

**AGENDA**  
**REDWOOD COUNTY BOARD OF COMMISSIONERS**

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved  
cost-efficient services to all!*

TUESDAY AUGUST 5, 2025

COMMISSIONERS ROOM, GOVERNMENT CENTER  
REDWOOD FALLS, MINNESOTA

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**Please Note:** This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

**8:30 a.m.**

- Call to Order; Pledge of Allegiance
- Open Forum
- Review and approve August 5<sup>th</sup> meeting agenda.
- Identification of Conflict of Interest
- Review and approve the Consent Agenda:
  - July 15<sup>th</sup> minutes
  - Bills

**8:30 a.m.**

- **EMPLOYEE RECOGNITION**
  - 1) Amy Serbus- License Center Supervisor- 10 years of Service with Redwood County

**8:35 a.m.**

- **COUNTY ATTORNEY**  
Marissa Pacheco
  - 1) CVS 2025-2026 Grant

**8:40 a.m.**

- **AUDITOR-TREASURER**  
Jean Price
  - 1) Fixing terms of sale for Tax Forfeited Properties
  - 2) Credit Card Request for Nick Klisch

**8:50 a.m.**

- **SHERIFF**  
Jason Jacobson
  - 1) Purchase of Transport Vehicle
  - 2) Jail Population July 2025

**9:00 a.m.**

- **DEPARTMENT OF CORRECTIONS**  
Sarah Eischens
  - 1) 2026 Probation Budget Discussion

**9:15 a.m.**

- **ROAD & BRIDGE**  
Nick Klisch
  - 1) Budget Report
  - 2) Bills
  - 3) Letter of Supper for MnDOT District 8

*Agenda*  
*Board of Commissioners*  
*August 5, 2025*

- 4) Award salt bid for the 2025-2026 season
- 5) Revoke Professional Engineering Contract

**9:30 a.m.**

➤ **BREAK**

**9:40 a.m.**

➤ **RECORDER**

Amy Gewerth

- 1) Annual Compliance Report

**9:50 a.m.**

➤ **PLANNING & ZONING**

Jeanette Pidde

- 1) Brey Tiling/Doris Cauwels – Extraction Interim Use Permit #5-25
- 2) Application for Conditional Use Permit #6-25 FNR LLC
- 3) Application for Conditional Use Permit #7-25 Fultz Farms Inc.
- 4) Septic Loan Fund

**10:05 a.m.**

➤ **ENVIRONMENTAL**

Nick Brozek

- 1) Agreement for Disbursement of Grant Proceeds- Plum Creek Park Grant
- 2) Agreement for Disbursement of Grant Proceeds- Cotton Wood River Watershed
- 3) Plum Creek Park lower shelter repair

**10:25 a.m.**

➤ **VETERANS SERVICE OFFICE**

Roger Zollner

- 1) Donation to VSO

**10:30 a.m.**

➤ **ADMINISTRATION**

- 1) Data Subject and Public Data Requests

*Personnel Action Items:*

- 1) Private Plan for MN Paid Family Medical Leave
- 2) Application for a private plan carrier for MN Paid Family Medical Leave
- 3) Recruitment Summary

*Safety Action Items:*

- 1) Service Contract with Southwest Glass Center

**Commissioner Items:**

- 1) HF2245/SF107 Shotgun Zone for Deer Hunting

Commissioners' Reports

**ADJOURN:**

**\*\*OPEN FORUM\*\***

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

**OFFICIAL NOTICES/ UPCOMING MEETINGS**

August 5<sup>th</sup> – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center  
Board Room

August 19<sup>th</sup> – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center  
Board Room

August 27<sup>th</sup> – 8:00 a.m. –BWSR Tour of Conservation projects– Jackpot Junction Casino Hotel 39375  
Co. Hwy 24, Morton, MN

September 2<sup>nd</sup> – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center  
Board Room

September 10-12–AMC Fall Policy Conference– Arrowwood Conference Center – Alexandria, MN

September 16<sup>th</sup>– 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center  
Board Room

October – 8:30 a.m. –Redwood County Board Meeting– Redwood County Government Center  
Board Room

REDWOOD COUNTY, MINNESOTA

July 15, 2025

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Corey Theis, Rick Wakefield, Administrative Assistant Sierra Fluck, Auditor Treasurer Jean Price, Human Resource Director Michelle Koenig, Sheriff Jason Jacobson, County Attorney Shannon Ness, Assistant County Attorney Marissa Pacheco, Economic Development Coordinator Grady Holtberg, Planning & Zoning Supervisor Jeanette Pidde, Area Wildlife Manager Jeff Zajac, MCIT Risk Management consultant Joe Cieminski, Chris Fischer, Kris Boedigheimer, William Dougless, John Rohlik, Dean Zimmerli, Jim Weidemann, Dave Anderson, Mike Anderson, Dean & Carolyn Huhnerkoch, Andrew Rigge,

Chair Wakefield called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Theis, the Board voted unanimously to approve the July 15 agenda.

Chair Wakefield asked the Board Members to identify any areas in which they had a conflict of interest. There was none.

**CONSENT AGENDA**

- On motion Salfer, second by Van Hee, the Board voted unanimously to approve the following:
  - July 1<sup>st</sup> Minutes
  - Payment of bills

General Fund	\$ 277,271.41
Building Fund	\$ 10,360.15
Ditch Fund	\$ 121,263.93
Solid Waste Fund	\$ 35.00
Soil & Water	\$ 453.96
Debt Service Fund	\$ 214,250.00
EDA	\$ 1,000.00
R & B Fund	\$ 2,789.77
State Revenue	\$ 725.00
Insurance	\$ 463.53

○ **Bills exceeding \$2,000:**

Vendor Name

Amount

ACE OF SOUTHWEST MINNESOTA	10,560.75
COUNTIES PROVIDING TECHNOLOGY	4,927.00
CR KERKHOFF INC	9,802.50
FLYING BUTTRESS MEDIA LLC	2,570.15
GEOCOMM	3,240.14
HOPE HAVEN INC	2,180.00
KLABUNDE ELECTRIC INC	12,575.94
LITZAU FARM DRAINAGE INC	98,878.00
MARSH & MCLENNAN AGENCY LLC	17,499.32
MINNESOTA DEPARTMENT of CORRECTI	135,029.10
MN COUNTIES COMPUTER COOPERATIV	28,435.29
MN COUNTIES INTERGOVERNMENTAL T	7,604.00
PRO-TECH SALES	12,270.00
REDWOOD COUNTY HIGHWAY DEPT	4,870.93
REGENTS OF THE UNIVERSITY OF MINN	25,000.00
SCHMIDT CONSTRUCTION INC	8,045.00
THE MARKET AT REDWOOD LLC	8,961.23
U.S. BANK ST. PAUL	214,250.00
56 Payments less than 2 0 0 0	21,496.59
<b>Final Total:</b>	<b>628,195.94</b>

**AUDITOR-TREASURER**

- On motion by Salfer, second by Theis, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and June 2025 Disbursements in the amount of \$12,558,920.95.
- Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	50,626.38
BLUE CROSS BLUE SHIELD OF MINNESO	55,649.00
BLUE CROSS BLUE SHIELD OF MINNESO	40,979.29
BLUE CROSS BLUE SHIELD OF MINNESO	38,691.41
MINNESOTA DEPARTMENT of REVENUE	30,409.81
MN COMMISSION OF FINANCE	377,449.36
PAYCOM CORPORATE HEADQUARTERS	2,755.14
REDWOOD COUNTY LICENSE CENTER	4,077.50
REDWOOD COUNTY LICENSE CENTER	2,667.11
REDWOOD COUNTY LICENSE CENTER	2,585.96
REDWOOD COUNTY LICENSE CENTER	2,691.73
REDWOOD COUNTY LICENSE CENTER	2,660.66
REDWOOD COUNTY LICENSE CENTER	2,232.13
REDWOOD ELECTRIC COOPERATIVE	2,041.54
REDWOOD FALLS PUBLIC UTILITIES	3,257.21
REDWOOD FALLS PUBLIC UTILITIES	8,132.69
WEX LEAP	7,713.62
WEX LEAP	7,713.62
WEX LEAP	7,813.62
41 Payments less than 2 0 0 0	-6,176.87
<b>Final Total:</b>	<b>643,970.91</b>

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,173.68
MN COMMISSION OF FINANCE	5,387.00

9	Payments less than 2 0 0 0	2,118.23
	<b>Final Total:</b>	<b>11,678.91</b>

<u>Vendor Name</u>	<u>Amount</u>
CITY OF BELVIEW	107,557.93
CITY OF CLEMENTS	40,366.88
CITY OF DELHI	41,097.83
CITY OF LAMBERTON	520,081.97
CITY OF LUCAN	74,885.51
CITY OF MILROY	163,529.16
CITY OF MORGAN	226,853.16
CITY OF REDWOOD FALLS	2,157,319.95
CITY OF REVERE	40,668.28
CITY OF SANBORN	105,234.13
CITY OF SEAFORTH	23,255.84
CITY OF VESTA	108,026.93
CITY OF WABASSO	370,611.22
CITY OF WALNUT GROVE	189,675.86
CITY OF WANDA	37,976.88
LINCOLN-PIPESTONE RURAL WATER SY	4,340.99
RED ROCK RURAL WATER SYSTEM	9,073.88
REDWOOD PROPERTY HOLDINGS LLC	2,442.36
RRRSWA	340,453.38
SCHOOL DISTRICT 2190	9,610.18
SCHOOL DISTRICT 2754	238,028.44
SCHOOL DISTRICT 2884	239,872.35
SCHOOL DISTRICT 2897	1,100,954.32
SCHOOL DISTRICT 2898	123,556.03
SCHOOL DISTRICT 2904	46,358.05
SCHOOL DISTRICT 635	111,731.19
SCHOOL DISTRICT 640	311,789.71
SCHOOL DISTRICT 85	98,973.98
SOUTHWEST HEALTH & HUMAN SERVICE	1,932,433.81
SW REGIONAL DEVELOPMENT COMMISS	41,286.34
TOWNSHIP OF BROOKVILLE	51,767.22
TOWNSHIP OF CHARLESTOWN	41,234.16
TOWNSHIP OF DELHI	38,728.81
TOWNSHIP OF GALES	35,373.10
TOWNSHIP OF GRANITE ROCK	46,341.38
TOWNSHIP OF JOHNSONVILLE	55,389.72
TOWNSHIP OF KINTIRE	61,192.71
TOWNSHIP OF LAMBERTON	55,827.43
TOWNSHIP OF MORGAN	79,746.19
TOWNSHIP OF NEW AVON	56,492.02
TOWNSHIP OF NORTH HERO	55,003.48
TOWNSHIP OF PAXTON	97,291.47

<u>Vendor Name</u>	<u>Amount</u>
TOWNSHIP OF REDWOOD FALLS	70,798.37
TOWNSHIP OF SHERIDAN	46,332.11
TOWNSHIP OF SHERMAN	51,200.73
TOWNSHIP OF SPRINGDALE	58,582.92
TOWNSHIP OF SUNDOWN	69,507.01
TOWNSHIP OF SWEDES FOREST	39,622.83

TOWNSHIP OF THREE LAKES	80,373.46
TOWNSHIP OF UNDERWOOD	58,023.10
TOWNSHIP OF VAIL	37,224.88
TOWNSHIP OF VESTA	47,811.45
TOWNSHIP OF WATERBURY	47,840.13
TOWNSHIP OF WESTLINE	37,238.81
TOWNSHIP OF WILLOW LAKE	61,110.92
4 Payments less than 2 0 0 0	2,427.45
<b>Final Total:</b>	<b>10,200,528.40</b>

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	6,080.55
11 Payments less than 2000	3,482.49
<b>Final Total:</b>	<b>9,563.04</b>

<u>Vendor Name</u>	<u>Amount</u>
MINNESOTA VALLEY SNOW-RIDERS	4,333.50
12 Payments less than 2 0 0 0	1,715.52
<b>Final Total:</b>	<b>13,041.55</b>

<u>Vendor Name</u>	<u>Amount</u>
COUNTY OF YELLOW MEDICINE HWY DE	764,705.55
WELTSCH EQUIPMENT INC	33,015.31
3 Payments less than 2 0 0 0	309.06
<b>Final Total:</b>	<b>798,029.92</b>

<u>Vendor Name</u>	<u>Amount</u>
RANGER PUMPS	5,800.00
9 Payments less than 2 0 0 0	5,475.30
<b>Final Total:</b>	<b>11,275.30</b>

<u>Vendor Name</u>	<u>Amount</u>
4 Payments less than 2 0 0 0	785.58
<b>Final Total:</b>	<b>785.58</b>

<u>Vendor Name</u>	<u>Amount</u>
MIDWEST CONTRACTING LLC	820,980.92
5 Payments less than 2 0 0 0	1,083.65
<b>Final Total:</b>	<b>822,064.57</b>

<u>Vendor Name</u>	<u>Amount</u>
CORE PROFESSIONAL SERVICES PA	2,100.00
HAHN/JENNIFER	20,000.00
MINNESOTA SOIL HEALTH COALITION	16,000.00
8 Payments less than 2 0 0 0	4,839.44
<b>Final Total:</b>	<b>42,939.44</b>

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,275.50
3 Payments less than 2 0 0 0	767.83

**Final Total: 5,043.33**

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the 2024 audit.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve the 2025 Budget Adjustments.

#### **COUNTY ATTORNEY & SHERIFF**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Injunction Litigation Against Minn. Stat. 241.021 subd. 4f supporting injunction to prevent a new amendment to 241.021 from going into effect.

#### **SHERIFF**

- The Board reviewed the June 2025 Jail Population.

#### **MCIT**

- Cieminski presented the 2025 MCIT Report to the Board.

#### **DITCH AUTHORITY- PUBLIC HEARING- CD 33 BR 5**

- Entered into Ditch Authority at 9:30 a.m.
- On motion by Theis, second by Van Hee, the Board voted unanimously to adopt the July 15, 2025, County Ditch 33 Branch 5 Agenda.
- Pidde presented the Affidavit of publication.
- DNR Engineer William Douglas presented the County Ditch 33 project to the Board.
- On motion by Theis, second by Wakefield, the Board voted unanimously to approve the Petition to impound, reroute, and divert County Ditch 33 Branch 5.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the proposed findings and order drafted based on the decision of the Drainage Authority.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve June 17, 2025, minutes.
- Ditch Authority adjourned at 9:55 a.m.

#### **DNR**

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Proposed State Land Acquisition for Coal Mine Creek Wildlife Management Area, parcel # Tracts 20 & 21, section 14 of Charlestown Township to be acquired by the State of Minnesota for Wildlife Management Area purposes.

#### **DITCH AUTHORITY0 PUBLIC HEARING- CD 20**

- Entered into Ditch Authority at 10:04 a.m.
- Wakefield called the County Ditch 20 Public Hearing to order.
- On motion by Salfer, second by Theis, the Board voted unanimously to adopt the July 15, 2025, County Ditch 20 Agenda.

- Wakefield confirmed that the drainage attorney for the County has reviewed the petition. All legal requirements have been met. The petition has been deemed adequate.
- Wakefield confirmed the petitioner's submitted surety in the form of an irrevocable letter of credit in the amount of \$50,000.00, with Redwood County Drainage Authority listed as the beneficiary. The petitioners twice submitted amended letters of credit to increase the surety amount, first to \$100,000.00, and currently to \$150,000.00. The funds provided to date are adequate to cover costs incurred through the preliminary hearing. Should the Board vote for continued proceedings, additional funds may be needed to cover the costs of the final survey and viewers. The costs will be monitored monthly, and an additional bond would be required of petitioners pursuant to Minn.Stat. 103E.202, Subd. 6, if the costs incurred before the proposed drainage project is established will exceed the amount of the petitioner's bond.
- Redwood County Land Use & Zoning Supervisor Jeanette Pidde presented the affidavits of publication.
- Pidde read the DNR report and provided comments on the preliminary engineer's report.
- Widmer, project engineer for ISG Inc., presented the engineer's preliminary report.
- Zimmerli made comments regarding the proposed project.
- Wakefield asked for testimony from petitioners or objectors. There was none.
- Wakefield closed the Hearing to Public Comment.
  
- On motion by Theis, second by Groebner, the Board finds that the private and public benefits will exceed the costs of the proposed drainage project, and the proposed drainage project is feasible.
- On motion by Van Hee, second by Theis, the Board finds that the proposed drainage project will provide improved drainage capacity which will help increase crop yields and prevent crops from drowning out in depressional areas of the watershed and prevent channelized overland flow from developing across agricultural lands, and add depth to the drainage system in areas where there is inadequate cover for today's farming practices, and accordingly there is necessity for the proposed drainage project;
- On motion by Groebner, second by Theis, the Board finds that there are no alternative measures, including measures identified in applicable state-approved and locally adopted water management plans, to conserve, allocate, and use drainage waters for agriculture, stream flow augmentation, or other beneficial uses; reduce downstream peak flows and flooding; provide adequate drainage system capacity; reduce erosion and sedimentation; and protect or improve water quality beyond those identified by the engineer in the preliminary engineers report.
- On motion by Groebner, second by Salfer, the Board finds that anticipated land use within the drainage project or system will be unchanged from the present use of the land, and compatible with local land use plans.
- On motion by Salfer, second by Groebner, the Board finds that the flooding characteristics of property in the drainage project or system and downstream for 5-, 10-, 25- and 50-year flood events will be improved.
- On motion by Salfer, second by Groebner, the Board finds that there is an insignificant effect on wetlands from constructing the proposed drainage project.

- On motion by Theis, second by Wakefield, the Board finds that there is an insignificant effect on water quality from constructing the proposed drainage project and potential insignificant impacts on water quality through implementation of the multi-purpose drainage management plan.
- On motion by Groebner, second by Salfer, the Board finds that there is an insignificant effect upon fish and wildlife resources affected by the proposed drainage project.
- On motion by Theis, second by Van Hee, the Board finds that the shallow groundwater availability, distribution, and use in the drainage project or system will be unaffected.
- On motion by Salfer, second by Groebner, the Board finds that the proposed drainage project will be of public benefit and promote the public health, after considering the environmental, land use, and multi-purpose water management criteria in Section 103E.015, subd. 1.
- On motion by Theis, second by Van Hee, the Board finds that the outlet for the proposed drainage project is adequate to sustain the flow of water that is anticipated by improvement.
- On motion by Theis, second by Van Hee, the Board voted unanimously to approve the Preliminary Report and Continued Proceedings.
- On motion by Wakefield, second by Salfer, the Board voted unanimously to direct the Engineer to prepare the final engineering report.
- On motion by Salfer, second by Theis, the Board voted unanimously to appoint Mark Behrends and his group of viewers to view the improvement.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to adopt the Findings and Order for County Ditch 20.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve June 3, 2025, minutes.
- Ditch Authority Adjourned at 11:04 a.m.

#### **SBDC**

- On motion by Theis, second by Van Hee, the Board voted unanimously to approve the 2026 annual budget \$5,000 appropriation to the Southwest Business Development Center from the EDA budget.

#### **ECONOMIC DEVELOPMENT**

- On motion by Theis, second by Salfer the Board voted unanimously to approve the formal letter to LinkedIn Ads Support requesting access to the Redwood County LinkedIn page.
- On motion by Van Hee, second by Theis, the Board voted unanimously to approve to transfer 2025 Statewide Affordable Housing Aid in the amount of \$38,566 from the Economic Development Budget to the Redwood County Housing Trust Fund.
- Holtberg provided the Board updates on the current Economic Development projects including Broadband, Housing, and childcare.

**DITCH AUTHORITY- CD 70**

- Entered into Ditch Authority at 11:31 a.m.
- On motion by Van Hee, second by Theis, the Board voted unanimously to adopt the July 15, 2025, County Ditch 70 Agenda.
- On motion by Wakefield, second by Groebner and in a roll call vote with all members voting aye, the Board approved the Findings and Order for County Ditch 70.
- On motion by Theis, second by Salfer, the Board voted unanimously to approve June 3, 2025, minutes.
- Ditch Authority adjourned at 11:32 a.m.

**ADMINISTRATION**

- On motion by Theis, second by Groebner, in a roll call vote with Salfer, Theis, Groebner, Van Hee, and Wakefield all voting aye the Board adopted the following Resolution:

**WHEREAS**, Anthony Sellner, Redwood County Engineer resigned from his position effective July 24, 2025, thereby creating a vacancy of the office of the County Highway Engineer; and

**WHEREAS**, the County Administrator has recommended to the County Board of Commissioners that Nick Klisch be appointed as replacement; therefore,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Commissioners in and for the County of Redwood, Minnesota, that, in accordance with Minn. Stat. 163.07 that Nick Klisch be and hereby is appointed to a one-year term beginning July 28, 2025, and continuing through April 30, 2026.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be included with the personnel file held by the County Administrator's Office.

- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the Joint Powers Agreement with Red Rock Rural Water System.

***Personnel***

- On motion by Theis, second by Van Hee, the Board voted unanimously to approve hiring one additional correctional officer for the Sheriff's Department, only during the time a current Correctional Officer is on leave. Upon the employees' return in July 2026, staffing will revert to original 9 FTE.
- On motion by Salfer, second by Groebner, the Board voted unanimously to hire Tim Tierney as Highway Maintenance Specialist for the Highway Department on AFSCME Non-Union Salary Schedule Grade 10/Step 2 at \$24.73 due to experience, effective August 11, 2025, and resignation of Ashton Stephens Correctional Officer effective August 17, 2025.

**ADJOURN**

- There being no further business, Chair Wakefield declared the meeting adjourned at 11:36 a.m.

\_\_\_\_\_  
Rick Wakefield, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Sierra Fluck  
Administrative Assistant



RACHELW  
7/31/25 11:53AM

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	DEPT			LAW LIBRARY			
80	93610 THOMSON REUTERS - WEST OR WEST		767.78	2025 JUN - WEST INFO CHARGES	852174278	MISCELLANEOUS	N
	01-023-000-0000-6899			06/01/2025 06/30/2025			
	93610 THOMSON REUTERS - WEST OR WEST		767.78	1 Transactions			
23	<b>DEPT Total:</b>		<b>767.78</b>	<b>LAW LIBRARY</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
31	DEPT			COUNTY ADMINISTRATION			
10	13055 COLUMN SOFTWARE PBC		110.95	07/01 BOARD MINUTES	1F46724E-0071	PRINTING & PUBLISHING	N
	01-031-000-0000-6230			07/21/2025 07/21/2025			
	13055 COLUMN SOFTWARE PBC		110.95	1 Transactions			
27	43191 JONES LAW OFFICE		40.00	2025 JUN - RWB PR0910	2017671	COURT APPOINTED ATTORNEYS	Y
	01-031-000-0000-6266			06/19/2025 06/25/2025			
28	01-031-000-0000-6266		60.00	2025 JUN - JHB PR10230	2017672	COURT APPOINTED ATTORNEYS	Y
				06/04/2025 06/06/2025			
	43191 JONES LAW OFFICE		100.00	2 Transactions			
29	48350 KRAMER LAW OFFICE		1,060.00	2025 MAR-JUN - DJA PR24697	2961	COURT APPOINTED ATTORNEYS	Y
	01-031-000-0000-6266			03/04/2025 06/02/2025			
30	01-031-000-0000-6266		920.00	2025 APR-MAY TLA JV23171	2962	COURT APPOINTED ATTORNEYS	Y
				04/15/2025 05/15/2025			
31	01-031-000-0000-6266		1,680.00	2025 MAY-JUN - JWB PR25322	2963	COURT APPOINTED ATTORNEYS	Y
				05/08/2025 06/30/2025			
32	01-031-000-0000-6266		320.00	2025 APR-JUN - JRC JV2492	2964	COURT APPOINTED ATTORNEYS	Y
				04/15/2025 06/17/2025			
33	01-031-000-0000-6266		160.00	2025 FEB-MAR - MLD PR24469	2966	COURT APPOINTED ATTORNEYS	Y
				02/28/2025 03/28/2025			
34	01-031-000-0000-6266		550.00	2025 FEB-JUN - KME JV251	2967	COURT APPOINTED ATTORNEYS	Y
				02/27/2025 06/24/2025			
35	01-031-000-0000-6266		250.00	2024 MAR-JUN - BKE JV2423	2969	COURT APPOINTED ATTORNEYS	Y
				03/12/2025 06/25/2025			
36	01-031-000-0000-6266		520.00	2025 APR-JUN - DPM JV2526	2970	COURT APPOINTED ATTORNEYS	Y
				04/23/2025 06/25/2025			
37	01-031-000-0000-6266		110.00	2025 MAY-JUN - PDN JV23133	2973	COURT APPOINTED ATTORNEYS	Y

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
38	01-031-000-0000-6266		330.00	05/09/2025 06/25/2025 2025 APR-JUN - VJM JV253	2974	COURT APPOINTED ATTORNEYS	Y
39	01-031-000-0000-6266		240.00	04/25/2025 06/23/2025 2025 MAR-APR - AJF JV2460	2975	COURT APPOINTED ATTORNEYS	Y
40	01-031-000-0000-6266		90.00	03/13/2025 04/21/2025 2025 APR-MAY - KX PR20582	2976	COURT APPOINTED ATTORNEYS	Y
<b>48350</b>	<b>KRAMER LAW OFFICE</b>		<b>6,230.00</b>	04/21/2025 05/08/2025 <b>12 Transactions</b>			
57170	<b>MINNESOTA STATE AUDITOR</b>						
46	01-031-000-0000-6262		35,170.00	2024 AUDIT SERVICES 04/23/2025 07/01/2025	72689.72691.72690	STATE AUDIT	N
47	01-031-000-0000-6262		226.00	2024 HS AUDIT SERVICES 05/21/2025 07/01/2025	72689.72691.72690	STATE AUDIT	N
48	01-031-000-0000-6262		222.00	2024 NON AUDIT SERVICES 05/21/2025 07/01/2025	72689.72691.72690	STATE AUDIT	N
<b>57170</b>	<b>MINNESOTA STATE AUDITOR</b>		<b>35,618.00</b>	<b>3 Transactions</b>			
76768	<b>REDWOOD VALLEY LAW LTD</b>						
62	01-031-000-0000-6266		40.00	2025 MAY-JUN - DRL JV2459 05/27/2025 06/20/2025	46429	COURT APPOINTED ATTORNEYS	Y
64	01-031-000-0000-6266		130.00	2025 JUN - KRS JV2493 06/10/2025 06/10/2025	46431	COURT APPOINTED ATTORNEYS	Y
87	01-031-000-0000-6266		100.00	2025 JUN - KWP JV253 06/18/2025 06/26/2025	46434	COURT APPOINTED ATTORNEYS	Y
59	01-031-000-0000-6266		50.00	2025 JUN - MRC JV2492 06/18/2025 06/18/2025	46447	COURT APPOINTED ATTORNEYS	Y
60	01-031-000-0000-6266		20.00	2025 JUN - KBH JV2526 06/13/2025 06/13/2025	46458	COURT APPOINTED ATTORNEYS	Y
61	01-031-000-0000-6266		30.00	2025 JUN - KBH JV2537 06/05/2025 06/05/2025	46459	COURT APPOINTED ATTORNEYS	Y
65	01-031-000-0000-6266		50.00	2025 MAY - ZLT PR25351 05/29/2025 05/29/2025	46482	COURT APPOINTED ATTORNEYS	Y
66	01-031-000-0000-6266		10.00	2025 MAY - RDW PR23743 05/28/2025 05/28/2025	46485	COURT APPOINTED ATTORNEYS	Y
63	01-031-000-0000-6266		70.00	2025 MAY-JUN - BMM PR25281 05/29/2025 06/09/2025	46494	COURT APPOINTED ATTORNEYS	Y
<b>76768</b>	<b>REDWOOD VALLEY LAW LTD</b>		<b>500.00</b>	<b>9 Transactions</b>			

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68	76758 RTS LLC 01-031-000-0000-6564		773.21	WHEEL ALIGNMENT, TIRES - EXPL 07/11/2025 07/14/2025	20564.20605	COUNTY VEHICLE EXPENSE	Y
	<b>76758 RTS LLC</b>		<b>773.21</b>	<b>1 Transactions</b>			
69	79197 RUNCHEY LOUWAGIE & WELLMAN PLLP 01-031-000-0000-6266		150.00	2025 JUN - EGV PR25405 06/26/2025 06/30/2025	24628	COURT APPOINTED ATTORNEYS	Y
	<b>79197 RUNCHEY LOUWAGIE &amp; WELLMAN PLLP</b>		<b>150.00</b>	<b>1 Transactions</b>			
<b>31</b>	<b>DEPT Total:</b>		<b>43,482.16</b>	<b>COUNTY ADMINISTRATION</b>	<b>7 Vendors</b>	<b>29 Transactions</b>	
<b>42</b>	DEPT 10059 CAPITAL ONE BANK (USA), N.A.			ASSESSOR			
4	01-042-000-0000-6401		117.31	BINDERS, POST, BATTs 07/08/2025 07/08/2025	635813	OFFICE SUPPLIES & EQUIPMENT MAI N	
	<b>10059 CAPITAL ONE BANK (USA), N.A.</b>		<b>117.31</b>	<b>1 Transactions</b>			
<b>42</b>	<b>DEPT Total:</b>		<b>117.31</b>	<b>ASSESSOR</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>64</b>	DEPT 58700 MORRIS ELECTRONICS INC			COMPUTER			
51	01-064-000-0000-6264		125.00	DARREN LABOR - SSL CERT 07/18/2025 07/18/2025	14826	PROGRAMMING EXPENSES	N
	<b>58700 MORRIS ELECTRONICS INC</b>		<b>125.00</b>	<b>1 Transactions</b>			
83	89798 UC DIRECT 01-064-000-2814-6601		14,515.65	PHONES, SIDECAR - VOIP PROJECT 07/24/2025 07/24/2025	i277696	CAPITAL OUTLAY (\$5,000 AND OVER)	N
	<b>89798 UC DIRECT</b>		<b>14,515.65</b>	<b>1 Transactions</b>			
<b>64</b>	<b>DEPT Total:</b>		<b>14,640.65</b>	<b>COMPUTER</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>91</b>	DEPT 32069 HAEN/JODI			ATTORNEY			
23	01-091-000-0000-6293		131.75	TRANSCRIPTS - 64CR22667&682 07/17/2025 07/17/2025	252	TRANSCRIPTS	Y

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32069	HAEN/JODI		131.75		1 Transactions		
91	<b>DEPT Total:</b>		131.75	<b>ATTORNEY</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
101	DEPT			RECORDER			
54	63900 OFFICE DEPOT 01-101-000-0000-6401		242.55	TONER, PAPER, WIPES, POST ITS 07/23/2025 07/23/2025	61412906	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>63900 OFFICE DEPOT</b>		<b>242.55</b>		<b>1 Transactions</b>		
101	<b>DEPT Total:</b>		<b>242.55</b>	<b>RECORDER</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
118	DEPT			COURTHOUSE MAINTENANCE			
2	5106 BARCO PRODUCTS LLC 01-118-000-0000-6301		315.26	REPLACE BROKEN SIGN BASE 06/30/2025 06/30/2025	SORCO89709	EQUIPMENT & BUILDING MAINTENAN	N
	<b>5106 BARCO PRODUCTS LLC</b>		<b>315.26</b>		<b>1 Transactions</b>		
3	8464 BRIGHTER HOMES STORE 01-118-000-0000-6301		91.00	PAINT - HIGHWAY 07/10/2025 07/10/2025	47387	EQUIPMENT & BUILDING MAINTENAN	Y
	<b>8464 BRIGHTER HOMES STORE</b>		<b>91.00</b>		<b>1 Transactions</b>		
8	13037 COLE PAPERS INC 01-118-000-0000-6410		929.71	PT, TP, TRASHBAGS 07/11/2025 07/11/2025	10600089	FLOOR & CLEANING SUPPLIES	N
	<b>13037 COLE PAPERS INC</b>		<b>929.71</b>		<b>1 Transactions</b>		
15	21500 ELECTRIC MOTOR COMPANY 01-118-000-0000-6301		47.76	REPAIR FLOOR FAN 07/09/2025 07/09/2025	147274	EQUIPMENT & BUILDING MAINTENAN	N
	<b>21500 ELECTRIC MOTOR COMPANY</b>		<b>47.76</b>		<b>1 Transactions</b>		
17	24594 FASTENAL COMPANY 01-118-000-0000-6301		18.35	AA BATTERIES 07/25/2025 07/25/2025	108560	EQUIPMENT & BUILDING MAINTENAN	N
	<b>24594 FASTENAL COMPANY</b>		<b>18.35</b>		<b>1 Transactions</b>		

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19	27425 G & R CONTROLS INC 01-118-000-0000-6301		10,337.25	2025 3RD QTR MAINT AGREEMENT 07/01/2025 09/30/2025	S12357	EQUIPMENT & BUILDING MAINTENAN	N
	<b>27425 G &amp; R CONTROLS INC</b>		<b>10,337.25</b>	<b>1 Transactions</b>			
49	57390 MN DEPT OF LABOR & INDUSTRY 01-118-000-0000-6251		50.00	BOILER PERMIT - JC 06/28/2025 06/28/2025	ABR0353138X	UTILITIES - COURTHOUSE/JC	N
50	01-118-000-0000-6301		25.00	BOILER PERMIT - LEC 06/28/2025 06/28/2025	ABR0353585X	EQUIPMENT & BUILDING MAINTENAN	N
	<b>57390 MN DEPT OF LABOR &amp; INDUSTRY</b>		<b>75.00</b>	<b>2 Transactions</b>			
85	83965 SUMMIT FIRE PROTECTION 01-118-000-0000-6259		814.00	FIRE ALARM INSPECTION - GSB 07/09/2025 07/09/2025	3375327	UTILITIES - HS & PHS	N
86	01-118-000-0000-6259		560.00	CLEAN AGENT INSPECTION - GSB 07/14/2025 07/14/2025	3382580	UTILITIES - HS & PHS	N
	<b>83965 SUMMIT FIRE PROTECTION</b>		<b>1,374.00</b>	<b>2 Transactions</b>			
<b>118</b>	<b>DEPT Total:</b>		<b>13,188.33</b>	<b>COURTHOUSE MAINTENANCE</b>	<b>8 Vendors</b>	<b>10 Transactions</b>	
<b>201</b>	DEPT			SHERIFF			
5	10413 CENTRACARE 01-201-000-0000-6355		556.97	INMATE MEDICAL - WLB 07/17/2024 07/17/2024	STMT	BOARDING PRISONER MEDICAL EXPI	6
6	01-201-000-0000-6355		548.00	INMATE MEDICAL - LJE 07/17/2024 07/17/2024	STMT	BOARDING PRISONER MEDICAL EXPI	6
7	01-201-000-0000-6355		216.99	INMATE MEDICAL - RS 06/29/2025 06/29/2025	STMT	BOARDING PRISONER MEDICAL EXPI	6
	<b>10413 CENTRACARE</b>		<b>1,321.96</b>	<b>3 Transactions</b>			
13	13800 COUNTY OF RENVILLE 01-201-000-0000-6354		22,865.00	2025 JUN - INMATE BOARDING 06/01/2025 06/30/2025	10877	BOARDING PRISONERS	N
14	01-201-000-0000-6355		2,955.14	2025 JUN - INMATE MEDICAL 06/01/2025 06/30/2025	10877	BOARDING PRISONER MEDICAL EXPI	N
	<b>13800 COUNTY OF RENVILLE</b>		<b>25,820.14</b>	<b>2 Transactions</b>			
	22320 ENCOMPASS HEALTH LLC						

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16	01-201-000-0000-6242		385.00	CPR TRAINING 07/16/2025 07/16/2025	STMT	DUES & REGISTRATION FEES	6
	<b>22320 ENCOMPASS HEALTH LLC</b>		<b>385.00</b>	1 Transactions			
18	25810 FLEET SERVICES DIVISION-DEPT OF ADMI 01-201-000-0000-6343		13,121.64	2025 JUN - PATROL CARE LEASE 07/10/2025 07/10/2025	2025120030	PATROL CAR LEASE	N
	<b>25810 FLEET SERVICES DIVISION-DEPT OF ADMI</b>		<b>13,121.64</b>	1 Transactions			
21	27495 GALLS LLC 01-201-000-0000-6302		1,522.85	BODY ARMOR - TD 07/18/2025 07/18/2025	OR29238430	POLICE EQUIPMENT MAINTENANCE	Y
	<b>27495 GALLS LLC</b>		<b>1,522.85</b>	1 Transactions			
24	37127 IDENTISYS INCORPORATED 01-201-000-2772-6899		332.12	PRINTER RIBBON 07/14/2025 07/14/2025	725478	MISCELLANEOUS	N
	<b>37127 IDENTISYS INCORPORATED</b>		<b>332.12</b>	1 Transactions			
25	42390 JESSE'S COLLISION & RESTORATION LLC 01-201-000-0000-6565		697.00	REPAIR 07/09/2025 07/09/2025	5979	PATROL CAR EXPENSES-OWNED	N
	<b>42390 JESSE'S COLLISION &amp; RESTORATION LLC</b>		<b>697.00</b>	1 Transactions			
43	55924 MCKESSON MEDICAL-SURGICAL 01-201-000-0000-6355		66.09	2025 JUL - MEDICAL SUPPLIES 07/01/2025 07/31/2025	55346129	BOARDING PRISONER MEDICAL EXPI	N
	<b>55924 MCKESSON MEDICAL-SURGICAL</b>		<b>66.09</b>	1 Transactions			
45	56092 MIDWEST 911 CARS INC 01-201-000-0000-6302		1,042.88	STRIP JAIL SQUAD 07/17/2025 07/17/2025	1162	POLICE EQUIPMENT MAINTENANCE	N
	<b>56092 MIDWEST 911 CARS INC</b>		<b>1,042.88</b>	1 Transactions			
52	63622 NORTHERN SAFETY TECHNOLOGY INC 01-201-000-0000-6343		4,983.63	TEAR DOWN & EQUIP K9 - 13107 07/16/2025 07/16/2025	59662	PATROL CAR LEASE	N
53	01-201-000-0000-6302		3,475.00	K9 EQUIP - 13107 07/18/2025 07/18/2025	59682	POLICE EQUIPMENT MAINTENANCE	N

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63622	NORTHERN SAFETY TECHNOLOGY INC		8,458.63		2 Transactions		
74900	QUILL LLC						
57	01-201-000-0000-6401		502.28	TRASHBAGS, TABS, BOXES, TONER 07/08/2025 07/10/2025	894555	OFFICE SUPPLIES & EQUIPMENT MAI	N
74900	QUILL LLC		502.28		1 Transactions		
77020	RICKY J'S CAR WASH						
67	01-201-000-0000-6565		16.00	2025 JUN - CAR WASHES 06/30/2025 06/30/2025	802214	PATROL CAR EXPENSES-OWNED	N
77020	RICKY J'S CAR WASH		16.00		1 Transactions		
81779	ROHN INDUSTRIES dba SHRED RIGHT						
72	01-201-000-0000-6401		56.55	SHREDDING 09/26/2024 09/26/2024	0033292	OFFICE SUPPLIES & EQUIPMENT MAI	N
81779	ROHN INDUSTRIES dba SHRED RIGHT		56.55		1 Transactions		
80695	SCOTTS LAWN SERVICE & SNOW REMOV/						
71	01-201-000-0000-6301		780.00	MOWING 06/13/2025 07/07/2025	10577	EQUIPMENT & BUILDING MAINTENAN	Y
80695	SCOTTS LAWN SERVICE & SNOW REMOV/		780.00		1 Transactions		
83302	SOUTHWEST SALES & SERVICE						
73	01-201-000-0000-6343		679.56	TIRES - EXPLORER 07/22/2025 07/22/2025	25790	PATROL CAR LEASE	N
83302	SOUTHWEST SALES & SERVICE		679.56		1 Transactions		
84150	SWARD-KEMP DRUG						
79	01-201-000-0000-6355		130.75	2025 JUN - INMATE MEDICAL 06/01/2025 06/30/2025	020368	BOARDING PRISONER MEDICAL EXPI	N
84150	SWARD-KEMP DRUG		130.75		1 Transactions		
87777	TNT ROADSIDE OF REDWOOD FALLS LLC						
82	01-201-000-0000-6404		340.00	TOW VEHICLE - ICR#25105771 07/22/2025 07/22/2025	1577	INVESTIGATION EXPENSES	N
87777	TNT ROADSIDE OF REDWOOD FALLS LLC		340.00		1 Transactions		
93350	WESTERN MENTAL HEALTH CENTER						
84	01-201-000-0000-6355		13,565.00	2025 JUN - INMATE MEDICAL	7384	BOARDING PRISONER MEDICAL EXPI	N

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93350	WESTERN MENTAL HEALTH CENTER		13,565.00	06/01/2025 06/30/2025	1 Transactions		
<b>201</b>	<b>DEPT Total:</b>		<b>68,838.45</b>	<b>SHERIFF</b>	<b>18 Vendors</b>	<b>22 Transactions</b>	
212	DEPT			CORONER			
76	76760 STEPHENS FUNERAL SERVICES INC 01-212-000-0000-6899		675.00	REMOVAL & TRANSPORT - 25203085 07/14/2025 07/14/2025	STMT	MISCELLANEOUS	N
77	01-212-000-0000-6899		675.00	REMOVAL & TRANSPORT - 25203194 07/19/2025 07/19/2025	STMT	MISCELLANEOUS	N
	<b>76760 STEPHENS FUNERAL SERVICES INC</b>		<b>1,350.00</b>		<b>2 Transactions</b>		
<b>212</b>	<b>DEPT Total:</b>		<b>1,350.00</b>	<b>CORONER</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
249	DEPT			OTHER PUBLIC SAFETY			
22	31472 GUARDIAN RFID 01-249-000-2815-6802		4,453.00	INMATE TRACKING SOFTWARE 07/16/2025 07/16/2025	13337	CANTEEN EXPENSES	N
	<b>31472 GUARDIAN RFID</b>		<b>4,453.00</b>		<b>1 Transactions</b>		
<b>249</b>	<b>DEPT Total:</b>		<b>4,453.00</b>	<b>OTHER PUBLIC SAFETY</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
255	DEPT			RESTORATIVE JUSTICE			
78	83902 SUBWAY of REDWOOD FALLS 01-255-000-2863-6401		399.69	2025 JUL - FOOD FOR CIRCLE 07/07/2025 07/17/2025	STMT	RESTORATIVE JUSTICE EXPENSES	N
	<b>83902 SUBWAY of REDWOOD FALLS</b>		<b>399.69</b>		<b>1 Transactions</b>		
<b>255</b>	<b>DEPT Total:</b>		<b>399.69</b>	<b>RESTORATIVE JUSTICE</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
520	DEPT			PARKS			
1	1590 ALBERTSON ALIGNMENT SERVICE 01-520-000-0000-6301		35.00	FLAT REPAIR 07/28/2025 07/28/2025	STMT	EQUIPMENT & BUILDING MAINTENAN	Y
	<b>1590 ALBERTSON ALIGNMENT SERVICE</b>		<b>35.00</b>		<b>1 Transactions</b>		
	27427 G & R ELECTRIC INC						

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20	01-520-000-0000-6301		56.89	CIRCUIT BREAKER 07/14/2025 07/14/2025	40225	EQUIPMENT & BUILDING MAINTENAN N
	<b>27427 G &amp; R ELECTRIC INC</b>		<b>56.89</b>		1 Transactions	
26	43095 JOHN DEERE FINANCIAL 01-520-000-0000-6301		184.61	OIL, FILTER, WRENCH 07/28/2025 07/28/2025	13304114	EQUIPMENT & BUILDING MAINTENAN N
	<b>43095 JOHN DEERE FINANCIAL</b>		<b>184.61</b>		1 Transactions	
41	55389 MARC 01-520-000-0000-6301		480.81	DUSTING SHEETS, DEODORIZER 07/22/2025 07/22/2025	853498	EQUIPMENT & BUILDING MAINTENAN N
	<b>55389 MARC</b>		<b>480.81</b>		1 Transactions	
44	56300 MEADOWLAND FARMERS COOP 01-520-000-0000-6301		638.33	FIELDMASTER, LP SHOP HEAT 07/09/2025 07/09/2025	3465	EQUIPMENT & BUILDING MAINTENAN N
	<b>56300 MEADOWLAND FARMERS COOP</b>		<b>638.33</b>		1 Transactions	
70	79500 RUNNINGS FARM & FLEET 01-520-000-0000-6301		107.77	ENGINE OIL, FILTER, WRENCH 07/09/2025 07/09/2025	33970	EQUIPMENT & BUILDING MAINTENAN N
	<b>79500 RUNNINGS FARM &amp; FLEET</b>		<b>107.77</b>		1 Transactions	
75	33490 STARK PRINTING INC DBA HENLE PRINTIN 01-520-000-0000-6401		139.65	PARK MAP 07/09/2025 07/09/2025	180887	OFFICE SUPPLIES & EQUIPMENT MAI N
	<b>33490 STARK PRINTING INC DBA HENLE PRINTIN</b>		<b>139.65</b>		1 Transactions	
81	87265 TKDA 01-520-821-2718-6601		2,666.57	PARK DESIGN IMPROVEMENT 07/16/2025 07/16/2025	3357	ARPA: CAPITAL OUTLAY (\$5,000 AND N
	<b>87265 TKDA</b>		<b>2,666.57</b>		1 Transactions	
<b>520</b>	<b>DEPT Total:</b>		<b>4,309.63</b>	<b>PARKS</b>	<b>8 Vendors</b>	<b>8 Transactions</b>
<b>601</b>	DEPT 13055 <b>COLUMN SOFTWARE PBC</b>			AGRICULTURAL INSPECTION		
9	01-601-000-0000-6282		526.60	PUBLIC NOTICES	CEACC7F9143.49.4	PLANNING/ZONING COMMITTEE EXPI N

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13055	COLUMN SOFTWARE PBC		526.60	07/11/2025 07/11/2025	1 Transactions		
11	13187 COORDINATED BUSINESS SYSTEMS LTD 01-601-000-0000-6401		139.49	06/24-07/23 COPIER LEASE 06/24/2025 07/23/2025	475299	OFFICE SUPPLIES & EQUIPMENT MAI	N
	13187 COORDINATED BUSINESS SYSTEMS LTD		139.49	1 Transactions			
12	13563 COUNTY OF LINCOLN- HIGHWAY 01-601-000-0000-6242		133.36	OUTLET REPAIR 07/24/2025 07/24/2025	STMT	DUES & REGISTRATION FEES	N
	13563 COUNTY OF LINCOLN- HIGHWAY		133.36	1 Transactions			
55	64868 ONE OFFICE SOLUTION 01-601-000-0000-6401		128.69	CALENDAR, PLANNER, 11X17 07/22/2025 07/22/2025	46912	OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION		128.69	1 Transactions			
58	76350 REDWOOD COUNTY RECORDER 01-601-000-0000-5102		92.00	RECORDING FEE - JENNIGES 07/29/2025 07/29/2025	2025-1271	BUILDING PERMITS	N
	76350 REDWOOD COUNTY RECORDER		92.00	1 Transactions			
74	33490 STARK PRINTING INC DBA HENLE PRINTIN 01-601-000-0000-6401		305.20	ENVELOPES 07/11/2025 07/11/2025	181088	OFFICE SUPPLIES & EQUIPMENT MAI	N
	33490 STARK PRINTING INC DBA HENLE PRINTIN		305.20	1 Transactions			
601	<b>DEPT Total:</b>		<b>1,325.34</b>	<b>AGRICULTURAL INSPECTION</b>	<b>6 Vendors</b>	<b>6 Transactions</b>	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
56	64868 ONE OFFICE SOLUTION 01-620-000-0000-6401		15.39	CLOCK 07/23/2025 07/23/2025	047047-00	OFFICE SUPPLIES & EQUIP MNTCE	N
	64868 ONE OFFICE SOLUTION		15.39	1 Transactions			
620	<b>DEPT Total:</b>		<b>15.39</b>	<b>SOIL AND WATER CONSERVATION DIST</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

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# \*\*\* Redwood County \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	<b>Fund Total:</b>		153,262.03	GENERAL		86 Transactions

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\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>704</b>	DEPT			OTHER ECONOMIC DEVELOPMENT			
	3777 <b>ARVIG</b>						
114	13-704-821-2718-6802		583,217.42	FIBER BROADBAND CONSTR PROJECT 07/23/2025 07/23/2025	352305	ARPA: BROADBAND	N
	<b>3777 ARVIG</b>		<b>583,217.42</b>	1 Transactions			
	80063 <b>SMALL BUSINESS DEVELOPMENT CENTEF</b>						
115	13-704-000-0000-6801		5,000.00	2025 APPROPRIATIONS 07/25/2025 07/25/2026	STMT	OTHER ECONOMIC DEVELOPMENT-A	N
	<b>80063 SMALL BUSINESS DEVELOPMENT CENTEF</b>		<b>5,000.00</b>	1 Transactions			
<b>704</b>	<b>DEPT Total:</b>		<b>588,217.42</b>	<b>OTHER ECONOMIC DEVELOPMENT</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>13</b>	<b>Fund Total:</b>		<b>588,217.42</b>	<b>EDA</b>		<b>2 Transactions</b>	

