretary of State, Business Services Division      Secretary of State website, phone numbers:  
60 Empire Drive, Suite 100      [www.sos.state.mn.us](http://www.sos.state.mn.us)  
St. Paul, MN 55103      651-296-2803, or toll free 1-877-551-6767
- Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**  
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.
- Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
If your organization falls under a parent organization, attach copies of both of the following:  
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**EXCLUDED BINGO ACTIVITY**Has your organization held a bingo event in the current calendar year?  Yes  No

If yes, list the dates when bingo was conducted: \_\_\_\_\_

The proposed bingo event will be:

- one of four or fewer bingo events held this year. Dates: 7/10/25

**-OR-**

- conducted on up to 12 consecutive days in connection with a:

county fair      Dates: \_\_\_\_\_

civic celebration      Dates: \_\_\_\_\_

Minnesota State Fair      Dates: \_\_\_\_\_

Person in charge of bingo event: Vicki Friedrichs Daytime Phone: 612-799-9955Name of premises where bingo will be conducted: Vicki's Camp N Country JamPremises street address: 29446 370th StCity: Redwood Falls If township, township name: Delhi County: Redwood

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

<p style="text-align: center;"><b>CITY APPROVAL for a gambling premises located within city limits</b></p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL for a gambling premises located in a township</b></p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature must be CEO's signature; designee may not sign)

Print Name: Vicki Friedrichs

**MAIL OR FAX APPLICATION & ATTACHMENTS**

<p>Mail or fax application and a copy of your proof of nonprofit status to:</p> <p style="padding-left: 40px;">Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p> <p>An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.</p> <p><b>Questions?</b> Call a Licensing Specialist at 651-539-1900.</p>	<p>Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. A list of licensed distributors is available on the Gambling Control Board's website at <a href="http://www.mn.gov/gcb">www.mn.gov/gcb</a>.</p> <p style="text-align: center;">This form will be made available in alternative format (i.e. large print, braille) upon request.</p>
--	--

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Dept.:</b>	Admin
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	Snowmobile Trails Certification		
	<b>Presenter:</b>	Vicki K	
	<b>estimated time needed:</b>	5 min	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve Certification of Trail Completion 4th Benchmark and new application

**Background Information:**

As fiscal Sponsor for the Redwood County Snowmobile Trails Assistance Program, disbursement of the grant funds is contingent on the sponsor providing its certification of Trail Closure/Application submission for the grant-in-aid program. The Board must certify the checklist/mandatory items have been met and approve the requirements of the 4th Benchmark have been completed and approve the application for the next grant cycle.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING APPLICATION

Trail/Area Name /Type of Trail (PRINT or TYPE) <b>REDWOOD COUNTY TRAILS</b>	Date <b>4/17/2025</b>	
Trail Administrator (PRINT or TYPE) <b>JANE MAGERS</b>	Trail Administrator Signature 	
Address (No. & Street, RFD, Box No., City, State, Zip Code) <b>311 NORMANDALE ROAD REDWOOD FALLS MN 56283</b>	Home Phone Number <b>507-828-2280</b>	Work Phone Number

GPS Verified Miles of Trail (include any information relating to trail route changes): <del>264.493</del> 328.8	Date of Meeting Attended:  <b>4/24/2025</b>
--	---

Department Use Only

<b>Verified Miles:</b>	<b>Mileage Rate:</b>	<b>Amount:</b>	<b>Recommended:</b>
			\$ _____

**SPONSOR APPROVAL**

Unit of Government <b>REDWOOD COUNTY</b>	Telephone Number (Include Area Code):	
Authorized Signature of Sponsor	Title	Date

**CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES**

Authorized Signature For DNR	Area Parks and Trails Supervisor	Date
Authorized Signature For DNR	Regional Parks and Trails Manager	Date

**Checklist/Mandatory Attachments:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Certification of Trail Closure/4 <sup>th</sup> Benchmark | <input checked="" type="checkbox"/> Proof of Club Non-Profit Status |
| <input checked="" type="checkbox"/> Grooming Logs from the Previous Year                     | <input checked="" type="checkbox"/> Trail Contact Information Form  |
| <input type="checkbox"/> Sponsor Resolution  | <input checked="" type="checkbox"/> Backup Grooming Plan            |
| <input checked="" type="checkbox"/> Update of Current Trail Alignments                       |   |

# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Closure/Application Submission

4<sup>th</sup> Benchmark – Due By May 15<sup>th</sup>

Trail Name: REDWOOD COUNTY TRAILS

Club/Organization Name: MN VALLEY SNOW RIDERS - REDWOOD

Trail Administrator Signature: *Jane Magnus* Date: 4/17/25

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily closed as defined within the Minnesota Snowmobile Trails Assistance Program Manual, an application for the coming grant round is completed and on file by May 15<sup>th</sup> and that a backup grooming plan is in place and is on file in the event the groomer or the operator are not able to maintain the trails.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): REDWOOD COUNTY

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Title: \_\_\_\_\_

Amount requested \$ \$4333.56 (Up to 5% of the original contract.)