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\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
	13055 COLUMN SOFTWARE PBC						
91	15-611-000-0000-6899		381.51	JD 5 - PUBLIC NOTICE 07/11/2025 07/11/2025	CEACC7F9-0145	MISCELLANEOUS	N
92	15-611-000-0000-6899		381.51	JD 36 - PUBLIC NOTICE 07/11/2025 07/11/2025	CEACC7F9-0146	MISCELLANEOUS	N
	<b>13055 COLUMN SOFTWARE PBC</b>		<b>763.02</b>	<b>2 Transactions</b>			
	13187 COORDINATED BUSINESS SYSTEMS LTD						
88	15-611-000-0000-6401		139.49	06/24-07/23 COPIER LEASE 06/24/2025 07/23/2025	475299	OFFICE SUPPLIES & EQUIPMENT MAI	N
	<b>13187 COORDINATED BUSINESS SYSTEMS LTD</b>		<b>139.49</b>	<b>1 Transactions</b>			
	13560 COUNTY OF LYON						
89	15-611-666-0000-6898		644,348.80	JD 15 R&L IMPROVEMENT EXPENSES 07/22/2025 07/22/2025	STMT	JD 15 R&L IMPROVEMENT EXPENDITI	N
	<b>13560 COUNTY OF LYON</b>		<b>644,348.80</b>	<b>1 Transactions</b>			
	14025 CR KERKHOFF INC						
96	15-611-000-0000-6899		774.00	CD 106 DITCH REPAIR 5696 07/11/2025 07/11/2025	3223	MISCELLANEOUS	N
97	15-611-000-0000-6899		507.00	JD 18 R&B DITCH REPAIR 5730 07/11/2025 07/11/2025	3225	MISCELLANEOUS	N
95	15-611-000-0000-6899		366.00	CD 64 DITCH REPAIR 5738 07/11/2025 07/11/2025	3226	MISCELLANEOUS	N
94	15-611-000-0000-6899		1,175.00	CD 47 DITCH REPAIR 5732 07/11/2025 07/11/2025	3227	MISCELLANEOUS	N
93	15-611-000-0000-6899		895.00	JD 36 LAT W DITCH REPAIR 5551 07/29/2025 07/29/2025	3240	MISCELLANEOUS	N
	<b>14025 CR KERKHOFF INC</b>		<b>3,717.00</b>	<b>5 Transactions</b>			
	32330 HAMMER/TODD						
98	15-611-000-0000-6899		1,750.00	CD 60 DITCH VIEWING 06/09/2025 06/17/2025	STMT	MISCELLANEOUS	Y
99	15-611-000-0000-6899		933.50	CD 80 DITCH VIEWING 06/04/2025 06/30/2025	STMT	MISCELLANEOUS	Y
100	15-611-000-0000-6899		988.50	CD 81 DITCH VIEWING 06/02/2025 06/30/2025	STMT	MISCELLANEOUS	Y

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>32330</b>	<b>HAMMER/TODD</b>		<b>3,672.00</b>		<b>3</b> Transactions		
36671	ISG						
101	15-611-000-0000-6899		4,597.70	PROFESSIONAL SERVICES - CD 20 07/16/2025 07/16/2025	120015	MISCELLANEOUS	Y
102	15-611-000-0000-6899		5,420.40	PROFESSIONAL SERVICES - JD 5 07/16/2025 07/16/2025	120092	MISCELLANEOUS	N
<b>36671</b>	<b>ISG</b>		<b>10,018.10</b>		<b>2</b> Transactions		
50753	LARRY'S AUTO CENTER OF REDWOOD FA						
103	15-611-000-0000-6564		84.75	2022 F 150 - OIL CHANGE 07/09/2025 07/09/2025	57934	COUNTY VEHICLE EXPENSE	Y
<b>50753</b>	<b>LARRY'S AUTO CENTER OF REDWOOD FA</b>		<b>84.75</b>		<b>1</b> Transactions		
52294	LITZAU FARM DRAINAGE INC						
104	15-611-000-0000-6899		310.00	JD 36 R&B DITCH REPAIR 07/11/2025 07/11/2025	7264	MISCELLANEOUS	N
<b>52294</b>	<b>LITZAU FARM DRAINAGE INC</b>		<b>310.00</b>		<b>1</b> Transactions		
57170	MINNESOTA STATE AUDITOR						
105	15-611-000-0000-6262		1,892.00	2024 AUDIT SERVICES 04/23/2025 07/01/2025	72693	STATE AUDIT	N
<b>57170</b>	<b>MINNESOTA STATE AUDITOR</b>		<b>1,892.00</b>		<b>1</b> Transactions		
57172	MINNESOTA VIEWERS ASSOCIATION						
106	15-611-000-0000-6242		250.00	2025 MEMBERSHIP DUES 07/16/2025 07/16/2025	STMT	DUES & REGISTRATION FEES	N
<b>57172</b>	<b>MINNESOTA VIEWERS ASSOCIATION</b>		<b>250.00</b>		<b>1</b> Transactions		
68454	OPDAHL FARM DRAINAGE LLC						
107	15-611-000-0000-6899		39,775.00	JD 22 R&L DITCH REPAIR 5740 07/16/2025 07/16/2025	633	MISCELLANEOUS	N
<b>68454</b>	<b>OPDAHL FARM DRAINAGE LLC</b>		<b>39,775.00</b>		<b>1</b> Transactions		
69600	PARKER & SONS INC						
108	15-611-000-0000-6899		2,507.40	CD 41 DITCH REPAIR 5741 07/07/2025 07/07/2025	3925	MISCELLANEOUS	N
109	15-611-000-0000-6899		1,910.15	CD 42 DITCH REPAIR 5743 07/10/2025 07/14/2025	3926	MISCELLANEOUS	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>69600</b>	<b>PARKER &amp; SONS INC</b>		<b>4,417.55</b>		<b>2 Transactions</b>		
76758	<b>RTS LLC</b>						
110	15-611-000-0000-6564		75.68	OIL CHANGE, BULB - F150 07/16/2025 07/16/2025	20625	COUNTY VEHICLE EXPENSE	Y
<b>76758</b>	<b>RTS LLC</b>		<b>75.68</b>		<b>1 Transactions</b>		
83380	<b>SPRINGFIELD ADVANCE PRESS</b>						
112	15-611-000-0000-6899		148.50	PUBLISHING - JD36 07/28/2025 07/28/2025	2259	MISCELLANEOUS	N
111	15-611-000-0000-6899		150.75	PUBLISHING - JD5 07/28/2025 07/28/2025	2260	MISCELLANEOUS	N
<b>83380</b>	<b>SPRINGFIELD ADVANCE PRESS</b>		<b>299.25</b>		<b>2 Transactions</b>		
33490	<b>STARK PRINTING INC DBA HENLE PRINTIN</b>						
113	15-611-000-0000-6401		305.20	ENVELOPES 07/11/2025 07/11/2025	181088	OFFICE SUPPLIES & EQUIPMENT MAI	N
<b>33490</b>	<b>STARK PRINTING INC DBA HENLE PRINTIN</b>		<b>305.20</b>		<b>1 Transactions</b>		
<b>611</b>	<b>DEPT Total:</b>		<b>710,067.84</b>	<b>DITCH MAINTENANCE</b>	<b>15 Vendors</b>	<b>25 Transactions</b>	
<b>15</b>	<b>Fund Total:</b>		<b>710,067.84</b>	<b>DITCH</b>		<b>25 Transactions</b>	

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 16 DITCH BOND DEBT SERVIC

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
612	DEPT 13560 COUNTY OF LYON			DITCH BOND DEBT SERVICE			
90	16-612-666-2712-6701		6,092.81	JD 15 R&L 2024A GO BOND EXP 07/22/2025 07/22/2025	STMT	ADMINISTRATIVE FEES JD15 IMP 202	N
	13560 COUNTY OF LYON		6,092.81		1 Transactions		
612	<b>DEPT Total:</b>		6,092.81	<b>DITCH BOND DEBT SERVICE</b>	1 Vendors		1 Transactions
16	<b>Fund Total:</b>		6,092.81	<b>DITCH BOND DEBT SERVICE</b>			1 Transactions

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\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**73** INSURANCE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
801	DEPT		NON-DEPARTMENTAL			
55634	<b>MARSH &amp; MCLENNAN AGENCY LLC</b>					
42	73-801-000-0000-6178		2025 JUL - WELLNESS FEE	3119008	EMPLOYEE WELLNESS	N
			07/01/2025 07/31/2025			
	<b>55634 MARSH &amp; MCLENNAN AGENCY LLC</b>			1 Transactions		
801	<b>DEPT Total:</b>		<b>436.00 NON-DEPARTMENTAL</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
73	<b>Fund Total:</b>		<b>436.00 INSURANCE</b>		<b>1 Transactions</b>	

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT			SOIL AND WATER CONSERVATION DIST			
24647	FENNERN/LLOYD H						
116	85-620-990-0000-6802		1,000.00	WELL DECOMMISSIONING 07/18/2025 07/18/2025	STMT	WATER MANAGEMENT PLAN EXPENS	Y
	24647 FENNERN/LLOYD H		1,000.00		1 Transactions		
48558	KRENZ/SCOTT						
117	85-620-990-0000-6802		1,154.70	WATER PLAN - NO TILL 06/25/2025 06/25/2025	STMT	WATER MANAGEMENT PLAN EXPENS	Y
	48558 KRENZ/SCOTT		1,154.70		1 Transactions		
64868	ONE OFFICE SOLUTION						
118	85-620-997-0000-6802		167.00	FOLDERS 07/23/2025 07/23/2025	047047-00	ALLIANCE FOR CLIMATE SMART AGR	N
	64868 ONE OFFICE SOLUTION		167.00		1 Transactions		
79222	RUST/JOSEPH A						
119	85-620-990-0000-6802		500.00	WELL DECOMMISSIONING 07/23/2025 07/23/2025	STMT	WATER MANAGEMENT PLAN EXPENS	Y
	79222 RUST/JOSEPH A		500.00		1 Transactions		
83301	SOUTHWESTERN MN ASSN OF CONSERVA						
120	85-620-983-0000-6802		2,000.00	2025 ENVIRONMENTAL FAIR 09/23/2025 09/24/2025	STMT	LOCAL CAPACITY SER EXPENSES	Y
	83301 SOUTHWESTERN MN ASSN OF CONSERVA		2,000.00		1 Transactions		
620	<b>DEPT Total:</b>		<b>4,821.70</b>	<b>SOIL AND WATER CONSERVATION DIST</b>	<b>5 Vendors</b>	<b>5 Transactions</b>	
85	<b>Fund Total:</b>		<b>4,821.70</b>	<b>SOIL &amp; WATER CONSERVATION</b>		<b>5 Transactions</b>	
	<b>Final Total:</b>		<b>1,462,897.80</b>	<b>81 Vendors</b>	<b>120 Transactions</b>		

\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	153,262.03	GENERAL
13	588,217.42	EDA
15	710,067.84	DITCH
16	6,092.81	DITCH BOND DEBT SERVICE
73	436.00	INSURANCE
85	4,821.70	SOIL & WATER CONSERVATION
<b>All Funds</b>	<b>1,462,897.80</b>	<b>Total</b>

Approved by, .....  
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\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
31	DEPT			COUNTY ADMINISTRATION			
24	21275 ELAN CORPORATE PAYMENT SYSTEMS						
	01-031-000-0000-6816		17.95	EMPLOYEE RECOG NAME PLATE 07/01/2025 07/01/2025	119670	CONTINGENCIES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		17.95	1 Transactions			
31	<b>DEPT Total:</b>		<b>17.95</b>	<b>COUNTY ADMINISTRATION</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
42	DEPT			ASSESSOR			
39	21275 ELAN CORPORATE PAYMENT SYSTEMS						
	01-042-000-0000-6242		225.00	REG @ BASIC APT VALUE - SE 07/28/2025 07/29/2025	213357018	DUES & REGISTRATION FEES	N
37	01-042-000-0000-6242		0.75	CMA LICENSE - RP 07/02/2025 07/02/2025	4680	DUES & REGISTRATION FEES	N
38	01-042-000-0000-6242		35.00	CMA LICENSE - RP 07/02/2025 07/02/2025	4680	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		260.75	3 Transactions			
42	<b>DEPT Total:</b>		<b>260.75</b>	<b>ASSESSOR</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
43	DEPT			LICENSE CENTER			
17	21275 ELAN CORPORATE PAYMENT SYSTEMS						
	01-043-000-0000-6401		106.88	HAND SANITIZERS 06/23/2025 06/23/2025	0431419 2425	OFFICE SUPPLIES & EQUIPMENT MAINT	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		106.88	1 Transactions			
43	<b>DEPT Total:</b>		<b>106.88</b>	<b>LICENSE CENTER</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
61	DEPT			ADMINISTRATOR			
26	21275 ELAN CORPORATE PAYMENT SYSTEMS						
	01-061-000-0000-6242		75.00	REG @ MCHRMA TECH DAY - LS 07/24/2025 07/24/2025	STMT	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		75.00	1 Transactions			
61	<b>DEPT Total:</b>		<b>75.00</b>	<b>ADMINISTRATOR</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
64	DEPT			COMPUTER			

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Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-064-000-0000-6401		7.38	SCREW DRIVER 06/25/2025 06/25/2025	0734633 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
27	01-064-000-0000-6264		899.98	WEBSITE SERVICE 07/11/2025 07/11/2027	3814109892	PROGRAMMING EXPENSES	N
29	01-064-000-0000-6401		163.34	HARD DRIVE 07/14/2025 07/14/2025	4188248 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21	01-064-000-0000-6401		20.96	AC ADAPTER 06/23/2025 06/23/2025	5122634 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
16	01-064-000-0000-6401		101.32	ETHERNET PATCH CABLES 06/19/2025 06/19/2025	9161069 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
23	01-064-000-0000-6264		42.00	SPICEWORKS HELP DESK 06/30/2025 07/30/2025	UQEYPOTH-3	PROGRAMMING EXPENSES	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>1,234.98</b>		<b>6 Transactions</b>		
<b>64</b>	<b>DEPT Total:</b>		<b>1,234.98</b>	<b>COMPUTER</b>	<b>1 Vendors</b>	<b>6 Transactions</b>	
<b>91</b>	DEPT			ATTORNEY			
10	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-091-000-0000-6401		3.20	DISHWAND 06/20/2025 06/20/2025	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
11	01-091-000-2769-6401		41.10	CVS COUNTY FAIR SUPPLIES 07/17/2025 07/17/2025	STMT	OFFICE & PROGRAM EXPENSES	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>44.30</b>		<b>2 Transactions</b>		
<b>91</b>	<b>DEPT Total:</b>		<b>44.30</b>	<b>ATTORNEY</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>118</b>	DEPT			COURTHOUSE MAINTENANCE			
3	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-118-000-0000-6301		578.88	CONDENSATE PAN TREATMENT 07/08/2025 07/08/2025	27185912	EQUIPMENT & BUILDING MAINTENAN	N
4	01-118-000-0000-6301		45.60	FLOOR CLEANER 07/04/2025 07/04/2025	4167411 2425	EQUIPMENT & BUILDING MAINTENAN	N
2	01-118-000-0000-6301		32.16	EQUIPMENT RENTAL 06/26/2025 06/26/2025	78997743	EQUIPMENT & BUILDING MAINTENAN	N
	<b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>656.64</b>		<b>3 Transactions</b>		

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Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
118	<b>DEPT Total:</b>		<b>656.64</b>	<b>COURTHOUSE MAINTENANCE</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
201	DEPT 21275			SHERIFF			
	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>						
33	01-201-000-0000-6334		607.00	LODGING @ BASIC SWAT - HB 06/22/2025 06/27/2025	109818	LODGING & EXPENSE	N
64	01-201-000-0000-6565		11.55	BUS WASH 07/17/2025 07/17/2025	142073	PATROL CAR EXPENSES-OWNED	N
61	01-201-000-0000-6301		816.35	TOWER CLIMB 07/15/2025 07/15/2025	1440	EQUIPMENT & BUILDING MAINTENAN	N
60	01-201-000-2746-6601		89.89	HDMI STICKS - BUS 07/07/2025 07/07/2025	1662603 2425	CAPITAL OUTLAY (\$5,000 AND OVER)	N
30	01-201-000-0000-6302		75.00	K9 GRAPHICS - 13107 06/23/2025 06/23/2025	217083	POLICE EQUIPMENT MAINTENANCE	N
34	01-201-000-0000-6302		490.00	K9 WINDOW TINT 07/09/2025 07/09/2025	217192	POLICE EQUIPMENT MAINTENANCE	N
32	01-201-000-0000-6302		11.98	USB ADAPTERS 06/25/2025 06/25/2025	2346602 2425	POLICE EQUIPMENT MAINTENANCE	N
35	01-201-000-0000-6242		75.00	REG @ DMT REFRESH - AS 09/07/2025 09/07/2025	41770	DUES & REGISTRATION FEES	N
59	01-201-000-0000-6302		126.78	COMPUTER SCREENS 07/02/2025 07/02/2025	6305030 2425	POLICE EQUIPMENT MAINTENANCE	N
58	01-201-000-0000-6401		91.62	PT 06/26/2025 06/26/2025	7213057 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
31	01-201-000-0000-6334		120.03	LODGING @ SFST - TD 06/23/2025 06/24/2025	83878327	LODGING & EXPENSE	N
36	01-201-000-0000-6334		536.50	LODGING @ UOF TR - BE 07/13/2025 07/18/2025	997894549	LODGING & EXPENSE	N
48	01-201-000-0000-6355		238.50	INMATE EYEGLASSES 07/10/2025 07/10/2025	OWR49580IH	BOARDING PRISONER MEDICAL EXPI	N
51	01-201-000-0000-6334		726.06	REG @ JA CON - ML 09/15/2025 09/18/2025	STMT	LODGING & EXPENSE	N
56	01-201-000-0000-6406		75.15	DISPATCH TV 06/29/2025 07/29/2025	STMT	DISPATCH EXPENSES	N
49	01-201-000-0000-6407		255.82	TESTING SUPPLIES 07/10/2025 07/10/2025	STMT	JAIL EXPENSES	N
65	01-201-000-0000-6565		18.08	GENERATOR FUEL 07/17/2025 07/17/2025	STMT	PATROL CAR EXPENSES-OWNED	N

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21275	ELAN CORPORATE PAYMENT SYSTEMS		4,365.31		17 Transactions		
<b>201</b>	<b>DEPT Total:</b>		<b>4,365.31</b>	<b>SHERIFF</b>	<b>1 Vendors</b>	<b>17 Transactions</b>	
<b>202</b>	DEPT			E-911 SYSTEM			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
62	01-202-000-2756-6406		270.06	DISPATCH MAP 07/16/2025	STMT 07/16/2025	DISPATCH EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		270.06		1 Transactions		
<b>202</b>	<b>DEPT Total:</b>		<b>270.06</b>	<b>E-911 SYSTEM</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>249</b>	DEPT			OTHER PUBLIC SAFETY			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
41	01-249-000-2815-6802		69.08	DEODORANT, TOOTHPASTE, WASH CL 06/25/2025	0407769-IN 06/25/2025	CANTEEN EXPENSES	N
47	01-249-000-2815-6802		117.28	UNDERWEAR 07/07/2025	0409000-IN 07/07/2025	CANTEEN EXPENSES	N
57	01-249-000-2872-6275		92.12	K9 FOOD 06/28/2025	1696762367 06/28/2025	LAW ENFORCEMENT DOG FUND	N
66	01-249-000-2872-6275		92.12	K9 FOOD 07/20/2025	1706764716 07/20/2025	LAW ENFORCEMENT DOG FUND	N
55	01-249-000-2815-6802		60.46	CANTEEN SUPPLIES 07/16/2025	1969516 07/16/2025	CANTEEN EXPENSES	N
54	01-249-000-2815-6802		126.96	CANTEEN SUPPLIES 07/16/2025	1969588 07/16/2025	CANTEEN EXPENSES	N
40	01-249-000-2815-6802		127.92	MATTRESS TOPPERS 06/20/2025	753807 06/20/2025	CANTEEN EXPENSES	N
42	01-249-000-2815-6802		15.29	SOCKS 06/24/2025	SO0383258 06/24/2025	CANTEEN EXPENSES	N
44	01-249-000-2815-6802		55.86	UNDERWEAR 06/30/2025	SO0384091 06/30/2025	CANTEEN EXPENSES	N
46	01-249-000-2815-6802		45.87	SOCKS 07/03/2025	SO0385544 07/03/2025	CANTEEN EXPENSES	N
50	01-249-000-2815-6802		47.12	PENS 07/08/2025	SO0386254 07/08/2025	CANTEEN EXPENSES	N
53	01-249-000-2815-6802		20.16	WASHCLOTHS 07/17/2025	SO0388790 07/17/2025	CANTEEN EXPENSES	N

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
43	01-249-000-2815-6802		64.41	JAIL TV 06/27/2025 07/27/2025	STMT	CANTEEN EXPENSES	N
45	01-249-000-2815-6802		75.00	CANTEEN SUPPLIES 07/03/2025 07/03/2025	STMT	CANTEEN EXPENSES	N
52	01-249-000-2815-6802		67.50	CANTEEN SUPPLIES 07/16/2025 07/16/2025	STMT	CANTEEN EXPENSES	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>1,077.15</b>		<b>15</b> Transactions		
<b>249</b>	<b>DEPT Total:</b>		<b>1,077.15</b>	<b>OTHER PUBLIC SAFETY</b>	<b>1 Vendors</b>	<b>15 Transactions</b>	
<b>251</b>	<b>DEPT</b>			<b>PROBATION AND PAROLE</b>			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
19	01-251-000-0000-6401		18.89	CLIP BOARDS 06/27/2025 06/27/2025	1881808 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
22	01-251-000-0000-6401		102.63	LAPTOP STAND, DESK ORGANIZERS 06/27/2025 06/27/2025	1881808 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
18	01-251-000-0000-6401		19.02	BOXES 06/27/2025 06/27/2025	5774607 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>140.54</b>		<b>3</b> Transactions		
<b>251</b>	<b>DEPT Total:</b>		<b>140.54</b>	<b>PROBATION AND PAROLE</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
<b>270</b>	<b>DEPT</b>			<b>SENTENCE TO SERVE</b>			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
63	01-270-000-0000-6401		78.00	STAMPS 07/17/2025 07/17/2025	STMT	SUPPLIES & EQUIPMENT	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>78.00</b>		<b>1</b> Transactions		
<b>270</b>	<b>DEPT Total:</b>		<b>78.00</b>	<b>SENTENCE TO SERVE</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>520</b>	<b>DEPT</b>			<b>PARKS</b>			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
15	01-520-000-0000-6301		114.05	FURNITURE PADS, BIT SET 07/07/2025 07/07/2025	3873023 2425	EQUIPMENT & BUILDING MAINTENAN	N
13	01-520-000-0000-6301		58.12	TP 07/01/2025 07/01/2025	6429015 2425	EQUIPMENT & BUILDING MAINTENAN	N
14	01-520-000-0000-6301		261.06	TP, TP DISPENSER 07/01/2025 07/01/2025	9666634 2425	EQUIPMENT & BUILDING MAINTENAN	N

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
67	01-520-000-0000-6301		123.56	ICE CREAM FOR RESALE 07/03/2025 07/03/2025	STMT	EQUIPMENT & BUILDING MAINTENAN	N
68	01-520-000-0000-6301		253.44	SWIFFER REFILLS, TRASHBAGS, PT 07/07/2025 07/07/2025	STMT	EQUIPMENT & BUILDING MAINTENAN	N
69	01-520-000-0000-6301		59.60	ICE CREAM FOR RESALE 07/10/2025 07/10/2025	STMT	EQUIPMENT & BUILDING MAINTENAN	N
70	01-520-000-0000-6301		369.55	PT, FLUSH VALVE, WAX RING 07/20/2025 07/20/2025	STMT	EQUIPMENT & BUILDING MAINTENAN	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>1,239.38</b>		<b>7 Transactions</b>		
<b>520</b>	<b>DEPT Total:</b>		<b>1,239.38</b>	<b>PARKS</b>	<b>1 Vendors</b>	<b>7 Transactions</b>	
<b>601</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			AGRICULTURAL INSPECTION			
12	01-601-000-0000-6242		18.24	TELECOM SOFTWARE - ZOOM 06/23/2025 07/22/2025	310608377	DUES & REGISTRATION FEES	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>18.24</b>		<b>1 Transactions</b>		
<b>601</b>	<b>DEPT Total:</b>		<b>18.24</b>	<b>AGRICULTURAL INSPECTION</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>602</b>	DEPT 21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b>			EXTENSION			
28	01-602-000-0000-6401		64.85	CARD STOCK 07/10/2025 07/10/2025	3583411 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
1	01-602-000-0000-6401		28.30	POSTAGE 07/01/2025 07/01/2025	STMT	OFFICE SUPPLIES & EQUIPMENT MAI	N
<b>21275</b>	<b>ELAN CORPORATE PAYMENT SYSTEMS</b>		<b>93.15</b>		<b>2 Transactions</b>		
<b>602</b>	<b>DEPT Total:</b>		<b>93.15</b>	<b>EXTENSION</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>1</b>	<b>Fund Total:</b>		<b>9,678.33</b>	<b>GENERAL</b>		<b>64 Transactions</b>	

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
320	DEPT		HIGHWAY CONSTRUCTION & ENGINEER			
	21275 ELAN CORPORATE PAYMENT SYSTEMS					
5	03-320-000-0000-6291		400.00 PERMIT	MNPPCA-107610	PROFESSIONAL & TECHNICAL SERVI	N
			06/20/2025 06/20/2025			
6	03-320-000-0000-6291		8.60 PERMIT FEE	MNPPCA-107610	PROFESSIONAL & TECHNICAL SERVI	N
			06/20/2025 06/20/2025			
	21275 ELAN CORPORATE PAYMENT SYSTEMS		408.60		2 Transactions	
320	DEPT Total:		408.60	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	2 Transactions
330	DEPT		EQUIPMENT MAINTENANCE & SHOP			
	21275 ELAN CORPORATE PAYMENT SYSTEMS					
8	03-330-000-0000-6503		33.98 PHONE HOLDER	0891435	EQUIPMENT REPAIR PARTS & SUPPL	N
			06/26/2025 06/26/2025	2425		
9	03-330-000-0000-6503		53.98 PHONE HOLDERS	2321864	EQUIPMENT REPAIR PARTS & SUPPL	N
			07/09/2025 07/09/2025	2425		
7	03-330-000-0000-6502		53.42 EQUIPMENT REPAIR FORMS	4653835	SHOP MATERIALS & SUPPLIES	N
			06/26/2025 06/26/2025	2425		
	21275 ELAN CORPORATE PAYMENT SYSTEMS		141.38		3 Transactions	
330	DEPT Total:		141.38	EQUIPMENT MAINTENANCE & SHOP	1 Vendors	3 Transactions
3	Fund Total:		549.98	ROAD AND BRIDGE		5 Transactions

RACHELW  
7/31/25 11:53AM  
13 EDA

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
704	DEPT			OTHER ECONOMIC DEVELOPMENT			
25	21275 ELAN CORPORATE PAYMENT SYSTEMS						
	13-704-000-0000-6242		81.88	REG @ MN COOPERATIVE SUMMIT-GH	12813447983	EDA DUES AND REGISTRATIONS	N
				07/29/2025 07/30/2025			
	21275 ELAN CORPORATE PAYMENT SYSTEMS		81.88	1 Transactions			
704	<b>DEPT Total:</b>		<b>81.88</b>	<b>OTHER ECONOMIC DEVELOPMENT</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
13	<b>Fund Total:</b>		<b>81.88</b>	<b>EDA</b>		<b>1 Transactions</b>	
	<b>Final Total:</b>		<b>10,310.19</b>	<b>18 Vendors</b>	<b>70 Transactions</b>		

\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	9,678.33	GENERAL
3	549.98	ROAD AND BRIDGE
13	81.88	EDA
<b>All Funds</b>	<b>10,310.19</b>	<b>Total</b>

Approved by, .....  
.....  
.....



**REQUEST FOR BOARD ACTION**

Requested Board Date:		Originating Dept.:	
Preferred 2 <sup>nd</sup> Date:			
Discussion Item:		Presenter:	
		estimated time needed:	
Board Action:	<input type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

**Background Information:**

Supporting Documents:      Attached      None

County Attorney Reviewed Information:      Completed      In Progress      Not applicable

**Administrators Comments:**

Reviewed by Administrator:      Yes      No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



<b>Minnesota Department of Public Safety (“State”)</b> Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139	<b>Grant Program:</b> Crime Victim Services 2026 <b>Grant Contract Agreement No.:</b> A-CVS-2026-RCAO-031
<b>Grantee:</b> Redwood County, Attorney’s Office 250 S. Jefferson Street, PO Box 130 Redwood Falls, Minnesota 56283	<b>Grant Contract Agreement Term:</b> <b>Effective Date:</b> 10/01/2025 <b>Expiration Date:</b> 09/30/2026
<b>Grantee’s Authorized Representative:</b> Denise Kerkhoff, Crime Victim Services Coordinator Redwood County Attorney's Office 250 S. Jefferson Street, P.O. Box 130 Redwood Falls, MN 56283 (507) 637-1399 Denise_k@redwoodcounty-MN.gov	<b>Grant Contract Agreement Amount:</b> Original Agreement \$70,000.00 Matching Requirement \$0.00
<b>State’s Authorized Representative:</b> Kelley Brim, Grant Manager Office of Justice Programs 445 Minnesota Street, Suite 2300 St. Paul, MN 55101-2139 (651) 283-3818 Kelley.brim@state.mn.us	<b>Federal Funding:</b> CFDA/ALN: 16.575 <b>FAIN:</b> 15POVC-25-GG-____-ASSI <b>State Funding:</b> Minnesota Session Laws of 2025, Chapter 35, Article 2, Section 3, Subdivision 8. <b>Special Conditions:</b> Attached and incorporated into this grant contract agreement. See page 3.

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** Per Minn. Stat. §16B.98, Subd. 5, the Grantee must not begin work until this grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. Per Minn.Stat. §16B.98 Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee, will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Crime Victim Services 2026 Application [“Application”] which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 2300, St. Paul, Minnesota 55101-2139. The Grantee shall also comply with all requirements referenced in the Crime Victim Services 2026 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.



**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No./ P.O. No. A-CVS-2026-RCAO-031 / 3-105650

Project No.(indicate N/A if not applicable): N/A

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: **Board Chair**

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: **County Administrator**

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State’s Authorized Representative

Crime Victim Services 2026

EXHIBIT A

Organization: Redwood County Attorney's Office

A-CVS-2026-RCAO-031

Budget Summary

Budget				
Budget Category	Federal	State	Match	
Personnel				
Crime Victim Services Coordinator	\$48,072.55	\$0.00	\$0.00	
<b>Total</b>	\$48,072.55	\$0.00	\$0.00	
Payroll Taxes & Fringe				
Payroll Taxes & Fringe	\$18,049.04	\$0.00	\$0.00	
<b>Total</b>	\$18,049.04	\$0.00	\$0.00	
Travel & Training				
Travel & Training	\$1,000.00	\$500.00	\$0.00	
<b>Total</b>	\$1,000.00	\$500.00	\$0.00	
Office & Program Expenses				
Office & Program Expenses	\$1,378.41	\$500.00	\$0.00	
<b>Total</b>	\$1,378.41	\$500.00	\$0.00	
Direct Client Assistance				
Direct Client Assistance	\$500.00	\$0.00	\$0.00	
<b>Total</b>	\$500.00	\$0.00	\$0.00	
<b>Total</b>	\$69,000.00	\$1,000.00	\$0.00	



Special Conditions

1. Time limitations on funding use:

State funding

\$1,000.00 is available from October 1, 2025 through September 30, 2026.

Federal funding

\$69,000.00 is available from October 1, 2025 through September 30, 2026. It is only available to the Grantee to spend upon receipt of funds from the US Department of Justice and notification from the State.

2. Special Duties:

\$70,000 for prosecutor based crime victim services in Redwood County.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Dept.:</b>	A/T
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	Presenter: Jean		
Fixing terms of sale for Tax Forfeited Properties	<b>estimated time needed:</b>	5 min	
<b>Board Action:</b>	<input checked="" type="checkbox"/> <b>Yes, action required</b>	<input type="checkbox"/> <b>No, informational only</b>	

**If Action, Board Motion Requested:**

Approve the terms and conditions for the Initial sale of Tax-Forfeited Land to be held on September 17, 2025 at 9:00 a.m. in the Redwood County Board Room of the Government Center, 403 S Mill St. Redwood Falls.

If the parcels remain unsold after offering at the 1st public sale and for at least 30 days thereafter at the counter of the Redwood County Auditor/Treasurer, then a second public sale will be held at the same location as above on October 20, 2025 at 9:00 a.m where the starting sale price will be set at the minimum bid. The minimum bid to include the notice of expiration of redemption costs of \$233.74/parcel plus \$123.64/parcel for publishing the tax forfeited sale in the Redwood Gazette and the Westbrook Sentinel-Tribune to cover the diverse communities required by MN Statute 282.005 subd. 4, \$7.67/parcel for the certificate of forfeiture recording fee and \$11.26/parcel for certified mailing/first class mailing of the mineral interest claim form.

**Background Information:**

6 parcels have forfeited to the State of MN in Trust due to non-payment of taxes as seen in the attached list.

The County Board will approve the terms and conditions for the Initial Public Auction. The starting price will be at the Initial Price and potentially a 2nd Public Auction where the starting amount will be at the Minimum Bid.

See the terms and conditions for the terms of Initial Price and Minimum Bid.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**REDWOOD COUNTY  
AUDITOR/TREASURER**



JEAN PRICE  
403 S MILL ST  
REDWOOD FALLS, MN 56283

(507) 637-4013 (Main)  
(507) 637-4072 (Fax)  
www.redwoodcounty-mn.us

**TERMS & CONDITIONS for the INITIAL and MINIMUM BID sale of TAX-FORFEITED LAND**

**INITIAL SALE DATE, TIME AND LOCATION:** September 17, 2025 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN.

**MINIMUM BID SALE DATE, TIME AND LOCATION:** October 20, 2025 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN.

**PUBLIC SALES:**

All tax forfeited land will be offered at a public sale and sold to the highest bidder.

The **Initial Price**, which is an amount equal to the estimated market value, as determined by the most recent assessment, will be the starting value for each parcel. If the parcel is not sold at the public auction; the property can be purchased for the initial price at the counter of the Redwood County Auditor/Treasurer for at least the next 30 days.

If the parcel remains unsold, a second public sale will occur where the parcel will be sold starting at the **Minimum Bid**. The minimum bid is the sum of delinquent taxes, special assessments, penalties, interest, and costs assigned to the parcel.

The dates and amounts can be found on the “**Notice of Initial Public Sale of Tax-Forfeited Land**”.

**TERMS:**

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

**OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):**

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$54 Fee if well certificate is needed.

**CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES**

Sales are subject to the following restrictions on the use of the properties:

1. Existing leases;
2. Easements obtained by a governmental subdivision or state agency for a public purpose;
3. Building codes and zoning laws;
4. All sales are final with no refunds or exchanges allowed;
5. The appraised value does not represent a basis for future taxes; and
6. Buyer is purchasing property “**AS IS**”

**SPECIAL ASSESSMENTS: LEVIED BEFORE AND AFTER FORFEITURE**

The balance of any special assessments that were levied before forfeiture and canceled at forfeiture are not included in the basic sale price and may be reassessed by the municipality. These special assessments are shown on the list of tax forfeited land under the column entitled “Special Assessments Subject to Reassessment.”

Local improvement constructed, but not yet assessed, must be assumed by the purchaser.

Reassessment of cancelled improvement assessments may be made in accordance with M.S. reading, in part, as follows:

M.S. 429.071 – Subd. 4. **REASSESSMENT, TAX-FORFEITED LAND.**

When a parcel of tax-forfeited land is returned to private ownership and the parcel is benefitted by an improvement for which special assessments were canceled because of the

forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment.

**M.S. 435.23 REASSESS TAX-FORFEITED LAND BACK IN PRIVATE OWNERSHIP.**

Any municipality, political subdivision, or other public authority may make a reassessment or new assessment pursuant to section 429.071, subdivision 4, notwithstanding that the original assessment may have been made pursuant to other general law or a special law.

**IMPORTANT:** To find out if a particular tax forfeited parcel may be assessed or re-assessed please contact the local municipality the parcel is located in.

**PROHIBITED PURCHASERS:**

The County Auditor per MN Statute 282.016 has the authority to prohibit a person or entity from purchasing a tax forfeited property if that person or entity owns property within the county for which there are delinquent taxes owing.

**RESTRICTIVE COVENANT:**

Per MN Statute, Secs. 103F.535 and 282.018, Subd. 2

**TITLE:**

The buyer will receive a receipt at the time of sale.

The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

**BOUNDARIES:**

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

**RADON WARNING STATEMENT**

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.

Redwood County is not aware of any radon testing conducted on any of these properties. No radon records are available and radon concentration levels are unknown. It is not known if a radon mitigation system is in place on any of the properties.

**SALE INFORMATION CAN BE OBTAINED FROM:**

Redwood County Auditor/Treasurer Office, 403 S. Mill St. Redwood Falls, MN

Phone: 507-637-4013

<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

**DATED: August 5, 2025**

**County Board of Redwood County, Minnesota**

\_\_\_\_\_  
**ATTEST: [s] Vicki Kletscher**  
**County Administrator**

\_\_\_\_\_  
**by [s] Rick Wakefield**  
**Chairman**

**NOTICE OF INITIAL PUBLIC SALE OF TAX-FORFEITED LAND**

*OFFICE OF THE COUNTY  
AUDITOR-TREASURER  
COUNTY OF REDWOOD  
STATE OF MINNESOTA*

**NOTICE IS HEREBY GIVEN**, that the following parcels will be sold to the highest bidder, starting at the **Initial Price**, listed below. This amount is equal to the estimated market value, as determined by the most recent assessment. The public sale will be held at the County Board Room of the Government Center, 403 S Mill Street, in the City of Redwood Falls in said County and State, commencing at **9:00 o'clock a.m., on the 17<sup>th</sup> day of September, 2025**.

If the parcel does not sell at the **Initial Price** during the 1<sup>st</sup> public auction; the parcel will remain for sale at the Redwood County Auditor/Treasurer Office for the initial price for at least 30 days.

If not sold, a second public auction will be held in the same location as above at **9:00 o'clock a.m., on the 20<sup>th</sup> day of October, 2025** and each parcel will be sold starting at the **Minimum Bid**, listed below.

Said sale will be governed by the terms and conditions set by the County Board, with the **FULL LIST** available at the Redwood County Auditor/Treasurer Office located at 403 S Mill St., Redwood Falls or by visiting the website at:  
<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

List of 2025 Tax-Forfeited Land For Public Sale

Property Owner, Parcel Identification Number	Property Address	Initial Price (1 <sup>st</sup> auction) Minimum Bid (2 <sup>nd</sup> auction)	Special Assessments Subject to Reassessment
<b>Township of Lamberton</b>			
Carol A. Nielson 25115 140 St Lamberton, MN 56152	25115 140 St Lamberton, MN 56152	\$89,800.00 \$ 3,009.44	\$0.00
<b>58-010-3060</b>			
All that part of the Southwest Quarter of the Southwest Quarter (SW1/4 SW1/4) of Section Ten (10), Township One Hundred Nine (109), Range Thirty-seven (37), Redwood County, Minnesota, described as follows, to-wit: Beginning on the south line of said Section Ten (10), a distance of 370.00 feet on an assumed bearing of east from the southwest corner of said Section Ten (10); thence east along the south line for 436.00 feet; thence north 90 degrees to the south line of said Section Ten (10) for 400 feet; thence west for 436.00 feet; thence south for 400.00 feet to the point of beginning, containing 4.00 acres, more or less,			
<b>City of Lamberton</b>			
Allan Wetenkamp 204 W 3 <sup>rd</sup> Ave Lamberton, MN 56152	204 W Third Ave Lamberton, MN 56152	\$17,700.00 \$ 7,454.19	\$3,161.40
<b>83-200-1300</b>			
Lot Number Ten (10), and the West Half (W1/2) of Lot Number Eleven (11), in Block Seven (7) of the Village (now city) of Lamberton, according to the Original Plat thereof on file and of record in the office of the Redwood County Recorder			
<b>City of Milroy</b>			
Joel Octavio Trevino Jr. 203 Cedar St Milroy, MN 56263	203 Cedar St Milroy, MN 56263	\$21,500.00 \$ 7,921.23	\$3,141.90
<b>85-200-1800</b>			
The East Half (E1/2) of Lot Seven (7), the East Half of the South Half (E1/2 of S1/2) of Lot Eight (8) and the East 50 feet of the North Half (N1/2) of Lot Eight (8), Block Twelve (12), Original Plat, City of Milroy, Redwood County, Minnesota.			

City of Morgan			
Richard M. Hinrichs PO Box 375 Morgan, MN 56266	301 Carleton Ave Morgan, MN 56266	\$21,700.00 \$ 6,116.90	\$2,658.78
<b>86-365-0320</b>			
The South One Hundred Ten (110) feet of the Southwest Half of Lot Number Three (3) in Block Number Twelve (12) of the First Addition to the City of Morgan;			
Samuel William Michog 1704 Marvale Ave SE Rochester, MN 55904	210 E Second St Morgan, MN 56266	\$17,800.00 \$ 9,474.24	\$5,383.76
<b>86-670-0160</b>			
Lot Eight (8) in Block One (1) of George W. Porter's Addition to the Village (now City) of Morgan, Redwood County, Minnesota.			
City of Redwood Falls			
Richard Leonard & Stephanie Martin-Leonard 802 S Halvorson St Redwood Falls, MN 56283	802 S Halvorson Redwood Falls, MN 56283	\$20,100.00 \$10,401.30	\$4,771.94
<b>88-423-1160</b>			
Lot 1, Block 7, Hitchcock's Second Addition to the City of Redwood Falls, Minnesota.			

**TERMS:**

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

**OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):**

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$54 Fee if well certificate is needed.

**CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES**

Sales are subject to certain restrictions on the use of the properties (see list on full terms and conditions list).

**SPECIAL ASSESSMENTS**

Special Assessments Canceled at Forfeiture may be reassessed by the municipality after the sale.

**TITLE:**

The buyer will receive a receipt at the time of sale.

The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

**BOUNDARIES:**

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

**RADON WARNING STATEMENT**

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

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Redwood County is not aware of any radon testing conducted on any of these properties. No radon records are available and radon concentration levels are unknown. It is not known if a radon mitigation system is in place on any of the properties.

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Phone: 507-637-4013

<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

**DATED: August 5, 2025**

**County Board of Redwood County, Minnesota**

**ATTEST: [s] Vicki Kletscher, County Administrator**

**by [s] Rick Wakefield, Chairman**





**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	8/5/2025	<b>Originating Department:</b>	Aud/Treas
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	<b>Presenter:</b> Jean		
Credit card for Nick Klisch	<b>estimated time needed:</b>		5 min
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve credit card for Nick Klisch in the R&B Department.

**Background Information:**

[Empty text box for background information]

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

[Empty text box for administrators comments]

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	08/05/2025	<b>Originating Dept.:</b>	Sheriff
<b>Preferred 2<sup>nd</sup> Date:</b>	08/19/2025		
<b>Discussion Item:</b>		<b>Presenter:</b>	Sheriff Jacobson
Purchase of transport vehicle		<b>estimated time needed:</b>	5 Minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve the purchase of a 2026 Ford Explorer from Weelborg Ford in the amount of \$23,746 plus tax and license fees.

**Background Information:**

This purchase includes the trade in of a 2020 Chevrolet Traverse valued at \$13,500.00. The vehicle is used for various inmate transports. State contract/ref # 12-566T

Funding - \$15,000.00 from budgeted 2025 Capital Outlay and \$8,746 plus tax and fees from reserved funding under 01-201-000-2822-6601.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



Preview Order 3333 - K8D - Active 4WD: Order Summary Time of Preview: 07/24/2025 14:39:46 Receipt: 7/24/2025

Dealership Name: Weelborg Ford, Inc.

Sales Code : F58665

Dealer Rep.	joel read	Type	Fleet	Vehicle Line	Explorer	Order Code	3333
Customer Name	Redwood count	Priority Code	J4	Model Year	2026	Price Level	620

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K8D0 EXPLORER ACTIVE 100A 4WD	\$40330	PRICE CONCESSION INDICATOR	\$0
.119 INCH WHEELBASE	\$0	REMARKS TRAILER	\$0
TOTAL BASE VEHICLE	\$40330	4-WAY MANUAL PASSENGER SEAT	\$0
CARBONIZED GRAY METALLIC	\$0	INFLATOR KIT-DELETE SPARE TIRE	\$0
UNIQUE CLOTH	\$0	FORD CONNECTIVITY -1YR TRIAL	\$0
SPACE GRAY INTERIOR	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
EQUIPMENT GROUP 100A	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.2.3L ECOBOOST I-4 ENGINE	\$0	FUEL CHARGE	\$0
.10-SPEED AUTO TRANSMISSION	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
.P255/65R18 A/S BSW TIRES	\$0	PRICED DORA	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	ADVERTISING ASSESSMENT	\$0
POWER MIRROR/BLIND SPOT/HEATED	\$0	DESTINATION & DELIVERY	\$1695
18" SILVER PAINTED ALUM WHLS	\$0		
TOTAL BASE AND OPTIONS			MSRP \$42025
DISCOUNTS			NA
TOTAL			\$42025


ORDERING FIN: QG791 END USER FIN: QG791

INCENTIVES

Acc. Code ID :10 Contract/Ref # :12-566T Bid Date :06/24/25State : MN

# 37,246. - Pre  
 13,500 Trade  
 # 23,746. - Plus any  
 tax, or  
 Lic fees

*Joel Read Weelborg Ford*



**JOEL READ**  
 SALES & LEASING CONSULTANT  
 WEELBORG FORD

Dealership: 507-644-2931  
 joel.read@weelborgauto.com  
 www.mykwford.com

1307 E Bridge Street  
 Redwood Falls, MN 56283

Customer Email:

Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.*

*This is not an invoice.*

REDWOOD COUNTY JAIL POPULATION July 2025

DATE	SENTENCED IN COUNTY		UN-SENTENCED IN COUNTY		TOTAL	SENTENCED OUT COUNTY		UN-SENTENCED OUT COUNTY		TOTAL	TOTAL	GRAND TOTAL	ADP
	MALE	FEMALE	MALE	FEMALE		MALE	FEMALE	MALE	FEMALE				
	1	2	1	10		5	18	4	1				
2	2	1	10	5	18	4	1	3	2	10	28	56	28.0
3	2	2	9	2	15	3	1	3	2	9	24	80	26.7
4	1	2	10	2	15	3	1	3	2	9	24	104	26.0
5	1	1	11	2	15	3	1	4	2	10	25	129	25.8
6	1	1	11	4	17	3	1	5	2	11	28	157	26.2
7	1	1	11	5	18	3	1	6	2	12	30	187	26.7
8	1	1	11	4	17	3	1	4	2	10	27	214	26.8
9	2	1	7	3	13	3	2	5	2	12	25	239	26.6
10	3	1	7	5	16	3	2	5	2	12	28	267	26.7
11	3	1	9	4	17	3	2	3	2	10	27	294	26.7
12	3	1	8	3	15	3	1	2	2	8	23	317	26.4
13	3	1	8	3	15	3	1	2	2	8	23	340	26.2
14	3	2	9	2	16	3	1	2	3	9	25	365	26.1
15	2	1	10	2	15	3	1	2	3	9	24	389	25.9
16	2	1	10	2	15	3	0	2	2	7	22	411	25.7
17	2	1	9	2	14	3	0	2	2	7	21	432	25.4
18	2	1	11	4	18	3	0	2	2	7	25	457	25.4
19	2	0	10	4	16	2	0	1	2	5	21	478	25.2
20	2	0	10	5	17	2	0	1	3	6	23	501	25.1
21	2	0	10	5	17	2	0	1	3	6	23	524	25.0
22	3	0	9	5	17	2	0	1	3	6	23	547	24.9
23	3	0	10	3	16	2	0	2	3	7	23	570	24.8
24	4	0	12	3	19	2	0	4	3	9	28	598	24.9
25	4	0	12	5	21	2	0	4	3	9	30	628	25.1
26	3	0	16	2	21	2	0	4	3	9	30	658	25.3
27	3	0	6	4	13	3	0	10	4	17	30	688	25.5
28	3	0	6	4	13	3	0	10	4	17	30	718	25.6
29	3	0	6	2	11	3	0	10	4	17	28	746	25.7
30	3	0	6	3	12	3	0	10	4	17	29	775	25.8
31	3	0	5	3	11	3	0	11	4	18	29	804	25.9
TOTALS	74	21	289	107	491	87	18	127	81	313	804		
Ave.	2.4	0.7	9.3	3.5	15.8	2.8	0.6	4.1	2.6	10.1	25.9		

**Date:** 07/30/2025

**To:** Redwood County Administrator and County Commissioners

**From:** Sarah Eischens, District Supervisor, Dept of Corrections

## **RE: Redwood County Probation Budget 2026**

Probation Office budget for 2026, expenditures and revenue will look different due to change in how probation services are billed back to the county. In the past the county was sent a monthly reimbursement in line item 5251 from the state subsidy. The county was invoiced every 6 months the total cost of the county shared agent positions, in line item under Contracted Services #6275. The new billing system will not send a monthly subsidy but instead apply the entire state subsidy to the probation costs for each county. The county will be invoiced every 6 months for any costs above and beyond the subsidy. The budget line items will look significantly different from last year due to these changes, resulting in:

Decrease Expenditures estimated: \$ 135,199

Decrease Revenue estimated: \$ 179,207

The estimated overall increase in net \$ 44,008 (\$34,443)

The increase is due to Redwood County adding a felony position to bring back felony cases to be supervised by agents in the Redwood Office. This would allow clients to have agents in their county of residence, to help promote safety and agent engagement. The anticipated raises over the next two fiscal years is 3.25% along with increases to monthly health care premiums.

The estimated \$ 129,633, will be billed to the county in 2026, under contracted services line item #6275. The county should receive two invoices for the total amount.

The line item IGR-EXP REIMBURSEMENT-STATE, #5251 should be deleted.

The state is examining ways to keep local costs down such as doing an average cost for positions.

Psychosexual evaluations reimbursements have been cut this year. In the past, the county would pay for psychosexual evaluation and then seek grant reimbursement. Last budget cycle, the county has budgeted a total of \$4,000 for this line-item ADULT ASSESSMENTS #6899. I am requesting this amount be reduced to \$2,200 to allow for two psychosexual evaluations for those in need despite reimbursement loss. The evaluation is court ordered and required to start sex offender specific treatment for those on community supervision. The county could request partial or full reimbursement from the client or require client to pay evaluator directly for a portion of the costs.

2026 Budget - Levy						
		2024	2025	2025	2026	
251 - Probation Office		Actual	Budget	Estimate	Request	
6103	Salaries & Wages - Regular	56,374	69,754		74,698	to 6275*
6105	Salaries & Wages - Part-time					
6107	Salaries & Wages - Overtime					
6113	Meals					
6120	Severance					
6153	Employer Cafeteria Contribution	14,686	20,238		22,266	
6160	MN Paid Leave				329	
6163	PERA - County Share	4,174	5,232		5,602	
6175	FICA - County Share	3,390	4,325		4,631	
6176	Medicare - County Share	793	1,011		1,083	
SUBTOTAL: SALARIES & BENEFITS		79,417	100,560	0	108,609	
Comparison 2021 Actual to 2022 Budget to 2023 Request			21,143		8,049	
			26.6%		8.0%	
6891	Exp Reimbursements - External					
6202	Telephone/Fax Expense	850	900	900	900	
6242	Dues & Registration					
6275	Contracted Salaries	265,255	267,881	267,881	129,633	
6291	Detention	4,609	10,000	10,000	8,000	
6331	Mileage		500	500	500	
6369	Drug Testing (New 2016) bd approved new rate 8-6-24	4,620	5,304	5,304	5,304	
6401	Office Supplies & Equip Mntce	1,743	2,000	2,000	2,000	
6601	Capital Outlays (\$5,000 and over)					
6611	Capital Outlays (\$500 to \$4,999)					
6897	COVID-19 Expenses					
6899	Adult Assessments	6300	4,000	5,400	2,400	
SUBTOTAL: OTHER EXPENSES		283,377	290,585	291,985	148,737	
GRAND TOTAL:		362,794	391,145	291,985	257,346	
Comparison 2021 Actual to 2022 Budget to 2023 Request			28,351		-133,799	
			7.8%		-34.2%	
251 - Probation Office		2024	2025	2025	2026	
		Actual	Budget	Estimate	Request	
<b>ANTICIPATED REVENUE:</b>						
5251	IGR-Reimbursements-State of MN(Secr JPA)	(49,276)	(47,721)	(50,874)	(53,017)	
5378	Mn Dept of Corrections Grant (PO Salary Reimb)	(182,136)	(181,440)	(181,440)	-	St Funding change
5441	COVID-19 Grant					
5502	Fees and Services					
5514	Probation Supervision Fees	(14,575)	(9,000)	(10,000)	(10,000)	
5810	State Office Probation Rent	(6,232)	(9,620)	(9,620)	(9,620)	
5903	Exp Reimb-Other Dept					
GRAND TOTAL:		(252,219)	(247,781)	(251,934)	(72,637)	
Comparison 2021 Actual to 2022 Budget to 2023 Request			4,438		175,144	
			-1.8%		-70.7%	
<b>Capital Outlay Detail: 6611</b>		<b>Amount:</b>		<b>Capital Outlay Detail:</b>	<b>Amount:</b>	
		0			0	

Staff Name	Role	County	County Allocation	Fund	Cost	+5%
Brenna Davidsor	02 - AGENT	Redwood		1000	92,081.16	4,604.05
Duane Frank	02 - AGENT	Redwood		2000	138,507.51	6,925.37
Jorden R. Minkel	02 - AGENT	Redwood		2000	78,360	3,918.00
Amber T	02 - AGENT	Redwood		1000	113,096	5,654.80
Tamara Johnson	02 - AGENT	Redwood		1000	92,865.62	4,643.28
Kim Crowley	03 - OASS	Redwood		2000	10,033.41	\$501.67
Kim Crowley	03 - OASS	Redwood		1000	16,487.16	\$824.35
Lisa Reynolds	04 - SUPPO	Redwood		4000	\$ 53,017.00	\$ -
Sarah Eischens	05 - DISTR	Redwood		2000	18,493.98	924.69
Sarah Eischens	05 - DISTR	Redwood		1000	30,389.77	1,519.48
MGT-ADMIN	07 - MGT-AI	Redwood		2000	8,743.12	\$437.15
MGT-ADMIN	07 - MGT-AI	Redwood		1000	14,366.91	\$718.34
CURRENT EXPEN	08 - CURRE	Redwood		1000	41,831.92	2,091.59
					<u>\$708,274.00</u>	
					<u>741,037.00</u>	32,763.00 5%
Cost It,Expense,Drug testing,equipment	CE Felony Only				\$43,924	
District Sup/Management/OAS Sr Lead	DS/OAS SR/MGTADMIN				\$103,440.00	
5 agents in Redwood	Agents				\$540,655.79	
Support for felony agents	OASi JPA				\$ 53,017.00	
					741,037	
Cost due to CCA changes	Additional				\$ 28,198.80	
					<u>\$769,235.00</u>	
					Funding	
	Felony				-429,055.00	
	Non-Felony				-210,547.00	
					<u>-639,602.00</u>	
	Total				<u>\$129,633.00</u>	\$64,817.00



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	8/5/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Klisch, County Highway Engineer
Budget Report		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

For information only

**Background Information:**

See attached budget report

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

IFX  
7/29/25 7:30AM

\*\*\* **Redwood County** \*\*\*



**REVENUES & EXPENDITURES BUDGET REPORT**

Budget Name for Report:	2025 BUDGET (ACTIVE)	Page Break Option:	1	1 - Page Break by FUND
Include on the Report:	1 B - Both Revenues And Expenditures			2 - Page Break by DEPT
	E - Expenditure Accounts Only	Report Basis:	2	1 - Cash
	R - Revenue Accounts Only			2 - Modified Accrual
Report Thru:	07/2025			3 - Full Accrual
Save Report:	N			
Comment:				

\*\*\* Redwood County \*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 07/2025

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year Budget	58% % of BDG
3 FUND	ROAD AND BRIDGE				
301 DEPT	ROAD & BRIDGE ADMINISTRATION				
----- REVENUES -----					
03-301-000-0000-5001	PROPERTY TAXES-CURRENT	0.00	2,042,035.03-	3,493,074.00-	58
03-301-000-0000-5004	PROPERTY TAXES-DELINQUENT	0.00	6,947.82-	0.00	0
03-301-000-0000-5015	WHEELAGE TAX	24,526.99-	195,023.42-	360,000.00-	54
03-301-000-0000-5016	LOCAL SALES TAX	96,508.81-	484,456.73-	1,174,000.00-	41
03-301-000-0000-5020	SEVERED MINERAL TAXES	0.00	6.31-	5.00-	126
03-301-000-0000-5205	DISPARITY REDUCTION AID	0.00	0.00	9,430.00-	0
03-301-000-0000-5208	MARKET VALUE CREDIT	0.00	0.00	85,628.00-	0
03-301-000-0000-5225	SPECIAL TOWN BRIDGE	0.00	736,203.85-	1,514,500.00-	49
03-301-000-0000-5230	TOWN BRIDGE REVENUE	0.00	0.00	995,681.00-	0
03-301-000-0000-5235	TOWN ROAD REVENUE	0.00	850,340.00-	720,556.00-	118
03-301-000-0000-5240	ST. OF MN. - REG. MAINT.	933,114.40-	2,321,331.90-	2,297,317.00-	101
03-301-000-0000-5242	ST. OF MN. - MUN.MAINT.	0.00	181,822.00-	358,911.00-	51
03-301-000-0000-5244	ST. OF MN. - REG.CONST.	233,585.31-	734,489.92-	3,414,072.00-	22
03-301-000-0000-5246	ST. OF MN - MUN. CONST.	0.00	0.00	538,123.00-	0
03-301-000-0000-5247	ST. OF MN - BRIDGE INSPECTION REIM	0.00	22,044.00-	0.00	0
03-301-000-0000-5333	BRIDGE BONDING REVENUE	725,730.70-	725,730.70-	3,607,609.00-	20
03-301-000-0000-5455	FEDERAL FUNDS - HIGHWAY	0.00	9,175.12-	446,344.00-	2
03-301-000-0000-5502	FEES & SERVICES	0.00	0.00	12,089.00-	0
03-301-000-0000-5503	OVERWEIGHT TRUCK PERMITS	300.00-	1,950.00-	24,800.00-	8
03-301-000-0000-5810	LAND LEASE & RENTAL	0.00	100.00-	0.00	0
03-301-000-0000-5850	SALES OF MATERIALS	7,512.91-	43,464.72-	158,367.00-	27
03-301-000-0000-5920	SALE OF CAPITAL ASSET	0.00	8,577.50-	35,000.00-	25
----- EXPENDITURES -----					
03-301-000-0000-6103	SALARIES & WAGES-REGULAR	27,953.16	186,468.02	366,235.00	51
03-301-000-0000-6107	SALARIES & WAGES-OVERTIME	110.84	171.86	0.00	0
03-301-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	646.50	0.00	0
03-301-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	4,805.00	33,635.00	57,660.00	58
03-301-000-0000-6163	PERA-COUNTY SHARE	2,104.80	13,996.93	27,468.00	51
03-301-000-0000-6172	WORKERS' COMPENSATION	0.00	34,183.00	34,183.00	100
03-301-000-0000-6175	FICA-COUNTY SHARE	1,645.74	10,960.38	22,707.00	48
03-301-000-0000-6176	MEDICARE-COUNTY SHARE	384.90	2,563.31	5,310.00	48
03-301-000-0000-6202	TELEPHONE/FAX EXPENSE	1,581.68	10,487.73	18,837.00	56
03-301-000-0000-6210	POSTAGE	0.00	1,400.16	2,044.00	69
03-301-000-0000-6230	PRINTING & PUBLISHING	259.22	827.53	2,039.00	41

**\*\*\* Redwood County \*\*\***



**REVENUES & EXPENDITURES BUDGET REPORT** As of 07/2025

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	% of BDG	
03-301-000-0000-6235	DOR LOCAL SALES TAX COSTS	868.58	4,360.12	20,428.00	21	
03-301-000-0000-6241	SUBSCRIPTIONS	0.00	0.00	124.00	0	
03-301-000-0000-6242	DUES	0.00	3,755.00	3,433.00	109	
03-301-000-0000-6262	STATE AUDIT	0.00	0.00	2,520.00	0	
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	0.00	15,477.98	14,649.00	106	
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.	112.14	1,615.78	1,550.00	104	
03-301-000-0000-6331	MILEAGE	0.00	0.00	87.00	0	
03-301-000-0000-6332	STAFF DEVELOPMENT	13.94	3,241.78	6,000.00	54	
03-301-000-0000-6334	LODGING & EXPENSE	570.22	3,603.06	2,183.00	165	
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY	2,789.77	110,670.77	109,870.00	101	
03-301-000-0000-6401	OFFICE SUPPLIES	2,967.36	6,394.72	5,827.00	110	
03-301-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	45.00	1,239.00	4	
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL	0.00	2,779.98-	9,668.00-	29	
<b>301 DEPT</b>	<b>Totals ROAD &amp; BRIDGE ADMINISTRATION</b>					
		<b>Revenue</b>	<b>2,021,279.12-</b>	<b>8,363,699.02-</b>	<b>19,245,506.00-</b>	<b>43</b>
		<b>Expend.</b>	<b>46,167.35</b>	<b>441,724.65</b>	<b>694,725.00</b>	<b>64</b>
		<b>Net</b>	<b>1,975,111.77-</b>	<b>7,921,974.37-</b>	<b>18,550,781.00-</b>	<b>43</b>
310 DEPT	HIGHWAY MAINTENANCE					
----- REVENUES -----						
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	11,431.72-	9,845.00-	116	
03-310-000-0000-5301	STATE GRANTS	0.00	21,825.00-	0.00	0	
03-310-000-0000-5401	DISASTER GRANTS	0.00	65,475.00-	50,000.00-	131	
----- EXPENDITURES -----						
03-310-000-0000-6103	SALARIES & WAGES-REGULAR	77,934.80	536,720.66	1,110,691.00	48	
03-310-000-0000-6105	SALARIES & WAGES-PART TIME	14,716.32	27,491.90	39,426.00	70	
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME	2,418.11	16,459.21	38,199.00	43	
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	0.00	132.00	0	
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	26,723.00	191,529.00	328,332.00	58	
03-310-000-0000-6163	PERA-COUNTY SHARE	6,002.14	41,442.78	86,167.00	48	
03-310-000-0000-6175	FICA-COUNTY SHARE	5,448.86	33,079.03	73,676.00	45	
03-310-000-0000-6176	MEDICARE-COUNTY SHARE	1,274.31	7,736.24	17,231.00	45	
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE	60.00	420.00	360.00	117	
03-310-000-0000-6292	CONTRACT PAYMENTS	0.00	0.00	130,000.00	0	
03-310-000-0000-6332	STAFF DEVELOPMENT	0.00	583.00	14,000.00	4	
03-310-000-0000-6341	EQUIPMENT RENTAL	10,007.50	27,348.20	143,594.00	19	
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS	51,823.67	317,078.83	1,502,784.00	21	
03-310-000-0000-6506	MINOR EQUIP. PURCHASES	0.00	33,015.31	0.00	0	
03-310-000-0000-6507	MISCELLANEOUS EXPENSES	1,162.49	5,637.12	93,086.00	6	

IFX  
7/29/25 7:30AM

# \*\*\* Redwood County \*\*\*



## REVENUES & EXPENDITURES BUDGET REPORT As of 07/2025

3 FUND

ROAD AND BRIDGE

Report Basis: Modified Accrual

<u>Account Number</u>	<u>Status</u>	<u>Quarter</u> <u>To Date</u>	<u>Year</u> <u>To Date</u>	<u>Percent of Year</u> <u>Budget</u>	<u>58%</u> <u>% of</u> <u>BDG</u>
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION	0.00	850,340.00	720,556.00	118
03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	343,534.42	927,701.00	37
03-310-000-0000-6910	TRANSFERS IN	0.00	326,376.00-	326,376.00-	100
<b>310 DEPT</b>	<b>Totals HIGHWAY MAINTENANCE</b>	<b>Revenue</b> <b>Expend.</b> <b>Net</b>	<b>0.00</b> <b>98,731.72-</b> <b>197,571.20</b>	<b>98,731.72-</b> <b>59,845.00-</b> <b>4,899,559.00</b>	<b>165</b> <b>43</b> <b>43</b>
320 DEPT	HIGHWAY CONSTRUCTION & ENGINEERING		<b>197,571.20</b>	<b>2,007,307.98</b>	<b>41</b>
----- REVENUES -----					
03-320-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	0.00	80,000.00-	0
03-320-000-0000-5383	MN IT SERVICES GEOSPATIAL INFO OFF GRAN	0.00	71,509.50-	0.00	0
----- EXPENDITURES -----					
03-320-000-0000-6103	SALARIES & WAGES-REGULAR	18,330.90	8,711.06	244,755.00	4
03-320-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	0.00	13,500.00	0
03-320-000-0000-6107	SALARIES & WAGES-OVERTIME	398.16	398.16	20,949.00	2
03-320-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	0.00	51.00	0
03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	6,235.00	43,645.00	74,820.00	58
03-320-000-0000-6163	PERA-COUNTY SHARE	1,436.50	9,256.73	19,928.00	46
03-320-000-0000-6175	FICA-COUNTY SHARE	1,028.87	6,728.10	17,311.00	39
03-320-000-0000-6176	MEDICARE-COUNTY SHARE	240.63	1,573.51	4,048.00	39
03-320-000-0000-6230	PRINTING & PUBLISHING	0.00	0.00	57.00	0
03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	83,064.58	39,194.04	434,521.00	9
03-320-000-0000-6292	CONTRACT PAYMENTS	1,571,264.12	2,834,576.00	11,043,602.00	26
03-320-000-0000-6297	GO BONDING CONTRACT PAYMENTS	49,680.68	98,061.36	166,299.00	59
03-320-000-0000-6331	MILEAGE	0.00	0.00	47.00	0
03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS	18,051.00	19,397.00	100,000.00	19
03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER	2,123.75	8,079.53	40,000.00	20
03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIES	20,596.00	26,569.51	44,435.00	60
----- REVENUES -----					
03-320-000-2720-5240	2021A GO BOND INTEREST REIM - REG MAINT	0.00	102,325.00-	0.00	0
03-320-000-2720-5244	2021A GO BOND PRINCIPAL REIM - REG CONST	0.00	325,000.00-	325,000.00-	100
03-320-000-2720-5249	2021A GO BOND INTEREST REIM - REG MAINT	0.00	0.00	196,525.00-	0
----- EXPENDITURES -----					
03-320-000-2720-6702	PRINCIPAL PAYMENTS 2021A BONDS	0.00	325,000.00	325,000.00	100
03-320-000-2720-6705	INTEREST PAYMENTS 2021A BONDS	0.00	102,325.00	196,525.00	52
<b>320 DEPT</b>	<b>Totals HIGHWAY CONSTRUCTION &amp; ENGINEERING</b>	<b>Revenue</b> <b>Expend.</b> <b>Net</b>	<b>0.00</b> <b>498,834.50-</b> <b>1,772,450.19</b>	<b>601,525.00-</b> <b>12,745,848.00</b> <b>3,523,515.00</b>	<b>83</b> <b>28</b> <b>28</b>
			<b>1,772,450.19</b>	<b>3,024,680.50</b>	<b>12,144,323.00</b>

**\*\*\* Redwood County \*\*\***



**REVENUES & EXPENDITURES BUDGET REPORT** As of 07/2025

Report Basis: Modified Accrual

		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>58% % of BDG</u>		
<b>3</b>	<b>FUND</b>	<b>ROAD AND BRIDGE</b>						
	<u>Account Number</u>							
	330 DEPT	EQUIPMENT MAINTENANCE & SHOP						
	----- REVENUES -----							
	03-330-000-0000-5980		0.00	33,851.92-	0.00	0		
	----- EXPENDITURES -----							
	03-330-000-0000-6103		9,979.12	66,723.20	131,064.00	51		
	03-330-000-0000-6107		64.08	1,433.79	5,010.00	29		
	03-330-000-0000-6153		2,234.00	15,638.00	26,808.00	58		
	03-330-000-0000-6163		753.24	5,111.77	10,206.00	50		
	03-330-000-0000-6175		603.34	4,101.35	8,437.00	49		
	03-330-000-0000-6176		141.11	959.19	1,973.00	49		
	03-330-000-0000-6251		1,290.03	28,180.71	81,619.00	35		
	03-330-000-0000-6291		0.00	1,500.00	0.00	0		
	03-330-000-0000-6305		285.12	15,194.36	99,065.00	15		
	03-330-000-0000-6306		474.50	6,794.87	34,216.00	20		
	03-330-000-0000-6332		0.00	0.00	38.00	0		
	03-330-000-0000-6502		2,835.44	31,064.41	56,293.00	55		
	03-330-000-0000-6503		16,520.13	61,403.48	283,617.00	22		
	03-330-000-0000-6504		35,983.60	140,578.29	432,296.00	33		
	<b>330 DEPT</b>		<b>0.00</b>	<b>33,851.92-</b>	<b>0.00</b>	<b>0</b>		
	<b>Totals EQUIPMENT MAINTENANCE &amp; SHOP</b>	<b>Revenue</b>	<b>0.00</b>	<b>33,851.92-</b>	<b>0.00</b>	<b>0</b>		
		<b>Expend.</b>	<b>71,163.71</b>	<b>378,683.42</b>	<b>1,170,642.00</b>	<b>32</b>		
		<b>Net</b>	<b>71,163.71</b>	<b>344,831.50</b>	<b>1,170,642.00</b>	<b>29</b>		
<b>3</b>	<b>FUND</b>	<b>Totals ROAD AND BRIDGE</b>						
		<b>Revenue</b>	<b>2,021,279.12-</b>	<b>8,995,117.16-</b>	<b>19,906,876.00-</b>	<b>45</b>		
		<b>Expend.</b>	<b>2,087,352.45</b>	<b>6,449,962.77</b>	<b>19,510,774.00</b>	<b>33</b>		
		<b>Net</b>	<b>66,073.33</b>	<b>2,545,154.39-</b>	<b>396,102.00-</b>	<b>643</b>		
	<b>FINAL TOTALS</b>	<b>105</b>	<b>Accounts</b>	<b>Revenue</b>	<b>2,021,279.12-</b>	<b>8,995,117.16-</b>	<b>19,906,876.00-</b>	<b>45</b>
				<b>Expend.</b>	<b>2,087,352.45</b>	<b>6,449,962.77</b>	<b>19,510,774.00</b>	<b>33</b>
				<b>Net</b>	<b>66,073.33</b>	<b>2,545,154.39-</b>	<b>396,102.00-</b>	<b>643</b>



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	8/5/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Klisch, County Highway Engineer
Approve bills		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Approve Highway Department bills

**Background Information:**

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: NA

Date Requestor Requires Review Completion: NA

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

IFX  
7/30/25 11:48AM

# \*\*\* Redwood County \*\*\*

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	<b>2610 AMERICAN ENGINEERING TESTING INC</b>							
	03-320-000-0000-6291			13,531.00	Soil Boring & Pavement Cores	271331	PROFESSIONAL & TECHNICAL SERV	N
	<b>2610 AMERICAN ENGINEERING TESTING INC</b>			<b>13,531.00</b>	1 Transactions			
	<b>76720 AUTO VALUE OF REDWOOD FALLS</b>							
8	03-330-000-0000-6502			102.79	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
4	03-330-000-0000-6503			109.99	Rear Brake Pad Set		EQUIPMENT REPAIR PARTS & SUPP	N
5	03-330-000-0000-6503			7.99	Toggle Switch		EQUIPMENT REPAIR PARTS & SUPP	N
6	03-330-000-0000-6503			103.92	Gear Oil		EQUIPMENT REPAIR PARTS & SUPP	N
7	03-330-000-0000-6503			38.99	Ignition Coil		EQUIPMENT REPAIR PARTS & SUPP	N
	<b>76720 AUTO VALUE OF REDWOOD FALLS</b>			<b>363.68</b>	5 Transactions			
	<b>4556 AUTO VALUE TRACY</b>							
1	03-330-000-0000-6503			279.98	Batteries		EQUIPMENT REPAIR PARTS & SUPP	N
2	03-330-000-0000-6503			137.99	Alternator		EQUIPMENT REPAIR PARTS & SUPP	N
	<b>4556 AUTO VALUE TRACY</b>			<b>417.97</b>	2 Transactions			
	<b>7570 BOLTON &amp; MENK INC</b>							
9	03-320-000-0000-6291			54,972.50	Professional Engineering - PLS	0362816	PROFESSIONAL & TECHNICAL SERV	N
10	03-320-000-0000-6291			20,077.50	Bridge Inspection Professional	0367253	PROFESSIONAL & TECHNICAL SERV	N
11	03-320-000-0000-6291			1,542.50	Professional Engineering - Rai	0367256	PROFESSIONAL & TECHNICAL SERV	N
12	03-320-000-0000-6291			7,297.00	Professional Engineering	0367256	PROFESSIONAL & TECHNICAL SERV	N
13	03-320-000-0000-6291			10,894.50	Professional Engineering	0367258	PROFESSIONAL & TECHNICAL SERV	N
14	03-320-000-0000-6291			1,007.50	Professional Engineering	0367259	PROFESSIONAL & TECHNICAL SERV	N
	<b>7570 BOLTON &amp; MENK INC</b>			<b>95,791.50</b>	6 Transactions			
	<b>8414 BRAUN INTERTEC CORP</b>							
15	03-320-000-0000-6291			3,378.00	MnDOT Testing	B2409116	PROFESSIONAL & TECHNICAL SERV	N
	<b>8414 BRAUN INTERTEC CORP</b>			<b>3,378.00</b>	1 Transactions			
	<b>12702 CLEMENTS LUMBER INC-MORGAN</b>							
17	03-330-000-0000-6305			34.44	Paint Brushes	105752	BLDG - REPAIRS & MAINTENANCE	N
	<b>12702 CLEMENTS LUMBER INC-MORGAN</b>			<b>34.44</b>	1 Transactions			
	<b>13000 CLEMENTS LUMBER INC-RF</b>							
18	03-330-000-0000-6503			25.68	Deck Boards	04174052	EQUIPMENT REPAIR PARTS & SUPP	N
	<b>13000 CLEMENTS LUMBER INC-RF</b>			<b>25.68</b>	1 Transactions			
	<b>13055 COLUMN SOFTWARE PBC</b>							
16	03-301-000-0000-6230			298.67	Goldmine Bridge Press Release	F5BA44DA-0023	PRINTING & PUBLISHING	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13055	COLUMN SOFTWARE PBC			298.67		1 Transactions		
18802	DUININCK INC							
19	03-310-000-0000-6501			15,624.88	Gravel		ROAD MAINTENANCE SUPPLIES & M	N
20	03-310-000-0000-6501			3,838.40	Blade (Sand) Mix	565192	ROAD MAINTENANCE SUPPLIES & M	N
21	03-310-000-0000-6501			7,500.88	Gravel	565912	ROAD MAINTENANCE SUPPLIES & M	N
18802	DUININCK INC			26,964.16		3 Transactions		
20730	ECOWATER SYSTEMS OF REDWOOD FALL							
22	03-301-000-0000-6401			46.00	Office Supplies	137494	OFFICE SUPPLIES	N
23	03-330-000-0000-6502			404.25	Softner Salt	137825	SHOP MATERIALS & SUPPLIES	N
20730	ECOWATER SYSTEMS OF REDWOOD FALL			450.25		2 Transactions		
21500	ELECTRIC MOTOR COMPANY							
24	03-330-000-0000-6503			27.94	LP Tank Refill	147148	EQUIPMENT REPAIR PARTS & SUPP	N
25	03-330-000-0000-6503			14.99	Rocker Switch	147148	EQUIPMENT REPAIR PARTS & SUPP	N
26	03-330-000-0000-6503			27.94	LP Tank Refill	147380	EQUIPMENT REPAIR PARTS & SUPP	N
21500	ELECTRIC MOTOR COMPANY			70.87		3 Transactions		
22283	ETTERMAN ENTERPRISES INC							
27	03-330-000-0000-6502			106.50	Cable Ties	371999	SHOP MATERIALS & SUPPLIES	N
22283	ETTERMAN ENTERPRISES INC			106.50		1 Transactions		
24589	FARMWARD COOPERATIVE							
28	03-330-000-0000-6502			1,259.70	DEF - Lucan, Wabasso, Milroy &		SHOP MATERIALS & SUPPLIES	N
24589	FARMWARD COOPERATIVE			1,259.70		1 Transactions		
47911	FLINT HILLS RESOURCES LP							
29	03-310-000-0000-6501			36,900.00	2025 Sealcoat		ROAD MAINTENANCE SUPPLIES & M	N
30	03-320-000-0000-6505			432,470.70	2025 Sealcoat		ENG. & CONST.MATERIALS & SUPPL	N
47911	FLINT HILLS RESOURCES LP			469,370.70		2 Transactions		
29675	GMS INDUSTRIAL SUPPLIES INC							
32	03-310-000-0000-6507			94.68	Safety Glasses		MISCELLANEOUS EXPENSES	N
31	03-330-000-0000-6502			422.69	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
29675	GMS INDUSTRIAL SUPPLIES INC			517.37		2 Transactions		
37640	INNOVATIVE OFFICE SOLUTIONS LLC							
33	03-301-000-0000-6401			15.49	Office Supplies		OFFICE SUPPLIES	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
37640	INNOVATIVE OFFICE SOLUTIONS LLC			15.49	1 Transactions			
34	43095 JOHN DEERE FINANCIAL 03-330-000-0000-6503			558.09	Repair Part		EQUIPMENT REPAIR PARTS & SUPP	N
	43095 JOHN DEERE FINANCIAL			558.09	1 Transactions			
36	50050 L & S CONSTRUCTION CORP 03-310-000-0000-6501			62,737.07	Gravel		ROAD MAINTENANCE SUPPLIES & M	N
35	03-320-000-0000-6505			416.76	Gravel		ENG. & CONST.MATERIALS & SUPPL	N
	50050 L & S CONSTRUCTION CORP			63,153.83	2 Transactions			
38	53100 LOCATORS & SUPPLIES INC 03-310-000-0000-6507			209.72	Hi Vis Hats, Safety Glasses, J		MISCELLANEOUS EXPENSES	N
	53100 LOCATORS & SUPPLIES INC			209.72	1 Transactions			
37	53227 LOFFLER COMPANIES INC 03-301-000-0000-6310			105.01	Copier Contract		OFFICE EQUIPMENT REPAIR & MAIN	N
	53227 LOFFLER COMPANIES INC			105.01	1 Transactions			
39	55610 M-R SIGN CO INC 03-310-000-0000-6501			1,325.40	Sign Shop Supplies	228212, 228540	ROAD MAINTENANCE SUPPLIES & M	N
40	03-310-000-0000-6501			915.90	Object Markers	228440	ROAD MAINTENANCE SUPPLIES & M	N
	55610 M-R SIGN CO INC			2,241.30	2 Transactions			
41	56300 MEADOWLAND FARMERS COOP 03-330-000-0000-6502			47.15	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
42	03-330-000-0000-6502			1,900.00	Bulk Oil Storage Tanks (Qty 3)		SHOP MATERIALS & SUPPLIES	N
	56300 MEADOWLAND FARMERS COOP			1,947.15	2 Transactions			
43	57170 MINNESOTA STATE AUDITOR 03-301-000-0000-6262			203.00	2024 Audit		STATE AUDIT	N
	57170 MINNESOTA STATE AUDITOR			203.00	1 Transactions			
44	57397 MN DEPT OF TRANSPORTATION 03-320-000-0000-6291			26,936.48	Material Testing & Inspection	P00019864	PROFESSIONAL & TECHNICAL SERV	N
45	03-320-000-0000-6291			514.21	Material Testing & Inspection	P00019986	PROFESSIONAL & TECHNICAL SERV	N
	57397 MN DEPT OF TRANSPORTATION			27,450.69	2 Transactions			
46	62010 NEWMAN SIGNS INC 03-310-000-0000-6501			1,476.29	Blank 911 Signs		ROAD MAINTENANCE SUPPLIES & M	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
47	03-310-000-0000-6501			214.89	U-Channel Posts		ROAD MAINTENANCE SUPPLIES & M	N
	<b>62010 NEWMAN SIGNS INC</b>			<b>1,691.18</b>	2 Transactions			
48	03-330-000-0000-6503			105.05	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	<b>64208 O'REILLY AUTO PARTS</b>			<b>105.05</b>	1 Transactions			
49	03-301-000-0000-6210			164.79	Postage Machine Lease		POSTAGE	N
	<b>71300 PITNEY BOWES GLOBAL</b>			<b>164.79</b>	1 Transactions			
50	03-330-000-0000-6503			473.67	Repair Parts	P0095111	EQUIPMENT REPAIR PARTS & SUPP	N
	<b>76001 RDO EQUIPMENT CO</b>			<b>473.67</b>	1 Transactions			
51	03-330-000-0000-6502			30.92	Finance Charge		SHOP MATERIALS & SUPPLIES	N
	<b>78103 ROAD MACHINERY &amp; SUPPLIES CO</b>			<b>30.92</b>	1 Transactions			
52	03-330-000-0000-6502			659.84	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
53	03-330-000-0000-6502			149.99	Drill Bit Set		SHOP MATERIALS & SUPPLIES	N
	<b>78815 RSS GROUP INTERNATIONAL INC</b>			<b>809.83</b>	2 Transactions			
54	03-330-000-0000-6306			302.00	Mount & Balance Tires		MAINTENANCE - EQUIPMENT	Y
55	03-330-000-0000-6503			717.56	4 Tires		EQUIPMENT REPAIR PARTS & SUPP	Y
56	03-330-000-0000-6503			30.00	Valve Stems		EQUIPMENT REPAIR PARTS & SUPP	Y
	<b>76758 RTS LLC</b>			<b>1,049.56</b>	3 Transactions			
57	03-330-000-0000-6503			940.75	Poly-Wire Waffers / Broom Core	S0142222	EQUIPMENT REPAIR PARTS & SUPP	N
	<b>78830 RUFFRIDGE-JOHNSON EQUIPMENT CO INC</b>			<b>940.75</b>	1 Transactions			
61	03-310-000-0000-6501			125.95	Lag Bolts / Mail Boxes		ROAD MAINTENANCE SUPPLIES & M	N
60	03-330-000-0000-6305			149.99	Window Air Conditioner - Milro		BLDG - REPAIRS & MAINTENANCE	N
58	03-330-000-0000-6502			143.89	Shop Supplies		SHOP MATERIALS & SUPPLIES	N
59	03-330-000-0000-6503			80.70	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
79500	RUNNINGS FARM & FLEET			500.53		4 Transactions		
62	80009 S W DUST TREATMENT INC 03-310-000-0000-6501			378.00	Dust Treatment		ROAD MAINTENANCE SUPPLIES & M	N
	80009 S W DUST TREATMENT INC			378.00		1 Transactions		
63	80086 SAFETY TECHNOLOGIES INC 03-330-000-0000-6503			173.79	Seal Kit	230515	EQUIPMENT REPAIR PARTS & SUPP	N
	80086 SAFETY TECHNOLOGIES INC			173.79		1 Transactions		
65	80075 SAFETY-KLEEN SYSTEMS INC 03-330-000-0000-6502			144.96	Parts Washer Maint		SHOP MATERIALS & SUPPLIES	N
	80075 SAFETY-KLEEN SYSTEMS INC			144.96		1 Transactions		
66	80084 SALFER WELDING MFG & REPAIR LLC 03-330-000-0000-6306			338.60	Box Extension	895264	MAINTENANCE - EQUIPMENT	Y
67	03-330-000-0000-6306			338.60	Box Extension	895282	MAINTENANCE - EQUIPMENT	Y
68	03-330-000-0000-6306			338.60	Box Extension	895283	MAINTENANCE - EQUIPMENT	Y
	80084 SALFER WELDING MFG & REPAIR LLC			1,015.80		3 Transactions		
64	80695 SCOTTS LAWN SERVICE & SNOW REMOVA 03-310-000-0000-6341			2,625.00	June/July Mowing - Normandale/	10579	EQUIPMENT RENTAL	Y
	80695 SCOTTS LAWN SERVICE & SNOW REMOVA			2,625.00		1 Transactions		
71	82465 SMI & HYDRAULICS INC 03-330-000-0000-6306			220.00	Repair Labor		MAINTENANCE - EQUIPMENT	N
69	03-330-000-0000-6503			44.50	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
70	03-330-000-0000-6503			138.82	Repair Part		EQUIPMENT REPAIR PARTS & SUPP	N
	82465 SMI & HYDRAULICS INC			403.32		3 Transactions		
72	83324 SQUEEGEE BROS 03-330-000-0000-6305			310.00	Window Washing		BLDG - REPAIRS & MAINTENANCE	N
	83324 SQUEEGEE BROS			310.00		1 Transactions		
73	88743 TRUCK CENTER COMPANIES EAST LLC 03-330-000-0000-6503			697.19	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	Y
	88743 TRUCK CENTER COMPANIES EAST LLC			697.19		1 Transactions		
74	89003 TWIN CITIES & WESTERN RAILROAD COMP 03-320-000-0000-6291			45,066.86	Replacement of RR Crossing Sur		PROFESSIONAL & TECHNICAL SERV	N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89003	TWIN CITIES & WESTERN RAILROAD COMP			45,066.86		1 Transactions		
75	90661 VALLEY EARTHWORKS INC 03-310-000-0000-6341			1,937.50	Ditch Mowing		EQUIPMENT RENTAL	N
	90661 VALLEY EARTHWORKS INC			1,937.50		1 Transactions		
76	91230 VESTIS SERVICES LLC 03-330-000-0000-6502			276.70	Uniforms, Mats, Shop Towels		SHOP MATERIALS & SUPPLIES	Y
	91230 VESTIS SERVICES LLC			276.70		1 Transactions		
77	93070 WELTSCH EQUIPMENT INC 03-330-000-0000-6503			2,804.48	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	93070 WELTSCH EQUIPMENT INC			2,804.48		1 Transactions		
78	93290 WESTMAN PARTS COMPANY LLC dba NAP, 03-330-000-0000-6502			39.90	Shop Supply		SHOP MATERIALS & SUPPLIES	N
79	03-330-000-0000-6503			66.72	Repair Part		EQUIPMENT REPAIR PARTS & SUPP	N
	93290 WESTMAN PARTS COMPANY LLC dba NAP,			106.62		2 Transactions		
80	93110 WIDSETH SMITH NOLTING & ASSOCIATES I 03-320-000-0000-6291			7,106.25	Professional Engineering Fees	238695	PROFESSIONAL & TECHNICAL SERV	N
81	03-320-000-0000-6291			2,673.75	Professional Engineering Fees	238835	PROFESSIONAL & TECHNICAL SERV	N
82	03-320-000-0000-6291			9,917.50	Professional Engineering Fees	238836	PROFESSIONAL & TECHNICAL SERV	N
83	03-320-000-0000-6291			1,980.00	Professional Engineering Fees	238837	PROFESSIONAL & TECHNICAL SERV	N
84	03-320-000-0000-6291			3,076.25	Professional Engineering Fees	239303	PROFESSIONAL & TECHNICAL SERV	N
85	03-320-000-0000-6291			3,881.25	Professional Engineering Fees	239470	PROFESSIONAL & TECHNICAL SERV	N
86	03-320-000-0000-6291			3,335.00	Professional Engineering Fees	239471	PROFESSIONAL & TECHNICAL SERV	N
87	03-320-000-0000-6291			2,549.92	Professional Engineering Fees	239472	PROFESSIONAL & TECHNICAL SERV	N
	93110 WIDSETH SMITH NOLTING & ASSOCIATES I			34,519.92		8 Transactions		
89	94158 WIESE USA INC 03-330-000-0000-6306			1,411.00	Repair Labor		MAINTENANCE - EQUIPMENT	N
88	03-330-000-0000-6503			1,254.85	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N
	94158 WIESE USA INC			2,665.85		2 Transactions		
91	99290 ZIEGLER INC 03-330-000-0000-6306			787.75	Repair Labor		MAINTENANCE - EQUIPMENT	N
90	03-330-000-0000-6503			2,218.52	Filters		EQUIPMENT REPAIR PARTS & SUPP	N
92	03-330-000-0000-6503			1,431.06	Repair Parts		EQUIPMENT REPAIR PARTS & SUPP	N

IFX  
7/30/25 11:48AM

3 ROAD AND BRIDGE

### \*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
99290	ZIEGLER INC		4,437.33	3 Transactions		
<b>3 Fund Total:</b>			811,794.37	ROAD AND BRIDGE	49 Vendors	92 Transactions
<b>Final Total:</b>			811,794.37	49 Vendors	92 Transactions	

# \*\*\* Redwood County \*\*\*

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	811,794.37	ROAD AND BRIDGE
<b>All Funds</b>	<b>811,794.37</b>	<b>Total</b>

Approved by, .....

.....

.....



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	8/5/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Klisch, County Highway Engineer
Approve Letter of Support for MnDOT District 8		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Approve Letter for support of MnDot District 8's funding application for a roundabout.

**Background Information:**

The letter is to support the construction of a roundabout at the intersection of MN 19 and CSAH 1/Airport Road in the City of Redwood Falls, Redwood County, MN.

MnDOT anticipates requesting the maximum federal funding allowed (80%). The County and would be responsible for a 20% cost match on this project split with the City of Redwood Falls.

See letter attached.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Nick Klisch, P.E.**  
**Redwood County Highway Department**

1820 East Bridge Street /P.O. Box 6  
Redwood Falls, MN 56283  
Phone: (507) 637-4056 Fax: (507) 637-1201

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July 29, 2025

**Megan M. DeSchepper- AICP**  
MnDOT District 8 Planning Director  
[megan.deschepper@state.mn.us](mailto:megan.deschepper@state.mn.us)

**Re:** Roundabout at Trunk Highway (TH) 19/County State Aid (CSAH) 1/Airport Road in Redwood Falls, MN

Dear Mrs. DeSchepper,

Redwood County recognizes that the above referenced intersection has a history of serious crashes and congestion. At the August 5, 2025 County Board meeting, County Commissioners directed the County Engineer to prepare this letter stating that Redwood County supports the installation of a roundabout at this intersection in order help decrease crashes and improve traffic flow. Redwood County also recognizes that the County will be responsible for 20% of one leg of the roundabout (CSAH 1). The County further understands that any roundabout constructed would accommodate heavy commercial and agricultural equipment. Feel free to contact me with any questions or concerns.

Sincerely,

Nick Klisch, P.E.

Redwood County Engineer

**Jacqueline Reck**  
Accountant  
[Jacqueline\\_r@redwoodcounty-mn.gov](mailto:Jacqueline_r@redwoodcounty-mn.gov)

**Robin Kokesch**  
Administrative Assistant/Accounting Technician  
[Robin\\_k@redwoodcounty-mn.gov](mailto:Robin_k@redwoodcounty-mn.gov)



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	8/5/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Klisch, County Highway Engineer
Award salt bid for the 2025-2026 season		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Award road salt purchase to Blackstrap, Inc. the low bidder for the 2025-2026 season.

**Background Information:**

This year we requested bids for 500 ton of salt, 400 ton for RCHD and 100 ton for the City of Redwood Falls; with the option to purchase additional tonnage.

Bidding closed 7/23/2025 with 5 bids received. Blackstrap, Inc. was the low bidder at \$89.00/ton (\$44,500.00 for 500 ton). Last years' price was \$90.73 per ton.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable  
 Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

REDWOOD COUNTY HIGHWAY DEPARTMENT		
P.O. BOX 6 / REDWOOD FALLS, MN 56283		
(507) 637-4056		
SALT QUOTES		
OPENED: 7/23/2025      BOARD APPROVED: Anticipated 8/5/2025		
Company	Bid Price	
Central Salt 1420 State Road 14 Lyons, KS 67554	\$91.23 per ton	
Jakel Trucking, LLC Jerod Jakel 84862 County Road 9 Sacred Heart, MN 56285	"No Bid"	
BlackStrap, Inc. P.O. Box 258 Neligh, NE 68756	\$89.00 per ton	
Johnson Feed, Inc. 305 W. Industrial Road Canton, SD 57013	\$90.62 per ton	
Independent Salt Co. P.O. Box 36 Kanopolis, KS 67454	\$90.45 per ton	
Nebraska Salt & Grain Co. P.O. Box 489 Gothenburg, NE 69138-1302	"No Bid" per ton	
Compass Minerals 9900 W. 109th St., Suite 100 Overland Park, KS 66210	\$97.26 per ton	
Cargill Deicing Technology 24950 Country Club Blvd., Suite 450 North Olmsted, OH 44070	"No Bid"	
<u>Quotes for 500 ton - 400 ton to Redwood County and 100 ton for the City of Redwood Falls.</u>		

**HISTORIC ROAD SALT PRICES**

<b>Contract Season</b>	<b>County Quantity (in tons)</b>	<b>City Quantity (in tons)</b>	<b>Awarded Price Per Ton</b>
2025-2026	400	100	TO BE DETERMINED
2024-2025	650	350	\$90.73
2023-2024	850	225	\$92.21
2022-2023	200	175	\$92.50
2021-2022	925	325	\$81.49
2020-2021	450	300	\$83.00
2019-2020	360	325	\$90.26



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	8/5/2025	<b>Originating Dept.:</b>	Road & Bridge
<b>Preferred 2<sup>nd</sup> Date:</b>	Next		
<b>Discussion Item:</b>		<b>Presenter:</b>	Nick Klisch, County Highway Engineer
Approve to revoke professional engineering contract		<b>estimated time needed:</b>	5 minutes
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve to revoke professional engineering contract with Collins Engineers, Inc due to the approved primary consultant leaving the firm.

**Background Information:**

The board approved the professional engineering contract with Collins Engineers, Inc at the 7/1/2025 county board meeting. The contract approved Michael Hulstein as primary consultant for this contract, since the approval he has left the firm. Section 2.2 of the contract states that the primary consultant not be changed without prior written approval from the County.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**REDWOOD COUNTY  
AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made and entered into this 1<sup>st</sup> day of July, 2025 (the “Effective Date”) by and between the County of Redwood, a political subdivision of the State of Minnesota (the “County”), 1820 East Bridge Street, Redwood Falls, Minnesota 56283, and Collins Engineers, Inc (the “Consultant”), 1599 Selby Avenue, Suite 206, Saint Paul, MN 55104.

WHEREAS, the County is in need of Professional Bridge Engineering Services (the “Project”); and

WHEREAS, the Consultant meets the needs of the County and is willing to provide the services provided for in this Agreement; and

WHEREAS, the County wishes to purchase the services from the Consultant pursuant to the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and Consultant enter into the following Agreement:

**AGREEMENT**

1. **TERM.**

Notwithstanding the date of the signatures of the parties to this Agreement, the term of this Agreement shall commence on the Effective Date and, unless earlier terminated pursuant to this Agreement, shall terminate on the date that all obligations have been fulfilled and all deliverables have been approved by the County. The Consultant shall not commence work on the Project until the County’s Authorized Representative issues a written notice to proceed.

2. **DUTIES OF THE CONSULTANT.**

2.1 **Nature of Duties.** The Consultant shall provide the various professional and consulting services for the Project as set forth in the Consultant’s Scope of Services attached hereto as **Exhibit A** and incorporated into this Agreement by reference. The Consultant shall confer with the County’s Authorized Representative as often as is necessary in connection with the services to be performed under this Agreement.

2.2 **Personnel.** All work the Consultant is to perform shall be performed by competent and qualified personnel. **Michael Hulstein** will have primary responsibility for performing the work under this Agreement on behalf of the Consultant and will serve as the Consultant’s primary contact with the County. The Consultant shall not change the person primarily responsible for performing the work under this Agreement without the prior written approval of the County’s Authorized Representative.

2.3 Project Timing. The Consultant shall not start work on the Project until the Consultant has received from the County's Authorized Representative written notice to proceed. All work and services required by this Agreement shall be completed in accordance with the schedule attached hereto as **Exhibit B**. The Consultant acknowledges that the time within which services must be rendered is of primary importance to the County and is of the essence to this Agreement. All services and information to be performed or furnished under this Agreement shall be performed or furnished as promptly as possible.

2.4 Final Documents. The Consultant shall provide all documentation of the work to be performed under this Agreement. The documents shall be furnished in a format acceptable to the County. Upon completion of the work, the Consultant shall also deliver to the County copies of all correspondence, drawings, reports and all other documents either generated by or received by the Consultant in the performance of the work and services required by this Agreement.

2.5 Standard of Care and Liability for Work. In performing the work under this Agreement, the Consultant will use that degree of care, knowledge and skill ordinarily exercised by other reputable professionals in the field under like circumstances within the State of Minnesota.

3. ITEMS PROVIDED BY THE COUNTY.

After authorizing the Consultant to begin work, the County will furnish any data or materials in its possession relating to the Project that may be of use to the Consultant in performing the work. The Consultant shall make an analysis of all data and information furnished by the County. If any data or information is found to be incorrect or incomplete by the Consultant, this fact shall be brought to the attention of the County's Authorized Representative before the Consultant proceeds with any affected portion of the Project. All data or materials provided to the Consultant will remain the property of the County and must promptly be returned to the County upon expiration or termination of this Agreement.

4. PAYMENT TO CONSULTANT.

4.1 Rates and Contract Maximum. For services satisfactorily completed in accordance with this Agreement, the County shall pay the Consultant in accordance with the project amounts specified in **Exhibit C**. Notwithstanding any provision to the contrary, the total compensation payable to the Consultant for services and expenses under this Agreement shall not exceed **\$114,400.00** (the "Contract Maximum"). In the event the County requests services that would require payment in excess of the Contract Maximum, the Consultant shall not proceed until such time as the County has approved such modification or addition by written amendment to this Agreement.

4.2 Payment of Costs. Reimbursable expenses are included in the project amounts specified in **Exhibit C**. No additional charges for expenses or reimbursements will be

allowed without the prior written authorization of the County's Authorized Representative.

4.3 Billing by Consultant. The amounts to be paid under this Agreement shall be paid only if work has been satisfactorily performed as determined by the County's Authorized Representative and consistent with the amounts set forth in **Exhibit C**. The Consultant shall submit an invoice monthly in a form acceptable to the County's Authorized Representatives.