### DEPARTMENT USE ONLY

#### THIS INVOICE APPROVED FOR PAYMENT BY:

Parks and Trails Area Supervisor – OK TO PAY	Date	FY	Amount \$
SWIFT PO:	RECEIPT #		
VENDOR #:	LINE #		
SERVICE BEGIN DATE: <b>April 1, 20</b> _____	SERVICE END DATE:		
INVOICE #:  <b>BM4</b>	Vendor Name and Address:		



## BACKUP GROOMING PLAN

### REDWOOD COUNTY TRAILS

There are 3 snowmobile clubs with in Redwood County. The clubs are in close contact with each other and work together throughout the year. The trail miles are divided fairly even and each club has its own miles to groom the snowmobile clubs own 3 groomers with in the county are more than capable of getting all the miles groomed on a regular basis. In the event of a breakdown or a very heavy snow fall for for some reason the one club can't get their miles groomed: the clubs have an agreement to help each other groom until they van get their groomer repaired and functioning properly. Also, if the normal groomer operator can't groom, there are many club members who will volunteer to operate the groomer s We also have a groomer coordinator to monitor the groomer and conditions of the trails. This plan should help keep the trails safe and groomed through the season.

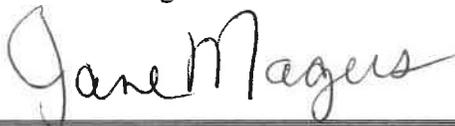
*Jane Magers  
Trail Administrator  
Redwood County – Mn Valley Snow Riders*



## MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING GRANTS

### TRAIL CONTACT INFORMATION FORM

The following form must be completed for each grant-in-aid grant. The information provided will be used for the snowmobile trail quad maps and on the official DNR Web site.

1. Trail Name: REDWOOD COUNTY TRAILS	2. Club Name: MN VALLEY SNOW RIDERS
2. Trail Map Number (from Quad Map): 193	3. Unit of Government Sponsor: REDWOOD COUNTY
4. Public Trail Contact Name (please print): JANE MAGERS	5. Public Trail Contact Phone Number: 507-828-2280
6. I approve the use of my name and phone number by the Minnesota Department of Natural Resources as it relates to snowmobile trail information for the above referenced snowmobile trail. I certify that I am the public contact person for this trail system. Trail contact information will be included on the snowmobile trail quad maps and on the official DNR Web site.	
Public Trail Contact Signature: 	Date of Signature: 4-17-25

DEPARTMENT USE ONLY		
DNR Approval		
Authorized Signature:	Area Trails Unit Supervisor	Date of Signature:

**Business Record Details »**

Minnesota Business Name  
**Minnesota Valley Snow Riders - Redwood**

**Business Type**  
Nonprofit Corporation (Domestic)

**MN Statute**  
317A

**File Number**  
1V-798

**Home Jurisdiction**  
Minnesota

**Filing Date**  
07/17/2000

**Status**  
Active / In Good Standing

**Renewal Due Date**  
12/31/2025

**Registered Office Address**  
311 Normandale Road  
Redwood Falls, MN 56283  
USA

**Registered Agent(s)**  
(Optional) Currently No Agent

**President**  
JANE MAGERS  
311 NORMANDALE RD  
REDWOOD FALLS, MN 56283-2221  
USA

[Filing History](#)

## Filing History

Select the item(s) you would like to order: [Order Selected Copies](#)

<input type="checkbox"/>	Filing Date	Filing	Effective Date
<input type="checkbox"/>	07/17/2000	Original Filing - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	07/17/2000	Nonprofit Corporation (Domestic) Business Name (Business Name: Minnesota Valley Snow Riders - Redwood)	
<input type="checkbox"/>	10/26/2010	Amendment - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	2/26/2015	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	05-06-2025	<b>Originating Dept.:</b>	AT
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	<b>Presenter:</b> Jean Price		
Confession of Judgment Acknowledgement	<b>estimated time needed:</b>	5 minutes	
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b>		<input type="checkbox"/> <b>No, informational only</b>	

**If Action, Board Motion Requested:**

Acknowledge Confession of Judgment for parcel 88-200-0060.

**Background Information:**

Parcel #88-200-0060 - Rebecca L. Sheely (Delinquent 2021-2024) City of Redwood Falls - Confessed \$4,822.98 - made initial payment of 10% of \$482.37 and paid additional fees for: Confession of Judgment-\$130, Publication of Notice of Expiration of Redemption-\$104.06, Posting of Notice of Expiration of Redemption-\$50, Certified Mailing-\$9.68, and Sheriff Service-\$50.  
 The confession will have the remaining 90% spread out over 9 years at an interest rate of 8% with the 2nd payment coming due December 2026. Payments can be made anytime during the year. The amount collected in a confession are collected just like a delinquent payment. Current taxes must be paid each year before they become delinquent. Per MN Statute 279.37, subd. 3-5 - the legal right to confess judgment does not require the approval of the County Auditor or County Board, just notification that one has been accepted into the County Auditor's Office.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	May 6, 2025	<b>Originating Dept.:</b>	Admin
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>			
2025 Liquor License Applications	<b>Presenter:</b>		
	<b>estimated time needed:</b>		
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve TMB Sports Club Inc dba Milroy Irish 3.2 liquor license and TMB Sports Club Inc dba Milroy Irish strong beer/wine license

**Background Information:**

Both liquor license applications have been reviewed by County Attorney and Sheriff and are acceptable to issue licenses

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***