4.4 Payment by County. Within thirty-five (35) days of the approval of the invoice by the County, the County shall mail payment of the approved amount to the Consultant for all services satisfactorily performed or make reasonable arrangements for payment acceptable to the Consultant. No claim for expenses or services not specifically provided for herein shall be honored by the County. Amounts disputed need not be paid until the dispute is resolved. Final payment due to the Consultant will be made by the County when all work and services have been satisfactorily performed and all documents have been delivered to the County in accordance with this Agreement. All payments shall be issued to:

Collins Engineers, Inc.  
1599 Selby Ave Suite 206  
St. Paul, MN 55104

5. AUTHORIZED REPRESENTATIVE.

Anthony Sellner and his successor, Nick Klisch shall serve as the Authorized Representative of the County and as the liaison with the Consultant. The County shall have the right to change its Authorized Representative from time to time and shall inform the Consultant of any such change. The Authorized Representative shall have the express authority to make all contacts with the Consultant on behalf of the County and to instruct the Consultant to perform the various services described in this Agreement. The Consultant shall submit reports, invoices and other materials prepared pursuant to this Agreement to the County's Authorized Representative, by mailing or delivering them to:

Redwood County Highway Department  
C/O Nick Klisch  
P.O. Box 6  
Redwood Falls, MN 56283

6. RELATIONSHIP BETWEEN THE PARTIES.

6.1 Independent Contractor. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint ventures, or an association, nor shall the Consultant, be considered an employee, agent or representative of the County. The Consultant is to be and shall remain an independent contractor with respect to all services performed

under this Agreement. Consultant shall utilize the Redwood County Attorney's Office personnel to perform all services under this Agreement.

6.2 No Agency. Consultant shall have the authority to act on behalf of the County only to the extent expressly provided for in this Agreement, unless otherwise modified by the parties in writing.

7. INSURANCE AND INDEMNIFICATION.

7.1 Insurance. Consultant shall comply with the insurance requirements set forth in **Exhibit D**, attached to this Agreement and incorporated herein by reference.

7.2 Indemnification by Consultant. Consultant agrees to indemnify and hold harmless the County and its officers, officials, agents, volunteers and employees from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by the Consultant arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the failure of the Consultant to fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, and the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in Section 8. The terms and provisions of this Section 7 shall survive the expiration, suspension or termination of this Agreement.

7.3 Indemnification by County. County agrees to indemnify and hold harmless the Consultant from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission by the County (including its officers, employees, agents and subcontractors) arising from the terms of this Agreement, and against all loss by reason of the failure of the County, its agents, employees or subcontractors fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in Section 8. The terms and provisions of this Section 7 shall survive the expiration, suspension or termination of this Agreement.

8. RECORDS AND INFORMATION.

8.1 Ownership of Documents, Intellectual Property Rights and Confidentiality. All documents, reports, recommendations, and other work prepared or furnished by Consultant pursuant to this Agreement are work products of the County and shall be the property of the County. Consultant represents and certifies that the works and documents created and paid for under this Agreement do not and will not infringe upon any

intellectual property rights of other persons or entities. Consultant shall furnish the County with all products upon completion of the work, and at any other time as requested by the County. Consultant may retain copies of all such work products and related documents, but Consultant may not use the work products and related documents for any purpose not related to the Project without the County's consent. No reports, documents, or other information that are generated under this Agreement shall be released by Consultant except as required to be released by the Minnesota Data Practices Act or with the approval of the Authorized Representative.

8.2 Data Practices. The Consultant must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) as it applies to all data provided to the Consultant by the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Consultant pursuant to this Agreement. If the Consultant receives a request to release data pursuant to this Section 8.2, the Consultant shall notify the County immediately and consult with the County as to how the Consultant should respond to the request. The Consultant's response shall comply with applicable law.

8.3 Private and Confidential Data. The Consultant shall comply with the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) and all other applicable state and federal laws, rules and regulations relating to data privacy or confidentiality, which may include the Health Insurance Portability and Accountability Act (HIPAA) and/or the Health Information Technology for Economic and Clinical Health Act (HITECH). Consultant further acknowledges that the classification of data as trade secret data will be determined based on applicable law, and labeling data as trade secret data will not necessarily make it so.

8.4 County Network Connection. Consultant acknowledges that this Agreement does not authorize Consultant to make any connection to the County's network through the use of any hardware or through a Virtual Private Network (VPN). In the event a VPN or other network connection becomes necessary or convenient during the term of this Agreement, Consultant shall not make any such connection without first obtaining the express written consent of the County's Information Technology Director and executing and delivering to the County copy of the County's then-current Information Technology Usage Agreement.

9. AUDIT.

Consultant shall maintain complete and accurate records with respect to costs incurred and services performed under this Agreement for a period of at least six (6) years after the termination of this Agreement. Pursuant to Minn. Stat. § 16C.05, Subd. 5, Consultant shall allow the County or other persons or agencies authorized by the County, including the Legislative or State Auditor, access to the records of Consultant at reasonable hours, including all books, records, documents, and accounting procedures and practices of Consultant relevant to the subject matter of the Agreement, for purposes of audit.

10. NOTICE.

Any notices required or permitted to be given under this Agreement: (i) shall be in writing signed by or on behalf of the party making the same; (ii) shall be deemed given or delivered (a) if delivered personally, when received, (b) if sent from within the United States by registered or certified mail, postage prepaid, return receipt requested, on the third business day after mailing, or (c) if sent by messenger or reputable overnight courier service, on the next business day after mailing; and (iii) shall be addressed to each party at its address set forth in this Agreement, or at such other address as the parties shall designate in writing by personal delivery, certified mail, or overnight courier service.

11. DISPUTES.

The County's Authorized Representative will be the initial interpreter of the requirements of this Agreement and will determine the acceptability of the work to be provided hereunder. All claims, disputes and other matters relating to the acceptability of the work must be referred to the County's Authorized Representative in writing with a request that a formal decision be made within a reasonable period of time. Written notice of each claim, dispute or other matter must be delivered to the County's Authorized Representative within 30 days of the occurrence of the event giving rise to the claim, dispute or other matter. All data supporting the claim, dispute or other matter must be submitted to the County's Authorized Representative within 45 days of the event, unless the County's Authorized Representative allows for additional time based on the availability of complete and accurate data. The Consultant shall continue to perform while the claim or dispute is pending. The issuance of a decision by the County's Authorized Representative shall be a condition precedent to the Consultant's exercise of the rights and remedies the Consultant may have under this Agreement or at law with respect to the claim, dispute or other matter.

12. TERMINATION AND SUSPENSION.

12.1 County Termination and Suspension With Cause. This Agreement may be suspended or terminated by the County if the Consultant violates any of the terms or conditions of this Agreement as determined by the County. In the event the County exercises its right to suspend or terminate this Agreement, the County shall submit written notice to the Consultant specifying the extent of the suspension or termination and the reasons therefore, and the date upon which suspension or termination becomes effective.

12.2 County Termination and Suspension Without Cause. The County may terminate this Agreement without cause by giving at least 30 days written notice to the Consultant. Upon receipt of a notice of such termination, the Consultant shall take all action necessary to discontinue work or further commit County funds.

12.3 Consultant Termination With Cause. This Agreement may be terminated by the Consultant if the County violates any of the terms or conditions of this Agreement

as determined by the Consultant. In the event the Consultant exercises its right to terminate this Agreement, the Consultant shall submit written notice to the County specifying the reasons therefore, and the date upon which termination becomes effective.

12.4 Consultant Termination Without Cause. The Consultant may terminate this Agreement without cause by giving at least 30 days written notice to the County. Upon County's receipt of a notice of such termination, the Consultant shall cease all work on the Project and provide all documents pertaining to the Project to the County as soon as is reasonably feasible, but not longer than five (5) business days from the County's receipt of the notice of termination.

12.5 Payment upon Termination and Suspension With or Without Cause. The Consultant shall be entitled to payment for all work satisfactorily performed up to the day the termination or suspension takes effect, as determined by the County.

### 13. SURVIVAL.

The provisions of this Agreement which, by their terms, impose obligations that are continuing in nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: Sections 2.5 (Standard of Care and Liability for Work); 7 (Insurance and Indemnification); 8 (Records and Information); 9 (Audit); 14.3 (Governing Law; Jurisdiction; Venue).

### 14. GENERAL PROVISIONS.

14.1 Entire Agreement; Amendments; Conflicts. This Agreement (including the exhibits attached hereto) constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, documents and proposals, oral or written, between the parties with respect thereto. Any amendment or modification to this Agreement shall not be valid unless such amendment or modification (i) is in writing and signed by authorized representatives of both parties and (ii) references this Agreement. The terms and conditions of the exhibits are integral parts of this Agreement and are fully incorporated herein by this reference.

14.2 Compliance with Applicable Law. The Consultant agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Consultant's performance of the provisions of this Agreement. It shall be the obligation of the Consultant to maintain, pay for and obtain all licenses required by any governmental agency for the provision of those services contemplated herein.

14.3 Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the

purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of Redwood. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.

14.4 Debarment. Consultant certifies that it is not prohibited from doing business with either the federal government or the State of Minnesota as a result of any debarment or suspension proceedings. Consultant's certification is a material representation upon which the County's approval of this Agreement is based. Consultant shall provide immediate written notice to the County's authorized representative if at any time Consultant learns that this certification is erroneous or becomes erroneous due to changed circumstances.

14.5 Conflict of Interest. The Consultant affirms that, to the best of the Consultant's knowledge, the Consultant's involvement in this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. The Consultant agrees that, should any conflict or potential conflict of interest become known to the Consultant, it will immediately notify the County of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and will advise the County whether the Consultant will or will not resign from the other engagement or representation.

14.6 Assignment and Delegation. Neither party shall assign its rights or delegate its duties under this Agreement without receiving the prior written consent of the other party.

14.7 Successors in Interest. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties and their permitted successors and assigns.

14.8 Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.

14.9 Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

*[Signature page follows.]*

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the Effective Date set forth above.

**REDWOOD COUNTY**

**COLLINS ENGINEERS, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By:  \_\_\_\_\_  
Redwood County Attorney

Date: 07.11.2025

## EXHIBIT A

### SCOPE OF SERVICES

The Consultant agrees to provide Consultation Services for the County during the term of this Agreement. The Consultant shall use sound and independent professional judgment in performing these duties. Said “Consultation Services” include the following:

Design of our township bridge replacement projects as shown below:

Bridge No.	Route	Township	Const. Year	LPI	Bridge Type	Yr. Built
L9434	T 233 / Noble Ave	Paxton	2028	55	12.7' csp arch	1959
L6969	T 243 / Ranch Ave	Brookville	TBD	58	14' csp arch	1957
95238	T-137 / 150th St	Springdale	TBD	64	30' csp arch	1980
L6816	T-19 / 110th St.	Springdale	TBD	61	16' steel beam span	1925

When economically beneficial and technically feasible, bridges will be replaced by precast concrete box structures.

Each bridge design plan should include the following items and meet all State Aid plan and funding requirements:

- 1) Project kickoff meeting (in person), review project delivery schedule and review bridge(s);
- 2) Bridge number request;
- 3) GSOC to obtain utility info/maps;
- 4) Topographic Suvey (completed by County);
- 5) Hydraulic design and risk assessment;
- 6) Preliminary bridge and approach plans;
- 7) Virtual preliminary plan review meeting (1 hour);
- 8) Final Bridge and approach plans;
- 9) Signed engineers estimate;
- 10) State Aid Plan Review Checklist;
- 11) Division SB specifications;
- 12) Permits (DNR, COE, NPDES);
- 13) Lab Testing and Plan Inspection Services Request Form;
- 14) Load Rating form for new bridge;

The Consultant will need to delineate wetlands, provide delineation report, TEP meeting, complete MN Interagency Water Resource Application Form, Transaction Form to Withdraw Credits, and coordinate purchase agreement for wetland banking credits. Wetland impacts on remaining bridges will be handled on a case by case basis as design progresses.

Soil borings, if needed, will be completed by a geotechnical engineer, with work coordinated by Consultant. If muck is encountered, Consultant shall call County for approval to bore to bottom of muck.

Asbestos and Hazardous Waste Report, if needed, will be coordinated by the County.

In the case the plans need to be updated with a new MnDOT specification year, in the event the bridge is built in a different year than plan generation due to unforeseen funding limitations, the Consultant will be responsible to provide any necessary updates to the County by request within 45 days.

County will be responsible for Right Of Way (“ROW”) and easement acquisition, utility relocation meetings, and agency coordination including submitting completed packages to MnDOT for review and approval.

Consultant will provide ROW parcel sketches, provide utility information on plans and summarize conflicts for each bridge structure in a spreadsheet for submission to the County.

The following list are requirements for Redwood County bridge plans:

**On Township Roads:**

- a. If proposed structure is a Bridge:
  - i) Minimum 11’ lanes, 3’ shoulders (28’ wide bridge)
  - ii) If greater ADT allows, per Minimum Bridge Width Summary, increase bridge width above 28’ wide
  - iii) If State Aid determines that funding will not cover additional width (when applicable), we will give townships the option to pay for the extra width. If funding source does not exist, bridge will decrease in width per MN Statute 8820.9922. This may decrease down to 26’ bridge width.
- b. If proposed structure is a Culvert:
  - i) Minimum 11’ lanes, 3’ shoulders
  - ii) If greater ADT allows, per Minimum Bridge Width Summary, increase bridge width above 28’ wide
  - iii) If State Aid determines that funding will not cover additional width (when applicable), we will give townships the option to pay for the extra width. If funding source does not exist, bridge will decrease in width per MN Statute 8820.9922. This may decrease down to 26’ bridge width.
  - iv) Check existing PI-PI width on roadway, add 2’ rounding if PI-PI is > minimums
  - v) 4:1 to lintel beam when bury depths minimal
  - vi) 3:1 in-slopes past clear zone on all structures

**Plan Common Requirements:**

- a) Box culvert – granular backfill slopes at 2:1, and pay material by the ton.
- b) Prefer concrete bridge barriers. Open to other barrier/rail options pending justification.
- c) Utilize pile points on all piling.
- d) If bedrock is found in borings, conduct two additional borings at each proposed abutment/pier location at edge of each driving lane.
- e) Prefer concrete bridge barriers. Open to other barrier/rail options pending justification.
- f) Prefer to eliminate piers when economical.

- g) No 2:1 or steeper slopes, use 3:1 or better outside of clear zone, 4:1 preferred if no large right-of-way impacts.
- h) Subcut 1' in road core areas where widen, more if presence muck/organics.
- i) No geotextile fabric in road unless substantial organics/muck in area borings.
- j) Cross slopes:
  - o Township: 0.02 lanes, 0.02 shoulders
- k) Signs: all new.
- l) Tree Removal: Clear out to ROW and in in easements to limits plus 5' to 10' to allow room for equipment.
- m) Driveways and field entrances:
  - o 6:1 slopes.
  - o 4:1 slopes on County Ditch/Judicial Ditch side from top of entrance to culvert outlet, if driveway abuts CD/JD
  - o Match existing width up to 40 foot maximum top width
  - o No spiral CSP.
  - o No need for apron when discharge onto bridge channel riprap.
- n) Quantities:
  - o Aggregate material paid for by ton when possible so we can take tickets, unless it is a plan quantity.
  - o Granular backfill pay by ton, not a plan quantity.
  - o Can re-use aggregate material salvaged on site.
  - o Filter fabric under riprap incidental.
  - o Typically 6" bituminous and 12" class 5 on paved CSAH and CR
  - o 6 inches aggregate base class 5 on township gravel roads.
  - o Shoulder base aggregate class 1 on CR/CSAH
  - o Bituminous 110 pounds/sy/inch.
  - o Bituminous typically use C oils in Redwood County for new pavement sections.
  - o Tack coat incidental.
  - o 10 hours of non-participating dozer and 3 cubic yard shovel time.
  - o Dewatering incidental for contractor.
- o) Judicial and County ditches maintain grade. 1 rod easement at top of ditches.
- p) Erosion Control:
  - o Category 20 blanket on all non-rip-rap areas with rapid stabilization method 4 interim option.
- q) Traffic Control:
  - o Traffic control is part of the plan and contractor is responsible for.
  - o Low volume township roads barricades only.
  - o Confirm detour route with County before creating detour plan, to de-conflict with other projects.
- r) General Note to Place on the Plans: Contractor to obtain written notice from property owner for work outside of row/easements.

## **EXHIBIT B**

### **PROJECT SCHEDULE**

The Consultant will provide the County with the services in **Exhibit A** beginning upon the date of the Agreement and shall end on December 31, 2029, or upon construction of the last bridge, whichever occurs later.

The scope of work for township bridges L9434 and L6969 must be complete by December 31, 2026. The scope of work for township bridges 95238 and L6816 does not begin until the Local Planning Index for these two bridges is 60 or below. Plans must be complete by December 1, 2029 for these two structures. The County intends for construction of bridges L9434 and L6969 boxes to be complete by December 31, 2028.

## EXHIBIT C

### COMPENSATION

The County shall pay Consultant \$114,400 for the performance of the services in **Exhibit A** pursuant to the terms and conditions of section 4. PAYMENT TO CONSULTANT of the Agreement. Each of the bridges has a separate billing maximum, shown in the table below. Consultant will bill at standard hourly rates for work performed on each bridge project. Any additional expenses, will require pre-approval by the County's Authorized Representative prior to incurring the expense.

Bridge No.	Route	Township	Price
L9434	T 233 / Noble Ave	Paxton	\$28,600
L6969	T 243 / Ranch Ave	Brookville	\$28,600
95238	T-137 / 150th St	Springdale	\$28,600
L6816	T-19 / 110th St.	Springdale	\$28,600

All billing statements must be billed separately by each bridge and include contract not to exceed amount, existing bridge number, proposed bridge number (once acquired), road number, SAP number (once acquired), township name and existing bridge type.

Geotechnical Engineering including borings and reports will be paid for by the County via a separate contract if required. Two quotes are needed for this work coordinated by the Consultant.

Asbestos and Regulated Waste Reports will be paid for by the County via a separate contract.

## EXHIBIT D

### INSURANCE REQUIREMENTS

Consultant shall procure and maintain for the duration of the Agreement, insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant.

1. Minimum Scope of Insurance: Coverage shall be at least as broad as follows:
  - a. General Liability coverage (occurrence form CG 00 01 or a substitute form providing equivalent coverage), and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).
  - b. Automobile Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or substitute for providing equivalent liability coverage. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).
  - c. Workers' Compensation as required by the State of Minnesota, and Employer's Liability insurance. If the Consultant's employment is an excluded employment under Minn. Stat. § 176.041 and the Consultant elects not to purchase workers' compensation coverage, the Consultant shall provide the County with a written waiver of workers' compensation coverage in a form acceptable to the County. The Consultant agrees that under no circumstances shall the County be responsible for workers' compensation for injuries suffered in connection with this Agreement.
2. Minimum Limits of Insurance: Consultant shall maintain **NO LESS THAN** the following limits of insurance:
  - a. General Liability Insurance, and if necessary, Umbrella Liability:
    - \$2,000,000 per occurrence
    - \$3,000,000 annual aggregate
    - \$3,000,000 products and completed operations aggregate
    - \$1,000,000 aggregate limit – Umbrella Policy
  - b. Business Automobile Liability and if necessary, Umbrella Liability:
    - \$2,000,000 per occurrence

- c. Employers Liability:
  - as required by the State of Minnesota
- d. Professional/Technical Liability or Errors and Omissions:
  - \$500,000 per occurrence – Errors & Omissions
  - \$1,000,000 per occurrence – Bond (conduct by employee constituting malfeasance, willful neglect of duty or bad faith)
  - \$3,000,000 annual aggregate

3. Deductibles and Self-Insurance:

- a. Any deductibles will be the sole responsibility of the Consultant and may not exceed \$50,000 without the written consent of the County. Any request for a higher deductible must first be approved by the County after Consultant provides the County with financial documentation sufficient for the County to determine whether Consultant has the financial resources to cover the requested deductible.

4. Additional Insurance Conditions:

- a. Consultant's insurance shall apply as primary insurance with respect to any other insurance or self-insurance program maintained by the County. The County's insurance or self-insurance program shall be excess of Consultant's insurance and shall not contribute to it.
- b. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the NCDA or its officers, officials, employees or volunteers.
- c. Consultant must obtain insurance policies from insurance companies having an "AM BEST" rating of A:VII or better and authorized to do business in the State of Minnesota.

5. Verification of Coverage:

Consultant shall provide the County with certificates of insurance and original endorsements showing that the Consultant has each type of insurance coverage and limits required under this Agreement. All certificates and endorsements are to be received and approved by the County before work commences.

## **Appendix A to Exhibit A: Redwood County Bridge Design Guidance – May 1, 2024**

*A design layout must be submitted for review and approval prior to completing construction plans.*

### **1. CSAH & CR – Paved Roadway**

#### a. Bridge

- i) Minimum of 12' lanes, 6' shoulders on bridge (36' wide bridge)
- ii) Add 2' rounding on approach roadway to bridge when feasible (40' PI to PI, allows for future overlays)
- iii) If greater ADT allows, per Minimum Bridge Width Summary, increase bridge width above 36' wide
- iv) Will pay for extra width to get to 36' wide bridge deck

#### b. Culvert

- i) 12' lanes, 6' shoulders, 2' rounding (40' PI to PI, allows for future overlays)
- ii) 4:1 to lintel beam when bury depths minimal
- iii) 3:1 to clear zone when extreme bury depths

### **2. CSAH - Unpaved Roadway**

#### a. Bridge

- i) Minimum of 12' lanes, 6' shoulders, no rounding needed (36' wide bridge)
- ii) Check existing PI-PI width on roadway, add 2' rounding if PI-PI is > 40'
- iii) Will pay for extra width

#### b. Culvert

- i) 12' lanes, 6' shoulders (36' road top), no 2' rounding necessary unless existing PI-PI is > 40'
- ii) 4:1 to lintel beam when bury depths minimal
- iii) 3:1 to clear zone when extreme bury depths

### **3. CR - Unpaved Roadway**

#### a. Bridge

- i) Minimum of 12' lanes, 4' shoulders (32' wide bridge)
- ii) If greater ADT allows, per Minimum Bridge Width Summary, increase bridge width above 32' wide
- iii) Case by case, County might not pay for extra width, will make request to DSAE and Programs Eng.

#### b. Culvert

- i) 12' lanes, 6' shoulder (36' road top), no 2' rounding necessary unless existing PI-PI is > 40'
- ii) 4:1 to lintel beam when bury depths minimal
- iii) 3:1 to clear zone when extreme bury depths

### **4. Township Roads**

#### a. Bridge:

- i) Minimum 11' lanes, 3' shoulders (28' wide bridge)
- ii) If greater ADT allows, per Minimum Bridge Width Summary, increase bridge width above 28' wide
- iii) If State Aid determines that funding will not cover additional width (when applicable), we will give townships the option to pay for the extra width. If funding source does not exist, bridge will decrease in width per MN Statute 8820.9922. This may decrease down to 26' bridge width.

#### b. Culvert

- i) Minimum 11' lanes, 3' shoulders
- ii) If greater ADT allows, per Minimum Bridge Width Summary, increase bridge width above 28' wide
- iii) If State Aid determines that funding will not cover additional width (when applicable), we will give townships the option to pay for the extra width. If funding source does not exist, bridge will decrease in width per MN Statute 8820.9922. This may decrease down to 26' bridge width.
- iv) Check existing PI-PI width on roadway, add 2' rounding if PI-PI is > minimums
- v) 4:1 to lintel beam when bury depths minimal
- vi) 3:1 in-slopes past clear zone on all structures

### **5. Other Items:**

- a. Check ADT, adjust with minimum 0.5% growth per year from previous ADT study
  - i) Check business growth, elevators, large farms, etc in surrounding area and revise ADT if needed
- b. Check existing road top width, including turf shoulders
- c. Check existing PI to PI measurements, including turf shoulders
- d. Check existing bridge widths in corridor adjacent to bridge being replaced
- e. Note: PI-PI as listed above = Approach surface width
- f. Ensure bridge survey sheet existing typical section shows the PI-PI width, not just the surveyed gravel surfacing width

## **Appendix B to Exhibit A: Redwood County Bridge Plan Common Requirements:**

**Updated 5/1/2024**

- a) Box culvert – granular backfill slopes at 2:1, and pay material by the ton.
- b) Utilize pile points on all piling.
- c) If bedrock is found in borings, conduct two additional borings at each proposed abutment/pier location at edge of each driving lane.
- d) Prefer concrete bridge barriers. Open to other barrier/rail options pending justification.
- e) Prefer to eliminate piers when economical.
- f) No 2:1 or steeper slopes, use 3:1 or better outside of clear zone, 4:1 preferred if no large right-of-way impacts.
- g) Subcut 1' in road core areas where widen, more if presence muck/organics.
- h) No geotextile fabric in road unless substantial organics/muck in area borings.
- i) Cross slopes:
  - o CR/CSAH: 0.02 lanes, 0.04 shoulders
  - o Township: 0.02 lanes, 0.02 shoulders
- j) When paving, pave bituminous the following year and provide temporary aggregate surfacing.
- k) Striping: 4" latex centerline and edge lines, except use 6" ground in epoxy edge lines on CSAH 101, CSAH 24, CSAH 1 (TH19 to MN 67).
- l) Signs: all new.
- m) Tree Removal: Clear out to ROW and in in easements to limits plus 10' to allow room for equipment.
- n) CSAH and CR bridge approaches install 4" perforated PE drain tile at edge of shoulder. Outlet with 4" concrete headwalls.
- o) Driveways and field entrances:
  - o 6:1 slopes.
  - o 4:1 slopes on County Ditch/Judicial Ditch side from top of entrance to culvert outlet, if dwy abuts CD/JD
  - o Match existing width up to 40 foot maximum top width
  - o No spiral CSP.
  - o No need for apron when discharge onto bridge channel riprap.
- p) Quantities:
  - o Aggregate material paid for by ton when possible so we can take tickets, unless it is a plan quantity.
  - o Granular backfill pay by ton, not plan CY or quantity.
  - o Can re-use aggregate material salvaged on site.
  - o Filter fabric under riprap incidental.
  - o Typically 6" bituminous and 12" class 5 on paved CSAH and CR with class 7 geotextile.
  - o 6 inches aggregate base class 5 on township gravel roads.
  - o Shoulder base aggregate class 1 on CR/CSAH
  - o Bituminous 110 pounds/sy/inch with an extra 10% leveling.
  - o Bituminous typically use C oils in Redwood County for new pavement sections.
  - o Tack coat incidental.
  - o 10 hours of non-participating dozer and 3 cubic yard shovel time.
  - o Dewatering incidental for contractor.
- q) Judicial and County ditches maintain grade. 1 rod easement at top of ditches.
- r) Erosion Control:
  - o Category 20 blanket on all non rip-rap areas with rapid stabilization method 4 interim option.
- s) Traffic Control:
  - o Traffic control is part of the plan and contractor is responsible for.
  - o Low volume township roads barricades only.
  - o Confirm detour route with County before creating detour plan, to de-conflict with other projects.
- t) General Note: Contractor to obtain written notice from property owner for work outside of row/easements.



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Dept.:</b>	Recorder
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>		<b>Presenter:</b>	Amy G
Recorder's Annual Compliance Report		<b>estimated time needed:</b>	5 min
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b>		<input type="checkbox"/> <b>No, informational only</b>	

**If Action, Board Motion Requested:**

Approve 2024-2025 Recorder's Annual Compliance Report

**Background Information:**

Pursuant to MN Statute 357.182 subd. 6, Certification of compliance with recording requirements. The county recorder and registrar of titles for each county shall file with the county commissioners, as part of their budget request, a report that establishes the status for the previous year of their compliance with the requirements established in subdivision 3. If the office has not achieved compliance with the recording requirements, the report must include an explanation of the failure to comply, recommendations by the recorder or registrar to cure the noncompliance and to prevent a recurrence, and a proposal identifying actions, deadlines, and funding necessary to bring the county into compliance.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# Recorder's Annual Compliance Report

Dated July 28, 2025

2024-2025

Number of Total Abstract Documents recorded	2,918
Number of Total Torrens Documents recorded	<u>189</u>
Total Documents recorded from 7-1-24 to 6-30-25	3,107
Total Number of Compliant Documents	3,107
Percent Compliant	100%

The Recorder's Office is in compliance according to MN Statute 357.182(subd.6) and is filing this report with the Board of Commissioners as required by this statute.

Respectfully submitted,



Amy Gewerth

Redwood County Recorder



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>		<b>Originating Dept.:</b>	
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>		<b>Presenter:</b>	
		<b>estimated time needed:</b>	
<b>Board Action:</b>			
<input type="checkbox"/>	<b>Yes, action required</b>	<input type="checkbox"/>	<b>No, informational only</b>

**If Action, Board Motion Requested:**

**Background Information:**

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



Redwood County

www.co.redwood.mn.us

### Application for Extraction Interim Use Permit

**Location of the Extraction:**

Permit #: 5-25 Date: 6/20/25

Address:  City Hwy 30 City: \_\_\_\_\_ State: MN Zip: \_\_\_\_\_  
House # Street Name

Parcel #: 70-014-2020 Township: Underwood Section: 14 Twp #: 112 Range: 39 W

Legal Description: 70-014-1040

Gravel Pit - Part of NW 1/4 section 14, Township 112 N, Range 39 W  
Underwood Township, Redwood County, State of Minnesota, S 1/4 NE 1/4

**Information about the Extraction:**

Zoning District: Aq zone

Soil Type 1: Esterville sandy loam, 0 to 2%

Soil Type 2: Mayer Loam

General description of the extraction: NOTICE: Change of land use may affect your property taxes.

Gravel, fill existing black dirt stock pile, maybe sold  
might do some crushing if not sold reclamation

Number of acres to be extracted: 7 at once - reclaim as we go

Type of Road: City Hwy 30 Right-of-Way width measured from centerline 33'

Setbacks: (Please enter in feet)

Setback from the Center of the Road: 100'

Side Yard Setback: 200 Direction: East

Side Yard Setback: 1500 Direction: West

Rear Yard Setback: 2200 Direction: North

Starting Date: 7-11-2025

Date of Completion: 7-10-2035 (maximum 10 years)

**Drainage Plan:**

natural surface water drainage

**Landscape and screening plans:**

black dirt piled to

**Water plan (estimated water use):**

no water will be used on the site

Statement addressing noise, vibration, glare, heat, smoke, particle matter, odors, exterior lighting, toxic or noxious matter, dust, etc:

equipment used on site will be maintained in good repair, extraction + crushing will take place during daylight hrs. Dust control if needed

Reclamation plan: (Attach Map)

permitted area will be graded + sloped to 3:1 slope - topsoil excavated will be stockpiled and respread for reclamation and seeded. All stockpiles will be removed or leveled.

Estimated Cost of Reclamation: \_\_\_\_\_

**Applicant Information:**

First Name: Travis Last Name: Brey

Business Name: Brey Tiling + Excav LLC

Address: 3032 Cty Rd 11 City: Marshall State: MN Zip: 56258

Home Phone: 507-537-1297 Cell Phone: 507-828-6226 Email: Breytiling@hotmail.com  
Travis

**Operator Information:** (Complete only if different from Applicant)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Business Name \_\_\_\_\_

Address: [ ] City: \_\_\_\_\_ State: MN Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Land Owner Information:** (Complete only if different from Applicant)

First Name: Doris Last Name: Cawwels

Address: [ ] City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I affirm that the forgoing information is true and accurate. I understand that if any portion of this information is false or materially misleading, any conditional use permit issued in reliance upon this information is voidable at the election of Redwood County.

Land Owner Signature: Doris Cawwels Date: 6-24-25

**Please attach the following information:**

A detailed site map. This must include: soil types, topography, location of watercourses, outline of maximum area to be excavated, setbacks from property lines, vertical profile of area to be excavated including overburden, proposed and existing locations of any structures, stockpiles or operation areas, location and names of roads, railroads, known tile lines, proposed fences, utility rights-of-way, planned entrances and exits for operation area, road routes for heavy equipment and any signs being posted.

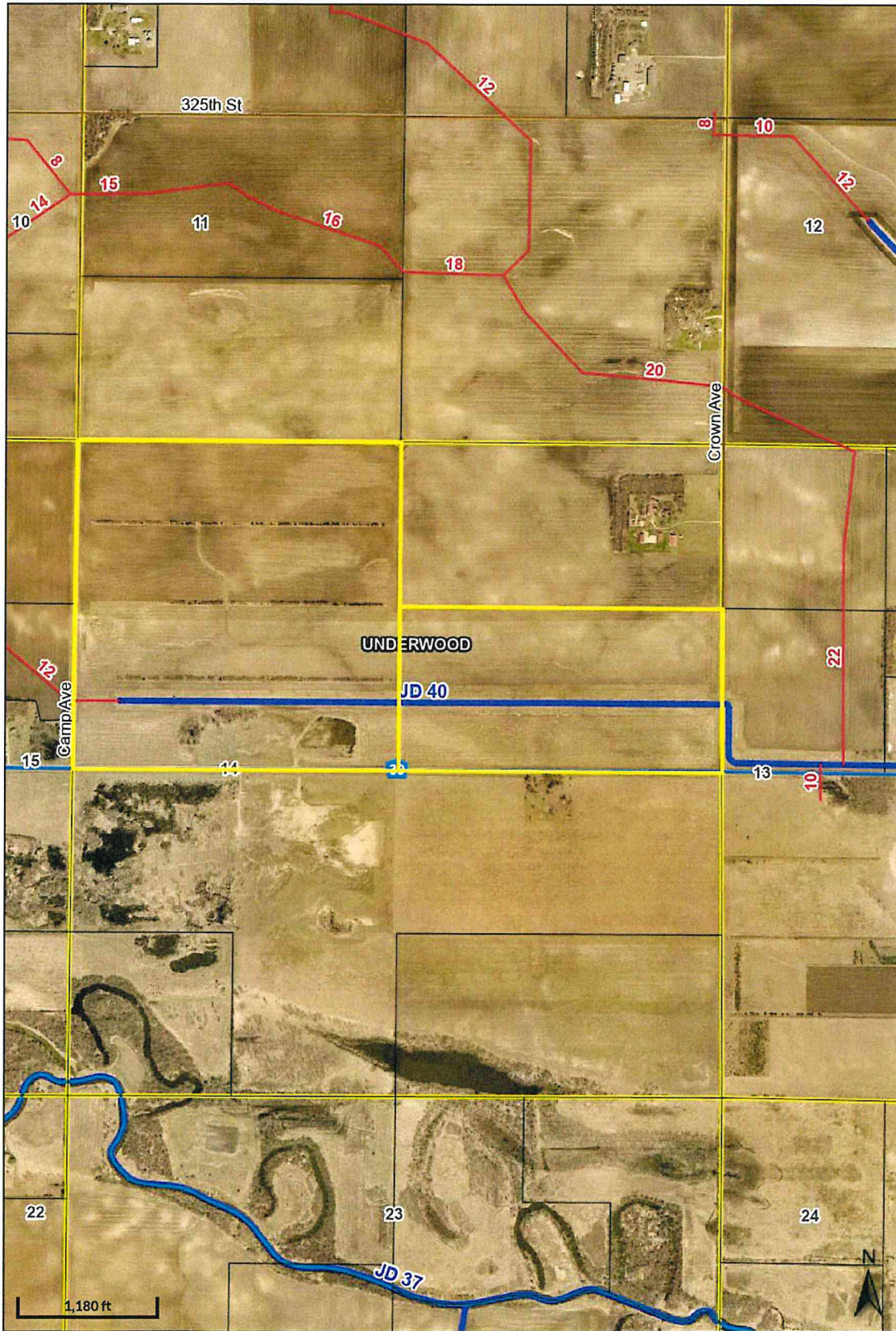
**Office Use Only:** \* The section below is to be filled out by the Environmental Office Staff

Extraction Fee: \$700.00 Receipt #: 32878 Date Approved: \_\_\_\_\_

Application Received: 6-24-25

Commission Action: \_\_\_\_\_ County Board Action: \_\_\_\_\_  
Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_

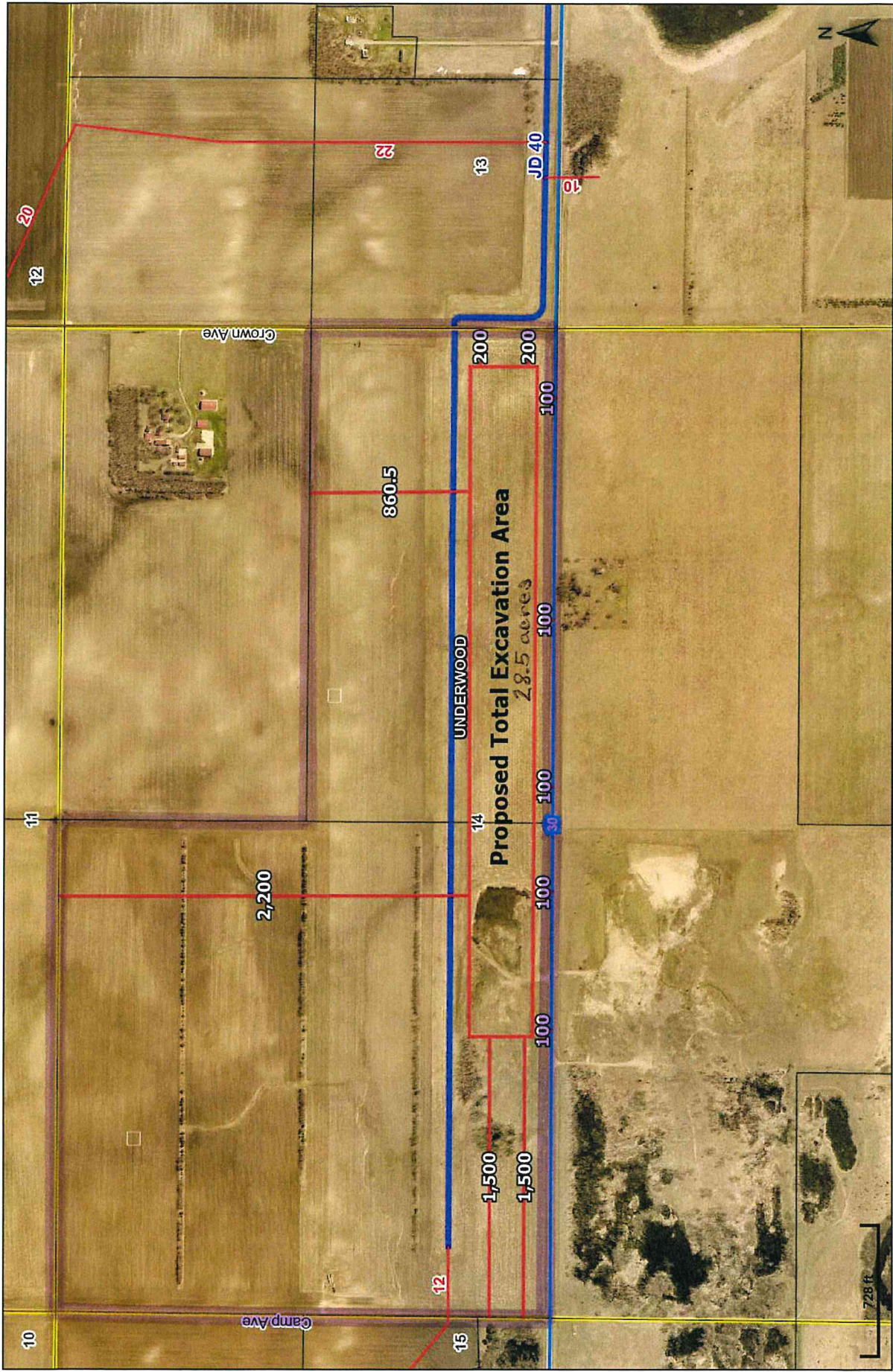
# Area Map



## Legend

- Municipal Boundaries
- Surrounding Counties
- Townships
- Open Ditch
- Drain Tile
- Lakes
- Rivers
- Parcels
- Major Roads
  - State/Federal
  - County
  - County/Twp/City
  - Minor Roads

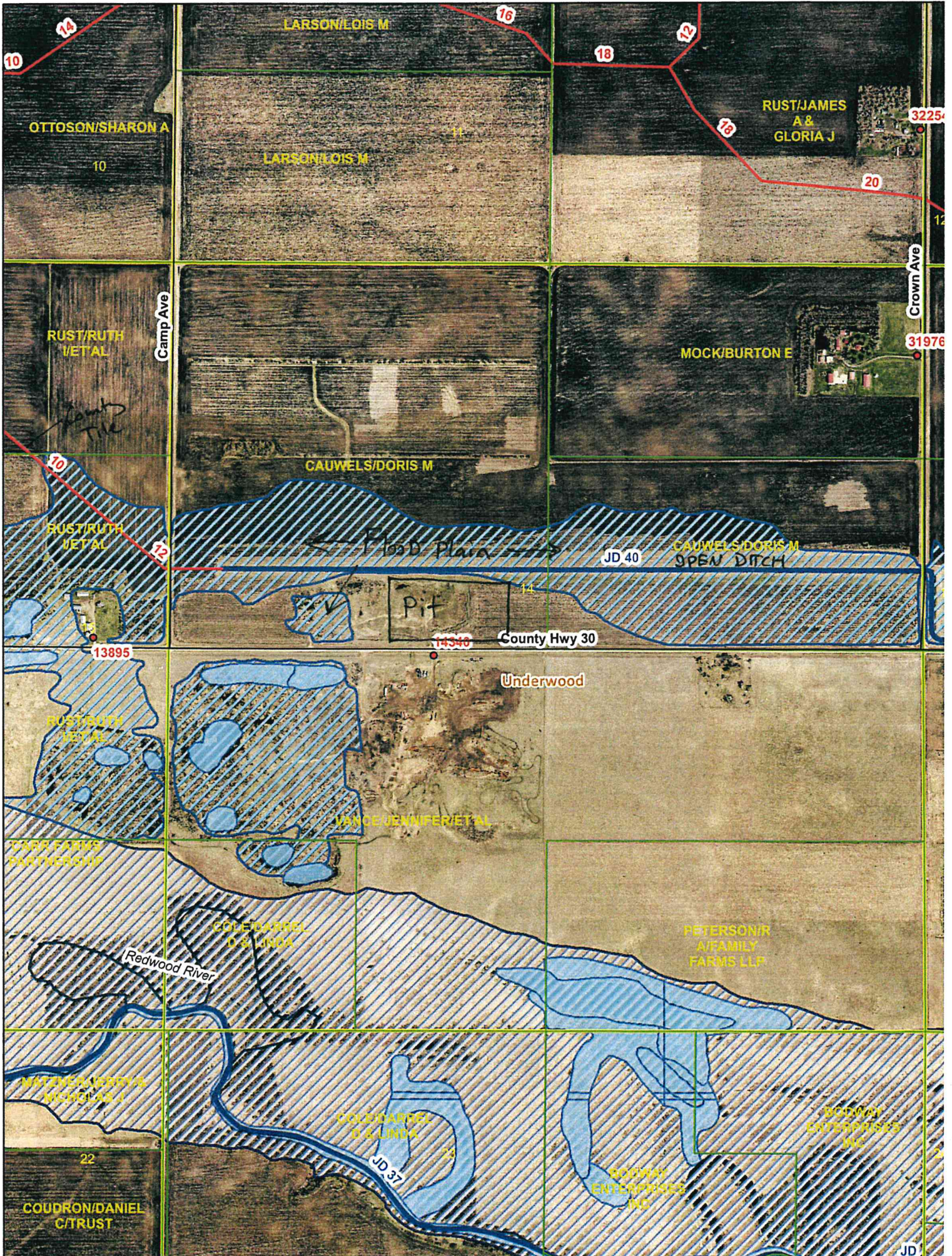
# Excavation Area







Tile and Flood plain map - Krey (Cauwels pit)



# LEGEND

## SPECIAL FLOOD HAZARD AREAS (SFHAs) SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD

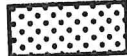
The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, A99, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

- ZONE A** No Base Flood Elevations determined.
- ZONE AE** Base Flood Elevations determined.
- ZONE AH** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR** Special Flood Hazard Areas formerly protected from the 1% annual chance flood by a flood control system that was subsequently decertified. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
- ZONE A99** Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
- ZONE V** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.



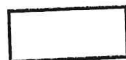
## FLOODWAY AREAS IN ZONE AE

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.



## OTHER FLOOD AREAS

- ZONE X** Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

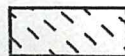


## OTHER AREAS

- ZONE X** Areas determined to be outside the 0.2% annual chance floodplain.
- ZONE D** Areas in which flood hazards are undetermined, but possible.



## COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS



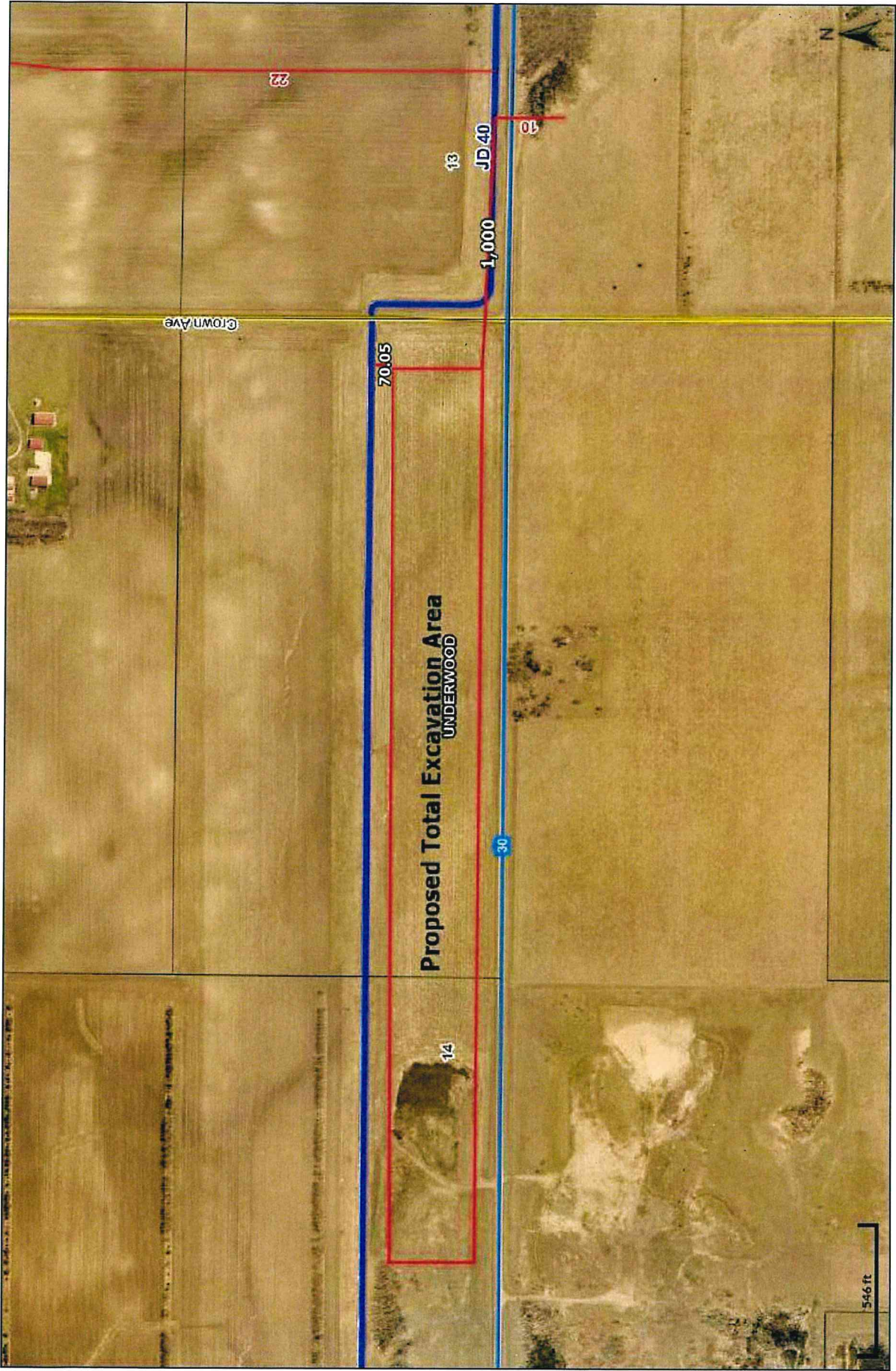
## OTHERWISE PROTECTED AREAS (OPAs)

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

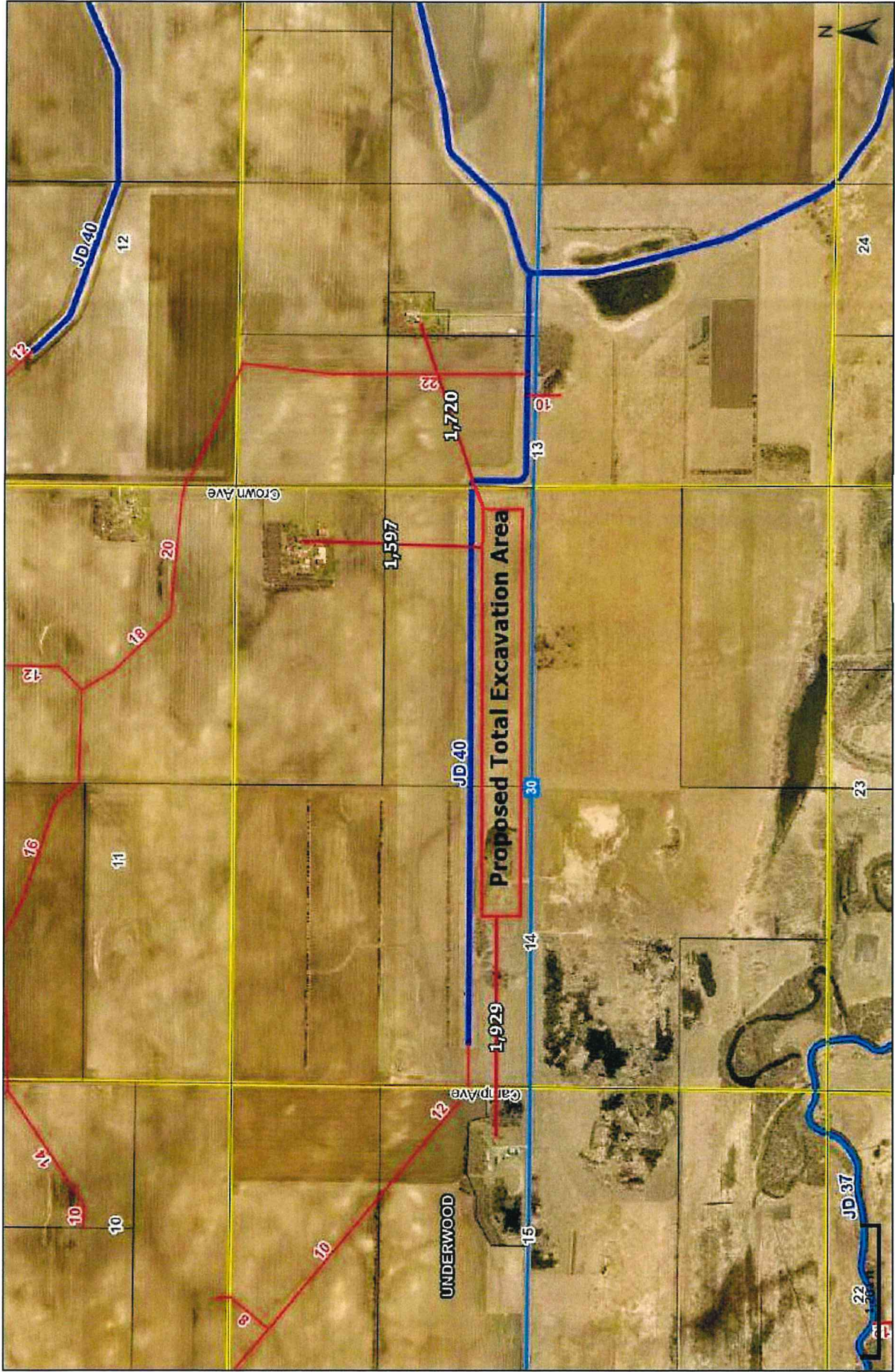
- 1% Annual Chance Floodplain Boundary
- 0.2% Annual Chance Floodplain Boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Area Zones and boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths, or flood velocities.
- Base Flood Elevation line and value; elevation in feet\*
- Base Flood Elevation value where uniform within zone; elevation in feet\*

\*Referenced to the North American Vertical Datum of 1988

# Ditch/Tile



# Neighbors



**Conditions Permit No. 5-25 (Travis Brey – Cauwels Pit)**

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall have proper warning signs posted on County Highway 30 during times of continuous hauling. The warning signs shall conform to the guidelines provided in the Minnesota Manual on Uniform Traffic Control Devices.
4. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.
5. The permit holder shall not allow the extraction interim use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the extraction interim use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area.
6. The permit holder shall not exceed the boundary limits described and set forth in the *Application for Extraction Interim Use Permit*. The permit holder shall keep any pit, excavation, or impounded waters within the limits for which the particular permit is granted, as indicated on the map labeled "Excavation Area" attached to the permit. Only seven (7) acres shall be open for extraction at any one time, and reclamation shall happen on a continuous basis as the extraction moves easterly. Excavation shall not be conducted within 70' of Judicial Ditch 40.
7. Hours of operation shall be from 7:00 a.m. until 8:00 p.m., Monday through Saturday, for normal gravel pit operations, including, but not limited to, excavation, hauling, crushing, and processing. Routine equipment maintenance may be conducted on the site during nighttime hours. Operations shall take place in the months of March through November.
8. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.
9. Adequate measures shall be taken on both the gravel pit site and also on various haul roads used to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
10. The permit holder shall at all times properly guard and keep any pit or excavation in such condition so as not to be dangerous from caving or sliding banks.

11. The site shall be reclaimed to either pond and/or grassland or other approved perennial vegetation, and sloped to no greater than a 3:1 slope. The topsoil will be stockpiled and used for reclamation. After the site is levelled, the stockpiled topsoil shall be spread on the surface of the site, except the location of any proposed wildlife pond, and thereafter seeded with approved seed or returned to agricultural use. The site shall be clean and free of all debris, including stockpiles, when the project is completed.
12. Any materials that are deposited onto County Highway 30 shall be removed daily.
13. The excavation site shall not be used for a demolition site, unless the permit holder obtains the proper permission and permits from the State of Minnesota and Redwood County.
14. The permit holder shall post a bond or irrevocable letter of credit in the amount of \$14,000 as security to Redwood County. Further, the bond or irrevocable letter of credit shall remain in full force and effect for a minimum of one year beyond the completion date of *Extraction Interim Use Permit*. The completion date of this permit shall be July 10, 2035.
15. The permit holder shall maintain bodily injury, property damage, and public liability insurance in the amount of at least \$1,500,000.00 per occurrence during the life of the extraction operation and shall provide proof of the same to the Redwood County Environmental Office.
16. The Redwood County Planning Commission shall review the extraction interim use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the extraction interim use permit and/or requiring the permit holder to reapply for an extraction interim use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the extraction interim use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or extraction interim use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

**AFFIDAVIT OF SERVICE VIA U.S. MAIL**

STATE OF MINNESOTA    )  
  ) ss  
COUNTY OF REDWOOD    )

**RE:   *Application for Extraction Interim Use Permit* submitted by Travis Brey o/b/o Landowner Doris Cauwels; Permit Application No. 5-25**

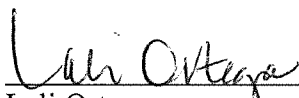
I, Lali Ortega, a person not less than eighteen (18) years of age, being first duly sworn upon oath, hereby state a copy of the following:

1. *Written Notice of Public Hearing on Application for Extraction Conditional Use Permit; and*
2. *Notice of Public Hearing*

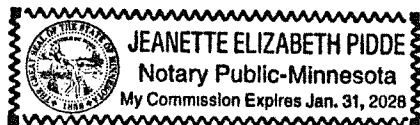
was duly served upon:

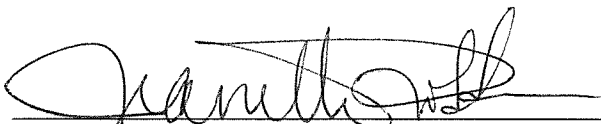
SEE ATTACHED

by enclosing a copy of the same in an envelope, with postage prepaid, and depositing said envelope in a United States Postal Service mailbox located at Redwood Falls, Minnesota on the 16<sup>th</sup> day of July, 2025.

  
\_\_\_\_\_  
Lali Ortega  
Environmental Administrative Assistant

Subscribed and sworn to before me, a Notary Public, on this 16<sup>th</sup> day of July, 2025, by Lali Ortega.




  
\_\_\_\_\_  
Notary Public



Parcel ID	OWNER	C/O	Address	CITY	STATE	ZIP
700151060	5 WEST RUST LLC		995 NINE MILE CVE	HOPKINS	MN	55343
700144020	BODWAY LIVING TRUST		2230 RIDGEWIND WAY	WINDERMERE	FL	34786-5827
700141040	CAUWELS/DORIS M		23930 CO HWY 8	MILROY	MN	56263
700113040	COLE/KATHLEEN A		20761 GLENDALE RD	PARK RAPIDS	MN	56470-5387
700113020	FISCHER/MARIAN J		1702 MAPLE LEAF LN	LITCHFIELD	MN	55355
700151040	GILBERTSON/KENNEDY & WENDY		13895 CO HWY 30	VESTA	MN	56292
700104040	JACOBSON/KIMM & SHERYL		4549 240 AVE	CLARKFIELD	MN	56223
700132060	MOCK/JEFFREY DEAN/ETAL		726 N 2ND ST	MONTEVIDEO	MN	56265
700114020	RUST/GLORIA J/ETAL	% CARRIE KNUDSON	13354 HUNTINGTON DR	APPLE VALLEY	MN	55124
700143040	VANCE/JENNIFER/ETAL		5323 HWY 212	GRANITE FALLS	MN	56241
700133020	YRJO/DON/ETAL		605 NORTHWOOD DR	REDWOOD FALLS	MN	56283
	Underwood Township Board of Supe	% Lois Pagenl, Clerk	10604 315th St.	Vesta	MN	56292
	MN DNR	% Kyle Jarcho	2716 290th St.	Marshall	MN	56258
	Travis Brey	Brey Tiling & Excavating	3032 County Rd. 11	Marshall	MN	56258

APPLICANT

TO: Whom It May Concern  
FROM: Jeanette Pidde   
Land Use and Zoning Supervisor  
Redwood County Environmental Office

DATE: July 16<sup>th</sup>, 2025

RE: Notice of Public Hearing on Application for Extraction Interim Use Permit



Please find enclosed a Notice of Public Hearing regarding an Application for Extraction Interim Use Permit submitted by Travis Brey, of Brey Tiling & Excavating LLC, on behalf of property owner Doris Cauwels, pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.421 and 153.143, for the extraction, stockpiling, removal, and processing of gravel and fill material from/on the following described real estate:

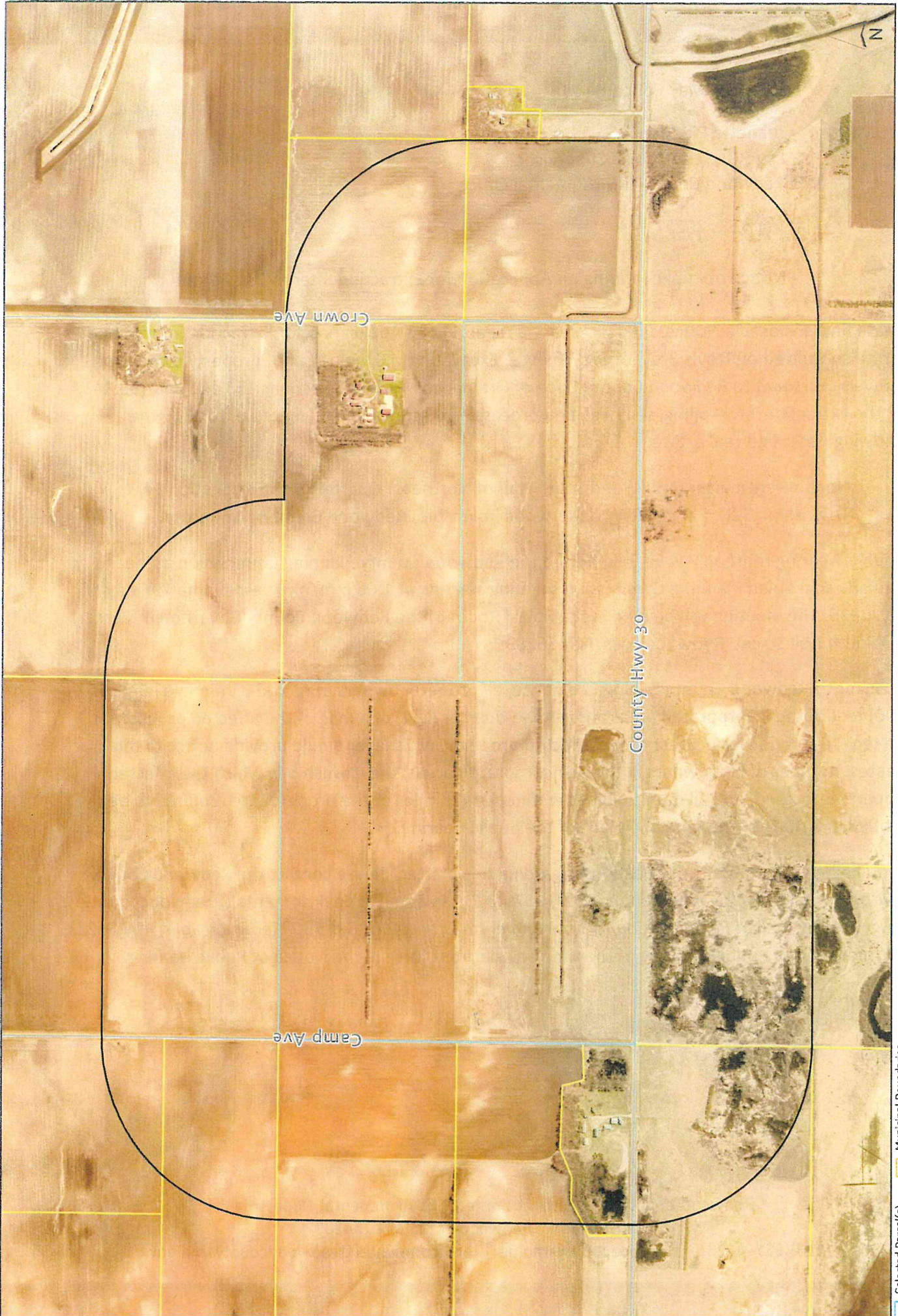
Northwest Quarter (NW $\frac{1}{4}$ ) and South Half of Northeast Quarter (S $\frac{1}{2}$ NE $\frac{1}{4}$ ), Section 14,  
Township 112N, Range 39W, Underwood Township, Redwood County, Minnesota.

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly scheduled Planning Commission meeting starting at 1:00 p.m. on Tuesday, the 29<sup>th</sup> day of July, 2025. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

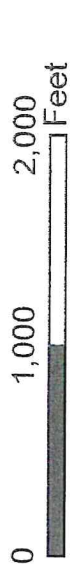
Pursuant to Redwood County Zoning Ordinance, all property owners of record within five hundred (500) feet of the incorporated areas and/or one-quarter (1/4) of a mile of the affected property or the ten (10) properties nearest to the affected property, whichever would provide notice to the greatest number of landowners in the unincorporated areas, the township in which the affected property is located, and all municipalities within two (2) miles of the property are required to be notified in writing of the time and place of the public hearing.

If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at [Environmental@redwoodcounty-mn.gov](mailto:Environmental@redwoodcounty-mn.gov), or by mail at *Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283*, and/or attend the public hearing at the time and date set forth in the Notice of Public Hearing.

enclosure



Parcel IDs: 70-014-1040  
70-014-2020



**Extraction Notice Area:  
0.25 miles from selected parcel**

- Selected Parcel(s)
- Notification Area
- Parcels
- Municipal Boundaries
- Sections
- Roads
- County Boundary

**REDWOOD COUNTY PLANNING COMMISSION**

**Brey Tiling – Cauwels Pit**

**Extraction Interim Use Permit Application #5-25**

**July 29, 2025**



**FINDINGS OF FACT**

***ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.***

**In determining whether the proposed use is in harmony with the general purposes and intent of the Ordinance and the Comprehensive Plan, the Planning Commission shall consider and make findings on the following questions:**

- 1) What potential health safety and welfare impacts were raised at the hearing and why will they, or why won't they, impact the neighboring residents?

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- 2) What potential impacts on area property uses were raised at the hearing and why will they, or why won't they, impact the use and enjoyment of other property in the area?

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3) What potential impacts on property values or future development were raised at the hearing, and why will they, or why won't they, impact the neighboring properties?

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4) What infrastructure is needed to support the proposed use and how will it be provided?

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5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

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NAME: \_\_\_\_\_

DATE: \_\_\_\_\_



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Department:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	<b>Presenter:</b> Jeanette Pidde		
Application for Conditional Use Permit #6-25	<b>estimated time needed:</b>	5 minutes	
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve Application for Conditional Use Permit #6-25, filed by Lane Albrecht of Albrecht Wind Energy on behalf of FNR LLC (Jay Fultz) pursuant to the recommendation of the Planning Commission.

The Planning Commission recommends the permit for approval with the updated conditions, attached.

The Planning Commission recommends waiving the requirement for a pre-construction meeting, as the scale of the proposed wind turbines is small.

**Background Information:**

Albrecht proposes to construct two 19.9 kW wind turbines to power two hog barns. The turbines are approximately 104' in total height. Because the project includes two turbines, it is viewed as a "noncommercial WECS" under our ordinances.

A variance to the required side and rear yard setbacks was granted by the Board of Adjustment, with the condition that the turbines tip into the FNR property. This site is located in Section 21 of Springdale Township. The nearest neighboring residence is more than 2,000 feet away.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Conditions for Permit No. 6-25 (Lane Albrecht – FNR LLC)**

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Code, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site of the project for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office.
4. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
5. All waste, refuse, and the like generated by or from the conditional use shall be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations.
6. Adequate utilities, access roads, drainage, and other necessary facilities will be provided and continue to be provided by the permit holder now and in the future.
7. A decommissioning agreement, meeting the requirements of Redwood County Code, shall be submitted to the Environmental Office prior to commencement of construction.
8. A written and notarized statement from a licensed professional engineer, certifying that all components satisfy engineering standards, all components are compatible, the WECS will be structurally sound, and the soil on which it will be constructed is suitable, shall be submitted to the Environmental Office prior to commencement of construction.
9. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.



www.co.redwood.mn.us

### Application for Conditional Use Permit

Permit #: 6-25-25 Date: 6/23/25

**Location of Proposed Use:**

FNR LLC, Jay Fultz

Address: 12304 12376 Bunker Ave City: Walnut Grove State: MN Zip: 56180  
House # Street Name

Parcel #: 66-021-4030 Township: \_\_\_\_\_ Section: 21 Twp #: TWP-109 Range: 39

**Legal Description:**

SECT-21 TWP-109 RANG-39 326.70' BY 400' TR IN SE1/4 NE1/4 SE1/4  
*See attached*

**Information about the Site:**

Zoning District: \_\_\_\_\_

NOTICE: Change of land use may affect your property taxes.

**General description of the building(s) and proposed use:**

We are proposing the installation of two small non-commercial Eocycle Technologies, Wind Turbine Systems 105' in height and Rated @ 19.9 kW each

**Building Size:** (Please enter dimensions in feet)

Width: 30' Length: 30' Diameter: 5' Total Height: 105'

**Setbacks:** (Please enter in feet)

Side Yard Setback: 10' Direction: West

Side Yard Setback: \_\_\_\_\_ Direction: \_\_\_\_\_

Rear Yard Setback: 10' Direction: South

Road Type: \_\_\_\_\_ Setback from the Right-of-Way: 115'

Setback from the center of the road \_\_\_\_\_ ft

**Type of Sewer System:**

\_\_\_\_\_

**Drainage Plan:**

\_\_\_\_\_

**Other Information:**

**Applicant Information:**

**First Name:** LANE                      **Last Name:** ALBRECHT  
**Business Name:** ALBRECHT WIND ENERGY LLC  
**Address:**  2305 WILLIAMS PKW SW    **City:** WILLMAR    **State:** MN    **Zip:** 56201  
**Home Phone:** \_\_\_\_\_    **Cell Phone:** 320-298-1130    **Email:** LANE@ALBRECHTWINDENERGY.COM

**Operator Information:** (Complete only if different from Applicant)

**First Name:** \_\_\_\_\_                      **Last Name:** \_\_\_\_\_  
**Business Name:** \_\_\_\_\_  
**Address:**  \_\_\_\_\_                      **City:** \_\_\_\_\_                      **State:** MN    **Zip:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_    **Cell Phone:** \_\_\_\_\_                      **Email:** \_\_\_\_\_

**Land Owner Information:** (Complete only if different from applicant)

**First Name:** Jay                      **Last Name:** Fultz                      FNR LLC  
**Address:**  12411 ASPEN AVE                      **City:** TRACY                      **State:** MN    **Zip:** 56175  
**HomePhone:** \_\_\_\_\_                      **CellPhone:** 507-626-0841                      **Email:** jay.fultz@gmail.com

I affirm that the forgoing information is true and accurate. I understand that if any portion of this information is false or materially misleading, any conditional use permit issued in reliance upon this information is voidable at the election of Redwood County.

**Land Owner Signature:**                       **Date:** 23/06/2025  
Jay Fultz (Jun 23, 2025 23:59 CDT)

**Office Use Only:** \* The section below is to be filled out by the Environmental Office Staff

**Permit Fee:** \$700.00                      **Receipt #:** 32884                      **Date Approved:** \_\_\_\_\_

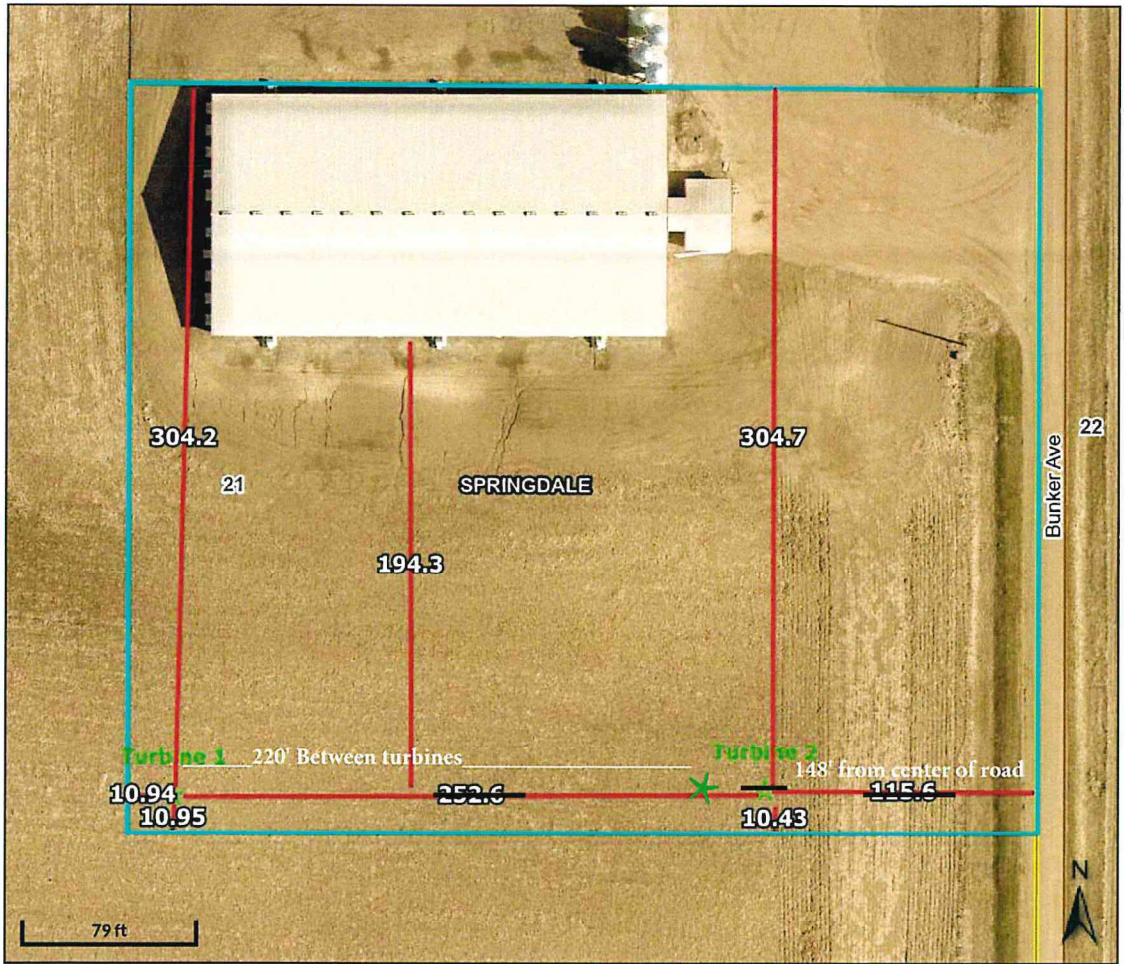
**Application Received:** \_\_\_\_\_

<b>Commission Action:</b>		<b>County Board Action:</b>	
<b>Approved:</b> _____	<b>Date:</b> _____	<b>Approved:</b> _____	<b>Date:</b> _____
<b>Disapproved:</b> _____	<b>Date:</b> _____	<b>Disapproved:</b> _____	<b>Date:</b> _____

CUP 6-25

Legal Description

All that part of the Southeast Quarter of Section 21, Township 109 North, Range 39 West, Redwood County, Minnesota, being more particularly described as follows: Commencing at the northeast corner of said Southeast Quarter; thence South 00 degrees 00 minutes 00 seconds East, assumed bearing, along the east line of said Southeast Quarter, a distance of 920.00 feet to the point of beginning; thence continuing South 00 degrees 00 minutes 00 seconds East, along said east line, a distance of 326.70 feet; thence North 90 degrees 00 minutes 00 seconds West a distance of 400.00 feet; thence North 00 degrees 00 minutes 00 seconds East a distance of 326.70 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 400.00 feet to the point of beginning.



- Legend**
- Municipal Boundaries
  - Surrounding Counties
  - Townships
  - Parcels
  - Major Roads**
  - State/Federal
  - County
  - County/Twp/City
  - Minor Roads

Parcel ID	66-021-4030	Alternate ID	n/a	Owner Address	FNR LLC
Sec/Twp/Rng	21-109-39	Class	AGRICULTURE		12167 ASPEN AVE
Property Address	TOWN OF SPRINGDALE	Acreage	3.0		TRACY MN 56175
District	n/a				
Brief Tax Description	326.70' BY 400' TR IN SE1/4 NE1/4 SE1/4 3A (Note: Not to be used on legal documents)				

Date created: 6/23/2025  
 Last Data Uploaded: 6/23/2025 11:26:02 AM

**Conditions for Permit No. 6-25 (Lane Albrecht – FNR LLC)**

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Code, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site of the project for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office.
4. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
5. All waste, refuse, and the like generated by or from the conditional use shall be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations.
6. Adequate utilities, access roads, drainage, and other necessary facilities will be provided and continue to be provided by the permit holder now and in the future.
7. A decommissioning agreement, meeting the requirements of Redwood County Code, shall be submitted to the Environmental Office prior to commencement of construction.
8. A written and notarized statement from a licensed professional engineer, certifying that all components satisfy engineering standards, all components are compatible, the WECS will be structurally sound, and the soil on which it will be constructed is suitable, shall be submitted to the Environmental Office prior to commencement of construction.
9. The permit holder shall hold a preconstruction meeting, as required by Redwood County Code.
10. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

REVISIONS				
ZONE	REV	DESCRIPTION	DATE	APPROVED


**Project Description / Narrative:**

We are proposing the installation of two small non-commercial Eocycle Technologies, Wind Turbine System 105' in height and Rated @ 19.9 kW each

The Wind Turbine Generators (WTG) is to be located at 12376 Bunker Ave Walnut Grove, MN 56180, and will utilize two areas of <0.015 Acres (30' x 30') piece of land. The wind turbine rotor blade diameter is 50 feet, with the highest physical point (Blade Tip) being 105 feet. The turbine rotor/generator are variable speed depending on the wind conditions, with a maximum speed of 53 RPM.

There is no impact of the proposed WECS location on the ability of the adjoining property owners to site WECS on their property, and no impacts on nearby WECS. The wind turbines will meet a minimum of 115' setback from Road R/W, and a minimum of 10' setback from neighboring property lines. There is no interference with area microwave or communication towers & the wind turbines small size is complies with FAA regulations, and there are no affected wetlands, scenic and natural areas or shoreland of the proposed WECS.

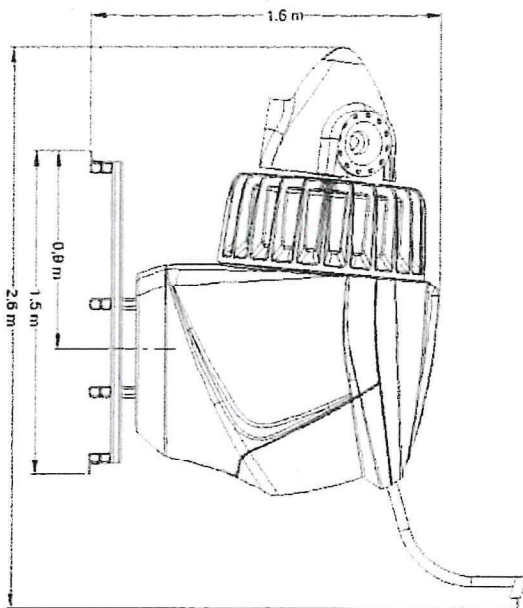
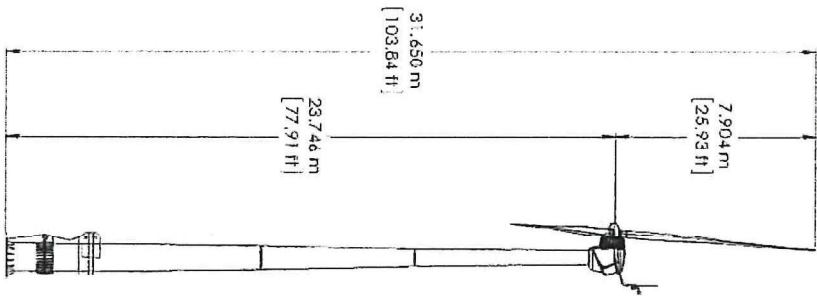
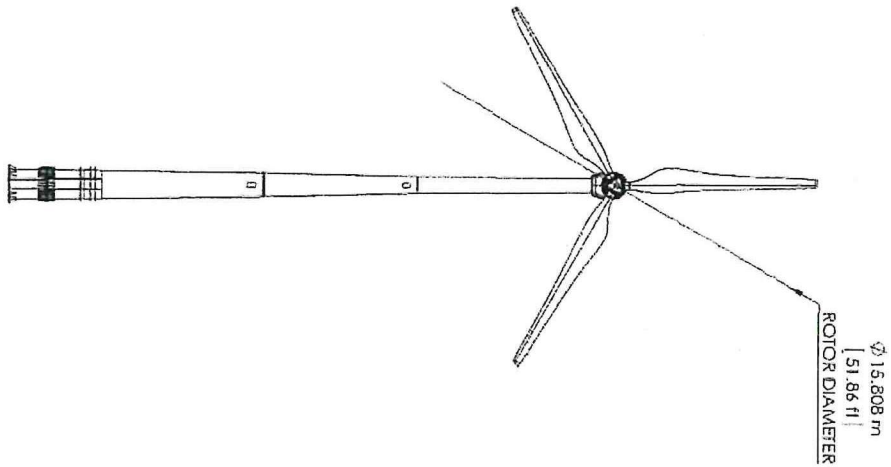
The Eocycle wind turbine has automatic safety controls to self-protect in high winds, is certified to the necessary utility interconnection standards, and will be installed to all local codes and requirements. Once completed the system will be inspected and approved by the Electric Utility, and a MN state electrical inspector prior to being put into service.

		<b>FNR LLC, Jay Fultz</b>	
12376 Bunker Ave Walnut Grove, MN 56180		DWGNAME General Project Summary	
SIZE	DATE	SCALE	REV
1 : 1		1 : 1	0
		SHEET 1 of 11	





REVISIONS		DATE	APPROVED
ZONE	REV	DESCRIPTION	



		<b>700 Colorado Boulevard, Suite 293, Denver, Colorado 80206</b>	
<b>AMERICA CORPORATION</b>	SIZE	DRAWING NAME <b>Wind Turbine Elevation(s)</b>	REV <b>0</b>
SCALE <b>1:1</b>	BY: <b>T. Atkinson</b>	SHEET <b>7 of 11</b>	



# TECHNICAL SPECIFICATIONS EOX S16 Class S wind turbine

## CHARACTERISTIC

## SPECIFICATION

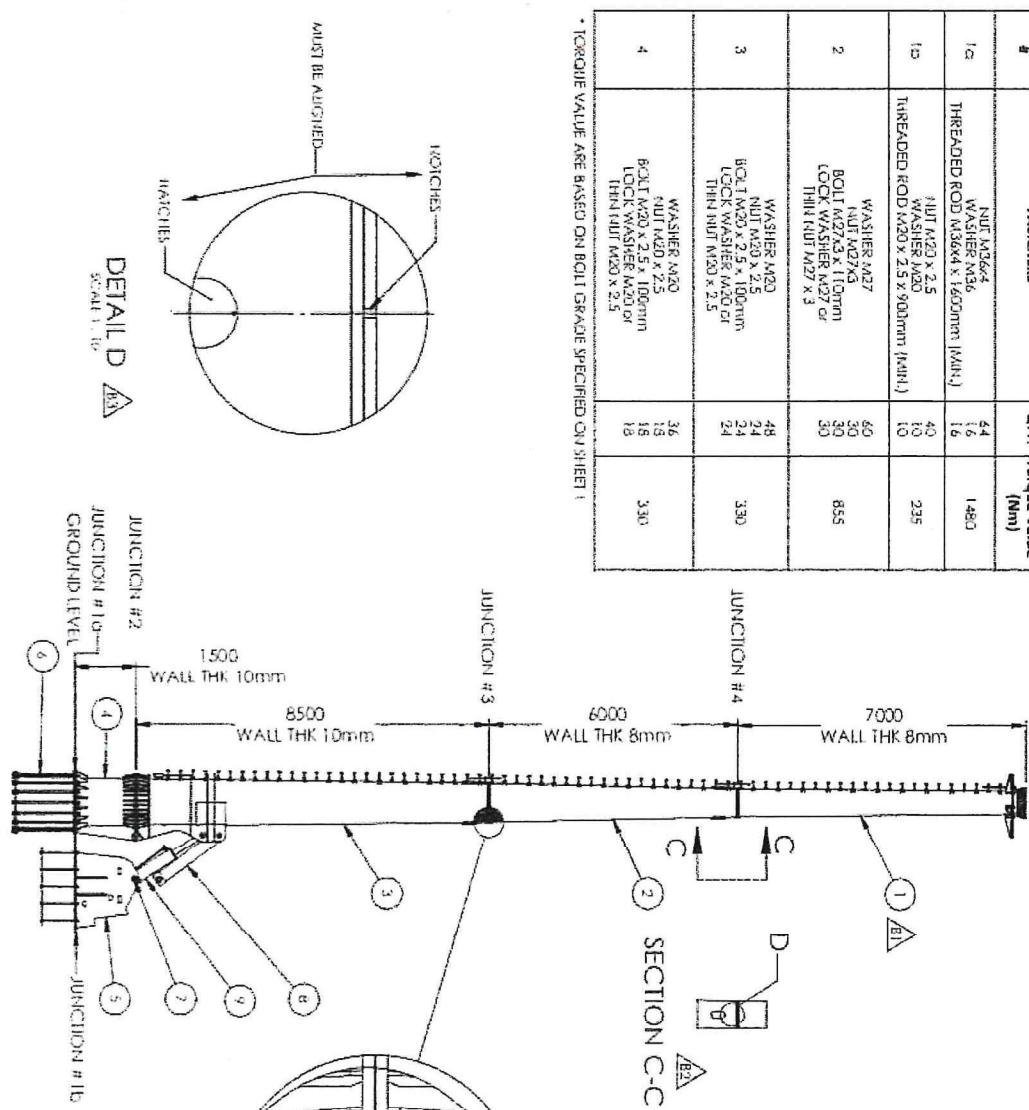
<b>Main Data</b>	Model	EOX S16 B3
	Design class	IEC Class S wind turbine
	Rated power	30 years minimum without major component replacement 19.0 MW
	Wind speed	Average annual wind speed 7.5 m/s (27 mph)
	Cut-in (cut-out) wind speed	2.5 m/s (8.5 mph) / 20 m/s (72 mph)
	Extreme wind speed	42.0 m/s (150 mph), 3 seconds average
	Operating temperature	20 °C to 40 °C (-4 °F to 104 °F)
	Lightning protection	Lightning rod surge protection device, grounding system
	Construction	IEC 61400-2, SW1, UL 1741, UL 6871, CSA C22.2, CSA C59.1
<b>Rotor</b>	Rotor diameter	75.8 m
	swept area	4497 m <sup>2</sup> (2127 ft <sup>2</sup> )
	Rotor speed	Variable, 4 to 19.5 rpm
<b>Generator</b>	Type	Permanent Magnet Synchronous Permanent Magnet Generator (Type G3900)
	Headline	3 phases
	Generator	415 V, 32.4 MVA, 1.25 pu power factor
	Power rate	Fixed drive (no gearbox)
	Generator enclosure and insulation	totally enclosed, weather proof class 1 insulation, IEC 60, maintenance free
<b>Power Converter</b>	Type	On-grid full-bridge inverter (Single on-line active front end static power converter)
	Converter model	ABB ACS800-11 or equivalent
	Control strategy	3 phase, 300 V to 208 V, 50 Hz / 60 Hz, IGBT, Power4 semiconductor
	Control system	Advanced features SCADA/Monitoring system Data logging and direct connection with SCADA system IEC 61850-9-2 and modbus application Maintenance free and remote regulated
<b>Yaw System</b>	Type	Active hydraulic yaw drive
	Manufacturer	E-pi quantity as per ASTM standard
	Control operation	Yaw drive powered or zone controlled as per ASTM standard
	Normal operation	Continuation: Hydraulic torque 71 kNm fixed design, 31 motor per wheel
	Emergency yaw brake	Four static hydraulic disk brake
<b>Blade</b>	Model	1 blade S16c2
	Design	Fixed pitch (no loading parts)
	Length	75.0 m (246 ft)
<b>Tower</b>	Hydraulic tower height	16.8 m (55 ft) to 23.8 m (78 ft)
	Frame	White paint

		<b>700 Colorado Boulevard, Suite 293, Denver, Colorado 80206</b>	
<b>AMERICA CORPORATION</b>	SCALE: 1:1	BY: T. Atkinson	SHEET 8 of 11
REVISIONS	DESCRIPTION	DATE	APPROVED
ZONE	REV	DATE	APPROVED
PROGRAMME	Wind Turbine Specifications	REV	0

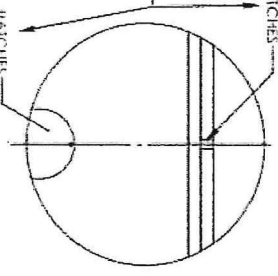


JUNCTION #	FASTENERS	QTY.	Assigned Torque Value* (Nm)
1c	NUT M36x4 WASHER M36 THREADED ROD M36x4 x 1600mm (MIN.)	44 16 16	1480
1d	NUT M20 x 2.5 WASHER M20 THREADED ROD M20 x 2.5 x 900mm (MIN.)	40 10 10	235
2	WASHER M27 NUT M27x3 BOLT M27x3 x 110mm LOCK WASHER M27 or THIN NUT M27 x 3	40 30 30 30	855
3	WASHER M20 NUT M20 x 2.5 BOLT M20 x 2.5 x 100mm LOCK WASHER M20 or THIN NUT M20 x 2.5	48 24 24 24	330
4	WASHER M20 NUT M20 x 2.5 BOLT M20 x 2.5 x 100mm LOCK WASHER M20 or THIN NUT M20 x 2.5	36 18 18 18	330

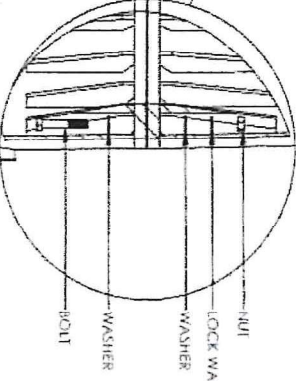
\* TORQUE VALUE ARE BASED ON BOLT GRADE SPECIFIED ON SHEET 1



DETAIL D  
SCALE 1:10



SECTION C-C



DETAIL A  
SCALE 1:10

ITEM #	PART NUMBER	DESCRIPTION	WEIGHT (Kg)	QTY
1	142007	LOWER TOP SECTION ASST WITH PECS	920.0	1
2	142008	LOWER MIDDLE SECTION ASST WITH PECS	1000	1
3	142009	LOWER BOTTOM SECTION ASST WITH PECS	2000	1
4	142010	LOWER HYDRAULIC ASST	932	1
5	142011	LOWER HYDRAULIC SECTION ASST	1420	1
6	142012	LOWER SECTION BOTTOM ASST	495	1
7	142013	LOWER SECTION TOP ASST	20	4
8	142014	STRUT ASSEMBLY	200	1
9	142015	HYDRAULIC CYLINDER	500	1
10	142016	SUPPORT PLATE	100	1
11	142017	SECTION PLATE/FORM ASST	500	4

HYDRAULIC CYLINDER WEIGHT IS APPROXIMATE

ITEM #	PART NUMBER	DESCRIPTION	WEIGHT (Kg)	QTY
12	142018	HEX BOLT 24x100 GAL	8.88	140
13	142019	WASHER 24x100 GAL	1.30	70
14	142020	HEX BOLT 12x100 GAL	0.64	20
15	142021	HEX BOLT 12x100 GAL	0.31	20
16	142022	WASHER 12x100 GAL	0.27	40
17	142023	HEX BOLT 12x100 GAL	0.48	10
18	142024	HEX BOLT 12x100 GAL	0.52	10
19	142025	HEX BOLT 12x100 GAL	1.80	1

**AMERICA CORPORATION**

**23m Tower Details**

SCALE: 1:1

BY: T. ATKINSON

SHEET 10 OF 11

REV: 0

**ecocycle**

23m Tower Details

SCALE 1:10

DATE: 2017.12.28

PROJECT: 23m Tower Details

DESIGNER: ecocycle

CHECKER: ecocycle

APPROVER: ecocycle

ecocycle logo and contact information.



**Subject: EO25 Wind Turbine RFI/EMI Statement**

June 30, 2020

**To Whom it may concern,**

This letter is to formally state that the EO25 Wind Turbine System will not pose any RFI or EMI impacts to any nearby or local equipment.

All the power and control wiring is installed using fully shielded cable/conductors. All the conductor shields are bonded to a solid Earth grounding electrode system, thus eliminating any radiated RF emissions.

The turbine generator housing is also shielded due to its' metal housing structure provide a complete Faraday cage, eliminating the potential for any RF emissions.

Respectfully,

Trevor Atkinson  
Project Manager  
Eocycle America Corporation



**Subject: Eocycle Wind Turbine De-Commissioning Plan  
Statement**

**To whom it may concern,**

Once the useful life of the Eocycle Wind Turbine has been reached, it is understood that the removal of the turbine system from the site will be the responsibility of the land owner. The tower structure and nacelle will be lowered, disassembled and transported to a local metals recycling facility. The remaining non- metal materials/elements will be disposed of via traditional waste methods in accordance with all applicable local, state and federal regulations. This effort is expected to require 2 workers, a tractor/fork lift or excavator, and trucking services to the disposal facilities. Time estimate to perform the described scope is one day. All WECS and accessory facilities will be removed four (4) feet below grade within 90 days of discontinuation of use.

10250, Louis-H. Lafontaine  
Montréal (Québec) Canada H1J 2T3  
T.514 353-1551 F.514-353-1533  
eocycle.com



**Subject: EO25 Wind Turbine Noise Statement**

July 15, 2020

**To Whom it may concern,**

Per the MN noise standards, 7030.004, under classification zone 3 (Agricultural and related activities:7030-0050) listed below, the following maximum acoustic signature is acceptable, 75-80 dBA.

**MN 7030 Noise standards.**

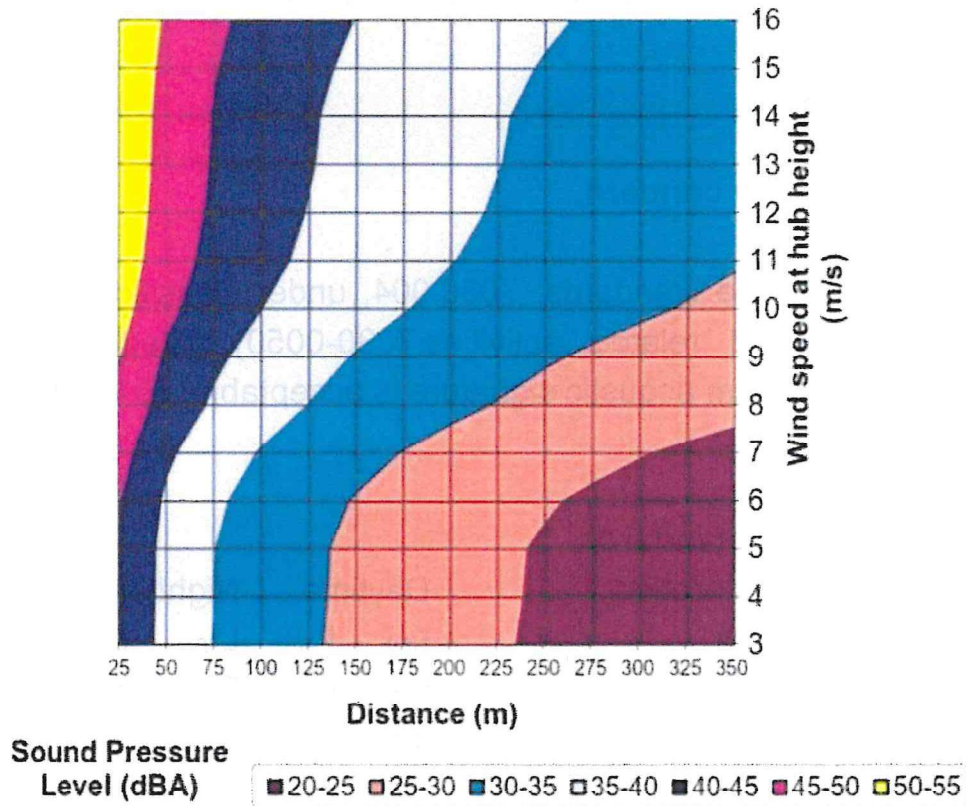
Noise Area Classification	Daytime		Nighttime	
	L <sub>50</sub>	L <sub>10</sub>	L <sub>50</sub>	L <sub>10</sub>
1	60	65	50	55
2	65	70	65	70
<b>3</b>	<b>75</b>	<b>80</b>	<b>75</b>	<b>80</b>

**Statutory Authority:**

*MS s [116.07](#)*

Per the previously provided 3<sup>rd</sup> party acoustic emission data graph below, it can be seen that at the closest property line (~114' - ~35m) from the turbine system, the sound pressure will range from 40-55 dBA (Blue, Pink & Yellow graphed data) at that location depending upon the current wind speed range of 3-16 meters/second.

### IMMISSION NOISE MAP (dBA)



**Conclusion:** As indicated the EO25 turbines' acoustic signature is easily well below the required 75 & 80 dBA maximum allowable requirements as measured at the closest property line to the turbine.

Respectfully,

Trevor Atkinson  
 Eocycle America Corporation

# CERTIFICATE

No. U8V 16 11 97036 002

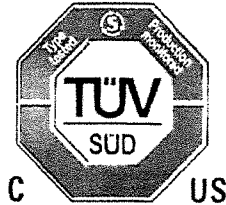


America

**Holder of Certificate:** Eocycle Technologies Inc.  
7665 Larrey Street, Suite 201  
Montreal QC H1J 2T7  
CANADA

**Production Facility(ies):** 97241

**Certification Mark:**



**Product:** Power Conversion Equipment  
Power Converter Control Unit (CCU)

**Model(s):** EOCYLE 25 Converter Controller Panel

**Parameters:**

Rated Voltage:	480Vac, 3 phase + GND
Rated Frequency:	50/60Hz
Rated current:	30A
Protection class:	I

**Tested according to:** CAN/CSA-C22.2 No. 14:2013-03  
UL 1741:2010/R:2015-01

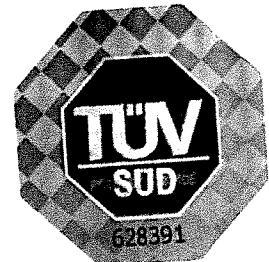
The product was voluntarily tested according to the relevant safety requirements noted above. It can be marked with the certification mark above. The mark must not be altered in anyway. This product certification system operated by TÜV SÜD America Inc. most closely resembles system 3 as defined in ISO/IEC 17067. Certification is based on the TÜV SÜD "Testing and Certification Regulations". TÜV SÜD America Inc. is an OSHA recognized NRTL and a Standards Council of Canada accredited certification body.

**Test report no.:** 7169001184-000

*Steven Lee*

**Date,** 2016-11-30

Page 1 of 2



## Attachment to Certificate U8V 16 11 97036 002

EOCYCLE Technologies Inc.  
7665, Larrey Street, Suite 201  
Montreal, Quebec, H1J 2T7, Canada

**Conditions of Acceptability:**

- 1) The CCU is to be used in a heated, indoor controlled environment. The CCU must be installed in clean environment according to enclosure classification. Cooling air must be clean, free from corrosive materials and electrically conductive dust.
- 2) The equipment has been investigated for continuous operation at a maximum operating ambient temperature of 40°C at an altitude up to 2000 meters and relative humidity levels from 5-90%, non-condensing.
- 3) The equipment has been evaluated for use in pollution degree 2 environments.
- 4) The equipment is to be installed by qualified personal in accordance with local/national installation/wiring requirements.
- 5) The equipment not evaluated for use in hazardous (classified) environments.
- 6) The equipment not evaluated for use with flammable liquids or materials.
- 7) Evaluated for use on branch circuits protected at 70 A, if used on circuits with protection at higher levels, additional evaluation may be required.
- 8) The input cable must be protected with fuses. Circuit breakers must not be used without fuses in the USA. Suitable IEC (class aR) fuses and UL (class T) fuses are listed in the hardware manual.
- 9) For installation in the United States and Canada, branch circuit protection must be provided in accordance with the National Electrical Code (NEC) and Canadian Electrical Code (CEC), respectively, and any applicable local codes. To fulfil this requirement, use the UL classified fuses.
- 10) The Converter Control unit is evaluated for use only with an ABB Inverter Model ABB ACS800-U11-0050-05+E202+K457 and Line Filter: Marcus MLRC0080P40, 80A, 600Vac, 60Hz, 0.4mH, Class F, Type 1 Enclosure, CSA Certification; cCSAus file reference 105195

Test Report No: 7169001184-000  
Date, 2016-11-30

**Subject: EO25: Eocycle Technologies inc 25 kW wind turbine**

**To Whom it may concern,**

Eocycle Technologies Inc. has designed and manufactures the EO25 a 25 kW Distributed Wind (DW) Turbine System.

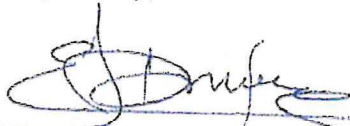
The EO25 is an up-wind direct drive stall regulated wind turbine configuration. It is designed for clean wind energy production behind the meter and directly connected to the power grid. Power produced is instantaneously consumed locally by the customer's loads and any excess of energy is exported to the grid. Once commissioned, the wind turbine operates 100% autonomously and is programmed to start and stop depending on the wind and environmental conditions and includes all industry safety protocols to protect its integrity for decades of safe and reliable operation.

The EO25 wind turbine system is designed and certified to several national (AWEA 9.1) and international (IEC 61400) safety, design and performance standards, as well as the, the gold standard in North America concerning inter-connection with the national electric grid, UL1741. These multiple certifications include a third party structural design review and accredited testing (performance and duration testing, etc.).

The EO25 design included the turbine nacelle, tower and the foundation based on state of the art standards commonly in use in the wind turbine industry.

The wind turbine is easy to erect and do not need any cranes, thanks to Eocycle's hydraulic tilt-up tower. Installers engaged for the EO25 installation receive an onsite training with supervision of an Eocycle representative.

Respectfully,

A handwritten signature in black ink, appearing to read "Bouaziz Ait Driss", written over a horizontal line.

**Bouaziz Ait Driss, BSc, MSc  
Chief Operations Officer**

Attached Certificates: IEC 61400, AWEA 9.1 and UL 1741

# TECHNICAL SPECIFICATIONS

## EOX S16 Class S wind turbine

	CHARACTERISTIC	SPECIFICATION
Main Data	Model	EOX S 16-19.9
	Design class	IEC Class S wind turbine
	Design life	30 years minimum without major component replacement
	Rated power	19.9 kW
	Wind speed	Average annual wind speed 7.5 m/s (27 km/h)
	Cut-in   Cut-out wind speed	2.5 m/s (9.9 km/h)   20 m/s (72 km/h)
	Extreme wind speed	42.0 m/s (150 km/h), 3-second average
	Operating temperature	-20 °C to 40 °C (-4 °F to 104 °F)
	Lightning protection	Lightning rod, surge protection devices, grounding system
	Certiications	IEC 61400-2, SWT-1, UL 1741, CE, CSA 22.2, G59/3
Rotor	Rotor diameter	15.8 m
	Swept area	196 m <sup>2</sup> (2112 ft <sup>2</sup> )
	Rotor speed	Variable, up to ~50 rpm
Generator	Type	Transverse Flux Synchronous Permanent Magnet Generator Eocycle-C5000
	Model	3-phase
	Generator	415 V, 42.4 Hz, 1.25 service factor
	Drivetrain	Direct drive (no gearbox)
	Generator enclosure and insulation	Totally enclosed, weather-proof, class F insulation, IP56, maintenance free
Power Converter	Type	Grid-tied / utility-interactive (Single phase sites require static phase converter)
	Converter model	ABB ACS800-11 or equivalent
Control System	Converter output	3-phase, 380 V to 500 V, 50/60 Hz, 30A, Power Factor 0.99
	Controller model	Mita Teknik WP130 MKII
	Advanced features	Data logging and direct integration with safety system
	SCADA/Monitoring system	EOXScada, web and mobile application
	Control strategy	Maintenance free active stall-regulated
Yaw System	Type	Active hydraulic slew drive
Materials	Steel components	High quality, as per ASTM standards
	Corrosion protection	Hot-dip galvanized or zinc-coated, as per ASTM standards
Braking System	Normal operation	Combination: 1) generator torque 2) stall blade design 3) active yaw-assist
	Emergency rotor brake	Fail-safe hydraulic disk brake
Blade	Model	Eocycle S Rev.2
	Design	Fixed-pitch (no moving parts)
	Length	7.6 m (24.9 ft.)
Tower	Hydraulic tower - hub height	16.8 m. (55.1 ft.) or 23.8 m. (78.1 ft.)
	Finish	White paint

# Certificate of Conformity

By the product certificate number:

No. 2614/0843/3/E3-CT/E1/EXT

**Issued to:**

**License holder:** EOCYCLE TECHNOLOGIES Inc.  
10250 Louis-H. Lafontaine  
H1J 2T3 Montréal, Quebec, Canada

**Trademark:**



**Manufacturer:** EOCYCLE TECHNOLOGIES Inc.  
10250 Louis-H. Lafontaine  
H1J 2T3 Montréal, Quebec, Canada

**It is certified that the product:**

**Type:** Small Wind Turbine

**Models:** Family: EOX S-16

Models: EO20 / EO25

**Technical Data:**  
(see pages 2 and 3 for more information)

Wind class		III	
AWEA Rated power	22.5 kW (EO20)		28.9 kW (EO25)
AWEA Annual Energy	64.92 MWh (EO20)		70.06 MWh (EO25)
AWEA Sound Level	44.3 dBA (EO20)		43.5 dBA (EO25)
Electrical network		See page 2	
Firmware version		MT – P14533	

**Is in compliance with the standard:**

**AWEA 9.1: 2009** "Small Wind Turbine Performance and Safety Standard"

This certificate is based upon the conformity statements mentioned in page 2 and their associated evaluation reports.

The above-mentioned generating units are certified according to the SGS internal procedure No. PE.T-ECPE-21 based on the requirements of the UNE-EN ISO/IEC 17065.

Changes in the design or in the quality management system of the manufacturer without previous consent from SGS TECNOS imply the cancellation of the certification.

This certificate supersedes the certificate No. 2614/0843/3/E3-CT/EXT.

First issued on 21<sup>st</sup> March of 2017.

This certificate is valid until 21<sup>st</sup> March of 2026.

**Madrid, 17<sup>th</sup> March 2023**

Daniel Arranz Muñiz  
Certification Manager



# Certificate of Conformity

## Conformity Statements:

Design basis evaluation conformity statement	2614/0843/3-CBE-DC/E3	(2020/03/16)
Design evaluation conformity statement	2614/0843/3-DE-DC/E3	(2020/03/16)
Type test conformity statement	2614/0843/3-TT-DC/E3	(2020/03/16)
Type characteristics conformity statement	2614/0843/3-TC-DC/E3	(2020/03/16)
Manufacturing conformity statement	2614/0843/3-ME-DC/E3	(2020/03/16)
Final evaluation report	2614/0843/3-GE/E3	(2020/03/16)

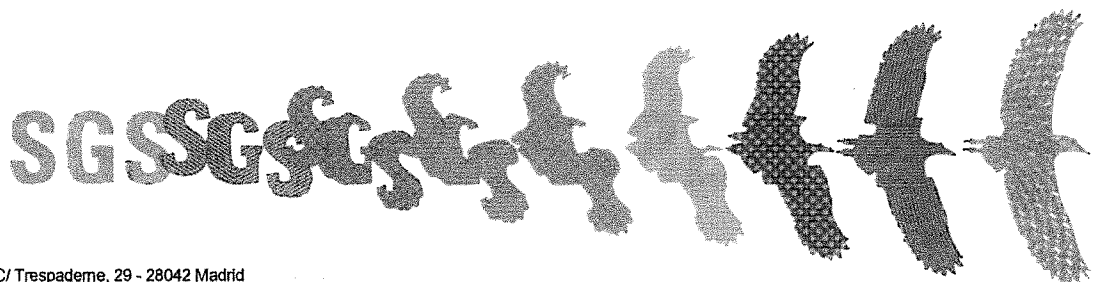
## WIND TURBINE INFORMATION:

### Machine parameters:

Power regulation:	Stall regulated
Rotor orientation:	Upwind
Number of rotor blades:	3
Tilt angle:	5 deg
Cone angle:	0 deg
AWEA Rated power (kW):	22.5 (EO20) / 28.89 (EO25)
Rated wind speed $V_r$ :	37.5 m/s
Rotor diameter:	15.81 m
Hub height(s):	23.753 m / 16.753 m
Hub height operating wind speed range $V_{in}$ - $V_{out}$ :	3-20 m/s
Design lifetime:	20 years

### Wind conditions:

Wind class	III
Characteristic turbulence intensity $I_{ref}$ at $V_{hub}=15$ m/s:	18 %
Annual average wind speed at hub height $V_{ave}$ :	7.5 m/s
Reference wind speed $V_{ref}$ :	42.5 m/s
Mean flow inclination:	8.0 °
Hub height 50-year extreme wind speed $V_{e50}$ :	52.5 m/s
Hub height 1-year extreme wind speed $V_{e1}$ :	39.375 m/s



# Certificate of Conformity

Electrical network conditions:

Normal supply voltage and range:	400 / 480 Vac
Normal supply frequency and range:	50 / 60 Hz
Voltage imbalance:	Max. 25 %

Other environmental conditions:

Air density:	1.27 kg/m <sup>3</sup>
Solar radiation:	N/A
Temperature range:	-20 °C to +40 °C





U.S. Department of Transportation  
Federal Aviation Administration

Notice of Proposed Construction or Alteration

Aeronautical Study Number  
No ASN Set

Status:

1. Sponsor

Name: ALBRECHT WIND ENERGY LLC  
Attn of: LANE ALBRECHT  
Address: 2305 Williams Parkway Southwest  
City: WILLMAR State: MN Zip: 56201  
Country: US  
Phone: 1-320-841-0436 Fax:

9. Latitude: See Collected Point(s)  
10. Longitude: See Collected Point(s)  
11. Datum: See Collected Point(s)  
12. Nearest: City: Walnut Grove State: Minnesota  
13. Nearest Public-use or Military Airport or Heliport: TRACY MUNI(TKC)  
14. Distance from #13. to Structure: 20552 ft.  
15. Direction from #13. to Structure: 111 deg

2. Sponsor's Representative

Name: LANE ALBRECHT  
Attn of: LANE ALBRECHT  
Address: 2305 Williams Parkway Southwest  
City: Willmar State: MN Zip: 56201  
Country: US  
Phone: 1-320-841-0436 Fax:

16. Site Elevation (SE): See Collected Point(s)  
17. Structure Height (AGL): See Collected Point(s)  
18. Overall Height (#16 + #17) (AMSL): See Collected Point(s)  
Current Overall Height (#16 + #17) (AMSL): See Collected Point(s)  
19. Previous FAA Aeronautical Study Number (if applicable):

3. Notice of: Construction

4. Duration: Permanent (Months: Days:)

5. Work Schedule: N/A

6a. Type: Wind Turbine 6b. Name: Fultz Bunker Ave

7. Preferred Marking/Lighting: White Paint Only/No Lighting

Current Marking/Lighting:

8. FCC Antenna Registration Number (if applicable):

20. Description of Location:

Rural Farmland



Processed 7460-2 Forms :  
Supplemental Form 7460-2 :

21. Description of

Frequencies:

Specific Frequencies:

Proposal:	LOW ↓	HIGH ↓	ERP	LOW ↓	HIGH ↓	ERP
two small non-commercial wind turbines to power livestock barns. tower height total is 104' to blade tip at highest point.						

Collected Point(s):


Label	Latitude	Longitude	Datum	AGL	SE	SE Validation	SE Comments
pt-1	44 13 43.20N	95 32 03.19W	WG5 84	104 ft	1286 ft	PASSED	

Notice is required by 14 Code of Federal Regulations, part 77 pursuant to 49 U.S.C., Section 44718. Persons who knowingly and willingly violate the notice requirements of part 77 are subject to a civil penalty of \$1,000 per day until the notice is received, pursuant to 49 U.S.C., Section 46301(a)

I hereby certify that all of the above statements made by me are true, complete, and correct to the best of my knowledge. In addition, I agree to mark and/or light the structure in



Parcel ID	NAME	C/O	Address	Address 1	CITY	STATE	ZIP
660212060	BUYSSE/LAWRENCE/R/LT ETAL		601 E HOLLETT ST		TRACY	MN	56175
669960040	DAKOTA MN & E RAILROAD CORPORATION		427 W 12TH ST		KANSAS CITY	MO	64105
660222020	DALLENBACH/DENNIS M & JUDITH A		19235 CO HWY 5		WALNUT GROVE	MN	56180
660211020	EDWARDS/GORDON H & MARLYS J/R/L	% GORDON H & MARLYS J EDWARDS	237 TEPEEOTAH RD		TRACY	MN	56175
660214030	FNR LLC		12167 ASPEN AVE		TRACY	MN	56175
660213020	FULTZ/DENNIS O/R/LT ETAL		2 OWANKA LN		TRACY	MN	56175
660223030	FULTZ/JERIC/R/LT		10061 150 ST		TRACY	MN	56175
660213040	FULTZ/JAYSON OREN		12167 ASPEN AVE		TRACY	MN	56175
660281040	HAENSEL/PAUL D & PHYLLIS/ETAL		1647 NE CROSSTOWN BLVD		HAM LAKE	MN	55304
660281020	MALMBERG/DALE S & MERNA S		11834 BUNKER AVE		WALNUT GROVE	MN	56180
660272020	ZEUG/MICHAEL R		13250 CO HWY 20		WALNUT GROVE	MN	56180
	SPRINGDALE TOWNSHIP BOARD OF SUPERVISORS	% Merna S. Malmberg, Clerk	11834 Bunker Ave.		Walnut Grove	MN	56180
APPLICANT	Albrecht Wind Energy	% Lane Albrecht,	2305 Williams Parkway SW		Willmar	MN	56201

TO: Whom It May Concern  
FROM: Jeanette Pidde   
Land Use and Zoning Supervisor  
Redwood County Environmental Office  
DATE: July 15, 2025  
RE: Notice of Public Hearing on Application for  
Conditional Use Permit



Please find enclosed a Notice of Public Hearing regarding an Application for Conditional Use Permit submitted by Lane Albrecht of Albrecht Wind Energy LLC, on behalf of FNR LLC pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.446, 153.142, and 153.353. Mr. Albrecht is proposing to construct a non-commercial wind energy conversion system, consisting of two 19.9 kW wind turbines, on the following described real property:

All that part of the Southeast Quarter of Section 21, Township 109 North, Range 39 West, Redwood County, Minnesota, being more particularly described as follows: Commencing at the northeast corner of said Southeast Quarter; thence South 00 degrees 00 minutes 00 seconds East, assumed bearing, along the east line of said Southeast Quarter, a distance of 920.00 feet to the point of beginning; thence continuing South 00 degrees 00 minutes 00 seconds East, along said east line, a distance of 326.70 feet; thence North 90 degrees 00 minutes 00 seconds West a distance of 400.00 feet; thence North 00 degrees 00 minutes 00 seconds East a distance of 326.70 feet; thence North 90 degrees 00 minutes 00 seconds East a distance of 400.00 feet to the point of beginning.

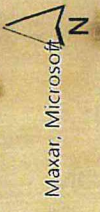
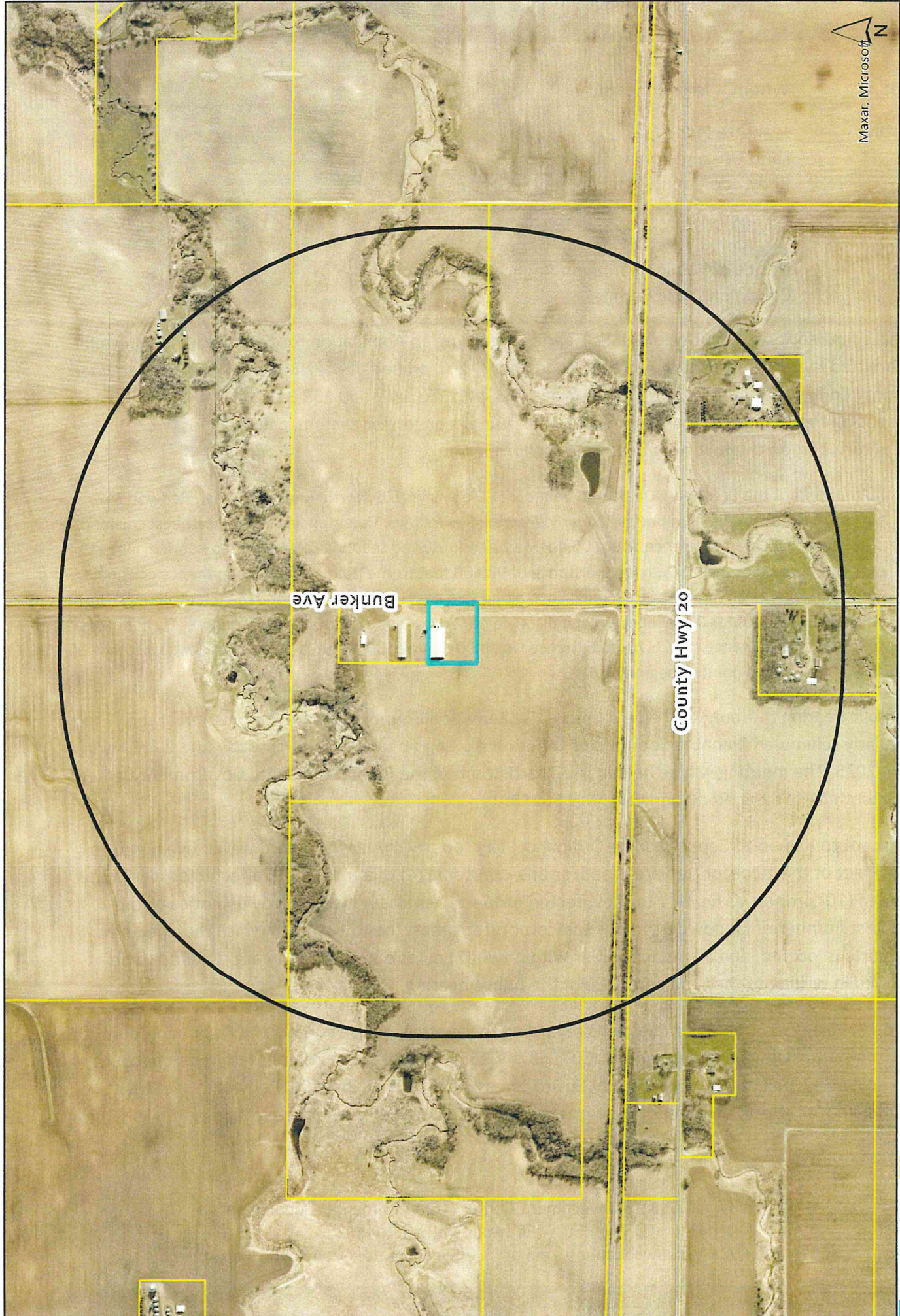
A public hearing thereon will be held before the Redwood County Planning Commission at the regularly scheduled Planning Commission meeting starting at 1:00 p.m. on Tuesday, the 29th day of July, 2025. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

Pursuant to Redwood County Zoning Ordinance, all property owners of record within five hundred (500) feet of the incorporated areas and/or one-quarter (1/4) of a mile of the affected property or the ten (10) properties nearest to the affected property, whichever would provide notice to the greatest number of landowners in the unincorporated areas, the township in which the affected property is located, and all municipalities within two (2) miles of the property are required to be notified in writing of the time and place of the public hearing.

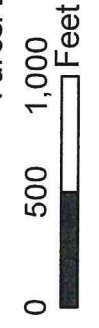
If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at [Environmental@redwoodcounty-mn.gov](mailto:Environmental@redwoodcounty-mn.gov), or by mail at Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283, and/or attend the public hearing at the time and date set forth in the Notice of Public Hearing.

enclosure

Redwood County Government Center - Environmental Department  
P.O. Box 130 Redwood Falls, MN 56283  
(507) 637-4023 [redwoodcounty-mn.us](http://redwoodcounty-mn.us) [environmental@redwoodcounty-mn.gov](mailto:environmental@redwoodcounty-mn.gov)



Parcel ID: 66-021-4030



**CUP Notice Area:**  
**0.47 miles from selected parcel**

-  Selected Parcel(s)
-  Notification Area
-  Parcels
-  County Boundary
-  Municipal Boundaries
-  Sections
-  Roads

**REDWOOD COUNTY PLANNING COMMISSION**

**FNR LLC**

**Conditional Use Permit Application #6-25**

**July 29, 2025**



**FINDINGS OF FACT**

***ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.***

**In determining whether the proposed use is in harmony with the general purposes and intent of the Ordinance and the Comprehensive Plan, the Planning Commission shall consider and make findings on the following questions:**

- 1) What potential health safety and welfare impacts were raised at the hearing and why will they, or why won't they, impact the neighboring residents?

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- 2) What potential impacts on area property uses were raised at the hearing and why will they, or why won't they, impact the use and enjoyment of other property in the area?

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3) What potential impacts on property values or future development were raised at the hearing, and why will they, or why won't they, impact the neighboring properties?

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4) What infrastructure is needed to support the proposed use and how will it be provided?

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5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

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NAME: \_\_\_\_\_

DATE: \_\_\_\_\_



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Department:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	<b>Presenter:</b> Jeanette Pidde		
Application for Conditional Use Permit #7-25	<b>estimated time needed:</b>	5 minutes	
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b>			

**If Action, Board Motion Requested:**

Approve Application for Conditional Use Permit #7-25, filed by Lane Albrecht of Albrecht Wind Energy on behalf of Fultz Farms Inc. (Jay Fultz) pursuant to the recommendation of the Planning Commission.

The Planning Commission recommends the permit for approval with the updated conditions, attached.

The Planning Commission recommends waiving the requirement for a pre-construction meeting, as the scale of the proposed wind turbines is small.

**Background Information:**

Albrecht proposes to construct two 19.9 kW wind turbines to power six hog barns. The turbines are approximately 104' in total height. Because the project includes two turbines, it is viewed as a "noncommercial WECS" under our ordinances.

This site is located in Section 7 of Springdale Township. The nearest neighboring residence is more than 2,000 feet away.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Conditions for Permit No. 7-25 (Lane Albrecht – Fultz Farms Inc.)**

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Code, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site of the project for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office.
4. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
5. All waste, refuse, and the like generated by or from the conditional use shall be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations.
6. Adequate utilities, access roads, drainage, and other necessary facilities will be provided and continue to be provided by the permit holder now and in the future.
7. A decommissioning agreement, meeting the requirements of Redwood County Code, shall be submitted to the Environmental Office prior to commencement of construction.
8. A written and notarized statement from a licensed professional engineer, certifying that all components satisfy engineering standards, all components are compatible, the WECS will be structurally sound, and the soil on which it will be constructed is suitable, shall be submitted to the Environmental Office prior to commencement of construction.
9. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.



www.co.redwood.mn.us

### Application for Conditional Use Permit

Fultz Farms Inc.

Permit #: 7-25 Date: 6/23/25

**Location of Proposed Use:**

Address:  104011 140TH ST City: Tracy State: MN Zip: 56175  
House # Street Name  
Parcel #: 66-007-3060 Township: \_\_\_\_\_ Section: 07 Twp #: TWP-109 Range: 39

**Legal Description:**

SECT-07 TWP-109 RANG-39 TR BEG 100' W OF SE COR OF SW1/4, TH W 660', N 660', E 660', S 660' TO 10401 140 ST TRACY  
*See attached*

**Information about the Site:**

Zoning District: \_\_\_\_\_

NOTICE: Change of land use may affect your property taxes.

General description of the building(s) and proposed use:

We are proposing the installation of two small non-commercial Eocycle Technologies, Wind Turbine Systems 105' in height and Rated @ 19.9 kW each

**Building Size:** (Please enter dimensions in feet)

Width: 30' Length: 30' Diameter: 5' Total Height: 105'

**Setbacks:** (Please enter in feet)

Side Yard Setback: 115' Direction: EAST

Side Yard Setback: 389' Direction: West

Rear Yard Setback: 115' Direction: North

Road Type: \_\_\_\_\_ Setback from the Right-of-Way: 327'

Setback from the center of the road \_\_\_\_\_ ft

**Type of Sewer System:**

\_\_\_\_\_

**Drainage Plan:**

\_\_\_\_\_

**Other Information:**

**Applicant Information:**

**First Name:** LANE **Last Name:** ALBRECHT  
**Business Name:** ALBRECHT WIND ENERGY LLC  
**Address:**  2305 WILLIAMS PKW SW **City:** WILLMAR **State:** MN **Zip:** 56201  
**Home Phone:** \_\_\_\_\_ **Cell Phone:** 320-298-1130 **Email:** LANE@ALBRECHTWINDENERGY.COM

**Operator Information:** (Complete only if different from Applicant)

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_  
**Business Name:** \_\_\_\_\_  
**Address:**  \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** MN **Zip:** \_\_\_\_\_  
**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Land Owner Information:** (Complete only if different from applicant)

**First Name:** Jay **Last Name:** Fultz FULTZ FARMS INC  
**Address:**  12411 ASPEN AVE **City:** TRACY **State:** MN **Zip:** 56175  
**HomePhone:** \_\_\_\_\_ **CellPhone:** 507-626-0841 **Email:** jay.fultz@gmail.com

I affirm that the forgoing information is true and accurate. I understand that if any portion of this information is false or materially misleading, any conditional use permit issued in reliance upon this information is voidable at the election of Redwood County.

**Land Owner Signature:** JrFB Jay Fultz (Jun 23, 2025 23:58 CDT) **Date:** 23/06/2025

**Office Use Only:** \* The section below is to be filled out by the Environmental Office Staff

**Permit Fee:** \$700.00 **Receipt #:** 32884 **Date Approved:** \_\_\_\_\_

**Application Received:** \_\_\_\_\_

**Commission Action:**

**County Board Action:**

**Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Disapproved:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Disapproved:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Conditional Use Permit #7-25

Legal Description

All that part of the SE¼ of the SW¼ of Section 7, Township 109N, Range 39W in Redwood County, Minnesota, described as follows, to-wit:

Beginning on the South line of said Section 7 at a distance of 100.00 feet on an assumed bearing of South 90°00' West from the Southeast corner of the SW¼ of said Section 7; thence South 90°00' West along the South line of said Section 7 for 660.00 feet; thence North 0°40' West for 660.00 feet; thence North 90°00' East for 660.00 feet; thence South 0°40' East for 660.00 feet to the point of beginning, containing 10.00 acres, more or less.

**Conditions for Permit No. 7-25 (Lane Albrecht – Fultz Farms Inc.)**

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Code, as hereafter amended from time to time.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site of the project for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office.
4. The permit holder shall not allow the conditional use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the conditional use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
5. All waste, refuse, and the like generated by or from the conditional use shall be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations.
6. Adequate utilities, access roads, drainage, and other necessary facilities will be provided and continue to be provided by the permit holder now and in the future.
7. A decommissioning agreement, meeting the requirements of Redwood County Code, shall be submitted to the Environmental Office prior to commencement of construction.
8. A written and notarized statement from a licensed professional engineer, certifying that all components satisfy engineering standards, all components are compatible, the WECS will be structurally sound, and the soil on which it will be constructed is suitable, shall be submitted to the Environmental Office prior to commencement of construction.
9. The permit holder shall hold a preconstruction meeting, as required by Redwood County Code.
10. The Redwood County Planning Commission shall review the conditional use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the conditional use permit and/or requiring the permit holder to reapply for a conditional use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the conditional use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or conditional use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.

ZONE		REV	REVISIONS	
DESCRIPTION		DATE	APPROVED	


**Project Description / Narrative:**

We are proposing the installation of two small non-commercial Eocycle Technologies, Wind Turbine System 105' in height and Rated @ 19.9 kW each

The Wind Turbine Generators (WTG) is to be located at Site Address: 104011 140TH ST Tracy Mn 56175, and will utilize two areas of <0.015 Acres (30' x 30') piece of land. The wind turbine rotor blade diameter is 50 feet, with the highest physical point (Blade Tip) being 105 feet. The turbine rotor/generator are variable speed depending on the wind conditions, with a maximum speed of 53 RPM.

There is no impact of the proposed WECS location on the ability of the adjoining property owners to site WECS on their property, and no impacts on nearby WECS. The wind turbines will meet a minimum of 115' setback from Road R/W, and 115' from neighboring property lines. There is no interference with area microwave or communication towers & the wind turbines small size is complies with FAA regulations, and there are no affected wetlands, scenic and natural areas or shoreland of the proposed WECS.

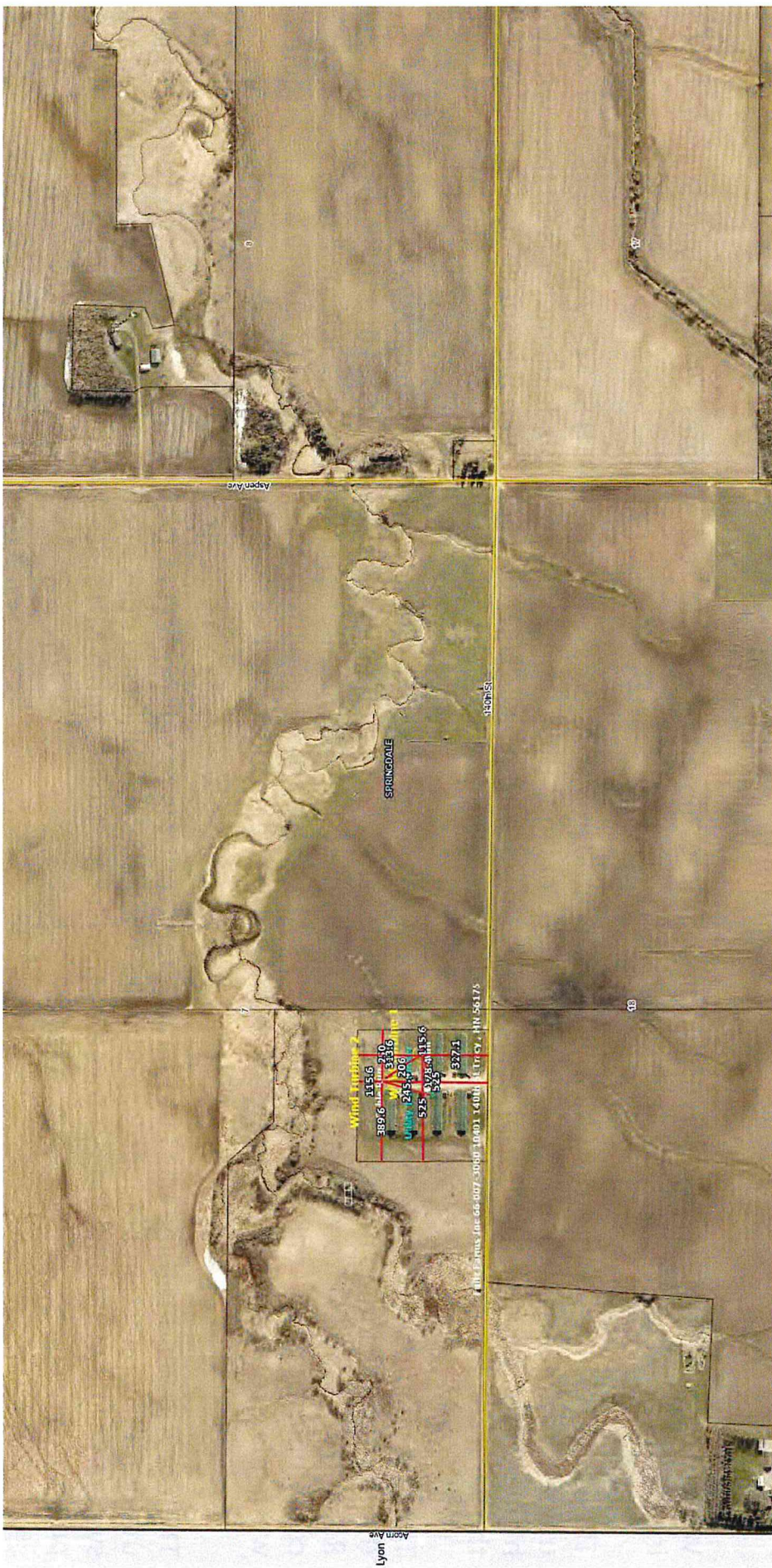
The Eocycle wind turbine has automatic safety controls to self-protect in high winds, is certified to the necessary utility interconnection standards, and will be installed to all local codes and requirements. Once completed the system will be inspected and approved by the Electric Utility, and a MN state electrical inspector prior to being put into service.

	FULTZ FARMS LLC		
	104011 140TH ST Tracy Mn 56175,		
SEE	DATE	DWG NAME	REV
		General Project Summary	0
SCALE		1 : 1	SHEET 1 of 11

REVISIONS		DATE		APPROVED	
ZONE	REV	DESCRIPTION	DATE	APPROVED	

0 1 2 3 4 5 6 7 8 9 10

A B C D E F G



REV 0

Note: Site Project Location identified, with multiple nearby cross streets.

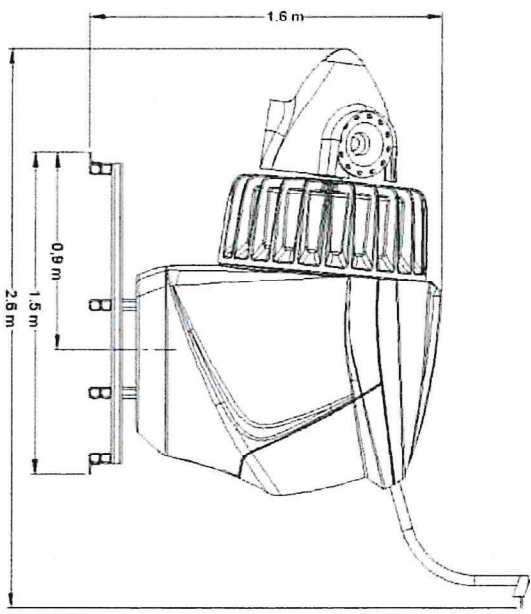
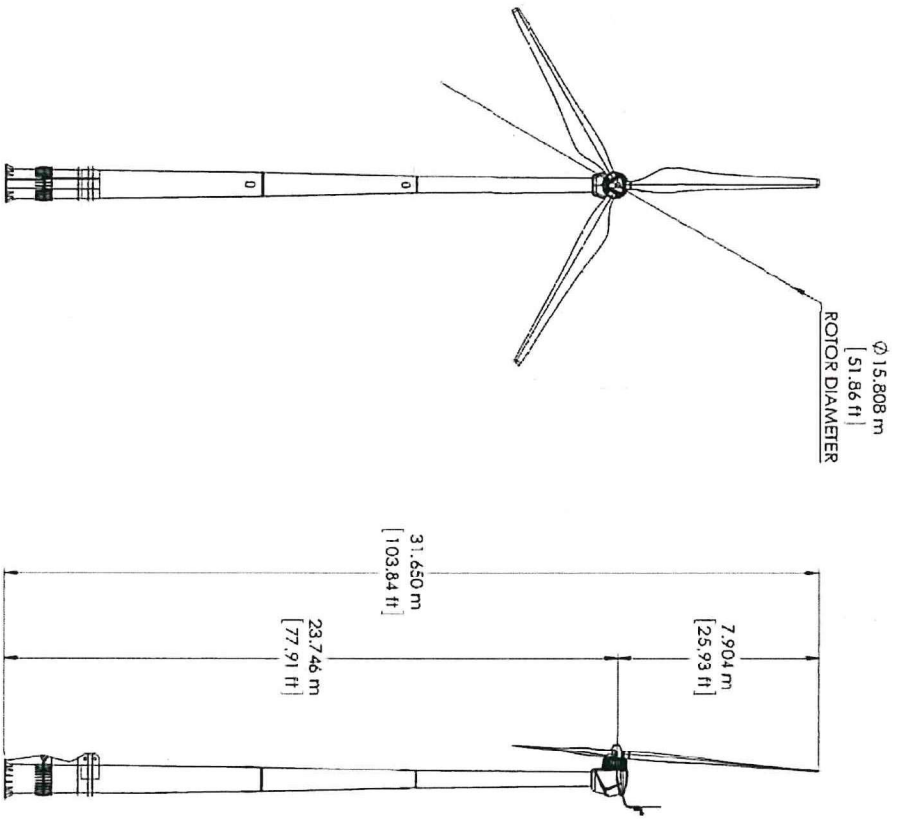




REVISIONS				
ZONE	REV	DESCRIPTION	DATE	APPROVED



REVISIONS		DATE	APPROVED
ZONE	REV	DESCRIPTION	



**eocycle** CORPORATION

700 Colorado Boulevard, Suite 293, Denver, Colorado 80206

AMERICA CORPORATION

ENGINEER: Wind Turbine Elevation(s)

SCALE: 1 : 1

BY: T. Alkinson

SHEET: 7 of 11

REV: 0



# TECHNICAL SPECIFICATIONS EOX S16 Class S wind turbine

## CHARACTERISTIC SPECIFICATION

<b>Models</b>	EOX S 16, 19, 9
<b>Design class</b>	IEC Class S wind turbine
<b>Design life</b>	30 years minimum without major component replacement
<b>Rated power</b>	19.9 kW
<b>Wind speed</b>	Average annual wind speed (7.5 m/s (27 km/h)) 2.5 m/s (9.9 km/h)   20 m/s (72 km/h)
<b>Cut in / Cut out wind speed</b>	42.0 m/s (150 km/h), 3-second average
<b>Extreme wind speed</b>	20 °C to 40 °C (-4 °F to 104 °F)
<b>Operating temperature</b>	Lightning rod, surge protection devices, grounding system
<b>Lightning protection</b>	IEC 61010-2, SWP 1, UL 1741, CE, CSA C22.2, GS933
<b>Dimensions</b>	15.8 m
<b>Rotor diameter</b>	136 m <sup>2</sup> (2112 ft <sup>2</sup> )
<b>Swept area</b>	Variable, up to ~50 rpm
<b>Rotor speed</b>	Variable, up to ~50 rpm
<b>Generator</b>	Permanent Magnet Generator (eocycle G5000)
<b>Model</b>	3 phase
<b>Generator</b>	415 V, 42.4 Hz, 1.25 service factor
<b>Drive train</b>	Direct drive (no gearbox)
<b>Generator enclosure and insulation</b>	Totally enclosed, weather proof, class I insulation, IP20, maintenance free
<b>Power Converter</b>	Grid tied / unity reactive (Single phase, three-phase, static phase converter)
<b>Converter model</b>	ABB ACS800 H or equivalent
<b>Converter output</b>	3 phase, 380 V to 500 V, 50/60 Hz, 30A, Tower 1 sector 0.90
<b>Converter model</b>	Mida Teknik WP130 MKII
<b>Control System</b>	Data logging and direct integration with safety system
<b>SCADA/monitoring system</b>	EOXSecada, web and mobile application
<b>Control strategy</b>	Maintenance free active stall regulated
<b>Yaw System</b>	Active hydraulic slew drive
<b>Materials</b>	High quality, as per ASTM standards
<b>Corrosion protection</b>	100-400 galvanized or zinc coated, as per ASTM standards
<b>Normal operation</b>	Combination: 1) generator torque; 2) stall blade design; 3) passive yaw assist
<b>Emergency rotor brake</b>	Fall safe hydraulic disk brake
<b>Blade</b>	Model: Eocycle S Rev. 2 Design: Fixed pitch (nonmoving parts) Length: 7.6 m (24.9 ft.)
<b>Tower</b>	Hydraulic tower - hub height: 16.8 m (55.1 ft.) or 23.8 m (78.1 ft.) Finish: White paint

Version 133322

REVISIONS			
ZONE	REV	DESCRIPTION	DATE

**700 Colorado Boulevard, Suite 293, Denver, Colorado 80206**

Wind Turbine Specifications

SCALE: 1 : 1

By: T. Atkinson

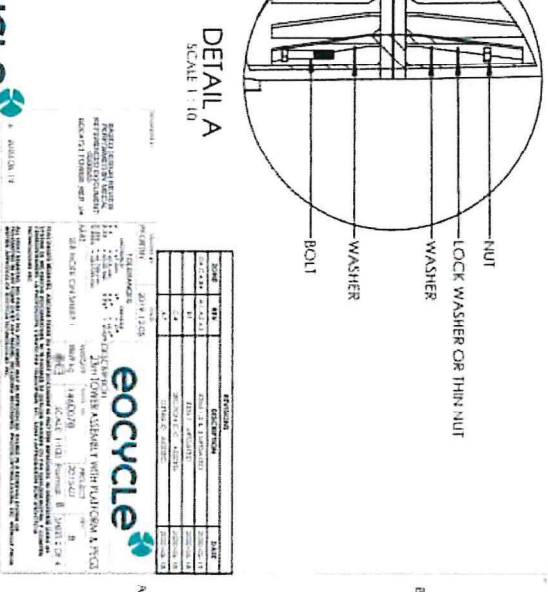
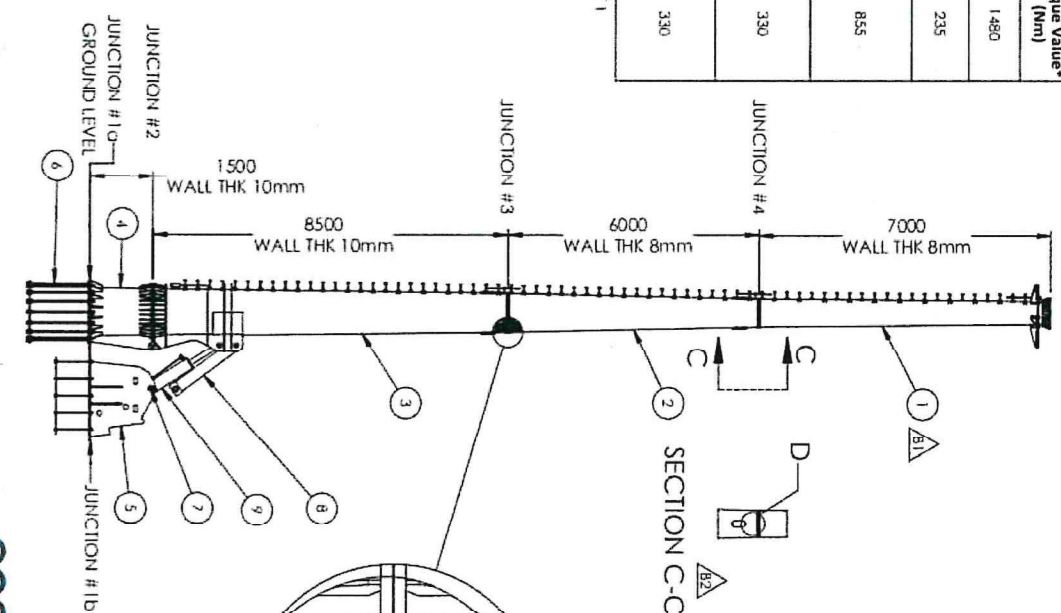
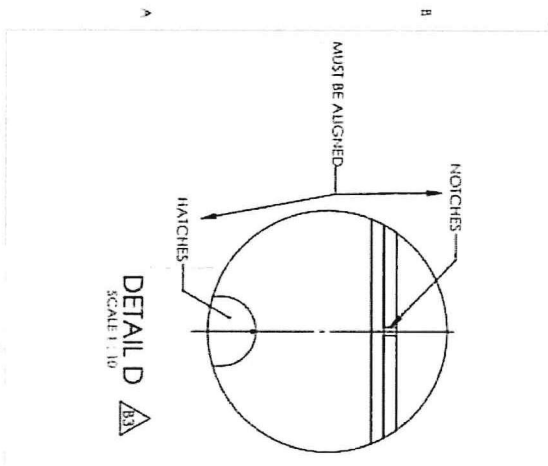
DWG NAME: Wind Turbine Specifications

SHEET: 8 of 11

REV: 0

JUNCTION #	FASTENERS	QTY	Assigned Torque Value* (Nm)
1a	NUT M16x4 WASHER M16 THREADED ROD M16x4 x 1800mm (MIN.)	64 16 16	1480
1b	NUT M20 x 2.5 WASHER M20 THREADED ROD M20 x 2.5 x 900mm (MIN.)	40 10 10	235
2	WASHER M27 NUT M27x3 BOLT M27x3 x 110mm LOCK WASHER M27 or THIN NUT M27 x 3	60 30 30 30	855
3	WASHER M20 NUT M20 x 2.5 BOLT M20 x 2.5 x 100mm LOCK WASHER M20 or THIN NUT M20 x 2.5	48 24 24 24	330
4	WASHER M20 NUT M20 x 2.5 BOLT M20 x 2.5 x 100mm LOCK WASHER M20 or THIN NUT M20 x 2.5	36 18 18 18	330

\* TORQUE VALUE ARE BASED ON BOLT GRADE SPECIFIED ON SHEET 1



ITEM#	PART NUMBER	DESCRIPTION	WEIGHT (kg)	QTY
1	1460079	TOWER TOP SECTION ASSY WITH PECS	950.00	1
2	1460089	TOWER MIDDLE SECTION ASSY WITH PECS	1068	1
3	1460081	TOWER BOTTOM SECTION ASSY WITH PECS	290.5	1
4	1460088	TOWER FIX SECTION ASSY	952	1
5	1460087	TOWER LIFTING STRUCTURE ASSY	1405	1
6	1460062	TOWER FOUNDATION CAGE ASSY	695	1
7	1460010	LOCKING RING	30	4
8	1460002	STRUT ASSEMBLY	292	1
9	X036-A140	HYDRAULIC CYLINDER	300	1
10	1460077	SUPPORT PLATE	5	5
11	1460010	SECTION PLATFORM ASSY	9	4

HYDRAULIC CYLINDER WEIGHT IS APPROXIMATE

ITEM#	PART NUMBER	DESCRIPTION	WEIGHT (kg)	QTY
12	IBD	HEX NUT 3/4" GAL	8.88	140
13	IBD	WASHER 3/4" GAL	1.30	70
14	IBD	STEP BOLT 3/4" ID x 800 GAL	38.64	70
15	9287A500	HEX NUT M12x1.75, 2P, CL10.9	0.33	20
16	9148A150	WASHER M12, 2P, CL10.9	0.27	40
17	93507AA/3	HEX BOLT M12x1.75 x 40mm, 2P, CL10.9	0.48	10
18	93507AA/1	HEX BOLT M12x1.75 x 50mm, 2P, CL10.9	0.57	10
19	IBD	PAL ARMED SYSTEM	180	1

**AMERICA CORPORATION**

**23m Tower Details**

SCALE: 1:1

BY: T. Atkinson

SHEET: 10 of 11

REV: 0

**eoecycle**

2019.12.15

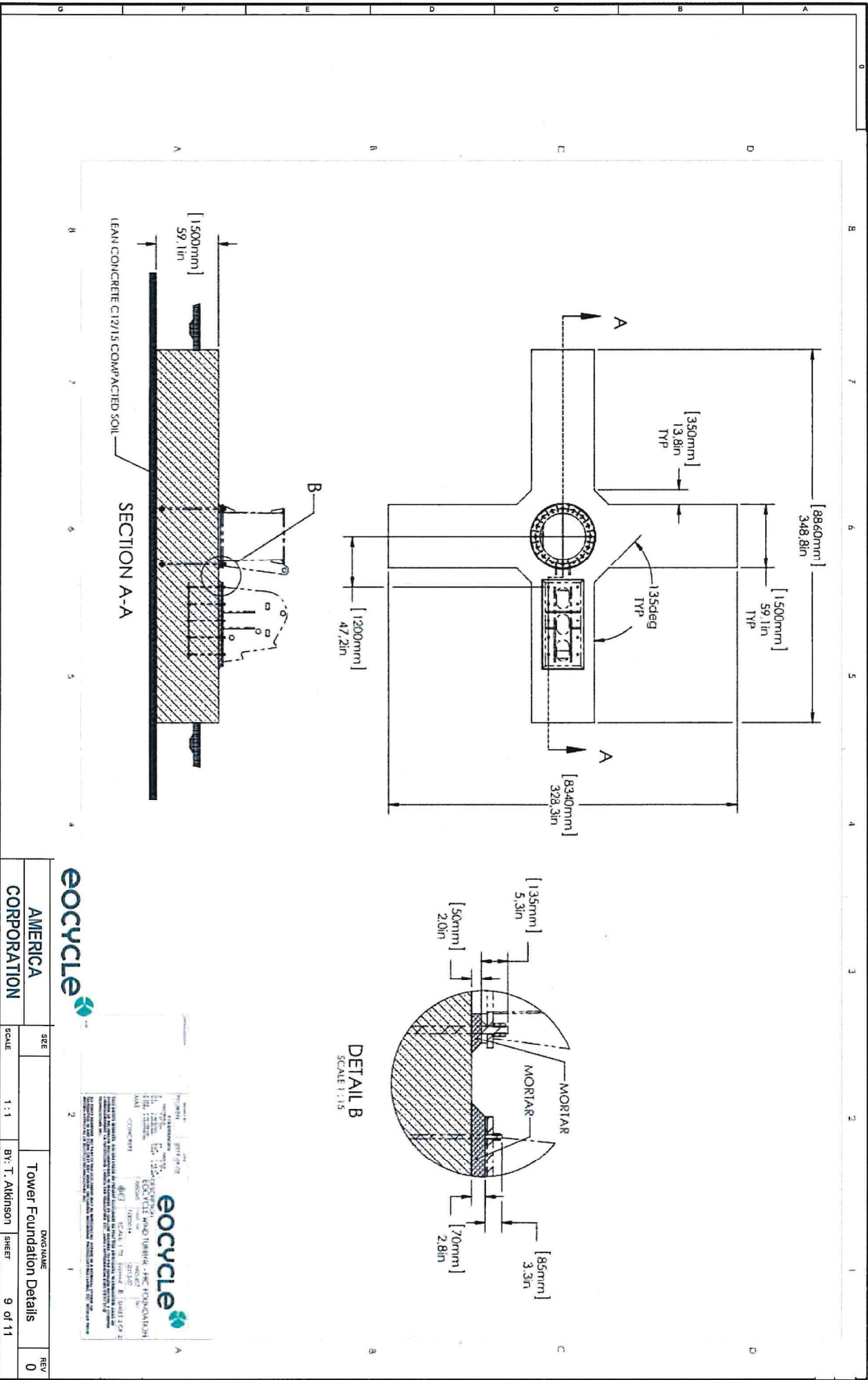
23m Tower Details

SCALE: 1:10

BY: T. Atkinson

SHEET: 10 of 11

REV: 0





**Subject: EO25 Wind Turbine RFI/EMI Statement**

June 30, 2020

**To Whom it may concern,**

This letter is to formally state that the EO25 Wind Turbine System will not pose any RFI or EMI impacts to any nearby or local equipment.

All the power and control wiring is installed using fully shielded cable/conductors. All the conductor shields are bonded to a solid Earth grounding electrode system, thus eliminating any radiated RF emissions.

The turbine generator housing is also shielded due to its' metal housing structure provide a complete Faraday cage, eliminating the potential for any RF emissions.

Respectfully,

Trevor Atkinson  
Project Manager  
Eocycle America Corporation



**Subject: Eocycle Wind Turbine De-Commissioning Plan  
Statement**

**To whom it may concern,**

Once the useful life of the Eocycle Wind Turbine has been reached, it is understood that the removal of the turbine system from the site will be the responsibility of the land owner. The tower structure and nacelle will be lowered, disassembled and transported to a local metals recycling facility. The remaining non-metal materials/elements will be disposed of via traditional waste methods in accordance with all applicable local, state and federal regulations. This effort is expected to require 2 workers, a tractor/fork lift or excavator, and trucking services to the disposal facilities. Time estimate to perform the described scope is one day. All WECS and accessory facilities will be removed four (4) feet below grade within 90 days of discontinuation of use.

10250, Louis-H. Lafontaine  
Montréal (Québec) Canada H1J 2T3  
T.514 353-1551 F.514-353-1533  
eocycle.com



**Subject: EO25 Wind Turbine Noise Statement**

July 15, 2020

**To Whom it may concern,**

Per the MN noise standards, 7030.004, under classification zone 3 (Agricultural and related activities:7030-0050) listed below, the following maximum acoustic signature is acceptable, 75-80 dBA.

**MN 7030 Noise standards.**

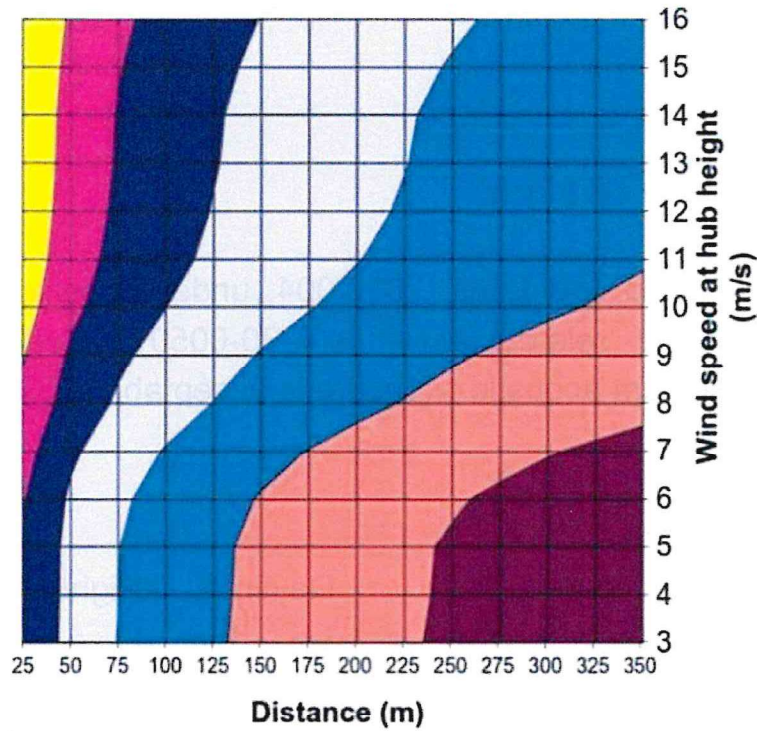
Noise Area Classification	Daytime		Nighttime	
	L <sub>50</sub>	L <sub>10</sub>	L <sub>50</sub>	L <sub>10</sub>
1	60	65	50	55
2	65	70	65	70
<b>3</b>	<b>75</b>	<b>80</b>	<b>75</b>	<b>80</b>

**Statutory Authority:**

*MS s 116.07*

Per the previously provided 3<sup>rd</sup> party acoustic emission data graph below, it can be seen that at the closest property line (~114' - ~35m) from the turbine system, the sound pressure will range from 40-55 dBA (Blue, Pink & Yellow graphed data) at that location depending upon the current wind speed range of 3-16 meters/second.

### IMMISSION NOISE MAP (dBA)



Sound Pressure Level (dBA) 
 20-25
  25-30
  30-35
  35-40
  40-45
  45-50
  50-55

**Conclusion:** As indicated the EO25 turbines' acoustic signature is easily well below the required 75 & 80 dBA maximum allowable requirements as measured at the closest property line to the turbine.

Respectfully,

Trevor Atkinson  
Eocycle America Corporation



America

# CERTIFICATE

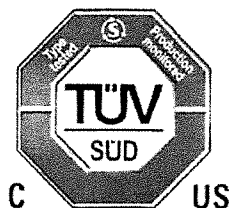
No. U8V 16 11 97036 002

**Holder of Certificate:** Eocycle Technologies Inc.

7665 Larrey Street, Suite 201  
Montreal QC H1J 2T7  
CANADA

**Production Facility(ies):** 97241

**Certification Mark:**



**Product:** Power Conversion Equipment  
Power Converter Control Unit (CCU)

**Model(s):** EOCYCLE 25 Converter Controller Panel

**Parameters:**

Rated Voltage:	480Vac, 3 phase + GND
Rated Frequency:	50/60Hz
Rated current:	30A
Protection class:	I

**Tested according to:** CAN/CSA-C22.2 No. 14:2013-03  
UL 1741:2010/R:2015-01

The product was voluntarily tested according to the relevant safety requirements noted above. It can be marked with the certification mark above. The mark must not be altered in anyway. This product certification system operated by TÜV SÜD America Inc. most closely resembles system 3 as defined in ISO/IEC 17067. Certification is based on the TÜV SÜD "Testing and Certification Regulations". TÜV SÜD America Inc. is an OSHA recognized NRTL and a Standards Council of Canada accredited certification body.

**Test report no.:** 7169001184-000

**Date,** 2016-11-30

Page 1 of 2

*Steven Lee*



## Attachment to Certificate U8V 16 11 97036 002

EOCYCLE Technologies Inc.  
7665. Larrey Street, Suite 201  
Montreal, Quebec, H1J 2T7, Canada

**Conditions of Acceptability:**

- 1) The CCU is to be used in a heated, indoor controlled environment. The CCU must be installed in clean environment according to enclosure classification. Cooling air must be clean, free from corrosive materials and electrically conductive dust.
- 2) The equipment has been investigated for continuous operation at a maximum operating ambient temperature of 40°C at an altitude up to 2000 meters and relative humidity levels from 5-90%, non-condensing.
- 3) The equipment has been evaluated for use in pollution degree 2 environments.
- 4) The equipment is to be installed by qualified personal in accordance with local/national installation/wiring requirements.
- 5) The equipment not evaluated for use in hazardous (classified) environments.
- 6) The equipment not evaluated for use with flammable liquids or materials.
- 7) Evaluated for use on branch circuits protected at 70 A, if used on circuits with protection at higher levels, additional evaluation may be required.
- 8) The input cable must be protected with fuses. Circuit breakers must not be used without fuses in the USA. Suitable IEC (class aR) fuses and UL (class T) fuses are listed in the hardware manual.
- 9) For installation in the United States and Canada, branch circuit protection must be provided in accordance with the National Electrical Code (NEC) and Canadian Electrical Code (CEC), respectively, and any applicable local codes. To fulfil this requirement, use the UL classified fuses.
- 10) The Converter Control unit is evaluated for use only with an ABB Inverter Model ABB ACS800-U11-0050-05+E202+K457 and Line Filter: Marcus MLRC0080P40, 80A, 600Vac, 60Hz, 0.4mH, Class F, Type 1 Enclosure, CSA Certification; cCSAus file reference 105195

Test Report No: 7169001184-000  
Date, 2016-11-30

**Subject: EO25: Eocycle Technologies inc 25 kW wind turbine**

**To Whom it may concern,**

Eocycle Technologies Inc. has designed and manufactures the EO25 a 25 kW Distributed Wind (DW) Turbine System.

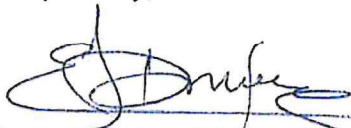
The EO25 is an up-wind direct drive stall regulated wind turbine configuration. It is designed for clean wind energy production behind the meter and directly connected to the power grid. Power produced is instantaneously consumed locally by the customer's loads and any excess of energy is exported to the grid. Once commissioned, the wind turbine operates 100% autonomously and is programmed to start and stop depending on the wind and environmental conditions and includes all industry safety protocols to protect its integrity for decades of safe and reliable operation.

The EO25 wind turbine system is designed and certified to several national (AWEA 9.1) and international (IEC 61400) safety, design and performance standards, as well as the, the gold standard in North America concerning inter-connection with the national electric grid, UL1741. These multiple certifications include a third party structural design review and accredited testing (performance and duration testing, etc.).

The EO25 design included the turbine nacelle, tower and the foundation based on state of the art standards commonly in use in the wind turbine industry.

The wind turbine is easy to erect and do not need any cranes, thanks to Eocycle's hydraulic tilt-up tower. Installers engaged for the EO25 installation receive an onsite training with supervision of an Eocycle representative.

Respectfully,



**Bouaziz Ait Driss, BSc, MSc  
Chief Operations Officer**

Attached Certificates: IEC 61400, AWEA 9.1 and UL 1741

# TECHNICAL SPECIFICATIONS

## EOX S16 Class S wind turbine

CHARACTERISTIC		SPECIFICATION
Main Data	Model	EOX S 16-19.9
	Design class	IEC Class S wind turbine
	Design life	30 years minimum without major component replacement
	Rated power	19.9 kW
	Wind speed	Average annual wind speed 7.5 m/s (27 km/h)
	Cut-in   Cut-out wind speed	2.5 m/s (9.9 km/h)   20 m/s (72 km/h)
	Extreme wind speed	42.0 m/s (150 km/h), 3-second average
	Operating temperature	-20 °C to 40 °C (-4 °F to 104 °F)
	Lightning protection	Lightning rod, surge protection devices, grounding system
Certiications	IEC 61400-2, SWT-1, UL1741, CE, CSA 22.2, G59/3	
Rotor	Rotor diameter	15.8 m
	Swept area	196 m <sup>2</sup> (2112 ft <sup>2</sup> )
	Rotor speed	Variable, up to ~50 rpm
Generator	Type	Transverse Flux Synchronous Permanent Magnet Generator Eocycle-C5000
	Model	3-phase
	Generator	415 V, 42.4 Hz, 1.25 service factor
	Drivetrain	Direct drive (no gearbox)
	Generator enclosure and insulation	Totally enclosed, weather-proof, class F insulation, IP56, maintenance free
Power Converter	Type	Grid-tied / utility-interactive (Single phase sites require static phase converter)
	Converter model	ABB ACS800-11 or equivalent
Control System	Converter output	3-phase, 380 V to 500 V, 50/60 Hz, 30A, Power Factor 0.99
	Controller model	Mita Teknik WP130 MKII
	Advanced features	Data logging and direct integration with safety system
	SCADA/Monitoring system	EOXScada, web and mobile application
	Control strategy	Maintenance free active stall-regulated
Yaw System	Type	Active hydraulic slew drive
Materials	Steel components	High quality, as per ASTM standards
	Corrosion protection	Hot-dip galvanized or zinc-coated, as per ASTM standards
Braking System	Normal operation	Combination: 1) generator torque 2) stall blade design 3) active yaw-assist
	Emergency rotor brake	Fail-safe hydraulic disk brake
Blade	Model	Eocycle S Rev.2
	Design	Fixed-pitch (no moving parts)
	Length	7.6 m (24.9 ft.)
Tower	Hydraulic tower - hub height	16.8 m. (55.1 ft.) or 23.8 m. (78.1 ft.)
	Finish	White paint

# Certificate of Conformity

By the product certificate number:

No. 2614/0843/3/E3-CT/E1/EXT

**Issued to:**

**License holder:** EOCYCLE TECHNOLOGIES Inc.  
10250 Louis-H. Lafontaine  
H1J 2T3 Montréal, Quebec, Canada

**Trademark:** 

**Manufacturer:** EOCYCLE TECHNOLOGIES Inc.  
10250 Louis-H. Lafontaine  
H1J 2T3 Montréal, Quebec, Canada

**It is certified that the product:**

**Type:** Small Wind Turbine

**Models:** **Family: EOX S-16**  
**Models: EO20 / EO25**

<b>Technical Data:</b>	Wind class		III
(see pages 2 and 3 for more information)	AWEA Rated power	22.5 kW (EO20)	28.9 kW (EO25)
	AWEA Annual Energy	64.92 MWh (EO20)	70.06 MWh (EO25)
	AWEA Sound Level	44.3 dBA (EO20)	43.5 dBA (EO25)
	Electrical network	See page 2	
	Firmware version	MT – P14533	

**Is in compliance with the standard:**

**AWEA 9.1: 2009** "Small Wind Turbine Performance and Safety Standard"

This certificate is based upon the conformity statements mentioned in page 2 and their associated evaluation reports.

The above-mentioned generating units are certified according to the SGS internal procedure No. PE.T-ECPE-21 based on the requirements of the UNE-EN ISO/IEC 17065.

Changes in the design or in the quality management system of the manufacturer without previous consent from SGS TECNOS imply the cancellation of the certification.

This certificate supersedes the certificate No. 2614/0843/3/E3-CT/EXT.

First issued on 21<sup>st</sup> March of 2017.

This certificate is valid until 21<sup>st</sup> March of 2026.

**Madrid, 17<sup>th</sup> March 2023**



Daniel Arranz Muñiz  
Certification Manager



# Certificate of Conformity

## Conformity Statements:

Design basis evaluation conformity statement	2614/0843/3-CBE-DC/E3	(2020/03/16)
Design evaluation conformity statement	2614/0843/3-DE-DC/E3	(2020/03/16)
Type test conformity statement	2614/0843/3-TT-DC/E3	(2020/03/16)
Type characteristics conformity statement	2614/0843/3-TC-DC/E3	(2020/03/16)
Manufacturing conformity statement	2614/0843/3-ME-DC/E3	(2020/03/16)
Final evaluation report	2614/0843/3-GE/E3	(2020/03/16)

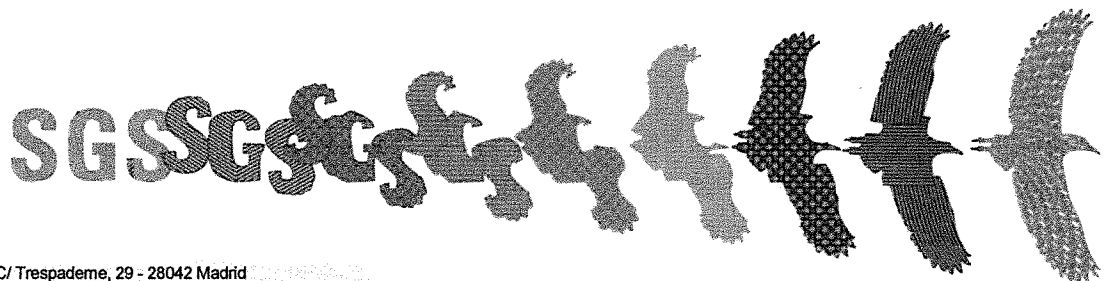
## WIND TURBINE INFORMATION:

### Machine parameters:

Power regulation:	Stall regulated
Rotor orientation:	Upwind
Number of rotor blades:	3
Tilt angle:	5 deg
Cone angle:	0 deg
AWEA Rated power (kW):	22.5 (EO20) / 28.89 (EO25)
Rated wind speed $V_r$ :	37.5 m/s
Rotor diameter:	15.81 m
Hub height(s):	23.753 m / 16.753 m
Hub height operating wind speed range $V_{in}$ - $V_{out}$ :	3-20 m/s
Design lifetime:	20 years

### Wind conditions:

Wind class	III
Characteristic turbulence intensity $I_{ref}$ at $V_{hub}=15$ m/s:	18 %
Annual average wind speed at hub height $V_{ave}$ :	7.5 m/s
Reference wind speed $V_{ref}$ :	42.5 m/s
Mean flow inclination:	8.0 °
Hub height 50-year extreme wind speed $V_{e50}$ :	52.5 m/s
Hub height 1-year extreme wind speed $V_{e1}$ :	39.375 m/s



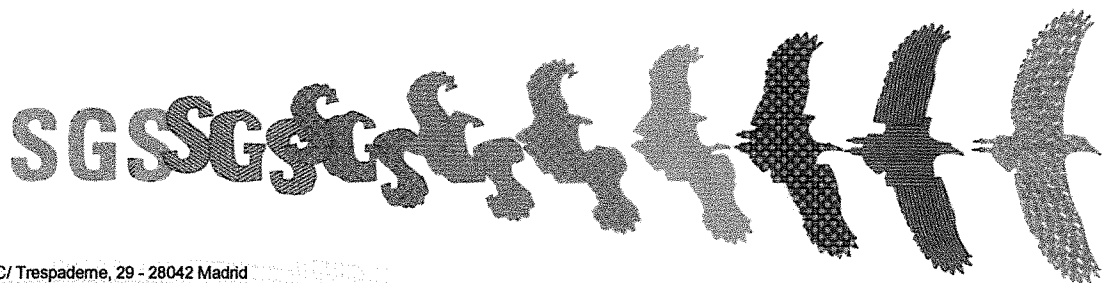
# Certificate of Conformity

Electrical network conditions:

Normal supply voltage and range:	400 / 480 Vac
Normal supply frequency and range:	50 / 60 Hz
Voltage imbalance:	Max. 25 %

Other environmental conditions:

Air density:	1.27 kg/m <sup>3</sup>
Solar radiation:	N/A
Temperature range:	-20 °C to +40 °C





U.S. Department of Transportation  
Federal Aviation Administration

Notice of Proposed Construction or Alteration

Aeronautical Study Number  
No ASN Set

Status:

1. Sponsor

Name: ALBRECHT WIND ENERGY LLC  
Attn of: LANE ALBRECHT  
Address: 2305 Williams Parkway Southwest  
City: WILLMAR State: MN Zip: 56201  
Country: US  
Phone: 1-320-841-0436 Fax:

9. Latitude: See Collected Point(s)  
10. Longitude: See Collected Point(s)  
11. Datum: See Collected Point(s)  
12. Nearest: City: Tracy State: Minnesota  
13. Nearest Public-use or Military Airport or Heliport: TRACY MUNI(TKC)  
14. Distance from #13. to Structure: 6223 ft.  
15. Direction from #13. to Structure: 70 deg  
16. Site Elevation (SE): See Collected Point(s)  
17. Structure Height (AGL): See Collected Point(s)  
18. Overall Height (#16 + #17) (AMSL): See Collected Point(s)  
Current Overall Height (#16 + #17) (AMSL): See Collected Point(s)  
19. Previous FAA Aeronautical Study Number (if applicable):

2. Sponsor's Representative

Name: LANE ALBRECHT  
Attn of: LANE ALBRECHT  
Address: 2305 Williams Parkway Southwest  
City: Willmar State: MN Zip: 56201  
Country: US  
Phone: 1-320-841-0436 Fax:

20. Description of Location:

Rural Farmland



3. Notice of: Construction

4. Duration: Permanent (Months: Days:)

5. Work Schedule: N/A

6a. Type: Wind Turbine 6b. Name: Fultz 140th St

Processed 7460-2 Forms :

Supplemental Form 7460-2 :

7. Preferred Marking/Lighting: White Paint Only/No Lighting

Current Marking/Lighting:

8. FCC Antenna Registration Number (if applicable):

21. Description of

Frequencies:

Specific Frequencies:

Proposal:  
two small non-commercial wind turbine to power  
livestock barns. Wind turbines are 104' to blade tip at  
full height

LOW ↓ ERP HIGH ↓ ERP LOW ↓ ERP HIGH ↓ ERP

Collected Point(s):

Label	Latitude	Longitude	Datum	AGL	SE	SE Validation	SE Comments
pt-1	44 15 18.62N	95 35 05.86W	WGS 84	104 ft	1284 ft	PASSED	

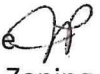
Notice is required by 14 Code of Federal Regulations, part 77 pursuant to 49 U.S.C., Section 44718. Persons who knowingly and willingly violate the notice requirements of part 77 are subject to a civil penalty of \$1,000 per day until the notice is received, pursuant to 49 U.S.C., Section 46301(a)

I hereby certify that all of the above statements made by me are true, complete, and correct to the best of my knowledge. In addition, I agree to mark and/or light the structure in accordance with established marking & lighting standards as necessary.



\*\*\*\*\*  
DO NOT WRITE IN THESE SPACES  
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Name	OWNAME	OWADR1	OWADR2	OWCITY	OWSTAT	OWZIPF
660184020	CLAEYS/JAMES A/REV TRUST ETAL	% JAMES A & JULIA A CLAEYS	601 VILLAGE DR APT 341	MARSHALL	MN	56258
660183040	AMBERG/VALERIE L/IRREVOCABLE	GIFT TRUST	909 SEVENTEENTH ST SW	WILLMAR	MN	56201
660182020	ROGERS/ARTHUR W & LINDA A/RLTS		575 5TH ST	TRACY	MN	56175
660182040	NELSON/ERIC B		1584 CO RD 11	TRACY	MN	56175
660073060	FULTZ FARMS INC	ATTN: ERIC FULTZ	12411 ASPEN AVE	TRACY	MN	56175
660073040	LAU/JEFFREY D/ETAL		13485 CO HWY 8	TRACY	MN	56175
660074020	NELSON/PHILIP R/ETAL		1616 CO RD 11	TRACY	MN	56175
660073020	KOR REVOCABLE LIVING TRUST	% HENRY K & BONNIE J KOR	317 E 5TH AVE	MITCHELL	SD	57301
660071020	COOREMAN/JOSEPH A & CAROL A	REVOCABLE TRUSTS	1121 GRANDVIEW DR	BALATON	MN	56115
31-013003-0	TRACY / CITY OF		336 MORGAN ST	TRACY	MN	56175
13-012006-2	MAEYAERT, LAWRENCE & PHYLLIS		3484 CO RD 56	TRACY	MN	56175
13-012006-1	FULTZ, DENNIS O/REV LIV TRUST		2 OWANKA LN	TRACY	MN	56175
APPLICANT	SPRINGDALE TOWNSHIP BOARD OF SUPERVISORS	% Merna S. Malberg, Clerk	11834 Bunker Ave.	Walnut Grove	MN	56180
	Albrecht Wind Energy	% Lane Albrecht,	2305 Williams Parkway SW	Willmar	MN	56201

TO: Whom It May Concern  
FROM: Jeanette Pidde   
Land Use and Zoning Supervisor  
Redwood County Environmental Office  
DATE: July 15, 2025  
RE: Notice of Public Hearing on Application for  
Conditional Use Permit



Please find enclosed a Notice of Public Hearing regarding an Application for Conditional Use Permit submitted by Lane Albrecht of Albrecht Wind Energy LLC, on behalf of Fultz Farms Inc. pursuant to Redwood County Code of Ordinances, Title XV, Sections 153.446, 153.142, and 153.353. Mr. Albrecht is proposing to construct a non-commercial wind energy conversion system, consisting of two 19.9 kW wind turbines, on the following described real property:

All that part of the SE¼ of the SW¼ of Section 7, Township 109N, Range 39W in Redwood County, Minnesota, described as follows, to-wit:

Beginning on the South line of said Section 7 at a distance of 100.00 feet on an assumed bearing of South 90°00' West from the Southeast corner of the SW¼ of said Section 7; thence South 90°00' West along the South line of said Section 7 for 660.00 feet; thence North 0°40' West for 660.00 feet; thence North 90°00' East for 660.00 feet; thence South 0°40' East for 660.00 feet to the point of beginning, containing 10.00 acres, more or less.

A public hearing thereon will be held before the Redwood County Planning Commission at the regularly scheduled Planning Commission meeting starting at 1:00 p.m. on Tuesday, the 29th day of July, 2025. The meeting will be held in the Board Room of the Redwood County Government Center, 403 South Mill Street, Redwood Falls, MN 56283.

Pursuant to Redwood County Zoning Ordinance, all property owners of record within five hundred (500) feet of the incorporated areas and/or one-quarter (1/4) of a mile of the affected property or the ten (10) properties nearest to the affected property, whichever would provide notice to the greatest number of landowners in the unincorporated areas, the township in which the affected property is located, and all municipalities within two (2) miles of the property are required to be notified in writing of the time and place of the public hearing.

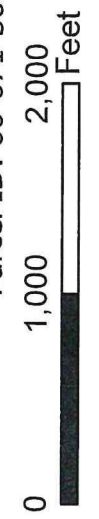
If you have any comments or questions regarding this matter, please contact the Redwood County Environmental Office by telephone at (507) 637-4023, via email at [Environmental@redwoodcounty-mn.gov](mailto:Environmental@redwoodcounty-mn.gov), or by mail at Redwood County Environmental Office, P.O. Box 130, Redwood Falls, MN 56283, and/or attend the public hearing at the time and date set forth in the Notice of Public Hearing.

enclosure

Redwood County Government Center - Environmental Department  
P.O. Box 130 Redwood Falls, MN 56283  
(507) 637-4023 [redwoodcounty-mn.us](http://redwoodcounty-mn.us) [environmental@redwoodcounty-mn.gov](mailto:environmental@redwoodcounty-mn.gov)



Parcel ID: 66-071-3060



**CUP Notice Area:**  
**0.51 miles from selected parcel**

-  Selected Parcel(s)
-  Notification Area
-  Municipal Boundaries
-  Sections
-  Roads
-  County Boundary

**REDWOOD COUNTY PLANNING COMMISSION**

**Fultz Farms Inc.  
Conditional Use Permit Application #7-25  
July 29, 2025**



**FINDINGS OF FACT**

***ORDINANCE CRITERIA – The Planning Commission may recommend the granting of a Conditional Use Permit in any district provided the proposed use is listed as a conditional use for the district and upon a showing that the standards and criteria stated in this Ordinance will be satisfied and that the use is in harmony with the general purposes and intent of this Ordinance and the Comprehensive Plan.***

In determining whether the proposed use is in harmony with the general purposes and intent of the Ordinance and the Comprehensive Plan, the Planning Commission shall consider and make findings on the following questions:

- 1) What potential health safety and welfare impacts were raised at the hearing and why will they, or why won't they, impact the neighboring residents?

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- 2) What potential impacts on area property uses were raised at the hearing and why will they, or why won't they, impact the use and enjoyment of other property in the area?

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3) What potential impacts on property values or future development were raised at the hearing, and why will they, or why won't they, impact the neighboring properties?

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4) What infrastructure is needed to support the proposed use and how will it be provided?

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5) How do the goals, purpose and policies of the Zoning Ordinance and Comprehensive Plan apply to the proposed project?

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NAME: \_\_\_\_\_

DATE: \_\_\_\_\_



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Dept.:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>		<b>Presenter:</b>	Jeanette Pidde
Septic Loan Fund		<b>estimated time needed:</b>	5 mins.
<b>Board Action:</b> <input checked="" type="checkbox"/> <b>Yes, action required</b>		<input type="checkbox"/> <b>No, informational only</b>	

**If Action, Board Motion Requested:**

Increase Septic Loan Fund by \$100,000. Increase interest rate to 4% for new loans.  
 Source of new loan funds would be the general fund.

**Background Information:**

Currently, the available balance in the revolving loan fund is \$1,458.12. The average cost loaned out for a septic system this year is around \$20,000.  
 Our septic grant funding is limited and only covers 50%-75% of cost. Those qualifying for grants may also benefit from utilizing loan funds. Many people do not qualify for the grant funding, but need to put in new systems. There are not enough available funds to meet current demand.  
 Replacing failing and non-compliant systems is essential to protecting groundwater in Redwood County.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Dept.:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	Agreement for Disbursement of Grant Proceeds - Plum Creek Park Grant		
	<b>Presenter:</b>	Nick	
	<b>estimated time needed:</b>	5 minutes	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve and sign disbursement agreement with the State of Minnesota regarding the grant for the Plum Creek Park Expansion project.

**Background Information:**

The agreement stipulates how the grant funds will be disbursed to Redwood County by the State of Minnesota for the Plum Creek Park Project. Details include: 1) up to 4 disbursements over the life of the project; 2) can retain up to 10% until final completion; 3) Redwood County can't sell the park.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 6/23/25

Date Requestor Requires Review Completion: 7/2/25

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



## STATE OF MINNESOTA GRANT CONTRACT AGREEMENT

GMRPTC24-08

This grant contract agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("STATE") and Redwood County, 403 South Mill Street, Redwood Falls, MN, 56283 ("GRANTEE").

### Recitals

1. Under [Minn. Stat. 84.026](#) the Commissioner of Natural Resources is authorized to enter into contractual agreements with any public or private entity for the provision of statutorily prescribed natural services by the department.
2. Under Minn. Laws 2023, Chapter 40, Article 3, Section 3c, the State has allocated funds for local parks, trail connections, and natural and scenic areas under [Minn. Stat. 85.535](#).
3. The Grantee has made an application to the State for a portion of the allocation for the purpose of conducting the project entitled Plum Creek Park.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract agreement to the satisfaction of the State. Pursuant to [Minn.Stat.§16B.98](#), Subd.1, the Grantee agrees to minimize administrative costs as a condition of this grant contract agreement.

### Grant Contract Agreement

#### 1 Term of Grant Contract Agreement

##### 1.1 *Effective date:*

June 9, 2025, Notwithstanding Minnesota Statutes, section 16A.41, the Commissioner may make payments for otherwise eligible grant-program expenditures that are made on or after the effective date of the appropriation. Per [Minn.Stat.§16B.98](#) Subd. 7, no payments will be made to the Grantee until this grant contract agreement is fully executed.

##### 1.2 *Expiration date:*

June 30, 2026, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

##### 1.3 *Survival of Terms.*

The following clauses survive the expiration or cancellation of this grant contract agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15 Data Disclosure 20. Resource Management and Protection; and 25. Land Retention and Deed Restriction.

#### 2 Grantee's Duties

The Grantee, who is not a state employee, will:

Comply with required grants management policies and procedures set forth through [Minn.Stat.§16B.97](#), Subd. 4 (a) (1) and comply with Attachment A, Project Budget, which is incorporated and made part of this contract.

The Grantee agrees to complete the project in accordance with the approved budget to the extent practicable and within the project period specified in the grant contract. Any material change in the scope of the project, budget or completion date shall require prior written approval by the State.

### **3 Time**

The Grantee must comply with all the time requirements described in this grant contract agreement. In the performance of this grant contract agreement, time is of the essence.

### **4 Consideration and Payment**

#### **4.1 Consideration.**

The State will pay for all services performed by the Grantee under this grant contract agreement as follows:

##### **(a) Compensation**

The Grantee will be paid \$818,539.

##### **(b) Matching Requirement**

Grantee certifies that the following matching requirement for the Grant will be met by Grantee. The total project cost is \$909,487. The Grantee agrees to provide a nonstate cash match of at least \$90,948.

##### **(c) Total Obligation.**

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract agreement will not exceed \$818,539.

#### **4.2 Payment**

##### **(a) Invoices**

The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted timely and according to the following schedule: Upon completion of services or up to four requests during the contract period. A final reimbursement of no more than 10% may be withheld until final completion of services.

#### **4.3 Contracting and Bidding Requirements**

Per [Minn. Stat. §471.345](#), grantees that are municipalities as defined in Subd. 1 must follow the law.

**(a)** For projects that include construction work of \$25,000 or more, prevailing wage rules apply per [Minn. Stat. §§177.41](#) through [177.44](#). These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole.

**(b)** The grantee must not contract with vendors who are suspended or debarred in MN:

<https://mn.gov/admin/osp/government/suspended-debarred/index2.jsp>

### **5 Conditions of Payment**

All services provided by the Grantee under this grant contract agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

### **6 Authorized Representative**

The State's Authorized Representative is Jennifer Bubke, Grants Specialist Coordinator, 500 Lafayette Road, St. Paul, MN 55155, 651-259-5638, [Jennifer.Bubke@state.mn.us](mailto:Jennifer.Bubke@state.mn.us), or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant contract agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Nick Brozek, Environmental Director, 403 South Mill Street, Redwood Falls, MN, 56283, 507-637-4023, [nick\\_b@co.redwood.mn.us](mailto:nick_b@co.redwood.mn.us). If the Grantee's Authorized Representative changes at any time during this grant contract agreement, the Grantee must immediately notify the State.

## **7 Assignment Amendments, Waiver, and Grant Contract Agreement Complete**

### **7.1 Assignment**

The Grantee shall neither assign nor transfer any rights or obligations under this grant contract agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant contract agreement, or their successors in office.

### **7.2 Amendments**

Any amendments to this grant contract agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

### **7.3 Waiver**

If the State fails to enforce any provision of this grant contract agreement, that failure does not waive the provision or the State's right to enforce it.

### **7.4 Grant Contract Agreement Complete**

This grant contract agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant contract, whether written or oral, may be used to bind either party.

## **8 Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant contract agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant contract agreement.

## **9 State Audits**

Under Minn. Stat. § 16B.98, Subd.8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant contract agreement or transaction are subject to examination by the Commissioner of Administration, by the State granting agency and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant contract agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

## **10 Government Data Practices and Intellectual Property Rights**

### **10.1 Government Data Practices**

The Grantee and State must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

### **10.2 Intellectual Property Rights**

(A) *Intellectual Property Rights*. The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and

service marks in the Works and Documents *created and paid for under this contract*. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created, or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this contract. Works includes “Documents.” Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents, or subcontractors, in the performance of this contract. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State’s ownership interest in the Works and Documents.

(B) *Obligations*

1. *Notification.* Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Grantee, including its employees and subcontractors, in the performance of this contract, the Grantee will immediately give the State’s Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.
2. *Representation.* The Grantee must perform all acts and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the State, and that neither Grantee nor its employees, agents, or subcontractors retain any interest in and to the Works and Documents. The Grantee represents and warrants that the Works and Documents do not and will not infringe upon any intellectual property rights of other persons or entities. Notwithstanding Clause 8, the Grantee will indemnify; defend, to the extent permitted by the Attorney General; and hold harmless the State, at the Grantee’s expense, from any action or claim brought against the State to the extent that it is based on a claim that all or part of the Works or Documents infringe upon the intellectual property rights of others. The Grantee will be responsible for payment of any and all such claims, demands, obligations, liabilities, costs, and damages, including but not limited to, attorney fees. If such a claim or action arises, or in the Grantee’s or the State’s opinion is likely to arise, the Grantee must, at the State’s discretion, either procure for the State the right or license to use the intellectual property rights at issue or replace or modify the allegedly infringing Works or Documents as necessary and appropriate to obviate the infringement claim. This remedy of the State will be in addition to and not exclusive of other remedies provided by law.

## 11 **Workers Compensation**

The Grantee certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers’ compensation insurance coverage. The Grantee’s employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers’ Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State’s obligation or responsibility.

## 12 **Publicity and Endorsement**

### 12.1 *Publicity*

Any publicity regarding the subject matter of this grant contract agreement must identify the State as the

sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this grant contract. All projects primarily funded by state grant appropriations must publicly credit the State of Minnesota, including on the grantee's website when practicable.

### **12.2 *Legacy Logo***

As a recipient of funds from the parks and trails fund the logo may be displayed at the entrance of the park and/or trail, on printed materials, and/or on equipment purchased. Sign and logo information will be provided by the State.

## **13 Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this grant contract agreement. Venue for all legal proceedings out of this grant contract agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## **14 Termination**

### **14.1 *Termination by the State***

#### **14.1 (a) Without Cause**

The State may terminate this grant contract agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

#### **14.1 (b) With Cause**

The State may immediately terminate this grant contract agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

### **14.2 *Termination by The Commissioner of Administration***

The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

### **14.3 *Termination for Insufficient Funding***

The State may immediately terminate this grant contract agreement if:

**(a)** It does not obtain funding from the Minnesota Legislature

**(b)** Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the grant contract agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.

## **15 Data Disclosure**

Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification

number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

## **16 Non-Discrimination Requirements**

No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

- a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex under Federally assisted education programs or activities.
- b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.
- c) The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.
- d) Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.
- e) Any other applicable non-discrimination law(s).

## **17 Americans with Disabilities Act and Final Guidelines for Outdoor Developed Areas**

The Grantee shall construct, operate, and maintain all facilities and programs in compliance with all state and federal accessibility laws, regulations, and guidelines including the [Final Guidelines for Outdoor Developed Areas](#). Information on compliance with the Americans with Disabilities Act is available at [U.S. Access Board](#).

## **18 Reporting**

The Grantee shall submit a progress report, in a form prescribed by the State, by January 1 of each year during the term of this grant contract. A final report must be submitted with the request for final reimbursement. Prior to receiving final reimbursement, confirmation is required that all required inspections of the completed work by municipal or governmental authorities having jurisdiction have been completed and that all required certificates of occupancy or similar approvals have been issued.

## **19 Inspections**

The State's authorized representatives shall be allowed, at any time, to conduct periodic site visits and inspections to ensure work progress in accordance with this grant contract, including a final inspection upon project completion. Following closure of the project, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained and that no conversion of use has occurred.

## **20 Resource Management and Protection**

The Grantee shall protect, manage, and maintain, or cause to maintain, the property acquired and/or developed pursuant to this grant contract. Properties shall be kept reasonably safe for public use, if applicable. All state and federal accessibility laws, regulations and standards shall be adhered to. Vegetation management and similar safeguards and supervision shall be provided to the extent feasible. Buildings, roads, trails and other structures and improvements, if any, shall be kept in reasonable repair throughout their estimated lifetime to prevent undue deterioration.

The Grantee shall keep the facility open to the general public at reasonable hours and at times of the year consistent with the purpose and type of use of the property and appropriate management and protection of natural resources.

## **21 Invasive Species Prevention**

Grantees and subcontractors must follow Minnesota DNR's Operational Order 113, which requires preventing or limiting the introduction, establishment and spread of invasive species during activities on public waters and DNR-administered lands. This applies to all activities performed on all lands under this grant agreement and is not limited to lands under DNR control or public waters. Duties are listed under the sections Invasives Species Prevention and Site Planning and Management (p. 3-5) of Operational Order 113 which may be found at [http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder\\_113.pdf](http://files.dnr.state.mn.us/assistance/grants/habitat/heritage/oporder_113.pdf).

## **22 Pollinator Best Management Practices**

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to [Minn. Stat. 84.973](#). Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: [Link to December 2014 version](#).

## **23 Conflict of Interest**

It is the policy of the State to work to deliberately avoid actual and potential conflict of interests related to grant making at both the individual and organizational levels.

A conflict of interest (actual or potential) occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it.

The Grantee, by signing this contract with the State, certifies it has read and understands the Office of Grants Management [Conflict of Interest Policy 08-01](#), will maintain an adequate Conflict of Interest Policy and, throughout the term of the contract, monitor and report any actual or potential conflicts of interest to the State's Authorized Representative.

## **24 Minnesota Historical Sites Act and Minnesota Field Archaeology Act**

For projects involving land acquisition and/or construction, the State Historic Preservation Office must review the project to determine if the site is a potential location for historical or archeological findings. If the State Historic Preservation Office determines that a survey is required, the survey would need to be completed, review and approved prior to any site disturbance for development projects and prior to the final reimbursement of the grant funds for acquisition projects.

## **25 Land Retention and Deed Restriction**

### **25.1 Land Retention**

All land within the project boundary must be retained and operated for outdoor recreation in perpetuity and a condition of this requirement must be recorded with the deed using language provided in the grant contract. This boundary must include all contiguous lands currently owned by the applicant and managed for public recreation and any additional land to be acquired with this grant.

No other use can be made of these lands without prior written approval of the State. The State will consider requests to convert these lands to other uses only if all practical alternatives have been evaluated and rejected on a sound basis and replacement lands of equal or greater fair market value and reasonably equivalent usefulness are acquired and dedicated to public outdoor recreation use.

## 25.2 Deed Restriction

The Grantee shall have the following condition recorded with the deed to all lands within the park as described in Attachment B – Boundary Map, incorporated in this contract, and submit an attested copy of the deed and the condition to the State:

In order to comply with the Department of Natural Resources Contract GMRPTC24-08, the County does hereby impose the following restrictions on the property described in Attachment B to that contract:

1. The property shall be permanently managed and maintained for public outdoor recreation use.
2. The Grantee shall not, at any time, convert any portion of the park area to uses other than public outdoor recreation use without the prior written approval of the State acting through its Commissioner of Natural Resources.

## 26. Ineligible Expenses

Ineligible expenses are items that may not be funded by the grant or included as part of the local match. Including, but not limited to:

1. Expenses incurred on land not owned by the Grantee except trails on land for which the Grantee owns an interest lasting at least 20 years sufficient to ensure the facility will be maintained and operated for outdoor recreation.
2. Projects within state parks, state recreation areas and state trails.
3. Administration expenses including:
  - Appraisals
  - Closing Costs
  - Boundary Surveys
  - Wetland surveys and wetland credits
4. Design and engineering expense more than 10% for park projects and 20% for trail projects.
5. Facilities not available for public use.
6. Acquisition of land already in public ownership.
7. Legal fees.
8. Memberships, Overhead, Insurance, Fund raising.
9. Volunteer or donated labor.
10. Bad debt, interest, or contingency funds.
11. Lobbyists or political contributions.
12. Condemnation costs.
13. Wages and expenses of grant recipient's employees.
14. Entertainment or gifts.
15. Advertising expenses for bids and project management
16. Office rental costs and overhead.
17. Any expenditure that occurs outside the dates of the grant contract.
18. Invasive species removal, woodland management, or prairie restoration
19. Dredging, water impoundments and dams
20. Non-permanent infrastructure (i.e. portable snow guns)
21. Improvements to highways or roadways, including but not limited to lighting, striping on street/road routing and shoulder work

## 27 Disability Access

Where appropriate, a grant recipient of parks and trails funds, in consultation with the Council on Disability and other appropriate governor-appointed disability councils, boards, committees, and commissions, should make progress toward providing people with disabilities greater access to programs, print publications, and digital media related to the programs the recipient funds using this funding.

## **28 Conservation Corps Minnesota**

The Grantee must give consideration to contracting with Conservation Corps Minnesota for contract restoration and enhancement services.

## **29 Energy and Water Conservation**

Grant recipients should prioritize water and energy conservation technology and the use of renewable energy for construction and building projects.

## **30 Force Majeure**

Neither party shall be responsible to the other or considered in default of its obligations within this Contract to the extent that performance of any such obligation is prevented or delayed by acts of God, war, riot, disruption of government, or other catastrophes beyond the reasonable control of the party unless the act or occurrence could have been reasonably foreseen and reasonable action could have been taken to prevent the delay or failure to perform. A party relying on this provision to excuse performance must provide the other party prompt written notice of the inability to perform and take all necessary steps to bring about performance as soon as practicable.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT Contract/PO No(s). \_\_\_\_\_

**2. GRANTEE**

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: \_\_\_\_\_

Title: \_\_\_\_\_

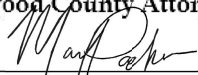
Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM**  
**Redwood County Attorney's Office**

By:  \_\_\_\_\_

Title: Assistant Redwood County Attorney

Date: 07.02.2025

**3. STATE AGENCY**

By: \_\_\_\_\_

(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:  
Agency  
Grantee  
State's Authorized Representative

## Attachment A - Project Budget

**Recipient:** County of Redwood

**Grant:** GMRPTC24-08 Plum Creek Park

**Grant Amount:** \$818,539

**Local Match:** \$90,948

**Total Cost:** \$909,487

### Project Scope

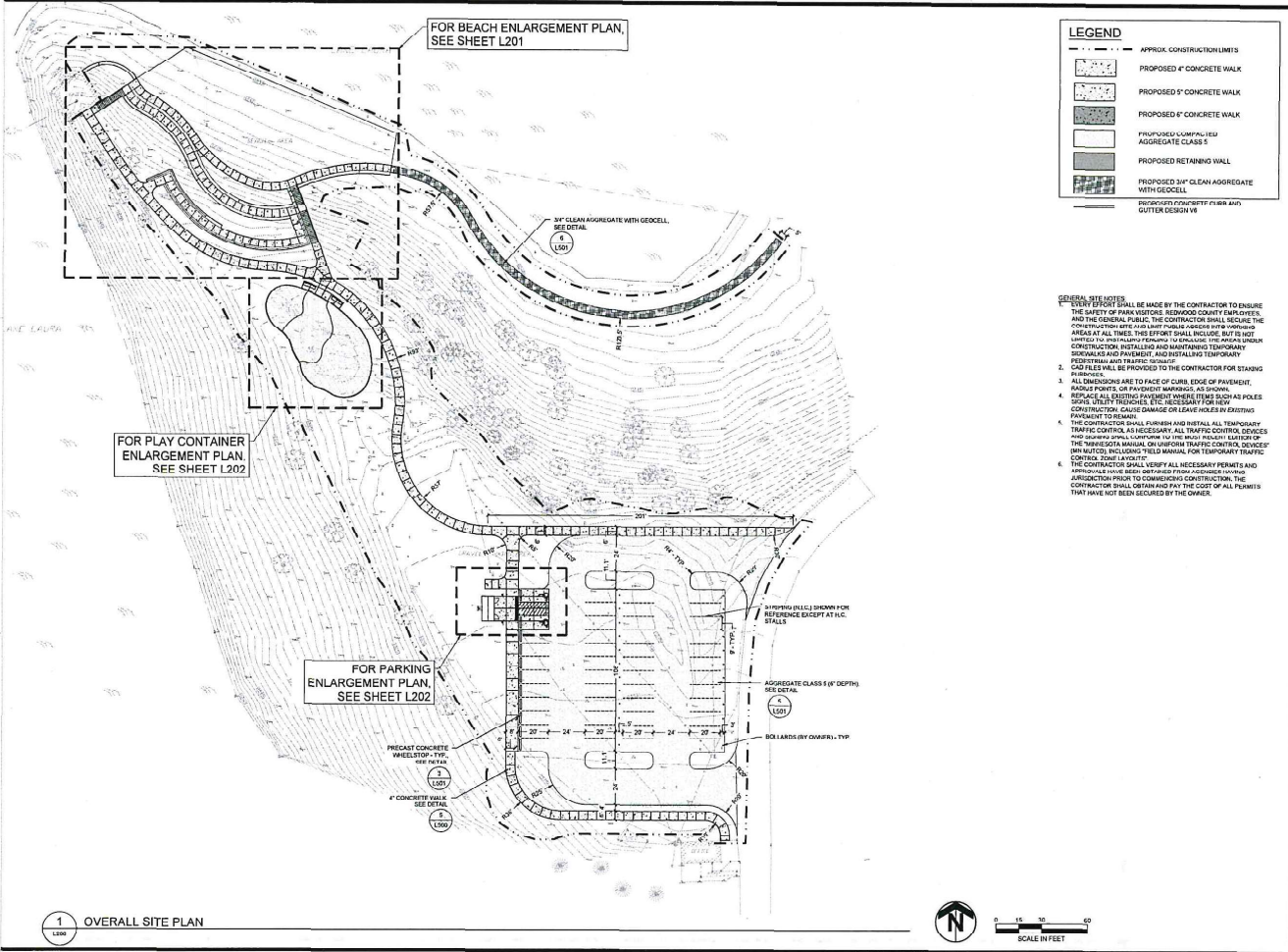
Expand available parking space; Add 2 new bathroom/changing rooms, a new ADA approved sidewalk to beach & revised landscaping; Add retaining walls at beach & a natural playground near the beach.

### Notes / Conditions

- Ensure contractor receives all conditions of the Public Waters Work Permit
- Avoid tree removal from June 1 through August 15
- Follow lakeshore improvement recommendations from the Natural Heritage Review letter

<b>Project Component</b>	<b>Cost</b>
Sitework prep, drainage improvement, and restoration & erosion control	\$126,875
Landscaping	\$26,750
Parking lot improvements	\$238,000
Vault toilet & changing building	\$125,000
Beach area improvements - walkway, natural trail to boat launch, staircase, bench, outdoor shower	\$136,612
Natural Playground	\$56,250
Retaining walls at beach	\$200,000
<b>Total Cost</b>	<b>\$909,487</b>

Attachment B



**LEGEND**

[Symbol]	APPROX. CONSTRUCTION LIMITS
[Symbol]	PROPOSED 4" CONCRETE WALK
[Symbol]	PROPOSED 6" CONCRETE WALK
[Symbol]	PROPOSED 8" CONCRETE WALK
[Symbol]	PROPOSED COMPACTED AGGREGATE CLASS 5
[Symbol]	PROPOSED RETAINING WALL
[Symbol]	PROPOSED 3\"/>

**GENERAL NOTES**

- EVERY EFFORT SHALL BE MADE BY THE CONTRACTOR TO ENSURE THE SAFETY OF PARK VISITORS, REDWOOD COUNTY EMPLOYEES, AND THE GENERAL PUBLIC. THE CONTRACTOR SHALL SECURE THE CONSTRUCTION SITE AND MUST MAINTAIN ACCESS FOR ADJACENT AREAS AT ALL TIMES. THIS EFFORT SHALL INCLUDE, BUT IS NOT LIMITED TO, THE FOLLOWING: (A) ENLARGING THE WORKING UNDER CONSTRUCTION, (B) INSTALLING AND MAINTAINING TEMPORARY SIGNAGE AND PAVEMENT, AND (C) INSTALLING TEMPORARY FENCE LINE AS NECESSARY.
- CAD FILES WILL BE PROVIDED TO THE CONTRACTOR FOR STANDING DIMENSIONS.
- ALL DIMENSIONS ARE TO FACE OF CURB, EDGE OF PAVEMENT, AND/OR POLES OR PAVEMENT MARKINGS, AS SHOWN.
- REPLACE ALL EXISTING PAVEMENT WHERE ITEMS SUCH AS POLES, SIGNAL STABILIZERS, ETC. NECESSARY FOR NEW CONSTRUCTION CAUSE DAMAGE OR LEAVE HOLES IN EXISTING PAVEMENT TO REMAIN.
- THE CONTRACTOR SHALL FURNISH AND INSTALL ALL TEMPORARY TRAFFIC CONTROL AS NECESSARY. ALL TRAFFIC CONTROL DEVICES AND SIGNS SHALL CONFORM TO THE MOST RECENT EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES OR EQUIVALENT INCLUDING FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL. 2004 ICAVAT.
- THE CONTRACTOR SHALL VERIFY ALL NECESSARY PERMITS AND APPROVALS HAVE BEEN OBTAINED FROM ALL AGENCIES WITH JURISDICTION PRIOR TO COMMENCING CONSTRUCTION. THE CONTRACTOR SHALL OBTAIN AND PAY THE COST OF ALL PERMITS THAT HAVE NOT BEEN SECURED BY THE OWNER.



**REDWOOD COUNTY**  
403 SOUTH HILL STREET, P.O. BOX 110  
REDWOOD FALLS, MN 56453

**TKDA**  
**PLUM CREEK COUNTY PARK IMPROVEMENT PROJECT**

DESIGNED	SEF	DRAWN	SEF	CHECKED	LFQ
----------	-----	-------	-----	---------	-----

DATE: 5/15/2008

DESIGNED: SEF | DRAWN: SEF | CHECKED: LFQ

**OVERALL SITE PLAN**

**L200**  
21701.000

May 23, 2008 - 3:10pm  
 Attachment: C:\proj\21701\21701\21701000\_Plan\overall\_L200.dwg



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Dept.:</b>	Environmental
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	<b>Presenter:</b> Nick		
Agreement for Disbursement of Grant Proceeds - Cottonwood River Watershed	<b>estimated time needed:</b>	5 minutes	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

Approve and sign disbursement agreement with the Redwood-Cottonwood Rivers Control Area (RCRCA) regarding the One Watershed One Plan grant for the Cottonwood River Watershed.

**Background Information:**

The RCRCA is the fiscal agent for the One Watershed One Plan conservation plan, on behalf of all the counties with land in the Cottonwood River Watershed (Redwood, Brown, Cottonwood, Murray, Lyon, Blue Earth). The agreement stipulates that member counties are entitled to disbursement of grant funds, subject to the One Watershed One Plan work plan, for administration, support and implementation of conservation projects and programs.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 6/23/25

Date Requestor Requires Review Completion: 7/2/25

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**GRANT PROCEED DISBURSAL AGREEMENT BETWEEN  
REDWOOD-COTTONWOOD RIVERS CONTROL AREA  
AND [INSERT NAME OF MEMBER]**

This grant proceed disbursal agreement (“Agreement”) is entered into between Redwood-Cottonwood Rivers Control Area (“RCRCA”) and [NAME OF MEMBER] (“Member”).

**WHEREAS**, Member is a signatory to the RCRCA Joint Powers Agreement (“JPA”), which created RCRCA and the RCRCA Board, and which governs the joint exercise of powers of members of RCRCA pursuant to Minn. Stat. § 471.59; and

**WHEREAS**, the JPA authorizes the RCRCA Board to take such action as it deems necessary and appropriate to accomplish the general purposes of RCRCA, and further authorizes the RCRCA Board to accomplish such action by entering into contracts or other agreements; and

**WHEREAS**, the JPA further authorizes the RCRCA Board to apply for and use grants or loans of money or other property from the state, or any other governmental units or organizations, to enter into agreements required in connection therewith, and to hold, use, and dispose of such monies or property in accordance with the terms of the grant, loan, or agreement relating thereto; and

**WHEREAS**, the RCRCA has applied for and received grant funding through the State of Minnesota Board of Water and Soil Resources (BWSR) Watershed-Based Implementation Funding program to fund and administer the BWSR-approved work plan(s) submitted by RCRCA (“Work Plan(s)”), which is/are incorporated into this Agreement by reference; and

**WHEREAS**, Cottonwood-Middle Minnesota Watershed Implementation Grant Agreement(s) (“Grant Agreement(s)”) has/have been executed between RCRCA and the State of Minnesota, which is/are incorporated into this Agreement by reference; and

**WHEREAS**, Member may be entitled to disbursal of certain grant-based funds, subject to the terms of this Agreement, the Grant Agreement(s), and the Work Plan(s); and

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained herein, RCRCA and Member agree as follows:

1. **Procedures for Requesting Disbursal of BWSR Grant Funding.** Member may request disbursal of BWSR grant funds by submitting a written request to RCRCA accompanied by sufficient documentation supporting the same.

- a. Approved disbursements will be restricted to the administration, support, and implementation of projects and programs within the scope of the Grant Agreement(s).
  - b. All costs for which disbursement is sought shall have been incurred by Member during the applicable grant period.
  - c. By submitting a written request for disbursement, Member represents that all funds sought were for purposes authorized by the Grant Agreement(s) and that all work or services performed were in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations.
  - d. All work or services performed by Member for which disbursement is sought shall be performed to the satisfaction of RCRCA, as determined in the sole discretion of the RCRCA Board and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Member shall not receive payment for work or services found by RCRCA to be unsatisfactory, outside the scope of the Grant Agreement(s), or performed in violation of federal, state, or local law, ordinance, rule, or regulation.
  - e. Funding available for disbursement under this Agreement is dependent upon the availability of applicable BWSR grant funding.
2. **Member Liable for Fines or Claims.** Member agrees that it is liable for any fines or claims asserted against RCRCA as a result of a request for disbursement or disbursement of grant funds pursuant to this Agreement, and further agrees to reimburse RCRCA for any expenditure or disbursement under the Agreement that is disallowed for any reason.
  3. **Term of Agreement.** This Agreement becomes effective when executed by Member and RCRCA and will remain in effect until terminated by the parties.
  4. **Recordkeeping Requirements.** Member shall maintain all records pertaining to this Agreement and any request for disbursement pursuant to this agreement for seven years for audit purposes.
  5. **Entire Agreement.** It is understood and agreed that the entire agreement of the parties is contained herein, and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect between RCRCA and Member relating to the subject matter hereof.

IN WITNESS WHEREOF, the undersigned Member has caused this Agreement to be signed and delivered on its behalf:

\_\_\_\_\_  
*(Name of Member)*

By \_\_\_\_\_

Title: \_\_\_\_\_ Dated \_\_\_\_\_

By \_\_\_\_\_

Title: \_\_\_\_\_ Dated \_\_\_\_\_

Accepted and approved by:

\_\_\_\_\_  
*(RCRCA Chair)* Dated \_\_\_\_\_

\_\_\_\_\_  
*(RCRCA Executive Director)* Dated \_\_\_\_\_

Approved as to form:



Assistant Redwood County Attorney



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>		<b>Originating Dept.:</b>	
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>		<b>Presenter:</b>	
		<b>estimated time needed:</b>	
<b>Board Action:</b>			
<input type="checkbox"/>	<b>Yes, action required</b>	<input type="checkbox"/>	<b>No, informational only</b>

**If Action, Board Motion Requested:**

**Background Information:**

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney:

Date Requestor Requires Review Completion:

Administrators Comments:

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



CXT® Precast Concrete Products manufactures restroom, shower and concession buildings in multiple designs, textures and colors. The roof and walls are fabricated with high strength precast concrete to meet all local building codes and textured to match local architectural details. All CXT buildings are designed to meet A.D.A. and to withstand heavy snow, high wind and category E seismic loads. All concrete construction also makes the buildings easy to maintain and withstand the rigors of vandalism. The buildings are prefabricated and delivered complete and ready-to-use, including plumbing and electrical where applicable. With thousands of satisfied customers nationwide, CXT is the leader in prefabricated concrete restrooms.

1. ORDERING ADDRESS(ES): CXT Precast Concrete Products, 606 N. Pines Road, Suite 202, Spokane Valley, WA 99206

2. ORDERING PROCEDURES: Fax 509-928-8270

3. PAYMENT ADDRESS(ES):

**Remitting by check:**

CXT, Inc., PO Box 676208, Dallas, TX 75267-6208

**Remitting by ACH or wire transfer:**

Beneficiary: CXT, Inc.

Beneficiary Bank: PNC Bank, Pittsburgh, PA

Account: 1077766885 ABA/Routing: 043000096

Email remittance details to AR@lbfoster.com

4. WARRANTY PROVISIONS: CXT provides a one (1) year warranty. The warranty is valid only when concrete is used within the specified loadings. Furthermore, said warranty includes only the related material necessary for the construction and fabrication of said concrete components. All other non-concrete components will carry a one (1) year warranty. CXT warrants that all goods sold pursuant hereto will, when delivered, conform to specifications set forth above. Goods shall be deemed accepted and meeting specifications unless notice identifying the nature of any non-conformity is provided to CXT in writing within the specified warranty. CXT, at its option, will repair or replace the goods or issue credit for the customer provided CXT is first given the opportunity to inspect such goods. It is specifically understood that CXT's obligation hereunder is for credit, repair or replacement only, F.O.B. CXT's manufacturing plants, and does not include shipping, handling, installation or other incidental or consequential costs unless otherwise agreed to in writing by CXT.

This warranty shall not apply to:

1. Any goods which have been repaired or altered without CXT's express written consent, in such a way as in the reasonable judgment of CXT, to adversely affect the stability or reliability thereof;

2. To any goods which have been subject to misuse, negligence, acts of God or accidents; or

3. To any goods which have not been installed to manufacturer's specifications and guidelines, improperly maintained, or used outside of the specifications for which such goods were designed.

5. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): All prices subject to the "Conditions of Sale" listed on the CXT quotation form.

Customers are responsible for marking exact location building is to be set; providing clear and level site, free of overhead and/or underground obstructions; and providing site accessible to normal highway trucks and sufficient area for the crane to install and other equipment to perform the contract requirements. Site must allow for the crane to be within three feet of the building location and the truck to be within three feet of the crane. Customer shall provide notice in writing of low bridges, roadway width or grade, unimproved roads or any other possible obstacles to access. CXT reserves the right to charge the customer for additional costs incurred for

special equipment required to perform delivery and installation. Customers will negotiate installation on a project-by-project basis, which shall be priced as separate line items. For more information regarding installation and truck turning radius guidelines please see our website at <http://www.cxtinc.com>.

In the event delivery of the building/s ordered is/are not completed within 30 days of the agreed to schedule through no fault of CXT, an invoice for the full contract value (excluding shipping and installation costs) will be submitted for payment. Delivery and installation charges will be invoiced at the time of delivery and installation.

Should the delivery and installation costs increase due to changes in the delivery period, this increase will be added to the price originally quoted, and will be subject to the contract payment terms.

In the event that the delivery is delayed more than 90 days after the agreed to schedule and through no fault of CXT, then in addition to the remedies above, a storage fee of 1-1/2% of contract price per month or any part of any month will be charged.

\*\*Customer is responsible for all local permits and fees.

6. DELIVERY CHARGE: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers.

7. PAYMENT TERMS: All orders are cash in advance. At CXT's discretion, credit may be given after approval of credit application. Payment to CXT by the purchaser of any approved credit amount is net 30 days after submission of invoice to purchaser. Interest at a rate equal to the lower of (i) the highest rate permitted by law; or (ii) 1.5% per month will be charged monthly on all unpaid invoices beginning with the 35th day (includes five (5) day grace period) from the date of the invoice. Under no circumstance can retention be taken. If CXT initiates legal proceeding to collect any unpaid amount, purchaser shall be liable for all of CXT's costs, expenses and attorneys' fees and costs of any appeal.

8. LIMITATION OF REMEDIES: In the event of any breach of any obligations hereunder; breach of any warranty regarding the goods, or any negligent act or omission of any party, the parties agree to submit all claims to binding arbitration. Any settlement reached shall include all reasonable costs including attorney fees. In no event shall CXT be subject to or liable for any incidental or consequential damages. Without limitation on the foregoing, in no event shall CXT be liable for damages in excess of the purchase price of the goods herein offered.

9. DELIVERY INFORMATION: All prices F.O.B. origin prepaid and added to invoice. CXT operates three (3) manufacturing plants in the United States and will deliver from the closest location on our carriers. Use the information below to determine the origin:

- F.O.B. 6701 E. Flamingo Avenue, Building 300, Nampa, ID 83687 applies to: AK, CA, HI, ID, MT, ND, NV, OR, SD, UT, WA, WY.

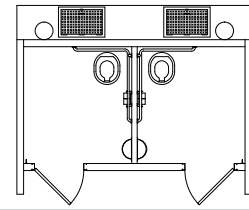
- F.O.B. 901 North Highway 77, Hillsboro, TX 76645 applies to AR, AZ, CO, IA, KS, LA, MN, MO, MS, NE, NM, OK, TX.

- F.O.B. 362 Waverly Road, Williamstown, WV 26183 applies to AL, CT, DE, FL, GA, IL, IN, KY, MA, MD, ME, MI, NC, NH, NJ, NY, OH, PA, PR, RI, SC, TN, VA, VT, WI, WV.

- Prices exclude all federal/state/local taxes. Tax will be charged where applicable if customer is unable to provide proof of exemption.

# DOUBLE CASCADIAN – 11' 11" x 14' 4"

Double Cascadian is a double vault style restroom. Standard features include two polyethylene lined concrete vaults, simulated board and batt upper and lap siding lower textured walls, simulated cedar shake textured roof, off loaded, and set up at site.



**CXT**  
800.696.5766  
cxtinc.com

		Price Per Unit	
<b>Base Price</b>		\$ 45,261.00	\$ 45,261.00
<b>Added Cost Options</b>		Click to Select	
Earth Work (includes excavation, backfill and cleanup)		\$ 6,500.00	<input type="checkbox"/> 0.00
Chase Option		\$ 6,500.00	<input type="checkbox"/> 0.00
Custom Wall Texture		\$ 7,500.00	<input type="checkbox"/> 0.00
Optional Roof Texture <input type="checkbox"/> Ribbed Metal		\$ 5,500.00	0.00
Insulated Roof Panel (per room)	Qty: 2	\$ 1,800.00	<input type="checkbox"/> 0.00
Room Wastebasket (each)	Qty: 2	\$ 250.00	<input type="checkbox"/> 0.00
Stainless Steel Riser (each)	Qty: 2	\$ 2,500.00	<input type="checkbox"/> 0.00
Hand Sanitizer Dispenser (each)	Qty: 2	\$ 150.00	<input type="checkbox"/> 0.00
Baby Changing Table (each)	Qty: 2	\$ 750.00	<input type="checkbox"/> 0.00
Fiberglass Doors and Frames (each)		\$ 3,300.00	<input type="checkbox"/>
Owl Guard (each)	Qty: 2	\$ 150.00	<input type="checkbox"/> 0.00
Marine Package (excluding fiberglass doors and frames)		\$ 6,500.00	<input type="checkbox"/> 0.00
Solar Light Kit (per room)	Qty: 2	\$ 1,200.00	<input type="checkbox"/> 0.00
Solar Fan Kit (per room)	Qty: 2	\$ 1,200.00	<input type="checkbox"/> 0.00
Rain Vent Cap (each)	Qty: 2	\$ 150.00	<input type="checkbox"/> 0.00
Timed Lock System (each)	Qty: 2	\$ 1,350.00	<input type="checkbox"/> 0.00
Conduit Junction Box (chase only)		\$ 1,000.00	<input type="checkbox"/> 0.00
Electric Light Package (chase only)		\$ 10,000.00	<input type="checkbox"/> 0.00
Total for Added Cost Options:			\$ 0.00
Custom Options:			\$
Engineering and State Fees:			\$ 6,000.00
Estimated One-Way Transportation Costs to Site (quote):			\$ 20,550.00
Estimated Tax:			\$
<b>Total Cost per Unit Placed at Job Site:</b>			<b>\$ 71,811.00</b>

Estimated monthly payment on 5 year lease **\$1,443.40**

**Other Options**

One Color: (select one)      Two-Tone Color: Walls (select one)      Roof (select one)      Deadbolt Lock:       Privacy Latch ADA Handle:       Toilet Paper Holders: (select one)

Signage:  Men    Women    Unisex    Accessible   Wall Vent Location: (upon entering door)  Right Side    Left Side    Rear    Door

\*Building includes restroom signs in Braille and roman lettering.      Notes:



This price quote is good for 60 days from date below, and is accurate and complete.

CXT Sales Representative \_\_\_\_\_ Date \_\_\_\_\_

I accept this quote. Please process this order.

Company Name \_\_\_\_\_

\_\_\_\_\_  
Company Representative \_\_\_\_\_ Date \_\_\_\_\_



Trent Baker Construction  
17816 110th St.  
Walnut Grove, MN 56180

License # 20636377

# Estimate

Date	Estimate No.
9/18/2024	190

To:

Plum Creek Park  
Walnut Grove, MN 56180

Item	Description	Rate	Qty
Material	steel roof for lower park shelter	5,981.80	
Labor	remove cedar shakes and replace with steel	6,300.00	
Cleanup	Dumpster	500.00	
		<b>Total</b>	<b>\$12,781.80</b>

Phone #	E-mail
C: 507-530-5208	trentbakerconstruction@hotmail.com



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	Aug. 5, 2025	<b>Originating Dept.:</b>	CVSO
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>	Presenter: Roger Zollner		
Monetary Donation to VSO	<b>estimated time needed:</b>	5 Minutes	
<b>Board Action:</b>	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

**If Action, Board Motion Requested:**

To accept a \$1,000 donation by an anonymous donor to the County Veteran Service Office to be utilized to help veterans in need.

**Background Information:**

A check was presented to the Veteran Service Officer in the amount of \$1,000 to be given to the veterans service office to be put towards helping veterans in need.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## Redwood County Board of Commissioners

P.O. Box 130 Redwood Falls, MN 56283



### A RESOLUTION ACCEPTING THE DONATION OF \$1,000 FROM AN ANONYMOUS DONOR TO THE REDWOOD COUNTY VETERANS SERVICE OFFICE

**WHEREAS**, an anonymous donor wishes to donate \$1,000 to Redwood County Veterans Service Office.

**WHEREAS**, the Veterans Service Office will utilize the donation of the \$1,000 to help local veterans in need.

**WHEREAS**, the Board of Commissioners appreciates the generosity of the anonymous donor in supporting the Redwood County Veterans Service Office.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby approves the acceptance of the \$1,000 check from the anonymous donor to the Redwood County Veterans Service Office.

**PASSED and ADOPTED** by the Redwood County Board of Commissioners on this 5<sup>TH</sup> day of August 2025.

---

Rick Wakefield, Chair

Redwood County Board of Commissioners

---

Vicki Kletscher

County Administrator

*1st District*

**RICK WAKEFIELD**

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick\_W@co.redwood.mn.us

*2nd District*

**JIM SALFER**

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim\_S2@co.redwood.mn.us

*3rd District*

**DENNIS GROEBNER**

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis\_G@co.redwood.mn.us

*4th District*

**BOB VANHEE**

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob\_V@co.redwood.mn.us

*5th District*

**COREY THEIS**

121 W. 4th St.

Redwood Falls, MN 56283

(507) 430-4150

Corey\_T@co.redwood.mn.us



Redwood County  
Public Data Requests

## Right to Access Public Data

The Minnesota Government Data Practices Act (MGDPA), Minn. Stat. Chap. 13, presumes that all government data are public unless a state or federal law says the data are not public. Government data is a term that means all recorded information a government entity has, including paper, electronic, DVDs, photographs, etc.

The MGDPA also provides that Redwood County must keep all government data in a way that makes it easy for you, as a member of the public, to access public data. You have the right to look at (inspect), free of charge, public data that we keep. Redwood County is required to respond to requests for public data within a reasonable time, but may need to review whether data contains information classified as not public. You also have the right to get copies of public data. The MGDPA allows Redwood County to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

## How to Make a Data Request

To look at data or request copies of data that Redwood County keeps, Redwood County requires you make a written request. You may make your request for data by contacting the appropriate Redwood County department, for contact information see page 4. You may also make your request for data by using the data request form on page 6. If you choose not to use the data request form, your written request should include:

- that you, as a member of the public, are making a request for data under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13;
- whether you would like to look at the data, get copies of the data, or both; and
- a clear description of the data you would like to inspect or have copied - be as specific as possible including subject matter, dates, etc.

Redwood County cannot require you, as a member of the public, to identify yourself or explain the reason for your data request. However, depending on how you want Redwood County to process your public data request (for example, if you want us to mail you copies of data), Redwood County may need some information about you. In addition, please keep in mind that if Redwood County does not understand your request and has no way to contact you, Redwood County will not be able to begin processing your request.

NOTE: Names of persons making a public data request and the nature of the request are public.

## How Redwood County Responds to a Data Request

Upon receiving your request, Redwood County will work to process it.

- If Redwood County does not have the data, we will notify you in writing as soon as reasonably possible.
- If Redwood County has the data, but the data is not public, we will notify you as soon as reasonably possible and, state in writing which specific law says the data are not public.

- If Redwood County has the data, and the data are public, we will respond to your request within a reasonable amount of time by doing one of the following:
  - arrange a date, time, and place for you to inspect the data free of charge if your request is to look at the data (inspection must occur during normal business hours and at a time when staff are available); or
  - provide you with copies of the data as soon as reasonably possible. You may choose to pick up your copies, or we will mail them to you. If you want us to send you the copies, you will need to provide us with an address. We will provide electronic copies (such as email, CD, or thumb drive) upon request if we already have the data in electronic format.

Information about copy charges is on page 5. Redwood County will arrange for you to pre-pay for the copies.

If you do not understand some of the data (technical terminology, abbreviations, or acronyms), please let us know. We will give you an explanation if you ask.

The MGDPA does not require Redwood County to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, Redwood County is not required to create electronic documents to respond to your request. If Redwood County agrees to create data in response to your request, we will work with you on the details of your request, including cost and response time.

Redwood County may ask questions or request additional information in order to better process your request. If you do not respond to a request for clarification or other communication about your request, we may consider your request abandoned after a reasonable time passes.

The MGDPA does not require Redwood County to answer questions that are not requests for data.

## Requests for Summary Data

Summary data are statistical records or reports derived from data on individuals, but in which individuals are not identified, and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. The preparation of summary data is not a means to gain access to private or confidential data. Redwood County will provide summary data if you make your request in writing and pre-pay for the cost of the data. Redwood County is not required to create summary data but may do so at your request and upon prepayment of the cost if it is able to. Upon receiving your written request for summary data – you may use the data request form on page 6 – Redwood County will respond with general details within ten (10) business days. See Minn. Rules 1205.0700.

## REDWOOD COUNTY DIRECTORY OF DATA REQUEST CONTACT PERSONS

Department	Location	Contact Person	Phone Number
Assessor	Government Center	Jesse Jacobson	637-4008
Attorney	Courthouse	Shannon Ness	637-4010
Auditor/Treasurer	Government Center	Jean Price	637-4013
Administrator	Government Center	Vicki Kletscher	637-4016
Maintenance	Courthouse	Loren Gewerth	637-4031
Emergency Management	Law Enforcement Center	Jim Sandgren	637-4034
Environmental Services	Government Center	Nick Brozek	637-4023
Highway	Highway Building	Nick Klisch	637-4056
License Center	Government Center	Amy Serbus	637-4029
Recorder	Government Center	Amy Gewerth	637-4032
Sheriff	Law Enforcement Center	Jason Jacobson	637-4036
Veterans Service	Government Center	Roger Zollner	637-4034

The following offices are State offices. These offices may have data practices policies that differ from Redwood County's.

Court Administration, Redwood County Courthouse	507-637-4018
Probation	507-637-4047
Extension	507-637-4025

## Copy Costs – Members of the Public

Redwood County charges members of the public for copies of government data. These charges are authorized under Minn. Stat. 13.03, subd. 3(c).

You must pre-pay for the copies before we will give them to you.

### **For 100 or Fewer Paper Copies – 25 cents per page**

100 or fewer pages of black and white, letter or legal size paper copies cost 25¢ per page.

### **For 101 Copies and Most Other Types of Copies – Actual cost**

The charge for 101 copies and most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data (e.g. sending the data by email).

In determining the actual cost of making copies, we are permitted to factor in employee time, the cost of the materials onto which we are copying the data (e.g., paper, CD, DVD, etc.), and mailing costs, if any. If your request is for copies of data that we cannot reproduce ourselves, Redwood County will charge you the actual cost we must pay an outside vendor for this service.

## Summary Data Costs – Members of the Public

Redwood County charges members of the public for preparation of summary data requests. These charges are authorized under Minn. Rule 1205.0700.

You must pre-pay for any costs associated with gathering summary data before we will give the summary data to you.

In determining the actual cost of gathering the summary data, we are permitted to factor in employee time, the cost of the materials onto which we are copying the data (e.g., paper, CD, DVD, etc.), and mailing costs, if any. If your request is for copies of data that we cannot reproduce ourselves, Redwood County will charge you the actual cost we must pay an outside vendor for this service.

## Data Request Form – Members of the Public

Date of request: \_\_\_\_\_

I am requesting access to data in the following way:

Inspection\*                       Copies\*\*                       Both inspection and copies

\*Inspection is free and may be done during normal business hours.

\*\*There may be a cost for copies of data. Redwood County will require you to pre-pay for copies.

**These are the data I am requesting:**

Describe the data you are requesting. Be as specific as possible (i.e., dates, types, names, projects, etc.)

**Contact Information:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_                      Email Address: \_\_\_\_\_

You are not legally required to provide any of the above contact information. However, if you want us to mail/email you copies of data, we will need your contact information. In addition, providing contact information may help us process your request. If we do not understand your request and need to get clarification from you, we will not be able to begin processing your request until you contact us.



Redwood County  
Data Subject Requests

## Data about You

The Minnesota Government Data Practices Act (MGDPA), Minn. Stat. Chap. 13, states data subjects have certain rights related to a government entity accessing, collecting, creating, transmitting, and keeping government data about them. You are the subject of data when you can be identified from the data. Government data is a term that means all recorded information a government entity has, including paper, electronic, DVDs, photographs, etc.

## Classification of Data about You

The MGDPA presumes that all government data are public unless a state or federal law says that the data are not public. Data about you are classified by state law as public, private, or confidential. See below for some examples.

1. **Public data:** We must give public data to anyone who asks; it does not matter who is asking for the data or why. The names of most individuals that work or volunteer for Redwood County is an example of public data.
2. **Private data:** We cannot give private data to the general public, but you may have access when the data are about you. We can share your private data with you, with someone who has your permission (with proper written consent), with our Redwood County staff who need the data to do their work, and as permitted by law. Your social security number is an example of private data about you.
3. **Confidential data:** Confidential data have the most restrictive access. Neither the public nor you can get access even when the confidential data are about you. We can share confidential data about you with our Redwood County staff who need the data to do their work and to others as permitted by law or court order. Investigative details in an active criminal investigation is an example of confidential data about you.

## Your Rights under the MGDPA

Redwood County must keep all government data in a way that makes it accessible. We can generally only collect and keep data about you that we need for administering and managing programs and providing services that are permitted by law. We are required to keep certain data according to a record retention schedule. As a data subject, you have the following rights.

### Access to Your Data

You have the right to look at (inspect), free of charge, public and private data that we keep about you. You also have the right to get copies of public and private data about you. We may need to review the data to ensure you do not get access to private data about someone else or confidential information.

The MGDPA allows us to charge for copies. You have the right to look at data, free of charge, before deciding to request copies.

Also, if you ask, we will tell you whether we keep data about you and whether the data are public, private, or confidential.

## **Parent rights to access data**

If you are a parent, you generally have the right to look at and get copies of public and private data about your minor children (under the age of 18) although there are certain exceptions under the law. As a legally appointed guardian, you have the right to look at and get copies of public and private data about an individual for whom you are the appointed guardian, although the same access to minor's data applies to guardians as it does to parent unless a court order directs otherwise.

## **Minors' rights**

Minors generally have the right to ask Redwood County not to give data about them to their parent or guardian. If you are a minor, we will make reasonable efforts to tell you that you have this right when appropriate [we are required to – prior to treatment, etc]. Redwood County may ask you to put your request in writing and to include the reasons that we should deny your parents access to the data. Redwood County will make the final decision about your request based on your best interests.

## **Your rights when Redwood County Collects Data from You**

When Redwood County asks you to provide data about yourself that are not public, we must give you a notice. The notice is sometimes called a 'Tennessee Warning'. The notice explains why we collect the data, what we do with the data, whether you may refuse or are legally required to supply the requested data, and who we share the data with. Usually, we can access, use and disclose the data only in the ways described in the notice.

We will ask for your written permission if we need to access, use or disclose private data about you in a different way, or if you ask us to release the data to another person. This permission called authorization or consent. State and federal laws may also require your written authorization/consent at the time data is collected.

## **Protecting your Data**

The MGDPA requires us to protect data. We are required to establish appropriate safeguards to ensure that data are secure.

As part of protecting data, per state and federal laws, Redwood County must perform assessments and inform persons of data breaches.

## **When your Data are Inaccurate and/or Incomplete**

You have the right to challenge the accuracy and/or completeness of data about you. You also have the right to appeal any decision of Redwood County. If you are a minor, your parent or guardian has the right to challenge data about you on your behalf.

If you wish to file a data challenge contact the appropriate person listed on page 5. More information about filing a data challenge is available at: <https://mn.gov/admin/data-practices/data/appeals/about-you/>

## How to Make a Request for Your Data

To look at data or request copies of data that Redwood County keeps about you, your minor children, or an individual for whom you have been appointed legal guardian or have consent or a court order for, you need to make a request in writing. You may make your request for data by contacting the appropriate Redwood County department. You may also make your request for data by using the data request form on page 7. If you choose not to use the data request form, your written request should include:

- that you are making a request, under the MGDPA, as a data subject, for data about you;
- whether you would like to inspect the data, have copies of the data, or both;
- a detailed description of the data you would like to inspect or have copied (dates, subject matter, etc.); and
- identifying information to verify you are the data subject, or data subject's parent/guardian - be as specific as possible with what data you would like to see.

Redwood County requires proof of your identity before we can respond to your request for private data. If you are requesting data about your minor child, you must show proof that you are the minor's parent. If you are a guardian, you must show legal documentation of your guardianship. Please see the Standards for Verifying Identity located on page 8.

## How Redwood County Responds to a Data Request

Once you make your request, we will work to process your request. If it is not clear what data you are requesting, we will ask you for clarification.

- If we do not have the data, we will notify you within ten (10) business days.
- If we have the data, but the data are confidential data or private data that are not about you, we will notify you within a reasonable timeframe and state in writing which specific law says you cannot access the data.
- If we have the data, and the data are public or private data about you, we will respond to your request within ten (10) business days, by doing one of the following:
  - arrange a date, time, and place, during normal business hours, to inspect the data, if your request is to look at the data; or
  - provide you with copies of the data within ten (10) business days. You may choose to pick up your copies, or we will mail them to you. We will provide electronic copies (such as email, thumb drive, or CD) upon request if we keep the data in electronic format. Or
  - Provide in writing the specific law that says you cannot access the data.

Redwood County may require you to pre-pay for copies of data. Information about copy charges is on page 6.

After Redwood County has provided you with access to data about you, we do not have to show you the data again for six months unless there is a dispute or we collect or create new data about you.

If you do not understand some of the data, please let us know. We will give you an explanation if you ask.

The MGDPA does not require Redwood County to create or collect new data in response to a data request if we do not already have the data, or to provide data in a specific form or arrangement if we do not keep the data in that form or arrangement. For example, if the data you request are on paper only, we are not required to create electronic documents to respond to your request. If we agree to create data in response to your request, we will work with you on the details of your request, including cost and response time.

Redwood County may ask questions or request additional information in order to better process your request. If you do not respond to a request for clarification or other communication about your request, we may consider your request abandoned after a reasonable time passes.

Redwood County is not required under the MGDPA to respond to questions that are not specific requests for data.

**REDWOOD COUNTY DIRECTORY OF DATA REQUEST CONTACT PERSONS**

Department	Location	Contact Person	Phone Number
Assessor	Government Center	Jesse Jacobson	637-4008
Attorney	Courthouse	Shannon Ness	637-4010
Auditor/Treasurer	Government Center	Jean Price	637-4013
Administrator	Government Center	Vicki Kletscher	637-4016
Maintenance	Courthouse	Loren Gewerth	637-4031
Emergency Management	Law Enforcement Center	Jim Sandgren	637-4034
Environmental Services	Government Center	Nick Brozek	637-4023
Highway	Highway Building	Nick Klisch	637-4056
License Center	Government Center	Amy Serbus	637-4029
Recorder	Government Center	Amy Gewerth	637-4032
Sheriff	Law Enforcement Center	Jason Jacobson	637-4036

Veterans Service	Government Center	Roger Zollner	637-4034
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The following offices are State offices. These offices may have data practices policies that differ from Redwood County's.

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Probation	507-637-4047
Extension	507-637-4025

### Copy Costs – Data Subjects

Redwood County charges data subjects for copies of government data. These charges are authorized under Minn. Stat. 13.03, subd. 3.

You must pre-pay for the copies before we will give them to you.

**For 100 or Fewer Paper Copies – 25 cents per page**

100 or fewer pages of black and white, letter or legal size paper copies cost 25¢ per page.

**For 101 Copies and Most Other Types of Copies – Actual cost**

The charge for 101 copies and most other types of copies, when a charge is not set by statute or rule, is the actual cost of searching for and retrieving the data, and making the copies or electronically transmitting the data (e.g. sending the data by email).

In determining the actual cost of making copies, we are permitted to factor in employee time, the cost of the materials onto which we are copying the data (e.g., paper, CD, DVD, etc.), and mailing costs, if any. If your request is for copies of data that we cannot reproduce ourselves, Redwood County will charge you the actual cost we must pay an outside vendor for this service.

## Data Request Form – Subject of the Data

Date of request: \_\_\_\_\_

I am requesting access to data in the following way:

Inspection\*                       Copies\*\*                       Both inspection and copies

\*Inspection is free and may be done during normal business hours.

\*\*There may be a cost for copies of data. Redwood County will require you to pre-pay for copies.

**These are the data I am requesting:**

Describe the data you are requesting. Be as specific as possible (i.e., dates, types, names, projects, etc.).

**Contact Information:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_                      Email Address: \_\_\_\_\_

You are not legally required to provide any of the above contact information. However, if you want us to mail/email you copies of data, we will need your contact information. In addition, providing contact Policy required by Minn. Stat. 13.025, subd.2. Updated 8/5/2025

information may help us process your request. If we do not understand your request and need to get clarification from you, we will not be able to begin processing your request until you contact us.

## Standards for Verifying Identity

The following constitute proof of identity.

- An **adult individual** must provide a valid photo ID, such as:
  - a state driver's license;
  - a U.S. military ID;
  - a valid passport;
  - a Minnesota state ID; or
  - a Minnesota tribal ID.
  
- A **minor individual** must provide a valid photo ID, such as:
  - a state driver's license;
  - a U.S. military ID;
  - a valid passport;
  - a Minnesota state ID;
  - a Minnesota Tribal ID; or
  - a college or school ID.
  
- The **parent or legal guardian of a minor** must provide a valid photo ID *and either* a certified copy of the minor's birth certificate; *or* a certified copy of documents that establish the parent or guardian's relationship to the child, such as a court order relating to divorce, separation, custody, foster care; a foster care contract; or an affidavit of parentage.
  
- The **legal guardian for an individual** must provide a valid photo ID *and* a certified copy of appropriate documentation of appointment as guardian, such as:
  - court order(s); or
  - valid power of attorney.

Note: Redwood County may require that individuals provide proof of identity in person.

In certain circumstances, individuals who do not exercise their data practices rights in person may provide *either* notarized or certified copies of the documents that are required *or* an affidavit of ID.



**REQUEST FOR BOARD ACTION**

Requested Board Date: AUGUST 5, 2025	Originating Dept.: SAFETY
Preferred 2 <sup>nd</sup> Date:	
Discussion Item:	Presenter: SHELLY K
Approve Service Contract with Southwest Glass Center	estimated time needed: 5 MINS
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

**If Action, Board Motion Requested:**

Approve the Professional Services Agreement with Southwest Glass Center for installation of handicap accessible doors at the Highway Department in Redwood Falls.

**Background Information:**

The Highway Department has requested the installation of handicap accessible doors for their building. Southwest Glass Center will install two complete Stanley Magic Force door operators with wall mounted wireless activation buttons. One to be pull side mounted and one to be push side mounted. The total cost for installation is \$7843 and will be paid for out of the Building Fund.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

Date Legal Request Submitted to County Attorney: 7/8/2025

Date Requestor Requires Review Completion: 7/18/2025

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# **County of Redwood, Minnesota Service Contract**

## **A.1 DATES AND PARTIES**

A.1.1 THIS CONTRACT, made this 5th day of August 2025, by and between the County of Redwood, herein called the "County," and Southwest Glass Center, located at 610 Eric Rd, Marshall MN 56258, herein called the "Vendor."

## **B.1 AGREEMENT**

B.1.1 NOW, THEREFORE, it is mutually agreed that, in consideration of the payments to be made to said Vendor, subject to the conditions, hereinafter set forth, the County shall purchase and have installed two handicap door operators and hardware from said Vendor, upon orders furnished by the County at the agreed price(s) submitted, and the Vendor shall perform said services all in accordance with the specifications of Vendor's Proposal dated July 1, 2025, accepted by the County as of August 5, 2025. Vendor's Proposal dated July 1, 2025, is hereby made a part of this Contract.

## **C.1 TERM OF CONTRACT**

C.1.1 The term of this Contract is from August 5, 2025, to October 15, 2025, inclusive.

## **D.1 SPECIAL CONDITIONS**

D.1.1 This Contract is subject to such special conditions as are set forth in the special Conditions Supplement attached hereto and made a part hereof and marked Exhibit(s): N/A.

## **E.1 CONTRACT AMOUNT**

E.1.1 This Agreement when fully completed and fulfilled on the part of said Vendor to the satisfaction of the County or its duly authorized agent, is \$7843.00.

## **F.1 INCREASE**

F.1.1 No increases to the above said Contract amount will be allowed to the Vendor during the term of this Contract unless approved in writing by the County through an official Change Order or amendment to this Contract.

## **G.1 PAYMENT**

- G.1.1 The County does hereby agree, to pay said Vendor monthly as services are performed to the satisfaction of the County, or its duly authorized agent. The vendor shall submit an itemized invoice monthly in a form acceptable to the County's Authorized Representative.

The County will promptly pay Vendor after Vendor presents an itemized invoice for the services performed and the County's Authorized Representative accepts the invoiced services. The County shall mail payment of the approved amount to the Vendor for all services satisfactorily performed or make reasonable arrangements for payment acceptable to the Vendor. No claim for expenses or services not specifically provided for herein shall be honored by the County. Amounts disputed need not be paid until the dispute is resolved. Final payment due to the Vendor will be made by the County when all work and services have been satisfactorily performed as determined by the County in accordance with this Agreement. All payments shall be issued to:

Southwest Glass Center  
610 Erie Road, Marshall, MN 56258

## **H.1 GUARANTEE**

- H.1.1 The Vendor further agrees to guarantee all materials and services supplied under this Contract against inferiority as to specifications, such guarantee to be unconditional. Failure or neglect of the County or its Authorized Representative to require compliance with any term or condition of this Contract or the specifications shall not be deemed a waiver of such term or condition.

## **I.1 BOND**

- I.1.1 Except as provided in Minn. Stat. 574.26, subd. 1, Minn. Stat. 574.263 and Minn. Stat. 574.264, Minn. Stat. 574.26 requires Vendor to furnish a Performance Bond and a Labor & Materials Payment Bond in an amount no less than the contract price, for any contract over \$175,000, in favor of the County, to protect the County against any breach of contract. The Surety company providing the bond(s) must be registered to do business in the State of Minnesota and be satisfactory to the County.

## **J.1 INSURANCE**

- J.1.1 The following insurance must be maintained for the duration of this Contract. A Certificate of Insurance for each policy must be on file with

the County within 10 days of execution of this Contract and prior to commencement of any work under this Contract. Each certificate must include a 10-day notice of cancellation, nonrenewal, or material change to all named and additional insureds. If insurance expires during the term of this Contract a new Certificate of Insurance must be provided to the County at least 10 days prior to the expiration date. The new insurance must meet all the same terms as outlined in this Section J.1.

J.1.2 The County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Vendor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

J.1.3 General Liability Insurance

J.1.3.1 Minimum of \$1,500,000 each occurrence  
Minimum of \$3,000,000 aggregate

J.1.3.2 Policy shall include at least premises, operations, completed operations, independent contractors and subcontractors, and contractual liability.

J.1.3.3 Redwood County **must be named as additional insured.**

J.1.3.4 An excess or umbrella liability policy may be used in conjunction with primary coverages to meet the minimum limit requirements. Redwood County must also be named as additional insured on the excess or umbrella policy.

J.1.4 Business Automobile Liability Insurance

J.1.4.1 Minimum of \$1,500,000 each occurrence  
Minimum of \$3,000,000 aggregate

J.1.4.2 Must cover owned, nonowned, and hired vehicles.

J.1.4.3 Redwood County **must be named as additional insured.**

J.1.4.4 An excess or umbrella liability policy may be used in conjunction with primary coverages to meet the minimum limit requirements. Redwood County must also be named as additional insured on the excess or umbrella policy.

J.1.5 Workers' Compensation and Employer's Liability Coverage

J.1.5.1 Workers' compensation limits should follow statutory limits per applicable state and federal laws.

J.1.5.2 Employer's liability coverage with minimum limits of:  
Bodily injury by accident: \$500,000 each employee  
Bodily injury by accident: \$1,500,000 each incident  
Bodily injury by disease: \$500,000 each employee  
Bodily injury by disease: \$1,500,000 policy limit

J.1.5.3 County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder.

J.1.6 Indemnification Clause

J.1.6.1 Except as may be caused by the sole negligence of the County or its employees, Vendor shall indemnify and save harmless the County, its employees, and its agents from all claims, actions, demands, and judgments of any kind arising in whole or in part from any act or omission of Vendor, its subcontractors, and their agents, servants, or employees, incidental to the performance of the Contract and from all expenses in connection with such claims, actions, demands and judgments, and shall assume, without expense to the County, the defense of any such claims, actions, demands and judgments, irrespective of whether it is alleged, claimed, or proved in connection with such act or omission that negligence of the County or its representatives caused or contributed thereto.

J.1.6.2 Vendor agrees, that in order to protect itself and the County under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances indicated in paragraph entitled, "INSURANCE."

J.1.6.3 This provision is not intended to create any cause of action in favor of any third party against the Vendor or the County or to enlarge in any way the Vendor's liability, but it is intended solely to provide for indemnification of the County from liability for damages or injuries to third persons or property arising from the Vendor's or the Vendor's agents' performance hereunder.

## **K.1 UNAVOIDABLE CIRCUMSTANCES**

K.1.1 The Vendor shall not be held responsible for damages caused by delay or failure to perform hereunder, when such delay or failure is due to Fires, Strikes, Acts of God, Legal acts of the public authorities, or delays or defaults caused by public carriers, or acts or demands of the Government in time of war or national emergency.

## **L.1 RIGHT TO TERMINATE**

L.1.1 County reserves the right to terminate this Contract immediately without penalty, at any time during the contract period for failure of Vendor to perform as specified in Vendor's Proposal dated July 1, 2025, or to the reasonable satisfaction of County, upon notification to Vendor.

## **M.1 ASSIGNMENT**

M.1.1 Vendor shall not enter into any subcontract for performance of any services contemplated under this Contract except as outlined in Vendor's Proposal dated July 1, 2025, nor assign any part of this Contract, without the prior written approval of the County and subject to such conditions and provisions as the County may deem necessary. The Vendor shall be responsible for the performance of all subcontractors.

## **N.1 INDEMNIFICATION**

N.1.1 Vendor shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of Vendor, its agents, its subcontractors, servants or employees, in the execution, performance, or failure to adequately perform Vendor's obligations pursuant to this Contract.

## **O.1 COMPLIANCE WITH LAWS**

O.1.1 Vendor shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which Vendor is responsible.

**P.1 RECORDS AUDITING AND RETENTION**

P.1.1 Vendor's books, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription and audit by the County and either the legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. Vendor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress required a longer retention period.

**Q.1 WAIVER**

Q.1.1 Any waiver by either party of any provision of this Contract shall not imply a subsequent waiver of that or any other provision.

**R.1 MODIFICATIONS/AMENDMENT**

R.1.1 Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the County and Vendor.

**S.1 SEVERABILITY**

S.1.1 The provisions of this Contract shall be deemed severable. If any part of this Contract is rendered void, invalid, or unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this Contract unless the part or parts which are void, invalid or otherwise unenforceable shall substantially impair the value of the entire Contract with respect to either party.

**T.1 FINAL AGREEMENT**

T.1.1 This Contract and Vendor's Proposal dated July 1, 2025, are the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not herein contained.

**U.1 EXECUTION**

U.1.1 IN WITNESS WHEREOF, the County has caused this Contract to be signed by its duly authorized officers and the Vendor has hereunto set its hand.

Dated this 5th day of August 2025.

Southwest Glass Center

COUNTY OF REDWOOD

By: \_\_\_\_\_  
Its \_\_\_\_\_

By: \_\_\_\_\_  
Rick Wakefield, Board Chair

By: \_\_\_\_\_  
Vicki Kletscher, County Administrator

APPROVED AS TO FORM

By:  \_\_\_\_\_  
Assistant County Attorney

Complete Glass Sales and Service  
Commercial  
Residential  
Storefront Construction  
Commercial Doors  
Door Hardware  
Locks and Locksmithing



7/1/2025

**Project:** Redwood County Highway Department

**Consists Of:** Installation of two complete Stanley Magic Force door operators with wall mounted wireless activation buttons. One to be pull side mounted, one to be push side mounted.

120V Power wiring by others - not included.

Tax  Included  Not Included

**Total:** \$ 7,843.00

1. Work will be executed as promptly as possible if bid is awarded to us, subject to issues beyond our control.
2. We do not replace breakage of damaged glass unless caused directly by our own employees.
3. Correction of clerical errors prior to acceptance.
4. Subject to correction if not accepted within 60 days from date.
5. Because of its numerous and uncontrollable sources, we assume no responsibility for the formation of condensation or frost on glass or metal.
6. This proposal is based on all work being performed during regular working hours.

Terms: Net 30

Accepted \_\_\_\_\_

Date \_\_\_\_\_

Respectively Submitted,

Darin Veldhuisen



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	August 5, 2025	<b>Originating Dept.:</b>	MN Legislature
<b>Preferred 2<sup>nd</sup> Date:</b>			
<b>Discussion Item:</b>		<b>Presenter:</b>	Board discussion
HF2245/SF107 Shotgun Zone for Deer Hunting		<b>estimated time needed:</b>	
<b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only			

**If Action, Board Motion Requested:**

Discussion only

**Background Information:**

Special Session Chapter 1, Article 4 was enacted by the governor on June 14, 2025 and goes into effect January 1, 2026. The bill eliminates the shotgun zone for deer hunting season. The county board may adopt an ordinance after notice (10 days prior to public hearing) and public hearing to limit the type of firearms that may be used to hunt deer within the county.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable  
 Date Legal Request Submitted to County Attorney:

**Date Requestor Requires Review Completion:**

**Administrators Comments:**

State of MN's repeal of shotgun-only hunting zones has been a topic of neighboring counties researching adoption of an ordinance to reinstate the restriction.

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***